



**Willamina City Council  
Regular Meeting  
Tuesday, August 8, 2023 at 6:00 p.m.**

West Valley Fire Station  
825 NE Main Street  
Willamina, OR 97396

In-person attendance is allowed at the City Council meeting. The City also provides access via the Zoom platform. Zoom access information is available at the end of this Agenda.

**AGENDA**

CALL TO ORDER

ROLL CALL

FLAG SALUTE

AGENDA ADDITIONS, DELETIONS, AND CORRECTIONS

PUBLIC INPUT – BUSINESS FOR THE AUDIENCE

Public Input: Presentations not scheduled on the Agenda are limited to three (3) minutes. Longer presentations should be submitted to the City Recorder prior to the meeting.

**CORRESPONDENCE** – None

**PRESENTATIONS –**

1. Finance Manager, Scott Clark  
Financial reports are now available in the City Council Financial Reports binder which will be present at each City Council meeting. Financial Reports will also be available via email upon request from Deputy City Recorder Krystal Stevens.

**CONSENT AGENDA**

(“A listing of routine business items, which are adopted with one motion, without discussion. However, any Councilor may request that an item be pulled from the Consent Agenda for discussion and separate action. The item is then not considered after the Consent Agenda items have been voted upon.”)

1. Minutes from the July 11, 2023 City Council Regular Meeting.
2. Minutes from the July 25, 2023 City Council Work Session – Will be dispersed via email and presented at the council meeting on August 8, 2023.

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*An Equal Opportunity Employer*

411 N.E. “C” Street, Willamina, Oregon 97396-2783 Telephone: (503) 876-2242 / Fax: (503) 876-1121

[www.willaminaoregon.gov](http://www.willaminaoregon.gov)

## **REGULAR AGENDA**

1. Rules of Council Procedures
2. Letter of Engagement – Fiscal Year Audit 2022-2023
3. First Amendment – Meneley Agreement
4. HB 3115 – work session follow up discussion

## **INFORMATIONAL REPORTS (Items that require no Council action)**

1. Chamber Liaison – Mayor Skyberg
2. Yamhill County Transit Authority Board Member – Councilor Johnson
3. Library Board Liaison – Councilor Hernandez

## **MAYOR’S REPORT**

### **INFORMATIONAL REPORTS FROM CITY OFFICERS**

1. City Manager – ODOT Small City Allotments Program
2. Library Director
3. Public Works Director
4. Sheriff’s Report (provided in Agenda packet)
5. Code Enforcement (provided in Agenda packet)

## **COUNCIL COMMENTS**

## **ADJOURN**

### Next Council Meeting

City Council Regular Meeting on September 12, 2023 at 6:00 p.m.

Information regarding the above meeting(s) and Zoom access information can be found on the City of Willamina website at <https://www.willamina.oregon.gov>

Persons with hearing, visual or manual impairments who wish to participate in the meeting should contact the City of Willamina at least 48 hours prior to the meeting date in order that appropriate communication assistance can be arranged. The City of Willamina Council meetings are accessible to the disabled. Please let us know if you need any special accommodations to attend this meeting.

### **Join Zoom Meeting**

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<https://us02web.zoom.us/j/87104542492?pwd=d0NuTEJIUTZ4eGc1M0ZOeVk2QzRTUT09>

Meeting ID: 871 0454 2492

Passcode: 198002

Find your local number: <https://us02web.zoom.us/j/kcaxgdipH7>

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