



**West Milton Council Workshop
February 24th, 2026
6:30 p.m.**

1. Call to Order by Jeremy Soddors, Mayor
2. Roll Call
3. Planning Board/Board of Adjustments Pay- 2nd reading in March
4. Re-Zoning 957 S Miami St.- 2nd reading in March
5. School Area Traffic Plan
6. WWTP AC Replacement and VFD Pump Replacements
7. Rock The Hill
8. 4th Fireworks Letter
9. New Leaf Machine
10. Park Mower replacement
11. St Rt 48/Frederick Garland
12. PEP (Public Entities Pool) Resolution?
13. 2026 Fence Projects
14. Motion to go into a Regular Session
15. Motion to go into an Executive Session
16. Motion to exit an Executive Session
17. Motion to Exit Regular Session
18. New Business
19. Old Business
20. Adjournment

ORDINANCE CM-26-04

AN ORDINANCE AMENDING SECTION 33.66 COMPENSATION FOR PLANNING BOARD MEMBERS AND SECTION 150.301(B) COMPENSATION FOR BOARD OF ADJUSTMENT MEMBERS

WHEREAS, pursuant to Section 33.66 and Section 150.301(B), each planning board member and board of adjustment member is compensated at a rate of \$25.00 per meeting, not to exceed \$50 per month per member; and

WHEREAS, the current pay for these board members has not been adjusted since March 9, 1999, with the passage of Ordinance CM-99-09; and

WHEREAS, Council desires to adjust the rate of pay to all planning board members and board of adjustment members as these individuals provide a necessary service to the Municipality of West Milton.

NOW THEREFORE, be it Ordained by the Council of the Municipality of West Milton, Ohio that:

SECTION I: Section 33.66 of the West Milton Codified Ordinances shall be modified to read as follows:

§ 33.66 COMPENSATION.

All Planning Board members shall be compensated at the rate of ~~\$25~~ ***\$50.00*** per member per meeting attended, but in no event shall such compensation exceed ~~\$50~~ ***\$100.00*** per member per month.

SECTION II: Section 150.301(B) of the West Milton Codified Ordinances shall be modified to read as follows:

§ 150.301 MEMBERSHIP AND APPOINTMENT.

(B) Board of Adjustment members shall be compensated at the rate of ~~\$25~~ ***\$50.00*** per member per meeting attended, but in no event shall such compensation exceed ~~\$50~~ ***\$100.00*** per member per month.

SECTION III: The provisions of this Ordinance shall become effective from and after the earliest date allowed by law and all parts of Ordinances or Resolutions in conflict with this Ordinance are hereby repealed.

Passed this _____ day of _____ 2026

Jeremy Soddors, Mayor

ATTEST:

Laura J. Wright, Clerk of Council

APPROVED AS TO FORM:

Leneé M. Brosh, Law Director

ORDINANCE CM-26-08

AN ORDINANCE TO AMEND THE
"OFFICIAL ZONING MAP OF WEST MILTON"
AS ADOPTED BY CHAPTER 150.006 OF THE WEST MILTON CODE OF
ORDINANCES

WHEREAS, the West Milton Planning Board received a petition to modify the zoning district boundary of a parcel of real estate located at 957 S. Miami Street in the Municipality of West Milton, Ohio, known as Parcel Number L39-023220 (approximately 1.2200 acres) from B-3 Neighborhood Business District to R-1C Residential; and

WHEREAS, Council has received an affirmative recommendation from the West Milton Planning Board to amend the "Official Zoning Map of West Milton" by changing the zoning district boundaries of the parcel of real estate being described as Parcel Number L39-023220 from B-3 Neighborhood Business District to R-1C Residential; and

WHEREAS, Section 150.319(C) requires Council to modify zoning boundaries by ordinance as prescribed by West Milton Charter Sections 4.13 and 4.14.

NOW, THEREFORE, BE it Ordained by the Council of West Milton, Ohio that:

SECTION I: Council accepts the recommendation of the West Milton Planning Board to modify the zoning district boundary of the parcel of real estate described as Parcel Number L39-023220 (approximately 1.2200 acres) from B-3 Neighborhood Business District to R-1C Residential. (See Exhibit 1, attached).

SECTION II: This Ordinance shall take effect ten days after the second reading and approval by Council.

Passed this _____ day of _____ 2026

Jeremy Sodders, Mayor

ATTEST:

Laura Wright
Clerk of Council

APPROVED AS TO FORM:

Leneé M. Brosh
Director of Law

RESOLUTION CM-26-15

**A RESOLUTION TO CONTRACT WITH CHOICE ONE ENGINEERING
FOR THE 2026 / 2027 SCHOOL AREA TRAFFIC IMPROVEMENT
PROJECT**

WHEREAS, it is necessary to make improvements on streets near the school campus to aid in better motorist and pedestrian safety and better traffic flows, specifically Hasket Road; and

WHEREAS, engineering services are needed for but not limited to the following: topographic survey, site design, utility equipment relocation and construction bidding procedures; and

WHEREAS, the project will be funded out of the 2026 Operating Budget – Street Capitol Funds.

NOW, THEREFORE, Be it Resolved by the Council of the Municipality of West Milton, Ohio that:

SECTION I: The Council authorizes the Director of Service to contract with Choice One Engineering, Sidney, Ohio for a price not to exceed \$35,000.

SECTION II: The Director of Service is hereby authorized to execute all the proper documents and contracts required to complete said program.

SECTION III: This Resolution shall take effect and be in force from and after its passage.

Passed this _____ day of _____ 2026

Jeremy Sodders, Mayor

ATTEST:

Laura Wright
Clerk of Council

APPROVED AS TO FORM:

Lenee’ Brosh - Law Director

RESOLUTION CM-26-10

**A RESOLUTION TO REPLACE THE AIR CONDITIONING UNIT AT THE
WATER AND WASTEWATER OFFICE FACILITY.**

WHEREAS, because of the work and testing done at the Water / Wastewater office, annual temperature control is a necessity; and

WHEREAS, the current, original air conditioning unit at this location is not operational; and

WHEREAS, this equipment purchase is included in the 2026 Capital Improvement budget; and

WHEREAS, the Director of Service is requesting that the council approve the purchase of a new Carrier 2-Ton Air Conditioner to include removal of existing unit and installation of the new unit.

NOW, THEREFORE, be it Resolved by the Council of the Municipality of West Milton, Ohio that:

- SECTION I:**

The Council authorizes the purchase of a Carrier R-410a Air Conditioning Unit, including installation, from the municipal contracted HVAC provider, Rieck Services Dayton, Ohio for an amount of \$15,175.00.
- SECTION II:**

The Council hereby authorizes the Director of Service to execute all the proper documents.
- SECTION III:**

This Resolution shall take effect and be in force from and after its passage.

Passed this _____ day of _____ 2026

Jeremy Soddors, Mayor

ATTEST:

Laura Wright
Clerk of Council

APPROVED AS TO FORM:

Lenee’ Brosh – Law Director

RESOLUTION CM-26-14

**A RESOLUTION TO APPROVE EMERGENCY REPAIRS AT THE
WASTEWATER TREATMENT PLANT**

WHEREAS, it is necessary to replace a 20 HP VFD pump that serves at the wastewater treatment plant; and

WHEREAS, after much searching, staff finally located a compatible pump; and

WHEREAS, due to this emergency, the Director of Service is asking council to waive the formal quote process located in ordinance 33.18 section (3); and

WHEREAS, the project will be funded out of the 2026 Operating Budget, Capital Projects.

NOW, THEREFORE, be it Resolved by the Council of the Municipality of West Milton, Ohio that:

SECTION I: The Council approves the purchase of one 20 HP MODY submersible pump from Process Pump & Seal of Cincinnati, OH for a purchase amount of \$26,350.00.

SECTION II: The Council authorizes the Director of Service to execute all the proper documents required and to complete said purchase.

SECTION III: This Resolution shall take effect and be in force from and after its passage.

Passed this _____ day of _____ 2026

Jeremy Soddors, Mayor

ATTEST:

Laura Wright, Clerk of Council

APPROVED AS TO FORM:

Lenee' Brosh, Law Director

From: [Sarah Copp](#)
To: [Sheridan, Jeff](#); [Hall, Megan](#)
Subject: Correspondence to City Council & City Manager
Date: Monday, February 2, 2026 3:24:22 PM

Dear City Council Members and City Manager,

Over the past several years, we've proudly hosted Third Thursdays, Rock the Hill, summer kickoffs, and the annual Christmas tree lighting. These events have strengthened our town by building pride, encouraging residents to gather and support one another, and creating a sense of belonging. When these traditions are present, people feel seen, hopeful, and energized about their community.

These efforts create momentum that attracts volunteers, sponsors, and neighboring communities. To date, all of these events have been privately funded through sponsorships, donations, and the volunteer lead. The feedback we receive about these free events is consistently very positive and encouraging, reflecting the impact they have on residents and families.

As we plan for the upcoming year, we are experiencing a significant funding shortfall. Without additional financial support, we are concerned that we may not be able to continue offering all planned events. Rock the Hill is our largest and most anticipated community event, with costs totaling approximately \$10,000–\$15,000, increasing each year.

With this in mind, we respectfully request that the Municipality of West Milton consider contributing \$10,000 toward Rock the Hill. This support would allow us to sustain one of West Milton's most valued community highlights and ensure the continuation of an event that brings families, businesses, and neighbors together, while also inviting other communities to join us. The presence of Rock the Hill makes residents feel connected, supported, and proud to live here.

Thank you for your time, consideration, and continued commitment to West Milton. We would welcome the opportunity to discuss this request further or provide any additional documentation as needed.

Respectfully,

Sarah Copp
President, Project Revival

**WEST MILTON
JULY 4TH COMMUNITY CELEBRATION
2026**



West Milton Community Celebrations Inc.
PO Box 122
West Milton, OH 45383

Municipality of West Milton
Jeff Sheridan, Village Manager
Honorable Mayor and Council Members
701 S Miami St
West Milton, OH 45383

We are very excited to present the West Milton 4th of July community events for 2026. The Ohio Carnival Company will return to set up a 4-day event from July 1-4 that includes an expanded selection of rides, games and food vendors. The parade will be held on July 4th, and we are actively soliciting new participants to make this a hallmark show for the community. American Fireworks will once again produce the culminating fireworks display. The 2026 contracted fireworks cost has increased to \$25,000.

West Milton has been known for its annual festival, parade and spectacular fireworks display for decades, drawing a crowd from all over the Miami Valley and beyond. This crowd supports our local businesses and food establishments; and the entire event fosters a sense of pride and goodwill within the community.

West Milton Community Celebrations is a committee of volunteers that coordinates this annual celebration, and we look forward to continuing the tradition! 100% of the funding for the fireworks and other events depends on donations from community partners like you. Your continued support is crucial for this tradition to continue. We respectfully request a financial commitment of \$15,000 from the 2026 municipal budget. Additionally, we request a joint meeting with appropriate municipal representatives several weeks prior to the event to help coordinate the logistics of the carnival, parade, and fireworks display.

If further information is required before then, please contact me directly at (937) 232-0612 or email MUJuly4thfestival@gmail.com. Thank you for partnering with WM Community Celebrations in the past. We appreciate your ongoing support for the 4th of July community celebration!

Sincerely,
Joy Beetley
President

RESOLUTION CM-26-11

A RESOLUTION TO PURCHASE A LEAF COLLECTION MACHINE

WHEREAS, maintaining village streets, curbs and gutters during the fall months is of the upmost importance for our storm sewer system, commuters, and our residents; and

WHEREAS, although leaves look beautiful on the trees, once they fall to the ground they create a major issue within municipal streets and gutters; and

WHEREAS, it is necessary to purchase a new leaf collection machine, due to the fact that the current municipal machine utilized to collect these leaves is no longer safe nor efficient due to its age and continued use; and

WHEREAS, the Director of Service is requesting that the Council waive the formal bidding process for this purchase by an affirmative vote of five Council members pursuant to Section 33.18(A)(9) of the West Milton Codified Ordinances based on there being only one manufacturer of the desired unit that has worked well for municipal service crews for over twenty-five years.

NOW, THEREFORE, be it Resolved by the Council of the Municipality of West Milton, Ohio that:

SECTION I: The Council authorizes the purchase of a 2026 LEAF MASTER Leaf Collection Machine with a John Deere diesel engine and AUTEX control box that can perform remote operations in the amount of \$98,540 (which includes the trade in amount for the existing unit) from Dinkmar, Inc. of Galion, Ohio.

SECTION II: The Council hereby authorizes the Director of Service to execute all the proper documents for said purchase.

SECTION III: This Resolution shall take effect and be in force from and after its passage.

Passed this _____ day of _____ 2026

Jeremy Soddors, Mayor

ATTEST:

Laura Wright
Clerk of Council

APPROVED AS TO FORM:

Lenee’ M. Brosh
Law Director

RESOLUTION CM-26-12

A RESOLUTION TO PURCHASE A ZERO TURN RIDING MOWER FOR THE PARKS DEPARTMENT.

WHEREAS, the village must maintain a large amount of public parks and right-of-way areas; and

WHEREAS, having the proper equipment to perform this maintenance is paramount for staff; and

WHEREAS, the cost of this replacement mower has been significantly reduced due to the State of Ohio Bidding Program; and

WHEREAS, the purchase of this equipment is part of the State of Ohio Cooperative Purchasing Program and follows the West Milton Codified Ordinance 33.18 Purchasing.

NOW, THEREFORE, be it Resolved by the Council of the Municipality of West Milton, Ohio that:

SECTION I: The Council approves the purchase of a 2026 Hustler Super Z HD 38.5 Zero Turn mower with upgraded TWEEL tires for incline safety at a cost of \$17,525.32 from Wagoner Power Equipment, Englewood, OH.

SECTION II: Council authorizes the Director of Service to execute all the proper documents required to complete said purchase.

SECTION III: This Resolution shall take effect and be in force from and after its passage.

Passed this _____ day of _____ 2026

Jeremy Soddors, Mayor

ATTEST:

Laura Wright
Clerk of Council

APPROVED AS TO FORM:

Leneé M. Brosh
Law Director

RESOLUTION CM-26-13

**A RESOLUTION AUTHORIZING THE MUNICIPAL MANAGER
TO ENTER INTO A CONTRACT WITH THE OHIO
DEPARTMENT OF TRANSPORTATION REGARDING A
SYSTEMIC SAFETY GRANT.**

WHEREAS, due to the increasing number of injury accidents, the Municipality has found an urgent need to enhance the safety at the intersection of S. Miami Street at the intersection of Frederick-Garland Road; and

WHEREAS, it has been determined that the most cost-effective way to complete this project is through the Ohio Department of Transportation (ODOT) - Systemic Safety Funding, and submitting a grant application; and

WHEREAS, the Municipal Manager will be submitting this grant application.

NOW THEREFORE, Be It Resolved by the Council of the Village of West Milton, Ohio that:

SECTION I: The West Milton Municipal Manager is hereby authorized to complete and submit the Systemic Safety grant application with the assistance of ODOT.

SECTION II: The Municipal Manager will ask ODOT to complete the final plans for the intersection improvements and offer that the Municipality pay 10% of the total project costs. The cost for the intersection safety improvements is estimated to be a total of \$3,177,228 and includes Right-of-Way Acquisition, Construction Engineering, Environmental Design, Materials and Construction.

SECTION II: This Resolution shall take effect and be in full force upon passage.

Passed this _____ day of March, 2026.

Jeremy Soddors, Mayor

Attest:

Laura Wright, Municipal Clerk

Approved as to form:

Leneé M. Brosh, Law Director

RESOLUTION

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WHEREAS, _____, in _____ is a member of the Public Entities
 _____ (Entity) _____ (County)
 Pool (PEP), a political subdivision risk pool established pursuant to Ohio Revised Code hereinafter "ORC,"
 2744.081;

WHEREAS, House Bill 291 was signed into law on December 20, 2018 and became effective March 20, 2019;
 authorizes the use of an, "employee dishonesty and faithful performance of duty policy," instead of individual
 surety bonds, for trustees, employees, and appointees who are otherwise required by law to acquire a bond
 before entering upon the discharge of duties; and

WHEREAS, in accordance with ORC 3.061, the "political subdivisions", (meaning counties, townships,
 "municipal corporations," including villages and cities) must adopt a policy by resolution to allow the use of an
 "employee dishonesty and faithful performance of duty" coverage document, rather than a surety bond, to
 cover loss by fraudulent or dishonest actions of employees and failure of employees to faithfully perform
 duties; the following shall apply to the policy:

1. An officer, employee, or appointee shall be considered qualified to hold the office or employment,
 without acquiring a bond, on the date the oath of office is taken, certified, and filed as required by law.
2. An officer, employee, or appointee shall have the employee dishonesty and faithful performance of duty
 policy in effect before the individual's term of office or employment and the officer, employee or
 appointee shall not commence the discharge of duties until coverage is documented.
3. All officers, employees, or appointees who would otherwise be required to file a bond before
 commencing the discharge of duties shall be covered by and are subject to the employee dishonesty and
 faithful performance of duty policy instead of a surety bond requirement.
4. The coverage amount for an officer, employee, or appointee under an employee dishonesty and faithful
 performance of duty policy shall be equal to or greater than the maximum amount of the bond
 otherwise required by law.
5. Elected officials, prior to taking the oath of office and holding office, shall obtain approval of the intent
 to use the PEP coverage agreement and affirm that the public entities coverage complies with ORC
 3.061. Said approval shall be obtained by the _____, in
 _____.

(Entity)

(County)

WHEREAS, _____, in _____'s, "employee dishonesty and faithful
 _____ (Entity) _____ (County)
 performance of duty policy" through the PEP coverage document complies with ORC 3.061: and

NOW, THEREFORE, BE IT RESOLVED, that on this date _____, the _____, in
 _____ (Entity)
 _____ hereby authorizes the public entity to purchase and use "employee dishonesty
 _____ (County)

and faithful performance of duty policy" through PEP instead of individual surety bonds for officers, employees,
 and appointees who are otherwise required by law to acquire a bond before entering upon the discharge of
 duties.