

Mayor Curtis Grubbs

Council Members:
Pat Howell, Pres.
Kevin Nortness
Paul Delaney
Daron Pond
Vernon Mosser
Lewis Younger

City Staff:

City Manager: *Sam Sasaki*
City Accountant: *Michelle Fanucchi*
Office Coordinator: *Chris-Ann Harris*
Library: *Melissa Hansen*
Public Works: *Jeff Brown, Supt.*

BEFORE THE COUNCIL OF THE CITY OF WILLAMINA SITTING FOR THE TRANSACTION OF BUSINESS

RESOLUTION NUMBER 08.09-001

In the Matter of Increasing Rates for the Use and Sales of Water in the City of Willamina

WHEREAS, Ordinance 529-A states that these rates and fees for the use and sale of water in the City of Willamina shall be prescribed by resolution; and

WHEREAS, increased costs related to the water system improvements as well as costs for maintenance of the City's water makes it necessary to increase water rates; and

WHEREAS, the Budget Committee on April 29, 2008 approved a budget requiring the rate increase to balance;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLAMINA that

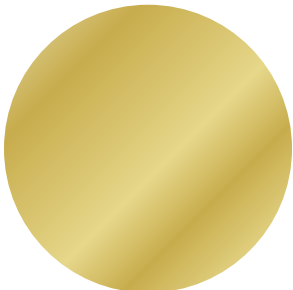
Section 1. The water rate charges and rates shown on the schedule attached, as Exhibit "A" shall be effective with billings prepared on or after July 1, 2008

Section 2. These rates shall be increased as of January 1st each year based on the CPI-Portland or as warranted by the City Council

Section 3. Resolutions 89-90-4, 91-92-12, 94-95-6, 95-96-11, 96-97-17, 00-21-02, are hereby repealed

PASSED and ADOPTED by the City Council of the City of Willamina this 11th day of July, 2008.

Attest:



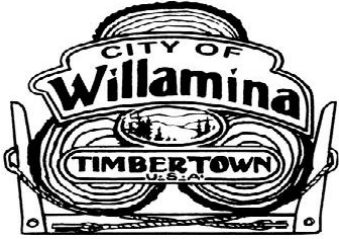
Curtis Grubbs, Mayor

Sam Sasaki, City Recorder

Exhibit "A"**WATER SERVICE RATES**

(EFFECTIVE JULY 1, 2008)

Code	Rate per/edu	Water	p/100 CF	Min Cons
W1	Single Family	30.94	1.00	750
SW	Senior Rate	25.87	1.00	750
H	Vacation Rate	15.79		
B	Business	30.94	1.00	750
G1	High School	61.89	2.02	750
G2	Grade School	393.24	12.77	750
GH	Group Home	30.94	1.00	750
A	Apartment Rate	30.94	1.00	750
Code	Churches	30.94	1.00	750
G	Grocery	43.21	1.41	750
SL	Laundry	147.00	1.00	750
CW	Car Wash	61.89	2.02	750
M	Willamina Lumber	360.05	11.70	8250
M2	Hampton/Conifer	15.79	vac	
SPW	Senior Owner/Landlord	87.62	2.86	750
T1	Café, Restaurant, Tav	73.89	2.39	750
T2	Café, Restaurant, Tav	92.83	3.01	750
T3	Café, Restaurant, Tav	99.00	3.21	750
T4	Café, Restaurant, Tav	47.03	1.52	750
T5	Café, Restaurant, Tav	59.51	1.94	750
A-2	Duplex	61.89	2.02	1500
A-3	Tri-Plex	92.83	3.01	2250
A-4	Four-Plex	123.78	4.02	3000
A-5	Five-Plex	154.73	5.03	3750



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BEFORE THE COUNCIL OF THE CITY OF WILLAMINA SITTING FOR THE TRANSACTION OF BUSINESS

RESOLUTION NUMBER 08.09-002

In the Matter of Increasing Rates for the Use of the Public Sewer System of the City of Willamina

WHEREAS, Ordinance 532-A states that rates and fees for the use of the public sewer system in the City of Willamina shall be prescribed by resolution; and

WHEREAS, increased costs related to the public sewer system improvements as well as costs for maintenance of the City's public sewer system makes it necessary to increase sewer rates; and

WHEREAS, the Budget Committee on April 29, 2008 approved a budget requiring the rate increase to balance;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLAMINA that

Section 1. The public sewer rate charges and rates shown on the schedule attached, as Exhibit "A" shall be effective with billings prepared on or after July 1, 2008

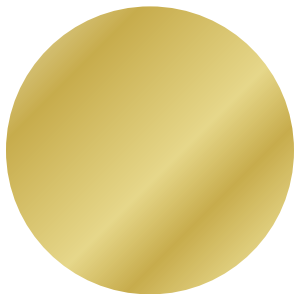
Section 2. These rates shall be increased as of January 1st each year based on the CPI-Portland or as warranted by the City Council

Section 3. That plumbing contractors making connections of building sewers to the sewage works of the City on behalf of any owners of property therein shall be bonded for not less than the cost of services plus twenty-five percent.

Section 4. Resolutions 89-90-5, 91-92-13, 94-95-7, 95-96-12, 96-97-18, 98-99-05, 00-25-02 are hereby repealed

PASSED and ADOPTED by the City Council of the City of Willamina this 11th day of July, 2008.

Attest:



Curtis Grubbs, Mayor

Sam Sasaki, City Recorder

Exhibit "A"**SEWER SERVICE RATES**

(EFFECTIVE JULY 1, 2008)



Code	Rate per/edu	Sewer
S1	Single Family	48.34
SS	Senior Rate	42.68
SH	Vacation Rate	15.18
BS	Business	48.34
SG1	High School	96.71
SG2	Grade School	628.58
SGH	Group Home	48.34
SA	Apartment Rate	48.34
SC	Churches	48.34
SF	Grocery	120.84
SL	Laundry	241.68
SCW	Car Wash	96.69
SLW	Willamina Lumber	584.90
SLC	Hampton/Conifer	15.18
SPS	Senior Owner/Landlord	139.36
ST1	Café, Restaurant, Tav	116.00
ST2	Café, Restaurant, Tav	145.03
ST3	Café, Restaurant, Tav	154.69
ST4	Café, Restaurant, Tav	73.48
ST5	Café, Restaurant, Tav	48.34
A-2	Duplex	96.71
A-3	Tri-Plex	145.06
A-4	Four-Plex	193.40
A-5	Five-Plex	241.76

Fine for conviction of violations of Ordinance 532-A section 7 not to exceed \$1,000.00

Fine for conviction of violations of any of the provisions of Ordinance 532-A except section 7 not to exceed \$300.00



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**WORKERS' COMPENSATION VOLUNTEER
RESOLUTION FOR COVERAGE YEAR 2009-2010**

RESOLUTION NUMBER 08.09-003

A RESOLUTION EXTENDING CITY OF WILLAMINA'S WORKERS' COMPENSATION COVERAGE TO VOLUNTEERS OF THE CITY OF WILLAMINA

WHEREAS, the City of Willamina elects the following:

Pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteer workers listed on the attached Volunteer Election Form.

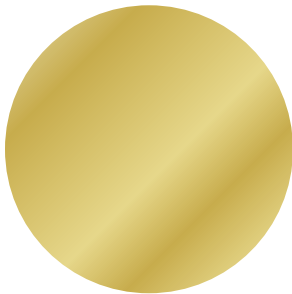
1. A roster of active volunteers will be kept monthly for reporting purposes. It is acknowledged that CIS may request copies of these rosters during year-end audit; and
2. Unanticipated volunteer projects or exposure not addressed herein will be added onto the City of Willamina's coverage agreement (1) by endorsement, (2) with advance notice to CIS, and (3) allowing two weeks for processing. It his hereby acknowledged that coverage of this type cannot be backdated.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willamina to provide workers' compensation insurance coverage as indicated above. This resolution will be updated annually.

ADOPTED by the City Council of the City of Willamina this 11th day of June, 2009

PASSED AND ADOPTED BY THE CITY COUNCIL OF WILLAMINA this 11th day of June 2009

Attest:



Vernon Mosser, Mayor

Sam Sasaki, City Manager

VOLUNTEER ELECTION FORM

Entity Name: City of Willamina

Coverage Year: 7/1/2009

CIS= ability to provide workers= compensation coverage for volunteers is directly related to each entity=s ability to keep verifiable records of the names and hours worked by participants. Claims adjusters will verify coverage at the time a claim is filed.

(A) Public Safety Volunteers (Code 8411, 8411F, 8411FC)

Column (1) - Using last year=s rosters, estimate the number of volunteer months for each position and enter the total on the appropriate line in Column (1). Some volunteers are not active every month, i.e., one volunteer firefighter may be active five months out of the year, two volunteer firefighters may be active 12 months out of the year, and five volunteer firefighters may be active only one month out of the year. Thus, the number of volunteer firefighter months would be 34 (1 x 5 + 2 x 12 + 5 x 1).

Column (2) - Refer to your Volunteer Resolution before filling out the amounts in Column No. 2 below. Use an assumed monthly wage of no less than \$800 per volunteer per month (regardless if one day or 30 are worked) for contribution payment and calculation of benefits. This assumed monthly wage may be increased at the entity=s discretion in increments of \$100.

Multiply (1) x (2) = Estimated Assumed Payroll				
Volunteer Category	Class Code	(1) Est. No. of Volunteer Months*	(2) Assumed Monthly Wage	(1) x (2) = (3) 2009-10 Estimated Assumed Payroll
Ambulance Driver	8411			
Ambulance Technician	8411			
Crime Prevention Unit	8411			
Sheriff	8411			
Emergency Med Technician	8411			
Explorer Scout	8411			
Fire Chief/Asst. Fire Chief	8411FC			
Firefighter	8411F			
Police Officer	8411			
Police Reserve	8411			
Probation Officer	8411			
Search and Rescue	8411			
Sheriff=s Posse	8411			
CERT/Quick Response	8411			
Other (please specify)	8411			

(B) Public officials on unpaid boards, commissions, and councils (Code 8742V)

CIS has designated Class Code 8742V for this type of exposure, if functions performed are strictly administrative, clerical, no manual labor, reimbursed for expenses only and receive no remuneration. If you wish to provide workers= compensation benefits, you may do so using an aggregate \$2,500 assumed annual payroll amount for each Board, Commission, and Council you elect to cover, regardless of how many officials are on each Board, Commissions or Council.

Type (City Council or Planning Commission or Budget Committee, etc.) If additional space is needed, please attach another sheet.	Estimated Assumed Payroll (\$2,500 each)
TOTAL:	

(C) Public officials performing manual labor (Code 8742V)

CIS has designated Class Code 8742V for this type of exposure as well. Coverage for this exposure is available based on an assumed monthly wage of \$800 per month per public official.

Multiply (1) x (2) = Estimated Assumed Payroll			
Position (Mayor, etc.) If additional space is needed, please attach another sheet.	(1) No. of Months per year	(2) Assumed Monthly Wage (\$800)	(3) 2009-10 Estimated Assumed Payroll
TOTAL:			

(D) Court-Mandated Community Service Workers/Inmates (Code 7720V)

*If your entity uses workers from the correctional system (i.e., community service workers, inmates on work release, peer review crews, etc.), it is important to clarify in writing who will provide workers= compensation coverage for these workers prior to work inception. CIS recommends you obtain a Certificate of Coverage for Workers= Compensation from the sentencing court or make arrangements to provide coverage through your own entity. If you are responsible for providing the workers= compensation coverage, be sure to keep monthly time records for these workers and report them **using Oregon minimum wage (\$8.40 per hour effective 1/1/2009)**. CIS has designated Class Code 7720V for this type of exposure.*

(E) All other volunteers (Codes – see below)

*Assumed payroll for all other volunteer elections should be computed at **Oregon minimum hourly wage (\$8.40 effective 1/1/2009)** times actual hours worked and reported in the appropriate NCCI classification code with a suffix “V”. Unanticipated volunteer projects or exposure can be added throughout the coverage year (1) by endorsement, (2) with advance notice to CIS, and (3) allowing two weeks for processing. Coverage of this type cannot be backdated.*

Multiply (1) x (2) x (3) x (4) = Estimated Assumed Payroll						
Volunteer Category	NCCI Code	(1) Est. No. of Volunteers per month	(2) No. of Hours per month	(3) No. of Months per year	(4) Oregon Minimum Wage	(5) 2009-10 Estimated Assumed Payroll
Building Maintenance	9015V					
Clerical	8810V	1	8	12	8.40	806
Community Center	9102V					
Court-Mandated Community Service Workers	7720V					
Emergency Call Center	8810V					
Garbage/Refuse	9403V					
Interpreters	8810V					
Janitorial	9015V					
Library	8810V	5	20	12	8.40	10,080
Lifeguards (pools)	9015V					
Lifeguards (beaches & rivers)	9102V					
Meal Site Volunteers	9079V					
Parks & Drivers	9102V	2	80	3	8.40	4,032
Public Health <i>(please call CIS for proper class code)</i>						



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***BEFORE THE COUNCIL OF THE CITY OF WILLAMINA
SITTING FOR THE TRANSACTION OF CITY BUSINESS***

RESOLUTION NUMBER 08.09-004

**A RESOLUTION DECLARING THE CITY’S ELECTION
TO RECEIVE STATE REVENUES**

The City of Willamina ordains as follows:

Section 1. Pursuant to ORS 221.770, the city hereby elects to receive state revenues for fiscal year 2009-2010.

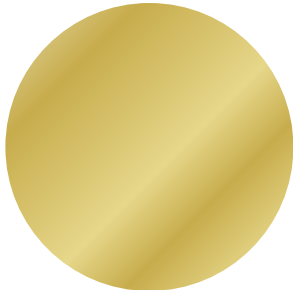
Passed by the Common Council the 11th day of June, 2009.

Approved by the Mayor this 11th day of June, 2009.

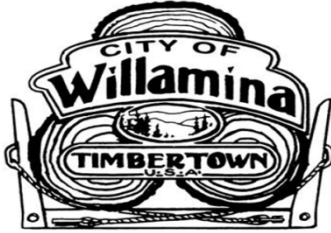
Mayor _____

Attest _____

I certify that a public hearing before the Budget Committee was held on June 11, 2009 and a public hearing before the City Council was held on June 11, 2009, giving citizens an opportunity to comment on use of State Revenue Sharing.



City Recorder



Mayor Vernon Mosser

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BEFORE THE COUNCIL OF THE CITY OF WILLAMINA SITTING FOR THE TRANSACTION OF BUSINESS

RESOLUTION NUMBER 08.09-005

ADOPTING THE BUDGET

BE IT RESOLVED that the City Council of the City of Willamina, Oregon hereby adopts the budget for fiscal year 2009-2010 in the total of \$2,512,217 now on file at the Willamina City Hall 411 NE C Street, Willamina, Oregon.

MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2009 and for the purposes shown below are hereby appropriated:

General Fund 10	
Personal Services	136,319
Materials and Services	369,218
Capital Outlay	2,000
Contingencies	53,203
Total	560,740
Streets Fund 20	
Personal Services	15,211
Materials and Services	104,300
Capital Outlay	4,400
Contingencies	13,689
Total	137,600
Streets SDC Fund 21	
Contingencies	16,500
Total	16,500
Water Fund 30	
Personal Services	153,843
Materials and Services	129,200
Capital Outlay	4,400
Transfers	66,624
Contingencies	24,133
Total	378,200
Water SDC Fund 31	
Contingencies	168,000
Total	168,000

Waste Water Fund 40	
Personal Services	155,360
Materials and Services	142,350
Capital Outlay	4,400
Transfers	173,262
Contingencies	16,628
Total	492,000
Waste Water SDC Fund 41	
Contingencies	97,500
Total	97,500
Utility Capital Fund 50	
Debt Service	239,886
Reserves and Special Payments	328,500
Total	568,386
Special Accounts Fund 60	
Materials and Services	46,300
Capital Outlay	10,000
Contingencies	36,991
Total	93,291

IMPOSING THE TAX

BE IT RESOLVED that the City Council of the City of Willamina hereby imposes the taxes provided for in the adopted budget at the rate of 4.2039 per \$1,000 of assessed value for operations in the amount of \$292,367; and that these taxes are hereby imposed and categorized for tax year 2009-2010 upon the assessed value of all taxable property

CATEGORIZING THE TAX

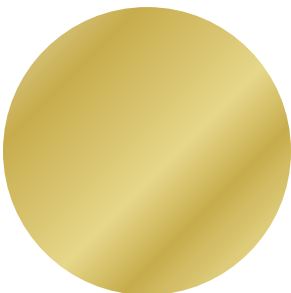
	General Government Limitation	Excluded from Limitation
General Fund	4.2039/\$1,000	
Category Total	4.2039/\$1,000	
Total Levy	4.2039/\$1,000	

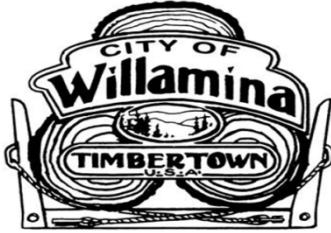
PASSED and ADOPTED by the City Council of the City of Willamina this 11th day of June, 2009.

Attest:

Vernon Mosser, Mayor

Sam Sasaki, City Manager





Mayor Vernon Mosser

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BEFORE THE COUNCIL OF THE CITY OF WILLAMINA SITTING FOR THE TRANSACTION OF BUSINESS
RESOLUTION NUMBER 08.09-006

In the matter of adjusting funds in funds for the Fiscal Year 2008-2009.

WHEREAS ORS 294.450 allows a governing body to transfer appropriations within a fund:

NOW THEREFORE, BE IT RESOLVED that the transfer within the fund be explained as follows:

Need for Transfer: adjusting for expenditures in materials and services, personal services, and capital outlay.

Purpose for the authorized transfer: to allow additional funds in expenditure classes where required

The Fund: 10-150 General Fund - Admin

Expenditure Class	Debit	Credit
Capital Outlay	\$1,169	
Materials & Services		\$1,169

The Fund: 10-400 General Fund - Library

Expenditure Class	Debit	Credit
Capital Outlay	\$8,594	
Materials & Services		\$8,594

The Fund: 20 Streets

Expenditure Class	Debit	Credit
Capital Outlay	\$8,000	
Personal Services	\$6,000	
Materials & Services		\$14,000

The Fund: 30 Water Fund

Expenditure Class	Debit	Credit
Personal Services	\$14,000	
Materials & Services	\$8,000	
Contingency		\$22,000

The Fund: 40 Waste Water Fund

Expenditure Class	Debit	Credit
Personal Services	\$12,000	
Materials & Services	\$16,000	
Contingency		\$28,000

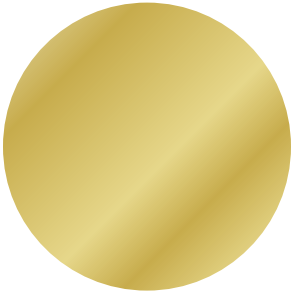
The Fund: 60-150 Special Revenue Fund - EID Tax Disbursement

Expenditure Class	Debit	Credit
Materials & Services	\$190	
Contingency		\$190

PASSED AND ADOPTED BY THE CITY COUNCIL OF WILLAMINA this

11th day of June 2009

Attest:



Vernon Mosser, Mayor

Sam Sasaki, City Manager



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BEFORE THE COUNCIL OF THE CITY OF WILLAMINA SITTING FOR THE TRANSACTION OF BUSINESS
RESOLUTION NUMBER 08.09-007

WHEREAS, under the provisions of ORS 366.800 and 366.805, there has been withdrawn from state highway funds appropriated for allocation to the several cities of the State of Oregon, the sum of Five Hundred Thousand and No/100 (\$500,000) Dollars, and

WHEREAS, in addition, there has been withdrawn from monies available to the Department of Transportation from the State Highway Fund, the sum of Five Hundred Thousand and No/100 (\$500,000) Dollars, and

WHEREAS, as provided in ORS 366.805, said sums have been set up in a separate account to be administrated by the Oregon Transportation Commission and to be allotted each year by said commission to be spent, within cities of 5,000 or fewer persons, upon streets not part of the state highway system that are inadequate for the capacity they serve, or are in a condition detrimental to safety, and

WHEREAS, no one project can receive more than \$25,000 and

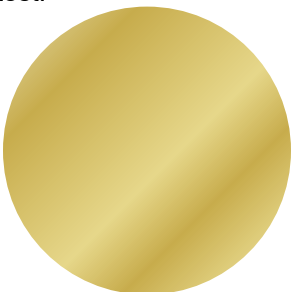
WHEREAS, the City of Willamina is an incorporated City of the State of Oregon and has a population of less than 5,000 as given by the latest official federal census and the following street of said City, Yamhill Street from E Street to the Huddleston Pond meet the conditions required in ORS 366.805,

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLAMINA that the members of the City Council, in regular or special session assembled, do hereby find, declare, and resolve:

1. That the aforementioned named streets of said City are inadequate for the capacity they serve or are in a condition detrimental to safety.
2. That said street of said City are in need of repair, reconstruction, or other major improvement.
3. That said street are not a part of the state highway system, and are under the jurisdiction and control of the City.
4. That the Oregon Transportation Commission hereby is respectfully requested to consider and declare said streets as qualified for reconstruction, repair, or other improvements out of funds allocated and made available by and through the said \$1,000,000 appropriation of revenues which is to be administered and spent by the Transportation Commission.
5. That the City of Willamina does hereby offer to Transportation Commission and does hereby pledge c0omplete cooperation and assistance to the end, that said City may share and participate in the use and benefit of said special fund and appropriation; and therefore does designate Sam Sasaki as the official representative of the City in all negotiations resulting from this request.

PASSED AND ADOPTED BY THE CITY COUNCIL OF WILLAMINA this 11th day of June 2009

Attest:



Vernon Mosser, Mayor

Sam Sasaki, City Manager