

## West Mead Township Board of Supervisors

### Public Study Session Minutes

May 14, 2024 - 6:00 p.m.

Present: Supervisors Bovard, Jordan and Shartle. Also present: Paul Martin, Chief Brown, Alan Shaddinger and Jill Dunlap.

Note: This is a public meeting of the Board of Supervisors for purposes of general discussion of administrative, regulatory enforcement; police and road department and personnel; building and grounds; budget and related matters and issues related thereto that may or may not require action. It is also used to review and comment on the public meeting agenda for the regular public meeting.

Note: The Secretary has begun working on the renewal for Health Insurance Coverage for eligible employees as there are many changes and options to be considered. Informational meetings will be scheduled with employees prior to the start of the plan year beginning on July 1, 2024.

Note: Capital Reserve Interest Fund Account at Marquette Savings Bank will be closed and all remaining funds will be incorporated into the Capital Reserve Fund Account at Edward Jones to get higher interest rates and to streamline accounts within our new financial software. The bulk of the existing capital interest account funds will be depleted this year, as they will be used toward the cost of the 2024 Paving Project on Tamarack Drive and surrounding roadways.

Note: Chairman Don Bovard and Secretary Jill Dunlap will represent West Mead Township in discussions with FOP Lodge No. 108, on the Collective Bargaining Agreement with the West Mead Township Police Department.

The Chairman noted the above items.

Lissette Campos and Tracy Reilly requested to speak on a neighborhood issue on Ravine Street but were not present. Jill Dunlap provided background information but noted this would be a Police related issue and Chief Brown agreed. He stated everyone has already been made aware of the situation.

Shartle moved, Jordan seconded to pay Watson's Inc. for the repair of the 2013 Massey Ferguson tractor as directed by the Roadmaster in the amount of \$10,158.84. Vote – All Approved.

Shartle moved, Jordan seconded to award Line Painting Quotes to Pavement Maintenance Company LLC for yellow and white lines to be painted on various roadways, for a total cost of \$18,956.20. Vote – All Approved.

The Secretary discussed Oakgrove Park signage, fencing and gate options. After much research, it is her recommendation that the restrooms be locked overnight but that the park front gates be left open during the summer months as it is a public park and we do have camera surveillance on site. She noted we have been receiving numerous complaints and questions as the park has not been open on a consistent basis or in compliance with the current 9:00 p.m. to 8:00 a.m. signage. Past procedure had the gates locked by a Police Officer when on evening duty for some of the nights, but over many years she had been doing this duty on her own time or rearranging her schedule to have the park open as late as possible due to police staffing changes. Beginning with the 2023 budget, there has been a small stipend paid to her for her time and efforts. Shartle questioned if the funds could be used instead for the purchase of a new lawn mower. Signage and necessary items will be further investigated and purchased as these grant funds are dedicated and received already for these purchases and have to be used as soon as possible. All agreed to try out her suggestions and recommendations.

The Board reviewed the items on the 7:00 meeting agenda.

Being no further business, Shartle moved, Bovard seconded to adjourn the meeting at 6:58 p.m.

Respectfully submitted,

Jill Dunlap  
Secretary