

1. Call to Order 6:00PM – Tyler Crook, Chair
 - A. Confirm this meeting is being recorded.
 - B. Attendance: When called on by Tyler Crook, Chair please state “here” for the record:
 - a. Tyler Crook, Chair- present
 - b. Kepola Napoleon- present
 - c. Tracy Dillon- present
 - d. Emily Sims- present
 - e. Katherine “Kat” Ljungqvist- present
 - f. Jennifer Eckels- present
 - g. Robyn Onstot, Willamina School District- absent
 - h. Councilor Hernandez, City Council Liaison- present
 - i. Sarah Frost, Library Director- present
 - j. Krystal Stevens, Deputy City Recorder- present
 - k. Other/Guests: Took time for introductions with 2 new board members Jennifer Eckles and Kat Ljungqvist and new Deputy City Recorder Krystal Stevens.
 - C. Additions/Questions or Changes to the Agenda- none
 - D. Approval of Meeting Minutes/Notes
 - a. November 15, 2022
 - b. January 17, 2023Corrections or Discussion: none
Motion: Kepola N. Second: Jennifer E. All in favor. Motion passed.

2. Reports:

A. Library Director Report – Sarah Frost

Sarah presented library statistics and net lending- our library is reimbursed by CCRLS when we lend out more materials than we are borrowing. We are considered to be a “lending” library instead of a “borrowing” library and were given over \$2100. Having a healthy collection of relevant material helps us compete against the larger libraries and participate as a lending library. Net lending could be discontinued in a future fiscal year.

Tyler asks for more information about net lending, and reason for discontinuing it.

Sarah - it is based on equitable practices, are we being supportive to other libraries? Or is it unfair because we have the thing on the shelf that people want that we get more funding than other libraries our size?

Sarah says our checkouts are substantially up this January compared to last January.

Tyler asks have we seen a change in statistics from since going fine-free?

Sarah - yes, our numbers of materials being returned has increased substantially.

Sarah- CCRLS budget- tax reimbursement for the two counties Willamina is a part of, based on our percentage of the non-resident patrons served by CCRLS we will receive \$12,274. She expects that number to go up next year.

Sarah requests that the board members write a note in the presented thank you cards for newly resigned library board members Will Nelson and Dave Buswell.

Updates on Karla- She is back working behind the scenes. We are working the limited schedule we have to keep the library open the required minimum 20 hours per week. Krystal Stevens is helping with coverage. Sarah plans on extending the library hours past what they have ever been once we are back to being fully staffed.

- B. Library Board Member Reports –
 - Kepola- Fundraising committee will begin meeting in April again.

3. Unfinished Business:

A. New Library Facility

Tyler-We had a planning meeting for the new facility. Kat L. has some good contacts she'll be working with. Waiting to hear back about a checklist on the 501c3. Planning to get a fundraising structure in place and input from the community-what kind of support there is for a new library and what they want out of a new library.

Kat- has reached out to friends and former mentors Jill- a professor at Yale who has tons of experience and has done grant writing for the arts. John O'Malley- helped Lake Oswego building a new library, will help put together a structured plan we need in order to apply for grants.

- B. Homelessness Response & Prevention- Jennifer E. and Tyler C. attended the event.

Jennifer- there was a lot of community involvement and support for ideas of what we need. Sarah- there were several key people from county and community organizations present. Talked about case law, big questions with dot charts, small-group table top conversations. Sarah gathered all of this info and put it together in a report on the meeting. Next meeting- next Thursday 9:30 to address emergency services during extreme weather events.

Tracy asks if we have an emergency shelter pop-up, does there need to be 24/7 supervision? Sarah- no, based on model she wants to explore. Key locations in the community will host pop-up shelters only during cold/hot weather events and will be open for a limited amount of hours, and will be staffed by trained volunteers during their hours of op.

4. New Business:

- A. Co-Chair- Jennifer Eckels volunteers to take co-chair position.

Motion: Tyler nominates Jennifer, Second: Kat L. All in favor. Motion passed.

5. Public Input: None

6. Announcements/Calendar:

March 4-19: Sarah's Vacation- She will be out of state.

Weekly story time Tuesdays at 12 at the Tina Miller Center, 4th Saturday programming day is back and Astronomy Club is on the 4th Saturday of each month as well.

7. Questions/Feedback/Adjournment:

- A. Adjourn: Motion-Emily Sims Second-Kepola N. and Jennifer E. Time-6:59PM