

1. **Regular Meeting – Call to Order – Tyler Crook, Chair**
 - A. Confirm this meeting is being recorded or streamed and will be made available on the Library YouTube channel
 - B. Attendance: When called on by the Chair, please state “here” for the record:
 - a. Tyler Crook, Chair - Present
 - b. Kepola Napoleon, Co-Chair - Present
 - c. Emily Sims - Present
 - d. Cris Darr - Present
 - e. Rebecca Rice - Present
 - f. Lainie Sowell - Present
 - g. Robyn Onstot, Willamina School District - Present
 - h. Mayor Vickie Hernandez, City Council Liaison - Present
 - i. Sarah Frost, Library Director - Present
 - j. Richard Guscott, Library Clerk - Present
 - k. Guest: Aliko Albanis, Early Literacy Program Coordinator - Present
 - C. Additions, Questions, or Changes to the Agenda
 - D. Approval of Meeting Minutes
 - a. January 21, 2025 approved as presented
(A formal motion to approve minutes of a previously held meeting is usually not necessary; approval can be handled by unanimous consent. The Chair should ask: “Are there any corrections to the minutes?” After all corrections have been offered, the Chair then asks: “Are there any further corrections?” If none are offered, then the Chair states: “There being no further corrections, the minutes stand approved as read [or as corrected].”)
2. Presentation:
 - a. Sarah shared the 2025-2026 Library Budget Request she submitted to the City.
 - b. Sarah also shared a 23-24 state statistics comparison report of Willamina with 10 similar sized libraries.
3. Reports:
 - A. Library Director Report - Sarah Frost - (Monthly Report included introduction to Aliko Albanis, [23-24 Library Comparisons](#))
 - a. Aliko’s survey is available here, she and I will be doing the Ready for Kinder Facilitator training, along with Richard.
 - b. Library Monthly Report has been sent out. February 28th is this year’s “big talk” conference for small libraries, please reach out to Sarah if you are interested! Unfortunately, it takes place during staff training.
 - c. April is OLA and Sarah will be participating on two panels.
 - B. Library Board Member Reports
 - a. Tyler Crook – Chair – We started working on Free Comic Book Day 2025. Tyler is trying to set up a summer comic workshop.

- b. Kepola Napoleon – LOL – Murder Mystery happened, and it was an enormous success. It went very smoothly. Total sales (less our costs) \$2385. A full breakdown will be available here. Lots of “thank you” cards that will be sent out to our community members. Ski and Ride for a cure. \$652 from BottleDrop, lots of things coming down the pipeline for LoL. Tyler shared his adorable little mascot art! Lil Barry the Library!
 - c. Robyn Onstot - WSD Liaison – We have been working on our Non-Fiction section. Robyn has added a ton to the sports section! Section for social/emotional reading and are labeled by emotions. New set of picture books for Black History Month. Book Fair is officially March 13th-20th during school hours. On the 18th there will also be a carnival!
 - d. Other: 4th of July Committee on the 21st for Fireworks. Bark Dust Sale is April 24th-26th. No location as of yet but currently investigating to see if it will be in Coyote Joe’s parking lot.
4. Continued Business:
- A. CCRLS Patron Confidentiality form – Any questions on this form? These will be kept on file after this meeting. This is to protect the privacy of our patrons (including you all!)
 - B. Collection Development Policy -no update
5. New Business:
- A. none
6. Future Business / Placeholders (2025-2026 Board Year):
- A. Computer Use / Internet Use / WIFI Use policy -no update
 - B. Code of Conduct Policy -no update
7. Public Input:
- Please keep public input to 3 minutes. Items needing discussion or decisions should be added to the Regular Agenda.
8. Calendar:
- A. Library Staff Meeting/Training: 1st Amendment Audits: February 28, 9a-12p
 - B. Willamina School District Early Literacy Night (Outreach): March 6, 5-7p
 - C. Library Board meeting: March 18
 - D. OLA Conference: April 23-April 26 in Eugene

This meeting is available via Zoom:

<https://us02web.zoom.us/j/84610667592?pwd=q2C9ytmxabJF0D8JI96fDU7EQBt3PL.1>

Meeting ID: 846 1066 7592

Passcode: 143780

Willamina Library Board**February 18, 2025****6:00 PM****Minutes by Richard Guscott**

NAME	Appointment	Current Term Start	Term End	Current Term
Cris Darr	Partial 2024	September 2021	September 2025	partial
Tyler Crook	Full 2021	September 2021	September 2025	1st
Kepola Napoleon	Partial 2019	September 2021	September 2025	1st
Emily Sims	Full 2021	September 2021	September 2025	1st
Willamina School District	Partial 2021	September 2022	September 2026	Ongoing
Rebecca Rice	Full 2024	September 2024	September 2028	1 st
Lainie Sowell	Full 2024	September 2024	September 2028	1 st