



Mayor Corey L Adams

Council Members:

*Ila Skyberg, Council President*  
*Rita Baller*  
*Allan Bramall*  
*Gary L Hill Jr*  
*Jeri St Onge*  
*Laurie Toney*  
*Mariah Woodward, Honorary City Councilor*

City Staff:

City Recorder: *Sue C Hollis*  
Library: *Melissa Hansen & Denise Willms*  
Office Coordinator: *Debra Bernard*  
Office Specialist: *Amber Deibel*  
Public Works Director: *Jeff Brown*

**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA SITTING FOR  
THE TRANSACTION OF BUSINESS**

**RESOLUTION NUMBER 13.14-001**

**WHEREAS**, under the provisions of ORS 366.800 and 366.805, there has been withdrawn from state highway funds appropriated for allocation to the several cities of the State of Oregon, the sum of Five Hundred Thousand and No/100 (\$500,000) Dollars, and

**WHEREAS**, in addition, there has been withdrawn from monies available to the Department of Transportation from the State Highway Fund, the sum of Five Hundred Thousand and No/100 (\$500,000) Dollars, and

**WHEREAS**, as provided in ORS 366.805, said sums have been set up in a separate account to be administrated by the Oregon Transportation Commission and to be allotted each year by said commission to be spent, within cities of 5,000 or fewer persons, upon streets not part of the State Highway system that are inadequate for the capacity they serve, or are in a condition detrimental to safety, and

**WHEREAS**, no one project can receive more than \$50,000 and

**WHEREAS**, the City of Willamina is an incorporated City of the State of Oregon and has a population of less than 5,000 as given by the latest official federal census and the following street of said City, SW Pioneer Avenue from SW Cherry Street to SW Fir Street meet the conditions required in ORS 366.805,

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLAMINA** that the members of the City Council, in regular session assembled, do hereby find, declare, and resolve:

1. That the aforementioned named streets of said City are inadequate for the capacity they serve or are in a condition detrimental to safety.
2. That said street of said City are in need of repair, reconstruction, or other major improvement.
3. That said street are not a part of the state highway system, and are under the jurisdiction and control of the City.

*An Equal Opportunity Employer*


411 NE "C" Street, Willamina, Oregon 97396 - Telephone: (503) 876-2242 / Fax: (503) 876-1121

[www.willaminaoregon.gov](http://www.willaminaoregon.gov)

4. That the Oregon Transportation Commission hereby is respectfully requested to consider and declare said streets as qualified for reconstruction, repair, or other improvements out of funds allocated and made available by and through the said \$1,000,000 appropriation of revenues which is to be administered and spent by the Transportation Commission.
5. That the City of Willamina does hereby offer to Transportation Commission and does hereby pledge complete cooperation and assistance to the end, that said City may share and participate in the use and benefit of said special fund and appropriation; and therefore does designate Sue Hollis, City Recorder, as the official representative of the City in all negotiations resulting from this request.
6. That there is attached hereto and made a part hereof, a City map on which is indicated the street, streets, road, or roads, described in this resolution.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF WILLAMINA** this 11<sup>th</sup> day of July, 2013.



  
\_\_\_\_\_  
*Corey L Adams, Mayor*

**ATTEST:**

  
\_\_\_\_\_  
*Sue Hollis, City Recorder*

I certify that the foregoing resolution was passed and approved by the City Council of the City of Willamina at a regular meeting of said Council held on the 11<sup>th</sup> day of July, 2013.

Dated this 11<sup>th</sup> day of July, 2013.

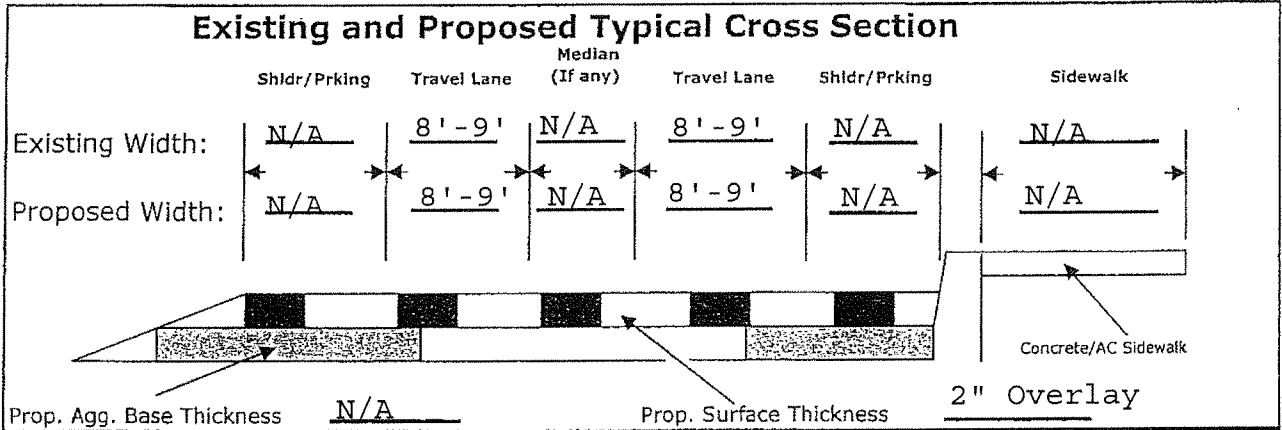
  
\_\_\_\_\_  
*Sue C Hollis, City Recorder*

# Special City Allotment (SCA) Application

CITY OF Willamina DATE 06/18/2013

STREET NAME SW Pioneer Ave FROM SW Cherry St TO SW Fir St  
 (Attach map showing project limits.) and portion of SW Oak St

Project Length	Est. Project Cost	Avg. Daily Cars (Current)	Avg. Daily Trucks (Current)
<u>1,250 FT</u>	<u>\$ 50,000</u>	<u>150</u>	<u>3</u>



**Pavement**

Surface Type \_\_\_\_\_  
 Existing: HMAC  
 Proposed: HMAC  
 Proposed Thickness: 2" overlay

**Storm Sewer**

Existing (Y/N): N  
 Proposed (Y/N): Y  
 Pipe Diameter: 12"  
 Pipe Length: 75'

**Adjustments:**

Inlets #: 1  
 Manholes #: 0  
 Pipes #: 2

**Right-of-Way**

Existing Width: 38' - 40'  
 Adequate? (Y/N): Y  
 Proposed Width: Same

**Sidewalks**

	<i>Left Side</i>	<i>Right Side</i>
Existing (Y/N):	<u>N</u>	<u>N</u>
Prop. (Y/N):	<u>N</u>	<u>N</u>
Proposed Length:	_____	_____
Proposed Width:	_____	_____

**Curbs**

Existing (Y/N):	<u>N</u>	<u>N</u>
Prop. (Y/N):	<u>N</u>	<u>N</u>
Length:	_____	_____
Type:	_____	_____

**Bridge**

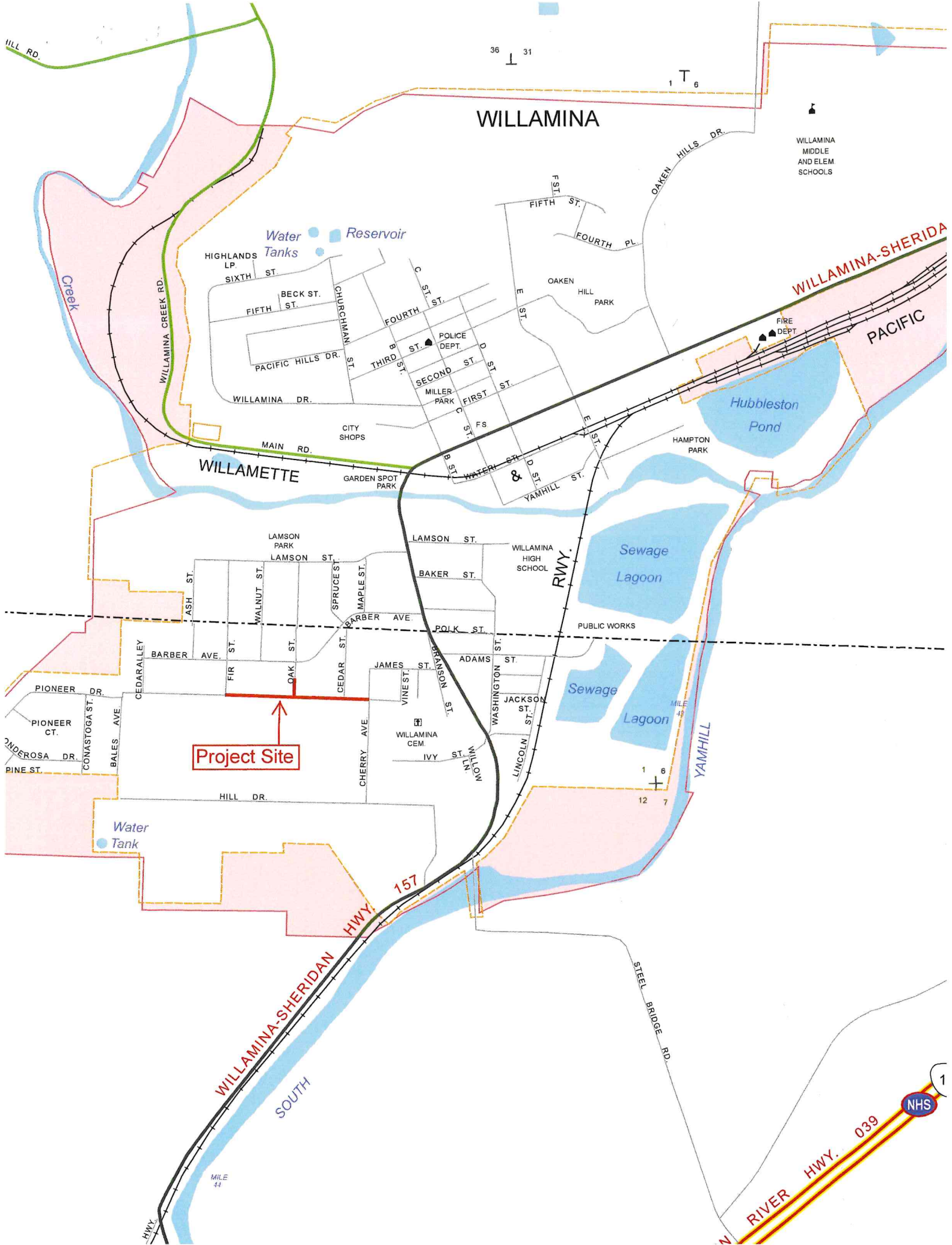
Name & Bridge #: \_\_\_\_\_  
 Length: \_\_\_\_\_  
 Width: \_\_\_\_\_  
 Type of Structure: \_\_\_\_\_  
 Sufficiency Rating #: \_\_\_\_\_  
 Name of Stream: \_\_\_\_\_

Remarks: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Mayor

By: \_\_\_\_\_ Date: \_\_\_\_\_  
City Recorder

By: \_\_\_\_\_ Date: \_\_\_\_\_  
City Administrator



# WILLAMINA

**Project Site**

WILLAMINA  
MIDDLE  
AND ELEM  
SCHOOLS

Hubbleston  
Pond

Sewage  
Lagoon

Sewage  
Lagoon

WILLAMINA-SHERIDAN  
HIWY. 157

WILLAMETTE  
RIVER  
HIWY. 039

NHS



Mayor Corey L Adams

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**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA SITTING FOR  
THE TRANSACTION OF BUSINESS**

**RESOLUTION NUMBER 13.14-002**

***A Resolution Adopting the City of Willamina, Oregon, Emergency Operations Plan,  
As Amended***

**WHEREAS**, the City of Willamina was a participant in a 2012/13 grant funded by the US Department of Homeland Security to develop an Emergency Operations Plan; and

**WHEREAS**, the Yamhill County Emergency Manager and the consulting firm of Ecology and Environment, Inc., have prepared a final draft that was received and reviewed by the City Council and modified where required;

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLAMINA:**

1. **THAT** it hereby adopts the City of Willamina Emergency Operations Plan as amended; and
2. **THAT** this resolution shall be effective immediately upon adoption

**PASSED AND ADOPTED BY THE CITY COUNCIL OF WILLAMINA** this 14<sup>th</sup> day of November, 2013.



[Redacted Signature]

*Corey L Adams, Mayor*

**ATTEST:**

[Redacted Signature]

*Sue Hollis, City Recorder*

**F/RESOLUTIONS/2013-14/13.14-002**



Mayor Corey L Adams

**Council Members:**

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**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA  
SITTING FOR THE TRANSACTION OF BUSINESS**

**RESOLUTION NO. 13-14.003**

**A RESOLUTION ADOPTING A SECTION 3 PLAN TO COMPLY WITH 24 CFR, PART 135  
OF THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
SECTION 3 AND ADOPTING A LIMITED ENGLISH PROFICIENCY PLAN**

**WHEREAS**, In 2012, the City executed an agreement with Infrastructure Finance Authority (IFA) for a Community Development Block Grant (CDBG) in the amount of \$99,000, file #P12012, to update the City's Water Master Plan; and

**WHEREAS**, recent CDBG rules require the adoption of a Section 3 Plan to comply with 24 CFR, Part 135 and a Limited English Proficiency Plan to comply with other federal regulations; and

**WHEREAS**, the United States Congress passed Section 3 of the Housing and Urban Development Act of 1968 (the Act) to further the goal of ensuring that federal funds benefit the residents of projects funded wholly or in part by those funds; and

**WHEREAS**, Part 135 of Section 3 is to establish the standards and procedures to be followed to ensure that the objectives of Section 3 are met; and

**WHEREAS**, the City has developed a Section 3 Plan in adherence to 24 CFR, Part 135 that more comprehensively addresses the standards and procedures prescribed in the Act; and

**WHEREAS**, the City has also developed a Limited English Proficiency Plan in order to comply with other federal regulations,

**NOW, THEREFORE, THE CITY OF WILLAMINA RESOLVES AS FOLLOWS:**

**Section 1.** The City Council hereby adopts a Section 3 Plan to ensure compliance with federal law for Community Development Block Grant projects and designates the City Recorder, or designee, as the Section 3 Coordinator for the City of Willamina. The Section 3 Plan is attached to this resolution as Exhibit "A" and is incorporated herein.

**Section 2.** City Council hereby adopts a Limited English Proficiency Plan to ensure compliance with federal law for Community Development Block Grant projects. The Limited English Proficiency Plan is attached to this resolution as Exhibit "B" and is incorporated herein.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF WILLAMINA** this 14<sup>th</sup> day of November, 2013.



[Redacted signature area]

*Corey L Adams, Mayor*

**ATTEST:**

[Redacted signature area]

*Sue Hollis, City Recorder*

Attachments

F/RESOLUTIONS/2013-2014/13.14-003

**SECTION 3 PLAN**

**General Policy Statement**

It is the policy of the City of Willamina to require its contractors to make a good faith effort to provide equal employment opportunity to all employees and applicants for employment without regard to race, color, religion, sex, national origin, disability, veteran's or marital status, or economic status and to take affirmative action to ensure that both job applicants and existing employees are given fair and equal treatment.

The City of Willamina (hereinafter "CITY") implements this policy through the awarding of Community Development Block Grant program contracts to contractors, vendors, professional service providers/consultants and suppliers (hereinafter "CONTRACTOR"), to create employment and business opportunities for residents of the City of Willamina and other qualified low-and very low-income persons.

The policy will ensure that, in good faith, the CITY will have a reasonable level of success in the recruitment, employment, and utilization of Section 3 residents and other eligible persons and Section 3 business concerns working on contracts partially or wholly funded with the United States Department of Housing and Urban Development (HUD) monies. The CITY shall examine and consider a CONTRACTOR's potential for success by providing employment and business opportunities to Section 3 residents and business concerns prior to acting on any proposed contract award.

**What is Section 3?**

Section 3 of the Housing and Urban Development Act of 1968m as amended (12 USC 1701u)(Section 3) requires that recipients of HUD-funding exceeding \$200,000 ensure that employment and other economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible, and consistent with existing Federal, State and Local laws and regulations, be directed to low- and very-low income persons, particularly those who are recipients of government assistance for housing, and to business concerns which provide economic opportunities to such persons.

Section 3 is applicable when the normal completion of construction and rehabilitation projects creates the need for new employment, contracting or training opportunities. If the expenditure of covered funding does not result in new employment, contracting, or training opportunities, the requirements of Section 3 are not applicable.

As a recipient of HUD Community Development Block Grant (CDBG) funds through the Oregon Business Development Department (OBDD), the CITY certifies that it will make good faith efforts, including the preference to contract with businesses that employ Section 3 residents from the local community, to comply with the requirements of Section 3. These same requirements apply to all contractors or subcontractors that receive contracts in excess of \$100,000 for Section 3 eligible projects.

HUD's Section 3 regulations can be found at 24 CFR 135.

## EXHIBIT A

- B. *The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.*
- C. *The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.*
- D. *The contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.*
- E. *The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.*
- F. *Non compliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.*
- G. *Contractor shall complete THE REQUIRED Section 3 Report form 60002 and submit it to the City with the final construction pay estimate for the project.*

### **Compliance with Section 3:**

Section 3 businesses must meet minimum qualifications, including prequalification with the CITY, and have the ability and capacity to perform successfully under the terms and conditions of the contract. All contractors or businesses seeking Section 3 preference, before submitting bids or proposals to the CITY, will be required to complete certifications to acknowledge that Section 3 contracting and employment provisions have been met. Such certifications must be adequately supported with appropriate documentation and supplied at the time of prequalification.

**CONTRACTOR's Requirements**

In preparation for the award of contracts, the CONTRACTOR will supply the following to the CITY:

1. A list of all positions necessary to complete the contract, the names of employees who will fill those positions, and the names of all other employees,
2. Posting notices of any vacant positions, including training and/or apprenticeship positions, qualifications for positions, in a location(s) accessible to Section 3 person(s) where applications will be received, and starting date of employment,
3. To the greatest extent possible, making available vacant positions, including training and/or apprenticeship positions, to Section 3 residents,
4. If a position necessary to complete contractual task is vacated during the contract period, CONTRACTOR's certification that, to the greatest extent possible, that vacancies will be filled pursuant to items 2 and 3 above,
5. Submitting compliance reports as required,
6. If notified of non-compliance, correcting non-compliance issues within the allowable time period.

Businesses can use the WorkSource Oregon-First Source Hiring Agreement in complying with Section 3 requirements.

**Evidence of Section 3 Certification**

Any business seeking Section 3 preference in the awarding of contracts or purchase agreements with the CITY shall complete the Certification for Business Concerns Seeking Section 3 Preference in Contracting and Demonstration of Capability from, obtained from the CITY's Section 3 Coordinator. The business seeking Section 3 preference must provide adequate documentation as evidence of eligibility for preference under the Section 3 Program.

Certifications for Section 3 preference for business concerns must be submitted to the CITY's Section 3 Coordinator prior to the submission of bids for consideration. If the CITY has previously approved the certification for the business concern, then the certification may be submitted along with the bid.

**Contractor's Requirements in Employing Section 3 Residents**

After a contract is awarded, the CONTRACTOR will provide the following:

1. Names of Section 3 business concerns to be utilized;
2. Estimate of the number of employees to be utilized for contract;
3. Projected number of available positions, including job descriptions and wage rates (construction wages must be consistent with Davis-Bacon Act or Oregon BOLI rates, whichever is higher); and
4. Efforts that will be utilized to seek Section 3 participants.

## **EXHIBIT A**

If complainants wish to have their concerns considered outside the CITY's internal procedure, a complaint may be filed with

Assistant Secretary for Fair Housing and Equal Opportunity  
United States Department of Housing and Urban Development  
451 Seventh Street Northwest  
Washington, District of Columbia, 20410

The complaint must be received no later than 180 days from the date of the action or omission upon which the complaint is based, unless the time for filing is extended by the Assistant Secretary for good cause shown.

**MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS**  
**105 HIGH STREET S. E. SALEM, OREGON 97301-3667**  
Telephone: 503-588-6177      FAX: 503-588-6094

**MEMO**

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**To:**            City Council, City of Willamina  
**From:**        Renata Wakeley, COG  
**Date:**         November 14, 2013  
**Subject:**      Water Plan Update, P12021

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**REQUESTED ACTION**

- a) Motion to adopt the attached Limited English Proficiency Plan for the Program.
- b) Motion to adopt the attached Section 3 Plan for current and future projects funded with Housing and Urban Development funding.

**BACKGROUND**

The City of Willamina was awarded a Community Development Block Grant (CDBG) in the amount of \$99,000 to assist in updating their Water Facilities Master Plan. CDBG program rules require compliance with specific policies regarding federal rules such as fair housing, non-discrimination in employment, and accessibility to public facilities. While the City has successfully implemented CDBG awards in compliance with program rules in previous years, the program has new rules that came into effect as part of the 2012 funding cycle.

Specifically, 2012 CDBG awards are required to show compliance with the two above referenced new program requirements for employment and translation services.

Before the City can start requesting, or "drawing down", funds from the grant, you must show compliance with these items by adoption of the resolution and plans.

**ATTACHMENTS**

Section 3 Resolution and Section 3 Plan  
Limited English Proficiency Plan

**LIMITED ENGLISH PROFICIENCY (LEP) PLAN  
CITY OF WILLAMINA, OREGON**

\*The information below was completed with assistance from "Checklist for Developing a Limited English Proficiency (LEP) Plan" provided by the National Association of Statework Force Agencies. The checklist is included in the City's file for review if requested.

This Limited English Proficiency (LEP) Plan has been prepared to address the City of Willamina's responsibilities as a recipient of federal financial assistance as it relates to the needs of individuals with limited English proficiency language skills. The plan has been prepared in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, et seq, and its implementing regulations which state that no person shall be subjected to discrimination on the basis of race, color or national origin.

Executive Order 13166, titled Improving Access to Services for Persons with Limited English Proficiency, indicates that differing treatment based upon a person's inability to speak, read, write or understand English is a type of national origin discrimination. It directs each agency to publish guidance for its respective recipients clarifying their obligation to ensure such discrimination does not take place. This order applies to all state and local agencies which receive federal funds, including the City of Willamina.

In order to prepare this plan, the City of Willamina used the most current version of the U.S. Census American Community Survey, the Four-Factor LEP Analysis for Meaningful Access, and the Safe Harbor Test for Written Translation Services.

**FOUR FACTOR ANALYSIS FOR MEANINGFUL ACCESS**

Recipients are required to take reasonable steps to ensure meaningful access to LEP persons through the four factor analysis. This "reasonableness" standard is intended to be flexible and fact-dependent. It is also intended to balance the need to ensure meaningful access by LEP persons to critical services while not imposing undue financial burdens on small businesses, small local governments, or small nonprofit organizations. As a starting point, a recipient may conduct an individualized assessment that balances the following four factors:

**1. The number or proportion of LEP persons served or encountered in the eligible service population ("served" or "encountered" includes those persons who would be served or encountered by the recipient if the persons received adequate education and outreach and the recipient provided sufficient language services):**

The City of Willamina's most current population estimate is 1,694 persons over 5 years of age<sup>1</sup>. Of this population, 15 persons are listed as German speakers who speak English less than "very well", or less than 0.01% of the population. Of the total population over 5 years of age, 7 persons are listed as speakers of Other Native North American language who speak English less than "very well", or less than 0.01% of the total population. American Community Survey data is attached. No other population is listed as having a spoken language where English is spoken less than "very well".

**2. The frequency with which LEP persons come into contact with the program:**

It can be expected that LEP persons may come into contact with City programs, services, or facilities but the portion of the general population is less than 0.01% according to 2007-2011 American Community Survey Estimates. Additionally, city staff has not received solicitations or request for language interpretation or sign services in the past 5 years.

**3. The nature and importance of the program, activity, or service provided by the program:**

Access and the availability of all city services, programs and facilities to LEP persons should be provided. According to the 'Safe Harbor' Guidelines, any language population that falls below 50 individuals and/or 5% of the service population is not required to receive written translations for vital documents. However, the City will provide said services upon request and does offer verbal translation services at hearings and as requested.

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<sup>1</sup> American Community Survey 5-year Estimate. U.S. Census data, September 2013. [www.factfinder2.census.gov](http://www.factfinder2.census.gov)

**SAFE HARBOR TEST FOR WRITTEN TRANSLATION SERVICES:**

Size of Language Group	Recommended Provision of Written Language Assistance	CDBG Recipient	Supporting Documentation
1,000 or more in eligible population in the market area of among current beneficiaries	Translated vital documents.		
More than 5% of the eligible population or beneficiaries and more than 50 in number	Translated vital documents.		
More than 5% of eligible population or beneficiaries and 50 or less in number	Translated written notice of right to receive free oral interpretation of documents.		
5% or less of the eligible population or beneficiaries and less than 1,000 in number	No written translation is required.	X	American Community Survey Data: Less than .01% of the total population but potentially up to 22 persons in the general population over 5 years of age.

**SAFE HARBOR DETERMINATION:** The City offers interpretation services if requested and said translation services and accommodations are made in public hearing documents. The City has not received requests for translation services or documents in recent years. According to the above 'safe harbor' guidelines, written translation services are not required to be provided. However, the City will continue to offer translation services as requested.

The City will also use, when there is difficulty determining the language spoken, Language Identification Cards created by the US Census Bureau at <http://www.lep.gov/resources/ISpeakCards2004.pdf> and the City will post notices in English explaining that LEP services are available if requested.

*F/RESOLUTIONS/2013-2014/13.14-003.EXHIBIT B*



Mayor Corey L Adams

**Council Members:**

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*Rita Baller*  
*Allan Bramall*  
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**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA SITTING FOR  
THE TRANSACTION OF BUSINESS**

**RESOLUTION NUMBER 13.14-004**

***A Resolution Delegating Authority to Acknowledge and Sign OLCC  
Special Event Winery/Special Event Grower Applications***

**WHEREAS**, from time to time, events are held within the City of Willamina that feature local wineries or fruit growers; and

**WHEREAS**, the Oregon Liquor Control Commission (hereafter called "OLCC") requires a Special Event Winery/Special Event Grower license to sell wine, cider, and malt beverages for drinking at the event or in sealed containers for taking off the premises; and

**WHEREAS**, the application for these licenses requires a local government signature that either recommends approval or denial or simply acknowledges receipt of the opportunity to comment; and

**WHEREAS**, the application forms are signed by the Mayor, or in his/her absence, the Council President, and often have a very short timeline to obtain signatures and forward to the OLCC; and

**WHEREAS**, it is sometimes difficult to arrange for the signatures in a timely manner due to the press of business for authorized signers; and

**WHEREAS**, the application forms are acknowledged only and no recommendation is made by the City to approve or deny the license;

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLAMINA:**

1. **THAT** the City Recorder is hereby delegated the authority to acknowledge receipt of and sign OLCC Special Event Winery/Special Event Grower Applications on behalf of the City; and
2. **THAT** this resolution shall be effective immediately upon adoption

**PASSED AND ADOPTED BY THE CITY COUNCIL OF WILLAMINA** this 14<sup>th</sup> day of November, 2013.



[Redacted signature]

*Corey L Adams, Mayor*

**ATTEST:**

[Redacted signature]

*Sue Hollis, City Recorder*

*F/RESOLUTIONS/2013-14/13.14-004*



Mayor Corey L Adams

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**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA SITTING FOR THE TRANSACTION OF BUSINESS**

**RESOLUTION NUMBER 13.14-005 A Resolution of the Willamina City Council Declaring Surplus Property and Authorizing its Sale or Other Disposition**

**WHEREAS**, the City of Willamina owns a Huber Model M-150 Road Grader that is no longer needed or used; and

**WHEREAS**, the City has determined that no public purpose would be furthered by retaining ownership of the above said property, and that the property should be sold, traded, donated to a charitable or other non-profit organization, or discarded;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLAMINA:**

1. **THAT** the above said property is hereby declared surplus and authorizes said property be sold, traded, donated to a charitable or other non-profit organization, or discarded as deemed appropriate by the City Recorder or Public Works Director; and
2. **THAT** this resolution shall become effective immediately upon adoption.

**PASSED and ADOPTED** by the City Council of the City of Willamina this 19<sup>th</sup> day of December, 2013.





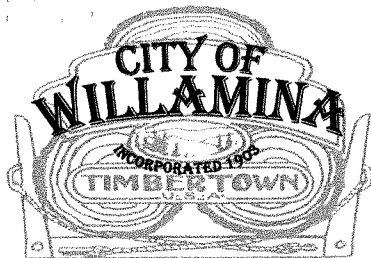
*Corey L Adams, Mayor*

**ATTEST:**



*Sue Hollis, City Recorder*

F/RESOLUTIONS/2013-2014/13.14-005



Mayor Vernon Mosser

Council Members:

*Ila Skyberg, Council President*  
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**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA  
SITTING FOR THE TRANSACTION OF BUSINESS**

**RESOLUTION NUMBER 13.14-006**

**A RESOLUTION AUTHORIZING WRITE-OFF OF BAD DEBT &  
SENDING ACCOUNTS TO COLLECTIONS**

**WHEREAS**, the financial records of the City of Willamina, Oregon, contain water and sewer service accounts and Municipal Court fines that remain unpaid for the period July 1, 2010 through June 30, 2013; and

**WHEREAS**, these appear in the City's General Ledger as Accounts Receivable; and

**WHEREAS**, in 2012, the City entered into an agreement with Credits Incorporated of Hermiston, Oregon, for collections services for utility and court accounts; and

**WHEREAS**, in order to remove these past due water and sewer accounts and Municipal Court fines from the General Ledger, City Council must declare them as bad debt at which time any accounts owing \$25 or more will be sent to collections;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Willamina:

- Section 1.** **THAT** the Water/Sewer Accounts shown in Exhibit A, "Bad Debt Collections Report – Water/Sewer," attached hereto and by this reference made a part hereof, are hereby declared as bad debt; and
- Section 2.** **THAT** the Municipal Court Accounts shown in Exhibit B, "Bad Debt Collections Report – Municipal Court," attached hereto and by this reference made a part hereof, are hereby declared as bad debt; and
- Section 3.** **THAT** accounts owing \$25 or more shall be sent to Credits Incorporated for collection; and
- Section 4.** **THAT** accounts owing less than \$25 will be written off without sending to collections; and

**Section 5. THAT** this resolution shall become effective immediately upon adoption.

**PASSED and ADOPTED** by the City Council of the City of Willamina this 9<sup>th</sup> day of January, 2014.



[Redacted signature]

Corey L Adams, Mayor

Attest:

[Redacted signature]

Sue Hollis, City Recorder

**Attachments**

- Exhibit A – Water/Sewer Bad Debt (07/01/10 thru 06/30/13)
- Exhibit B – Municipal Court Bad Debt (07/01/10 thru 06/30/13)

*F/RESOLUTIONS/2013-2014/13.14-006*



Mayor Vernon Mosser

Council Members:

*Ila Skyberg, Council President*  
*Rita Baller*  
*Allan Bramall*  
*Gary L Hill Jr*  
*Jeri St Onge*  
*Laurie Toney*  
*Honorary Councilor Mariab Woodward*

City Staff:

*City Recorder, Sue Hollis*  
*Library: Melissa Hansen; Denise Willms*  
*Office Coordinator: Debbie Bernard*  
*Office Specialist: Amber Deibel*  
*Public Works Director: Jeff Brown*

**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA  
SITTING FOR THE TRANSACTION OF BUSINESS**

**RESOLUTION NUMBER 13.14-007**

**A RESOLUTION CHANGING THE DAY AND TIME FOR THE  
WILLAMINA MUNICIPAL COURT MONTHLY SESSION**

**WHEREAS**, the Section 32.16 of the Willamina Municipal Code, entitled "Municipal Court Sessions," provides that the day and time for the regular monthly session of the Willamina Municipal Court shall be established by the sitting Judge and confirmed by resolution of the City Council; and

**WHEREAS**, sitting Judge Terrence Mahr has changed the regular monthly session from the third Tuesday at 5:30 pm to the first Thursday at 1:30 pm, effective in April 2014;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Willamina:

**Section 1.** **THAT** it hereby confirms the day and time of the regular monthly session of the Willamina Municipal Court shall be the first Thursday of the month at 1:30 pm; and

**Section 2.** **THAT** the change shall become effective with the April Court session; and

**Section 3.** **THAT** this resolution shall become effective immediately upon adoption.

**PASSED and ADOPTED** by the City Council of the City of Willamina this 13<sup>th</sup> day of March, 2014.



  
Corey L. Adams, Mayor

Attest:

  
Sue Hollis, City Recorder



Mayor Corey L Adams

Council Members:

Jeri St Onge, Council President  
Rita Baller  
Allan Bramall  
Gary L Hill Jr  
Katie Vinson  
Mariah Woodward, Honorary City Councilor

City Staff:

City Recorder: Sue C Hollis  
Library: Melissa Hansen & Denise Willms  
Office Coordinator: Debra Bernard  
Office Specialist: Amber Deibel  
Public Works Director: Jeff Brown

**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA SITTING FOR THE TRANSACTION OF BUSINESS**

**RESOLUTION NUMBER 13.14-008 A Resolution Declaring Surplus Property and Authorizing its Sale or Other Disposition**

**WHEREAS**, the City of Willamina owns the property identified in Exhibit A (attached hereto and made a part hereof) that is either no longer in working condition, needed or used; and

**WHEREAS**, the City has determined that no public purpose would be furthered by retaining ownership of the above said property, and that the property should be sold, traded, donated to a charitable or other non-profit organization, or discarded;


**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLAMINA:**


**SECTION 1. THAT** the property listed in Exhibit A is hereby declared surplus and authorizes said property be sold, traded, donated to a charitable or other non-profit organization, or discarded as deemed appropriate by the City Recorder or Public Works Director;; and

**SECTION 2. THAT** this resolution shall become effective immediately upon adoption.

**PASSED and ADOPTED** by the City Council of the City of Willamina this **8<sup>th</sup>** day of **May**, 2014.



  
\_\_\_\_\_  
Corey L Adams, Mayor

**ATTEST:**  
  
\_\_\_\_\_  
Sue Hollis, City Recorder

Attachment – Exhibit A

F/RESOLUTIONS/2013-2014/13.14-008

**EXHIBIT A – RESOLUTION #13.14-008**

**SURPLUS PROPERTY:**

PAYMASTER RIBBON CHECK WRITER, SERIES 850, S/N #8S10105

MF-VAL-U-LINE CASH DRAWER, PRINTER DRIVEN MODEL, S/N 3270309

MTD WALK-BEHIND MOWER

CRAFTSMAN WALK-BEHIND MOWER

TROY-BUILT RIDING MOWER

HONDA PRESSURE WASHER

SANBORN AIR COMPRESSOR

RCS 32" CRT TELEVISION SET (BLACK)

7 DRAWER FILE CABINET (GREEN METAL)

349 JUVENILE, YOUNG ADULT AND NON-FICTION BOOKS THAT ARE  
DAMAGED OR NON-CIRCULATING FOR 10-YEARS OR LONGER

*(Copy of list of actual titles will be attached to original of resolution.)*

28 DVS THAT ARE TOO DAMAGED TO REPAIR OR HAVE NOT CIRCULATED

*(Copy of list of actual titles will be attached to original of resolution.)*



Mayor Corey L Adams

**Council Members:**

- Jeri St Onge, Council President*
- Rita Baller*
- Allan Bramall*
- Gary L Hill Jr*
- Katie Vinson*
- Mariab Woodward, Honorary City Councilor*

**City Staff:**

- City Recorder: Sue C Hollis*
- Library: Melissa Hansen & Denise Willms*
- Office Coordinator: Debra Bernard*
- Office Specialist: Amber Deibel*
- Public Works Director: Jeff Brown*

**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA  
SITTING FOR THE TRANSACTION OF CITY BUSINESS**

**RESOLUTION NUMBER: 13-14.009**

***A Resolution Granting Authorization )  
for Information, Required Signa- )  
tures, and Transfers into and out of )  
Local Government Investment Pool )  
Account #5566 )***

\*\*\*\*\*

The City Council of the City of Willamina, Oregon, on the 8<sup>th</sup> day of May, 2014, sat in regular session for the transaction of business.

**WHEREAS**, the City of Willamina has established Pool Account #5566 in the Local Government Investment Pool (hereafter called "LGIP") as a repository for City funds; and

**WHEREAS**, funds in this account may only be transferred to authorized accounts; and

**WHEREAS**, the signature and information authority on this account need to be updated as a result of changes in City Council and Council committee memberships;

**NOW, THEREFORE, BE IT RESOLVED** by the Willamina City Council as follows:

1. **THAT** the following persons are hereby removed from account signature, information and transfer authority for the City of Willamina LGIP Account #5566:

Vernon Mosser, Mayor  
Ila Skyberg, Council President  
Rita Baller, City Councilor


2. **THAT** the following persons are hereby either confirmed or added to account signature, to sign required forms, make deposits and transfers and obtain information regarding the account, and to initiate bank account information changes for the City of Willamina LGIP Account #5566:

Sue C Hollis, City Recorder (confirmed)  
Corey L Adams, Mayor (add)  
Jeri St Onge, Council President (add)  
Gary L Hill Jr, City Councilor (add)  
Katie Vinson, City Councilor (add)

3. **THAT** Debra Bernard, Office Coordinator, is authorized to submit Local Government User Registration/Deregistration Request Forms and act as passwork administrator for the City of Willamina LGIP Account #5566.
4. **THAT** the authority outlined herein is effective immediately and shall remain in effect until rescinded, or until term of office or employment with the City has ended; and
5. **THAT** this resolution rescinds in its entirety, Resolution #10-11.002, Granting Authorization for Information, Required Signatures, and Transfers into and out of the Local Government Investment Pool Account #5566, adopted July 8, 2010, and letter from Sue C Hollis, City Recorder, dated August 20, 2010, authorizing certain individuals to initiate bank account information changes for this pool account; and
6. **THAT** this resolution shall become effective immediately upon adoption.

**PASSED and ADOPTED** by the City Council of the City of Willamina this 8<sup>th</sup> day of **May**, 2014.



  
\_\_\_\_\_  
Corey L Adams, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Sue Hollis, City Recorder



Mayor Corey L Adams

**Council Members:**

*Jeri St Onge, Council President*  
*Rita Baller*  
*Allan Bramall*  
*Gary L Hill Jr*  
*Katie Vinson*  
*Mariah Woodward, Honorary City Councilor*

**City Staff:**

City Recorder: *Sue C Hollis*  
Library: *Melissa Hansen & Denise Willms*  
Office Coordinator: *Debra Bernard*  
Office Specialist: *Amber Deibel*  
Public Works Director: *Jeff Brown*

**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA  
SITTING FOR THE TRANSACTION OF BUSINESS**

**RESOLUTION NUMBER 13.14-010**

**A RESOLUTION MODIFYING INDIVIDUALS AUTHORIZED TO REQUEST CASH PAYMENTS FOR CDBG GRANT PROJECT P12021**

**WHEREAS**, the City of Willamina was awarded a Community Development Block Grant (hereafter called "CDBG") for \$99,000 in February, 2013; and

**WHEREAS**, the City Council adopted Resolution #12.13-012, A Resolution Authorizing Mayor to Execute Grant Contract, Naming Individuals Authorized to Request Cash Payments, and Authorizing Deposit of Funds to Local Government Investment Pool Account #5566; and

**WHEREAS**, certain changes in the City Council membership require changes to the individuals authorized by that resolution to request cash payments on the grant;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Willamina:

**Section 1.** THAT the following changes are hereby made to the individuals authorized to request cash payments under the contract, and

<b>No Change:</b>	Sue C Hollis, City Recorder
<b>Remove:</b>	Ila Skyberg, Council President Rita Baller, City Councilor
<b>Add:</b>	Jeri St Onge, Council President Gary L Hill, Jr, City Councilor Katie Vinson, City Councilor

**Section 2.** THAT this resolution shall become effective immediately upon adoption.

*An Equal Opportunity Employer*

411 NE "C" Street, Willamina, Oregon 97396-2783 - Telephone: (503) 876-2242 / Fax: (503) 876-1121

[www.willaminaoregon.gov](http://www.willaminaoregon.gov)

**PASSED and ADOPTED** by the City Council of the City of Willamina this **8th** day of **May, 2014**.



[Redacted signature]

Corey L Adams, Mayor

Attest:

[Redacted signature]

Sue Hollis, City Recorder

*F/RESOLUTIONS/2013-14/13.14-010*



Mayor Corey L Adams

Council Members:

- Jeri St Onge, Council President*
- Rita Baller*
- Allan Bramall*
- Gary L Hill Jr*
- Katie Vinson*
- Mariah Woodward, Honorary City Councilor*

City Staff:

- City Recorder: *Sue C Hollis*
- Library: *Melissa Hansen & Denise Willms*
- Office Coordinator: *Debra Bernard*
- Office Specialist: *Amber Deibel*
- Public Works Director: *Jeff Brown*

## BEFORE THE COUNCIL OF THE CITY OF WILLAMINA SITTING FOR THE TRANSACTION OF CITY BUSINESS

**RESOLUTION NUMBER: 13.14-011**

***A Resolution Establishing a New Banking Depository for General )  
 Operating and Payroll Accounts at the US Bank, Sheridan )  
 Branch; Authorizing Access to Information, Making Transfers )  
 between Accounts, Direct Deposits & Wire Transfers; and )  
 Designating Account Signers***

\*\*\*\*\*

**WHEREAS**, the City's previous banking depository, Bank of America, is closing its local branch effective May 9, 2014; and

**WHEREAS**, the City desires to establish a new depository at US Bank, Sheridan Branch; and

**WHEREAS**, the City Council hereby adopts the US Bank Master Services Agreement for Government Entities and Appendix A (Account Signers) and Appendix B (Treasury Management Signers) thereto, all attached hereto as Exhibit A and by this reference made a part hereof; and

**NOW, THEREFORE, BE IT RESOLVED** by the Willamina City Council as follows:


1. **THAT** any two (2) of the following persons are authorized to sign checks on account numbers 153695268174 (General Operating Account) and 153695268182 (Payroll Account); and

Corey Adams, Mayor  
 Jeri St Onge, Council President  
 Gary L Hill, City Councilor  
 Katie Vinson, City Councilor  
 Sue C Hollis, City Recorder


2. **THAT** the authority outlined herein is effective immediately and shall remain in effect until rescinded, or until term of office or employment with the City has ended; and
3. **THAT** this resolution shall become effective immediately upon adoption.

**PASSED and ADOPTED** by the City Council of the City of Willamina this **8th** day of **May, 2014**.



  
\_\_\_\_\_  
*Corey L Adams, Mayor*

**ATTEST:**

  
\_\_\_\_\_  
*Sue C Hollis, City Recorder*

Attachment – Exhibit A

*F/RESOLUTIONS/2013-14/13.14-011*



Mayor Corey L Adams

**Council Members:**

*Jeri St Onge, Council President*  
*Rita Baller*  
*Allan Bramall*  
*Gary L Hill Jr*  
*Katie Vinson*  
*Mariab Woodward, Honorary City Councilor*

**City Staff:**

City Recorder: *Sue C Hollis*  
Library: *Melissa Hansen & Denise Willms*  
Office Coordinator: *Debra Bernard*  
Office Specialist: *Amber Deibel*  
Public Works Director: *Jeff Brown*

**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA  
SITTING FOR THE TRANSACTION OF CITY BUSINESS**

**RESOLUTION NUMBER: 13.14-012**

***A Resolution Modifying Required*** )  
***Signatures for the Willamina Cemetery*** )  
***Savings Account #5002906 at First Federal*** )

\*\*\*\*\*

**WHEREAS**, the City Council of the City of Willamina, Oregon, on the 22<sup>nd</sup> day of September, 2011, sat in regular session for the transaction of business and adopted Resolution #11.12-002, establishing signature, information and transfer authority for the Willamina Cemetery Savings Account #5002906; and

**WHEREAS**, the City Council on the 10<sup>th</sup> day of January 2013, modified that authority with Resolution #12.13-004; and

**WHEREAS**, the City Council desires to modify that authority once again due to changes in Council membership;

**NOW, THEREFORE, BE IT RESOLVED** by the Willamina City Council as follows:


1. **THAT** the following persons are authorized to sign required forms, make deposits and withdrawals, and obtain information regarding the Willamina Cemetery Savings Account #5002906:

Corey Adams, Mayor  
Jeri St Onge, Council President  
Gary L Hill, City Councilor  
Katie Vinson, City Councilor  
Sue C Hollis, City Recorder

2. **THAT** this resolution rescinds Resolution #12.13-004 in its entirety; and
3. **THAT** this resolution shall become effective immediately upon adoption.

**PASSED** and **ADOPTED** by the City Council of the City of Willamina this **8th** day of **May, 2014**.



  
\_\_\_\_\_  
*Corey Adams, Mayor*

**ATTEST:**

  
\_\_\_\_\_  
*Sue Hollis, City Recorder*

F/RESOLUTIONS/2013-14/13.14-012



Mayor Corey L Adams

**Council Members:**

*Jeri St Onge, Council President  
Rita Baller  
Allan Bramall  
Gerald L Hill Jr  
Hether Stritzfée  
Katie Vinson  
Mariah Woodward, Honorary City Councilor*

**City Staff:**

City Recorder: *Sue C Hollis*  
Library: *Melissa Hansen & Denise Willms*  
Office Coordinator: *Debra Bernard*  
Office Specialist: *Amber Deibel*  
Public Works Director: *Jeff Brown*

**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA  
SITTING FOR THE TRANSACTION OF CITY BUSINESS**

**RESOLUTION NUMBER: 13.14-013**

**A Resolution Modifying the Master Services Agreement with US Bank**

**WHEREAS**, on May 8, 2014, the City Council adopted Resolution #13.14-011, establishing the US Bank as a new banking depository for General Operating and Payroll Accounts, authorizing access to information, making transfers between accounts, direct deposits and wire transfers, and designating account signers; and

**WHEREAS**, one of the signers on the account desires to correct his name for legal purposes; and

**WHEREAS**, this person is a contract signer on the Master Services Agreement; and

**WHEREAS**, any change in the Master Services Agreement requires that a new agreement be executed;

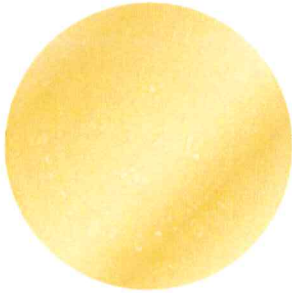
**NOW, THEREFORE, BE IT RESOLVED** by the Willamina City Council as follows:


- 1. THAT** the City Council hereby adopts the modified US Bank Master Services Agreement for Government Entities and Appendix A (Account Signers) and Appendix B (Treasury Management Signers) thereto, all attached hereto as Exhibit A and by this reference made a part hereof; and
- 2. THAT** any two (2) of the following persons are authorized to sign checks on account numbers 153695268174 (General Operating Account) and 153695268182 (Payroll Account); and

Corey Adams, Mayor  
Jeri St Onge, Council President  
Gerald L Hill, Jr, City Councilor  
Katie Vinson, City Councilor  
Sue C Hollis, City Recorder


3. **THAT** the authority outlined herein is effective immediately and shall remain in effect until rescinded, or until term of office or employment with the City has ended; and
4. **THAT** this resolution shall become effective immediately upon adoption.

**PASSED and ADOPTED** by the City Council of the City of Willamina this **12th** day of **June, 2014**.



  
\_\_\_\_\_  
*Corey L Adams, Mayor*

**ATTEST:**

  
\_\_\_\_\_  
*Sue C Hollis, City Recorder*

Attachment – Exhibit A

F/RESOLUTIONS/2013-14/13.14-013



Mayor Corey L Adams

Council Members:

*Jeri St Onge, Council President*  
*Rita Baller*  
*Allan Bramall*  
*Gerald L Hill Jr*  
*Heather Stritzke*  
*Katie Vinson*  
*Mariah Woodward, Honorary City Councilor*

City Staff:

City Recorder: *Sue C Hollis*  
Library: *Melissa Hansen & Denise Willms*  
Office Coordinator: *Debra Bernard*  
Office Specialist: *Amber Deibel*  
Public Works Director: *Jeff Brown*

**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA  
SITTING FOR THE TRANSACTION OF BUSINESS**

RESOLUTION NUMBER 13-14.014

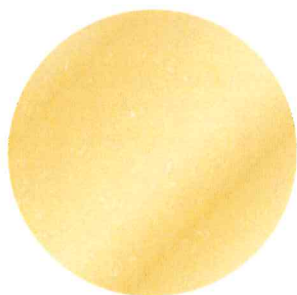
***A Resolution Declaring the City's Election to Receive State Revenues***

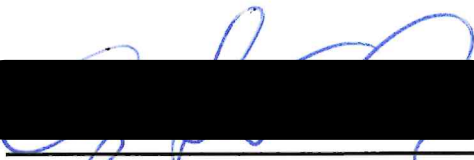
The City of Willamina ordains as follows:

**Section 1.** THAT pursuant to ORS 221.770, the city hereby elects to receive state revenues for fiscal year 2014-2015.

**Section 2.** THAT this resolution shall become effective immediately upon adoption.


**PASSED and ADOPTED** by the City Council of the City of Willamina this **12th day of June, 2014.**



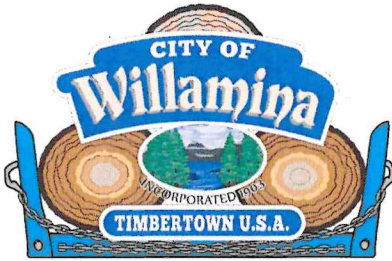
  
\_\_\_\_\_  
Corey L Adams, Mayor

**ATTEST:**  
  
\_\_\_\_\_  
Sue Hollis, City Recorder

I certify that a public hearing was held before the Budget Committee on May 22, 2014, and a public hearing before the City Council was held on June 12, 2014, giving citizens an opportunity to comment on use of State Revenue Sharing.

  
Sue C Hollis, City Recorder

F/RESOLUTIONS/2013-2014/R13.14-014



Mayor Corey L Adams

Council Members:

- Jeri St Onge, Council President*
- Rita Baller*
- Allan Bramall*
- Gerald L Hill Jr*
- Healthier Stritzke*
- Katie Vinson*
- Mariah Woodward, Honorary City Councilor*

City Staff:

- City Recorder: Sue C Hollis*
- Library: Melissa Hansen & Denise Willms*
- Office Coordinator: Debra Bernard*
- Office Specialist: Amber Deibel*
- Public Works Director: Jeff Brown*

**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA  
SITTING FOR THE TRANSACTION OF BUSINESS**

RESOLUTION NUMBER 13.14-015

**A RESOLUTION APPROVING PROPOSED 2014/15 RATE SCHEDULE FOR  
RECOLOGY WESTERN OREGON**

**WHEREAS**, Recology Western Oregon (hereinafter called "Recology") is the franchise holder for the provision of solid waste collection services in the City of Willamina; and

**WHEREAS**, Ordinance #551 sets out the terms and conditions of the franchise; and

**WHEREAS**, Section 9, Rates, of that Ordinance provides a process for rate changes upon the request of the provider; and

**WHEREAS**, Recology has submitted a proposed rate increase in accordance with the requirements of Section 9 of the Ordinance; and

**WHEREAS**, a public hearing on the proposed rates was held on June 12, 2014, and due consideration has been given to all relevant factors;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLAMINA** that the proposed rate schedule for solid waste collection services by Recology Western Oregon, attached hereto as Exhibit A and by this reference made a part hereof, is approved and shall be effective July 1, 2014.

**Passed and adopted** by the Willamina City Council this **12th** day of **June 2014**.



[Redacted signature]

*Corey L Adams, Mayor*

**ATTEST:**

[Redacted signature]

*Sue Hollis, City Recorder*

Attachment – Exhibit A

F/RESOLUTIONS/2013-2014.13.14-015

Resolution #13-14.015

RECOLOGY WESTERN OREGON  
Proposed Rates - Effective July 1st, 2014

Willamina	Current Rates	Rate Adjustment 0.90%	Proposed Rates
-----------	---------------	--------------------------	----------------

Can & Cart Services - Curbside Curb side: within 4' of the curb/road & 4' away from all cars, mail boxes, or misc items				
1	1 Can Weekly	\$ 13.85	\$ 0.12	\$ 13.97
2	Each Additional Can Weekly	\$ 13.85	\$ 0.12	\$ 13.97
3	32 Gallon Cart Weekly	\$ 13.12	\$ 0.12	\$ 13.24
4	90 Gallon Cart Weekly	\$ 21.87	\$ 0.20	\$ 22.07
5	1 Can Every Other Week	\$ 9.00	\$ 0.08	\$ 9.08
6	Each Additional Can - EOW	\$ 9.00	\$ 0.08	\$ 9.08
7	32 Gallon Cart Every Other Week	\$ 8.53	\$ 0.08	\$ 8.60
8	90 Gallon Cart Every Other Week	\$ 14.21	\$ 0.13	\$ 14.34
9	1 Can Once a Month	\$ 4.87	\$ 0.04	\$ 4.91
10	Each Additional Can - OAM	\$ 4.87	\$ 0.04	\$ 4.91
11	32 Gallon Cart Once a Month	\$ 4.59	\$ 0.04	\$ 4.63
12	90 Gallon Cart Once a Month	\$ 7.65	\$ 0.07	\$ 7.72
Special Pick-up (off-week service for EOW or OAM) equals the OAM rate.				
13	On-Call Billed - 32 gal can (per can)	\$ 4.87	\$ 0.04	\$ 4.91
14	On-Call Billed - 32 gal cart (per cart)	\$ 4.59	\$ 0.04	\$ 4.63
15	On-Call Billed - 90 gal cart(per cart)	\$ 7.65	\$ 0.07	\$ 7.72
16	90 Gallon Cart Rent (for on-call service)	\$ 2.70		\$ 2.70

Note: Recycling Service not available for on-call customers.

17	Regular Customer - Add. Can, Bag, Misc.	\$ 3.46	\$ 0.03	\$ 3.49
18	Extra 90 Gallon Cart Pick Up	\$ 5.48	\$ 0.05	\$ 5.53

our new system has one code for extras, so now all are "curbside"

Can & Cart Services - Non Curbside Non curbside: visible from the street, outside garages and fenced areas				
19	1 Can Weekly	\$ 14.59	\$ 0.13	\$ 14.72
20	Each Additional Can - Weekly	\$ 14.59	\$ 0.13	\$ 14.72
21	32 Gallon Cart Weekly	\$ 20.42	\$ 0.18	\$ 20.61
22	90 Gallon Cart Weekly	\$ 33.55	\$ 0.30	\$ 33.85
23	1 Can Every Other Week	\$ 9.49	\$ 0.09	\$ 9.57
24	Each Additional Can - EOW	\$ 9.49	\$ 0.09	\$ 9.57
25	32 Gallon Cart Every Other Week	\$ 13.28	\$ 0.12	\$ 13.39
26	90 Gallon Cart Every Other Week	\$ 21.81	\$ 0.20	\$ 22.00
27	1 Can Once a Month	\$ 5.10	\$ 0.05	\$ 5.15
28	Each Additional Can - OAM	\$ 5.10	\$ 0.05	\$ 5.15
29	32 Gallon Cart Once a Month	\$ 7.15	\$ 0.06	\$ 7.21
30	90 Gallon Cart Once a Month	\$ 11.74	\$ 0.11	\$ 11.85
Special Pick-up (off-week service for EOW or OAM) equals the OAM rate.				
31	On-Call Billed - 32 gal can (per can)	\$ 5.10	\$ 0.05	\$ 5.15
32	On-Call Billed - 32 gal cart (per cart)	\$ 7.15	\$ 0.06	\$ 7.21
33	On-Call Billed - 90 gal cart(per cart)	\$ 11.74	\$ 0.11	\$ 11.85
34	90 Gallon Cart Rent (for on-call service)	\$ 2.70		\$ 2.70

Note: Recycling Service not available for on-call customers.

RECOLOGY WESTERN OREGON  
Proposed Rates - Effective July 1st, 2014

Willamina	Current Rates	Rate Adjustment 0.90%	Proposed Rates
-----------	---------------	--------------------------	----------------

**MISCELLANEOUS RATES**

Charges for items on line 41- 47 do NOT include the additional service charge which is charged separately

*rates reflect current prices at RWO-VRZ.*

37	Refrigerators - Freezers	\$ 29.29		\$ 29.29
38	Appliances	\$ 11.72		\$ 11.72
39	Furniture - all types	\$ 17.57		\$ 17.57
40	Tires off rims	\$ 4.69		\$ 4.69
41	Tires with rims	\$ 9.37		\$ 9.37
42	Truck tires off rims	\$ 11.72		\$ 11.72
43	Truck tires with rims	\$ 35.15		\$ 35.15

**(NOTE: Fees for oversize tires vary, and are not reflected in the above rates.)**

44	Service Charge - In Route	\$ 18.08	\$ 0.16	\$ 18.25
45	Service Charge - Out of Route	\$ 95.26	\$ 0.86	\$ 96.11
46	One truck - One employee (Per Hour)	\$108.24	\$ 0.97	\$ 109.21
47	One truck - Two employees (Per Hour)	\$162.37	\$ 1.46	\$ 163.83

Note: "It's Not Junk" services are based on these rates, including estimated time in minutes + disposal.

**Miscellaneous Charges**

48	Container Re-Delivery Charge	\$ 95.26	\$ 0.86	\$ 96.11
49	Off No Pay Reinstatement Charge	\$ 15.00		\$ 15.00
50	NSF Check Charge	\$ 25.00		\$ 25.00
51	Cart Replacement <small>(loss damage beyond normal wear &amp; tear)</small>	\$ 65.00		\$ 65.00
52	Cart Re-Delivery (after suspend) - In Route	\$ 10.00		\$ 10.00
53	Cart Re-Delivery (after suspend) - Out of Route	\$ 20.00		\$ 20.00

**MEDICAL WASTE RATES**

Small Volume Generators

Sharps Container and Disposal

57	4.7 Qt -- Per Container	\$ 26.73	\$ 0.53	\$ 27.27
58	10 Qt -- Per Container	\$ 29.49	\$ 0.59	\$ 30.08
59	23 Qt -- Per Container	\$ 48.55	\$ 0.97	\$ 49.52

**increase per vendor contract**

Steri-Tub Rental and Disposal

60	21 Gallons -- Per Tub	\$ 39.54	\$ 0.79	\$ 40.33
61	48 Gallons -- Per Tub	\$ 45.20	\$ 0.90	\$ 46.10
62	Overweight Charge -- Per Tub	\$121.50	\$ 2.43	\$ 123.93

**increase per vendor contract**

Confidential Document Destruction

63	9 Gallon Box	\$ 35.18	\$ 0.32	\$ 35.50
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Miscellaneous Rates - All Customers

Sharps Container Purchase

64	4.7 Qt - Per Container	\$ 6.57		\$ 6.57
65	10 Qt - Per Container	\$ 9.28		\$ 9.28
66	23 Qt - Per Container	\$ 17.33		\$ 17.33

67	Special Service/Re-packaging Fee (per hr)	\$108.24	\$ 0.97	\$ 109.21
	- supplies billed separately			
69	Emergency Spill Remediation	\$135.24	\$ 1.22	\$ 136.46
	- per person, per hour - supplies billed separately			

RECOLOGY WESTERN OREGON  
Proposed Rates - Effective July 1st, 2014

	Willamina	Current Rates	Rate Adjustment 0.90%	Proposed Rates
70	Spill Kit	\$ 15.14	\$ 0.14	\$ 15.28

Temporary Rental Containers Defined as: not longer than 30 days and 45 days between container rentals or for the term of project for contractors		our old system used a combined rate: \$ 90.61 garbage \$ 91.42 \$ 77.72 recycling \$ 78.42		
71	Rental Container Delivery Fee	\$ 23.93	\$ 0.22	\$ 24.15
72	Rental Container Service Fee	\$ 66.68	\$ 0.60	\$ 67.28
73	Recycling Rental Delivery Fee	\$ 23.93	\$ 0.22	\$ 24.15
74	Recycling Rental Service Fee	\$ 53.79	\$ 0.48	\$ 54.27
75	Daily Rental Charge - 3 Yd Rental	\$ 2.00		\$ 2.00

DROP BOXES

76	Delivery charge (Based on hourly truck time)	\$ 95.26	\$ 0.86	\$ 96.11
77	Daily Rent - after 48 hrs/excl. weekends	\$ 8.00	\$ 0.07	\$ 8.08

Industrial Invoiced Permanent Customers

78	Rent (per month) - 1 year or longer	\$112.91	\$ 1.02	\$ 113.92
79	Truck Time (per hour)	\$108.24	\$ 0.97	\$ 109.21
80	Haul Fee	\$162.37	\$ 1.46	\$ 163.83
81	Rec./Mkt. Hauls (per hour) - plus disposal	\$108.24	\$ 0.97	\$ 109.21
82	Disposal Charge (per ton)	\$ 37.60	\$ 0.27	\$ 37.87

\*\*increase based on adjustment to disposal fees charged by Riverbend Landfill.

COD Temporary Customers

83	10 Yard Box	\$215.48	\$ 1.94	\$ 217.42
84	20 Yard Box	\$302.44	\$ 2.72	\$ 305.16
85	30 Yard Box	\$389.42	\$ 3.50	\$ 392.93
86	47 Yard Box	\$564.90	\$ 5.08	\$ 569.99
87	50 Yard Box	\$600.67	\$ 5.41	\$ 606.07

CONTAINER RATES

Weekly Service - Containers

88	1 Yard Container	\$104.84	\$ 0.94	\$ 105.79
89	1 1/2 Yard Container	\$131.20	\$ 1.18	\$ 132.38
90	2 Yard Container	\$157.56	\$ 1.42	\$ 158.98
91	3 Yard Container	\$210.30	\$ 1.89	\$ 212.19
92	4 Yard Container	\$263.04	\$ 2.37	\$ 265.40
93	5 Yard Container	\$315.77	\$ 2.84	\$ 318.61
94	6 Yard Container	\$368.51	\$ 3.32	\$ 371.83
95	8 Yard Container	\$436.20	\$ 3.93	\$ 440.13

Each Add'l Stop per Week - Containers

formula = weekly - rent

96	1 Yard Container	\$ 84.84		\$ 85.79
97	1 1/2 Yard Container	\$111.20		\$ 112.38
98	2 Yard Container	\$137.56		\$ 138.98
99	3 Yard Container	\$190.30		\$ 192.19
100	4 Yard Container	\$243.04		\$ 245.40
101	5 Yard Container	\$295.77		\$ 298.61
102	6 Yard Container	\$348.51		\$ 351.83
103	8 Yard Container	\$416.20		\$ 420.13

Every Other Week Service - Containers

RECOLOGY WESTERN OREGON  
Proposed Rates - Effective July 1st, 2014

	Willamina	Current Rates	Rate Adjustment 0.90%	Proposed Rates
100	1 Yard Container	\$ 63.82	\$ 0.57	\$ 64.39
105	1 1/2 Yard Container	\$ 77.00	\$ 0.69	\$ 77.69
106	2 Yard Container	\$ 90.19	\$ 0.81	\$ 91.00
107	3 Yard Container	\$116.54	\$ 1.05	\$ 117.59
108	4 Yard Container	\$142.92	\$ 1.29	\$ 144.21
109	5 Yard Container	\$169.27	\$ 1.52	\$ 170.80
110	6 Yard Container	\$195.64	\$ 1.76	\$ 197.40
111	8 Yard Container	\$229.50	\$ 2.07	\$ 231.57

Once a Month Service - Containers

112	1 Yard Container	\$ 41.73	\$ 0.38	\$ 42.11
113	1 1/2 Yard Container	\$ 47.83	\$ 0.43	\$ 48.26
114	2 Yard Container	\$ 53.92	\$ 0.49	\$ 54.40
115	3 Yard Container	\$ 66.10	\$ 0.59	\$ 66.70
116	4 Yard Container	\$ 78.27	\$ 0.70	\$ 78.98
117	5 Yard Container	\$ 90.46	\$ 0.81	\$ 91.27
118	6 Yard Container	\$102.62	\$ 0.92	\$ 103.55
119	8 Yard Container	\$118.27	\$ 1.06	\$ 119.33

On-Call Service - Containers

120	1 Yard Container	\$ 20.85	\$ 0.19	\$ 21.03
121	1 1/2 Yard Container	\$ 27.54	\$ 0.25	\$ 27.79
122	2 Yard Container	\$ 34.23	\$ 0.31	\$ 34.54
123	3 Yard Container	\$ 47.64	\$ 0.43	\$ 48.07
124	4 Yard Container	\$ 61.03	\$ 0.55	\$ 61.58
125	5 Yard Container	\$ 74.43	\$ 0.67	\$ 75.10
126	6 Yard Container	\$ 87.82	\$ 0.79	\$ 88.61
127	8 Yard Container	\$105.02	\$ 0.95	\$ 105.97

Rent - Containers (per month; same price for all sizes)

128	1 to 8 Yard Container	\$ 20.00		\$ 20.00
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Permanent Frontload Compactor Rates  
This includes all compacted material including pre compacted waste

129	Compaction Ratio - 4:1	1.50		1.50
130	Compaction Ratio - 3:1	1.30		1.30
131	Compaction Ratio - 2:1	1.12		1.12

NOTES: Finance Charges (0.75% monthly, 9% annually) will be assessed on any past due amount (excluding amounts in dispute over billing or service issues). Billing Terms: Commercial Accounts are billed on a monthly basis. Residential accounts are billed once every three months in advance



Mayor Corey L Adams

**Council Members:**

- Jeri St Onge, Council President*
- Rita Baller*
- Allan Bramall*
- Gerald L Hill Jr*
- Healthier Stritzke*
- Katie Vinson*
- Mariah Woodward, Honorary City Councilor*

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- Office Coordinator: *Debra Bernard*
- Office Specialist: *Amber Deibel*
- Public Works Director: *Jeff Brown*

**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA  
SITTING FOR THE TRANSACTION OF BUSINESS**

**RESOLUTION NUMBER 13.14-016**

*In the Matter of Increasing Rates for the Use and Sales of Water & Sewer Services*

**WHEREAS**, Ordinance 529-A states that rates and fees for the use and sale of water and sewer services in the City of Willamina shall be prescribed by resolution; and

**WHEREAS**, the last rate increase was adopted by Resolution #12-13.015 on June 13, 2013, and

**WHEREAS**, costs related to loans for water and sewer system improvements, and increased costs for maintenance of the City's water and sewer systems make it necessary to increase both water and sewer rates;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLAMINA:**

**Section 1.** THAT the City Council hereby approves a 5% increase in water rates and a 3% increase in sewer rates as shown on the schedule attached, as Exhibit "A," said rates to be effective with June 16-July 15, 2014, billing ; and

**Section 2.** THAT Exhibit A to Resolution #12-13.015 is hereby repealed in its entirety; and

**Section 3.** THAT this resolution shall become effective immediately upon adoption.

**PASSED and ADOPTED** by the City Council of the City of Willamina this **12th day of June, 2014.**





*Corey L Adams, Mayor*

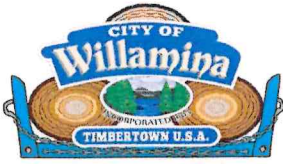
**ATTEST:**



*Sue Hollis, City Recorder*

Attachment – Exhibit A

F/RESOLUTONS/2013-2014/13.14-016



## WATER & SEWER SERVICE RATES FOR FY 2014/15

(EFFECTIVE JUNE 16-JULY 15, 2014, BILLING CYCLE)

Code		Rate Per EDU*	Water Base	New	Sewer Flat	New	Total (New)	Change	Min Cons (cf**)	Overage Rate
Water	Sewer									
123	200	Single Family	37.45	39.30	54.95	56.60	<b>95.90</b>	3.50	750 cf	1.10/100 cf
117	214	Senior Rate	31.35	32.90	48.55	50.00	<b>82.90</b>	3.00	750 cf	1.10/100 cf
103	209	Vacation Rate	19.15	20.10	17.25	17.75	<b>37.85</b>	1.45		
109	202	Business	37.45	39.30	54.95	56.60	<b>95.90</b>	3.50	750 cf	1.10/100 cf
222****	201	Oaken Hills Campus	486.60	510.95	713.70	735.10	<b>1246.05</b>	45.75		Flat Rate
112	208	Group Home	37.45	39.30	54.95	56.60	<b>95.90</b>	3.50	750 cf	1.10/100 cf
105	201	Apartment Rate	37.45	39.30	54.95	56.60	<b>95.90</b>	3.50	750 cf	1.10/100 cf per unit
123	203	Churches	37.45	39.30	54.95	56.60	<b>95.90</b>	3.50	750 cf	1.10/100 cf
110	205	Grocery	52.35	54.95	133.20	137.20	<b>192.15</b>	6.60	750 cf	1.60/100 cf
113	210	Laundry	178.00	186.90	274.40	282.65	<b>469.55</b>	17.15	750 cf	1.10/100 cf
111	204	Car Wash	74.90	78.65	109.80	113.10	<b>191.75</b>	7.05	750 cf	2.20/100 cf
221	212	Willamina Lumber	435.90	457.70	664.10	684.00	<b>1141.70</b>	41.70	750 cf	Flat Rate
116	213	House/Cabins	106.10	111.40	158.25	163.00	<b>274.40</b>	10.05	750 cf	1.10/100 cf
118	215	Café, Restaurant, Tav	89.45	93.90	131.75	135.70	<b>229.60</b>	8.40	750 cf	2.70/100 cf
119	216	Café, Restaurant, Tav	112.40	118.00	164.70	169.65	<b>287.65</b>	10.55	750 cf	3.40/100 cf
120	217	Café, Restaurant, Tav	119.85	125.85	175.65	180.90	<b>306.75</b>	11.25	750 cf	3.60/100 cf
121	218	Café, Restaurant, Tav	56.95	59.80	83.45	85.95	<b>145.75</b>	5.35	750 cf	1.70/100 cf
122	218	Café, Restaurant, Tav	68.60	72.05	83.45	85.95	<b>158.00</b>	5.95	750 cf	1.70/100 cf
106	200	West Valley Campus	74.85	78.60	109.80	113.10	<b>191.70</b>	7.05	750 cf	2.20/100 cf
M2*****		Conifer Fire Line	62.90	62.90			<b>62.90</b>	0.00		Flat Rate
<b>DUPLEX, TRI-PLEX, FOUR-PLEX, &amp; FIVE-PLEX RATES</b>										
106		Duplex*****	74.85	78.60	109.80	113.20	<b>191.80</b>	7.15	1500 cf	2.20/100 cf
107		Tri-Plex*****	112.30	117.90	164.30	169.80	<b>287.70</b>	11.10	2250 cf	3.30/100 cf
108		Four-Plex*****	149.75	157.20	219.60	226.40	<b>383.60</b>	14.25	3000 cf	4.40/100 cf
		Five-Plex*****	187.15	196.50	274.50	283.00	<b>479.50</b>	17.85	3750 cf	5.50/100 cf

\*\*\*Anything over 5 Units use Apartment Rate Code with lot units\*\*\*

\* EDU = Equivalent Dwelling Units

\*\*\* Charged 13 EDUs Flat Rate

\*\*\*\*\*Negotiated Rate

\*\* 1 cf = 7.48 gallons

\*\*\*\*Properties sharing one Master Meter



Mayor Corey L Adams

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**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA  
SITTING FOR THE TRANSACTION OF BUSINESS**

**RESOLUTION NUMBER 13.14-017**

**A RESOLUTION ADOPTING THE FY 2014/15 BUDGET, AS AMENDED, MAKING APPROPRIATIONS  
AND IMPOSING & CATEGORIZING TAXES**

**ADOPTING THE BUDGET**

**BE IT RESOLVED** that the City Council of the City of Willamina, Oregon, hereby adopts the budget for fiscal year 2014/2015 in the sum of \$2,480,230, as amended.

**MAKING APPROPRIATIONS**

**BE IT RESOLVED** that the amounts for the fiscal year beginning July 1, 2014 and for the purposes shown below are hereby appropriated:

<b>GENERAL FUND 10</b>	
City Council	9,000
Administration	69,500
Public Protection	213,400
Municipal Court	37,600
Parks	61,900
Library	129,100
Planning & Development	51,200
YCOM	21,200
Museum	12,700
Debt Service	3,300
Transfers	0
Contingencies	7,600
<b>Total</b>	<b>616,500</b>
<b>STREETS FUND 20</b>	
Personal Services	59,000
Materials & Services	114,000
Capital Outlay	133,000
Transfers	0
Contingencies	12,000
<b>Total</b>	<b>318,000</b>

*An Equal Opportunity Employer*

411 NE "C" Street, Willamina, Oregon 97396-2783 - Telephone: (503) 876-2242 / Fax: (503) 876-1121

[www.willaminaoregon.gov](http://www.willaminaoregon.gov)

<b>STREETS SDC FUND 21</b>	
Capital Outlay	41,100
<b>Total</b>	<b>41,100</b>
<b>WATER FUND 30</b>	
Personal Services	153,300
Materials & Services	268,000
Capital Outlay	12,300
Transfers	67,900
Contingencies	13,500
<b>Total</b>	<b>515,000</b>
<b>WATER SDC FUND 31</b>	
Transfers	22,600
<b>Total</b>	<b>22,600</b>
<b>WATER RESERVE FUND 32</b>	
Capital Outlay	0
<b>Total</b>	<b>0</b>
<b>WASTE WATER FUND 40</b>	
Personal Services	165,700
Materials & Services	182,500
Capital Outlay	6,300
Transfers	201,000
Contingencies	19,000
<b>Total</b>	<b>574,500</b>
<b>WASTE WATER SDC FUND 41</b>	
Transfers	28,600
<b>Total</b>	<b>28,600</b>
<b>UTILITY CAPITAL FUND 50</b>	
Debt Service	236,000
Reserved for Future Expenditure	59,100
<b>Total</b>	<b>295,100</b>
<b>SPECIAL REVENUE FUND 60</b>	
Materials & Services	26,800
Contingencies	9,800
<b>Total</b>	<b>36,600</b>
<b>DOWNTOWN LOAN FUND 61</b>	
Capital Outlay	20,000
Contingencies	7,300
<b>Total</b>	<b>27,300</b>
<b>BUILDING REPAIR &amp; IMPROVEMENTS RESERVE FUND 70</b>	
Capital Outlay	0
<b>Total</b>	<b>0</b>
<b>WILLAMINA CEMETERY FUND 80</b>	
Materials & Services	4,400
Contingencies	530
<b>Total</b>	<b>4,930</b>
<b>TOTAL APPROPRIATIONS</b>	
	<b>2,421,130</b>
<b>Reserved for Future Expenditure</b>	<b>59,100</b>
<b>TOTAL BUDGETED</b>	
	<b>2,480,230</b>

**IMPOSING THE TAX**

**BE IT RESOLVED** that the City Council of the City of Willamina hereby imposes the taxes provided for in the adopted budget at the permanent rate of 4.2039 per \$1,000 of assessed value for operations, estimated to be \$310,500; and that these taxes are hereby imposed and categorized for the tax year 2014-2015 upon the assessed value of all taxable property.

**CATEGORIZING THE TAX**

	<b>General Government Limitation</b>	<b>Excluded from Limitation</b>
Permanent Tax Rate	4.2039/\$1,000	
Category Total	4.2039/\$1,000	0

**BE IT RESOLVED** that this resolution shall become effective July 1, 2014.

**PASSED and ADOPTED** by the City Council of the City of Willamina this 26<sup>th</sup> day of June, 2014.



[Redacted signature]

Jeri St Onge, Council President

ATTEST:

[Redacted signature]

Sue C. Hollis, City Recorder



Mayor Corey L Adams

**Council Members:**

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**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA  
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**RESOLUTION NUMBER 13.14-017**

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 AND IMPOSING & CATEGORIZING TAXES**

**ADOPTING THE BUDGET**

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**MAKING APPROPRIATIONS**

**BE IT RESOLVED** that the amounts for the fiscal year beginning July 1, 2014 and for the purposes shown below are hereby appropriated:

<b>GENERAL FUND 10</b>	
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Public Protection	213,400
Municipal Court	37,600
Parks	61,900
Library	129,100
Planning & Development	51,200
YCOM	21,200
Museum	12,700
Debt Service	3,300
Transfers	0
Contingencies	7,600
<b>Total</b>	<b>616,500</b>
<b>STREETS FUND 20</b>	
Personal Services	59,000
Materials & Services	114,000
Capital Outlay	133,000
Transfers	0
Contingencies	12,000
<b>Total</b>	<b>318,000</b>

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<b>STREETS SDC FUND 21</b>	
Capital Outlay	41,100
<b>Total</b>	<b>41,100</b>
<b>WATER FUND 30</b>	
Personal Services	153,300
Materials & Services	268,000
Capital Outlay	12,300
Transfers	67,900
Contingencies	13,500
<b>Total</b>	<b>515,000</b>
<b>WATER SDC FUND 31</b>	
Transfers	22,600
<b>Total</b>	<b>22,600</b>
<b>WATER RESERVE FUND 32</b>	
Capital Outlay	0
<b>Total</b>	<b>0</b>
<b>WASTE WATER FUND 40</b>	
Personal Services	165,700
Materials & Services	182,500
Capital Outlay	6,300
Transfers	201,000
Contingencies	19,000
<b>Total</b>	<b>574,500</b>
<b>WASTE WATER SDC FUND 41</b>	
Transfers	28,600
<b>Total</b>	<b>28,600</b>
<b>UTILITY CAPITAL FUND 50</b>	
Debt Service	236,000
Reserved for Future Expenditure	59,100
<b>Total</b>	<b>295,100</b>
<b>SPECIAL REVENUE FUND 60</b>	
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Contingencies	9,800
<b>Total</b>	<b>36,600</b>
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Capital Outlay	20,000
Contingencies	7,300
<b>Total</b>	<b>27,300</b>
<b>BUILDING REPAIR &amp; IMPROVEMENTS RESERVE FUND 70</b>	
Capital Outlay	0
<b>Total</b>	<b>0</b>
<b>WILLAMINA CEMETERY FUND 80</b>	
Materials & Services	4,400
Contingencies	530
<b>Total</b>	<b>4,930</b>
<b>TOTAL APPROPRIATIONS</b>	
	<b>2,421,130</b>
<b>Reserved for Future Expenditure</b>	<b>59,100</b>
<b>TOTAL BUDGETED</b>	
	<b>2,480,230</b>

**IMPOSING THE TAX**

**BE IT RESOLVED** that the City Council of the City of Willamina hereby imposes the taxes provided for in the adopted budget at the permanent rate of 4.2039 per \$1,000 of assessed value for operations, estimated to be \$310,500; and that these taxes are hereby imposed and categorized for the tax year 2014-2015 upon the assessed value of all taxable property.

**CATEGORIZING THE TAX**

	<b>General Government Limitation</b>	<b>Excluded from Limitation</b>
Permanent Tax Rate	4.2039/\$1,000	
Category Total	4.2039/\$1,000	0

**BE IT RESOLVED** that this resolution shall become effective July 1, 2014.

**PASSED and ADOPTED** by the City Council of the City of Willamina this 26<sup>th</sup> day of June, 2014.



[Redacted Signature]

Jeri St Onge, Council President

**ATTEST:**

[Redacted Signature]

Sue C. Hollis, City Recorder

F/RESOLUTIONS/2013-14/13.14-017



Mayor Corey L Adams

**Council Members:**

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Public Works Director: *Jeff Brown*

**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA  
SITTING FOR THE TRANSACTION OF BUSINESS**

**RESOLUTION NUMBER: 13-14.018**

**A RESOLUTION ADJUSTING LINE ITEMS/FUNDS FOR THE FISCAL YEAR 2013-2014**

**WHEREAS** ORS 294.450 allows a governing body to transfer appropriations within a fund: and

**WHEREAS**, an eligible employee elected to have health insurance coverage during the open enrollment period; and

**WHEREAS**, these additional expenditures for health benefits were not anticipated during preparation of the FY 2013/14 Year Budget causing an overage in expenditures in the General Fund, Library Department, of \$10,500; and

**WHEREAS**, expenditures in the General Fund, Administration Department, were less than anticipated and funds are available to be transferred to the Library Department;

**NOW THEREFORE, BE IT RESOLVED** by the City Council of Willamina, Oregon:

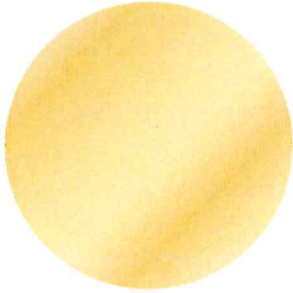
**Section 1.** THAT \$10,500 is hereby transferred within the General Fund from the Administration Department, Materials & Services, to General Fund, Library Department, Personal Services as follows:

Reduce Line Item #010-150-6065 (Professional Services) from \$20,000 to \$9,500 which decreases the allocation for Administration from \$76,700 to \$66,200; and

Increase Line Item #010-400-5940 (Hlth/Life/AD&D Insurance) from \$8,400 to \$18,900 which increases the allocation for the Library from \$113,300 to \$123,800.

**Section 2.** That this resolution shall become effective immediately upon adoption.

**PASSED and ADOPTED** by the City Council of the City of Willamina this 26<sup>th</sup> day of June, 2014.



[Redacted signature]

Jerri St Onge, Council President

ATTEST:

[Redacted signature]

Sue Hollis, City Recorder



Mayor Corey L Adams

**Council Members:**

*Jeri St Onge, Council President*  
*Rita Baller*  
*Allan Bramall*  
*Gerald L Hill Jr*  
*Heather Stritzke*  
*Katie Vinson*  
*Mariah Woodward, Honorary City Councilor*

**City Staff:**

City Recorder: *Sue C Hollis*  
Library: *Melissa Hansen & Denise Willms*  
Office Coordinator: *Debra Bernard*  
Office Specialist: *Amber Deibel*  
Public Works Director: *Jeff Brown*

**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA  
SITTING FOR THE TRANSACTION OF BUSINESS**

**RESOLUTION NUMBER: 13.14-019**

**A RESOLUTION TRANSFERRING BETWEEN FUNDS IN FISCAL YEAR 2013-2014**

**WHEREAS**, the FY 2013/14 Budget as adopted by the City Council on June 27, 2013, contains certain transfers between funds; and

**WHEREAS**, sufficient revenues were received during the year to allow such transfers;

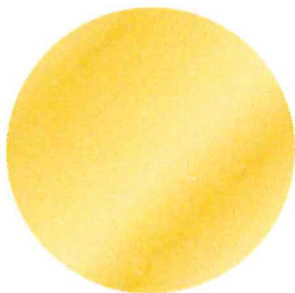
**NOW THEREFORE, BE IT RESOLVED** by the City Council of Willamina, Oregon, that:

**Section 1.** The following transfers totally \$275,990 are hereby approved:

- a. Transfer of \$67,900 from Water Fund (30) to the Utility Capital Fund (50) for debt service.
- b. Transfer of \$25,000 from Sewer Fund (40) to Water Fund (30) as a loan.
- c. Transfer of \$176,000 from Sewer Fund (40) to Utility Capital Fund (50) for debt service.
- d. Transfer \$3,020 from Water SDC Fund (31) to Utility Capital Fund (50)
- e. Transfer \$4,070 from Sewer SDC Fund (41) to Utility Capital Fund (50)

**Section 2.** This resolution shall be effective immediately upon adoption.

**PASSED and ADOPTED** by the City Council of the City of Willamina this 26<sup>th</sup> day of June, 2014.



[Redacted Signature] \_\_\_\_\_  
Jeri St Onge, Council President

Attest: / \_\_\_\_\_

[Redacted Signature] \_\_\_\_\_  
Sue Hollis, City Recorder

F/RESOLUTIONS/2013-2014/13-14.019

*An Equal Opportunity Employer*

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Mayor Corey L Adams

Council Members:

- Jeri St Onge, Council President*
- Rita Baller*
- Allan Bramall*
- Gerald L Hill Jr*
- Heather Stritzke*
- Katie Vinson*
- Mariah Woodward, Honorary City Councilor*

City Staff:

- City Recorder: *Sue C Hollis*
- Library: *Melissa Hansen & Denise Willms*
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- Office Specialist: *Amber Deibel*
- Public Works Director: *Jeff Brown*

**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA  
SITTING FOR THE TRANSACTION OF CITY BUSINESS**

RESOLUTION NUMBER: **13-14.020**

***A Resolution Granting Authorization )  
for Information, Bank Account )  
Information Changes, Required )  
Signatures, and Transfers into and )  
out of Local Government Investment )  
Pool Account #5566 )***

\*\*\*\*\*

The City Council of the City of Willamina, Oregon, on the 26<sup>th</sup> day of June, 2014, sat in regular session for the transaction of business.

**WHEREAS**, the City of Willamina has established Pool Account #5566 in the Local Government Investment Pool (hereafter called "LGIP") as a repository for City funds; and

**WHEREAS**, funds in this account may only be transferred to authorized accounts; and

**WHEREAS**, the signature and information authority on this account need to be updated as a result of changes in City Council and Council committee memberships;

**NOW, THEREFORE, BE IT RESOLVED** by the Willamina City Council as follows:

1. **THAT** the following persons are hereby removed from account signature, information and transfer authority for the City of Willamina LGIP Account #5566:

Vernon Mosser, Mayor  
Ila Skyberg, City Councilor  
Rita Baller, City Councilor

2. **THAT** the following persons are hereby either confirmed or added to account signature, to sign required forms, make deposits and transfers and obtain information regarding the account, and to initiate bank account information changes for the City of Willamina LGIP Account #5566:

Sue C Hollis, City Recorder (confirmed)  
Corey L Adams, Mayor (add)  
Jeri St Onge, Council President (add)  
Gerald L Hill Jr, City Councilor (add)  
Katie Vinson, City Councilor (add)

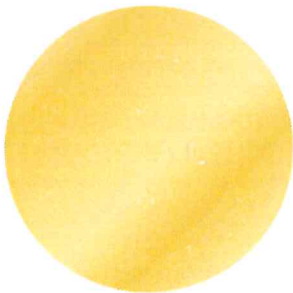
3. **THAT** Debra Bernard, Office Coordinator, is authorized to submit Local Government User Registration/Deregistration Request Forms and act as passwork administrator for the City of Willamina LGIP Account #5566.

4. **THAT** the authority outlined herein is effective immediately and shall remain in effect until rescinded, or until term of office or employment with the City has ended; and

5. **THAT** this resolution rescinds in its entirety, Resolution #13-14.009, Granting Authorization for Information, Required Signatures, and Transfers into and out of the Local Government Investment Pool Account #5566, adopted May 8, 2014; and


6. **THAT** this resolution shall become effective immediately upon adoption.

**PASSED and ADOPTED** by the City Council of the City of Willamina this 26<sup>th</sup> day of June, 2014.



  
\_\_\_\_\_  
Jeri St Onge, Council President

ATTEST:

  
\_\_\_\_\_  
Sue C Hollis, City Recorder