

RECORD OF RESOLUTIONS

Government Forms and Supplies (844) 224-3338 FORM NO. 30045

Resolution No. RESOLUTION CM-25-49 Passed _____, 20____

A RESOLUTION TO ADOPT A NEW SIDEWALK INSTALLATION COST SHARING PROGRAM FOR THE MUNICIPALITY OF WEST MILTON, OHIO

WHEREAS, the Council and the Municipal Manager for West Milton, Ohio have long recognized that well maintained sidewalks allow residents to walk to schools, businesses, community events and improve the appearance of neighborhoods and increase property values; and

WHEREAS, it is apparent throughout the Municipality that in the past, the installation of sidewalks during construction of new houses was not consistently enforced, leading to "sidewalk islands", where the sidewalk abruptly ends in front of one property and begins anew a few houses down; and

WHEREAS, the Council and the Municipal Manager would like to encourage those property owners who have yet to install sidewalks to install new sidewalks in order to connect to existing sidewalks that were installed during the construction of their neighbors' houses; and

WHEREAS, the Council wishes to adopt the New Sidewalk Installation Cost Sharing Program, attached hereto as Exhibit "A"; and

WHEREAS, the Council shall analyze the value of this program and set funding amounts annually thereafter.

NOW, THEREFORE, Be it Resolved by the Council of the Municipality of West Milton, Ohio that:

SECTION I: The Council hereby adopts the New Sidewalk Installation Cost Sharing Program attached hereto as Exhibit "A" pursuant to the reasons set forth above.

SECTION II: The Council hereby directs the Finance Director to place \$50,000.00 in a separate expense account for said program.

SECTION III: This Resolution shall take effect and be in force from and after its passage.

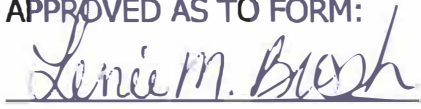
Passed this 9th day of September 2025



Scott Hurst, Mayor

ATTEST:


Laura Wright
Clerk of Council

APPROVED AS TO FORM:


Leneé M. Brosh
Law Director

Attachment "A"

NEW SIDEWALK INSTALLATION COST SHARING PROGRAM

(50%/50% up to a maximum dollar amount).

The Village has established a sidewalk program to allow for cost sharing for construction of sidewalks.

Each year the village will select specific areas or neighborhoods to target for this program, in order to eliminate the issue of "sidewalk islands" and connect all existing sidewalks. This should be decided by the following factors:

- a. The number of potential sidewalks that would be eligible for this program on that street or neighborhood. If interest is high enough in a specific area the program can continue on that area the next year to finish the neighborhood before moving on to the next neighborhood. This should be established during the application phase.
- b. Those who are able to pay their costs up front are given preference.

The cost sharing components of the sidewalk program are as follows:

(a) Property owners requesting program participation shall sign up on or before the deadline established each year of the program. The deadline will be announced at a Village Council meeting and publicized on all the usual outlets, including social media.

(b) Each year, the Village shall request bids for work requested. If funds are not adequate to cover requests, the Village shall prioritize work based upon locations that fall within the neighborhood that is being prioritized that year. If there are funds remaining in this program at the end of the year, said funds shall be rolled over to next year, with the addition of funds allocated to the program for the next year.

(c) Once bids are received, the property owner will be required to pay their share before the work is started. If payment is not received by the designated date, their request will be removed from that year's work schedule. This is a cost sharing program with the Village's share of the cost being up to 50% of the cost of concrete and labor to meet the Village's basic sidewalk standards.

(d) All work must comply with the Village's current design standards and specifications. The Village has full authority to accept and/or reject any work requested by a property owner.

(e) Only sidewalks on public right of way are eligible. The Village shall be responsible for corners and alleys. Driveway approaches are not eligible for the sidewalk cost sharing program.

(f) Work that shall be performed by the Village's contractor includes placement of fill dirt and rough grading around the new work. The property owner shall be responsible for finishing the construction area, including fine grading, seeding and watering. All adjoining walks shall be

brought to grade to eliminate any possible safety hazard. In the event the section is not eligible, the property owner shall bear full financial responsibility for that work. When possible, this determination shall be set forth prior to commencement of any work. The Village has full authority to accept or reject all work performed by the contractor.

(g) The Village shall work with the property owner, so it is very clear what work is to be done, including square footage, approximate elevation change, tapered sections. A work agreement between the Village and the property owner may be required to address access issues and any special problems related to each property.

(h) The sidewalk cost sharing program will only be available to property owners when Village funds have been budgeted for such purposes. The property owner must sign a cost sharing agreement before being accepted into the program, and payment must be received prior to any work being performed.

(i) Request for participation in the sidewalk cost sharing program does not relieve any property owner of liability due to owner's failure to maintain or repair the sidewalk or keep the sidewalk free from hazards.

(j) This program is for creating new sidewalks in areas where "sidewalk islands" exist. Funds allocated by this program are not to be used to replace/repair existing sidewalks.

(k) The Municipal Manager, with input from Council Members and Village Employees, shall prepare a scoring system to address the major points of each property, in an effort to rank the properties in order of importance based on the best interests of the Village.

Application Form

Municipality of West Milton Sidewalk Program

- 1. Name: _____
- 2. Address: _____
- 3. Contact Phone: _____
- 4. E-mail Address: _____

I acknowledge receipt of the rules and guidelines of the West Milton New Installation Sidewalk Cost Sharing Program and agree to adhere to all of the rules and guidelines or the Village funding of up to 50% of the cost of the project may be withheld resulting in me paying 100% of the total cost of the project. I also agree that should I be found in violation of any of the rules of the program I agree to have the balance of the cost assessed to my property taxes. I agree that weather or other circumstances may delay the installation of the sidewalks in the timeframe initially expected. Any additional cost caused by any delay will be covered by the Village. I also agree that should changes in the original scope of work result in additional costs that are deemed necessary by the Village Manager, the Village agrees to fund up to 50% or more based on the circumstances causing the increase.

Resident Signature: _____ Date: _____

Payment of 50% of the estimated cost received by Village

☐ Yes

☐ No

Date Paid: _____

Correlation Documents (check number, cash receipt, etc) _____

To Be Completed by the Municipal Office

Estimated linear feet to be installed and or replaced? _____

Estimated cost of proposed project? _____

Scoring (subject to change):

Applicant is within the targeted area for this year (10 Points) _____

Applicant property is a corner lot (1 point) _____

Applicant property is the primary residence of the property owner (10 Points) _____

Funds have been paid (5 points) _____