

West Mead Township

Supervisors Public Meeting

Minutes – February 14, 2023

The February 14, 2023, Public Meeting of the West Mead Township Board of Supervisors was called to order at 7:00 p.m. at the Township Building. Present were Supervisors Bovard, Jordan and Shartle. Also present: Penni Dallas, Paul Martin, Chief Brown, Alan Shaddinger and Jill Dunlap.

Public Comment:

None

Regular Business:

Shartle moved, Jordan seconded to approve the January 3, 2023 Reorganization and Regular Meeting Minutes, as presented. Vote - All Approved.

Jordan moved, Shartle seconded to accept the Treasurer's Report for January 2023 and approve payment of bills in the amount of \$111,981.98, subject to audit. Vote - All Approved.

Municipal Reports:

Chief Brown presented the Police Report and discussed recent ATV/UTV issues.

Shartle gave the Road Report. He noted the Road Department provided 16 days of winter maintenance, performed equipment and sign repairs, washed and detailed all vehicles and completed building maintenance during the last month.

Dunlap gave the Zoning Report.

New Business:

The Board considered approving the request to subdivide lands owned by Roger L. Gildea for property located between Limber Road and Sunset Drive. The subdivision involves establishing Lot #1 consisting of 0.905 acres to be transferred to Daniel J. and Jennifer C. Craven so that Lot 1 can become part of lands owned by them with a single family residential dwelling located on Sunset Drive.

Jordan moved, Shartle seconded to approve the request and authorize signing the Gildea Family Limited Partnership Subdivision Plan 2022 - 1, for property located between Limber Road and Sunset Drive, as presented, pending final signatures and any other necessary requirements including recommendations as provided by the Solicitor. Vote – All Approved.

The Board considered approving the request to subdivide lands owned by Marth E. Riddle and Dorothy A. Cutshall as Trustees of the William R. Bill Trust Subdivision 2022 - 1 for property located on Phelps Road. The subdivision involves establishing Lot #1 consisting of 7.457 acres with Tax Parcel No. 3217-002-1 to be transferred to Frederick R. and Margaret E. Wasson with the remaining lands of 6.608 acres and a single family residential dwelling to be transferred to Charlie J. Riddle.

Shartle moved, Jordan seconded to approve the request and authorize signing the William R. Bill Trust Subdivision 2022 - 1 Subdivision Plan, for property located on Phelps Road, as presented, pending final signatures and any other necessary requirements. Vote – All Approved.

The Board considered approving the request to subdivide lands owned by Larry G. Kebert, Trustee for property located between Cochranon Road-Route 322 and the Western NY & PA Railroad. The subdivision involves establishing Lot #1 consisting of 4.388 acres so that Lot 1 can become a stand alone parcel separate from the remaining lands of Parcel No. 3218-003-2.

Shartle moved, Jordan seconded to approve the request and authorize signing the Larry G. Kebert, Trustee Subdivision Plan 2023 - 1, for property located between Cochranon Road-Route 322 and the Western NY & PA Railroad, as presented, pending final signatures and any other necessary requirements including recommendations as provided by the Solicitor. Vote – All Approved.

Shartle moved, Jordan seconded to adopt Resolution No. 2023 – 3, authorizing various Supplemental Appropriations for the 2023 Budget, specifically for the purchase of vehicle, road and fire equipment and to offset lost revenue due to the CoronaVirus COVID-19 Pandemic under the American Rescue Plan Act, in the amount of \$155,625.00. This Resolution amends Resolution No. 2022 – 3 and 2022 - 11, as there were additional costs incurred in the funds set aside to be used toward the purchase of two new HVAC units for the Township Office and Police Department and funds to be used toward the purchase of two trucks from Dave Hallman Chevrolet for the Road Department. Vote – All Approved.

The Board set the Clean-Up Day date for Saturday, May 20, 2023 from 7:00 a.m. to 3:00 p.m. at the Crawford County Fairgrounds. The Secretary will obtain metals and trash quotes but quotes will probably not include electronic waste again this year, as there are some private entities that people can take their items to in the area so the items can be disposed of properly.

Shartle moved, Jordan seconded to authorize the Secretary to obtain quotes for Clean-Up Day and to ratify the Chairman to sign the agreement with the Crawford County Commissioners to use the Fairgrounds. Vote - All Approved.

Jordan moved, Shartle seconded to exonerate Janet Peters, 2023 Tax Collector, in the amount of \$19.03 for real estate taxes and \$810.00 for per capita taxes for 2022, due to the removal of non-resident and deceased individuals from the per capita tax rolls and adjustments in the assessed value of real estate. Vote – All Approved.

Shartle moved, Jordan seconded to enter into the Salt Contract Participation Agreement with State COSTARS program for 1,000 tons of Road Salt for the 2023/2024 season. Vote – All Approved.

Shartle moved, Jordan seconded to authorize Joint Road Work bidding with various municipalities for 2023 paving and seal coat road projects. Vote – All Approved.

Shartle moved, Jordan seconded to authorize the Secretary to obtain quotes for Anti-Skid and Aggregate Materials under State Contract. Vote – All Approved.

Final Public Comment:

None

Supervisors Final Comment:

Jordan had no further comment at this time.

Shartle recommended township residents make use of the upcoming Clean Up Day.

Bovard wished Happy Valentines Day to everyone.

Being no further business, Shartle moved, Jordan seconded to adjourn the meeting at 7:31 p.m. to continue the Study Session. Vote - All Approved.

Respectfully Submitted,

Jill M. Dunlap
Secretary