



**Willamina City Council  
Regular Meeting  
Tuesday, April 9, 2024 at 6:00 p.m.**

West Valley Fire Station  
825 NE Main Street  
Willamina, OR 97396

In-person attendance is allowed at the City Council meeting. The City also provides access via the Zoom platform. Zoom access information is available at the end of this Agenda.

**AGENDA**

CALL TO ORDER

ROLL CALL

FLAG SALUTE

AGENDA ADDITIONS, DELETIONS, AND CORRECTIONS

PUBLIC INPUT – BUSINESS FOR THE AUDIENCE

Public Input: Presentations not scheduled on the Agenda are limited to three (3) minutes. Longer presentations should be submitted to the City Recorder prior to the meeting.

**CORRESPONDENCE** – None

**PRESENTATIONS –**

1. Finance Manager, Scott Clark  
Financial reports are now available in the City Council Financial Reports binder which will be present at each City Council meeting. Financial Reports will also be available via email upon request from Deputy City Recorder Krystal Stevens.

**CONSENT AGENDA**

(“A listing of routine business items, which are adopted with one motion, without discussion. However, any Councilor may request that an item be pulled from the Consent Agenda for discussion and separate action. The item is then not considered after the Consent Agenda items have been voted upon.”)

1. Meeting Minutes from the March 12, 2024 City Council Regular Meeting.

**REGULAR AGENDA**

1. Willamina Historic Cemetery Board and Committee

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*An Equal Opportunity Employer*

411 N.E. “C” Street, Willamina, Oregon 97396-2783 Telephone: (503) 876-2242 / Fax: (503) 876-1121

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## 2. Construction Fees

### INFORMATIONAL REPORTS (Items that require no Council action)

1. Chamber Liaison – Mayor Skyberg
2. Yamhill County Transit Authority Board Member – Councilor Johnson
3. Library Board Liaison – Councilor Hernandez

### MAYOR'S REPORT

### INFORMATIONAL REPORTS FROM CITY OFFICERS

1. City Manager
  - a. SEI Filing Requirement due April 15, 2024
  - b. Franchise Agreements
  - c. Union Negotiations
  - d. Budget Preparations for FY2024/2025
    - i. Budget Calendar will be provided at the worksession
  - e. Backflow Update
  - f. Work session
  - g. April 6, 2024 Sheridan Chamber Gala
  - h. April 16, 2024 Staff Training
  - i. April 23, 2024 ODOT Demonstration for Curbs @ 2:30pm
  - j. Volunteer Recruitment
  - k. Arbor Day Celebration and Volunteers in Garden Spot Park
  - l. May 16, 2024 City/County Dinner Council attendance and assistance
2. Library Director – excused absence
3. Public Works Director
4. Planning Report (provided in Agenda packet)
5. Sheriff's Report (provided in Agenda packet)
6. Code Enforcement (provided in Agenda packet)

### COUNCIL COMMENTS

### ADJOURN

#### Next Council Meeting

City Council Work Session April 30, 2024 at 6:00 p.m.  
City Council Regular Meeting on May 14, 2024 at 6:00 p.m.

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Information regarding the above meeting(s) and Zoom access information can be found on the City of Willamina website at <https://www.willamina.oregon.gov>

Persons with hearing, visual or manual impairments who wish to participate in the meeting should contact the City of Willamina at least 48 hours prior to the meeting date in order that appropriate communication assistance can be arranged. The City of Willamina Council meetings are accessible to the disabled. Please let us know if you need any special accommodations to attend this meeting.

### **Join Zoom Meeting**

<https://us02web.zoom.us/j/82417263842?pwd=LzlleElrQzZWRlo2Wm5rMGZ6dmJqUT09>

Meeting ID: 824 1726 3842

Passcode: 991101

Find your local number: <https://us02web.zoom.us/j/82417263842?pwd=LzlleElrQzZWRlo2Wm5rMGZ6dmJqUT09>

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