



*June-July*

# City News



## Introduction to Sarah Frost, Interim City Manager

I would like to introduce myself as your Willamina Interim City Manager. Willamina is where I grew up and graduated high school. I have been the Willamina Public Library Director for nearly 6 years. When I first started working with the City I served as the Code Enforcement Officer. I have spent most of my career in a number of high-level management positions. I love our community and am very passionate about ensuring that there is a successful transition while we recruit for our next City Manager. The work I have overseen at the Library has shown me that it takes a community to build community, and I hope to continue building on that during my time in this role. I welcome feedback and am happy to address concerns.

## City Council

At the June City Council meeting, the first agenda item was to discuss and approve the City Manager profile for recruitment. Mid-Willamette Valley Council of Governments will put together the recruitment based on the approved profile and we will see the advertisement for this position soon.

Our Council also took action on a number of other items including: Appointment to fill our vacant City Council position; Approve the use of City Property and Parks for the Summer Lunch Program; Approve the Polk County Homeless Response Advisory Board Memorandum of Understanding; Authorize the City Manager to secure funding for the upgrades necessary to our Lift Stations.

**Regular City Council Meetings are scheduled the second Tuesday 6:00 PM:**

July 12th  
August 9th

Public Input: Presentations not scheduled on the Agenda are limited to three (3) minutes. Longer presentations should be submitted to the City Recorder prior to the meeting.

Meetings are held hybrid:  
In person at the West Valley Fire Station, 825 NE Main Street, Willamina  
via Zoom: a link is posted to the website prior to the Meeting at <https://www.willaminaoregon.gov/important-notices>

## NOVEMBER 8, 2022, GENERAL ELECTION: WILLAMINA CITY COUNCIL

Applications are being accepted for the positions of Willamina Mayor and City Councilors. These positions will be voted on in the November 8, 2022, General Election.

The Deputy City Recorder is the Elections Filing Officer for City of Willamina elections.

Links to the Application Packet for Candidates and the County, City, and District Candidate Manual can be found on our website at <https://www.willaminaoregon.gov/important-notice>

FIRST DAY FOR FILING: June 1, 2022

LAST DAY FOR:

Candidate filing and signatures to the City Elections Officer - August 16, 2022 at 4:00 PM

Signatures verified by the Yamhill County Elections Office - August 30, 2022 by 5:00 PM

Candidacy withdrawal - September 2, 2022 by 5:00 PM

Voters' pamphlet statements with Yamhill County - September 12, 2022 by 5:00 PM

### OPEN CITY OF WILLAMINA POSITIONS:

Mayor

Currently held by: Bob Burr

City Councilor (At-Large)

Currently held by: April Wooden

City Councilor (At-Large)

Currently held by: Ila Skyberg

City Councilor (At-Large)

Currently held by: Vickie Hernandez

Printed copies of the application packet and the candidate manual are also available at 411 NE C Street, the Willamina City Hall.

## APPLICATIONS OPEN FOR CITY OF WILLAMINA PLANNING COMMISSION

The Planning Commissioners are appointed by the City Council for a term of three years. The role of the Planning Commission is to administer the subdivision and zoning ordinances and make recommendations to the City Council concerning land use issues.

Applicants for this position must be available to attend one regular meeting scheduled for the fourth Tuesday of each month along with various other meetings and work sessions.

Contact Bridget Menely, Deputy City Recorder, for an application or for more information at: [meneleyb@ci.willamina.or.us](mailto:meneleyb@ci.willamina.or.us).



### LIBRARY

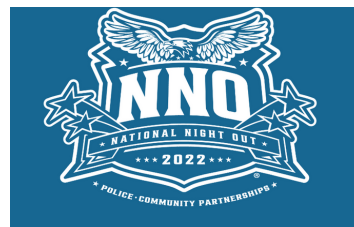
Our new website is under construction at [www.willaminaoregon.gov/library](http://www.willaminaoregon.gov/library)

Events: [willaminaoregon.gov/programs\\_events](http://willaminaoregon.gov/programs_events)

Also on the agenda at the City Council meeting was to approve the Library Board's recommendation to move to a fine-free library model. With the approval of that recommendation, the Library will no longer charge late fines associated with books or audio and video materials. The growing items of Library-of-Things will not be included in the removal of late fines. The Library Board provided the Council with a FAQ document which will be available on our website soon. Our library strives to be a community hub. Moving to fine-free will ensure that we eliminate barriers to providing free and equitable access to services.

### CALENDAR:

June 21 6pm City Council Special Meeting  
June 22 6pm Planning Commission Meeting  
June 23 4pm West Valley Fire - Work Session  
June 23 6pm West Valley Fire - Meeting  
June 25 Sunset Astronomy Club Stargazing  
July 4 4th of July Event  
July 12 11am Library Performer at the Park  
July 12 6pm City Council Meeting  
July 16 Sunset Astronomy Club Stargazing  
Wednesdays 8am Chamber of Commerce Meetings  
Wednesdays 4pm Civic Club Food Pantry Distribution  
Saturdays 1pm Willamina's Museum of History open  
Check our website regularly for calendar changes and updates.  
\*There will be no City Wide Clean-up scheduled this year.



National Night Out  
Tuesday, August 2nd, 6-8 PM  
Corner of 'C' Street and 1st Street  
Between City Hall and the Library

We are looking for volunteers!  
Contact Sarah Frost, [frosts@ci.willamina.or.us](mailto:frosts@ci.willamina.or.us)