

City of Willamina

PUBLIC RECORDS REQUEST

Public records requests must be made to the government agency that is in possession of those records. This form is for requesting public records that are held by the City of Willamina. If the records you seek are held by another public body, you should instead request them from that body. Requests for criminal records of individuals generally should be directed to the Oregon State Police.

Requester Name: _____ Date: _____

Address: _____

City: _____ Phone: _____ Email: _____

Description of Records:

Other Information that could narrow the search such as dates and names: _____

I would like to inspect the records.

I would like electronic copies of records.

I would like copies of records mailed to me.

Have you made this request to another public agency?

Yes ____ No ____

You may submit this form by email, mail or fax to: Email stevensk@ci.willamina.or.us or mail to 411 NEC St, Willamina, Oregon 97396 or fax to 503-876-1121.