

# RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held \_\_\_\_\_

20 \_\_\_\_\_

## WORKSHOP MEETING

January 24, 2023

The meeting was called to order by Mayor Miller at 7:30 p.m..

*Present were:* Councilmembers: Chris Horn, Kasey Metz, Don Dohrman, Sarah Copp, Greg Tracy, Scott Hurst and Mayor Miller. *Also present:* Manager Sheridan, Law Director Brosh.

### PROPOSED 2023 PARK IMPROVEMENTS

A copy of the map for the master plan of the Village was presented. It is hoped that improvements to the park will begin this summer. These improvements will include dredging the pond, demolishing the concession stand, construction of nature trails and the serpentine wall. It is also a possibility to take out the baseball diamond. The Village is considering the placement of one at a different location. It is hoped to have a Resolution for this at the first meeting in February.

### DOWNTOWN LIGHTING PROJECT UPDATE

Manager Sheridan brought a sample of the lights that Trimlight Indian Lake, LLC, is proposing be used in the downtown project. The quote is for one strand of lights (would like 4 to 5 strands) and also includes our staff doing part of the work. It was for \$4,177.45. He was going to look at other possibilities and try and get more quotes.

### PROPOSED CELL PHONE POLICY

Ben Herron stated that there used to be a stipend for using their personal cell phone for Village business if they chose not to carry a Village phone. He has proposed that this be \$35.00 a month stipend. Most everyone would rather use their personal cell phone rather than carry 2 phones. He was going to modify the policy so that it included the fact that their business calls/texts would become a part of public records.

### STILLWATER CROSSINGS NORTH PROJECT

Manager Sheridan presented some zoning options for this new development. He said that Mr. Shuman would hopefully be available at the February council meeting. He asked for council members to look over these options and see what they would like to see in the new development so that a plan can be developed for this subdivision. After the February meeting it might also be a good idea to hire a consultant to make sure that we aren't missing anything that might be necessary.

### PROPOSED ORDINANCE CM-22-55 DISCHARGE OF A WEAPON

Council discussed the most recent changes made to this ordinance and made a couple additional changes. This will be read at the February Regular Meeting.

### PROPOSED SANITARY SEWER TAP FEE INCREASE

Ben Herron presented the updated water tap fees. In Ohio, the tap fees are based on the size of the waterline. Ben did a comparison between other towns near West Milton.

### PROPOSED PURCHASE OF VEHICLE FOR THE POLICE DEPARTMENT FLEET

Chief Wright presented on Resolution CM-23-05 for the purchase of a Dodge Durango police car. He said it would cost \$41,082.00 for this vehicle. The Ford Interceptor would cost \$42,995 which is why he went with the Dodge. After discussion, the council asked for Chief Wright to get estimates for a Ford gas vehicle as well as the hybrid model.

### PROPOSED EMERGENCY NOTIFICATION SYSTEM SOFTWARE

Chief Wright presented on the Everbridge program. It is a software program that will allow the Village to send out messages to all residents who sign up for the service. It can be done through text, phone call, landline or e-mail. The choice is up to the resident as to how they would like to receive their message. This could be used to send out emergency messages as

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well as reminder messages for events that will be taking place within the Village. There is also a feature that will allow a message to go out to the Village staff rather than sending it through e-mail. The total cost of this program will be \$3,008.49 for 3 years.

## CONSIDERATION OF TIMING FOR DONATION FOR THE 4TH OF JULY FIREWORKS

Scott Hurst spoke about the 4th of July fireworks. He said that the fireworks are funded by donations from the community. They need to make a deposit to make sure that they secure the fireworks for this year. Last year the Village donated \$6,000.00. It was suggested that this year it be raised to \$10,000.00. There will be a Resolution at the February Regular meeting.

## OLD BUSINESS

### Downtown Improvements

Manager Sheridan stated that new construction is planned for downtown. They are adding to an existing building and adding 2 more spaces for new businesses. He wanted to make sure that the amount of money being spent on this development matched with the abatement length. This will be on the agenda for the February 14 Regular Council meeting.

## NEW BUSINESS

### Miami Valley Today Progress Edition

Manager Sheridan shared an article that had been sent into the Miami Valley Today about the progress of West Milton.

### 2022 Ordinances

Manager Sheridan said that it had come to his attention that the Ordinances had not been published in the newspaper for 2022. He said that in order to fix this we could reintroduce all the ordinances, pass them and then publish each one. Law Director Brosh said she could create a new ordinance including all these ordinances in it and that would ratify all the ordinances.

### Regular Council Session

A Motion was made by Scott Hurst and seconded by Chris Horn, to go into Regular Session of the Council. After a roll call vote, the Motion passed unanimously. **Abstain:** None. **Absent:** None.

### Resolution CM-23-04

*Resolution CM-23-04* A RESOLUTION TO PURCHASE A NEW PICKUP TRUCK FOR USE IN THE SERVICE DEPARTMENT. Ben Herron stated this was the purchase of a new pickup truck that was being held for him. If he is able to purchase it, it will save the Village \$14,000.00 off the budgeted amount. A motion was made by Don Dohrman and seconded by Scott Hurst to adopt *Resolution CM-23-04*. After a roll call vote, the motion passed unanimously. **Abstain:** None; **Absent:** None.

## ADJOURNMENT

Scott Hurst made a motion, seconded by Chris, to adjourn the Regular Council Session meeting. The motion passed. The meeting adjourned.

### Motion to go back to Workshop Session

Scott Hurst made a motion, seconded by Don Dohrman to go back into the Workshop Session of the meeting. After a voice vote, the motion passed unanimously.

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## ADJOURNMENT

Greg Tracy made a motion, seconded by Chris Horn, to adjourn the meeting. The motion passed. The meeting adjourned.



Laura J. Wright

Clerk of Council



Anthony Miller

Mayor