

West Mead Township Board of Supervisors

Public Study Session Minutes

February 13, 2024 - 6:00 p.m.

Present: Supervisors Bovard, Jordan and Shartle. Also present: Jim Pratt, Jason Hudson, Janet Peters, Paul Martin, Chief Brown, Alan Shaddinger and Jill Dunlap.

Note: This is a public meeting of the Board of Supervisors for purposes of general discussion of administrative, regulatory enforcement; police and road department and personnel; building and grounds; budget and related matters and issues related thereto that may or may not require action. It is also used to review and comment on the public meeting agenda for the regular public meeting.

Note: Township Auditors have accepted the Treasurer's Bond and approved the Supervisors' recommendations.

Note: 2024/2025 Property & Casualty and Workers Compensation Insurance coverage will continue with Selective Insurance through Barr's Insurance Company for the Township and Workers Compensation Insurance coverage and to continue Workers Compensation Insurance coverage with State Workers Insurance Fund for the Fire Departments, effective February 1, 2024.

The Chairman noted the above items.

Shartle moved, Jordan seconded to authorize the Chairman to sign the DCED Municipal Statistics 2023 Survey of Financial Condition. Vote – All Approved.

Shartle moved, Jordan seconded to ratify the purchase of a Reznor Natural Gas Heater from Burkhardt Sheet Metal Company to replace one located in the Township Garage that is inoperable, in the amount of \$5,144.00. Vote – All Approved.

Crawford County SCUBA Team Representatives Jason Hudson and Jim Pratt were present to provide an update on the SCUBA Team operations and funding requests to be used toward the purchase of a hovercraft they recently purchased. They presented a video showing the hovercraft and how it will assist with water rescues. It was noted the Township already provides a contribution to the team but the County Commissioners had requested we entertain additional financial assistance. Shartle recommended they contact the VFW Post 2006 as they also donate to local community service providers. Dunlap will provide them with contact information.

West Mead Township Tax Collector Janet Peters and Secretary Jill Dunlap presented updated information on upcoming tax collection bills and the acceptance of electronic and credit card payments for various taxes and services. Online payments will be available using MuniPAY with options for using echeck, credit cards and debit cards. Janet Peters noted her and the Vernon Township Tax Collector are going with a different software company than the County and other tax collectors for 2024. She provided samples as the bills will look a little different. This is a pilot program of sorts and a work in progress. The County Treasurer is working with all county departments and the local tax collectors to determine what software company to go with in 2025.

The Board did not review the items on the 7:00 meeting agenda.

The Board reconvened the Study Session at 7:32 p.m. after the Supervisors Regular Meeting.

Shartle moved, Jordan seconded to have the Secretary, Roadmaster and Police Chief review and make recommendations to potentially update West Mead Township Ordinances pertaining to Posted Speed Limits, No Parking on Designated Roadways and No Parking During Winter Months on Various Roadways located in the Township. Discussion was had on the Police Department and Road Department and who would be doing the notifications. Speed limit of 35mph on Barton Road was discussed. Vote – All Approved.

The Board was to consider a motion to readvertise the Monthly Study Sessions for 2024 to begin at 5:00 p.m. instead of 6:00 p.m. to allow for additional time to review and discuss items prior to the regular Monthly Meeting that begins at 7:00 p.m. each month. Dunlap indicated this was Jordan's request as he would like to have more time for discussion of items especially when visitors are present. Bovard indicated he did not want to pay for readvertisement costs and preferred to follow the agenda and keep on task.

No motion or decision was made at this time.

Being no further business, Jordan moved, Shartle seconded to adjourn the meeting at 8:02 p.m. to an Executive Session for Stormwater Litigation and Personnel Matters for the Police Department.

Respectfully submitted,

Jill Dunlap
Secretary