



West Milton Planning Board Minutes
(Including the **Board of Adjustments**)

Mr. Dohrman – Chair opened the meeting with a call to order and roll call of attendees for the Planning Board meeting:

Scott Fogle - Secretary

Katie Biser – Excused (Not In Attendance)

Dejon Dohrman - Chair

Miranda Fox – Vice Chair

Heather Magel

Lenée Brosh – Village Law Director was in attendance

Jeff Sheridan – Village Manager in attendance

Approval of December 1st meeting minutes by Fox (1st) Fogle (2nd)

Manager Sheridan introduced the Board of Adjustments (BOA) members. Present were David Copp and Sarah Gregory, not in attendance Wesley Biser and one vacant Position. Mr. Fogle is the Planning board representative on the BOA. Mr. Sheridan also opened the floor for BOA training and discussion with current members.

The Variance request from Mr. and Mrs. Metz at 214 Stillwater St in West Milton was discussed in detail. Mr. and Mrs. Metz unfortunately were not able to get any contractor estimates since our last meeting. The planning board members discussed the variance request and had a few questions for Mr. Metz about the details of the garage add on that were answered.

The planning board members (all present) provided a recommendation to the BOA approving the variance contingent upon final contractor proposal received for the garage addition by Mr. and Mrs. Metz with a variance of 7 feet, no closer than 3 feet from the Property line, with the current 10 foot setback requirement per the ordinance. Manager Sheridan provided details that he discussed with the Fire Department Chief and Police Chief, both providing no safety issues. Finally, Manager Sheridan relayed to the Planning Board that two neighbors within 300 feet of the Metz Residence called him to discuss the letter they received from Manager Sheridan about the public hearing for the Metz Variance request but had no objections to the Variance.

The BOA convened and opened their Meeting. Mr. Copp, Ms. Gregory and Mr. Fogle were present. Mr. Fogle nominated Mr. Copp as the BOA Chair. Mr. Copp accepted and was approved. Mr. Fogle nominated Mr. Biser for the BOA secretary position, however Mr. Biser was not at the meeting. Mr. Copp opened the Public hearing for the Variance request, as required. No comments or questions were provided during the public hearing from the public. The public hearing was closed per motion by Ms. Gregory and 2nd by Mr. Fogle. Mr. Copp tabled the Variance request due to the fact only three of five BOA members were present and per the ordinance requirement 4 members are required to be present for a Variance vote. This was tabled until the next BOA meeting. The BOA was adjourned with motion by Mr. Fogle and 2nd by Mr. Copp.

No discussion with old business

New Business discussion brought forward the Variance request for 712 N. Miami St. Ms. Magel recused herself from the new business discussion, Ms. Fox motion to accept and Mr. Dohrman 2nd. Ms. Brenda Copeland and Mr. Clint Magel discussed the variance request for 712 N. Miami St for a tiny home 34 ft x 8.5 ft on the 10 Acre Lot providing background and justification for their variance request. The current Ordinance requirement for R1A dwelling is 1,600 sq ft. Details discussion took place with this variance request for the location of the tiny home on the property and variance request detail. It was determined by the planning board members that the request should be modified as 2 variances (one for the variance size of the dwelling and two for the two home/residences on the property). Ms. Copeland is going to revise her request and present that to Manager Sheridan for review. The revision will then be discussed at the next Planning Board Meeting and subsequent BOA meeting next month in February.

All members agreed to meet again on the first Wednesday in February (Feb 2 at 6PM)

All members agreed to adjourn at 7:40PM. (Fogle 1st, Fox 2nd)



Secretary



David Copp, Chair

2-2-22

Date

2-2-22

Date