

1. **Regular Meeting** – Call to Order – Kepola Napoleon, co-chair
 - A. Confirm this meeting is being recorded or streamed and will be made available on the Library YouTube channel
 - B. Attendance: When called on by the Chair, please state “here” for the record:
 - a. Tyler Crook, Chair - present
 - b. Kepola Napoleon, Co-Chair – present
 - c. Emily Sims - present
 - d. Cris Darr - present
 - e. Rebecca Rice - present
 - f. Lainie Sowell - present
 - g. Robyn Onstot, Willamina School District - present
 - h. Mayor Vickie Hernandez, City Council Liaison - absent
 - i. Sarah Frost, Library Director - present
 - j. Guest: none
 - C. Additions, Questions, or Changes to the Agenda
 - D. Approval of Meeting Minutes – approved as presented
 - a. April 15, 2025 correction: Agenda should reflect May 20, 2025
(A formal motion to approve minutes of a previously held meeting is usually not necessary; approval can be handled by unanimous consent. The Chair should ask: “Are there any corrections to the minutes?” After all corrections have been offered, the Chair then asks: “Are there any further corrections?” If none are offered, then the Chair states: “There being no further corrections, the minutes stand approved as read [or as corrected].”)
2. Presentations: none
3. Reports:
 - A. Library Director Report - Sarah Frost
Print out of the May Library monthly report. Free Comic Book Day. Interviewed and hired library clerk, Katie Wisler. 2 Teen Interns, Ethan and Evan, started today. West Valley SIT team approved \$800 for summer youth food. Kicked off summer programming last Friday. Polk County FCO awarded the library \$2,000 youth mini grant for Bambu 3D printing station. Extra library closures in May. School let out first Wednesday and the kiddos immediately started using the Library. Dolly Parton Hoot Night at the beginning of June. Shared a small snippet from the live-stream, wishing Tyler a happy birthday. Reminder about Library Board Terms. Amanda will be leaving in September.
 - B. Library Board Member Reports
 - a. Tyler Crook – Chair: will be available at the library on Saturday with the 3D printing program.
 - b. Kepola Napoleon – LOL: Dolly Parton Hoot Night saw more people than last year. Karen, Oddfellows, is donating a portion of the proceeds and brought back the Taco Pants Pizza. Ruffled 2 Dolly themed baskets. Sold \$235 in raffle tickets. We received a donation from Willamina Thrift Store for \$1,000. Fundraising Committee Meeting on July 12th for Art Tour and Murder Mystery. LOL Board Meeting July 1st. Annual meeting in October. Emily asked questions about the

raffle baskets and making them available for a larger window than just the event night next time.

- c. Robyn Onstot - WSD Liaison: School is Out! Oregon Battle of the Books with 3rd graders. 4 teams and did mock competitions. 3rd and 4th graders will participate next year.
 - d. Rebecca Rice – Library Programming: Book Club is taking a break for the summer. Coloring program becoming Art Club. Fiber group still establishing program. Trying to start a crayon collection program for August. Has been taking Webinars such as library advocacy. Webinar conference July 29-31 is for Board members, Friends, and Fundraising.
 - e. Other: Please keep reports to 3 minutes. Items needing discussion or decisions should be added to the Regular Agenda – Sarah shared the June State Library of Oregon update regarding IMLS funding.
(Would any other board members like to be added to the monthly regular meeting agenda to report on other organization/committee meetings they are a part of?)
4. Continued Business:
- A. none
5. New Business:
- A. 2025-2026 Chair and Co-Chair – recommend ‘shelving’ until the September meeting when all board terms start
Motion to shelve the nominations to the September meeting: Kepola Napoleon
Second: Emily Sims
Motion passes
6. Future Business / Placeholders (2025-2026 Board Year):
- A. Collection Development Policy – no updates
 - B. Computer Use / Internet Use / WIFI Use policy -no update
 - C. Code of Conduct Policy -no update
7. Public Input: None
Please keep public input to 3 minutes. Items needing discussion or decisions should be added to the Regular Agenda.
8. Calendar: *program calendars included in packet*
- A. June 17: Library Board meeting (reminder that we recess in July and August)
 - B. June 21: City Wide Cleanup
 - C. July 3: Storage Unit Day
 - D. July 4-5: Library Closed
 - E. July 18-19: Garage Sale Weekend
 - F. August 5: National Night Out
 - G. August 9-21: Sarah’s tentative stay-cation time off
 - H. Next Library Board meeting: September 16
 - I. September 28-October 4: Sarah’s vacation time

- J. October 31: Trunk or Treat
- K. November 7-8: Art Tour

Adjourn at 6:30 PM

This meeting is available via Zoom:

<https://us02web.zoom.us/j/84610667592?pwd=q2C9ytmxabJF0D8JI96fDU7EQBt3PL.1>

Meeting ID: 846 1066 7592

Passcode: 143780

NAME	Appointment	Current Term Start	Term End	Current Term
Cris Darr	Partial 2024	September 2021	September 2025	partial
Tyler Crook	Full 2021	September 2021	September 2025	1st
Kepola Napoleon	Partial 2019	September 2021	September 2025	1st
Emily Sims	Full 2021	September 2021	September 2025	1st
Willamina School District	Partial 2021	September 2022	September 2026	Ongoing
Rebecca Rice	Full 2024	September 2024	September 2028	1 st
Lainie Sowell	Full 2024	September 2024	September 2028	1 st