

# RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held \_\_\_\_\_

20 \_\_\_\_\_

## COUNCIL MEETING

May 9, 2023

Mayor Miller led the council and the public in the Pledge of Allegiance.

The invocation was given by Pastor Robbie Scott, Hoffman United Methodist Church.

Mayor Miller called the meeting to order.

**Present were:** Mayor Miller; **Council members:** Scott Hurst, Kasey Metz, Don Dohrman, Chris Horn; **Also present were:** Manager Jeff Sheridan, Law Director Brosh. **Absent:** Sarah Copp, Greg Tracy.

### EXCUSE FROM MEETING

Scott Hurst made a motion, seconded by Don Dohrman, to excuse Mayor Miller and Chris Horn from the April 25, 2023, workshop and Greg Tracy and Sarah Copp from the May 9, 2023, council meeting. After a roll call vote, the motion passed unanimously. **Abstain:** None **Absent:** Greg Tracy, Sarah Copp.

### MINUTES

Scott Hurst made a motion, seconded by Don Dohrman, to adopt the April 11, 2023, regular council meeting minutes and the April 25, 2023, workshop. After a roll call vote, the motion passed unanimously. **Abstain:** None. **Absent:** Greg Tracy, Sarah Copp. **Minutes adopted.**

### CORRESPONDENCE TO COUNCIL

A letter of resignation was received from Miranda Fox resigning her position as the Vice Chairperson from the Planning Board. She said this would be effective after the May meeting, but will attend in June if a replacement cannot be found.

### COUNCIL MOVE INTO EXECUTIVE SESSION

A motion was made by Scott Hurst and seconded by Chris Horn to move into Executive Session pursuant to Section 4.12(B)(5)(a) for discussion of personnel. After a roll call vote, the motion passed unanimously. **Abstain:** None. **Absent:** Greg Tracy, Sarah Copp.

### MOTION TO RETURN TO REGULAR COUNCIL SESSION

A motion was made by Scott Hurst and seconded by Chris Horn to move back into a regular council meeting. After a voice vote, the motion passed. **Abstain:** None. **Absent:** Greg Tracy, Sarah Copp.

### COMMENTS FROM CITIZENS

There were no comments from citizens at this time.

### ORDINANCES AND RESOLUTIONS

#### Ordinance CM-23-20

*Ordinance CM-23-20* was introduced by council and read by title only by Law Director Brosh. AN ORDINANCE AMENDING SECTION 50.01 APPLICATION FOR EXCAVATION PERMIT, STREETS AND SIDEWALKS OF THE WEST MILTON CODE OF ORDINANCES. Manager Sheridan stated this was being done in order to bring the fees more current with what it would actually cost today. A motion was made by Don Dohrman and seconded by Scott Hurst to adopt *Ordinance CM-23-20*. After a roll call vote, the motion passed unanimously. **Abstain:** None. **Absent:** Greg Tracy, Sarah Copp.

#### Ordinance CM-23-21

*Ordinance CM-23-21* was introduced by council and read by title only by Law Director Brosh. AN ORDINANCE AMENDING SECTION 50.12 REGARDING WASTE FORBIDDEN ON STREETS AND SIDEWALKS CODE OF ORDINANCES FOR THE MUNICIPALITY OF WEST MILTON, OHIO. Manager Sheridan said this was being done to update and make clear what is prohibited. A motion was made by Chris Horn and

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seconded by Don Dohrman to adopt *Ordinance CM-23-21*. After a roll call vote, the motion passed unanimously. **Abstain:** None. **Absent:** Greg Tracy, Sarah Copp.

#### Resolution CM-23-23

*Resolution CM-23-23* was introduced by council and read in full by Law Director Brosh. A RESOLUTION DECLARING THE INTENTION TO PROCEED UNDER THE ALTERNATIVE TAX DOCUMENT FORMAT PROVIDED UNDER SECTION 5705.281 OF THE OHIO REVISED CODE. Manager Sheridan stated this is routinely passed annually and it is the way that the budget is submitted. A motion was made by Scott Hurst and seconded by Chris Horn to adopt *Resolution CM-23-23*. After a roll call vote, the motion passed unanimously. **Abstain:** None. **Absent:** Sarah Copp, Greg Tracy.

#### Resolution CM-23-24

*Resolution CM-23-24* was introduced by council and read in full by Law Director Brosh. A RESOLUTION AUTHORIZING THE MUNICIPAL MANAGER TO APPLY FOR, ACCEPT AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND (WPCLF) AGREEMENT ON BEHALF OF THE VILLAGE OF WEST MILTON, OHIO FOR THE NORTH END SANITARY REHABILITATION PROJECT; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN. Manager Sheridan stated this is for the sewer project that involves relining the sewer lines. A motion was made by Don Dohrman and seconded by Kasey Metz to adopt *Resolution CM-23-24*. After a roll call vote, the motion passed unanimously. **Abstain:** None. **Absent:** Sarah Copp, Greg Tracy.

#### Resolution CM-23-25

*Resolution CM-23-25* was introduced by council and read in full by Law Director Brosh. A RESOLUTION TO AUTHORIZE THE CONTINUING EMPLOYMENT OF THE MUNICIPAL MANAGER, D. JEFFREY SHERIDAN, AND TO AUTHORIZE THE ADOPTION OF THE NEW EMPLOYMENT AGREEMENT FOR THE MUNICIPAL MANAGER ATTACHED HERETO. Mayor Miller stated that it has been a pleasant experience working with Manager Sheridan and that it was unreal that it was already time to renew this employment agreement. A motion was made by Kasey Metz and seconded by Chris Horn to adopt *Resolution CM-23-25*. After a roll call vote, the motion passed unanimously. **Abstain:** None. **Absent:** Sarah Copp, Greg Tracy.

#### Resolution CM-23-26

*Resolution CM-23-26* was introduced by council and read in full by Law Director Brosh. A RESOLUTION AUTHORIZING THE MUNICIPAL MANAGER TO ENTER INTO AN AGREEMENT WITH CHOICE ONE ENGINEERING CORPORATION FOR THE PURPOSE OF PROVIDING CONSTRUCTION PLANS AND SPECIFICATIONS FOR THE REHABILITATION OF THE SANITARY SEWER SYSTEM IN THE NORTH END OF THE VILLAGE. Manager Sheridan stated this is complementary to CM-23-24 and is involving the same project. A motion was made by Scott Hurst and seconded by Kasey Metz to adopt *Resolution CM-23-26*. After a roll call vote, the motion passed unanimously. **Abstain:** None. **Absent:** Sarah Copp, Greg Tracy.

#### Ordinance CM-23-27

*Ordinance CM-23-27* was introduced by council and read in full by Law Director Brosh. AN ORDINANCE AMENDING SECTION 91.01 OPEN BURNING OF THE WEST MILTON CODIFIED ORDINANCE. Manager Sheridan stated this ordinance and updating the open burning policy has been discussed at many meetings. The police department is unable to cite under the current ordinance if needed so this will allow that to occur. Chief Jay stated that there were a couple of changes that needed to be made. Law Director Brosh stated that those could be made. This will be voted on after the second reading of the ordinance.

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## Resolution CM-23-28

*Resolution CM-23-28* was introduced by council and read in full by Law Director Brosh. A RESOLUTION TO PURCHASE A LEASED COMPACT TRACK LOADER FOR USE IN SERVICE DEPARTMENT. Manager Sheridan stated that this equipment is very valuable to the service department and would like to go ahead and purchase it since the lease agreement is up. A motion was made by Chris Horn and seconded by Don Dohrman to adopt *Resolution CM-23-28*. After a roll call vote, the motion passed unanimously. **Abstain:** None. **Absent:** Sarah Copp, Greg Tracy.

## Resolution CM-23-29

*Resolution CM-23-29* was introduced by council and read in full by Law Director Brosh. A RESOLUTION TO PURCHASE FIRE HYDRANTS FOR REPLACEMENT OF NON-FUNCTIONING FIRE HYDRANTS IN THE DISTRIBUTION SYSTEM. Manager Sheridan stated this is being done in order to restock the fire hydrants within the Village. A motion was made by Don Dohrman and seconded by Scott Hurst to adopt *Resolution CM-23-29*. After a roll call vote, the motion passed unanimously. **Abstain:** None. **Absent:** Sarah Copp, Greg Tracy.

## Resolution CM-23-30

*Resolution CM-23-30* was introduced by council and read in full by Law Director Brosh. A RESOLUTION ALLOWING THE MUNICIPALITY OF WEST MILTON TO PARTNER WITH ENGINEERED SOLUTIONS MIDWEST, INC., (ESM) TO UPGRADE THE HAMILTON STREET BOOSTER STATION ENABLING IT TO BE COMPATIBLE WITH SCADA. Manager Sheridan stated it was discussed and thought it in the best interest of the Village to waive the bidding process for this project. Part of the project will exceed the \$15,000.00 threshold so this resolution was needed for that. A motion was made by Don Dohrman and seconded by Chris Horn to adopt *Resolution CM-23-30*. After a roll call vote, the motion passed unanimously. **Abstain:** None. **Absent:** Sarah Copp, Greg Tracy.

## MUNICIPAL MANAGER

Manager Sheridan stated that government days for the high school seniors would take place on Thursday and Friday (May 11-12, 2023). There would be one change from years past in that the students would be transported on a school bus rather than in the back of a Village truck.

Open House for the Village/Police Department will be on May 15, 2023, from 6-8 p.m..

## OLD BUSINESS

Mayor Miller said the Everbridge system is up and running. Residents can go to the website to sign up.

Scott Hurst said that the Third Thursdays will be starting in May (May 18). Route 48 will be shut down and there will bands, food and vendors.

## NEW BUSINESS

Manager Sheridan said that with the resignation of Mrs. Fox her position needed to be filled. Sarah Gregory has asked to be appointed to that position on the planning board. A motion was made by Scott Hurst and seconded by Don Dohrman that Sarah Gregory be appointed to the planning board. After a voice vote, that motion passed. **Absent:** Sarah Copp, Greg Tracy. **Abstain:** Chris Horn.

Manager Sheridan said that with Sarah Gregory joining the planning board, this created a vacancy on the Board of Adjustments. Deborah Miller has asked to fill this position. A motion was made by Scott Hurst and seconded by Kasey Metz to appoint Deborah Miller to the Board of Adjustments. After a voice vote, that motion passed. **Absent:** Sarah Copp, Greg Tracy. **Abstain:** Chris Horn.

She also said that they will be having the Spring open houses beginning on April 20, 2023, from 10-4 in the downtown area.

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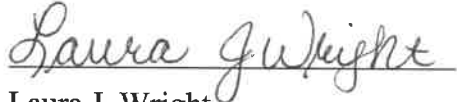
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## COMMENTS FROM CITIZENS

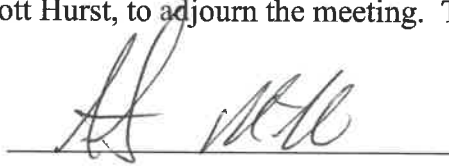
There are no comments from citizens at this time.

## ADJOURNMENT

Kasey Metz made a motion, seconded by Scott Hurst, to adjourn the meeting. The motion passed.



Laura J. Wright  
Clerk of Council



Anthony Miller  
Mayor