

A G E N D A

January 6, 2025

- 1. Call Meeting to Order**
- 2. Roll Call:**
- 3. Motion to appoint a Temporary Chairman.**
- 4. Pledge of Allegiance**
- 5. Note that all Supervisors' public meetings are subject to public and/or private audio and video recording.**
- 6. Public Comment on Agenda Items: (Note that public comment will also be received during each agenda item and at the end of the meeting.)**
- 7. Motion to accept nominations for Chairman of the Board. (Don Bovard)**
- 8. Consider appointment or re-appointment of the following:**
 - A. Motion for Vice Chairman: (Michael Jordan)**
 - B. Motion for Roadmaster: (John Shartle)**
 - C. Motion for Secretary/Treasurer: (Jill Dunlap)**
 - D. Motion for Solicitor: (Alan Shaddinger)**
 - E. Motion for Engineer: (Deiss & Halmi Engineering)**
 - F. Motion for Sewage Enforcement Officers: (Michael Rinkevich and Alternate Pete Homchenko)**
 - G. Motion for Zoning/Code Enforcement Officer/BCO/Floodplain Administrator: (Jill Dunlap)**

- H. Motion for Third Party Inspection Agencies: (Middle Department Inspection Agency and Prosek's Inspection)**
- I. Motion for Road Dept. Group & Safety Leader: (Tom Grundy)**
- J. Motion for Chief of Police: (Chip Brown)**
- K. Motion for Assistant Chief of Police: (leave unfilled)**
- L. Motion for Assistant Secretary: (Mary Kennedy)**
- M. Motion for COG Delegates:**
 - Delegate: (Michael Jordan)**
 - Alternate #1: (John Shartle)**
 - Alternate #2: (Don Bovard)**
 - Alternate #3: (Jill Dunlap)**
- N. Motion for Crawford County Tax Collection Delegates:**
 - Delegate: (Jill Dunlap)**
 - Alternate #1: (Don Bovard)**
- O. Motion for Vacancy Board Chairman: (1 yr.) (Philip Passilla)**
- P. Motion for Appeals Code Board: (3 yrs.) (Mark Galbo)**
- Q. Motion for Appeals Code Board Alternate: (3 yrs.) (Ed Phillips)**
- R. Motion for Zoning Hearing Board: (3 yrs.) (Chip Fuller)**
- S. Motion for Meadville Area Recreation Authority Board: (5 yrs.) (Duane Koller)**
- T. Motion for Meadville Area Sewer Authority Board: (5 yrs.) (Barry Porter)**
- U. Motion for Auditor: (1 yrs.) (Beth Chappel)**

9. **Motion to authorize Berkheimer, Inc. to collect Act 511 taxes for the Earned Income Tax and the Local Services Tax.**
10. **Motion to authorize the Elected Real Estate and Per Capita Tax Collector commission of 3% for collections during Discount and Face and 5% for collections during Penalty for Real Estate Taxes.**
11. **Motion to authorize Northwest Savings Bank, Edward Jones and PLGIT to continue as depositories.**
12. **Motion to authorize Davevic, AFLAC and Washington National Section 125 Cafeteria Plans to continue to be made available for employees.**
13. **Motion to approve the Treasurer's Bond in the amount of \$2,600,000.00.**
14. **Motion to authorize emergency funds of \$2,000.00 per occurrence for each supervisor.**
15. **Motion to authorize the Supervisors and the Secretary to attend the State Convention and to pay expenses and mileage and to appoint Michael Jordan, John Shartle, Don Bovard or Jill Dunlap as the voting delegates.**
16. **Motion to recommend to the Board of Auditors that:**

**Employee Supervisor compensation be paid \$16.00 per hour; and
The Roadmaster be paid \$28.50 per hour and allowed to take the Township truck home between November 1 and April 15 each year in order to check roads during winter months.**
17. **Motion to reaffirm wages per the union contracts and the budget, effective on the first payroll check date of each year.**
18. **Motion to reaffirm the mileage allowance of 70 cents per mile as established under the IRS Uniform Mileage Fee Law to be paid to supervisors and employees for the use of a personal vehicle when used for Township business.**
19. **Motion to authorize payment of bi-weekly payroll and other bills due prior to each regularly scheduled meeting because of ACH payments, due dates and discounts.**
20. **Motion to reaffirm Resolution 1996 - 6, which authorizes worker's compensation coverage for the Township's volunteer fire departments and members thereof while engaged in certain activities such as training sessions, parades, fund raising activities, etc.**

21. **Motion to schedule and advertise the Supervisors' regular monthly meetings for the 2nd Tuesday of each month at 7:00 p.m., with a study session meeting to be held preceding each regular meeting at 5:00 p.m.**
22. **Motion to approve Minutes of the December 10, 2024 Supervisors Study Session and Regular Public Meeting, as presented.**
23. **Motion to accept Treasurer's Report for December 2024 and approve payment of bills in the amount of \$356,771.35 subject to audit.**
24. **Reports: Chief– Police Report and 2024 Annual Report**
John – Road Report
Jill– Zoning Report and 2024 Annual Report

BUSINESS:

1. **Motion to adopt Resolution No. 2025 – 1, setting the Septic System Application and SEO Fees for 2025. The Fee Schedule includes no changes for 2025 and includes all fees to be paid completely by the property owner.**
2. **Motion to adopt Resolution No. 2025 – 2, setting the Building/Construction and Zoning Appeals and Hearings Fee Schedule for 2025. The Fee Schedule has been updated with no changes for 2025.**
3. **Motion to adopt Resolution No. 2025 – 3, approving and adopting a revised Auditor Compensation Policy for West Mead Township, which provides for compensation to be \$18.00 per hour for newly elected and appointed Auditors.**
4. **Supervisor Compensation Ordinance No. 2025 – 1, approving and adopting a revised Supervisor Compensation Policy for West Mead Township, which provides for compensation to be \$4,190.00 per year for newly elected and appointed Supervisors.**
5. **Motion to ratify the purchase of Fork Tines, Hook, Arm and Carriage for the CAT Wheel Loader being purchased from Cleveland Brothers in the amount of \$2,270.00 after selling the current forks to JC Lee Construction in the amount of \$4,000.00.**

Note: An Ordinance to Establish Tax Credits for Fire and Emergency Service Volunteers will be considered for adoption by the Board of Supervisors at the February meeting.

Public Comment:

Supervisors Final Comment:

Adjourn: