

West Mead Township
Supervisors Public Meeting
Minutes – February 13, 2024

The February 13, 2024, Public Meeting of the West Mead Township Board of Supervisors was called to order at 7:00 p.m. at the Township Building. Present were Supervisors Bovard, Jordan and Shartle. Also present: Paul Martin, Chief Brown, Alan Shaddinger and Jill Dunlap.

Public Comment:

None

Regular Business:

Shartle moved, Jordan seconded to approve the January 2, 2024 Reorganization and Regular Meeting Minutes, as presented. Vote - All Approved.

Jordan moved, Shartle seconded to accept the Treasurer's Report for January 2024 and approve payment of bills in the amount of \$223,698.57, subject to audit. Vote - All Approved.

Municipal Reports:

Chief Brown presented the Police Report.

Shartle gave the Road Report. He noted the Road Department provided 16 days of winter maintenance, performed equipment and sign repairs, cut brush, performed cold patching and worked on a plugged culvert and drainage near Route 322-Cochranton Road during the last month.

Dunlap gave the Zoning Report.

New Business:

Shartle moved, Jordan seconded to ratify to appoint Karl Humes-Ashbaugh as a Probationary Part Time Police Officer with the West Mead Township Police Department at the rate of \$18.00 per hour, effective January 15, 2024. Vote – All Approved.

Shartle moved, Jordan seconded to ratify Resolution No. 2024 – 8, authorizing the sale of the 2013 Chevrolet Silverado Pickup Truck with Plow to Winfield Township, Butler County in the amount of \$15,000.00, effective January 11, 2024. Vote – All Approved.

Jordan moved, Shartle seconded to ratify Resolution No. 2024 – 9, authorizing various Supplemental Appropriations for the 2024 Budget, specifically for the purchase of vehicle, road and fire equipment and to offset lost revenue due to the CoronaVirus COVID-19 Pandemic under the American Rescue Plan Act, in the amount of \$26,117.31. This Resolution amends Resolution No. 2022 – 3, 2022 – 11 and 2023 - 3, as the remaining funds available were used toward the purchase of a 2024 Chevrolet Silverado 3500HD Truck from Dave Hallman Chevrolet for the Road Department under PA COSTARS contract. This expends all ARPA funds left available as per the 2024 Budget and the account with Erie Bank will be closed. Vote – All Approved.

Jordan moved, Shartle seconded to ratify Resolution No. 2024 - 10, authorizing the use of \$53,093.69 from the Capital Reserve Interest Fund to be used toward the purchase of a 2024 Chevrolet Silverado 3500HD Truck from Dave Hallman Chevrolet under PA COSTARS contract. These funds along with the ARPA funds previously approved total the purchase amount of \$79,211.00 as per the 2024 Budget. Vote – All Approved.

The Board set the Clean-Up Day date for Saturday, May 18, 2024 from 7:00 a.m. to 3:00 p.m. at the Crawford County Fairgrounds. The Secretary will obtain metals and trash quotes but quotes will probably not include electronic waste again this year.

Jordan moved, Shartle seconded to authorize the Secretary to obtain quotes for Clean-Up Day and to ratify the Chairman to sign the agreement with the Crawford County Commissioners to use the Fairgrounds. Vote - All Approved.

Jordan moved, Shartle seconded to exonerate Janet Peters, 2024 Tax Collector, in the amount of \$0.00 for real estate taxes and \$415.00 for per capita taxes for 2023, due to the removal of non-resident and deceased individuals from the per capita tax rolls and adjustments in the assessed value of real estate. Vote – All Approved.

The Board considered signing an updated 5-Year Agility Agreement with PennDOT. Shartle discussed the agreement.

Jordan moved, Shartle seconded to adopt Resolution No. 2024 – 11, authorizing the continued participation in an additional 5 Year Agility Agreement with PennDOT and authorizing the Chairman to sign the Agreement. Vote – All Approved.

Shartle moved, Jordan seconded to enter into Salt Contract Participation Agreement with State COSTARS program for 1,000 tons of Road Salt for the 2024/2025 season. Vote – All Approved.

Shartle moved, Jordan seconded to authorize Joint Road Work bidding with various municipalities for 2024 for various paving and seal coat road projects. Vote – All Approved.

Shartle moved, Jordan seconded to authorize the Secretary to obtain quotes for Anti-Skid and Aggregate Materials under State Contract. Vote – All Approved.

The Chairman noted a donation of \$2,500.00 was received from Supports Inc. to be used toward fence, ballfield and parking area upgrades at Oak Grove Park.

The Chairman noted a donation of \$5,000.00 was received from The ARC to be used toward fence, ballfield and parking area upgrades at Oak Grove Park.

The Chairman noted a Solar Amendment to the West Mead Township Zoning Ordinance will be advertised for consideration of adoption by the Board of Supervisors at a future Regular Meeting.

The Chairman noted survey work has begun on behalf of PennDOT as they will be undertaking a road diet on the French Creek Parkway from Spring Street to Baldwin Street Extension in 2024. The four lane highway will be reduced to a two lane highway with road intersection improvements. A trail system will be installed using the remaining two lane highway area. Addition information or proposed plans can be seen at the Township building or by contacting PennDOT directly.

Final Public Comment:

None

Supervisors Final Comment:

Jordan had no further comment at this time.

Shartle noted they are daylighting trees along Tamarack Drive, Shore Drive and Phelps Road in anticipation of paving those roadways in 2024. He would like to see a section of Williamson Road included as an option.

Bovard had nothing further at this time.

Being no further business, Jordan moved, Shartle seconded to adjourn the meeting at 7:30 p.m. to continue the Study Session followed by an Executive Session for Litigation and Personnel Matters. Vote - All Approved.

Respectfully Submitted,

Jill M. Dunlap
Secretary