



**Willamina City Council
Regular Meeting
Tuesday, September 10, 2024, at 6:00 p.m.**

West Valley Fire Station
825 NE Main Street
Willamina, OR 97396

In-person attendance is allowed at the City Council meeting. The city also provides access via the Zoom platform. Zoom access information is available at the end of this Agenda.

AGENDA

CALL TO ORDER

ROLL CALL

FLAG SALUTE

AGENDA ADDITIONS, DELETIONS, AND CORRECTIONS

PUBLIC INPUT – BUSINESS FOR THE AUDIENCE

Public Input: Presentations not scheduled on the agenda are limited to three (3) minutes. Longer presentations should be submitted to the City Recorder prior to the meeting.

CORRESPONDENCE –

1. Letter from resident requesting a speed bump
2. Letter from Sarah-John Hitchcock

PRESENTATIONS –

1. Finance/HR Manager, Marissa Matias (excused absence, report in packet)
Financial reports are available in the City Council Financial Reports binder which will be present at each City Council meeting. Financial Reports will also be available via email upon request from Deputy City Recorder Krystal Stevens.

CONSENT AGENDA

("A listing of routine business items, which are adopted with one motion, without discussion. However, any Councilor may request that an item be pulled from the Consent Agenda for discussion and separate action. The item is then not considered after the Consent Agenda items have been voted upon.")

An Equal Opportunity Employer and Service Provider

411 N.E. "C" Street, Willamina, Oregon 97396-2783 Telephone: (503) 876-2242 / Fax: (503) 876-1121

www.willaminaoregon.gov

1. Meeting Minutes from the August 13, 2024, City Council Regular Meeting.

REGULAR AGENDA

1. Bulk Water
2. Library Board Appointments
3. LOC – Legislative Priorities
 - a. [Qualtrics Survey | Qualtrics Experience Management](#)
 - b. [2025-2026 Legislative Priorities Voting :: League of Oregon Cities \(orcities.org\)](#)

INFORMATIONAL REPORTS (Items that require no Council action)

1. Chamber Liaison –
2. Yamhill County Transit Authority Board Member – Councilor Johnson
3. Library Board Liaison – Councilor Hernandez

MAYOR’S REPORT

INFORMATIONAL REPORTS FROM CITY OFFICERS

1. City Manager
 - a. SCA Grant Submittal 8.28.2024
 - b. Krystal received OAMR grant totaling \$550
2. Library Director
3. Public Works Director
4. Planning Report (provided in Agenda packet)
5. Sheriff’s Report (provided in Agenda packet)
6. Code Enforcement (provided in Agenda packet)

COUNCIL COMMENTS

1. Yamhill County Commissioner Kit Johnston

ADJOURN

Next Council Meeting

City Council Regular Meeting on October 8, 2024, at 6:00 p.m.

Information regarding the above meeting(s) and Zoom access information can be found on the City of Willamina website at <https://www.willamina.oregon.gov>

Persons with hearing, visual or manual impairments who wish to participate in the meeting should contact the City of Willamina at least 48 hours prior to the meeting date in order that appropriate communication assistance can be arranged. The City of Willamina Council meetings are accessible to the disabled. Please let us know if you need any special accommodations to attend this meeting.

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Join Zoom Webinar

<https://us02web.zoom.us/j/81652245962>

Webinar ID: 816 5224 5962

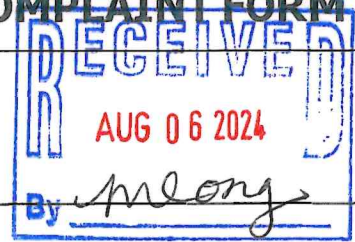
International numbers available: <https://us02web.zoom.us/u/kexQ9ZuJvD>

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CITY OF WILLAMINA CODE ENFORCEMENT COMPLAINT FORM



Address of Complaint/Concern:

If you do not know the specific address, be as descriptive as possible about its location. For example: the southwest corner of X & Y street OR 2 houses east of my address.

492 SW Pioneer Drive

I am asking for a speed bump at my house. cars & delivery truck drive on my road as if it were a paved two-way road. it was a one way alley for years then one man complained & it was changed to two-way single wide. i thought it completely unfair to make that

TYPE OF COMPLAINT

- Trash and Debris
- Animals
- Living in a recreational vehicle
- Outdoor storage
- Negligent Burning
- Grass, shrubbery, weeds and noxious growth
- Other: speed on alley 4 ft from my house
- Inoperable/unlicensed vehicle on private property
- Abandoned Vehicle in the Right Of Way
- Vehicle Storage in the Right Of Way
 - Make _____ Model _____
 - License Plate # _____ Color _____

Reporting Party Information:

Name: susan vanderhoof

Mailing Address: po box 365

Phone Number: (503) 583-7260

Email Address: _____

Confidentiality Statement: This message is intended only for the use of the person or office to which it is addressed and may contain information that is privileged, confidential, or protected by law.

Please provide details, explanations or additional concerns:

change without consulting. how can one person change something that directly affects me? vehicles travel fast enough that i cannot let my dogs out with me when working in my yard. i have called city hall 3 times & then last week came in & spoke directly to a very nice woman. just asking for help "slowing down" traffic... cedar lane. my house closest to road

OFFICE USE:

Date Received: _____

Received By: _____

Site Visit Date: _____

Violations: _____

Courtesy Notification date:

Violation Letter date:

OTHER:

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City of Willamina/ 411 NE 'C' Street, Willamina, OR 97396 / Ph 503-876-2242 / Fax 503-876-1121 / willaminagoregon.gov

Code Enforcement: Dave Morey / moreyd@ci.willamina.or.us

Dear City Councilors / Management

It is of most importance that all people and calls to police be treated correctly.

This is not happening -
(more than you can imagine has ^{already} been ignored -)
Rather on a call identical to mine but lacking a witness is the innocent ^{to} that occurred on Aug 30, 31st

Theft / Trespass w/ witness was made by me 2 weeks before & police didn't even speak to witness.

Bess Now deceased stressed had Anxism, then hospice had been 2 weeks without medication Ted took. Cops did nothing - 2 months ago -

Idk whether the said trespass she being stressed is legal or not but its the law enforcement who was to enforce but told our old manager that Amy could have any guests she wanted when discussing Ted / trespass a year ago. Her name is Rose.

"Believe whoever" - She was Manager
Witness Igham Sam that

but 30th, 31st Gloria Apt 203
Called a key theft & Ted Amy
trespass.

The Manager ^{boy} friend Maintenance Guy
asked me
The next day 31st 2:30:52
What happened so they didn't
have ^{previous} approval to go or had
spoken to management apparently
or he NOT ask me.

Ted / Amy obviously seem
not a danger all these
years of reporting Cops never
saw threat to us obviously.

Yet they bring A Dog Barking
over n over while many
Cops over - n over over
n over over - n - over
Yell + Come Out, Dog
So loud then
So loud -
Over n Over.

Ted / Amy were quiet I didn't know

for sure they up there.

I did know this I was
scared I reacted for phone
to call my Mom it was
dead I pretended to call
her saying Mom I'm afraid
I'm gonna get shot:

hoping cops calm down
" it's Ted - n - Amy No Weapons
I yell loud

" What are you doing "
No Weapons
Ted - n - Amy

They proceeded on allowing
Dog to hurt Ted
on purpose

Request a
Review the ~~Health~~ Body Cams don't
trust them to give you truth

I'm asking my City
leaders to NOT excuse
this innocent of harm
caused inappropriate by
the conduct of
Sheriffs Dept

It was so disruptive
Abusive incorrect
of these officers
theres NOT 1 good
Reason, especially since
neglected to deal w
trespasser / thefts
except this night

The Dog being Used
Shows intent Those

Many Cops Cant handle
a calm Ted (he was calm / kind 30 min
previous)

5

I'm serious that you
must review the body
cams reports would
match the Cam's F
Suspect - I do have
access to Audio by
someone catching 1/2
of the loud disruptive
Abusive Acts
of Law Enforcement.

I'm so glad I wouldn't let
my kids come home

I'm also glad I'm okay
today but

Knowing Ted isn't and not
knowing where Amy Gabriel
is is alarming. Did she go to hospital?

6

I'd like to speak to
Corney about this but
it is urgent to check
on Ted Guardola he will
be honest with you in fact
and find out if Amy is
okay and see for yourself she
okay as she not at jail
and I'm worried what they
have done to her

971 901 2414
370th Apt 303

Thank you
Sarah John
Hutchcock

The incident was

Aug 30, 31st Apt 304.

Please Request &
View

All body Cams
of the officers
Compare to their
Reports I

will bring the Audio

I have available
and neighbors to

tell you how

Loud, disrespectful

Abusive nature

These Law

enforcers to

Close to

Act AS

VS

Handling Ted

w/ Care !!

CITY OF WILLAMINA
 COMBINED CASH INVESTMENT
 JULY 31, 2024

COMBINED CASH ACCOUNTS

99-00-1010	US BANK OPERATIONS	250,739.20
99-00-1015	XPRESS DEPOSIT ACCOUNT	(4,121.71)
99-00-1020	PAYROLL - CHECKING	(64,681.58)
99-00-1030	INVESTMENTS-LGIP	(266,738.85)
	TOTAL COMBINED CASH	(84,802.94)
99-00-1910	MERCHANT SERVICES CLEARING	(5,779.11)
99-00-1009	CASH ALLOCATED	90,582.05
	TOTAL UNALLOCATED CASH	<u>.00</u>

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	(266,607.47)
20	ALLOCATION TO STREET FUND	4,532.23
30	ALLOCATION TO WATER FUND	118,743.18
40	ALLOCATION TO WASTEWATER FUND	52,750.01
	TOTAL ALLOCATIONS TO OTHER FUNDS	(90,582.05)
	ALLOCATION FROM GENERAL FUND - 99-00-1009	90,582.05
	ZERO PROOF IF ALLOCATIONS BALANCE	<u>.00</u>

CITY OF WILLAMINA
 BALANCE SHEET
 JULY 31, 2024

GENERAL FUND

ASSETS

10-00-1009	CASH ALLOCATED	(266,607.47)	
10-00-1200	ACCOUNTS RECEIVABLE	(816.32)	
	TOTAL ASSETS			(267,423.79)

LIABILITIES AND EQUITY

LIABILITIES

10-00-2000	ACCOUNTS PAYABLE		14,856.93	
10-00-2130	UNION DUES PAYABLE		66.20	
	TOTAL LIABILITIES			14,923.13

FUND EQUITY

	REVENUE OVER EXPENDITURES - YTD	(282,346.92)	
	BALANCE - CURRENT DATE	(282,346.92)	
	TOTAL FUND EQUITY			(282,346.92)
	TOTAL LIABILITIES AND EQUITY			(267,423.79)

CITY OF WILLAMINA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
10-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	788,310.00	788,310.00	.0
10-10-4001 PROPERTY TAX	3,210.16	3,210.16	530,000.00	526,789.84	.6
10-10-4002 PROPERTY TAX PRIOR	705.23	705.23	5,800.00	5,094.77	12.2
10-10-4003 INTEREST ON TAXES	44.49	44.49	300.00	255.51	14.8
10-10-4110 STATE CIGARETTE TAX	126.89	126.89	1,600.00	1,473.11	7.9
10-10-4111 STATE REVENUE SHARING	.00	.00	35,000.00	35,000.00	.0
10-10-4112 STATE LIQUOR TAX	3,445.60	3,445.60	44,000.00	40,554.40	7.8
10-10-4113 STATE MARIJUANA TAX	.00	.00	3,500.00	3,500.00	.0
10-10-4501 BUSINESS LICENSES	227.25	227.25	6,000.00	5,772.75	3.8
10-10-4511 LIEN SEARCHES	150.00	150.00	1,500.00	1,350.00	10.0
10-10-4571 OLCC LICENSE FEE	.00	.00	300.00	300.00	.0
10-10-4600 FRANCHISE FEES CENTURYLINK	49.60	49.60	300.00	250.40	16.5
10-10-4601 FRANCHISE FEES NW NATURAL	.00	.00	18,000.00	18,000.00	.0
10-10-4602 FRANCHISE FEES PGE	.00	.00	75,000.00	75,000.00	.0
10-10-4603 FRANCHISE FEES WAVE BROADBAND	.00	.00	5,000.00	5,000.00	.0
10-10-4604 FRANCHISE FEES WESTERN ORWASTE	507.51	507.51	7,500.00	6,992.49	6.8
10-10-4605 FRANCHISE FEES HUNTER COMMUNIC	.00	.00	5,000.00	5,000.00	.0
10-10-4816 DONATIONS	.00	.00	500.00	500.00	.0
10-10-4900 INTEREST INCOME	9,267.97	9,267.97	60,000.00	50,732.03	15.5
10-10-4901 MISCELLANEOUS INCOME	29.50	29.50	500.00	470.50	5.9
10-10-4905 SALE OF CITY ASSETS	.00	.00	1,000.00	1,000.00	.0
10-10-4910 LATE FEE	.00	.00	50.00	50.00	.0
10-10-4915 ARP FUNDS	.00	.00	50.00	50.00	.0
TOTAL DEPARTMENT 10	17,764.20	17,764.20	1,589,210.00	1,571,445.80	1.1
 <u>COURT</u>					
10-14-4507 COURT FINES AND FEES	415.00	415.00	3,000.00	2,585.00	13.8
TOTAL COURT	415.00	415.00	3,000.00	2,585.00	13.8
 <u>PLANNING</u>					
10-17-4583 PLANNING FEES	468.00	468.00	50,000.00	49,532.00	.9
10-17-4585 CONSTRUCTION FEES	.00	.00	30,000.00	30,000.00	.0
TOTAL PLANNING	468.00	468.00	80,000.00	79,532.00	.6
 <u>PUBLIC SAFETY</u>					
10-18-4506 PUBLIC SAFETY FEE	10,150.61	10,150.61	120,000.00	109,849.39	8.5
TOTAL PUBLIC SAFETY	10,150.61	10,150.61	120,000.00	109,849.39	8.5

CITY OF WILLAMINA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>STREET LIGHTS</u>					
10-19-4822 STREET LIGHTS FEE	2,592.01	2,592.01	32,000.00	29,407.99	8.1
TOTAL STREET LIGHTS	2,592.01	2,592.01	32,000.00	29,407.99	8.1
<u>SPECIAL</u>					
10-60-4010 EID BUSINESS TAXES	.00	.00	9,800.00	9,800.00	.0
10-60-4755 DOWNTOWN LOAN INTEREST PAY	254.20	254.20	1,500.00	1,245.80	17.0
10-60-4758 DOWNTOWN LOAN PRINC PAY	.00	.00	1,500.00	1,500.00	.0
TOTAL SPECIAL	254.20	254.20	12,800.00	12,545.80	2.0
<u>LIBRARY</u>					
10-65-4705 CCRLS FORMULA PAYMENT	47.50	47.50	13,000.00	12,952.50	.4
10-65-4711 CCRLS NET LENDING	2,772.00	2,772.00	6,000.00	3,228.00	46.2
10-65-4811 READY TO READ GRANT	.00	.00	1,000.00	1,000.00	.0
10-65-4813 OREGON COMM FOUNDA GRANT	.00	.00	20,500.00	20,500.00	.0
10-65-4816 DONATIONS-GRANTS	50.00	50.00	600.00	550.00	8.3
TOTAL LIBRARY	2,869.50	2,869.50	41,100.00	38,230.50	7.0
<u>PARKS</u>					
10-66-4910 PARK ACQUISITION FEE	.00	.00	5,000.00	5,000.00	.0
TOTAL PARKS	.00	.00	5,000.00	5,000.00	.0
<u>MUSEUM</u>					
10-67-4816 DONATIONS	.00	.00	1,000.00	1,000.00	.0
TOTAL MUSEUM	.00	.00	1,000.00	1,000.00	.0
<u>CEMETERY</u>					
10-68-4588 SALE OF INTERNMENT RIGHTS	.00	.00	1,500.00	1,500.00	.0
TOTAL CEMETERY	.00	.00	1,500.00	1,500.00	.0
10-81-4819 OPRD GRANT	.00	.00	495,000.00	495,000.00	.0
TOTAL DEPARTMENT 81	.00	.00	495,000.00	495,000.00	.0

CITY OF WILLAMINA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TRANSFER</u>					
10-90-9130 IN LIEU OF FRANCHISE FEE WATER	.00	.00	49,635.00	49,635.00	.0
10-90-9140 IN LIEU OF FRANCHISE FEE WW	.00	.00	44,975.00	44,975.00	.0
10-90-9630 TRANSFER IN-INTERFUND	.00	.00	2,000.00	2,000.00	.0
TOTAL TRANSFER	.00	.00	96,610.00	96,610.00	.0
TOTAL FUND REVENUE	34,513.52	34,513.52	2,477,220.00	2,442,706.48	1.4

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN</u>					
10-12-5115	20.59	20.59	2,000.00	1,979.41	1.0
10-12-5119	.00	.00	50.00	50.00	.0
10-12-5123	.00	.00	200.00	200.00	.0
10-12-5124	314.85	314.85	5,000.00	4,685.15	6.3
10-12-5126	.00	.00	2,000.00	2,000.00	.0
10-12-5137	3,039.25	3,039.25	40,000.00	36,960.75	7.6
10-12-5200	5,530.43	5,530.43	20,000.00	14,469.57	27.7
10-12-5201	.00	.00	20,000.00	20,000.00	.0
10-12-5203	85.50	85.50	12,000.00	11,914.50	.7
10-12-5207	27,292.30	27,292.30	40,000.00	12,707.70	68.2
10-12-5209	.00	.00	6,000.00	6,000.00	.0
10-12-5230	121.76	121.76	8,500.00	8,378.24	1.4
10-12-5233	9,172.00	9,172.00	18,000.00	8,828.00	51.0
10-12-5234	.00	.00	7,500.00	7,500.00	.0
10-12-5235	1,285.00	1,285.00	16,000.00	14,715.00	8.0
10-12-5320	4,314.00	4,314.00	18,000.00	13,686.00	24.0
10-12-5342	550.00	550.00	10,000.00	9,450.00	5.5
10-12-5344	42.21	42.21	2,500.00	2,457.79	1.7
10-12-5350	(658.71)	(658.71)	2,000.00	2,658.71	(32.9)
10-12-5355	200.00	200.00	500.00	300.00	40.0
10-12-5413	337.39	337.39	10,000.00	9,662.61	3.4
10-12-5415	1,215.97	1,215.97	17,000.00	15,784.03	7.2
10-12-5504	1.50	1.50	10,000.00	9,998.50	.0
10-12-5600	.00	.00	8,000.00	8,000.00	.0
10-12-5606	184.02	184.02	3,000.00	2,815.98	6.1
10-12-5818	.00	.00	4,000.00	4,000.00	.0
10-12-5819	629.19	629.19	16,000.00	15,370.81	3.9
10-12-5820	2,446.44	2,446.44	10,000.00	7,553.56	24.5
TOTAL ADMIN	56,123.69	56,123.69	308,250.00	252,126.31	18.2
<u>COUNCIL</u>					
10-13-5310	400.00	400.00	5,000.00	4,600.00	8.0
10-13-5342	.00	.00	500.00	500.00	.0
10-13-5344	.00	.00	200.00	200.00	.0
10-13-5355	.00	.00	1,800.00	1,800.00	.0
TOTAL COUNCIL	400.00	400.00	7,500.00	7,100.00	5.3
<u>COURT</u>					
10-14-5211	400.00	400.00	5,000.00	4,600.00	8.0
10-14-5306	264.00	264.00	1,500.00	1,236.00	17.6
10-14-5313	.00	.00	500.00	500.00	.0
10-14-5320	.00	.00	100.00	100.00	.0
TOTAL COURT	664.00	664.00	7,100.00	6,436.00	9.4

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING</u>					
10-17-5203	199.50	199.50	2,500.00	2,300.50	8.0
10-17-5204	.00	.00	33,000.00	33,000.00	.0
10-17-5214	749.00	749.00	22,000.00	21,251.00	3.4
10-17-5230	.00	.00	1,000.00	1,000.00	.0
10-17-5233	.00	.00	500.00	500.00	.0
10-17-5342	.00	.00	1,000.00	1,000.00	.0
TOTAL PLANNING	948.50	948.50	60,000.00	59,051.50	1.6
<u>PUBLIC SAFETY</u>					
10-18-5000	5,679.20	5,679.20	54,000.00	48,320.80	10.5
10-18-5020	422.88	422.88	3,600.00	3,177.12	11.8
10-18-5040	1,645.99	1,645.99	25,000.00	23,354.01	6.6
10-18-5060	221.47	221.47	2,300.00	2,078.53	9.6
10-18-5090	2.04	2.04	100.00	97.96	2.0
10-18-5120	116.82	116.82	2,500.00	2,383.18	4.7
10-18-5137	.35	.35	3,000.00	2,999.65	.0
10-18-5217	30,976.20	30,976.20	415,000.00	384,023.80	7.5
10-18-5233	.00	.00	2,250.00	2,250.00	.0
10-18-5302	1,968.50	1,968.50	30,000.00	28,031.50	6.6
10-18-5342	.00	.00	1,000.00	1,000.00	.0
10-18-5413	30.41	30.41	800.00	769.59	3.8
10-18-5504	.00	.00	6,000.00	6,000.00	.0
TOTAL PUBLIC SAFETY	41,063.86	41,063.86	545,550.00	504,486.14	7.5
<u>STREET LIGHTS</u>					
10-19-5400	2,350.15	2,350.15	32,000.00	29,649.85	7.3
TOTAL STREET LIGHTS	2,350.15	2,350.15	32,000.00	29,649.85	7.3
<u>SPECIAL</u>					
10-60-5758	.00	.00	15,000.00	15,000.00	.0
10-60-5900	.00	.00	9,800.00	9,800.00	.0
TOTAL SPECIAL	.00	.00	24,800.00	24,800.00	.0

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY</u>					
10-65-5000 SALARY - WAGES	16,340.07	16,340.07	114,500.00	98,159.93	14.3
10-65-5020 PAYROLL TAX	1,108.23	1,108.23	9,000.00	7,891.77	12.3
10-65-5040 BENEFITS	2,389.83	2,389.83	40,000.00	37,610.17	6.0
10-65-5060 PERS	288.99	288.99	6,000.00	5,711.01	4.8
10-65-5090 WORKERS COMP	7.53	7.53	500.00	492.47	1.5
10-65-5100 BOOKS CHILDREN	345.76	345.76	4,800.00	4,454.24	7.2
10-65-5101 AUDIO VISUAL CHILDREN	39.91	39.91	1,200.00	1,160.09	3.3
10-65-5111 SPECIAL PROGRAM CHILDREN	301.05	301.05	3,000.00	2,698.95	10.0
10-65-5126 POSTAGE	.00	.00	200.00	200.00	.0
10-65-5137 SUPPLIES	365.99	365.99	3,000.00	2,634.01	12.2
10-65-5200 CONTRACT SERVICES	185.70	185.70	2,000.00	1,814.30	9.3
10-65-5233 TECHNOLOGY SERVICES	.00	.00	4,500.00	4,500.00	.0
10-65-5320 DUES, LICENSE, PERMITS	.00	.00	1,000.00	1,000.00	.0
10-65-5321 SUBSCRIPTIONS	.00	.00	100.00	100.00	.0
10-65-5342 CONFERENCE/SEMINAR/TRAINING	.00	.00	500.00	500.00	.0
10-65-5344 TRAVEL	.00	.00	100.00	100.00	.0
10-65-5350 PARKING LOT LEASE	.00	.00	510.00	510.00	.0
10-65-5413 TELEPHONE	35.56	35.56	800.00	764.44	4.5
10-65-5415 UTILITIES	560.19	560.19	5,800.00	5,239.81	9.7
10-65-5504 REPAIRS - MAINTENANCE	.00	.00	2,000.00	2,000.00	.0
10-65-5600 EQUIPMENT	.00	.00	3,000.00	3,000.00	.0
10-65-5606 EQUIPMENT LEASE	90.64	90.64	1,500.00	1,409.36	6.0
10-65-5912 GRANT EXPENSE READY TO READ	16.14	16.14	1,000.00	983.86	1.6
10-65-5914 OREGON COMM FOUNDA GRANT	107.67	107.67	20,000.00	19,892.33	.5
10-65-5915 OREGON HUMANITIES GRANT	1,882.15	1,882.15	5,000.00	3,117.85	37.6
10-65-9990 RESERVE FOR FUTURE	.00	.00	8,000.00	8,000.00	.0
TOTAL LIBRARY	24,065.41	24,065.41	238,010.00	213,944.59	10.1

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS</u>					
10-66-5000 SALARY - WAGES	8,515.99	8,515.99	60,000.00	51,484.01	14.2
10-66-5001 PW ALLOCATED PAYROLL	.00	.00	4,659.00	4,659.00	.0
10-66-5020 PAYROLL TAX	838.34	838.34	4,200.00	3,361.66	20.0
10-66-5040 BENEFITS	1,515.49	1,515.49	15,000.00	13,484.51	10.1
10-66-5060 PERS	209.76	209.76	2,500.00	2,290.24	8.4
10-66-5090 WORKERS COMP	2.22	2.22	200.00	197.78	1.1
10-66-5120 GAS - OIL	282.19	282.19	3,500.00	3,217.81	8.1
10-66-5137 SUPPLIES	93.98	93.98	1,800.00	1,706.02	5.2
10-66-5140 UNIFORMS - TOWELS	71.83	71.83	900.00	828.17	8.0
10-66-5200 CONTRACT SERVICES	329.00	329.00	6,000.00	5,671.00	5.5
10-66-5233 TECHNOLOGY SERVICES	.00	.00	2,250.00	2,250.00	.0
10-66-5342 CONFERENCE/SEMINAR/TRAINING	.00	.00	500.00	500.00	.0
10-66-5413 TELEPHONE	45.71	45.71	900.00	854.29	5.1
10-66-5415 UTILITIES	946.57	946.57	6,000.00	5,053.43	15.8
10-66-5504 REPAIRS - MAINTENANCE	76.71	76.71	4,000.00	3,923.29	1.9
10-66-5510 LANDSCAPE MAINTENANCE	3,623.80	3,623.80	2,500.00	(1,123.80)	145.0
10-66-5512 POND AQUATIC WEED CONTROL	.00	.00	35,000.00	35,000.00	.0
10-66-5600 EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
10-66-6000 CAPITAL OUTLAY	1,105.25	1,105.25	3,500.00	2,394.75	31.6
10-66-6001 CAPITAL-POND WALKING TRAIL	.00	.00	5,000.00	5,000.00	.0
10-66-9615 PW EXPENSE ALLOCATION	.00	.00	1,046.00	1,046.00	.0
TOTAL PARKS	17,656.84	17,656.84	161,455.00	143,798.16	10.9
<u>MUSEUM</u>					
10-67-5137 SUPPLIES	43.90	43.90	1,000.00	956.10	4.4
10-67-5200 CONTRACT SERVICES	115.85	115.85	800.00	684.15	14.5
10-67-5233 TECHNOLOGY SERVICES	.00	.00	2,250.00	2,250.00	.0
10-67-5310 STIPEND	300.00	300.00	3,600.00	3,300.00	8.3
10-67-5320 DUES, LICENSE, PERMITS	.00	.00	100.00	100.00	.0
10-67-5413 TELEPHONE	36.39	36.39	900.00	863.61	4.0
10-67-5415 UTILITIES	450.53	450.53	5,500.00	5,049.47	8.2
10-67-5504 REPAIRS - MAINTENANCE	.00	.00	2,000.00	2,000.00	.0
10-67-5601 COLLECTION ACQUISITION	.00	.00	500.00	500.00	.0
10-67-5820 EVENTS	.00	.00	750.00	750.00	.0
10-67-9990 RESERVE FOR FUTURE	.00	.00	3,500.00	3,500.00	.0
TOTAL MUSEUM	946.67	946.67	20,900.00	19,953.33	4.5
<u>CEMETERY</u>					
10-68-5200 CONTRACT SERVICES	.00	.00	2,000.00	2,000.00	.0
10-68-5510 LANDSCAPE MAINTENANCE	800.00	800.00	12,000.00	11,200.00	6.7
10-68-5513 PORTABLE RESTROOM	.00	.00	1,000.00	1,000.00	.0
TOTAL CEMETERY	800.00	800.00	15,000.00	14,200.00	5.3

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PAYROLL ADMIN</u>					
10-70-5000 SALARY - WAGES	24,028.18	24,028.18	305,000.00	280,971.82	7.9
10-70-5002 ADMIN ALLOCATED PAYROLL	.00	.00	(447,700.00)	(447,700.00)	.0
10-70-5020 PAYROLL TAX	2,290.34	2,290.34	24,000.00	21,709.66	9.5
10-70-5040 BENEFITS	7,070.83	7,070.83	80,000.00	72,929.17	8.8
10-70-5060 PERS	1,470.61	1,470.61	30,000.00	28,529.39	4.9
10-70-5090 WORKERS COMP	2,637.04	2,637.04	8,700.00	6,062.96	30.3
TOTAL PAYROLL ADMIN	37,497.00	37,497.00	.00	(37,497.00)	.0
<u>PAYROLL PUBLIC WORKS</u>					
10-71-5000 SALARY - WAGES	54,439.64	54,439.64	305,000.00	250,560.36	17.9
10-71-5001 PW ALLOCATED PAYROLL	.00	.00	(465,800.00)	(465,800.00)	.0
10-71-5020 PAYROLL TAX	3,306.45	3,306.45	23,000.00	19,693.55	14.4
10-71-5040 BENEFITS	5,055.34	5,055.34	110,000.00	104,944.66	4.6
10-71-5060 PERS	1,624.72	1,624.72	20,000.00	18,375.28	8.1
10-71-5090 WORKERS COMP	2,645.91	2,645.91	7,800.00	5,154.09	33.9
TOTAL PAYROLL PUBLIC WORKS	67,072.06	67,072.06	.00	(67,072.06)	.0
<u>PUBLIC WORKS OPERATIONS</u>					
10-72-5120 GAS - OIL	135.53	135.53	5,000.00	4,864.47	2.7
10-72-5137 SUPPLIES	384.91	384.91	4,000.00	3,615.09	9.6
10-72-5140 UNIFORMS - TOWELS	.00	.00	2,000.00	2,000.00	.0
10-72-5200 CONTRACT SERVICES	40.00	40.00	800.00	760.00	5.0
10-72-5203 LEGAL SERVICES	980.50	980.50	1,500.00	519.50	65.4
10-72-5207 INSURANCE	48,000.00	48,000.00	48,000.00	.00	100.0
10-72-5233 TECHNOLOGY SERVICES	.00	.00	4,500.00	4,500.00	.0
10-72-5320 DUES, LICENSE, PERMITS	.00	.00	1,500.00	1,500.00	.0
10-72-5342 CONFERENCE/SEMINAR/TRAINING	.00	.00	2,800.00	2,800.00	.0
10-72-5344 TRAVEL	.00	.00	1,500.00	1,500.00	.0
10-72-5415 UTILITIES	684.76	684.76	15,000.00	14,315.24	4.6
10-72-5504 REPAIRS - MAINTENANCE	23.39	23.39	10,000.00	9,976.61	.2
10-72-5507 EQUIPMENT MAINTENANCE	292.20	292.20	2,000.00	1,707.80	14.6
10-72-5600 EQUIPMENT	32.42	32.42	6,000.00	5,967.58	.5
10-72-9615 FUND/DEPT ALLOCATIONS	.00	.00	(104,600.00)	(104,600.00)	.0
TOTAL PUBLIC WORKS OPERATIONS	50,573.71	50,573.71	.00	(50,573.71)	.0
<u>CAPITAL</u>					
10-80-6002 CAPITAL OUTLAY	.00	.00	58,000.00	58,000.00	.0
10-80-6003 CAPITAL OUTLAY - PARKS PUMP TR	4,500.00	4,500.00	395,000.00	390,500.00	1.1
10-80-6011 CAPITAL OUTLAY-OPRD GRANT	12,198.55	12,198.55	490,000.00	477,801.45	2.5
TOTAL CAPITAL	16,698.55	16,698.55	943,000.00	926,301.45	1.8

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFER</u>					
10-90-9610 OVERHEAD CHARGE	.00	.00	(194,639.00)	(194,639.00)	.0
TOTAL TRANSFER	.00	.00	(194,639.00)	(194,639.00)	.0
<u>CONTINGENCY</u>					
10-99-9900 CONTINGENCY	.00	.00	308,294.00	308,294.00	.0
TOTAL CONTINGENCY	.00	.00	308,294.00	308,294.00	.0
TOTAL FUND EXPENDITURES	316,860.44	316,860.44	2,477,220.00	2,160,359.56	12.8
NET REVENUE OVER EXPENDITURES	(282,346.92)	(282,346.92)	.00	282,346.92	.0

CITY OF WILLAMINA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

PARKS SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
11-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	23,000.00	23,000.00	.0
11-10-4431 SYSTEM DEVELOPMENT CHARGES	.00	.00	25,000.00	25,000.00	.0
TOTAL DEPARTMENT 10	.00	.00	48,000.00	48,000.00	.0
TOTAL FUND REVENUE	.00	.00	48,000.00	48,000.00	.0

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

PARKS SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFER</u>					
11-90-9750 DEBT SERVICE TRANSFER TO 10	.00	.00	2,000.00	2,000.00	.0
TOTAL TRANSFER	.00	.00	2,000.00	2,000.00	.0
<u>CONTINGENCY</u>					
11-99-9900 CONTINGENCY	.00	.00	46,000.00	46,000.00	.0
TOTAL CONTINGENCY	.00	.00	46,000.00	46,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	48,000.00	48,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

CITY OF WILLAMINA
 BALANCE SHEET
 JULY 31, 2024

STREET FUND

ASSETS

20-00-1009	CASH ALLOCATED	4,532.23	
	TOTAL ASSETS		<u>4,532.23</u>

LIABILITIES AND EQUITY

LIABILITIES

20-00-2000	ACCOUNTS PAYABLE	(370.19)	
	TOTAL LIABILITIES		(370.19)

FUND EQUITY

	REVENUE OVER EXPENDITURES - YTD	<u>4,902.42</u>	
	BALANCE - CURRENT DATE	<u>4,902.42</u>	
	TOTAL FUND EQUITY		<u>4,902.42</u>
	TOTAL LIABILITIES AND EQUITY		<u>4,532.23</u>

CITY OF WILLAMINA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
20-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	70,683.00	70,683.00	.0
20-10-4115 STATE HIGHWAY REVENUE	16,500.11	16,500.11	200,000.00	183,499.89	8.3
TOTAL DEPARTMENT 10	16,500.11	16,500.11	270,683.00	254,182.89	6.1
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20-81-4850 GRANT SMALL CITIES ALLOTMENT	.00	.00	100,000.00	100,000.00	.0
TOTAL DEPARTMENT 81	.00	.00	100,000.00	100,000.00	.0
TOTAL FUND REVENUE	16,500.11	16,500.11	370,683.00	354,182.89	4.5

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

STREET FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURE</u>						
20-11-5001	PW ALLOCATED PAYROLL	.00	.00	63,744.00	63,744.00	.0
20-11-5002	ADMIN ALLOCATED PAYROLL	.00	.00	26,636.00	26,636.00	.0
20-11-5120	GAS - OIL	361.97	361.97	2,500.00	2,138.03	14.5
20-11-5137	SUPPLIES	9.49	9.49	300.00	290.51	3.2
20-11-5140	UNIFORMS - TOWELS	21.14	21.14	250.00	228.86	8.5
20-11-5204	ENGINEERING SERVICES	.00	.00	8,000.00	8,000.00	.0
20-11-5233	TECHNOLOGY SERVICES	.00	.00	2,250.00	2,250.00	.0
20-11-5413	TELEPHONE	30.60	30.60	500.00	469.40	6.1
20-11-5504	REPAIRS - MAINTENANCE	138.70	138.70	3,000.00	2,861.30	4.6
20-11-5522	STREET MAINTENANCE	7,803.14	7,803.14	50,000.00	42,196.86	15.6
20-11-5523	TRAFFIC CONTROL	.00	.00	2,000.00	2,000.00	.0
20-11-5600	EQUIPMENT	.00	.00	10,000.00	10,000.00	.0
	TOTAL EXPENDITURE	8,365.04	8,365.04	169,180.00	160,814.96	4.9
<u>CAPITAL</u>						
20-80-6000	CAPITAL OUTLAY	3,232.65	3,232.65	45,000.00	41,767.35	7.2
	TOTAL CAPITAL	3,232.65	3,232.65	45,000.00	41,767.35	7.2
<u>GRANT EXP SMALLCITIES ALLOTMENT</u>						
20-81-5909	GRANT EXP SMALLCITIES ALLOTMENT	.00	.00	100,000.00	100,000.00	.0
	TOTAL DEPARTMENT 81	.00	.00	100,000.00	100,000.00	.0
<u>TRANSFER</u>						
20-90-9232	TRANSFER IN	.00	.00	(5,000.00)	(5,000.00)	.0
20-90-9610	OVERHEAD ALLOCATION	.00	.00	26,636.00	26,636.00	.0
20-90-9615	PW EXPENSE ALLOCATION	.00	.00	14,314.00	14,314.00	.0
	TOTAL TRANSFER	.00	.00	35,950.00	35,950.00	.0
<u>CONTINGENCY</u>						
20-99-9900	CONTINGENCY	.00	.00	20,553.00	20,553.00	.0
	TOTAL CONTINGENCY	.00	.00	20,553.00	20,553.00	.0
	TOTAL FUND EXPENDITURES	11,597.69	11,597.69	370,683.00	359,085.31	3.1
	NET REVENUE OVER EXPENDITURES	4,902.42	4,902.42	.00	(4,902.42)	.0

CITY OF WILLAMINA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

STREET SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
21-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	295,149.00	295,149.00	.0
21-10-4421 SYSTEM DEVELOPMENT CHARGES	.00	.00	25,000.00	25,000.00	.0
TOTAL DEPARTMENT 10	.00	.00	320,149.00	320,149.00	.0
TOTAL FUND REVENUE	.00	.00	320,149.00	320,149.00	.0

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

STREET SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
21-80-6000 CAPITAL OUTLAY	.00	.00	100,000.00	100,000.00	.0
TOTAL DEPARTMENT 80	.00	.00	100,000.00	100,000.00	.0
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21-90-9750 DEBT SERVICE TRANSFER TO 20	.00	.00	5,000.00	5,000.00	.0
TOTAL DEPARTMENT 90	.00	.00	5,000.00	5,000.00	.0
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<u>CONTINGENCY</u>					
21-99-9900 CONTINGENCY	.00	.00	215,149.00	215,149.00	.0
TOTAL CONTINGENCY	.00	.00	215,149.00	215,149.00	.0
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TOTAL FUND EXPENDITURES	.00	.00	320,149.00	320,149.00	.0
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NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

CITY OF WILLAMINA
 BALANCE SHEET
 JULY 31, 2024

WATER FUND

ASSETS

30-00-1009	CASH ALLOCATED	118,743.18	
30-00-1251	UTILITY RECEIVABLE	5,550.40	
30-00-1252	CONTRACT RECEIVABLE	(37.03)	
	TOTAL ASSETS		<u>124,256.55</u>

LIABILITIES AND EQUITY

LIABILITIES

30-00-2000	ACCOUNTS PAYABLE	(51,692.63)	
30-00-2300	WATER DEPOSITS	(455.00)	
	TOTAL LIABILITIES		(52,147.63)

FUND EQUITY

	REVENUE OVER EXPENDITURES - YTD	<u>176,404.18</u>	
	BALANCE - CURRENT DATE	<u>176,404.18</u>	
	TOTAL FUND EQUITY		<u>176,404.18</u>
	TOTAL LIABILITIES AND EQUITY		<u>124,256.55</u>

CITY OF WILLAMINA
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
30-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	1,326,837.00	1,326,837.00	.0
30-10-4330 WATER REVENUE	89,634.99	89,634.99	982,000.00	892,365.01	9.1
30-10-4332 NEW CONNECTION FEE	.00	.00	4,000.00	4,000.00	.0
30-10-4337 DOUBLE CHECK VALVE	.00	.00	2,000.00	2,000.00	.0
30-10-4350 RECOVERY BAD DEBT	.00	.00	1,000.00	1,000.00	.0
30-10-4581 PENALTY AND FEES	735.00	735.00	2,500.00	1,765.00	29.4
30-10-4582 NON-SUFFICIENT CHECK FEES	.00	.00	200.00	200.00	.0
30-10-4600 BUS. OREGON GRANT	.00	.00	1,000.00	1,000.00	.0
30-10-4601 COVID CDBG	.00	.00	74,000.00	74,000.00	.0
30-10-4602 CDBG GRANT	.00	.00	1,000,000.00	1,000,000.00	.0
30-10-4603 BUS OREGON - WATER GRANT	.00	.00	100,000.00	100,000.00	.0
30-10-4610 BUS. OREGON LOAN	.00	.00	100,000.00	100,000.00	.0
30-10-4611 BUS OREGON-WATER LOAN	.00	.00	100,000.00	100,000.00	.0
30-10-4612 SAFE DRINK WATER LOAN	.00	.00	100,000.00	100,000.00	.0
30-10-4613 SAFE DRINK WATER FORGIVE LOAN	.00	.00	1,000.00	1,000.00	.0
30-10-4614 SCHOOL DIST MATCH	140,000.00	140,000.00	1,000.00	(139,000.00)	14000.
30-10-4901 MISCELLANEOUS INCOME	50.00	50.00	100.00	50.00	50.0
30-10-4905 SALE OF CITY ASSETS	.00	.00	100.00	100.00	.0
30-10-4915 ARPA FUNDS-CONGRESSIONAL	.00	.00	2,000,000.00	2,000,000.00	.0
TOTAL DEPARTMENT 10	230,419.99	230,419.99	5,795,737.00	5,565,317.01	4.0
TOTAL FUND REVENUE	230,419.99	230,419.99	5,795,737.00	5,565,317.01	4.0

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

WATER FUND

EXPENDITURE	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
30-11-5000 SALARY - WAGES	12,278.60	12,278.60	120,000.00	107,721.40	10.2
30-11-5001 PW ALLOCATED PAYROLL	.00	.00	206,271.00	206,271.00	.0
30-11-5002 ADMIN ALLOCATED PAYROLL	.00	.00	88,139.00	88,139.00	.0
30-11-5020 PAYROLL TAX	968.57	968.57	9,000.00	8,031.43	10.8
30-11-5040 BENEFITS	530.09	530.09	10,500.00	9,969.91	5.1
30-11-5060 PERS	454.01	454.01	8,000.00	7,545.99	5.7
30-11-5090 WORKERS COMP	3.02	3.02	150.00	146.98	2.0
30-11-5105 BAD DEBT	.00	.00	2,000.00	2,000.00	.0
30-11-5108 CHEMICALS	3,176.75	3,176.75	30,000.00	26,823.25	10.6
30-11-5120 GAS - OIL	135.51	135.51	4,000.00	3,864.49	3.4
30-11-5123 MERCHANT FEES	590.10	590.10	8,000.00	7,409.90	7.4
30-11-5137 SUPPLIES	558.00	558.00	3,000.00	2,442.00	18.6
30-11-5140 UNIFORMS - TOWELS	118.30	118.30	1,500.00	1,381.70	7.9
30-11-5200 CONTRACT SERVICES	30.00	30.00	2,500.00	2,470.00	1.2
30-11-5204 ENGINEERING SERVICES	.00	.00	10,000.00	10,000.00	.0
30-11-5230 PRINTING AND PUBLISHING	432.75	432.75	5,500.00	5,067.25	7.9
30-11-5233 TECHNOLOGY SERVICES	120.84	120.84	4,500.00	4,379.16	2.7
30-11-5250 SYSTEM ANALYSIS	120.00	120.00	6,000.00	5,880.00	2.0
30-11-5320 DUES, LICENSE, PERMITS	518.00	518.00	1,800.00	1,282.00	28.8
30-11-5342 CONFERENCE/SEMINAR/TRAINING	.00	.00	1,000.00	1,000.00	.0
30-11-5344 TRAVEL	.00	.00	100.00	100.00	.0
30-11-5355 MISCELLANEOUS EXPENSE	146.50	146.50	100.00	(46.50)	146.5
30-11-5413 TELEPHONE	269.31	269.31	3,800.00	3,530.69	7.1
30-11-5415 UTILITIES	4,045.44	4,045.44	50,000.00	45,954.56	8.1
30-11-5504 REPAIRS - MAINTENANCE	1,949.06	1,949.06	15,000.00	13,050.94	13.0
30-11-5530 SUPPLY SYSTEM MAINTENANCE	696.13	696.13	55,000.00	54,303.87	1.3
30-11-5531 DISTRIBUTION MAINTENANCE	600.04	600.04	40,000.00	39,399.96	1.5
30-11-5600 EQUIPMENT	32.41	32.41	10,000.00	9,967.59	.3
30-11-5605 HYDRANT REPLACEMENT	.00	.00	8,000.00	8,000.00	.0
TOTAL EXPENDITURE	27,773.43	27,773.43	703,860.00	676,086.57	4.0
30-80-6000 CAPITAL	.00	.00	80,000.00	80,000.00	.0
30-80-6002 CAPITAL-GIS MAPPING OF SYSTEM	.00	.00	5,000.00	5,000.00	.0
30-80-6003 CAPITAL-YAMHILL ARPA	.00	.00	1,000.00	1,000.00	.0
30-80-6010 COVID CDBG GRANT	.00	.00	74,000.00	74,000.00	.0
30-80-6011 CDBG GRANT	26,242.38	26,242.38	1,000,000.00	973,757.62	2.6
30-80-6012 BUS OREGON WATER GRANT	.00	.00	100,000.00	100,000.00	.0
30-80-6013 BUS OREGON WATER LOAN	.00	.00	100,000.00	100,000.00	.0
30-80-6014 SAFE DRINK WATER LOAN	.00	.00	100,000.00	100,000.00	.0
30-80-6015 SAFE DRINK WATER FORGIVE LOAN	.00	.00	1,000.00	1,000.00	.0
30-80-6016 SCHOOL DIST MATCH	.00	.00	1,000.00	1,000.00	.0
30-80-6017 ARPA CONGRESSIONAL FUNDS	.00	.00	2,000,000.00	2,000,000.00	.0
TOTAL DEPARTMENT 80	26,242.38	26,242.38	3,462,000.00	3,435,757.62	.8

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
30-82-8030 WATER PRINCIPAL	.00	.00	28,000.00	28,000.00	.0
30-82-8035 WATER INTEREST	.00	.00	32,000.00	32,000.00	.0
TOTAL DEPARTMENT 82	.00	.00	60,000.00	60,000.00	.0
TRANSFER					
30-90-9110 IN LIEU OF FRANCHISE FEE	.00	.00	49,635.00	49,635.00	.0
30-90-9231 TRANSFER IN	.00	.00	(14,000.00)	(14,000.00)	.0
30-90-9610 OVERHEAD ALLOCATION	.00	.00	88,139.00	88,139.00	.0
30-90-9615 PW EXPENSE ALLOCATION	.00	.00	46,320.00	46,320.00	.0
TOTAL TRANSFER	.00	.00	170,094.00	170,094.00	.0
CONTINGENCY					
30-99-9900 CONTINGENCY	.00	.00	1,399,783.00	1,399,783.00	.0
TOTAL CONTINGENCY	.00	.00	1,399,783.00	1,399,783.00	.0
TOTAL FUND EXPENDITURES	54,015.81	54,015.81	5,795,737.00	5,741,721.19	.9
NET REVENUE OVER EXPENDITURES	176,404.18	176,404.18	.00	(176,404.18)	.0

CITY OF WILLAMINA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

WATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
31-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	122,997.00	122,997.00	.0
31-10-4431 SYSTEM DEVELOPMENT CHARGES	.00	.00	30,000.00	30,000.00	.0
TOTAL DEPARTMENT 10	.00	.00	152,997.00	152,997.00	.0
TOTAL FUND REVENUE	.00	.00	152,997.00	152,997.00	.0

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

WATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFER</u>					
31-90-9750 DEBT SERVICE TRANSFER TO 30	.00	.00	14,000.00	14,000.00	.0
TOTAL TRANSFER	.00	.00	14,000.00	14,000.00	.0
<u>CONTINGENCY</u>					
31-99-9900 CONTINGENCY	.00	.00	138,997.00	138,997.00	.0
TOTAL CONTINGENCY	.00	.00	138,997.00	138,997.00	.0
TOTAL FUND EXPENDITURES	.00	.00	152,997.00	152,997.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

CITY OF WILLAMINA
 BALANCE SHEET
 JULY 31, 2024

WASTEWATER FUND

ASSETS

40-00-1009	CASH ALLOCATED		52,750.01	
40-00-1251	UTILITY RECEIVABLE	(5,621.39)	
40-00-1252	CONTRACT RECEIVABLE	(11.25)	
	TOTAL ASSETS			<u>47,117.37</u>

LIABILITIES AND EQUITY

LIABILITIES

40-00-2000	ACCOUNTS PAYABLE	(3,829.82)	
40-00-2400	SEWER DEPOSITS	(630.00)	
	TOTAL LIABILITIES	(4,459.82)	

FUND EQUITY

	REVENUE OVER EXPENDITURES - YTD		<u>51,577.19</u>	
	BALANCE - CURRENT DATE		<u>51,577.19</u>	
	TOTAL FUND EQUITY			<u>51,577.19</u>
	TOTAL LIABILITIES AND EQUITY			<u>47,117.37</u>

CITY OF WILLAMINA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
40-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	1,937,015.00	1,937,015.00	.0
40-10-4340 WASTEWATER REVENUE	74,335.58	74,335.58	898,000.00	823,664.42	8.3
40-10-4342 NEW CONNECTION FEE	.00	.00	1,500.00	1,500.00	.0
40-10-4905 SALE OF CITY ASSETS	.00	.00	100.00	100.00	.0
TOTAL DEPARTMENT 10	74,335.58	74,335.58	2,836,615.00	2,762,279.42	2.6
TOTAL FUND REVENUE	74,335.58	74,335.58	2,836,615.00	2,762,279.42	2.6

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

WASTEWATER FUND

EXPENDITURE	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
40-11-5000 SALARY - WAGES	6,827.62	6,827.62	70,000.00	63,172.38	9.8
40-11-5001 PW ALLOCATED PAYROLL	.00	.00	191,126.00	191,126.00	.0
40-11-5002 ADMIN ALLOCATED PAYROLL	.00	.00	79,864.00	79,864.00	.0
40-11-5020 PAYROLL TAX	824.29	824.29	5,500.00	4,675.71	15.0
40-11-5040 BENEFITS	807.26	807.26	11,000.00	10,192.74	7.3
40-11-5060 PERS	267.94	267.94	4,000.00	3,732.06	6.7
40-11-5090 WORKERS COMP	2.34	2.34	200.00	197.66	1.2
40-11-5105 BAD DEBT	.00	.00	2,500.00	2,500.00	.0
40-11-5108 CHEMICALS	.00	.00	15,000.00	15,000.00	.0
40-11-5120 GAS - OIL	135.50	135.50	4,000.00	3,864.50	3.4
40-11-5123 MERCHANT FEES	590.10	590.10	8,000.00	7,409.90	7.4
40-11-5137 SUPPLIES	.00	.00	3,000.00	3,000.00	.0
40-11-5140 UNIFORMS - TOWELS	211.20	211.20	2,500.00	2,288.80	8.5
40-11-5200 CONTRACT SERVICES	500.00	500.00	37,000.00	36,500.00	1.4
40-11-5204 ENGINEERING SERVICES	347.50	347.50	20,000.00	19,652.50	1.7
40-11-5230 PRINTING AND PUBLISHING	432.74	432.74	6,000.00	5,567.26	7.2
40-11-5233 TECHNOLOGY SERVICES	.00	.00	4,500.00	4,500.00	.0
40-11-5250 SYSTEM ANALYSIS	500.00	500.00	7,500.00	7,000.00	6.7
40-11-5320 DUES, LICENSE, PERMITS	.00	.00	4,000.00	4,000.00	.0
40-11-5342 CONFERENCE/SEMINAR/TRAINING	.00	.00	2,500.00	2,500.00	.0
40-11-5413 TELEPHONE	333.75	333.75	4,800.00	4,466.25	7.0
40-11-5415 UTILITIES	1,016.09	1,016.09	35,000.00	33,983.91	2.9
40-11-5504 REPAIRS - MAINTENANCE	164.45	164.45	20,000.00	19,835.55	.8
40-11-5540 TREATMENT SYSTEM MAINTENANCE	982.25	982.25	30,000.00	29,017.75	3.3
40-11-5541 INFRASTRUCTURE IMPROVEMENTS	.00	.00	25,000.00	25,000.00	.0
40-11-5600 EQUIPMENT	32.41	32.41	8,000.00	7,967.59	.4
TOTAL EXPENDITURE	13,975.44	13,975.44	600,990.00	587,014.56	2.3
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40-80-6000 CAPITAL OUTLAY	.00	.00	50,000.00	50,000.00	.0
40-80-6005 CAPITAL OUTLAY-MASTER PLAN	8,782.95	8,782.95	15,000.00	6,217.05	58.6
TOTAL DEPARTMENT 80	8,782.95	8,782.95	65,000.00	56,217.05	13.5
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40-82-8040 SEWER PRINCIPAL	.00	.00	100,000.00	100,000.00	.0
40-82-8045 SEWER INTEREST	.00	.00	28,000.00	28,000.00	.0
TOTAL DEPARTMENT 82	.00	.00	128,000.00	128,000.00	.0

CITY OF WILLAMINA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

WASTEWATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFER</u>					
40-90-9110 IN LIEU OF FRANCHISE FEE	.00	.00	44,975.00	44,975.00	.0
40-90-9241 TRANSFER IN	.00	.00	(15,000.00)	(15,000.00)	.0
40-90-9610 OVERHEAD ALLOCATION	.00	.00	79,864.00	79,864.00	.0
40-90-9615 PW EXPENSE ALLOCATION	.00	.00	42,920.00	42,920.00	.0
TOTAL TRANSFER	.00	.00	152,759.00	152,759.00	.0
<u>CONTINGENCY</u>					
40-99-9900 CONTINGENCY	.00	.00	1,889,866.00	1,889,866.00	.0
TOTAL CONTINGENCY	.00	.00	1,889,866.00	1,889,866.00	.0
TOTAL FUND EXPENDITURES	22,758.39	22,758.39	2,836,615.00	2,813,856.61	.8
NET REVENUE OVER EXPENDITURES	51,577.19	51,577.19	.00	(51,577.19)	.0

CITY OF WILLAMINA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

WASTEWATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
41-10-4000 BEGINNING FUND BALANCE BUDGET	.00	.00	82,164.00	82,164.00	.0
41-10-4441 SYSTEM DEVELOPMENT CHARGES	.00	.00	35,000.00	35,000.00	.0
TOTAL DEPARTMENT 10	.00	.00	117,164.00	117,164.00	.0
TOTAL FUND REVENUE	.00	.00	117,164.00	117,164.00	.0

CITY OF WILLAMINA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

WASTEWATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
41-80-6000 CAPITAL OUTLAY	.00	.00	15,000.00	15,000.00	.0
TOTAL DEPARTMENT 80	.00	.00	15,000.00	15,000.00	.0
<u>TRANSFER</u>					
41-90-9750 DEBT SERVICE TRANSFER TO 40	.00	.00	15,000.00	15,000.00	.0
TOTAL TRANSFER	.00	.00	15,000.00	15,000.00	.0
<u>CONTINGENCY</u>					
41-99-9900 CONTINGENCY	.00	.00	87,164.00	87,164.00	.0
TOTAL CONTINGENCY	.00	.00	87,164.00	87,164.00	.0
TOTAL FUND EXPENDITURES	.00	.00	117,164.00	117,164.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

CITY OF WILLAMINA
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

STORM-WATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
42-10-4431 SYSTEM DEVELOPMENT CHARGES	.00	.00	2,500.00	2,500.00	.0
TOTAL DEPARTMENT 10	.00	.00	2,500.00	2,500.00	.0
TOTAL FUND REVENUE	.00	.00	2,500.00	2,500.00	.0

CITY OF WILLAMINA
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

STORM-WATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CONTINGENCY</u>					
42-99-9900 CONTINGENCY	.00	.00	2,500.00	2,500.00	.0
TOTAL CONTINGENCY	.00	.00	2,500.00	2,500.00	.0
TOTAL FUND EXPENDITURES	.00	.00	2,500.00	2,500.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

Report Criteria:
Report type: GL detail
Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
15684										
07/24	07/02/2024	15684	310	AMAZON	14XR-LY41-	1	10-12-5137	.00	35.44	35.44
07/24	07/02/2024	15684	310	AMAZON	16JP-4GL9-Y	1	10-12-5137	.00	48.92	48.92
07/24	07/02/2024	15684	310	AMAZON	1G99-99ML-	1	10-12-5137	.00	42.09	42.09
Total 15684:								.00		126.45
15685										
07/24	07/02/2024	15685	540	AMERICAN WATER WORKS AS	7002231350	1	30-11-5320	.00	412.00	412.00
Total 15685:								.00		412.00
15686										
07/24	07/02/2024	15686	700	BAKER AND TAYLOR BOOKS	2038336489	1	10-65-5100	.00	16.48	16.48
07/24	07/02/2024	15686	700	BAKER AND TAYLOR BOOKS	2038336489	2	10-65-5912	.00	16.14	16.14
07/24	07/02/2024	15686	700	BAKER AND TAYLOR BOOKS	2038336489	3	10-65-5915	.00	44.72	44.72
07/24	07/02/2024	15686	700	BAKER AND TAYLOR BOOKS	2038358576	1	10-65-5915	.00	47.76	47.76
Total 15686:								.00		125.10
15687										
07/24	07/02/2024	15687	5924	Barry Wilson	070124	1	10-13-5310	.00	50.00	50.00
Total 15687:								.00		50.00
15688										
07/24	07/02/2024	15688	1080	CIS TRUST	PO-WIL-I202	1	10-72-5207	.00	48,000.00	48,000.00
07/24	07/02/2024	15688	1080	CIS TRUST	PO-WIL-I202	2	10-12-5207	.00	20,365.30	20,365.30
Total 15688:								.00		68,365.30
15689										
07/24	07/02/2024	15689	6133	Cowbell	INV-4BY2XC	1	10-12-5207	.00	6,927.00	6,927.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 15689:								.00		6,927.00
15690										
07/24	07/02/2024	15690	5677	Craig Johnson	070124	1	10-13-5310	.00	50.00	50.00
Total 15690:								.00		50.00
15691										
07/24	07/02/2024	15691	5706	HRA VEBA Trust	070124	1	10-18-5040	.00	200.00	200.00
07/24	07/02/2024	15691	5706	HRA VEBA Trust	070124	2	10-66-5040	.00	200.00	200.00
07/24	07/02/2024	15691	5706	HRA VEBA Trust	070124	3	10-65-5040	.00	320.00	320.00
07/24	07/02/2024	15691	5706	HRA VEBA Trust	070124	4	10-70-5040	.00	800.00	800.00
07/24	07/02/2024	15691	5706	HRA VEBA Trust	070124	5	10-71-5040	.00	600.00	600.00
07/24	07/02/2024	15691	5706	HRA VEBA Trust	070124	6	30-11-5040	.00	80.00	80.00
07/24	07/02/2024	15691	5706	HRA VEBA Trust	070124	7	40-11-5040	.00	80.00	80.00
Total 15691:								.00		2,280.00
15692										
07/24	07/02/2024	15692	2260	ILA SKYBERG	07/01/24	1	10-13-5310	.00	100.00	100.00
Total 15692:								.00		100.00
15693										
07/24	07/02/2024	15693	5981	INNOVA	43104	1	10-12-5200	.00	70.00	70.00
07/24	07/02/2024	15693	5981	INNOVA	43104	2	30-11-5200	.00	30.00	30.00
07/24	07/02/2024	15693	5981	INNOVA	43104	3	10-66-5200	.00	70.00	70.00
07/24	07/02/2024	15693	5981	INNOVA	43104	4	10-65-5200	.00	110.00	110.00
07/24	07/02/2024	15693	5981	INNOVA	43104	5	10-72-5200	.00	40.00	40.00
07/24	07/02/2024	15693	5981	INNOVA	43104	6	10-67-5200	.00	50.00	50.00
Total 15693:								.00		370.00
15694										
07/24	07/02/2024	15694	5733	Jared Nunley	070124	1	40-11-5250	.00	500.00	500.00
07/24	07/02/2024	15694	5733	Jared Nunley	070124	2	40-11-5200	.00	500.00	500.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 15694:								.00		1,000.00
15695										
07/24	07/02/2024	15695	6043	Jennifer Pederson	070124	1	10-13-5310	.00	50.00	50.00
Total 15695:								.00		50.00
15696										
07/24	07/02/2024	15696	6042	Karl Klym	070124	1	10-13-5310	.00	50.00	50.00
Total 15696:								.00		50.00
15697										
07/24	07/02/2024	15697	2440	KELLER ASSOCIATES, INC.	0241804	1	40-11-5204	.00	347.50	347.50
07/24	07/02/2024	15697	2440	KELLER ASSOCIATES, INC.	0241805	1	10-17-5204	.00	3,682.50	3,682.50
07/24	07/02/2024	15697	2440	KELLER ASSOCIATES, INC.	0241806	1	20-11-5204	.00	368.75	368.75
07/24	07/02/2024	15697	2440	KELLER ASSOCIATES, INC.	0241807	1	40-80-6005	.00	8,782.95	8,782.95
07/24	07/02/2024	15697	2440	KELLER ASSOCIATES, INC.	0241836	1	30-80-6011	.00	55,498.87	55,498.87
07/24	07/02/2024	15697	2440	KELLER ASSOCIATES, INC.	213018-001	1	30-11-5204	.00	1,197.50	1,197.50
Total 15697:								.00		69,878.07
15698										
07/24	07/02/2024	15698	2660	LEAGUE OF OREGON CITIES	2024-200409	1	10-12-5320	.00	2,347.02	2,347.02
Total 15698:								.00		2,347.02
15699										
07/24	07/02/2024	15699	2670	LOCAL 737 - LABORERS INTL U	070124	1	10-00-2130	.00	172.00	172.00
Total 15699:								.00		172.00
15700										
07/24	07/02/2024	15700	6134	Oregon Coast Aquarium	INV0577-DR	1	10-65-5111	.00	179.00	179.00
Total 15700:								.00		179.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
15701										
07/24	07/02/2024	15701	610	RITA BALLER	070124	1	10-13-5310	.00	50.00	50.00
Total 15701:								.00	50.00	50.00
15702										
07/24	07/02/2024	15702	5835	Shana Reid	070124	1	10-67-5310	.00	300.00	300.00
Total 15702:								.00	300.00	300.00
15703										
07/24	07/02/2024	15703	5825	Spaniol's Striping & Sign's	62924	1	20-11-5522	.00	7,625.00	7,625.00
Total 15703:								.00	7,625.00	7,625.00
15704										
07/24	07/02/2024	15704	5912	T Mobile	994419837-0	1	10-18-5413	.00	30.41	30.41
07/24	07/02/2024	15704	5912	T Mobile	994419837-0	2	10-12-5413	.00	68.42	68.42
07/24	07/02/2024	15704	5912	T Mobile	994419837-0	3	10-66-5413	.00	31.32	31.32
07/24	07/02/2024	15704	5912	T Mobile	994419837-0	4	10-72-5415	.00	121.64	121.64
07/24	07/02/2024	15704	5912	T Mobile	994419837-0	5	20-11-5413	.00	1.82	1.82
07/24	07/02/2024	15704	5912	T Mobile	994419837-0	6	30-11-5413	.00	40.75	40.75
07/24	07/02/2024	15704	5912	T Mobile	994419837-0	7	40-11-5413	.00	40.14	40.14
Total 15704:								.00	334.50	334.50
15705										
07/24	07/02/2024	15705	6135	Upcycle Sports Turf	2024625	1	10-80-6003	.00	4,500.00	4,500.00
Total 15705:								.00	4,500.00	4,500.00
15706										
07/24	07/02/2024	15706	6022	Vickie Hernandez	070124	1	10-13-5310	.00	50.00	50.00
Total 15706:								.00	50.00	50.00
15707										
07/24	07/02/2024	15707	5150	YAMHILL COUNTY SHERIFF'S O	070124	1	10-18-5217	.00	30,976.20	30,976.20

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 15707:								.00		30,976.20
15708										
07/24	07/09/2024	15708	110	A&E SECURITY AND ELECTRO	207409	1	10-12-5200	.00	65.85	65.85
07/24	07/09/2024	15708	110	A&E SECURITY AND ELECTRO	207409	2	10-65-5200	.00	65.85	65.85
07/24	07/09/2024	15708	110	A&E SECURITY AND ELECTRO	207572	1	10-67-5200	.00	65.85	65.85
Total 15708:								.00		197.55
15709										
07/24	07/09/2024	15709	6137	Allie Gill	070324	1	30-10-4330	.00	155.00	155.00
Total 15709:								.00		155.00
15710										
07/24	07/09/2024	15710	310	AMAZON	1HXM-34LD-	1	10-12-5137	.00	24.20	24.20
Total 15710:								.00		24.20
15711										
07/24	07/09/2024	15711	1390	CASCADE COLUMBIA	899554	1	30-11-5108	.00	273.74	273.74
Total 15711:								.00		273.74
15712										
07/24	07/09/2024	15712	1130	CITY OF WILLAMINA	1182.01-0615	1	30-11-5415	.00	125.26	125.26
07/24	07/09/2024	15712	1130	CITY OF WILLAMINA	1792-061524	1	10-67-5415	.00	171.39	171.39
07/24	07/09/2024	15712	1130	CITY OF WILLAMINA	2234-061524	1	10-66-5415	.00	136.92	136.92
07/24	07/09/2024	15712	1130	CITY OF WILLAMINA	2235.01-061	1	10-65-5415	.00	178.00	178.00
07/24	07/09/2024	15712	1130	CITY OF WILLAMINA	2236-061524	1	10-12-5415	.00	142.04	142.04
07/24	07/09/2024	15712	1130	CITY OF WILLAMINA	2238-061524	1	10-12-5415	.00	133.05	133.05
07/24	07/09/2024	15712	1130	CITY OF WILLAMINA	6094-061524	1	10-12-5415	.00	47.36	47.36
07/24	07/09/2024	15712	1130	CITY OF WILLAMINA	7106.00-061	1	10-12-5415	.00	44.36	44.36
07/24	07/09/2024	15712	1130	CITY OF WILLAMINA	7138.01-061	1	10-66-5415	.00	137.24	137.24
Total 15712:								.00		1,115.62

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
15713										
07/24	07/09/2024	15713	1210	CNH CAPITAL	SS08973	1	10-72-5504	.00	57.13	57.13
07/24	07/09/2024	15713	1210	CNH CAPITAL	SS08973	2	10-66-5504	.00	57.13	57.13
07/24	07/09/2024	15713	1210	CNH CAPITAL	SS08973	3	20-11-5504	.00	57.13	57.13
07/24	07/09/2024	15713	1210	CNH CAPITAL	SS08973	4	30-11-5504	.00	57.12	57.12
07/24	07/09/2024	15713	1210	CNH CAPITAL	SS08973	5	40-11-5504	.00	57.12	57.12
Total 15713:								.00		285.63
15714										
07/24	07/09/2024	15714	1460	DAVISON AUTO PARTS, INC.	568187	1	40-80-6000	.00	3,218.24	3,218.24
07/24	07/09/2024	15714	1460	DAVISON AUTO PARTS, INC.	568188	1	10-72-5137	.00	52.58	52.58
07/24	07/09/2024	15714	1460	DAVISON AUTO PARTS, INC.	622114	1	40-11-5504	.00	48.84	48.84
07/24	07/09/2024	15714	1460	DAVISON AUTO PARTS, INC.	622625	1	10-72-5504	.00	20.09	20.09
07/24	07/09/2024	15714	1460	DAVISON AUTO PARTS, INC.	624358	1	40-11-5540	.00	112.56	112.56
Total 15714:								.00		3,452.31
15715										
07/24	07/09/2024	15715	1760	FERGUSON ENTERPRISES, IN	1263767-1	1	30-11-5531	.00	600.04	600.04
Total 15715:								.00		600.04
15716										
07/24	07/09/2024	15716	2040	HACH	14091077	1	30-11-5137	.00	402.97	402.97
Total 15716:								.00		402.97
15717										
07/24	07/09/2024	15717	6113	Hasco Stations LLC	135750	1	10-18-5120	.00	88.78	88.78
07/24	07/09/2024	15717	6113	Hasco Stations LLC	135750	2	10-66-5120	.00	51.75	51.75
07/24	07/09/2024	15717	6113	Hasco Stations LLC	135750	3	20-11-5120	.00	101.50	101.50
07/24	07/09/2024	15717	6113	Hasco Stations LLC	135750	4	30-11-5120	.00	78.66	78.66
07/24	07/09/2024	15717	6113	Hasco Stations LLC	135750	5	40-11-5120	.00	78.65	78.65
07/24	07/09/2024	15717	6113	Hasco Stations LLC	135750	6	10-72-5120	.00	78.65	78.65
07/24	07/09/2024	15717	6113	Hasco Stations LLC	135750	7	10-66-5120	.00	78.65	78.65
Total 15717:								.00		556.64

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
15718										
07/24	07/09/2024	15718	6136	ION Developer, LLC	062724	1	10-17-4583	.00	907.58	907.58
Total 15718:								.00		907.58
15719										
07/24	07/09/2024	15719	6138	Key Concepts of Salem LLC	5045	1	10-12-5137	.00	404.00	404.00
Total 15719:								.00		404.00
15720										
07/24	07/09/2024	15720	2900	MID-WILLAMETTE VALLEY COU	3289	1	10-12-5320	.00	175.00	175.00
07/24	07/09/2024	15720	2900	MID-WILLAMETTE VALLEY COU	3342	1	10-12-5320	.00	1,432.00	1,432.00
Total 15720:								.00		1,607.00
15721										
07/24	07/09/2024	15721	3070	NEWS REGISTER	062124	1	10-12-5230	.00	69.00	69.00
Total 15721:								.00		69.00
15722										
07/24	07/09/2024	15722	3060	NW NATURAL	1363282-062	1	10-65-5415	.00	31.81	31.81
07/24	07/09/2024	15722	3060	NW NATURAL	1391658-062	1	10-67-5415	.00	38.11	38.11
Total 15722:								.00		69.92
15723										
07/24	07/09/2024	15723	3370	OREGON DEPARTMENT OF MO	L0057117655	1	10-18-5137	.00	2.30	2.30
Total 15723:								.00		2.30
15724										
07/24	07/09/2024	15724	3590	PGE	062424	1	40-11-5415	.00	194.03	194.03
07/24	07/09/2024	15724	3590	PGE	062424	2	10-67-5415	.00	99.71	99.71
07/24	07/09/2024	15724	3590	PGE	062424	3	10-12-5415	.00	306.84	306.84
07/24	07/09/2024	15724	3590	PGE	062424	4	10-67-5415	.00	52.67	52.67
07/24	07/09/2024	15724	3590	PGE	062424	5	30-11-5415	.00	525.29	525.29
07/24	07/09/2024	15724	3590	PGE	062424	6	10-65-5415	.00	197.05	197.05

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
07/24	07/09/2024	15724	3590	PGE	062424	7	10-12-5415	.00	22.46	22.46
07/24	07/09/2024	15724	3590	PGE	062424	8	30-11-5415	.00	1,541.35	1,541.35
07/24	07/09/2024	15724	3590	PGE	062424	9	40-11-5415	.00	87.44	87.44
07/24	07/09/2024	15724	3590	PGE	062424	10	40-11-5415	.00	389.35	389.35
07/24	07/09/2024	15724	3590	PGE	062424	11	40-11-5415	.00	61.64	61.64
07/24	07/09/2024	15724	3590	PGE	062424	12	40-11-5415	.00	1,820.77	1,820.77
07/24	07/09/2024	15724	3590	PGE	062424	13	10-66-5415	.00	118.29	118.29
07/24	07/09/2024	15724	3590	PGE	062424	14	10-72-5415	.00	409.57	409.57
07/24	07/09/2024	15724	3590	PGE	062424	15	10-66-5415	.00	22.30	22.30
07/24	07/09/2024	15724	3590	PGE	062424	16	30-11-5415	.00	883.15	883.15
07/24	07/09/2024	15724	3590	PGE	062424	17	30-11-5415	.00	31.09	31.09
07/24	07/09/2024	15724	3590	PGE	062424	18	30-11-5415	.00	1,508.56	1,508.56
Total 15724:								.00		8,271.56
15725										
07/24	07/09/2024	15725	3820	RECOLOGY WESTERN OREGO	24376683	1	10-66-5415	.00	44.84	44.84
07/24	07/09/2024	15725	3820	RECOLOGY WESTERN OREGO	24376691	1	10-12-5415	.00	46.01	46.01
07/24	07/09/2024	15725	3820	RECOLOGY WESTERN OREGO	2437688	1	30-11-5415	.00	2.84	2.84
07/24	07/09/2024	15725	3820	RECOLOGY WESTERN OREGO	24376899	1	10-65-5415	.00	68.68	68.68
07/24	07/09/2024	15725	3820	RECOLOGY WESTERN OREGO	24376907	1	10-72-5415	.00	196.07	196.07
07/24	07/09/2024	15725	3820	RECOLOGY WESTERN OREGO	24377178	1	10-67-5415	.00	12.58	12.58
07/24	07/09/2024	15725	3820	RECOLOGY WESTERN OREGO	79239	1	10-12-5350	.00	658.71	658.71
Total 15725:								.00		1,029.73
15726										
07/24	07/09/2024	15726	5758	Stericycle, Inc.	8007710266	1	10-12-5200	.00	129.08	129.08
Total 15726:								.00		129.08
15727										
07/24	07/09/2024	15727	4330	STUCK ELECTRIC CO	12720	1	30-11-5504	.00	334.19	334.19
Total 15727:								.00		334.19
15728										
07/24	07/09/2024	15728	5647	US BANK EQUIPMENT FINANCE	532549821	1	10-12-5606	.00	184.02	184.02
07/24	07/09/2024	15728	5647	US BANK EQUIPMENT FINANCE	532549821	2	10-65-5606	.00	90.64	90.64

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 15728:								.00		274.66
15729										
07/24	07/09/2024	15729	430	VESTIS	5090309145	1	10-66-5140	.00	14.00	14.00
07/24	07/09/2024	15729	430	VESTIS	5090309145	2	20-11-5140	.00	4.12	4.12
07/24	07/09/2024	15729	430	VESTIS	5090309145	3	30-11-5140	.00	23.06	23.06
07/24	07/09/2024	15729	430	VESTIS	5090309145	4	40-11-5140	.00	41.16	41.16
Total 15729:								.00		82.34
15730										
07/24	07/09/2024	15730	4800	WILLAMINA COASTAL HILLS CH	061724	1	10-12-5320	.00	25.00	25.00
Total 15730:								.00		25.00
15731										
07/24	07/10/2024	15731	6139	Jeffery D Rosenberry	07/10/2024	1	10-66-5000	.00	1,521.40	1,521.40
07/24	07/10/2024	15731	6139	Jeffery D Rosenberry	07/10/2024	2	30-11-5000	.00	1,521.40	1,521.40
07/24	07/10/2024	15731	6139	Jeffery D Rosenberry	07/10/2024	3	40-11-5000	.00	1,521.40	1,521.40
Total 15731:								.00		4,564.20
15732										
07/24	07/17/2024	15732	310	AMAZON	17RW-TMTG	1	10-12-5137	.00	9.89	9.89
07/24	07/17/2024	15732	310	AMAZON	1GMG-DHV	1	10-72-5137	.00	154.29	154.29
07/24	07/17/2024	15732	310	AMAZON	1NFR-76QT-	1	10-12-5137	.00	31.58	31.58
07/24	07/17/2024	15732	310	AMAZON	1QGQ-QL7N	1	10-12-5137	.00	17.76	17.76
07/24	07/17/2024	15732	310	AMAZON	1RF6-GVQR-	1	10-12-5137	.00	7.99	7.99
Total 15732:								.00		221.51
15733										
07/24	07/17/2024	15733	5915	American Ramp Company	8588	1	10-80-6011	.00	11,400.00	11,400.00
Total 15733:								.00		11,400.00
15734										
07/24	07/17/2024	15734	720	BEERY, ELSNER & HAMMOND L	34578	1	10-12-5203	.00	85.50	85.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
07/24	07/17/2024	15734	720	BEERY, ELSNER & HAMMOND L	34580	1	10-17-5203	.00	199.50	199.50
07/24	07/17/2024	15734	720	BEERY, ELSNER & HAMMOND L	34582	1	10-72-5203	.00	980.50	980.50
Total 15734:								.00		1,265.50
15735										
07/24	07/17/2024	15735	6141	Country Media Inc.	707025-7070	1	10-12-5230	.00	355.00	355.00
Total 15735:								.00		355.00
15736										
07/24	07/17/2024	15736	6066	Eco Valley Pest Control	016631090	1	10-12-5200	.00	275.00	275.00
Total 15736:								.00		275.00
15737										
07/24	07/17/2024	15737	6142	Elvin Butler	071524	1	40-00-2400	.00	35.27	35.27
Total 15737:								.00		35.27
15738										
07/24	07/17/2024	15738	1760	FERGUSON ENTERPRISES, IN	1268932	1	40-11-5540	.00	600.04	600.04
07/24	07/18/2024	15738	1760	FERGUSON ENTERPRISES, IN	1268932	1	40-11-5540	.00	600.04-	600.04- V
Total 15738:								.00		.00
15739										
07/24	07/17/2024	15739	6088	Green Crest Memorial Park	1199	1	10-68-5200	.00	800.00	800.00
Total 15739:								.00		800.00
15740										
07/24	07/17/2024	15740	5986	Keystone Builders LLC	070924	1	30-10-4330	.00	14.08	14.08
07/24	07/17/2024	15740	5986	Keystone Builders LLC	070924	2	40-10-4340	.00	20.75	20.75
07/24	07/17/2024	15740	5986	Keystone Builders LLC	070924	3	10-18-4506	.00	3.17	3.17
07/24	07/17/2024	15740	5986	Keystone Builders LLC	070924	4	10-19-4822	.00	.80	.80
Total 15740:								.00		38.80

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
15741										
07/24	07/17/2024	15741	2900	MID-WILLAMETTE VALLEY COU	3363	1	10-17-5214	.00	1,192.78	1,192.78
Total 15741:								.00		1,192.78
15742										
07/24	07/17/2024	15742	3100	OREGON ASSOC OF MUNICIPA	926	1	10-12-5342	.00	375.00	375.00
07/24	07/17/2024	15742	3100	OREGON ASSOC OF MUNICIPA	931	1	10-12-5342	.00	175.00	175.00
Total 15742:								.00		550.00
15743										
07/24	07/17/2024	15743	6096	O'Reilly Auto Parts	6684-113021	1	20-11-5504	.00	57.99	57.99
07/24	07/17/2024	15743	6096	O'Reilly Auto Parts	6684-113248	1	10-72-5137	.00	108.99	108.99
Total 15743:								.00		166.98
15744										
07/24	07/17/2024	15744	6015	PAPE Machinery	15453624	1	10-72-5504	.00	10.86	10.86
07/24	07/17/2024	15744	6015	PAPE Machinery	15453624	2	10-66-5504	.00	10.85	10.85
07/24	07/17/2024	15744	6015	PAPE Machinery	15453624	3	20-11-5504	.00	10.85	10.85
07/24	07/17/2024	15744	6015	PAPE Machinery	15453624	4	30-11-5504	.00	10.85	10.85
07/24	07/17/2024	15744	6015	PAPE Machinery	15453624	5	40-11-5504	.00	10.85	10.85
Total 15744:								.00		54.26
15745										
07/24	07/17/2024	15745	3590	PGE	070524	1	10-19-5400	.00	2,350.15	2,350.15
Total 15745:								.00		2,350.15
15746										
07/24	07/17/2024	15746	6140	PNW Iconic Events	4063	1	10-12-5820	.00	650.00	650.00
Total 15746:								.00		650.00
15747										
07/24	07/17/2024	15747	5952	SAIF Corporation	100035869	1	10-70-5090	.00	2,632.78	2,632.78
07/24	07/17/2024	15747	5952	SAIF Corporation	100035869	2	10-71-5090	.00	2,632.79	2,632.79

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 15747:								.00		5,265.57
15748										
07/24	07/17/2024	15748	5937	Siobhan Skaer	40	1	10-12-5200	.00	412.50	412.50
Total 15748:								.00		412.50
15749										
07/24	07/17/2024	15749	4160	SKYBERG'S	020599	1	30-11-5137	.00	15.78	15.78
07/24	07/17/2024	15749	4160	SKYBERG'S	020605	1	10-66-5504	.00	34.45	34.45
07/24	07/17/2024	15749	4160	SKYBERG'S	020863	1	10-72-5600	.00	19.99	19.99
07/24	07/17/2024	15749	4160	SKYBERG'S	020982	1	10-72-5600	.00	30.56	30.56
07/24	07/17/2024	15749	4160	SKYBERG'S	021483	1	30-11-5530	.00	3.49	3.49
07/24	07/17/2024	15749	4160	SKYBERG'S	021595	1	10-72-5600	.00	4.98	4.98
07/24	07/17/2024	15749	4160	SKYBERG'S	022130	1	20-11-5504	.00	32.99	32.99
07/24	07/17/2024	15749	4160	SKYBERG'S	022136	1	20-11-5504	.00	1.98	1.98
07/24	07/17/2024	15749	4160	SKYBERG'S	022212	1	10-66-5504	.00	17.98	17.98
07/24	07/17/2024	15749	4160	SKYBERG'S	022226	1	10-66-5504	.00	21.90	21.90
07/24	07/17/2024	15749	4160	SKYBERG'S	022244	1	10-66-5504	.00	24.37	24.37
07/24	07/17/2024	15749	4160	SKYBERG'S	022437	1	10-18-5504	.00	14.99	14.99
07/24	07/17/2024	15749	4160	SKYBERG'S	022486	1	10-66-5504	.00	6.58	6.58
07/24	07/17/2024	15749	4160	SKYBERG'S	022536	1	10-66-5504	.00	2.00	2.00
07/24	07/17/2024	15749	4160	SKYBERG'S	022543	1	10-66-5504	.00	15.58	15.58
07/24	07/17/2024	15749	4160	SKYBERG'S	023215	1	20-11-5504	.00	198.53	198.53
07/24	07/17/2024	15749	4160	SKYBERG'S	023445	1	10-80-6003	.00	124.95	124.95
07/24	07/17/2024	15749	4160	SKYBERG'S	023466	1	10-80-6003	.00	24.99	24.99
07/24	07/17/2024	15749	4160	SKYBERG'S	023467	1	10-80-6003	.00	99.96	99.96
07/24	07/17/2024	15749	4160	SKYBERG'S	023519	1	20-11-5504	.00	33.98	33.98
07/24	07/17/2024	15749	4160	SKYBERG'S	023563	1	10-80-6003	.00	249.90	249.90
Total 15749:								.00		979.93
15750										
07/24	07/17/2024	15750	430	VESTIS	5090307083	1	10-66-5140	.00	14.00	14.00
07/24	07/17/2024	15750	430	VESTIS	5090307083	2	20-11-5140	.00	4.12	4.12
07/24	07/17/2024	15750	430	VESTIS	5090307083	3	30-11-5140	.00	23.06	23.06
07/24	07/17/2024	15750	430	VESTIS	5090307083	4	40-11-5140	.00	41.16	41.16
07/24	07/17/2024	15750	430	VESTIS	5090311708	1	10-66-5140	.00	14.00	14.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
07/24	07/17/2024	15750	430	VESTIS	5090311708	2	20-11-5140	.00	4.12	4.12
07/24	07/17/2024	15750	430	VESTIS	5090311708	3	30-11-5140	.00	23.06	23.06
07/24	07/17/2024	15750	430	VESTIS	5090311708	4	40-11-5140	.00	41.16	41.16
Total 15750:								.00		164.68
15751										
07/24	07/17/2024	15751	4960	WATERLAB CORP.	91029	1	30-11-5250	.00	120.00	120.00
Total 15751:								.00		120.00
15752										
07/24	07/17/2024	15752	5130	YAMHILL COMMUNICATIONS A	5026007	1	10-18-5302	.00	1,968.50	1,968.50
Total 15752:								.00		1,968.50
15753										
07/24	07/25/2024	15753	110	A&E SECURITY AND ELECTRO	207913	1	10-80-6011	.00	34.80	34.80
Total 15753:								.00		34.80
15754										
07/24	07/25/2024	15754	310	AMAZON	1494-CYR3-	1	10-12-5137	.00	44.45	44.45
07/24	07/25/2024	15754	310	AMAZON	1499-XC9D-	1	10-65-5101	.00	19.96	19.96
07/24	07/25/2024	15754	310	AMAZON	17N6-FRKR-	1	10-12-5137	.00	41.88	41.88
07/24	07/25/2024	15754	310	AMAZON	17WP-C77H-	1	10-65-5137	.00	121.07	121.07
07/24	07/25/2024	15754	310	AMAZON	1F7J-1PTF-3	1	10-12-5137	.00	12.99	12.99
07/24	07/25/2024	15754	310	AMAZON	1JKF-L6FG-	1	10-12-5137	.00	177.66	177.66
07/24	07/25/2024	15754	310	AMAZON	1JKF-L6FG-	2	30-11-5233	.00	120.84	120.84
07/24	07/25/2024	15754	310	AMAZON	1LXC-KVGJ-	1	10-65-5111	.00	95.51	95.51
07/24	07/25/2024	15754	310	AMAZON	1N4Q-WWP	1	10-12-5137	.00	5.99	5.99
07/24	07/25/2024	15754	310	AMAZON	1NRN-NX19-	1	10-12-5137	.00	53.45	53.45
07/24	07/25/2024	15754	310	AMAZON	1VJJ-R7J1-T	1	10-65-5137	.00	50.92	50.92
07/24	07/25/2024	15754	310	AMAZON	1XR4-K1VX-	1	10-12-5819	.00	384.36	384.36
Total 15754:								.00		1,129.08
15755										
07/24	07/25/2024	15755	6144	Angela Schlappe	071824	1	40-00-2400	.00	11.59	11.59

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 15755:								.00		11.59
15756										
07/24	07/25/2024	15756	1020	CENTURYLINK	071124	1	10-12-5413	.00	276.53	276.53
07/24	07/25/2024	15756	1020	CENTURYLINK	071124	2	10-66-5413	.00	14.39	14.39
07/24	07/25/2024	15756	1020	CENTURYLINK	071124	3	10-65-5413	.00	35.56	35.56
07/24	07/25/2024	15756	1020	CENTURYLINK	071124	4	10-67-5413	.00	36.39	36.39
07/24	07/25/2024	15756	1020	CENTURYLINK	071124	5	20-11-5413	.00	28.78	28.78
07/24	07/25/2024	15756	1020	CENTURYLINK	071124	6	30-11-5413	.00	228.56	228.56
07/24	07/25/2024	15756	1020	CENTURYLINK	071124	7	40-11-5413	.00	293.61	293.61
Total 15756:								.00		913.82
15757										
07/24	07/25/2024	15757	990	CHEMEKETA COMMUNITY COL	51152204	1	10-65-5200	.00	9.85	9.85
Total 15757:								.00		9.85
15758										
07/24	07/25/2024	15758	6145	Debbor Pernal	071924	1	10-14-4507	.00	50.00	50.00
Total 15758:								.00		50.00
15759										
07/24	07/25/2024	15759	1760	FERGUSON ENTERPRISES, IN	1268932-1	1	40-11-5540	.00	429.72	429.72
Total 15759:								.00		429.72
15760										
07/24	07/25/2024	15760	2040	HACH	14096641	1	30-11-5530	.00	402.97	402.97
Total 15760:								.00		402.97
15761										
07/24	07/25/2024	15761	6113	Hasco Stations LLC	136655	1	10-18-5120	.00	45.01	45.01
07/24	07/25/2024	15761	6113	Hasco Stations LLC	136655	2	10-66-5120	.00	139.98	139.98
07/24	07/25/2024	15761	6113	Hasco Stations LLC	136655	3	10-72-5120	.00	86.24	86.24
07/24	07/25/2024	15761	6113	Hasco Stations LLC	136655	4	20-11-5120	.00	192.69	192.69

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
07/24	07/25/2024	15761	6113	Hasco Stations LLC	136655	5	30-11-5120	.00	86.24	86.24
07/24	07/25/2024	15761	6113	Hasco Stations LLC	136655	6	40-11-5120	.00	86.23	86.23
Total 15761:								.00		636.39
15762										
07/24	07/25/2024	15762	2160	HONEY BUCKET	554292075	1	10-66-5200	.00	138.00	138.00
07/24	07/25/2024	15762	2160	HONEY BUCKET	554292076	1	10-66-5200	.00	121.00	121.00
Total 15762:								.00		259.00
15763										
07/24	07/25/2024	15763	5721	International Inst of Municipal Cler	070924	1	10-12-5320	.00	210.00	210.00
Total 15763:								.00		210.00
15764										
07/24	07/25/2024	15764	2440	KELLER ASSOCIATES, INC.	0241953	1	30-80-6011	.00	26,242.38	26,242.38
07/24	07/25/2024	15764	2440	KELLER ASSOCIATES, INC.	02419554	1	10-66-6000	.00	1,105.25	1,105.25
Total 15764:								.00		27,347.63
15765										
07/24	07/25/2024	15765	6029	Mardette Cook	072224	1	10-12-5819	.00	20.10	19.65
07/24	07/25/2024	15765	6029	Mardette Cook	072224	1	10-12-5819	.00	20.10-	19.65- V
Total 15765:								.00		.00
15766										
07/24	07/25/2024	15766	6143	Michelle Long	071524	1	10-12-5137	.00	29.98	29.98
07/24	07/25/2024	15766	6143	Michelle Long	071524	2	10-12-5344	.00	42.21	42.21
Total 15766:								.00		72.19
15767										
07/24	07/25/2024	15767	3070	NEWS REGISTER	148880	1	10-12-5230	.00	299.67	299.67
Total 15767:								.00		299.67

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
15768										
07/24	07/25/2024	15768	3050	NORTHWEST LOGGING SUPPL	355647	1	10-66-5504	.00	2.89	2.89
07/24	07/25/2024	15768	3050	NORTHWEST LOGGING SUPPL	355647	2	10-72-5504	.00	2.90	2.90
07/24	07/25/2024	15768	3050	NORTHWEST LOGGING SUPPL	355647	3	20-11-5504	.00	2.90	2.90
07/24	07/25/2024	15768	3050	NORTHWEST LOGGING SUPPL	355647	4	30-11-5504	.00	2.90	2.90
07/24	07/25/2024	15768	3050	NORTHWEST LOGGING SUPPL	355647	5	40-11-5504	.00	2.90	2.90
Total 15768:								.00		14.49
15769										
07/24	07/25/2024	15769	3160	OREGON DEPARTMENT OF RE	071724	1	10-14-5306	.00	200.00	200.00
Total 15769:								.00		200.00
15770										
07/24	07/25/2024	15770	6096	O'Reilly Auto Parts	6684-113473	1	10-66-5504	.00	3.27	3.27
07/24	07/25/2024	15770	6096	O'Reilly Auto Parts	6684-113473	2	20-11-5504	.00	3.28	3.28
07/24	07/25/2024	15770	6096	O'Reilly Auto Parts	6684-113473	3	30-11-5504	.00	3.27	3.27
07/24	07/25/2024	15770	6096	O'Reilly Auto Parts	6684-113473	4	40-11-5504	.00	3.27	3.27
07/24	07/25/2024	15770	6096	O'Reilly Auto Parts	6684-113473	5	10-72-5504	.00	3.27	3.27
Total 15770:								.00		16.36
15771										
07/24	07/25/2024	15771	5888	Santander Bank NA	11721750	1	20-80-6000	.00	3,232.65	3,232.65
Total 15771:								.00		3,232.65
15772										
07/24	07/25/2024	15772	5759	Sarah Frost	071724	1	10-12-5819	.00	58.80	58.80
07/24	07/25/2024	15772	5759	Sarah Frost	071724	2	10-12-5819	.00	127.14	127.14
07/24	07/25/2024	15772	5759	Sarah Frost	071724	3	10-65-5915	.00	110.20	110.20
Total 15772:								.00		296.14
15773										
07/24	07/25/2024	15773	5833	Storage Etc	1000198	1	10-12-5200	.00	516.00	516.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 15773:								.00		516.00
15774										
07/24	07/25/2024	15774	4700	US BANK	071724	1	10-12-5320	.00	14.99	14.99
07/24	07/25/2024	15774	4700	US BANK	071724	2	10-12-5320	.00	19.99	19.99
07/24	07/25/2024	15774	4700	US BANK	071724	3	30-11-5355	.00	146.50	146.50
07/24	07/25/2024	15774	4700	US BANK	071724	4	10-72-5600	.00	32.42	32.42
07/24	07/25/2024	15774	4700	US BANK	071724	5	30-11-5600	.00	32.41	32.41
07/24	07/25/2024	15774	4700	US BANK	071724	6	40-11-5600	.00	32.41	32.41
07/24	07/25/2024	15774	4700	US BANK	071724	7	10-12-5415	.00	132.48	132.48
07/24	07/25/2024	15774	4700	US BANK	071724	8	10-12-5415	.00	187.06	187.06
07/24	07/25/2024	15774	4700	US BANK	071724	9	10-12-5137	.00	43.98	43.98
07/24	07/25/2024	15774	4700	US BANK	071724	10	10-67-5137	.00	43.90	43.90
07/24	07/25/2024	15774	4700	US BANK	071724	11	10-12-5235	.00	1,285.00	1,285.00
07/24	07/25/2024	15774	4700	US BANK	071724	12	10-12-5137	.00	179.00	179.00
07/24	07/25/2024	15774	4700	US BANK	071724	13	10-12-5200	.00	199.00	199.00
07/24	07/25/2024	15774	4700	US BANK	071724	14	10-65-5111	.00	7.99	7.99
07/24	07/25/2024	15774	4700	US BANK	071724	15	10-12-5137	.00	20.80	20.80
07/24	07/25/2024	15774	4700	US BANK	071724	16	10-12-5137	.00	209.09	209.09
07/24	07/25/2024	15774	4700	US BANK	071724	17	10-12-5200	.00	191.00	191.00
07/24	07/25/2024	15774	4700	US BANK	071724	18	10-12-5137	.00	66.35	66.35
07/24	07/25/2024	15774	4700	US BANK	071724	19	10-12-5820	.00	1,263.98	1,263.98
07/24	07/25/2024	15774	4700	US BANK	071724	20	10-12-5320	.00	115.00	115.00
07/24	07/25/2024	15774	4700	US BANK	071724	21	10-12-5137	.00	631.99	631.99
07/24	07/25/2024	15774	4700	US BANK	071724	22	10-12-5137	.00	29.38	29.38
07/24	07/25/2024	15774	4700	US BANK	071724	23	10-80-6011	.00	30.97	30.97
Total 15774:								.00		4,915.69
15775										
07/24	07/25/2024	15775	430	VESTIS	5090314019	1	10-66-5140	.00	15.97	15.97
07/24	07/25/2024	15775	430	VESTIS	5090314019	2	20-11-5140	.00	4.70	4.70
07/24	07/25/2024	15775	430	VESTIS	5090314019	3	30-11-5140	.00	26.30	26.30
07/24	07/25/2024	15775	430	VESTIS	5090314019	4	40-11-5140	.00	46.96	46.96
Total 15775:								.00		93.93

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
15776										
07/24	07/25/2024	15776	5150	YAMHILL COUNTY SHERIFF'S O	071724	1	10-14-5306	.00	64.00	64.00
Total 15776:								.00		64.00
15777										
07/24	07/25/2024	15777	6029	Mardette Cook	072224	1	10-12-5819	.00	20.10	20.10
Total 15777:								.00		20.10
Grand Totals:								.00		290,594.40

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
10-00-2000	19.65	166,882.97-	166,863.32-
10-00-2130	172.00	.00	172.00
10-12-5137	2,168.86	.00	2,168.86
10-12-5200	1,858.43	.00	1,858.43
10-12-5203	85.50	.00	85.50
10-12-5207	27,292.30	.00	27,292.30
10-12-5230	723.67	.00	723.67
10-12-5235	1,285.00	.00	1,285.00
10-12-5320	4,339.00	.00	4,339.00
10-12-5342	550.00	.00	550.00
10-12-5344	42.21	.00	42.21
10-12-5350	658.71	.00	658.71
10-12-5413	344.95	.00	344.95
10-12-5415	1,061.66	.00	1,061.66
10-12-5606	184.02	.00	184.02
10-12-5819	610.50	20.10-	590.40
10-12-5820	1,913.98	.00	1,913.98
10-13-5310	400.00	.00	400.00
10-14-4507	50.00	.00	50.00
10-14-5306	264.00	.00	264.00
10-17-4583	907.58	.00	907.58

GL Account	Debit	Credit	Proof
10-17-5203	199.50	.00	199.50
10-17-5204	3,682.50	.00	3,682.50
10-17-5214	1,192.78	.00	1,192.78
10-18-4506	3.17	.00	3.17
10-18-5040	200.00	.00	200.00
10-18-5120	133.79	.00	133.79
10-18-5137	2.30	.00	2.30
10-18-5217	30,976.20	.00	30,976.20
10-18-5302	1,968.50	.00	1,968.50
10-18-5413	30.41	.00	30.41
10-18-5504	14.99	.00	14.99
10-19-4822	.80	.00	.80
10-19-5400	2,350.15	.00	2,350.15
10-65-5040	320.00	.00	320.00
10-65-5100	16.48	.00	16.48
10-65-5101	19.96	.00	19.96
10-65-5111	282.50	.00	282.50
10-65-5137	171.99	.00	171.99
10-65-5200	185.70	.00	185.70
10-65-5413	35.56	.00	35.56
10-65-5415	475.54	.00	475.54
10-65-5606	90.64	.00	90.64
10-65-5912	16.14	.00	16.14
10-65-5915	202.68	.00	202.68
10-66-5000	1,521.40	.00	1,521.40
10-66-5040	200.00	.00	200.00
10-66-5120	270.38	.00	270.38
10-66-5140	57.97	.00	57.97
10-66-5200	329.00	.00	329.00
10-66-5413	45.71	.00	45.71
10-66-5415	459.59	.00	459.59
10-66-5504	197.00	.00	197.00
10-66-6000	1,105.25	.00	1,105.25
10-67-5137	43.90	.00	43.90
10-67-5200	115.85	.00	115.85
10-67-5310	300.00	.00	300.00
10-67-5413	36.39	.00	36.39
10-67-5415	374.46	.00	374.46
10-68-5200	800.00	.00	800.00
10-70-5040	800.00	.00	800.00

GL Account	Debit	Credit	Proof
10-70-5090	2,632.78	.00	2,632.78
10-71-5040	600.00	.00	600.00
10-71-5090	2,632.79	.00	2,632.79
10-72-5120	164.89	.00	164.89
10-72-5137	315.86	.00	315.86
10-72-5200	40.00	.00	40.00
10-72-5203	980.50	.00	980.50
10-72-5207	48,000.00	.00	48,000.00
10-72-5415	727.28	.00	727.28
10-72-5504	94.25	.00	94.25
10-72-5600	87.95	.00	87.95
10-80-6003	4,999.80	.00	4,999.80
10-80-6011	11,465.77	.00	11,465.77
20-00-2000	.00	11,967.88-	11,967.88-
20-11-5120	294.19	.00	294.19
20-11-5140	17.06	.00	17.06
20-11-5204	368.75	.00	368.75
20-11-5413	30.60	.00	30.60
20-11-5504	399.63	.00	399.63
20-11-5522	7,625.00	.00	7,625.00
20-80-6000	3,232.65	.00	3,232.65
30-00-2000	.00	92,825.53-	92,825.53-
30-10-4330	169.08	.00	169.08
30-11-5000	1,521.40	.00	1,521.40
30-11-5040	80.00	.00	80.00
30-11-5108	273.74	.00	273.74
30-11-5120	164.90	.00	164.90
30-11-5137	418.75	.00	418.75
30-11-5140	95.48	.00	95.48
30-11-5200	30.00	.00	30.00
30-11-5204	1,197.50	.00	1,197.50
30-11-5233	120.84	.00	120.84
30-11-5250	120.00	.00	120.00
30-11-5320	412.00	.00	412.00
30-11-5355	146.50	.00	146.50
30-11-5413	269.31	.00	269.31
30-11-5415	4,617.54	.00	4,617.54
30-11-5504	408.33	.00	408.33
30-11-5530	406.46	.00	406.46
30-11-5531	600.04	.00	600.04

GL Account	Debit	Credit	Proof
30-11-5600	32.41	.00	32.41
30-80-6011	81,741.25	.00	81,741.25
40-00-2000	600.04	19,537.71-	18,937.67-
40-00-2400	46.86	.00	46.86
40-10-4340	20.75	.00	20.75
40-11-5000	1,521.40	.00	1,521.40
40-11-5040	80.00	.00	80.00
40-11-5120	164.88	.00	164.88
40-11-5140	170.44	.00	170.44
40-11-5200	500.00	.00	500.00
40-11-5204	347.50	.00	347.50
40-11-5250	500.00	.00	500.00
40-11-5413	333.75	.00	333.75
40-11-5415	2,553.23	.00	2,553.23
40-11-5504	122.98	.00	122.98
40-11-5540	1,142.32	600.04-	542.28
40-11-5600	32.41	.00	32.41
40-80-6000	3,218.24	.00	3,218.24
40-80-6005	8,782.95	.00	8,782.95
Grand Totals:	<u>291,834.23</u>	<u>291,834.23-</u>	<u>.00</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

Consent Agenda



**Willamina City Council
Meeting Minutes
Tuesday, August 13, 2024, at 6:00 p.m.**

Minutes taken by Deputy City Recorder Krystal Stevens

Location of Meeting:

West Valley Fire Station
825 NE Main Street
Willamina, OR 97396

Present at Meeting:

Mayor Ila Skyberg
Council President Rita Baller
Councilor Barry Wilson
Councilor Karl Klym
Councilor Craig Johnson
Councilor Jennifer Pederson
Councilor Vickie Hernandez
City Manager Bridget Meneley
Public Works Director Jeff Brown
Finance/HR Manager Marissa Matias
Deputy City Recorder Krystal Stevens

Absent From Meeting:

Library Director Sarah Frost excused absence

Guests Not Limited to:

Willamina School District Superintendent Mike Gass
County Commissioner Kit Johnston
Keller Associates Peter Olsen
Keller Associates Christopher Lane-Massey

Mayor Skyberg called the meeting of the City of Willamina City Council to order at 6:00 p.m.

Deputy City Recorder Stevens took the roll and a quorum was present.

Flag Salute

AGENDA ADDITIONS, DELETIONS, AND CORRECTIONS – None

PUBLIC INPUT –

1. Mike Gass, Willamina School District Superintendent- introduced himself and discussed upcoming projects the school district will be working on. He attended the Polk County Fair to support the kids.

CORRESPONDENCE –

1. Mayor Skyberg added one correspondence item to the agenda, a letter from the Liberty House.
2. EID Community Garage Sale Letter – Special thanks to Jeff Brown
3. Letter from resident requesting a speed bump- Mayor Skyberg reported that many of the speedbumps in town were recently painted yellow by the city.

PRESENTATIONS –

1. Keller Associates- Wastewater Facility Planning Study-

Peter Olsen of Keller Associates gave a presentation on the Wastewater Facility Planning Study that they prepared. He discussed what wastewater is, where it comes from and how it's processed. The city's current wastewater facilities are reaching the end of their lifespan, and they need to be replaced. Wastewater standards are regulated by DEQ. The objectives of wastewater treatment are to reduce pollutants and toxins, to produce cleaner water, and preserve the water quality for downstream uses such as agriculture and other municipalities.

A Wastewater Facility Plan is a plan to help ensure that all the wastewater in the system is being collected and treated properly. It is a set guide to help meet and exceed benchmarks for capacity, quality, and future expansion. It evaluates alternatives and provides recommendations. These are based on population, current flows into the system, current condition of the existing system, future expansion of the city and population increase, future regulation requirements, and existing natural resources.

There are two parts to the wastewater system, collection and treatment. Most of the collections system is located under streets in town. The treatment facility has four lagoons. The first two are for wastewater treatment by disinfection with chemicals and aeration. The second two are for storage. After storage, the water is released back into the South Yamhill River between the months of November 1st – April 31st. There is a need for an additional storage lagoon.

He discussed these current issues of the water treatment facility;

1. Lagoons- not enough capacity
2. Lift Stations- pumps are undersized with overflows occurring.
3. Collection System- cracked and undersized.

4. Headworks- mechanical new screen required.
5. Aeration- needs to be replaced.
6. Chlorine Basin- undersized and needs replacing.

Four possible alternatives were presented for updating the collection system. The approaches varied on how aggressively the leaks and issues were fixed. A slower incremental approach was thought to be the cheapest alternative.

Two alternatives for updating the treatment system were presented. The first was a new storage lagoon and the second was mechanical treatment allowing for year-round discharge. Based on a 20-year life cycle the first alternative would be substantially less expensive.

The engineers recommend a phased approach. Based on the violations that the city has received from DEQ, the lift stations need to be replaced first. This replacement would also allow more accurate measurements to be taken of the volume of wastewater flowing through the system and determining the size needed for the additional lagoon. It would also allow monitoring of how much water is seeping through possible cracks in the liners of the lagoons.

The Capital Improvement Plan was presented. Priority 1 Improvements addresses the most pressing issues for both the collections and treatment systems. Priority Improvements 2 and 3 will come as SDCs and more funding become available.

City Manager Meneley asked if Peter Olsen could expand on the topic of the benefits of continuing building and therefore collecting SDC's, vs. the alternative of enacting a moratorium on new development until the wastewater system is updated to handle more capacity. It was discussed that the engineers have given a presentation on moratorium in the past and they could prepare more for another presentation regarding this topic in the future.

A six-year Capital Improvement Plan was presented. The next steps for the process are to incorporate feedback from the city and council and adopt the plan. It will then be submitted to the DEQ for review. The next step will be to seek funding options with Business Oregon.

It was discussed that the aeration system is at the end of its useful lifespan and needs to be replaced. Discussion about combining lagoons three and four. Discussion about reinforcing the slope of the hill between the lagoons and the river. Discussion regarding involving Geotech concerning that slope while looking into replacing the liners in those lagoons.

Discussion that the Council received the report portion of the Wastewater Facility

Planning Study. The rest of it is data, facts, and studies, and can be provided to any of the council via email if they request it. There will be a 90-day review by DEQ and then will have a full report they can give to the Council if they would like to see it.

2. **Finance/HR Manager, Marissa Matias** – City Manager Meneley discussed the processes that Finance Manager Matias has been working on. These include grant administration and tracking, audit, timecards, payroll, HR file updates, and salary audits.

The question was asked if the city could temporarily use all SDCs received to put towards replacement of the sewer lift stations. This cannot be done because the money paid into SDCs is already allocated to specific funds.

The question was asked if there could be a loan taken from one fund to move to another for a period of time. City Manager Meneley said she would look into this possibility; it has been done in the past.

CONSENT AGENDA

Mayor Skyberg turned the meeting over to Council President Rite Baller.

MOTION: Council President Baller motioned to approve the Meeting Minutes from the July 9, 2024, City Council Regular Meeting. Councilor Hernandez seconded the motion. Motion carried with a unanimous vote.

REGULAR AGENDA

1. **Audit Engagement Letter**

Mayor Skyberg read aloud from the staff report.

MOTION: Councilor Hernandez moved that the City Council authorize the Mayor and City Manager to sign the attached Engagement Letter on behalf of the City of Willamina. Council President Baller seconded the motion.

City Manager Meneley explained that Richard Winkel has engaged with the city to complete the financial audit for the last 5 years. The city is required to have a financial audit completed annually and this year it is required twice due to \$750,000 in federal funding received for the water intake project.

Motion carried with a unanimous vote.

2. **Ordinance – Special Public Works Fund, City of Willamina**

Mayor Skyberg read aloud from the staff report.

City Manager Meneley made a note that there is one error on the staff report, where resolution 24-25-002 is labeled as 23-24-004.

MOTION: Councilor Pederson motioned to adopt resolution 24-25-002, authorizing a loan from the Oregon Infrastructure Finance Authority of the Oregon Business Development Department. Councilor Hernandez seconded the motion.

City Manager Meneley explained that this resolution is what is needed to move forward with providing funds to the city that had previously been approved by the council.

Motion carried with a unanimous vote.

City Manager Meneley read aloud Resolution 24-25-002.

INFORMATIONAL REPORTS

- 1. Chamber Liaison – Vacant – No report**
- 2. Yamhill County Transit Authority Board Member – Councilor Johnson**

During the Yamhill County Fair the Transit was able to provide a shuttle from the McMinnville High School to the fairgrounds. Transit is looking for a manager, they have an interim Manager right now. Temporary signs have been used mainly on route 2, some have been moved to other routes that were needed. Trying to get some in Gaston. Transit had a “Remarkable Rider” day to acknowledge some of the riders that have been a good influence in the system. Transit is still fare-free currently. Dial-a-ride is being utilized in Newberg. Transit would like to move their staff from their current transit station to the new location. Meeting last Thursday of the month.

- 3. Library Board Liaison – Councilor Hernandez**

The Library Board recessed in August; next meeting will be September 17. There are two vacancies on the board and ten applications were received. Two board members will participate in the interviews and in September the chosen applicants' applications will be brought to the city council. The Library Report was included in the packet with lots of information, and the library will be closed August 28-Sept 3.

MAYOR'S REPORT – Mayor Ila Skyberg

July 31 attended Women in Rural Leadership Roles event at the library, City Manager Meneley and Council President Baller participated. Interesting event and well attended. August 9 meeting at City Hall for a meeting regarding Oregon Main Street and an upcoming community downtown

visioning meeting that will take place in October. National Night Out was a success, about 800-1000 community members in attendance. She offered thanks to Deputy Nate Skaer, Old Crow, and all who were involved. Councilor Klym requested event shirts for the volunteers to wear so people know their staff.

INFORMATIONAL REPORTS FROM CITY OFFICERS

1. City Manager

- **Campers at the Cemetery – gates locked-** they have left a mess and set up tents inside the cemetery. Due to this the back gate has been locked and entry is limited to the parking lot gate. If entrance from the back is needed, Joel Boyce can be contacted to unlock the gate.
- **TMDL update from National Night Out Event (Deputy City Recorder) –** Deputy City Recorder Stevens gave an update on the city's TMDL table at the National Night Out event. There were two tables with coloring and a rain simulation exercise, to show how pollution enters local waterways through stormwater. She showed stickers that were handed out, 200 stickers were handed out and brochures. Some people visited the table and participated in the activities. TMDL is an unfunded mandate by the state.

There was discussion about outreach to the school with doing an activity like the one at the table simulating a watershed and storm water.

- **Oregon Main Street small business workshops –** One of the council goals is to revitalize downtown. All about bringing life to our little city and not reinventing the wheel. Rural Development Initiative (RDI) is meeting with city staff and working together with Oregon Main Street. These workshops are offered through Oregon Main Street for our small businesses to participate in.
- **General City processes, procedures, and project updates –** City Manager Meneley handed out a document listing all the activities and projects each of the employees at city hall has been working on in the last year.

She discussed emergency planning, CERT training, and obtaining grants for replacing the sewer lift stations.

2. Library Director – Sarah Frost excused absence.

3. Public Works Director – Jeff Brown – discussed the following:

- a. Wastewater- repairs have been made to the collection system. Seven manholes have been refurbished and three patches applied to the sewer line. A night study was conducted to accurately determine what amount of water is leaking into the system while most residents are not using appliances or running water.

- b. Fishpond pump- an email was received from city of Amity regarding a need for an irrigation pump for their domestic water system to get water to their treatment plant and we were able to loan our fishpond pump that was pumping water into the pond from Willamina Creek.
- c. Seasonal worker- hired for four weeks and will be helping to complete the lead line survey which was started years ago when the city replaced the water meters. It is required to look at service lines on both sides of the meter. Checking all meters installed prior to 1985. When the new meters were installed, the company checked connections for lead pipes, but the project is not complete, and it is due in October.
- d. Water intake project- the bulk of the project is winding down. A storm water detention pond is being installed on the south side of town to mitigate the work done at the intake site where wetlands were affected. He speculates that in the future all stormwater collected will need to be treated.
- e. Intake bank work- took about 26,000 yards of soil, and it could require soldier pilings driven into it for stabilization. It will be planted with new trees and grass to stabilize the bank.

Discussion regarding what section of town the manholes were replaced. The majority was on the north side, two on 4th, one on 5th, one on Willamina Drive, and two on the south side- on Ivy and Lincoln.

Discussion that the pressure reducing valves are not yet in place on the water system.

Discussion regarding the stormwater detention ponds being finished and having a liner that is different than the liner used on the wastewater lagoons.

- f. Phase B water intake project work is being done on Lincoln Street on the line on Hamptons property. Tile has been installed in the ditch and a culvert has been installed and closed over, this will extend the width of Lincoln Street.

- 4. **Planning Report (provided in Agenda packet)**
- 5. **Sheriff's Report (provided in Agenda packet)**
- 6. **Code Enforcement (provided in Agenda packet)**

COUNCIL COMMENTS

- 1. **Yamhill County Commissioner Kit Johnston** – Attended the Polk and Yamhill County Fairs, saw the FFA auctions and kids did well. Hampton was there buying animals at both of the events.
- 2. Councilor Hernandez mentioned the Grand Ronde Powwow coming the following weekend on Friday-Sunday.

ADJOURN

MOTION: Councilor Hernandez motioned to adjourn the meeting at 7:59 p.m. Councilor Pederson seconded the motion. Motion carried with a unanimous vote.

The meeting was adjourned by Mayor Skyberg at 7:59 p.m.

Time and Place of Next Council Meeting

City Council Regular Meeting on September 10, 2024, at 6:00 p.m.
West Valley Fire Station
825 NW Main ST
Willamina, OR. 97396

Information regarding the above meeting(s) and Zoom access information can be found on the City of Willamina website at <https://www.willamina.oregon.gov>

Minutes taken by Deputy City Recorder Krystal Stevens

Minutes approved by Mayor Ila Skyberg

Regular Agenda

**City Of Willamina
Staff Report
FOR THE CITY COUNCIL MEETING OF SEPTEMBER 10, 2024**

**TO: MAYOR AND CITY COUNCIL
FROM: MICHELLE LONG, ADMINISTRATIVE ASSISTANT/PLANNING CLERK
BRIDGET MENELEY, CITY MANAGER
SUBJECT: REQUEST FROM THE CITY COUNCIL TO IMPLEMENT THE BULK WATER
POLICY AND BULK WATER FEES**

ISSUE

Shall the City Council approve the implementation of the Bulk Water Policy and adopt Resolution 24-25-003, implementing the bulk water policy and water fees?

SUMMARY AND BACKGROUND

1. Requests have been made from our community to sell water in bulk as needed when their source of water is not available for irrigation or dry well issues.
2. The City desires to continue providing bulk water to residents subject to a uniform bulk water policy (Policy) that will apply to all customers.
3. The Policy will not impact the City's ability to distribute water to its regular water customers.
4. The Policy will require all bulk water customers to apply for and be approved for bulk water distributions which approvals will be subject to the City having enough bulk water to disburse to the effect that there will be no impact to the City's normal water distribution and will require a signed Bulk Water Release and Waiver form.
5. All bulk water customers will also need to pay \$25 application processing charge, and \$5.33 per 100 cubic feet plus a 10% administration fee for bulk water disbursements which funds will be deposited into miscellaneous income Water.
6. The City desires to implement the Policy as set forth in the attached exhibits.
7. Funds will be posted to the general ledger account GL 30-10-4901.

ACTION REQUESTED/PROPOSED MOTION

I move to approve the implementation of the Bulk Water Policy. Attached in substantially the same form as Exhibit A and authorizes the City Manager to take all steps necessary to implement the Bulk Water Policy and fees.

Bridget Meneley

Bridget Meneley, City Manager

Attachments: Exhibit A – Bulk Water Application
Exhibit B – Water Purchase Release and Waiver
Resolution 24-25-003



Mayor Ila Skyberg

City Management:

Council Members:

- Rita Baller, Council President
- Craig Johnson
- Barry Wilson
- Vickie Hernandez
- Karl Klym
- Jennifer Pederson

- City Manager: *Bridget Meneley*
- Finance/HR Manager: *Marissa Matias*
- Public Works Director: *Jeff Brown*
- Library Director: *Sarah Frost*

BULK WATER APPLICATION

The City of Willamina’s Bulk Water Fill Station is located at the City Hall. The fill station may only be used during the hours 9 am to 3 pm Monday through Friday and only with a “public works attendant present”. The bulk water service is only for those who have been pre-approved and have completed the approval application process to fill bulk water containers, tanks, or trucks up to the amounts approved by the City. Customers wanting to purchase bulk water must submit a Bulk Water Application and sign the Bulk Water Waiver and Release form for this service at the City of Willamina, City Hall 411 NE C Street, Willamina, Oregon 97396. Once your application is approved, you will need to call to schedule the date and time for disbursement of the bulk water. Please call: 503-876-2242.

The Water Release and Waiver form with the processing charge will be due before review and approval of your application. Once approved all bulk water charges will be due at the time of bulk water disbursement as indicated below.

BULK WATER CHARGES:

Initial Application Processing Charge: \$25.00

- Water Consumption Charges: \$5.33 per 100 cubic feet plus a 10% administration fee

Your Vehicle Information will be required for each bulk water distribution:

Make _____ Model _____ License Plate _____

What is the duration of time you will need bulk water?

How many cubic feet or size of container, tank, or truck will be used?

Printed Name: _____ Signature: _____

Date: _____

Water Purchase Release and Waiver

In consideration of being allowed to buy water from the City of Willamina (the "City"),

I _____ agree to the following:

Acceptance of Conditions. I acknowledge that the City of Willamina agrees to sell me bulk water, and that the City does not make any guarantees for the potability of the water once it is put into my containers. I acknowledge that the potability of the water I have purchased from the City may become unsafe after being put into my containers, and I accept responsibility for this risk.

Waiver of Liability. I, _____, ON BEHALF OF MYSELF, MY HEIRS, SUCCESSORS AND ASSIGNS HEREBY (TO THE FULLEST EXTENT PERMITTED BY LAW) RELEASE THE CITY OF WILLAMINA, ITS ELECTED OFFICIALS, EMPLOYEES, AGENTS, VOLUNTEERS AND INSURERS FROM AND AGAINST ANY AND ALL CLAIMS AND REMEDIES AVAILABLE UNDER ANY STATE, FEDERAL, LOCAL LAW, OR OTHER AUTHORITY, INCLUDING (BUT NOT LIMITED TO) CLAIMS ARISING UNDER THE OREGON OR FEDERAL CONSTITUTIONS, ANY STATUTORY RIGHT AND ANY AND ALL APPLICABLE CONTRACT, TORT, OR OTHER COMMON LAW OR STATUTORY THEORY OR REMEDY.

THE FOREGOING RELEASE COVERS ALL KNOWN OR UNKNOWN CLAIMS, EXPENSES, INJURIES, LOSSES, RIGHTS OF CONTRIBUTION OR INDEMNITY AS WELL AS ANY OTHER CLAIM OR DEMAND, ATTORNEYS FEES AND DAMAGES WITHOUT LIMITATION WHICH MAY EXIST OR DEVELOP IN ANY WAY IS CONNECTED WITH OR BASED UPON THE CITY'S BULK WATER RELEASE.

Indemnification. I hereby indemnify, hold harmless and defend the City of Willamina from and against any and all liability(ies), claim(s), cause(s) of action, suit(s), loss(es), damage(s), injury(ies), fine(s), judgment(s), settlement(s) and expense(s) (including reasonable attorneys' fees and court costs) which may be suffered, made or incurred by the City that arise out of my purchase and use of bulk water from the City.

Governing Law and Venue. The laws of the State of Oregon (without giving effect to its conflict of laws principles) govern all matters arising out of or relating to this waiver, including, without limitation, its interpretation, construction, performance, and enforcement.

Any claims or actions regarding or arising out of this waiver must be brought exclusively in a court of competent jurisdiction for Polk and Yamhill Counties, Oregon, and I submit to the jurisdiction of such courts for the purposes of all legal actions and proceedings arising out of or relating to this waiver. I expressly agree that this waiver and release shall be governed by and interpreted in accordance with the laws of the State of Oregon.

General. This waiver shall be effective and binding upon my heirs, my family, executors, administrators and assigns. Except as expressly provided herein, the rights, obligations and remedies created by this waiver and release are cumulative and in addition to any other rights,

obligations, or remedies otherwise available at law or in equity, and nothing herein shall be considered an election of remedies.

The provisions of this waiver and release shall be deemed severable and the invalidity or unenforceability of any provision shall not affect the validity or enforceability of the other provisions herein.

The name assigned to this waiver and the section captions used herein are for convenience of reference only and shall not be construed to affect the meaning, construction or effect hereof.

Signature. My signature to this waiver and release is given freely in order to indicate my understanding of the acceptance of this waiver and release and in consideration for being permitted by the city to participate in any and all activities that fall within the scope and duration of my participation in obtaining bulk water. A copy transmitted via facsimile or email, bearing my signature, shall be deemed to be of the same legal force and effect as an original of this waiver bearing my signature as originally written by me.

I HAVE READ THIS DOCUMENT CAREFULLY, HAD THE ASSISTANCE OF LEGAL COUNSEL OF MY CHOOSING TO REVIEW SAID RELEASE/WAIVER AND I ACKNOWLEDGE MY RESPONSIBILITIES AND THE EFFECT HEREOF.

Name: _____

Signature: _____

Date: _____

Vehicle Information (required)

Make _____ Model _____

License Plate _____

**City of Willamina, Oregon
Resolution No. 24-25-003**

A RESOLUTION IMPLEMENTING A BULK WATER POLICY

WHEREAS, City of Willamina has received requests and has been providing bulk water to some residents with irrigation or dry well issues; and

WHEREAS, the City desires to continue providing bulk water to residents subject to a uniform bulk water policy (Policy) that will apply for all customers; and

WHEREAS, the Policy will not impact the City's ability to distribute water to its regular water customers; and

WHEREAS, the Policy will require all bulk water customers to apply for and be approved for bulk water distributions which approvals will be subject to the City having enough bulk water to disburse to the effect that there will be no impact to the City's normal water distribution and will require a signed Bulk Water Release and Waiver form; and

WHEREAS, all bulk water customers will pay a \$25 application processing fee and pay \$5.33 per 100 cubic feet plus a 10% administration fee for bulk water disbursements which funds will be deposited into Misc Income Water; and

WHEREAS, the City desires to implement the Policy as set forth in the attached Exhibit A and Exhibit B.

NOW THEREFORE, THE CITY OF WILLAMINA RESOLVES AS FOLLOWS:

SECTION 1: The City Council, on behalf of the City of Willamina, approves the Bulk Water Policy attached in substantially the same form as Exhibit A and Exhibit B and authorizes the City Manager to take all steps necessary to implement the Bulk Water Policy.

SECTION 2: This resolution will be effective immediately upon adoption by the City Council and funds will be posted to the general ledger account GL 30-10-4901.

THIS RESOLUTION IS ADOPTED BY THE WILLAMINA CITY COUNCIL THIS 10th DAY OF SEPTEMBER 2024.

Ila Skyberg, Mayor

ATTEST:

Krystal Stevens, Deputy City Recorder

**City Of Willamina
Staff Report
FOR THE CITY COUNCIL MEETING OF SEPTEMBER 10, 2024**

**TO: MAYOR AND CITY COUNCIL
FROM: SARAH FROST, LIBRARY DIRECTOR
SUBJECT: APPOINTMENTS TO THE WILLAMINA PUBLIC LIBRARY BOARD**

ISSUE

- 1) Appointment by Mayor Skyberg of two (2) applicants to the Willamina Public Library Board to fill two (2) full-term vacancies; and
- 2) Shall the City Council confirm Mayor Skyberg's appointments to the Willamina Public Library Board?

SUMMARY AND BACKGROUND

1. Chapter 31.07(A) provides that the Mayor shall appoint the members of the Willamina Public Library Board.
2. Chapter 31.07(A) also provides that the City Council shall confirm the appointment of the members of the Willamina Public Library Board.
3. Willamina Public Library has 2 full-term board vacancies beginning September 2024 through 2028.
4. The Library Board decided to post for a full recruitment at the June 2024 board meeting. The board appointed Kepola Napoleon and Emily Sims to serve as the recruitment and selection committee on behalf of the Library Board. The recruitment was posted from June 24 through July 31.
5. 10 applications were received during the recruitment. 6 applicants were interviewed on August 20 and August 21. The Library Board would like to recommend Rebecca Rice and Lainie Sowell for the full-term board positions.
6. Should the Mayor choose not to appoint or the City Council choose not to confirm the Mayor's appointments, then the board positions will remain vacant until the Library Board can reconvene and discuss.

PROPOSED ACTION: Mayor Skyberg to appoint Rebecca Rice and Lainie Sowell to the Willamina Public Library Board to fill full terms beginning September 2025.

PROPOSED ACTION: I move that the Council approve Mayor Skyberg's appointment to the Willamina Public Library Board.

Sarah Frost

Sarah Frost, Library Director

Attachment: Applications for the Willamina Public Library Board



City of Willamina

Application for City Office

See back for position criteria and requirements

Applicant's Full Name Lainie Sowell

Physical Address 795 NE F Street

Mailing Address same as physical

Home Phone Number N/A

Cell Phone Number 704-608-2484

Email klainiesowell@gmail.com

Occupation Director of Student Care & Support, Linfield University

Years of Residency 2

Registered Voter Yes No

Position(s) Select all you wish to apply for Budget Committee Library Board Planning Commission City Council

(Attach additional sheets, if desired, when answering the questions below)

Why are you interested in serving the City of Willamina in one or more of the capacities chosen?
see attached

Please share any governmental or volunteer experience you have had
see attached

What do you think makes you the best candidate for this position?
see attached

Signature *KLS*

Date 06/28/2024

Budget Committee

The Budget Committee is appointed annually by the Mayor of the City of Willamina. The role of this committee is to meet annually to approve the City's budget for the following fiscal year. Applicants for this position must be available to attend one (1) or more meetings during the months of April, May and/or June. There is no residency or length of residence requirements for this position.

Library Board

The Library Board is appointed by the Mayor of the City of Willamina to four year terms but may not hold office for more than two consecutive terms. If the vacancy is caused by anything but expiration of term, the appointee shall serve for the remainder of the unexpired term. The role of this board is to establish and alter rules, regulations and procedure of the Library to be submitted for City Council approval. Applicants for this position must be available to attend one (1) regular morning meeting each month scheduled on the third Tuesday along with various other meetings and work sessions. There is no residency or length of residence requirements for this position.

Planning Commission

The Planning Commission is appointed by the Mayor of the City of Willamina to four year terms. If the vacancy is caused by anything but expiration of term, the appointee shall serve for the remainder of the unexpired term. The role of the Planning Commission is to administer the subdivision and zoning ordinances and make recommendations to the City Council concerning land use issues. Applicants for this position must be available to attend one (1) regular meeting scheduled for the first Tuesday of each month along with various other meetings and work sessions. At the discretion of City Council, appointees to the Commission may reside outside the City Limits, but must own a business or property within the City Limits, or have demonstrated through other means, such as civic or volunteer activity, that they have a sincere interest in the future of the City. At no time shall a quorum of the Commission reside outside the City Limits. Other restrictions apply based upon occupation and family relationships.

City Council

The term for the City Council seat vacancy is from the date of appointment through the end of the term of the vacant position. A qualified applicant must reside within the City limits and have been residing within those limits during the twelve (12) months immediately preceding this application. Applicants will be available to attend two (2) evening meetings per month scheduled for the second and last Thursday and various other meetings, work sessions, and training sessions as scheduled. The appointment to this seat will also be appointed to serve on one of the two standing committees. The Willamina City Council is the final judge of the qualifications and appointment of its own members.

An Equal Opportunity Employer

411 NE C Street, Willamina, Oregon 97396-2783 – Telephone (503) 876-2242 / Fax (503) 876-1121

www.willaminaoregon.gov

Attachment, Application for City Office

Lainie Sowell, Library Board

1. In June of 2022, my spouse and I purchased our first home in Willamina. We were so surprised and pleased with how openly our new community welcomed us! Not only did we find kindness and friendship in communing with neighbors, but we were also quickly introduced to our vibrant community events such as the Coastal Hill Arts Tour, shows and yoga at Swan Hall, among others. I have always been one to seek involvement in my local community, but Willamina's warm welcome has made me even more motivated to give back my time and continue getting to know my new home. The opportunity to do so through the Library Board uniquely fits my experience and skillset (see question 3), which is why I am excited to submit my application.
2. I have volunteered for the Oregon Public Guardian's office for over 2.5 years, serving as an advocate and legal decision-maker for two clients with severe and persistent mental illness. I have previously volunteered for Linfield University's Community & Emergency Response Team (2021-2023). During my four years studying at Converse College (2009-2013), I completed over 1,000 service hours in various community non-profits, most within special education and volunteer coordination settings.
3. Although I have lived in Willamina for just over two years, I have over 10 years of education experience. I have taught in the K-12 system, both in high school and elementary special education settings. In 2017, I transitioned to higher education. I am invested in education and understand the important role community libraries play in engaging students in meaningful learning opportunities. I would be thrilled to devote my experience, time, and efforts to my new community's library programs.

Library Board

Pre-Screening Questionnaire

Have you had the opportunity to review the Library Board Charter?

- Yes
- No
- Other: _____

What is the role of the library board and how do you see yourself best fulfilling that role?

The role of the Willamina Library Board is to ensure the local library and its resources remain both relevant and beneficial to our community for generations to come. The board steers the mission and vision for our community library - including overseeing policies, finances, and facilities. I see myself contributing to this effort by bringing my 10+ years of experience in both K-12 and higher education, which include knowledge of how to engage learners and respond to changing educational law and technology.

The Willamina Public Library serves approximately 2,200 residents of the City of Willamina. The library's service area also includes rural community members of Grande Ronde, Willamina, and Sheridan. What are some ways the library can provide services to our rural population?

As a member of the CCRLS, rural residents of the surrounding areas have access to many library resources remotely (e.g. e-books/audiobooks through Libby, Kanopy); however, I believe our community members could benefit from more awareness and accessibility to these resources. I would be interested in supporting a campaign to better educate our community members of what is available to them. Additionally (although this would certainly require funding/resources), I believe there is opportunity for library events to be brought to various areas of our community (e.g. Grande Ronde). I would be interested in learning how we can leverage our membership in the CCRLS to do this in collaboration, as well as with our local resources (Willamina Thrift Store, Tina Miller Youth Center, other local businesses).

The Library Board normally meets monthly on the 3rd Tuesday of each month starting at 6:00 PM to approximately 7:00-7:30 PM. This meeting is hybrid in-person at the Library and via Zoom. Attendance at the meetings is very important. The Library Board may also meet for subcommittee work and work sessions outside that hour. Library advocacy and participation in additional public meetings with the community are encouraged, such as other non-profits, advisory groups, and City Council meetings. Library Board members are also encouraged to participate in the Friends of the Library and library fundraising efforts. Can you represent the Library Board outside the required monthly meetings?

Yes

No

Other:

Yes; although, I do hold a full-time job in McMinnville so I will typically be unavailable from 8AM-5PM on weekdays.

Willamina Public Library is a member of Chemeketa Cooperative Regional Library Service (CCRLS). Are you familiar with CCRLS and/or other member libraries?

Yes

No

Other:

Name:

Lainie Sowell

Email Address:

klainiesowell@gmail.com

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City of Willamina

Application for City Office

See back for position criteria and requirements

Applicant's Full Name Rebecca Rice

Physical Address 42890 SW Fort Hill Rd, Willamina, OR 97396

Mailing Address same

Home Phone Number _____

Cell Phone Number 541-231-0455

Email lucyrocks91@gmail.com

Occupation retired

Years of Residency 4 in Willamina

Registered Voter Yes No

Position(s)
Select all you wish to apply for

Budget Committee

Library Board

Planning Commission

City Council

(Attach additional sheets, if desired, when answering the questions below)

Why are you interested in serving the City of Willamina in one or more of the capacities chosen?

See Attached

Please share any governmental or volunteer experience you have had

See Attached

What do you think makes you the best candidate for this position?

I have the desire to support our library, the time available to serve and bring a skill set which can be of benefit to the board.

I have worked with the members of the library community this past year and believe I have something to add.

Signature Rebecca Rice

Date 7/14/2024

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411 NE C Street, Willamina, Oregon 97396-2783 – Telephone (503) 876-2242 / Fax (503) 876-1121

www.willaminaoregon.gov

City of Willamina

July 14, 2024

Library Board Member Application

Attn: Sarah Frost

Library Director

Willamina Public Library

Dear Sarah,

Four years ago, when I moved to Willamina after a life blow, I knew very few people. This library became first my mental/emotional support and then my introduction to the community. I am retired with time to give and wish to give that time back to the library which has given me so much. I have always been a strong supporter of public libraries and in these current times I understand that libraries need even greater community support.

My volunteer experience is that which I have acquired this past year when volunteering for the various events sponsored by our library. I have recently become a LOL board member and am available to do whatever I can to help build and support our library.

I do have government experience in that I was employed by the State of Alaska, Dept of Revenue for 9 years where I began as a clerk and ended as a paralegal helping to research, develop and write briefs for the attorneys on staff. During that time, I increased my education with law and accounting college coursework.

After moving to Oregon, I have spent the past 3+ decades in several management positions in both the retail and restaurant industries. My job duties have included cost analysis and budgeting, payroll, directing, fundraising, marketing, cash handling and daily paperwork, and overseeing daily operations for high volume businesses. I have continued college coursework, increasing my skills in accounting, computer applications, and general business as well as 'fluff' such as pattern drafting and photography.

I have never written grants but have no doubt I could learn to do so if the need arises.

My other interests include reading, water aerobics, photography, sewing and gardening.

Thank you for your consideration of me for the position of Library Board Member,



Rebecca Rice

lucyrocks91@gmail.com

541-231-0455

Library Board

Pre-Screening Questionnaire

Have you had the opportunity to review the Library Board Charter?

Yes

No

Other: _____

What is the role of the library board and how do you see yourself best fulfilling that role?

The role of the library board is to support the library and help it grow. Current times are scary for libraries. I am a recent addition to the LOL board and have the time and desire to support the library and do bring a skill set which could be of use. I am not familiar with grant writing but have developed business documents and proposals in my career so with some training, I could assist there as needed. But I do have one particular immediate interest. I like going to libraries and bookstores, where I see 'staff picks' displays and signage. The library and the 2 cool bookstores in Corvallis offer these features. I miss that in my library in Willamina and want to make it happen. With patron 'raves & reviews' we make it interactive and keep the labor load low. All it needs is a coordinator (me) and an agreed upon 'catchy phrase' to lead with and a paper choice. Comment cards could have the LOL logo and also serve as raffle entries to entice youngsters to write reviews. Once a system is developed, it should be a library feature that could be kept alive with volunteer or intern support. It could be fun to see how it grows.

The Willamina Public Library serves approximately 2,200 residents of the City of Willamina. The library's service area also includes rural community members of Grande Ronde, Willamina, and Sheridan. What are some ways the library can provide services to our rural population?

The woman who spoke at the Women in Rural Community Leadership mtg on 7/31 expressed a need to connect. Seven years in Willamina without family close by, in her 70's, she has not re-connected with the community since Covid. It was the reason she came to this meeting. The book club and the fiber group held at the library have helped me integrate into the community. Perhaps some form of monthly meeting for rural women to connect, whether focused or not. A place to share needs. Or learn of local volunteer opportunities. Meet other locals. I was glad to be introduced to so many local women that night. Libraries are safe spaces.

The Library Board normally meets monthly on the 3rd Tuesday of each month starting at 6:00 PM to approximately 7:00-7:30 PM. This meeting is hybrid in-person at the Library and via Zoom. Attendance at the meetings is very important. The Library Board may also meet for subcommittee work and work sessions outside that hour. Library advocacy and participation in additional public meetings with the community are encouraged, such as other non-profits, advisory groups, and City Council meetings. Library Board members are also encouraged to participate in the Friends of the Library and library fundraising efforts. Can you represent the Library Board outside the required monthly meetings?

Yes

No

Other: _____

Willamina Public Library is a member of Chemeketa Cooperative Regional Library Service (CCRLS). Are you familiar with CCRLS and/or other member libraries?

Yes

No

Other: _____

Name:

Rebecca Rice

Email Address:

lucyrocks91@gmail.com

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Google Forms



Mayor Ila Skyberg

Council Members:
Rita Baller, Council President
Craig Johnson
Barry Wilson
Vickie Hernandez
Karl Klym
Jennifer Pederson

City Management:

City Manager: *Bridget Meneley*
Finance/HR Manager: *Marissa Matias*
Public Works Director: *Jeff Brown*
Library Director: *Sarah Frost*

Attention Councilors;

Attached is a survey from the League of Oregon Cities (LOC). Please fill in your choice of the top five legislative priorities you would like to see become the LOC's legislative focus for the next two years (2025-2026). Please bring your completed survey with you to discuss at the September 10, 2024 city council meeting.

Thank you

LOC News

Voting for LOC's Legislative Priorities Closes in Three Weeks on September 27

The LOC's Legislative Priorities Ballot went live on June 21, and to date we have received responses from 82 cities, so we are slightly more than halfway to matching the 140 cities that submitted ballots in 2022.

How to Vote - Read Carefully

By filling out an online ballot, each city will have a voice in shaping the LOC's legislative agenda for the next two years (2025-2026). Each city will have five votes, ranking their top five legislative priorities.

Across the state, each city manager or top city administrator has received a separate email with access to the online ballot, which cities will use to rank their top five priorities. To assist cities with the voting process, the LOC has created a [Voter's Guide](#) providing details on the 23 legislative recommendations. The LOC does advise that each city's process include dialogue with city councilors and mayors. If you missed the email, please contact Meghyn Fahndrich at mfahndrich@orcities.org for the link.

Once the votes are tallied, the LOC Board of Directors will review the results and approve a final set of legislative priorities at its October meeting in Bend. More background on the LOC's legislative advocacy is available [here](#).

If you have any questions about the recommendations, please contact the lobbyist for the appropriate policy committee as indicated in the Voter's Guide.

Once priorities are finalized, they become the LOC's legislative focus, along with the [LOC's Organizational Priorities](#) and the [Oregon Municipal Policy](#). Issues not receiving sufficient votes to make the final legislative priority list will not be dropped from our lobbying advocacy. Instead, they become part of the overall legislative advocacy for each lobbyist working on behalf of the LOC.



Ballot Submitter's Information

City Name

Submitter's Name

Job Title

Email Address

Phone Number

Please mark 5 boxes that reflect the top 5 issues your city recommends be added to the priorities for the League's 2025-2026 legislative cycle. Each city gets five total votes.

- Infrastructure Funding
- Shelter and Homelessness Response
- Employment Lands Readiness and Availability
- Full Funding and Alignment for Housing Production
- Restoration of Recreational Immunity

- Behavioral Health Enhancements
- Continued Addiction Policy Reform
- Building Decarbonization, Efficiency and Modernization
- Investment in Community Resiliency and Climate Planning Resources
- Address Energy Affordability Challenges from Rising Utility Costs
- Lodging Tax Flexibility
- Marijuana Tax
- Alcohol Tax
- Digital Equity and Inclusion
- Cybersecurity and Privacy
- Resilient, Futureproof Broadband Infrastructure and Planning Investment
- Artificial Intelligence (AI)
- 2025 Transportation Package
- Funding and Expanding Public and Inter-Community Transit
- Shift From a Gas Tax to a Road User Fee
- Community Safety and Neighborhood Livability
- Place-Based Planning
- Operator-In-Training Apprenticeships

Write-In Option: Please use this space to provide comments (supportive or critical) on the issues listed above, as well as any issues that you think may have been overlooked during the committee process.

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2024 Small City Allotment Grant Application

PROGRAM DESCRIPTION: Per a competitive process the Small City Allotment program funds transportation projects for incorporated Oregon cities with populations of 5,000 or fewer. The funding may only be used upon streets:

- That are not part of the State Highway System
- That are inadequate for the capacity the streets serve, or,
- In a condition that is detrimental to safety.

You must have all previously awarded SCA projects completed, and the reimbursement request submitted prior to September 1, 2024, to be eligible to apply. This is a reimbursement program; you must incur and pay expenses prior to seeking reimbursement once the project has been completed. The program offers an advance payment of up to 50% of the award amount upon written request.

https://www.oregon.gov/odot/LocalGov/Pages/SCA_Program.aspx

DEADLINE: Applications are due by 11:59pm on August 31, 2024.

SCORING CRITERIA: Projects are required to address either safety or capacity issues, those that best meet this criteria will score the highest. ODOT representatives will conduct site evaluations for each project proposal; projects will be scored and ranked to determine which will be prioritized. Scoring is based on current conditions and proposed improvements.

HOW TO SAVE YOUR APPLICATION: You can save your progress at any time by clicking the "save" button at the bottom of the form. You will then be emailed a link to resume your progress.

CHARACTER LIMITS: Please note that there are **character** limits on many of the narrative questions. The form will not accept your answer if it is over the limit.

Please read the instructions prior to completing the application.

General Information

Applicant Contact Information

Contact Person Name

Bridget Meneley

Title

City Manager

Name of City

Willamina

Phone

(503) 876-2242

Email

MeneleyB@ci.willamina.or.us

Applicant Mailing Address

411 NE C Street, Willamina, Oregon 97396

Project Name
SW Hill Drive Paving and Oaken Hills Drive ADA

Total Project Length (Feet)
900

SCA Funding Request Amount
\$250,000.00

Estimated Total Project Cost
\$268,000.00

Match

Will funding be used to meet the match requirements of an existing State or Federally funded project? To be eligible, the City must have an executed funding agreement in place for the primary project.

No

Project Locations

Location 1

Name of street on which the following identified improvements will be made. Include beginning and ending points. Example: (Main Street from Third Avenue to Sixth Avenue).

SW Hill Drive from 385 ft west of its intersection with Cherry St to 515 ft east of its intersection

Project length in feet:
900

Estimated Project Cost
\$152,000.00

Select all that apply.

City Street

***Special conditions:**

State Highway - If your project will abut a State Highway and is adding a new feature, remediating an existing feature, or includes improvements that could alter existing facilities (overlays can affect curb ramps) there are new requirements. Prior to applying you must now obtain pre-approval and negotiate the maintenance responsibilities with the appropriate ODOT District Manager. You will be required to submit documentation of both the Area and District Managers approval as well as the agreed upon maintenance terms, with your Small City Allotment application. The maintenance agreement must include these elements:

- Identify the entity that will be responsible for the maintenance,
- Identify the period they will be required to provide maintenance,
- Identify what will become of the features when the maintenance period ends.

***Area & District Office approval does not indicate that your project will be selected for funding.**

The application deadline has been extended to 11:59pm on August 31, 2024 to allow time for this process.

County Road - If the County has jurisdiction over any street included in your application you must submit a letter from the County in support of the project along with your application. The City will also be required to produce an executed city/county agreement within 90 days of award announcement. The agreement shall provide right of way access and specify which party will be responsible for the on-going

maintenance of the project.

Problem Statement

Describe existing conditions and how they present either a safety or capacity issue.

SW Hill Drive is a collector street connecting the neighborhood to Main St (OR18). Along the project length, severe transverse cracks, longitudinal cracks, alligator cracks, and potholes exist. Additionally, noticeable spalling and raveling is present in the pavement. This street is shared by motorists and pedestrians and current conditions make it unsafe for both. Motorists swerve to avoid potholes and rough pavement sections and experience an overall poor ride quality. The potholes and poor quality pavement along the project length are a tripping hazard for pedestrians walking along this section of Hill Drive and make it difficult for wheelchair and mobility device users to navigate.

Project Description

Describe only those project elements that will be funded by the Small City Allotment grant.

Prior projects have rehabilitated the western stretch of Hill Drive and the length of Hill Drive that connects to Main Street. The proposed project aims to rehabilitate the pavement between the two prior projects of Hill Drive. This would complete the pavement rehabilitation of SW Hill Drive. The proposed pavement rehabilitation consists of full depth spot repairs where potholes exist and cold plane removal of the other sections of the pavement and repaving back to existing grade. No ADA or drainage improvements are proposed. Limits may need to be adjusted pending bid costs.

Project Details

Base Repairs Yes	Resurfacing Yes	Storm Sewer No	Bike Lanes No
Curbs No	Multi-use Paths No	Gutters No	Bridge No
Walkways No	Right of Way No	Curb Ramp No	Other No

Base Repairs

Provide a brief description of the intended improvements.

Spot repairs of pot holes will be completed.

Location (provide beginning and ending points)

Various locations through out the project corridor

Existing Width and Length

18 ft wide by 900 ft long

Proposed Width and Length

18 ft wide by 900 ft long

Resurfacing

Identify existing surface and what material will be used to overlay or replace it.

the full street width will be repaved with a minimum of 3" of new Level 2 HMA

Location (provide beginning and ending points)

SW Hill Drive from 385 ft west of its intersection with Cherry St to 515 ft east of its intersection

Existing Width and Length

18 ft wide by 900 ft long

Proposed Width and Length

18 ft wide by 900 ft long

Reminder: To save your application, scroll to the bottom and click the "save" button in the lower right hand corner.

Please complete this section, providing above information for each location covered in your project. (Click on +Add Location button below to add another location.)

Location 2

Name of street on which the following identified improvements will be made. Include beginning and ending points. Example: (Main Street from Third Avenue to Sixth Avenue).

Oaken Hills Drive at 3rd and 4th Street

Project length in feet:

140

Estimated Project Cost

\$116,000.00

Select all that apply.

City Street

***Special conditions:**

State Highway - If your project will abut a State Highway and is adding a new feature, remediating an existing feature, or includes improvements that could alter existing facilities (overlays can affect curb ramps) there are new requirements. Prior to applying you must now obtain pre-approval and negotiate the maintenance responsibilities with the appropriate ODOT District Manager. You will be required to submit documentation of both the Area and District Managers approval as well as the agreed upon maintenance terms, with your Small City Allotment application. The maintenance agreement must include these elements:

- Identify the entity that will be responsible for the maintenance,
- Identify the period they will be required to provide maintenance,
- Identify what will become of the features when the maintenance period ends.

***Area & District Office approval does not indicate that your project will be selected for funding.**

The application deadline has been extended to 11:59pm on August 31, 2024 to allow time for this process.

County Road - If the County has jurisdiction over any street included in your application you must submit a letter from the County in support of the project along with your application. The City will also be required to produce an executed city/county agreement within 90 days of award announcement. The agreement shall provide right of way access and specify which party will be responsible for the on-going maintenance of the project.

Problem Statement

Describe existing conditions and how they present either a safety or capacity issue.

NE Oaken Hills Drive is a collector street that is the only street and sidewalk route that connects

Willamina to the elementary, middle, and high schools, is the primary route to Oaken Hills Memorial Park, and is the main route to a new park planned for development at NE 4th PI and Oaken Hills Drive. The road intersects two residential streets, NE 3rd Street and NE 4th Place at T-intersections where the current sidewalk curb ramps are deficient. These deficiencies include but are not limited to excessive ramp run slopes, cross slopes, and counter slopes, missing truncated dome warning surfaces, and tripping hazards at the throat of the ramps.

Project Description

Describe only those project elements that will be funded by the Small City Allotment grant.

From the 2022 Willamina Transportation System Plan, 22.6% of Willamina’s population have disabilities and are significantly impacted by the lack of Americans with Disabilities Act (ADA) compliant facilities. This project seeks to retrofit the existing sidewalk curb ramps at these intersections by constructing parallel curb ramps designed to meet ADA and ODOT standards to the maximum extent feasible. The curb ramp retrofit and potential lighting upgrade at Oaken Hills and NE 4th PI was identified as a project in the Transportation System Plan. The retrofitted curb ramps will make the pedestrian access route to the schools, existing park, and future park from the surrounding neighborhoods accessible to all members of the community.

Project Details

Base Repairs No	Resurfacing No	Storm Sewer No	Bike Lanes No
Curbs Yes	Multi-use Paths No	Gutters Yes	Bridge No
Walkways No	Right of Way No	Curb Ramp Yes	Other No

Curbs

Location

NE/SE corners of Oaken Hills Dr with 3rd and 4th

Gutters

Location

NE/SE corners of Oaken Hills Dr with 3rd and 4th

Curb Ramps

Item 1

Location (If multiple locations click +Add Item below)
NE/SE corners of Oaken Hills Dr with 3rd

NW Corner No	NE Corner Yes	SW Corner No	SE Corner Yes
------------------------	-------------------------	------------------------	-------------------------

Item 2

Location (If multiple locations click +Add Item below)

NE/SE corners of Oaken Hills Dr with 4th

NW Corner
No

NE Corner
Yes

SW Corner
No

SE Corner
Yes

Reminder: To save your application, scroll to the bottom and click the "save" button in the lower right hand corner.

Please complete this section, providing above information for each location covered in your project. (Click on +Add Location button below to add another location.)

I understand that if I am granted this award, only costs incurred after date of Notice to Proceed and prior to the agreements' termination date are eligible for reimbursement.

Yes

By submitting this application, you are confirming that the information contained within is true and accurate.

Contact Deanna Edgar if you have any comments or concerns about the application or have an inability to provide required information. Phone: 503-602-0494, Email: deanna.edgar@odot.oregon.gov

Authorized Signature



Printed Name
Bridget Meneley

Title
City Manager

Required Attachments

ODOT Area Manager, District Manager and Applicants signature approval of the scope of work and agreed upon maintenance terms. Form will be made available.

Map of proposed project area, depicting start and end points

2024-08-27, Willamina 2024 SCA Hill Drive Paving.pdf

2024-08-27, Willamina 2024 SCA Oaken Hills ADA.pdf

Proof of secured State and/or Federal funding if grant will be used as match for an existing project.

Itemized Cost Estimate

2024-08-27, Willamina 2024 SCA OPC.pdf

Photos depicting current conditions. Photos of the improvements will be required at project closeout.

3_SW Hill Drive Extg Conditions Alligator Cracking and Pothole.jpg

1_SW Hill Drive Extg Conditions Raveling.jpg

2_SW Hill Drive Extg Conditions Potholes.jpg

Oaken Hills and 3rd_NW Corner 2.jpg

Oaken Hills and 3rd_NW Corner 1.jpg

Oaken Hills and 3rd_SW Corner.jpg

Oaken Hills and 3rd_SW Croner RR3.jpg

Oaken Hills and 3rd_SW Croner RR2.jpg

Oaken Hills and 4th_NW Corner 1.jpg

Oaken Hills and 4th_SW Corner 2.jpg

Oaken Hills and 4th_SW Corner 3.jpg

Oaken Hills and 4th_SW Corner 1.jpg

Oaken Hills and 4th_SW Corner 2.jpg



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SEPTEMBER 2024



All sessions scheduled
9:00AM - 10:00AM PT



bit.ly/3SDofIT



Questions
jmiller@mainstreetbiztrainers.org

Tuesday, September 3, 2024

MANAGE YOUR BUSINESS ON GOOGLE SEARCH AND MAPS

Tuesday, September 10, 2024

LEARN THE BASICS OF GOOGLE DRIVE

Thursday, September 12, 2024

OFFICE HOURS

Tuesday, September 17, 2024

BUILD YOUR PROFESSIONAL BRAND

Tuesday, September 24, 2024

MAKE YOUR WEBSITE WORK FOR YOU

Thursday, September 26, 2024

OFFICE HOURS



Grow with **Google**

FREE PREPAREDNESS



TRAINING

Get prepared. It's not if — it's when.

The Community Emergency Response Team (CERT) program educates participants about disaster preparedness and trains them in basic disaster response skills. CERT members can use their training to assist others in their neighborhoods or work places.

10 modules delivered by FEMA-certified instructors. Subjects will include:

- Disaster Preparedness
- CERT Organization
- Disaster Medical Operations
- Disaster Psychology
- Fire Safety & Utility Controls
- Radio Communications
- Light Search & Rescue Operations
- CERT and Terrorism

**The training is on consecutive Wednesdays for 10-weeks
06:30 PM to 9:30 PM
beginning September 11, 2024.**

Contact CERT at yccert.academy@gmail.com for more information

Registration is limited. Register today!

Follow the QR Code



Date: September 11, 2024

Time: 6:30—9:30 PM

Class Location:

**West Valley Fire District Station 8
825 NE Main Street, Willamina, OR**



Yamhill County Sheriff's Office Emergency Management

2050 NE Lafayette Ave, Ste 8, McMinnville, OR 97128

Phone: 503-434-7340 Fax: 503-474-4909 E-mail: emergencymanagement@yamhillcounty.gov

Library August 2024 Monthly Report, Sarah Frost, Library Director

Highlights:

- We wrapped up a fun, engaging, and busy summer at the Library!
see included summer statistics
- We applied for 3 grants in August:
 - 1) Yamhill Community Care: \$2,500 - to hire a limited duration Early Literacy Coordinator to create a sustainable early literacy curriculum for StoryTime and other programming;
 - 2) 99 GAL: \$1000 - by invitation to apply only - to build a Native American book and game collection in our library;
 - 3) Our annual \$1000 Ready to Read grant to fund our 2025 Summer Reading Program
- In September and October, we will work to compile our yearly statistical reports; which is due to the State Library of Oregon by October 31.
- In September our staffing hours will return to normal after having 4 Interns all summer. In October, we will have a reduction in staffing hours as our Library Assistant will reduce her hours.
- Beginning September 30 our new days/hours will be:
Monday 11a-3, Tuesday 12p-5p, Wednesday-Closed, Thursday 12p-5p, Friday 12p-5p, Saturday 11a-3p, Sunday-Closed

Library Intern Highlights:

- Approximately 800 additional staff hours, 4 part-time interns, paid for with grants from the State Library of Oregon (\$3,300) and the Willamina School District (\$8,700).
- 3 completed Connected Learning Projects: Intern Summer Bash Programs (Perler Beading, Ice Cream Uplift & a movie, and Willamina Spotify Book Genre Playlists).
- 1 completed Summer Intern Presentation
- Intern Feedback:
 - “Learning how to effectively work with patrons while working on projects was something I constantly enjoyed.” ~Eleanore
 - “This position was very nice because even though I was only here a short amount of time I got to learn and work in each part of the library's services and I enjoyed that.” ~Rhyne
 - “I would 100% recommend this opportunity to others. It is a great way to get work experience as well as life experience, working with so many people.” ~Amanda
 - “Just thank you for hiring me and allowing me this opportunity to work here and create a project and all I did.” ~Amelie
- The Summer Intern Presentation will be presented at the September Library Board meeting.

Library Patron Visits: 708

*this does not include programs held outside operational hours and/or that are held off-site at the park or for outreach.

Number of Library Pantry uses: 83

Kids fed through summer meals and snacks: 166

**paid for with funds from the West Valley Service Integration Team

Programs Held: 18

Attendance: 474

Homeschool Hangout - (weekly)

Book Club (recessed for summer)

Fiber Enthusiasts (monthly)

Toastmasters (twice monthly)

Warhammer/Tantalous Troupe (monthly)

South Yamhill River Astronomy Club (monthly)

Transitional Student Studies - recessed for summer

Passive: Take-home STEAM crafts

Passive: Scavenger Hunt

Summer Splash Series (weekly-summer)

Chinuk-Wawa Community Storytime (monthly-summer)

Passive: CCRLS Library Passport (summer)

Passive: CCRLS Small Libraries Blue Bin activities (summer)

Intern Summer Bash

Stephanie Craig: Native Plants Presentation & Cattail Weaving

Circulation: 1554

Self Checkout Circ: 42

*number of item checkouts and renewals

Hold Item Pull: 999

*number of items pulled from our shelves to fill holds within CCRLS

*CCRLS: Chemeketa Cooperative Library Service

Volunteer Hours: 23 + hours

*includes in-house library volunteers, library board, fundraising committee, and friends

Love Our Library (a Friends of the Library organization: 93-3612754

501c3 Friends of the Library Board is scheduled to meet on the first Tuesday at 6:30 PM. - They met on September 3rd.

Love our Library Fundraiser: Plans are in the works for a Murder Mystery fundraiser this winter.

A planning meeting will be held on September 22.

Next L.O.L. Fundraising Committee meeting: October 13

Become a friend at lolwillamina.org

Library Board:

The library board received 10 applications for their 2 vacancies. Board members conducted interviews on August 20 and 21.

Meeting minutes are available upon request. Recordings are also available on YouTube at <https://www.youtube.com/@willaminalibrary>.



Statistics: Summer 2024

****2023 comparison****

62

Programs
Held

****56****

1,903

Program
Attendees

****1,252****

98

Summer
Readers
signed-up

****105****

523

Hours
Read
by Youth

****434****

616

number of times kids were
fed lunch and/or snacks

*paid for with funds from Service Integration
Team and the Oregon Humanities Grant = \$1,100

****215****

*paid for with funds from Service
Integration Team = \$400

City of Willamina
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<u>Incident</u>	<u>Case Numbers</u>	<u>Units</u>	<u>Priority</u>	<u>Problem</u>	<u>Agency</u>	<u>Address</u>	<u>City</u>	<u>Response Date</u>
MNS-24-019770		342	1	DISTURBANCE	LAW	Ne Main St	WILLAMINA	8/1/2024 3:11
MNS-24-019773		342	1	DISTURBANCE	LAW	Ne 1st St	WILLAMINA	8/1/2024 4:28
MNS-24-019777		323, COS2	1	BEHAVIORAL HEALTH CONCERN	LAW	Ne Main St	WILLAMINA	8/1/2024 6:46
MNS-24-019800	24YC2252	323, 343	1	RESTRAINING ORDER VIOL NOW	LAW	Ne 5th St	WILLAMINA	8/1/2024 10:22
MNS-24-019808	24YC2241	323, 324	2	ANIMAL NUISANCE	LAW	Nw Willamina Dr	WILLAMINA	8/1/2024 11:53
MNS-24-019878		339	2	RESTRAINING ORDER VIOL	LAW	Ne 5th St	WILLAMINA	8/1/2024 22:19
MNS-24-019898		343	1	ALARM AUDIBLE	LAW	Ne Main St	WILLAMINA	8/2/2024 3:01
MNS-24-019904		323	1	WELFARE CHECK	LAW	Ne Main St	WILLAMINA	8/2/2024 8:01
MNS-24-019948		OSP5	2	ANIMAL INJURED	LAW	Nw Main St	WILLAMINA	8/2/2024 17:04
MNS-24-019966		317	1	ALARM AUDIBLE	LAW	Ne Main St	WILLAMINA	8/2/2024 19:36
MNS-24-020027		323	2	TRAFFIC COMP MISC	LAW	Nw Churchman St / Nw 5th St	WILLAMINA	8/3/2024 14:08
		317, 332, 343, NDPD,						
MNS-24-020083	24YC2278	PCTY	1	BURGLARY NOW	LAW	Ne Main St	WILLAMINA	8/4/2024 1:30
MNS-24-020094		315	6	INFORMATION MISC	LAW	Ne C St	WILLAMINA	8/4/2024 6:38
MNS-24-020116		322	3	TRAFFIC STOP	LAW	Ne Main St	WILLAMINA	8/4/2024 10:26
MNS-24-020119		340	4	FOLLOW UP	LAW	Ne 5th St	WILLAMINA	8/4/2024 11:07
MNS-24-020140		322, 340	2	TRAFFIC HAZARD	LAW	Hwy 18b / Sw Hill Dr	WILLAMINA	8/4/2024 16:55
MNS-24-020155		342	4	ORDINANCE	LAW	NE E ST / NE 5TH ST	WILLAMINA	8/4/2024 21:34
MNS-24-020171		315, 322	2	PROPERTY LOST FOUND	LAW	Ne Main St	WILLAMINA	8/5/2024 7:04
MNS-24-020190		322	3	TRAFFIC STOP	LAW	Ne Main St / Ne Oaken Hills Dr	WILLAMINA	8/5/2024 10:28
MNS-24-020200		340	3	TRAFFIC STOP	LAW	Se Main St / Se Barber Ave	WILLAMINA	8/5/2024 11:39
MNS-24-020203		340	3	TRAFFIC STOP	LAW	Ne Main St	WILLAMINA	8/5/2024 12:34
MNS-24-020216		322	6	INFORMATION MISC	LAW	Ne 1st St	WILLAMINA	8/5/2024 15:07
MNS-24-020248		342	2	CIVIL PAPER	LAW	Sw Barber Ave	WILLAMINA	8/5/2024 20:18
MNS-24-020249		342	2	CIVIL PAPER	LAW	Nw Willamina Dr	WILLAMINA	8/5/2024 20:24
MNS-24-020250		342	2	CIVIL PAPER	LAW	Sw Lamson St	WILLAMINA	8/5/2024 20:32
MNS-24-020251		342	3	TRAFFIC STOP	LAW	Nw Main St	WILLAMINA	8/5/2024 20:55
MNS-24-020264		315, 342	2	THEFT ATTEMPT	LAW	Ne Main St	WILLAMINA	8/6/2024 5:13
MNS-24-020281		315	3	TRAFFIC STOP	LAW	Nw Main St	WILLAMINA	8/6/2024 9:52

City of Willamina
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<u>Incident</u>	<u>Case Numbers</u>	<u>Units</u>	<u>Priority</u>	<u>Problem</u>	<u>Agency</u>	<u>Address</u>	<u>City</u>	<u>Response Date</u>
MNS-24-020282		340	4	FOLLOW UP	LAW	Ne 1st St	WILLAMINA	8/6/2024 9:51
MNS-24-020286		340	2	CUSTODIAL INTERFERENCE	LAW	Ne Oaken Hills Dr	WILLAMINA	8/6/2024 10:47
MNS-24-020326		300	4	DETAIL	LAW	Ne C St	WILLAMINA	8/6/2024 18:00
MNS-24-020333			2	PARKING	LAW	Ne 3rd St	WILLAMINA	8/6/2024 20:01
MNS-24-020348		341	1	ALARM AUDIBLE	LAW	Ne Main St	WILLAMINA	8/7/2024 5:17
MNS-24-020351		323	1	DISTURBANCE	LAW	SW CHERRY AV / SW MATTHEWS ST	WILLAMINA	8/7/2024 6:30
MNS-24-020360		PO62 307, 340, 344	3	FIELD INVESTIGATION	LAW	Ne Water St	WILLAMINA	8/7/2024 9:12
MNS-24-020365		344	2	CIVIL PAPER	LAW	Ne 1st St	WILLAMINA	8/7/2024 10:04
MNS-24-020367		340	4	ASSIST PUBLIC	LAW	Ne Main St	WILLAMINA	8/7/2024 10:35
MNS-24-020373		340	2	CIVIL PAPER	LAW	Sw Barber Ave	WILLAMINA	8/7/2024 11:50
MNS-24-020381		340	2	ANIMAL NUISANCE	LAW	Nw Willamina Dr	WILLAMINA	8/7/2024 12:27
MNS-24-020383		323, 340	4	ORDINANCE	LAW	SW MATTHEWS ST	WILLAMINA	8/7/2024 12:35
MNS-24-020417	24YC2309	334	2	SEX CRIME MISC	LAW	Sw Pioneer Dr	WILLAMINA	8/7/2024 18:52
MNS-24-020419		340	1	MISSING PERSON	LAW	Ne 1st St	WILLAMINA	8/7/2024 19:13
MNS-24-020443		334	4	FOLLOW UP	LAW	Ne C St	WILLAMINA	8/7/2024 23:27
MNS-24-020448		334	2	AREA CHECK	LAW	Ne Yamhill St	WILLAMINA	8/8/2024 0:08
MNS-24-020468			1	911 HANG UP OPEN LINE	LAW	Sw Pioneer Dr	WILLAMINA	8/8/2024 9:52
MNS-24-020480		324	4	FOLLOW UP	LAW	Nw Willamina Dr	WILLAMINA	8/8/2024 12:57
MNS-24-020482		324	1	DRIVING UNDER INFLUENCE	LAW	Sw Ponderosa Dr	WILLAMINA	8/8/2024 13:20
MNS-24-020534		334	4	FOLLOW UP	LAW	Nw Churchman St	WILLAMINA	8/8/2024 21:07
MNS-24-020545		306, 332	1	DISTURBANCE	LAW	Ne Main St	WILLAMINA	8/9/2024 0:49
MNS-24-020546		334	2	CIVIL COMPLAINT	LAW	Ne 1st St	WILLAMINA	8/9/2024 1:30
MNS-24-020564	24YC2318	323	1	MEDICAL ASSIST	LAW	Ne C St	WILLAMINA	8/9/2024 8:24
MNS-24-020578	24YC2319	308	2	PROPERTY LOST FOUND	LAW	NE MAIN ST	WILLAMINA	8/9/2024 11:33
MNS-24-020608		334	4	FOLLOW UP	LAW	Ne C St	WILLAMINA	8/9/2024 16:39
MNS-24-020614		322, 334	1	911 HANG UP OPEN LINE	LAW	Ne Main St	WILLAMINA	8/9/2024 17:50
MNS-24-020616		334	2	CIVIL PAPER	LAW	Sw Barber Ave	WILLAMINA	8/9/2024 18:03
MNS-24-020640		334	4	FOLLOW UP	LAW	Ne C St	WILLAMINA	8/9/2024 21:45
MNS-24-020649		334	3	TRAFFIC STOP	LAW	Ne Main St	WILLAMINA	8/9/2024 23:39
MNS-24-020659		303, 315	1	WELFARE CHECK	LAW	Ne Main St	WILLAMINA	8/10/2024 5:40
MNS-24-020682		315	3	TRAFFIC STOP	LAW	Ne E St / Ne Yamhill St	WILLAMINA	8/10/2024 11:26

City of Willamina
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<u>Incident</u>	<u>Case Numbers</u>	<u>Units</u>	<u>Priority</u>	<u>Problem</u>	<u>Agency</u>	<u>Address</u>	<u>City</u>	<u>Response Date</u>
MNS-24-020713	24YC2328	607	4	DHS	LAW	Se Main St	WILLAMINA	8/10/2024 16:18
MNS-24-020720	24YC2335	607	4	DHS	LAW	Sw Barber Av	WILLAMINA	8/10/2024 16:20
MNS-24-020721	24YC2336	607	4	DHS	LAW	Nw Hope Ct	WILLAMINA	8/10/2024 16:20
MNS-24-020736		322, 334	4	ASSIST PUBLIC	LAW	Ne 1st St	WILLAMINA	8/10/2024 19:19
MNS-24-020741			4	FOLLOW UP	LAW	Ne C St	WILLAMINA	8/10/2024 20:02
MNS-24-020800		315	1	ALARM AUDIBLE	LAW	Ne C St	WILLAMINA	8/11/2024 13:44
MNS-24-020803		315	2	CIVIL PAPER	LAW	Nw Churchman St	WILLAMINA	8/11/2024 14:27
MNS-24-020857		342	2	SUSPICIOUS	LAW	Sw Ivy St	WILLAMINA	8/11/2024 22:46
MNS-24-020866		315	2	TRAFFIC COMP MISC	LAW	Nw Churchman St / Nw 5th St	WILLAMINA	8/12/2024 6:08
MNS-24-020900	24YC2352	340	1	STOLEN VEHICLE	LAW	Se Main St	WILLAMINA	8/12/2024 12:21
MNS-24-020912		316	4	FOLLOW UP	LAW	Ne C St	WILLAMINA	8/12/2024 15:05
MNS-24-020917		324	2	ANIMAL NUISANCE	LAW	Sw Branson St	WILLAMINA	8/12/2024 15:37
MNS-24-020918		340	2	SUSPICIOUS	LAW	Se Washington St	WILLAMINA	8/12/2024 15:31
MNS-24-020939		340	2	SUSPICIOUS	LAW	Ne Main St / N B St	WILLAMINA	8/12/2024 18:39
MNS-24-020964		342	1	DISTURBANCE	LAW	NW PACIFIC HILLS DR	WILLAMINA	8/13/2024 4:23
MNS-24-021015		340	3	TRAFFIC STOP	LAW	Ne Main St	WILLAMINA	8/13/2024 15:54
MNS-24-021022		340	2	CIVIL COMPLAINT	LAW	Nw Willamina Dr	WILLAMINA	8/13/2024 17:52
MNS-24-021032		340	3	FIELD INVESTIGATION	LAW	Se Washington St	WILLAMINA	8/13/2024 19:04
MNS-24-021063			1	MEDICAL ASSIST	LAW	Sw James St	WILLAMINA	8/14/2024 4:40
MNS-24-021066	24YC2372	316	4	DHS	LAW	Nw Highlands Loop	WILLAMINA	8/14/2024 6:53
MNS-24-021087		320	4	ORDINANCE	LAW	Sw Matthews St	WILLAMINA	8/14/2024 12:11
MNS-24-021105		320	4	FOLLOW UP	LAW	Nw Churchman St	WILLAMINA	8/14/2024 15:04
MNS-24-021108		316	4	FOLLOW UP	LAW	Ne 5th St	WILLAMINA	8/14/2024 15:48
MNS-24-021120		314, 320	3	TRAFFIC STOP	LAW	Ne Main St	WILLAMINA	8/14/2024 17:06
MNS-24-021142		314	4	FOLLOW UP	LAW	Ne Water St	WILLAMINA	8/14/2024 21:05
MNS-24-021229		324	4	FOLLOW UP	LAW	N B St	WILLAMINA	8/15/2024 15:41
MNS-24-021230		323	4	FOLLOW UP	LAW	Se Main St	WILLAMINA	8/15/2024 15:55
MNS-24-021248		317	2	CIVIL COMPLAINT	LAW	Sw Walnut St	WILLAMINA	8/15/2024 19:55
MNS-24-021255		317	1	RECKLESS DRIVER	LAW	Ne 3rd St	WILLAMINA	8/15/2024 21:28
MNS-24-021262		317	4	FOLLOW UP	LAW	Ne Main St	WILLAMINA	8/15/2024 23:12
MNS-24-021270	24YC2388	317, 322	2	DRUG VIOLATION	LAW	SW WALNUT ST	WILLAMINA	8/16/2024 1:00
MNS-24-021312	24YC2391	302, 338	2	SEX CRIME MISC	LAW	Ne 4th Pl	WILLAMINA	8/16/2024 13:26

City of Willamina
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Incident	Case Numbers	Units	Priority	Problem	Agency	Address	City	Response Date
MNS-24-021354		334	4	FOLLOW UP	LAW	Ne C St	WILLAMINA	8/16/2024 20:48
MNS-24-021357		COS	1	BEHAVIORAL HEALTH CONCERN	LAW	Ne C St	WILLAMINA	8/16/2024 21:09
MNS-24-021380		334	2	AREA CHECK	LAW	Ne Oaken Hills Dr	WILLAMINA	8/16/2024 23:51
		315, 341,						
MNS-24-021395		G106	1	DISTURBANCE	LAW	Sw Fir St	WILLAMINA	8/17/2024 4:52
MNS-24-021465		322, 334	2	ASSIST OUTSIDE AGENCY	LAW	Se Main St	WILLAMINA	8/17/2024 20:05
MNS-24-021467			2	ANIMAL NUISANCE	LAW	Sw Branson St	WILLAMINA	8/17/2024 20:16
MNS-24-021494		322, 342	2	SUSPICIOUS	LAW	Nw 5th St / Nw Churchman St	WILLAMINA	8/18/2024 0:29
MNS-24-021514		315, COS	1	BEHAVIORAL HEALTH CONCERN	LAW	Ne Water St / Ne D St	WILLAMINA	8/18/2024 7:23
MNS-24-021530		WPWKS	6	INFORMATION MISC	LAW	Nw Hope Ct	WILLAMINA	8/18/2024 12:30
MNS-24-021542		314	2	TRAFFIC COMP MISC	LAW	Sw Fir St / Sw Lamson St	WILLAMINA	8/18/2024 15:08
MNS-24-021585		338	6	INFORMATION MISC	LAW	Ne C St	WILLAMINA	8/19/2024 9:55
MNS-24-021589		841	4	FOLLOW UP	LAW	Se Main St	WILLAMINA	8/19/2024 10:59
MNS-24-021608		320	3	FIELD INVESTIGATION	LAW	Nw Main St	WILLAMINA	8/19/2024 15:32
MNS-24-021617		320	3	TRAFFIC STOP	LAW	Se Main St / Se Ivy St	WILLAMINA	8/19/2024 17:14
MNS-24-021624		320	3	TRAFFIC STOP	LAW	Se Main St / Se Barber Ave	WILLAMINA	8/19/2024 18:00
MNS-24-021626		320	3	TRAFFIC STOP	LAW	Ne Main St / Ne Oaken Hills Dr	WILLAMINA	8/19/2024 18:21
MNS-24-021627		320	1	WELFARE CHECK	LAW	Ne 5th St	WILLAMINA	8/19/2024 18:31
MNS-24-021706		320, 323	2	SUSPICIOUS	LAW	Ne C St	WILLAMINA	8/20/2024 14:18
MNS-24-021748		314, 317	1	DOMESTIC NOW	LAW	Ne 5th St	WILLAMINA	8/20/2024 21:30
MNS-24-021880		315	2	ANIMAL ABUSE	LAW	Sw Lamson St	WILLAMINA	8/22/2024 13:42
MNS-24-021938		342	2	SUSPICIOUS	LAW	Sw Oak St	WILLAMINA	8/22/2024 22:26
MNS-24-021941		342	2	SUSPICIOUS	LAW	Ne Yamhill St	WILLAMINA	8/22/2024 22:43
MNS-24-021942		342	6	INFORMATION MISC	LAW	Ne Oaken Hills Dr	WILLAMINA	8/22/2024 22:48
MNS-24-021970		338	2	FRAUD	LAW	Sw Oak St	WILLAMINA	8/23/2024 8:53
MNS-24-021984	24YC2451	315, COS	1	BEHAVIORAL HEALTH CONCERN	LAW	Nw Pacific Hills Dr	WILLAMINA	8/23/2024 14:00
MNS-24-022032		322	3	TRAFFIC STOP	LAW	Ne Main St / Ne E St	WILLAMINA	8/24/2024 0:02
MNS-24-022033		322	3	TRAFFIC STOP	LAW	Nw Main St	WILLAMINA	8/24/2024 0:18
		315, 339,						
MNS-24-022070	24YC2461	G113	1	TRF COLLISION UNKNOWN	LAW	Ne Main St / Ne D St	WILLAMINA	8/24/2024 14:53

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MNS-24-022087	24YC2464	319, 322, 341, PCTY	2	TRAFFIC COMP MISC	LAW	Ne 4th Pl / Ne Oaken Hills Dr	WILLAMINA	8/24/2024 18:17
MNS-24-022110		322, 341	1	911 HANG UP OPEN LINE	LAW	Nw Churchman St	WILLAMINA	8/24/2024 20:50
MNS-24-022111		322	2	SUSPICIOUS	LAW	NE YAMHILL ST	WILLAMINA	8/24/2024 21:15
MNS-24-022128		341	6	INFORMATION MISC	LAW	Ne Main St	WILLAMINA	8/24/2024 23:46
MNS-24-022145	24YC2472	308, 317, 320, 323, 336, G104, ODOT	2	ASSIST OUTSIDE AGENCY	LAW	SE MAIN ST	WILLAMINA	8/25/2024 10:10
MNS-24-022185			1	WELFARE CHECK	LAW	Ne Main St	WILLAMINA	8/25/2024 19:03
MNS-24-022188			1	911 HANG UP OPEN LINE	LAW	Ne Main St	WILLAMINA	8/25/2024 19:26
MNS-24-022189			1	UNKNOWN PROBLEM	LAW	Ne Main St	WILLAMINA	8/25/2024 19:26
MNS-24-022192			2	ABANDONED VEHICLE	LAW	Sw Lamson St	WILLAMINA	8/25/2024 20:10
MNS-24-022203	24YC2474, 306, 317, 24YC2476	CVA	1	SUICIDAL	LAW	Sw Branson St	WILLAMINA	8/25/2024 22:18
MNS-24-022216	24YC2477	323, G112	2	HIT AND RUN	LAW	NE OAKEN HILLS DR	WILLAMINA	8/26/2024 7:28
MNS-24-022244			2	ANIMAL BITE	LAW	Sw Walnut St	WILLAMINA	8/26/2024 13:06
MNS-24-022332		320	1	911 HANG UP OPEN LINE	LAW	Ne Main St	WILLAMINA	8/27/2024 12:22
MNS-24-022339		320	3	FIELD INVESTIGATION	LAW	Se Main St / Sw Barber Ave	WILLAMINA	8/27/2024 13:51
MNS-24-022391		315, G105	2	SUSPICIOUS	LAW	Se Main St	WILLAMINA	8/28/2024 7:33
MNS-24-022420		338	2	THEFT	LAW	Ne Main St	WILLAMINA	8/28/2024 13:05
MNS-24-022422		WPWKS	6	INFORMATION MISC	LAW	Nw Hope Ct	WILLAMINA	8/28/2024 13:31
MNS-24-022429		320	3	TRAFFIC STOP	LAW	N B St / Ne 1st St	WILLAMINA	8/28/2024 14:30
MNS-24-022437	24YC2505	320, 334	1	WARRANT SERVICE	LAW	Nw Main St	WILLAMINA	8/28/2024 15:51
MNS-24-022508		334	2	AREA CHECK	LAW	Ne Yamhill St	WILLAMINA	8/28/2024 22:51
MNS-24-022509		334	1	DRIVING UNDER INFLUENCE	LAW	Sw Hill Dr	WILLAMINA	8/28/2024 22:50
MNS-24-022514		334	2	SUSPICIOUS	LAW	Ne Oaken Hills Dr	WILLAMINA	8/28/2024 23:43

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<u>Incident</u>	<u>Case Numbers</u>	<u>Units</u>	<u>Priority</u>	<u>Problem</u>	<u>Agency</u>	<u>Address</u>	<u>City</u>	<u>Response Date</u>
MNS-24-022525		330, 342	1	DISTURBANCE	LAW	Se Main St	WILLAMINA	8/29/2024 2:13
MNS-24-022529		330	1	ALARM AUDIBLE	LAW	Ne Main St	WILLAMINA	8/29/2024 4:59
MNS-24-022543		315	4	DETAIL	LAW	NE MAIN ST	WILLAMINA	8/29/2024 9:11
MNS-24-022547		315	2	SUSPICIOUS	LAW	Se Main St / Sw Lamson St	WILLAMINA	8/29/2024 10:04
MNS-24-022551		315	2	ASSIST OUTSIDE AGENCY	LAW	Ne Oaken Hills Dr	WILLAMINA	8/29/2024 11:37
MNS-24-022572		338	2	THEFT	LAW	NE MAIN ST	WILLAMINA	8/29/2024 15:28
MNS-24-022601		334	4	ASSIST PUBLIC	LAW	Ne 1st St	WILLAMINA	8/29/2024 19:26
MNS-24-022619		342	3	TRAFFIC STOP	LAW	Se Main St / Se Barber Ave	WILLAMINA	8/29/2024 21:41
MNS-24-022624		334	2	AREA CHECK	LAW	Ne Oaken Hills Dr	WILLAMINA	8/29/2024 22:22
MNS-24-022681			4	FOLLOW UP	LAW	Ne 4th Pl	WILLAMINA	8/30/2024 15:20
		302, 315,						
MNS-24-022682	24YC2526	334, G113	1	DOMESTIC NOW	LAW	Ne E St	WILLAMINA	8/30/2024 15:22
MNS-24-022685		302, 307	4	FOLLOW UP	LAW	Ne 4th St	WILLAMINA	8/30/2024 15:48
MNS-24-022713		342	1	ALARM AUDIBLE	LAW	Ne Oaken Hills Dr	WILLAMINA	8/30/2024 19:16
MNS-24-022722		BCAST2	1	RECKLESS DRIVER	LAW	Sw Fir St / Sw Barber Ave	WILLAMINA	8/30/2024 20:53
		322, 330,						
MNS-24-022741	24YC2532	334, 341	1	BURGLARY NOW	LAW	Ne 1st St	WILLAMINA	8/31/2024 0:31
MNS-24-022756		342	2	THEFT	LAW	Nw Willamina Dr	WILLAMINA	8/31/2024 5:38
MNS-24-022757		WPWKS	6	INFORMATION MISC	LAW	Nw 6th St / Nw Churchman St	WILLAMINA	8/31/2024 6:05
MNS-24-022772		323	2	SEX CRIME MISC	LAW	Nw Main St	WILLAMINA	8/31/2024 9:31
MNS-24-022814		334	4	FOLLOW UP	LAW	Ne C St	WILLAMINA	8/31/2024 15:57
MNS-24-022833		334	4	FOLLOW UP	LAW	Ne 1st St	WILLAMINA	8/31/2024 20:02
161	22			TOTALS				

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		317, 326,						
MNP-23-022855	23002322	8023	1	DOMESTIC NOW	LAW	NE MAIN ST	WILLAMINA	8/14/2023 17:21
MNP-23-024493		328	1	SUICIDAL	LAW	NE E ST	WILLAMINA	8/29/2023 19:56
MNS-23-020319		PO72	3	FIELD INVESTIGATION	LAW	Ne 5th St	WILLAMINA	8/1/2023 10:50
MNS-23-020321		PO72	3	FIELD INVESTIGATION	LAW	Ne Yamhill St	WILLAMINA	8/1/2023 10:58
MNS-23-020328		317	2	HARASSMENT	LAW	Nw Main St	WILLAMINA	8/1/2023 11:37
		300, 317,						
MNS-23-020353		334	4	DETAIL	LAW	Ne C St	WILLAMINA	8/1/2023 17:00
MNS-23-020359		323	2	CRIMINAL MISCHIEF	LAW	Ne Oaken Hills Dr	WILLAMINA	8/1/2023 17:22
MNS-23-020362		325	4	FOLLOW UP	LAW	Nw Churchman St	WILLAMINA	8/1/2023 19:28
MNS-23-020379	23002190	323, 325	1	DISTURBANCE	LAW	Ne Oaken Hills Dr / Ne 3rd St	WILLAMINA	8/1/2023 23:49
MNS-23-020407		317	3	FIELD INVESTIGATION	LAW	Ne Main St / Ne E St	WILLAMINA	8/2/2023 9:08
MNS-23-020425	23002198	320	4	DHS	LAW	Sw Pioneer Dr	WILLAMINA	8/2/2023 10:40
		317, 324,						
MNS-23-020450	23002202	334	1	WELFARE CHECK	LAW	Nw 1st St	WILLAMINA	8/2/2023 14:51
MNS-23-020451		324	2	SUSPICIOUS	LAW	Ne Main St	WILLAMINA	8/2/2023 14:59
MNS-23-020466		311	4	FOLLOW UP	LAW	SW BALES AV	WILLAMINA	8/2/2023 17:27
MNS-23-020468		311	3	TRAFFIC STOP	LAW	Se Main St / Se Lamson St	WILLAMINA	8/2/2023 17:53
MNS-23-020473		334	3	TRAFFIC STOP	LAW	NW MAIN ST	WILLAMINA	8/2/2023 18:50
MNS-23-020476		334	4	EXTRA PATROL	LAW	Ne Yamhill St	WILLAMINA	8/2/2023 19:09
MNS-23-020491		334	2	AREA CHECK	LAW	Ne Oaken Hills Dr	WILLAMINA	8/2/2023 23:34
MNS-23-020498		338	2	SUSPICIOUS	LAW	Ne 4th Pl / Ne Oaken Hills Dr	WILLAMINA	8/3/2023 2:37
MNS-23-020509		302, 330	1	WELFARE CHECK	LAW	Se Adams St	WILLAMINA	8/3/2023 8:29
MNS-23-020514		302, 330	2	ANIMAL NUISANCE	LAW	Sw Bales Av	WILLAMINA	8/3/2023 9:26
MNS-23-020531		340	3	FIELD INVESTIGATION	LAW	Ne C St	WILLAMINA	8/3/2023 11:14
MNS-23-020565		334	1	STOLEN VEHICLE	LAW	Ne Main St	WILLAMINA	8/3/2023 18:14
MNS-23-020571		334	2	ASSAULT	LAW	Ne 1st St	WILLAMINA	8/3/2023 19:14
MNS-23-020598		318	1	TRESPASS NOW	LAW	NE MAIN ST	WILLAMINA	8/4/2023 9:13
MNS-23-020600		320	4	FOLLOW UP	LAW	Nw 1st St	WILLAMINA	8/4/2023 11:00
MNS-23-020603		334	2	NOISE	LAW	Ne 3rd St	WILLAMINA	8/4/2023 11:43
MNS-23-020612		324	4	FOLLOW UP	LAW	Ne C St	WILLAMINA	8/4/2023 14:45
MNS-23-020625		334	1	RECKLESS DRIVER	LAW	Se Main St	WILLAMINA	8/4/2023 16:25

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MNS-23-020627		334	1	WELFARE CHECK	LAW	Ne C St	WILLAMINA	8/4/2023 16:37
MNS-23-020643			2	CRIMINAL MISCHIEF	LAW	Sw Hill Dr	WILLAMINA	8/4/2023 20:08
MNS-23-020647	23002223	324, 334	1	DOMESTIC NOW	LAW	Ne 2nd St	WILLAMINA	8/4/2023 20:39
MNS-23-020653		329, 334 324, 329, 334	1	DISTURBANCE	LAW	NE 3RD ST / NE C ST	WILLAMINA	8/4/2023 22:31
MNS-23-020655			1	DISTURBANCE	LAW	Ne 2nd St	WILLAMINA	8/4/2023 23:00
MNS-23-020657		327	1	DRIVING UNDER INFLUENCE	LAW	Ne 4th Pl	WILLAMINA	8/4/2023 23:17
MNS-23-020690	23002229	318	2	THEFT	LAW	Se Main St / Sw Branson St	WILLAMINA	8/5/2023 11:35
MNS-23-020698	23002232		4	DHS	LAW	Sw Pioneer Dr	WILLAMINA	8/5/2023 13:29
MNS-23-020701			4	DHS	LAW	Sw Pioneer Dr	WILLAMINA	8/5/2023 13:30
MNS-23-020724		318	4	FOLLOW UP	LAW	Nw Main St	WILLAMINA	8/5/2023 17:04
MNS-23-020747		303 303, 322, 605	2	NOISE	LAW	Ne 5th St	WILLAMINA	8/5/2023 22:39
MNS-23-020754			2	SUSPICIOUS	LAW	Ne Yamhill St	WILLAMINA	8/5/2023 23:15
MNS-23-020781		326	2	NOISE	LAW	Ne 3rd St	WILLAMINA	8/6/2023 12:26
MNS-23-020787		326	2	ASSIST OUTSIDE AGENCY	LAW	Sw Cherry Av	WILLAMINA	8/6/2023 13:17
MNS-23-020812		326	6	INFORMATION MISC	LAW	Ne C St	WILLAMINA	8/6/2023 17:41
MNS-23-020814		322	2	RESTRAINING ORDER VIOL	LAW	Ne C St	WILLAMINA	8/6/2023 18:16
MNS-23-020815		303, 322	2	ASSIST OUTSIDE AGENCY	LAW	SW MATTHEWS ST	WILLAMINA	8/6/2023 18:27
MNS-23-020818		303	2	NOISE	LAW	Ne 3rd St	WILLAMINA	8/6/2023 18:53
MNS-23-020834		303	2	SUSPICIOUS	LAW	Ne D St / Ne Water St	WILLAMINA	8/6/2023 23:08
MNS-23-020887		306	4	FOLLOW UP	LAW	SW MAIN ST	WILLAMINA	8/7/2023 16:27
MNS-23-020898		323	2	NOISE	LAW	Ne Oaken Hills Dr / Ne 3rd St	WILLAMINA	8/7/2023 17:50
MNS-23-020947	23002258	306	4	DHS	LAW	Sw Cherry Av	WILLAMINA	8/8/2023 10:34
MNS-23-020973		340	2	NOISE	LAW	Ne Oaken Hills Dr	WILLAMINA	8/8/2023 17:18
MNS-23-020983		323	1	WELFARE CHECK	LAW	Ne 3rd St	WILLAMINA	8/8/2023 20:00
MNS-23-021020		326	1	TRESPASS NOW	LAW	Nw Main St	WILLAMINA	8/9/2023 10:59
MNS-23-021043		326	3	TRAFFIC STOP	LAW	Sw Pioneer Dr / Sw Conastoga St	WILLAMINA	8/9/2023 15:07
MNS-23-021045		326 304, 337, 338, 341	3	TRAFFIC STOP	LAW	Nw Main St	WILLAMINA	8/9/2023 15:19
MNS-23-021066	23002272		1	DOMESTIC NOW	LAW	SW PONDEROSA DR	WILLAMINA	8/9/2023 20:44
MNS-23-021102		339	6	INFORMATION MISC	LAW	Ne C St	WILLAMINA	8/10/2023 10:08

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MNS-23-021230		339	6	INFORMATION MISC	LAW	Se Main St	WILLAMINA	8/11/2023 11:20
MNS-23-021255		339	4	FOLLOW UP	LAW	Ne Main St	WILLAMINA	8/11/2023 15:30
		339,						
		INFO5						
MNS-23-021258			1	TRAIN INCIDENT LAW	LAW	Ne E St / Ne Water St	WILLAMINA	8/11/2023 15:43
MNS-23-021261		339	1	TRESPASS NOW	LAW	Nw Main St	WILLAMINA	8/11/2023 16:05
MNS-23-021267		328	2	RESTRAINING ORDER VIOL	LAW	Ne C St	WILLAMINA	8/11/2023 17:17
MNS-23-021306		339	2	SUSPICIOUS	LAW	Nw Main St	WILLAMINA	8/12/2023 9:39
MNS-23-021308		339	2	AREA CHECK	LAW	Ne Main St	WILLAMINA	8/12/2023 9:58
MNS-23-021309		339	2	SUSPICIOUS	LAW	Ne 1st St	WILLAMINA	8/12/2023 10:30
MNS-23-021311		339	2	AREA CHECK	LAW	Se Washington St	WILLAMINA	8/12/2023 10:40
MNS-23-021323	23002300	339	2	BURGLARY	LAW	Ne 1st St	WILLAMINA	8/12/2023 13:19
MNS-23-021327	23002290		4	DHS	LAW	Sw Pioneer Dr	WILLAMINA	8/12/2023 13:55
MNS-23-021332	23002295		4	DHS	LAW	Nw Hope Ct	WILLAMINA	8/12/2023 13:56
MNS-23-021346		303	2	UNWANTED	LAW	Nw Main St	WILLAMINA	8/12/2023 16:49
MNS-23-021352		328	4	ORDINANCE	LAW	Ne C St / Ne 3rd St	WILLAMINA	8/12/2023 18:48
		327,						
		BCAST						
MNS-23-021353			1	DRIVING UNDER INFLUENCE	LAW	Ne C St	WILLAMINA	8/12/2023 18:45
MNS-23-021404		328	3	TRAFFIC STOP	LAW	Ne Main St / Ne Oaken Hills Dr	WILLAMINA	8/13/2023 2:31
MNS-23-021487		302	1	ALARM AUDIBLE	LAW	Ne 4th Pl	WILLAMINA	8/14/2023 6:02
MNS-23-021532		317	2	PARKING	LAW	Sw Maple St	WILLAMINA	8/14/2023 15:05
MNS-23-021548			2	ANIMAL NUISANCE	LAW	Nw Hope Ct	WILLAMINA	8/14/2023 17:43
MNS-23-021607		317, 326	4	FOLLOW UP	LAW	Ne Main St	WILLAMINA	8/15/2023 14:32
MNS-23-021617		326	3	TRAFFIC STOP	LAW	Ne Main St	WILLAMINA	8/15/2023 16:01
MNS-23-021621		311	2	CIVIL PAPER	LAW	Ne Main St	WILLAMINA	8/15/2023 16:50
MNS-23-021631		323	2	PROPERTY LOST FOUND	LAW	Sw Ponderosa Dr / Sw Pioneer Dr	WILLAMINA	8/15/2023 17:59
		317, 326,						
MNS-23-021666	23002335	339	2	JUVENILE ABUSE NEGLECT	LAW	NE MAIN ST	WILLAMINA	8/16/2023 7:56
MNS-23-021677		339	2	CIVIL PAPER	LAW	Ne 5th St	WILLAMINA	8/16/2023 8:40
MNS-23-021679		339	2	CIVIL PAPER	LAW	Nw Main St	WILLAMINA	8/16/2023 8:46
MNS-23-021680		339	2	CIVIL PAPER	LAW	Nw Main St	WILLAMINA	8/16/2023 8:50
MNS-23-021681		339	2	CIVIL PAPER	LAW	Ne Main St	WILLAMINA	8/16/2023 9:06
MNS-23-021699		326	2	DRUG VIOLATION	LAW	Se Washington St	WILLAMINA	8/16/2023 10:44

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MNS-23-021703		320	4	FOLLOW UP	LAW	Nw Main St	WILLAMINA	8/16/2023 11:54
MNS-23-021707		326	2	TRAFFIC COMP MISC	LAW	Sw Fir St / Sw Barber Ave	WILLAMINA	8/16/2023 12:47
		317, 326,						
MNS-23-021708		339	3	FIELD INVESTIGATION	LAW	SE MAIN ST / SE LINCOLN ST	WILLAMINA	8/16/2023 12:57
MNS-23-021712		339	2	ASSIST DISABLED VEHICLE	LAW	Se Main St / Se Lincoln St	WILLAMINA	8/16/2023 13:13
MNS-23-021715		339	4	FOLLOW UP	LAW	Ne 1st St	WILLAMINA	8/16/2023 13:39
MNS-23-021730		317, 334	4	ASSIST PUBLIC	LAW	Nw Main St	WILLAMINA	8/16/2023 15:22
MNS-23-021764		334	4	EXTRA PATROL	LAW	Ne Oaken Hills Dr	WILLAMINA	8/16/2023 21:18
MNS-23-021770			1	ALARM AUDIBLE	LAW	Ne Main St	WILLAMINA	8/17/2023 0:09
MNS-23-021772		303, 329	1	ALARM AUDIBLE	LAW	Se Washington St	WILLAMINA	8/17/2023 0:21
MNS-23-021778		303	2	ASSIST OUTSIDE AGENCY	LAW	Ne 1st St	WILLAMINA	8/17/2023 4:05
MNS-23-021789		311, 339	2	ASSIST OUTSIDE AGENCY	LAW	Ne 1st St	WILLAMINA	8/17/2023 7:55
MNS-23-021807		339	1	ALARM AUDIBLE	LAW	Ne Main St	WILLAMINA	8/17/2023 10:54
MNS-23-021816		320	4	FOLLOW UP	LAW	Ne Main St	WILLAMINA	8/17/2023 12:09
MNS-23-021836		339	2	AREA CHECK	LAW	Ne Main St	WILLAMINA	8/17/2023 14:41
MNS-23-021848		334	3	TRAFFIC STOP	LAW	Ne Main St	WILLAMINA	8/17/2023 16:23
MNS-23-021849		334	3	TRAFFIC STOP	LAW	Ne Main St / Ne C St	WILLAMINA	8/17/2023 16:34
MNS-23-021850		334	3	TRAFFIC STOP	LAW	Ne Main St	WILLAMINA	8/17/2023 16:41
		334,						
MNS-23-021851		BCAST4	1	RECKLESS DRIVER	LAW	Ne Main St	WILLAMINA	8/17/2023 16:51
MNS-23-021867		334	2	AREA CHECK	LAW	Ne Yamhill St	WILLAMINA	8/17/2023 19:58
MNS-23-021873		334	2	TRAFFIC HAZARD	LAW	Sw Maple St	WILLAMINA	8/17/2023 21:17
MNS-23-021876		334	2	SUSPICIOUS	LAW	Ne Main St / Ne D St	WILLAMINA	8/17/2023 21:42
MNS-23-021881		334	4	EXTRA PATROL	LAW	Ne Oaken Hills Dr	WILLAMINA	8/17/2023 22:40
MNS-23-021892			1	ALARM AUDIBLE	LAW	Nw Main St	WILLAMINA	8/18/2023 2:42
MNS-23-021902		339	3	TRAFFIC STOP	LAW	Ne Main St	WILLAMINA	8/18/2023 8:27
MNS-23-021906		339	1	WARRANT SERVICE	LAW	Sw Barber Av	WILLAMINA	8/18/2023 8:53
MNS-23-021915		311, 339	1	WELFARE CHECK	LAW	Se Main St / Se Barber Ave	WILLAMINA	8/18/2023 11:45
MNS-23-021988			4	EXTRA PATROL	LAW	Ne Oaken Hills Dr	WILLAMINA	8/18/2023 21:28
MNS-23-022038	23002364	334, 341	1	WARRANT SERVICE	LAW	Nw Main St	WILLAMINA	8/19/2023 17:30
		334, 338,						
MNS-23-022047		605	1	FIGHT NOW	LAW	Ne C St	WILLAMINA	8/19/2023 19:30

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MNS-23-022048		334	3	FIELD INVESTIGATION	LAW	Ne 1st St	WILLAMINA	8/19/2023 19:42
MNS-23-022091	23002400	339	2	CIVIL COMPLAINT	LAW	Nw Main St	WILLAMINA	8/20/2023 11:13
MNS-23-022119	23002371	302	1	WARRANT SERVICE	LAW	NW MAIN ST	WILLAMINA	8/20/2023 18:10
MNS-23-022149		313	2	NOISE	LAW	Ne 1st St	WILLAMINA	8/20/2023 23:01
MNS-23-022182		340	2	AREA CHECK	LAW	SE WASHINGTON ST	WILLAMINA	8/21/2023 9:39
MNS-23-022259		328	1	ALARM AUDIBLE	LAW	Nw Main St	WILLAMINA	8/22/2023 2:45
MNS-23-022276		PO30	3	FIELD INVESTIGATION	LAW	Sw James St	WILLAMINA	8/22/2023 10:04
MNS-23-022277		PO30	3	FIELD INVESTIGATION	LAW	Ne Yamhill St	WILLAMINA	8/22/2023 10:15
MNS-23-022278		PO30	3	FIELD INVESTIGATION	LAW	Nw 6th St	WILLAMINA	8/22/2023 10:24
MNS-23-022280		PO30	3	FIELD INVESTIGATION	LAW	Ne 1st St	WILLAMINA	8/22/2023 10:34
		303, 328,						
MNS-23-022333	23002390	329	1	WEAPONS COMPLAINT	LAW	Ne Main St	WILLAMINA	8/22/2023 18:56
MNS-23-022339		303	1	ALARM AUDIBLE	LAW	Ne Oaken Hills Dr	WILLAMINA	8/22/2023 21:01
MNS-23-022348		328	2	PREM UNSECURE	LAW	Se Washington St	WILLAMINA	8/23/2023 0:07
MNS-23-022354		339	2	AREA CHECK	LAW	Ne Main St	WILLAMINA	8/23/2023 8:32
MNS-23-022358	23002394	320	4	DHS	LAW	Sw Barber Av	WILLAMINA	8/23/2023 9:04
MNS-23-022360		311	2	PARKING	LAW	Ne Oaken Hills Dr / Ne 4th Pl	WILLAMINA	8/23/2023 9:37
MNS-23-022375		339	2	HARASSMENT	LAW	Ne C St	WILLAMINA	8/23/2023 12:48
MNS-23-022418		334	2	SUSPICIOUS	LAW	Sw Pioneer Dr	WILLAMINA	8/23/2023 19:42
MNS-23-022427		334	4	EXTRA PATROL	LAW	Ne Yamhill St	WILLAMINA	8/23/2023 21:32
MNS-23-022428		334	1	ALARM AUDIBLE	LAW	Nw Main St	WILLAMINA	8/23/2023 21:57
MNS-23-022429		328	2	TRAFFIC HAZARD	LAW	Ne E St	WILLAMINA	8/23/2023 23:53
MNS-23-022430		328	4	EXTRA PATROL	LAW	Ne Oaken Hills Dr	WILLAMINA	8/24/2023 0:17
MNS-23-022433		328	4	EXTRA PATROL	LAW	Se Washington St	WILLAMINA	8/24/2023 1:14
MNS-23-022566			1	ALARM AUDIBLE	LAW	Nw Main St	WILLAMINA	8/24/2023 20:49
MNS-23-022573		334	4	EXTRA PATROL	LAW	Ne Oaken Hills Dr	WILLAMINA	8/24/2023 22:59
MNS-23-022574		334, 341	1	WELFARE CHECK	LAW	Ne Main St	WILLAMINA	8/24/2023 23:07
MNS-23-022642	23002426	324, 334	2	DOMESTIC	LAW	Sw Branson St	WILLAMINA	8/25/2023 17:05
MNS-23-022647		WPWKS	2	SUSPICIOUS	LAW	Se Ivy St	WILLAMINA	8/25/2023 18:24
MNS-23-022670		334	1	ALARM AUDIBLE	LAW	Nw Main St	WILLAMINA	8/25/2023 22:13
MNS-23-022744	23002436	324, 334	2	ANIMAL BITE	LAW	Ne Main St	WILLAMINA	8/26/2023 19:07
MNS-23-022766		334	1	ALARM AUDIBLE	LAW	Nw Main St	WILLAMINA	8/26/2023 21:34

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MNS-23-022816		313	4	FOLLOW UP	LAW	Ne 1st St	WILLAMINA	8/27/2023 15:59
MNS-23-022821			1	ALARM AUDIBLE	LAW	Nw Main St	WILLAMINA	8/27/2023 16:30
MNS-23-022836	23002441	313	6	INFORMATION MISC	LAW	Sw Branson St	WILLAMINA	8/27/2023 20:50
		304, 313, G111	2	UNWANTED	LAW	Sw Oak St	WILLAMINA	8/27/2023 21:47
MNS-23-022911		317	2	TRAFFIC COMP MISC	LAW	Sw Oak St	WILLAMINA	8/28/2023 16:04
MNS-23-022952	23002455	320	4	DHS	LAW	Ne 4th St	WILLAMINA	8/29/2023 7:14
MNS-23-022956	23002459	320	4	DHS	LAW	Nw 1st St	WILLAMINA	8/29/2023 7:15
MNS-23-022964		317	4	DETAIL	LAW	Ne Oaken Hills Dr	WILLAMINA	8/29/2023 7:58
MNS-23-022997		320	4	FOLLOW UP	LAW	Nw Main St	WILLAMINA	8/29/2023 12:14
MNS-23-023001		320, DHS	4	FOLLOW UP	LAW	Nw 1st St	WILLAMINA	8/29/2023 13:26
MNS-23-023006		317	4	FOLLOW UP	LAW	Ne C St	WILLAMINA	8/29/2023 14:01
		306, 310, 311, 317, 318, 339, G107, GRT	1	MISSING PERSON	LAW	'06.48"n / 123°43'57.19"w	WILLAMINA	8/29/2023 14:11
MNS-23-023007			2	HARASSMENT	LAW	Sw Pioneer Dr	WILLAMINA	8/29/2023 20:47
MNS-23-023036		311	2	CIVIL PAPER	LAW	Sw Barber Av	WILLAMINA	8/30/2023 13:44
MNS-23-023094		311	2	CIVIL PAPER	LAW	Sw Oak St	WILLAMINA	8/30/2023 13:50
MNS-23-023096		311	2	AREA CHECK	LAW	Ne Yamhill St	WILLAMINA	8/30/2023 14:06
MNS-23-023098			2	ANIMAL NUISANCE	LAW	Sw Pioneer Dr	WILLAMINA	8/30/2023 14:57
MNS-23-023105		334	3	TRAFFIC STOP	LAW	Ne Main St / Ne C St	WILLAMINA	8/30/2023 15:27
MNS-23-023111		311	3	TRAFFIC STOP	LAW	Ne Main St	WILLAMINA	8/30/2023 15:42
MNS-23-023114		334	2	HARASSMENT	LAW	Nw Main St	WILLAMINA	8/30/2023 19:38
MNS-23-023143		334	3	TRAFFIC STOP	LAW	NE MAIN ST	WILLAMINA	8/30/2023 19:53
MNS-23-023146		324, 334	1	ALARM AUDIBLE	LAW	Ne Main St	WILLAMINA	8/30/2023 20:44
MNS-23-023156		328, 334	2	SUSPICIOUS	LAW	NE MAIN ST	WILLAMINA	8/30/2023 22:45
MNS-23-023162		340	4	FOLLOW UP	LAW	Ne C St	WILLAMINA	8/31/2023 9:53
MNS-23-023193		340	4	FOLLOW UP	LAW	Ne C St	WILLAMINA	8/31/2023 15:35
MNS-23-023236		317, 334	1	WARRANT SERVICE	LAW	Ne C St	WILLAMINA	8/31/2023 17:29
MNS-23-023258		317, 334	1	WARRANT SERVICE	LAW	Sw Barber Av	WILLAMINA	8/31/2023 17:35

City of Willamina CFS
August 2023

<u>Incident</u>	<u>Case Numbers</u>	<u>Units</u>	<u>Priority</u>	<u>Problem</u>	<u>Agency</u>	<u>Address</u>	<u>City</u>	<u>Response Date</u>
MNS-23-023261		317, 334	3	FIELD INVESTIGATION	LAW	Sw Barber Ave / Sw Fir St	WILLAMINA	8/31/2023 17:46
MNS-23-023262		334	3	TRAFFIC STOP	LAW	Ne Main St	WILLAMINA	8/31/2023 17:59
MNS-23-023283		334	1	ALARM AUDIBLE	LAW	Nw Main St	WILLAMINA	8/31/2023 21:28
MNS-23-023285		334	2	AREA CHECK	LAW	Ne Yamhill St	WILLAMINA	8/31/2023 22:20
MNS-23-023288		334	2	AREA CHECK	LAW	Ne Oaken Hills Dr	WILLAMINA	8/31/2023 22:27
179	23			TOTALS				

AUGUST 2024 CODE ENFORCEMENT DAILY LOG

Date	Location	Code Enforcement	Concern	Correction	Follow-up
8/1/24	PIONEER DR		WANTS TO PUT A DUMPSTER IN FRONT OF HOUSE.	CALLED AND LEFT MESSAGE FOR ME ABOUT WANTING A DUMPSTER OUTSIDE OF HER HOUSE. CALLED AND LEFT MESSAGE WITH HER AND WAITING FOR CALL BACK.	
8/1/24	YAMHILL ST		GRASS AND VINES WRAPPING AROUND THE NEXT DOOR NEIGHBORS FENCE	THIS IS A SECOND CALL TO THIS NUMBER LISTED FOR THE PROPERTY OWNER (CONTINUED COMPLAINT FROM JULY) IF I DON'T HEAR FROM THE PROPERTY OWNER I WILL SEND OUT A CERTIFIED LETTER	8/5/24 GOT A CALL FROM A LEVI SAYING HE IS GOING TO BE DOING WORK AT THIS RESIDENCE WITH THE BUILDING OF THIS HOUSE. I ASKED HIM IF THAT INCLUDED WEED EATING AND CLEANING UP ALL THE DEBRIS FROM THIS RESIDENCE. HE SAID HE WOULD GET BACK WITH ME ON THIS BECAUSE THE OWNER OF THE PROPERTY WAS TRYING TO GET A LOAN TO REBUILD THIS HOUSE ON THE PROPERTY. WAITING FOR A CALL BACK FROM HIM OR THE OWNER OF THE PROPERTY. 8/8/24 THE PROPERTY OWNER FINALLY CALLED ME BACK AND I TALKED TO HER ABOUT THE PROPERTY. SHE SAID SHE HAS A CONTRACTOR THAT IS GOING TO COME IN AND DO THE WORK AND BUILD A HOUSE FOR HER. WE WILL TALK AGAIN ON WEDNESDAY 8/14/24 TO GET AN UPDATE ON THE PROGRESS 8/14/24 TALKED TO THE PROPERTY OWNER AND SHE LET ME KNOW THAT SHE HAD SOMEONE COMING IN ON 8/16/24 TO START CLEANING UP THE PROPERTY. I WILL CHECK BACK ON 8/26/24 TO CHECK PROPERTY ON 8/26/24 AND THE PROPERTY HAS BEEN MOWED AND LOOKS LIKE IT IS IN THE PROCESS OF CLEAN UP.
8/1/24	LAMSON ST	CODE ENFORCEMENT	TRUCK AND TRAILER PARKED AT A DO NOT WORK RESIDENCE	TALKED TO THE PROPERTY OWNER, THE PERSON STAYING AT THIS RESIDENCE AND BRIDGET (CITY MANAGER) ABOUT THE PERSON STAYING ON THIS PROPERTY WITH OUT A WORK PERMIT TO DO CONSTRUCTION WORK ON THIS PROPERTY. THE PERSON HAS TO BE A CERTIFIED WORKER TO WORK ON THIS BUILDING THAT THE COUNTY HAS PUT A STOP WORK ORDER ON. I ASKED THE PERSON STAYING HERE TO PACK UP HIS TRAILER AND BELONGINGS AND MOVE ON BECAUSE IT IS AGAINST OUR CITY ORDINANCE TO STAY HERE. I GOT A CALL TODAY THAT HE WAS STILL THERE AND THAT HE HAD FRIENDS MOVE IN WITH A HUGE RV AND A FRIEND WITH A TRUCK AND TRAILER. I ASKED THEM TO PLEASE MOVE ALONG THEY DID NOT HAVE PERMISSION FROM THE PROPERTY OWNER TO BE AT THIS RESIDENCE. THE PROPERTY OWNER WILL BE IN TODAY TO GET THE PERSON OUT OF HIS PROPERTY TODAY AROUND 1:30.	AFTER A CONFRONTATION WITH THE GUY IN THE WHITE TRUCK PARKED IN THE ROAD (TERRY CRONASTERY) HE CALLED AND APOLOGIZED TO ME AND SAID THAT HE IS GOING TO HELP HIS FRIEND MOVE HIS STUFF OUT OF THIS AREA AND TO CARLTON. I TOLD HIM THANK YOU FOR APOLOGIZING TO ME AND THAT WOULD BE GREAT TO GET HIM TO MOVE ALONG BEFORE I ISSUE A CITATION FOR NOT MOVING 8/5/24 THE TRAILER HAS BEEN MOVED AND EVERYTHING AROUND THIS RESIDENCE IS GONE. NOTHING FURTHER ON MY END.
8/5/24	1ST ST		RED FORD MUSTANG OR LIC # 066 PINK PARKED IN PARKING LOT	GOT A EMAIL ABOUT A FORD MUSTANG PARKED IN THE LIBRARY PARKING LOT SINCE TUESDAY. WAS TOLD THE DRIVER WAS TALKING TO LAW ENFORCEMENT AND WAS LATER TAKEN BY AMBULANCE TO THE HOSPITAL. I TALKED TO A COUPLE OF PEOPLE AND FOUND OUT HE HAD HIT A COUPLE OF CARS ON FIRST ST BECAUSE HE WAS HAVING A STROKE AND NEEDED MEDICAL ATTENTION AS OF 8/5/24 HE IS STILL IN THE HOSPITAL. FORD CAN STAY THERE UNTIL HE GETS OUT OF THE HOSPITAL OR A FAMILY MEMBER CAN COME GET THE VEHICLE.	AS OF 8/12/24 THE MUSTANG STILL IN LIBRARY PARKING LOT 8/26/24 I NOTICED THAT THE MUSTANG IS GONE WILL CHECK WITH THE LIBRARY ON WHEN THE VEHICLE LEFT PARKING AREA

AUGUST 2024 CODE ENFORCEMENT DAILY LOG

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8/6/24		COMMUNITY SUPPORT NNO EVENT			WE DID OUR NNO EVENT AND EVERYTHING TURNED OUT AMAZING. OUR VOLUNTEERS DID A GREAT JOB AND WE SO APPRECIATE THE HELP WITH DOING THE HOT DOG AREA. POPCORN, THE KIDS AREA FOR THE OBSTACLE COURSE AND JUST HELPING WHERE EVER THEY WERE NEEDED. THANK YOU SARAH FOR HELPING ME PUT THIS EVENT ON I THINK IT WAS A HUGE SUCCESS!!! TILL NEXT YEAR STAY SAFE OUT HERE FIRST RESPONDERS. :)
8/7/24	JAMES ST	CODE ENFORCEMENT	RV PARKED IN ROAD, U-HAUL IN ROAD, BLOCKING THE CEMETARY AREA, THE PLACE IS A MESS	TALKED TO THE RENTER OF THIS PROPERTY ABOUT THE RV BLOCKING THE ROAD. THE U-HAUL IN THE ROAD ALL THE STUFF LAYING AROUND BETWEEN CAR PARTS AND GARBAGE. MOTORCYCLE STUFF BROKEN DOWN, OUR WATER METER IS NOT ACCESSIBLE LOTS TO DO TO CLEAN UP THIS PROPERTY. BLOCKING THE CEMETARY AREA. DEPUTY BAKER WENT WITH ME TO THIS PROPERTY. WILL GO BACK ON WED 8/14/24 TO DO A CHECK UP OF ALL THE THINGS I TALKED TO HER ABOUT THAT NEEDS ADDRESSED.	8/14/24 I DID A CHECK UP WITH DEPUTY BAKER AT THIS RESIDENCE AND WILL BE BACK TO CHECK TO SEE THE CLEAN UP PROCESS IS STILL ONGOING ON MONDAY 8/26/24 @ 1:00 PM.
8/7/24	OAK & LAMSON		LOTS OF DEBRIS AND TRASH STUFF LAYING AROUND.	THE PERSON THAT CALLED IS CONCERNED ABOUT THE DEBRIS AND ALL THE WOOD PILED UP AROUND THE PROPERTY.	STOPPED IN 8/12/24 TO TALK TO THE PROPERTY OWNER BUT HE WASN'T HOME. I TALKED TO ONE OF THE ADULT MALES LIVING IN THE HOUSE AND WE TALKED ABOUT A GAME PLAN ON CLEANING UP THE PROPERTY. WILL CHECK BACK ON TUESDAY 8/27/24 @ 3:45 TO SEE SOME CHANGES ON THE PROPERTY. I LET HIM KNOW THEY CAN CALL AND LEAVE ME A MESSAGE ON MY CELL PHONE AND WE CAN PLAY PHONE TAG TO KEEP IN COMMUNICATION.
8/7/24 8/8/24	YAMHILL ST		STUFF ALL ON THIS PROPERTY. CARS BROKEN DOWN, HIGH GRASS, JUST NEEDS ATTENTION		MEETING WITH THE PERS REP FROM 9:30-11:30 I WITNESSED A CAR ACCIDENT IN SHERIDAN ON MY WAY BACK FROM THE BANK. I STOPPED TO HELP/ASSIST THE SITUATION. DEPUTY ADAMASKI AND DEPUTY BANNISTER CAME TO THE SCENE. I WAS THERE FOR SOMETIME HELPING WITH TRAFFIC AND ANSWERING QUESTIONS UNTIL I WAS RELEASED BY DEPUTY ADAMASKI
8/8/24				CALLED AND TALKED TO THE PERSON WITH THE CONCERN WITH THIS RESIDENCE HE IS TRYING TO SELL HIS HOME BUT THE APARTMENTS HAVE JUNK AROUND IT AND THE SIDING IS COMING OFF OF THE BACK OF THE APARTMENT. HE SENT ME PICTURES OF THE MESS THAT NEEDS CLEANED UP. WILL GO BY THERE TODAY TO START ADDRESSING THE ISSUES 8/12/24	
8/12/24 8/13/24	MAIN ST MAIN ST		WANTS TO TALK ABOUT THE APARTMENTS NEXT TO THE GAS STATION ABOUT THE JUNK, CONDITION OF THE EXTERIOR AND INTERIOR OF THE APARTMENTS. TREE REMOVAL	HAD A QUESTION ABOUT TREE REMOVAL. I CALLED AND LEFT MESSAGE ON HER VOICEMAIL.	TALKED TO THE PROPERTY OWNER ABOUT THE TREE. SHE SAID SHE IS HAVING IT DONE PROFESSIONALLY AND THAT SHE WILL LET US KNOW IF IT WILL IMPEDE TRAFFIC. TOOK THE DAY OFF THIS RESIDENCE HAS BEEN MOWED AND CLEANED UP. NOTHING FURTHER ON MY END
8/14/24 8/15 - 8/25	MAPLE ST	CODE ENFORCEMENT	YARD NEEDS MOWED AND CLEANED UP	THIS PROPERTY HAS TALL GRASS AND THE PROPERTY NEEDS TO BE CLEANED UP. I LEFT A DOOR HANGER ON THEIR DOOR.	OFF FOR MY SONS WEDDING

AUGUST 2024 CODE ENFORCEMENT DAILY LOG

Date	Location	Code Enforcement	Concern	Correction	Follow-up
8/26/24	NW WILLAMINA DR		NEIGHBORS HAVE RACCOONS UNDER PORCH	TALKED TO HER ABOUT HER NEIGHBORS HAVING RACCOONS LIVING UNDER HER PORCH AND THEY ARE STARTING TO GET AGGRESSIVE AND SHE HAS BEEN TRYING TO CATCH THEM WITH A LIVE TRAP BUT HAS BEEN UNSUCCESSFUL. I GAVE HER THE NUMBER TO ODFW TO SEE IF THERE WAS ANYTHING THEY COULD HELP WITH ON TRAPPING THESE CREATURES.	NOTHING FURTHER ON MY END WE DON'T TRAP ANIMALS
8/26/24			VEHICLE TOW	LEFT A MESSAGE FOR ME ABOUT A VEHICLE THAT WAS TOWED. I CALLED BACK TO FIND OUT WHAT VEHICLE HE WAS LOOKING FOR AND WAITING TO HEAR BACK.	
8/26/24	D ST		LOG TRUCK STARTING IN MORNING	RESIDENT IS UPSET THAT A LOG TRUCK STARTS HIS VEHICLE AT 2AM AND LETS IT RUN TO WARM UP AND IT WAKES HIM UP EVERYDAY. I LET HIM KNOW WE DON'T HAVE AN ORDINANCE ON THIS BECAUSE HE IS STARTING IT UP FOR WORK AND HE ISN'T REVIVING THE ENGINE AND BEING ABNOXIOUS. ALSO THIS ISN'T CONSIDERED UNNECESSARY NOISE IN OUR CODE UNDER UNNECESSARY NOISE. HE ASKED ABOUT GOING TO CITY COUNCIL TO TALK ABOUT THIS AND I LET HIM KNOW NEXT COUNCIL MEETING IS ON SEPT. 10 2024. I ALSO LET HIM KNOW THAT WE DON'T HAVE A ORDINANCE ON LOG TRUCKS PARKING ON SIDE STREETS SO THIS IS ANOTHER ISSUE WITH THIS TOWN BEING A LOGGING TOWN.	THE CALLER CALLED ME BACK ON 8/27/24 TO LET ME KNOW THAT THE PERSON IS NO LONGER CAMPING BACK THERE AND HAS PACKED UP, BUT LEFT GARBAGE BEHIND AND HE WENT IN THERE AND CLEANED UP THE MESS AND THAT HE JUST WANTED ME TO KNOW. I LET HIM KNOW THAT I COULD COME GET THE GARBAGE LEFT BEHIND SO HE DIDN'T HAVE TO DEAL WITH IT, BUT HE TOLD ME NOT TO WORRY ABOUT IT AND HE TOOK CARE OF EVERYTHING. NOTHING ON MY END.
8/28/24	MAIN ST		HOMELESS CAMP	LETTING ME KNOW THERE IS A HOMELESS CAMP SET UP BEHIND A RESIDENCE AND THAT HE IS CLEANING IT UP AN THAT IT IS ON RAILROAD PROPERTY.	TEAM BUILDING DAY AT MAYORS HOUSE AS OF 9/4/24 THE RESIDENT HAS CLEANED UP THEIR YARD. NOTHING FURTHER ON MY END.
8/29/24	NE 5TH ST	CODE ENFORCEMENT DOOR HANGER	TALL GRASS AND WEEDS	DROPPED A DOOR HANGER FOR THE RESIDENCE TO PLEASE MOW AND TAKE CARE OF THE WEEDS IN THEIR YARD.	