

West Mead Township Board of Supervisors

Public Study Session Minutes

February 14, 2023 - 6:00 p.m.

Present: Supervisors Bovard, Jordan and Shartle. Also present: Fred Wasson, Peggy Wasson, Dorothy Cutshall, Martha Riddle, Charlie Riddle, Brittany Emig, Mark Galbo, Debbie Smith, Kim Mourer, Brian Learn, Libby Hornstein, Penni Dallas, Paul Martin, Chief Brown, Alan Shaddinger and Jill Dunlap.

Note: This is a public meeting of the Board of Supervisors for purposes of general discussion of administrative, regulatory enforcement; police and road department and personnel; building and grounds; budget and related matters and issues related thereto that may or may not require action. It is also used to review and comment on the public meeting agenda for the regular public meeting.

Note: Township Auditors have accepted the Treasurer's Bond and approved the Supervisors' recommendations.

Note: 2023/2024 Property & Casualty and Workers Compensation Insurance coverage to move to Barr's Insurance Company for the Township and Workers Compensation Insurance coverage and to continue Workers Compensation with State Workers Insurance Fund for the Fire Departments, effective February 1, 2023.

The Chairman noted the above items.

Shartle moved, Jordan seconded to authorize the Chairman to sign the DCED Municipal Statistics 2022 Survey of Financial Condition. Vote – All Approved.

Fred and Peggy Wasson and Charlie Riddle were present to discuss the William Bill Trust Subdivision Plan for property located on Phelps Road to be considered for approval at the regular meeting. Peggy Wasson provided information on the plan as lands are being transferred to family members to settle the estate. Dunlap noted it was reviewed by the Township Planning Commission and there were no issues with the plan as presented. Bovard indicated he was in favor of the plan and all agreed.

Debbie Smith and Mark Galbo of Allegheny Professional Services LLC were present to discuss the Larry G. Kebert Subdivision Plan for property located on Cochran Road-Route 322 to be considered for approval at the regular meeting. Dunlap noted it was reviewed by the Township Planning Commission and there were some recommendations to be included on the plan showing clarifications for access across French Creek to property owned by Calvin Ernst. The Solicitor has been reviewing the plan and comments and recommended additional language he has written be included on the plan. Shartle recommended we make sure any issues are addressed prior to any potential change in ownership.

Roger Gildea was not present to discuss the Gildea Family Limited Partnership Subdivision Plan for property located between Limber Road and Sunset Drive to be considered for approval at the regular meeting. Mark Galbo and Debbie Smith provided background information on the plan as they did the survey work. Discussion was had on a standalone lot located in the Township as Crawford County Assessment Office recommends the lot not be combined with the Craven home property located in the City of Meadville. Dunlap noted it was reviewed by the Township Planning Commission and both the members and herself as Zoning Officer would prefer to have it consolidated or recorded together with notes on the plan so that there are no issues or variances necessary if they want to develop or build on the lot in the future. The Solicitor has been reviewing the plan and comments and will look at including additional language or notes on the plan. All agreed they were in favor of the plan.

Meadville Area Sewer Authority Director Kim Mourer was present to discuss the upcoming PennVEST loan requirements on the MASA Plant Upgrade estimated at 11 million dollars. The Solicitor provided information on the Ordinance and necessary paperwork that will be required from the Township as he has been in contact with the City of Meadville and MASA attorneys. The Solicitor also noted a Resolution would be necessary to extend the life of the Authority as it has a sunset date of 50 years. Mourer noted this would be a modern and more progressive plant and equipment. She also noted Barry Porter, Township Board Member of MASA and Jill Dunlap have been successful in working on collections of unpaid sewer bills by West Mead residents. Jordan questioned the status of the Mona Williamson Road line extension. Mourer noted it should be completed this year.

Shartle provided an update on the 2022 Chevrolet Trucks. One is at Stephenson Equipment and the other is still on order through Dave Hallman Chevrolet.

The Board did not review the items on the 7:00 meeting agenda.

The Board reconvened the Study Session at 7:32 p.m. after the Supervisors Regular Meeting.

Shartle discussed various quotes he obtained on the crushing of millings and concrete. Jordan moved, Bovard seconded to add the item to the agenda. Vote – All Approved. The crushing of millings would be split between East Mead Township, Woodcock Township and West Mead Township for use and help on the Wolf Road project. Jordan prefers to have each entity haul their own millings and be crushed on their own property as they are closer to the PennDOT Route 198 project. Shartle noted we would be lending them millings we already have out back. Jordan was not in favor of crushing the concrete as he would rather put money into blacktop this year. Bovard stated we don't want to give more or be taken advantage of, although he believes in working together. Bovard moved, Jordan seconded to approve to ratify quotes on crushing of millings and concrete from Wilkinson. Vote – All Approved.

Being no further business, Jordan moved, Shartle seconded to adjourn the meeting at 8:31 p.m.

Respectfully submitted,

Jill Dunlap
Secretary