

# RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held \_\_\_\_\_

20 \_\_\_\_\_

## COUNCIL MEETING

*June 13, 2023*

Mayor Miller led the council and the public in the Pledge of Allegiance.

The invocation was given by Pastor Harve Bowman, Highland Brethren.

Mayor Miller called the meeting to order at 7:30 p.m.

**Present were:** Mayor Miller; **Council members:** Scott Hurst, Kasey Metz, Don Dohrman, Chris Horn, Sarah Copp, Greg Tracy; **Also present were:** Manager Jeff Sheridan, Law Director Brosh. **Absent:** Laura Wright.

### EXCUSE FROM MEETING

Don Dohrman made a motion, seconded by Greg Tracy, to excuse Mayor Miller from the May 23, 2023, workshop. After a roll call vote, the motion passed unanimously. **Abstain:** None **Absent:** None.

### MINUTES

Scott Hurst made a motion, seconded by Chris Horn, to adopt the May 9, 2023, regular council meeting minutes and the May 23, 2023, workshop minutes. After a roll call vote, the motion passed unanimously. **Abstain:** None. **Absent:** None. **Minutes adopted.**

### CORRESPONDENCE TO COUNCIL

There was no correspondence to the council at this time..

### COMMENTS FROM CITIZENS

There were no comments from citizens at this time.

### ORDINANCES AND RESOLUTIONS

#### Ordinance CM-23-27

*Ordinance CM-23-27* was introduced by council and read by title only by Law Director Brosh. AN ORDINANCE AMENDING SECTION 91.01 OPEN BURNING OF THE WEST MILTON CODIFIED ORDINANCE. Manager Sheridan stated this was the second reading of this ordinance that had been worked on for a long time with input from the Fire Chief and the Chief of Police. Attorney Brosh wanted it on record that it was changed from its original version, but it was only minor changes. The changes included changing millimeters to meters and one section was taken out for residential use. A motion was made by Scott Hurst and seconded by Sarah Copp to adopt *Ordinance CM-23-27*. After a roll call vote, the motion passed unanimously. **Abstain:** None. **Absent:** None.

#### Resolution CM-23-31

*Resolution CM-23-31* was introduced by council and read in full by Law Director Brosh. A RESOLUTION AUTHORIZING AND APPROVING THE SUBMISSION OF AN ALTERNATIVE TAX DOCUMENT FOR THE FISCAL YEAR 2024. Manager Sheridan stated this is a routine resolution that is passed each year authorizing them to file paperwork with the county. A motion was made by Chris Horn and seconded by Don Dohrman to adopt *Resolution CM-23-31*. After a roll call vote, the motion passed unanimously. **Abstain:** None. **Absent:** None.

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## Resolution CM-23-32

*Resolution CM-23-32* was introduced by council and read in full by Law Director Brosh. A RESOLUTION TO MAKE NECESSARY IMPROVEMENTS TO THE SOUTH WATER TOWER. Manager Sheridan stated that these repairs were discussed at the last workshop meeting and that they need to be made as soon as possible. A motion was made by Don Dohrman and seconded by Chris Horn to adopt *Resolution CM-23-32*. After a roll call vote, the motion passed unanimously. **Abstain:** None. **Absent:** None.

## Resolution CM-23-33

*Resolution CM-23-33* was introduced by council and read in full by Law Director Brosh. A RESOLUTION AUTHORIZING PAYMENT TO TEAM EJP WEST CARROLLTON, OHIO (AKA EJP RESCOTT, INC.) FOR ANNUAL SERVICES FOR THE PERIOD OF JUNE 3, 2023, THROUGH JUNE 2, 2024. Manager Sheridan stated that this was pretty self-explanatory and asked Mr. Herron if he had anything to add. Mr. Herron stated that this was an annual fee and that in years past it was not over \$15,000 so the council was not involved. A motion was made by Sarah Copp and seconded by Scott Hurst to adopt *Resolution CM-23-33*. After a roll call vote, the motion passed unanimously. **Abstain:** None. **Absent:** None.

## Resolution CM-23-34

*Resolution CM-23-34* was introduced by council and read in full by Law Director Brosh. A RESOLUTION TO APPROVE THE PURCHASE OF A WATER LEAK NOISE CORRELATOR. Manager Sheridan stated this was discussed at the previous workshop meeting. We have been paying a company to bring in this equipment when needed. With a grant that was received and what the Village is paying to cover the cost of this equipment, it is expected that it will pay for itself within 2 or 3 uses. Mr. Dohrman stated that he liked the idea that we no longer had to contact an outside agency to come and take care of this and we would be able to get the water issues resolved more quickly. A motion was made by Chris Horn and seconded by Scott Hurst to adopt *Resolution CM-23-34*. After a roll call vote, the motion passed unanimously. **Abstain:** None. **Absent:** None.

## Resolution CM-23-35

*Resolution CM-23-35* was introduced by council and read in full by Law Director Brosh. A RESOLUTION AUTHORIZING JEFF SHERIDAN, VILLAGE MANAGER, TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED. Manager Sheridan stated this was one of the grants we applied for last year and did not receive. This covers the waterline under the bridge so we are reapplying this year. A motion was made by Don Dohrman and seconded by Chris Horn to adopt *Resolution CM-23-35*. After a roll call vote, the motion passed unanimously. **Abstain:** None. **Absent:** None.

## Resolution CM-23-36

*Resolution CM-23-36* was introduced by council and read in full by Law Director Brosh. A RESOLUTION AUTHORIZING THE MUNICIPAL MANAGER TO EXECUTE AN AMENDED CONTRACT FOR COMPREHENSIVE PLANNING SERVICES WITH CALLABO PLANNING. Manager Sheridan wanted to clarify that the \$110,000 covers the fees we have already paid for the first year. This is amending the initial contract. This

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amendment will now include 3 chapters, but will not get all 3 chapters completed this year. They are currently working on the parks and recreation chapter. It is hoped to get one more chapter done this year. This planning effort has been a huge asset for the community. A motion was made by Scott Hurst and seconded by Sarah Copp to adopt *Resolution CM-23-36*. After a roll call vote, the motion passed unanimously. **Abstain:** None. **Absent:** None.

#### Resolution CM-23-37

*Resolution CM-23-37* was introduced by council and read in full by Law Director Brosh. A RESOLUTION AUTHORIZING THE MUNICIPAL MANAGER TO ENTER INTO A CONTRACT WITH FISHBECK TO CONDUCT A WATER SYSTEM CAPITAL IMPROVEMENTS EVALUATION. Manager Sheridan stated that the Village had engaged Fishbeck in 2016 for the initial water study that led to the pump station being installed. We need a new study based on the new development. The original study cost around \$26,000 seven years ago. This study will cost around \$38,000. Manager Sheridan said that he has talked to a few other companies and they would charge around \$100,00 due to the need to start from scratch. Fishbeck would be able to take the first study and update it. A discussion was had on this subject among council, Mr. Sheridan and Mr. Herron. A motion was made by Don Dohrman and seconded by Scott Hurst to adopt *Resolution CM-23-37*. After a roll call vote, the motion passed unanimously. **Abstain:** None. **Absent:** None.

#### Resolution CM-23-38

*Resolution CM-23-38* was introduced by council and read in full by Law Director Brosh. A RESOLUTION TENTATIVELY AWARDING A CONTRACT FOR THE CONSTRUCTION OF THE MIAMI STREET WATER MAIN REBID PROJECT. Manager Sheridan asked Ben Herron to speak on this Resolution. Mr. Herron stated this was being done because when the first bid was put out they only received one bid back. By doing this Resolution, it will allow for a second bidding process and allow for the grant/loan process. There was discussion among council about the amount of this project. Manager Sheridan stated that he believed it was \$1.9 million, but would have to double check and let them know. A motion was made by Chris Horn and seconded by Scott Hurst to adopt *Resolution CM-23-38*. After a roll call vote, the motion passed unanimously. **Abstain:** None. **Absent:** None.

#### Resolution CM-23-39

*Resolution CM-23-39* was introduced by council and read in full by Law Director Brosh. A RESOLUTION TO CONTRACT WITH CHOICE ONE ENGINEERING FOR THE 2023 PARK WALL REPLACEMENT PROJECT. Manager Sheridan stated this was a little unusual because Choice One notified the finance director that they had multiple invoices that have not been paid. They have never been received for an unknown reason. They have completed the work, but we don't have a contract because we don't have authorization. This occurred because of a good working relationship between the Village and Choice One. A motion was made by Don Dohrman and seconded by Sarah Copp to adopt *Resolution CM-23-39*. After a roll call vote, the motion passed unanimously. **Abstain:** None. **Absent:** None.

#### MUNICIPAL MANAGER

Manager Sheridan stated that bids were in for the retaining wall. The engineer's estimate was \$167,000 for phase one. They received 5 bids and the lowest bid was a local contractor for \$152,000. The difference between the lowest bid and next lowest bid was \$200. Manager Sheridan was very pleased that it was a local contractor, Coate Construction.

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## OLD BUSINESS

Sarah Copp wanted to remind everyone that the next Third Thursday will be on June 15, 2023, from 5 to 8 p.m. Miami Street will be closed. There will be 30 vendors and a live band. Rock the Hill will be on August 19, 2023. There will be bands, beer, wine, kids area, etc. She is thankful for Premier Health as they are the big sponsor this year.

Manager Sheridan stated that the Village submitted a grant application to Premier Health this year. Premier was very generous with giving \$24,000 to go towards Third Thursdays, Rock the Hill and the Fireworks. They funded 100% of the Village's request.

Sarah Metz asked about the parking lot and wanted to address some issues. Manager Sheridan stated that the county provider for GIS is not working at this time. If Mr. Sheridan can get letters out prior to the next meeting, it will be on the agenda. There was a discussion about options for this parking lot. It was also reminded that this is private property so there are several issues to consider.

## NEW BUSINESS

Manager Sheridan also stated that there are 2 parcels in Stillwater Crossing where they missed some utility easements that needed to be added. This has been reviewed by the planning board and recommended for execution. This will need the Mayor and Clerk's signatures.

## COMMENTS FROM CITIZENS

There are no comments from citizens at this time.

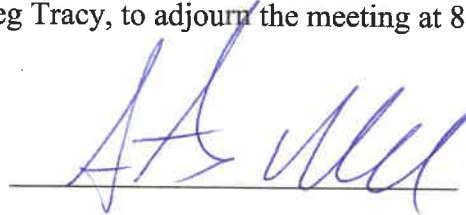
## ADJOURNMENT

Chris Horn made a motion, seconded by Greg Tracy, to adjourn the meeting at 8:30 p.m. The motion passed.



Laura J. Wright

Clerk of Council



Anthony Miller

Mayor