

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-8338 FORM NO. 10148

Held _____ 20 _____

WORKSHOP MEETING

May 28, 2024

The meeting was called to order by Mayor Hurst at 7:30 p.m.

Present were: Mayor Hurst, Councilmembers: Chris Horn, Kasey Metz (arrived late), Sarah Gregory, and Scott Fogle. *Also present:* Manager Sheridan and Law Director Brosch. *Absent:* Don Dohrman.

DISCUSS BOARD OF ADJUSTMENTS QUORUM ORDINANCE AS WELL AS PB/BOA TERMS

Manager Sheridan said that he had looked at the terms of both boards. He will do an ordinance for the next meeting that will stagger the terms of these boards. Also is was discussed that on the BOA that the quorum is 4 rather than 3 which is typically what it is when it is a 5 member board. This is due to the fact that they are deciding on making an exception to a rule as in a variance. Chris Horn asked how long it takes to get a variance. Manager Sheridan said typically it is 30 days, but due to not being able to always get a quorum on the BOA it could be 60 days.

SCHOOL AREA TRAFFIC STUDY

Manager Sheridan said that he had a draft of the proposal for the traffic study. He wanted to wait to share this until he had a chance to talk with the township and the school to see if they were willing to help pay for this study.

CONSIDER RE-ESTABLISHING THE PARK BOARD

Manager Sheridan asked Attorney Brosch what the process would be for creating a park board. She replied that the rules for doing so are in the Charter and the Ordinances. Scott Fogle said that he would support creating the park board. He would like to see how much money can be afforded by the Village to put into this board. He would like to meet with the finance committee before forming and maybe it could start in the 2025 calendar year.

2ND TAX BUDGET RESOLUTION

Manager Sheridan this is the second part of the Alternative Tax. The Ordinance was the first part. This Resolution will need to be passed at the next regular council meeting. This is being done for accounting purposes with the county. Mayor Hurst added that this was not adding more taxes to anyone, it was just being done as a way to simplify tax reporting.

FIRE DEPARTMENT/COMPANY AND NEW TRUCK PURCHASE

Manager Sheridan said that when the auditor was here there were questions raised about the fire department and the fire company and how they worked. It was stated that there needs to be a new contract between the fire company and the Village. The fire company is an independent not for profit corporation and funded by Union Township contract.

Chief Jay talked in length about a new fire truck. The fire department and company each have a truck that is 26 years old and should be considered as reserve trucks. The company truck was refurbished in 2018 in order to extend its life 10 years. Refurbishment of the department truck was proposed and the council declined. The fire company is looking at replacing its truck in the early 2030's, but the fire department truck needs to be replaced now. He said a truck committee had been formed to look into what was needed and how much it would cost. They met with 3 different companies and received 3 estimates of what it would cost to purchase a new fire truck. The proposed engine would be able to carry 2500 gallons of water which would allow for 15 minutes of fire fighting time. They are also looking at getting a low hose bed which would be safer for the fire fighters. The company that was able to provide all things needed was E-1 at a cost of \$1,065,000.00. There is also a lead time of 2 to 6 years on a truck. Financing of this fire truck was discussed as well.

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OLD BUSINESS

PROPOSED LEGISLATION FOR VACANT BUILDING REGISTRATION

Manager Sheridan said that he was planning on putting this on the agenda for the next meeting. He said this was the next step in code enforcement. They can use this as a tool to help gather information about how many vacant buildings are in the Village and what people are planning to use them for. It will also allow the Village to become aware of these properties before they become a problem area. There was discussion among Manager Sheridan and the council members.

NEW BUSINESS

HIGH GRASS INSERT INTO WATER BILLS

Manager Sheridan shared with council what the announcement would look like on the water bill for the new high grass legislation. This information would also be on the website. Chief Wright said that he would also send out an Everbridge notice to residents to check the information on the water bill and website about this.

SIDEWALK INCENTIVE PROGRAM

Manager Sheridan discussed different ways to give incentives for residents putting and/or repairing sidewalks. The intern is working on evaluating the sidewalks this summer. Manager Sheridan said that the Village could set aside a certain amount of money and then take applications for this money. They could decide how much money to reimburse residents for putting in and/or repairing sidewalks. It would be on a first come basis and when the money was expended it was gone. He asked the council to give him input and he would draft a proposal.

STILLWATER CROSSING UPDATE

Mr. Morris discussed the streetlights for the southside development. He said that they would cover the cost of installation, light and pole. The Village would then cover the care of the lights and the electric. He would like to use solar lights and explained the many benefits of them. There were concerns expressed by council about the 3 and 5 year warranties on the battery and lighting unit. He said that he would request a letter to go out to residents who would be having a light put on their property prior to the installation.

He said that they would be getting the grass mowed by the end of the week. The previous company they had been using is unable to continue and they have contacted someone new to complete.

He also stated that the Randall House is open and up and running. They will be having an open house for the villas on Friday.

They are still working on the commercial section of this development. They have a signed letter of intent with Buckeye Burger to move into this area. They are also working with Dominoes, Skyline and Goldstar to see if they will open a store at this location. The convenience store is still planned. There will also be fast food inside of this store as well. They are hoping for a groundbreaking by the end of the year. Manager Sheridan said that he would be meeting with Premiere Health on Friday.

The northside development designs are complete and have been given to the Village. They are working on financing. They are hoping the groundbreaking for this development will also be before the end of the year.

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REGULAR SESSION

A motion was made by Sarah Gregory, seconded by Scott Fogle, to move into regular session of the council. After a roll call vote, the motion passed. **Abstain:** None. **Absent:** Don Dohrman, Kasey Metz.

Ordinance CM-24-26

Ordinance CM-24-26 was introduced by council and read by title only by Law Director Lenee Brosh. AN ORDINANCE AMENDING SECTIONS 30.03 MEETING PLACE AND TIME OF THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF WEST MILTON, OHIO. A motion was made by Chris Horn and seconded by Scott Fogle to adopt *Ordinance CM-24-26*. After a roll call vote, the motion passed. **Abstain:** None. **Absent:** Don Dohrman, Kasey Metz. Mayor Hurst wanted to make sure that everyone knew that this will go into effect in June. The June meetings will start at 6:30 p.m. and all meetings going forward.

EXECUTIVE SESSION

A motion was made by Chris Horn, seconded by Kasey Metz, to move into executive session pursuant to Section 4.12(B)(5)(c) conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. After a roll call vote, the motion passed. **Abstain:** None. **Absent:** Don Dohrman, Kasey Metz.

The council moved into Executive Session.

END EXECUTIVE SESSION

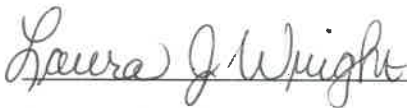
When the council returned, a motion was made by Chris Horn, seconded by Sarah Gregory, to end the executive session and return to regular session of the council. After a roll call vote, the motion passed. **Abstain:** None. **Absent:** Don Dohrman.

END REGULAR SESSION

A motion was made by Chris Horn and seconded by Sarah Gregory to exit the regular session of council. After a roll call vote, the motion passed. **Abstain:** None. **Absent:** Don Dohrman.

ADJOURNMENT

Chris Horn made a motion, seconded by Sarah Gregory, to adjourn the meeting. The motion passed.



Laura J. Wright

Clerk of Council



Scott Hurst

Mayor