

POSITION DESCRIPTION

Class Title: Flagger/Laborer

Department: Road Department

Date: June 14, 2016

GENERAL PURPOSE

Operates a variety of manual tasks, including flagging in traffic work zone area. Performs other duties as required depending on age, if a minor.

SUPERVISION RECEIVED

Works under the general supervision of the Roadmaster.

SUPERVISION EXERCISED

None.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Performs flagging in traffic work zone areas to guide traffic through work areas, as required.

Performs manual labor duties, such as patching potholes, mowing, weed whacking, erecting street signs, cleaning ditches and catch basins.

Cleaning of vehicles and equipment.

Other duties as assigned, depending on age, if a minor.

Performs all duties in conformance to appropriate safety and security standards.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

- (A) May still be attending high school.
- (B) Any related education and experience is beneficial.
- (C) School working papers required if under 18.

Knowledge, Skills and Abilities:

- (A) Any knowledge of the proper operating procedures and safety practices associated with vehicles, construction equipment and hand and power tools.
- (B) Skill in operation of listed tools and equipment.
- (C) Ability to understand and carry out assigned projects; ability to observe proper safety precautions; ability to work effectively with other employees, supervisors and the public.

SPECIAL REQUIREMENTS

- (A) Must possess a valid Pennsylvania operator's license.
- (B) Must have current Flagger Certification or be able to obtain certification.

TOOLS AND EQUIPMENT USED

Push lawn mower, riding mower, hedge trimmers, weed whackers, mobile radio, and other tools, vehicles and equipment depending on age, if a minor.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit, stand, walk; use hands to finger, handle, feel or operate objects, tools or controls; and reach with hands and arms. The employee regularly is required to see, talk, hear and smell. The employee is frequently required to climb, balance, stoop, kneel, crouch or crawl.

The employee must occasionally lift and/or move up to 50 pounds and up to 75 pounds with assistance.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually loud.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.