

1. **Regular Meeting** – Call to Order (state time for record) – Tyler Crook, previous year Chair
 - A. Confirm this meeting is being recorded and streamed, and will be made available on the [Library YouTube channel](#)
 - B. Attendance: When called on by the Chair, please state “here” for the record:
 - a. Tyler Crook
 - b. Kepola Napoleon – approved absence
 - c. Emily Sims
 - d. Cris Darr
 - e. Rebecca Rice
 - f. Lainie Sowell – approved absence
 - g. Robyn Onstot, Willamina School District
 - h. Mayor Vickie Hernandez, City Council Liaison
 - i. Sarah Frost, Library Director
 - j. Katie Wisler, Library Clerk
 - k. Guest: Pamala Warren-Chase
 - l. Guest: Bridget Meneley
 - C. Additions, Questions, or Changes to the Agenda
 - D. Approval of Meeting Minutes
 - a. [June 17, 2025](#) (link=YouTube recording)
(A formal motion to approve minutes of a previously held meeting is usually not necessary; approval can be handled by unanimous consent. The Chair should ask: “Are there any corrections to the minutes?” After all corrections have been offered, the Chair then asks: “Are there any further corrections?” If none are offered, then the Chair states: “There being no further corrections, the minutes stand approved as read [or as corrected].”)
2. Presentations:
 - A. Pamala Warren-Chase, CTGR – introduction
 - B. Bridget Meneley, City Manager – City Updates
3. Regular Agenda:

(All items requiring a vote should be done by raise of hand for visual confirmation. Please state your name when making a motion or second for audio recording.)

 - A. 2025-2026 Chair and Co-Chair
(Board should nominate, second the nomination, and vote for each position individually)
 - B. 2025-2026 Library Board Onboarding – Sarah Frost
 1. [State Library of Oregon Handbook](#)
 2. [Learning Resources for Board Members](#)
 3. [Oregon Statewide training checklist](#)
 - C. 2025-2026 Policy Work – Sarah Frost
(Collection Development Policy update, Computer Use and Internet Use, Pets in the Library, Code of Conduct)
 - D. Strategic Planning – Sarah Frost

4. Reports:
 - A. Library Director Report - Sarah Frost
Summer Report, Staffing, Grants, State Statistical Report, Financials, CCRLS Advisory Council, Upcoming/New Programming
 - B. Library Board Member Reports
 - a. Chair report
 - b. LOL report
 - c. Rebecca Rice – Programming; Trainings
 - d. Robyn Onstot - WSD Liaison
 - e. Mayor Hernandez – City Council Liaison
 - f. Other: Please keep reports to 3 minutes. Items needing discussion or decisions should be added to the Regular Agenda

5. Public Input:

Please keep public input to 3 minutes. Items needing discussion or decisions should be added to the Regular Agenda.

6. Calendar: *program calendars included in packet*
 1. 9/16, 6 PM – Library Board Regular Meeting
 2. 9/20, 3:30 PM – Library Volunteer Orientation
 3. 9/22-27, LotR Week *see program flyer in packet*
 4. 9/28-10/4, Sarah Vacation
 5. 10/7, 4:30 PM – Book Club (Adult Program)
 6. 10/7, 5:30 PM – LOL Board Annual Meeting (regular Board Meeting to follow)
 7. 10/9, 6 PM – Astronomy Club
 8. 10/11, 12-2 PM – Comic Book Creators (Youth Program)
 9. 10/11, 1-3 – A MakerSpace Lab
 10. 10/11, 3 PM – LOL FUNdraising Committee meeting
 11. 10/14, 6 PM – City Council Meeting
 12. 10/20, 9:30 AM – Early Literacy Adventures
 13. 10/21, 6 PM – Library Board Regular Meeting
 14. 10/31, 5-7 PM – Trunk-or-Treat City Event
 15. 11/7-8 – Art Tour Bake Sale weekend, featured artist: Tyler Crook
 16. 11/15, 3 PM – LOL FUNdraising Committee meeting
 17. 11/18, 6 PM – Library Board Regular Meeting
 18. 12/16 – Library Board RECESS
 19. 12/24-1/1 – Library Winter Break Closure
 20. 1/10, 3 PM – LOL FUNdraising Committee meeting
 21. 2/7, 3 PM – LOL FUNdraising Committee meeting
 22. 2/27-28 – LOL Murder Mystery FUNdraising Event Weekend

7. Adjournment by Chair (state time for the record)

This meeting is available via Zoom:

<https://us02web.zoom.us/j/86772639639?pwd=J1tApMjaSGKWbmnmQuQ7xkOmcBghUJ.1>

Meeting ID: 867 7263 9639

Passcode: 743350

NAME	Appointment	Current Term Start	Term End	Current Term
Willamina School District	Partial 2021	September 2022	September 2026	1st
Rebecca Rice	Full 2024	September 2024	September 2028	1st
Lainie Sowell	Full 2024	September 2024	September 2028	1st
Tyler Crook	Full 2021	September 2025	September 2029	2nd
Cris Darr	Partial 2024	September 2025	September 2029	1st
Kepola Napoleon	Partial 2019	September 2025	September 2029	2nd
Emily Sims	Full 2021	September 2025	September 2029	2nd