

Dear Applicant:

Congratulations! You have made the first step toward a rewarding commitment of community service. We appreciate your consideration of joining the West Milton Fire Company, and we know that your time is valuable. This packet will help guide you through the application process. It will take about 2 months to fully complete the requirements needed to become a member of the West Milton Fire Company. We strongly encourage you to visit with us and get to know everyone.

After you have completed the enclosed paperwork, you will need to be fingerprinted for a background check. A Fire Company Trustee will give you the go ahead to get this done. Wait until a trustee gives you clearance to do so. Background checks can be completed by calling the Miami County Sheriff's Department @ 440-6085 for the location and times. **NOTE: You only need the BCI report. Keep the receipt and you will be reimbursed by WMFD. They take personal check or cash ONLY.**

Once your packet has been returned, the process will begin. Because of the nature of our work, a background check is a necessity before full membership can be obtained. The Municipality of West Milton will also require a pre-employment drug screening and physical during this process as well.

The Bylaws of the Fire Company require that your application be read aloud to the membership at 3 regular meetings. Meetings are scheduled the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month at 7 PM. We require that you be present for at least one of these three meetings to introduce yourself. You are welcome to attend all meetings and trainings as an observer during your application process to allow you to meet the members of the department and it will give you a better idea of what the West Milton Fire Company is all about, and it also gives us an idea of what you are all about. During your application process, the Fire Company Trustees will meet with you and your family so that we can cover what is expected of you as well as what you can expect out of your service. The trustees will explain background check procedures, physical exam procedures and your training certification options.

After all the above is completed, your application and admittance to the West Milton Fire Company will be voted on by the membership. Contact any of the following trustees if you have any questions:

<b><u>Contact #1</u></b>	Brian Ely – (937) 570-7079
<b><u>Contact #2</u></b>	Josh Eickman – (937) 673-4215
<b><u>Contact #3</u></b>	Matt Eshelman – (937) 570-6687

Thank you again for your interest in joining the West Milton Fire Company. We pride ourselves with a high level of professionalism, community service, and teamwork. We believe that you will find becoming a volunteer firefighter is a very satisfying experience and a great adventure. You will develop life-long friendships and learn many new skills. We invite you and your family to stop by the firehouse anytime we are around.

Sincerely,

The West Milton Firefighters