

1. Call to Order - Tyler Crook, Chair
 - A. Confirm this meeting is being recorded and will be made available on the Library YouTube channel
 - B. Attendance: When called on by Chair, please state "here" for the record:
 - a. Tyler Crook, Chair - Present
 - b. Jennifer Eckels, Co-Chair - Present
 - c. Kepola Napoleon - Present
 - d. Emily Sims - Present
 - e. Katherine "Kat" Ljungvist - Absent
 - f. Robyn Onstot, Willamina School District - Present
 - g. Vacant, term expires 9/2025
 - h. Councilor Vickie Hernandez, City Council Liaison - Present
 - i. Sarah Frost, Library Director - Present
 - j. Richard Guscott, Library Clerk - Absent
 - C. Additions, Questions, or Changes to the Agenda
 - D. Approval of Meeting Minutes
 - a. February 20, 2024
UPDATE: A formal motion to approve minutes of a previously held meeting is usually not necessary; approval can be handled by unanimous consent. The Chair should ask: "Are there any corrections to the minutes?" After all corrections have been offered, the Chair then asks: "Are there any further corrections?" If none are offered, then the Chair states: "There being no further corrections, the minutes stand approved as read [or as corrected]."
2. Presentations: none
3. Reports:
 - A. Library Director Report - Sarah Frost
 - Grant updates – We received the Oregon Humanities Grant, awarded \$5000 in February. Sarah has scheduled three programs with Education Department at the Confederate Tribes. These include Chinuk-Wawa Community Storytime, Bilingual Community Music and Basketweaving.
 - We did not get the Penguin Random House Grant that would have been used for Free Comic Book Day. We are working with Tyler and LoL to write a First Federal Grant. The LoL board will cover the cost this year and look into fundraising options for the coming years.
 - We received the Teen Intern Grant, it's 220 hours at 15.00 an hour. Twenty hours a week for roughly 11 weeks. There will be restrictions and guidelines to go along with that internship.
 - Monthly Report for February 2024 – Richy and Youth Services Committee celebrated a successful Fae Day Carnival. It was a huge hit! The library is expanding on the youth services area so that kids will have more room to play. We will be closed next week and will re-open for in-building services the week after. Sarah was sick the week prior, but Karla and Richard went to Scifest at the Space Museum and handed out bat rocket crafts. Over 800 attended and we got our name out there!
 - Upcoming Planning – Author visits, Sheryl Gill and David Lewis, Native Innovation Museum (bonus: the program is free due to organizational issues). Upcoming OLA conference for Sarah and Richard. Tyler inquired about non-profit panels and Sarah spoke to the options available. Sarah will also offer conference information to anyone curious about it. Summer Programming! Lots of projects and programming on the schedule.

Library Board Member Reports

- a. Tyler Crook – Chair – Nothing to report.
- b. Kepola Napoleon – LOL – Things are moving along, thank you to everyone who has offered support. They are getting swag bags together for their first 30 members! Kepola is waiting for information from Bottle Drop program, look for blue bags! Next meeting April 2nd, 6:30pm. We also have an upcoming Fundraising meeting April 14th at 2pm. We are in the process of building our Library After Dark Event. A “special viewing” on May 10th. More information to come as Sarah and Kepola work on permits.
- c. Robyn Onstot - WSD Liaison – Last meeting Robyn got to go see Spencer graduate in Chicago from Navy boot camp. They are at the end of their Spring Book Fair at the school. The school district also picked its new Superintendent. Mike Gass from Colorado. He starts July 1st.
- d. Other: Please keep reports to 3 minutes. Items needing discussion or decisions should be added to the Regular Agenda

4. Continued Business: none

5. New Business:

- A. Library Board Vacancy – Tracy has had to retire from the position, we are now in the process of looking for a new member. We have some hot leads, and the library board will need to motion, second and approve Tracy’s vacant partial term. It will end September 2025. Tracy expressed his sincere apologies and appreciation for the board, its members and library staff. We will miss Tracy and Sarah is working with Tyler to get something special for him. We are hoping to get him back in June for a celebration to honor his work. He was also our CCRLS Rural Ley Member and will need this position filled. Kepola motions to fill the vacancy, Emily seconded. The motion passed unanimously.
- B. Motion to recess the April meeting Emily, seconded by Kepola. The motion is carried unanimously.
- C. Library Board Terms –

Current Library Board:

	Appointment	Current Term Start	Term End	Current Term
Jennifer Eckels	Partial 2023	September 2020	September 2024	partial
Katherine Ljungqvist	Partial 2023	September 2020	September 2024	partial
vacant	partial	September 2021	September 2025	partial
Tyler Crook	Full 2021	September 2021	September 2025	1st
Kepola Napoleon	Partial 2019	September 2021	September 2025	1st
Emily Sims	Full 2021	September 2021	September 2025	1st
Willamina School District	Partial 2021	September 2022	September 2026	ongoing

6. Future Business / Placeholders:
 - A. Computer Use / Internet Use / WIFI Use policy. – Nothing new.
 - B. Code of Conduct Policy – Nothing new, will tackle a specific conference session at OLA.

7. Public Input:

Please keep public input to 3 minutes. Items needing discussion or decisions should be added to the Regular Agenda.

8. Calendar:
 - A. April 14 – Author Visit: Cheryl Gill
 - B. April 16 – Library Board Meeting (sponsored by LOL)
 - C. April 24-27 – OLA Conference
 - D. May 1 – Author Visit: David Lewis, PhD (sponsored by LOL)
 - E. May 4 – Free Comic Book Day (sponsored by LOL)
 - F. May 1-28 – MNCH: Native Innovation
 - G. May – School Field Trips
 - H. Summer Reading Program June-August 2024

This meeting is available via Zoom:

<https://us02web.zoom.us/j/83318278575?pwd=elpQWVN3UE1VTC9jVWtVYnRrRDJxZz09>

Meeting ID: 833 1827 8575
Passcode: 856771