

1. Call to Order – Tyler Crook, Chair
 - A. Confirm this meeting is being recorded.
 - B. Attendance: When called on by Tyler Crook, Chair please state “here” for the record:
 - a. Tyler Crook, Chair - present
 - b. Karla Johnson, Interim Library Director - present
 - c. Will Nelson, Co-Chair - present
 - d. Kepola Napoleon - present
 - e. Tracy Dillon - present
 - f. Emily Sims - present
 - g. Dave Buswell - present
 - h. Robyn Onstot, Willamina School District - absent
 - i. Vickie Hernandez, City Council Liaison - present
 - j. Other/Guests: Sarah Frost, Interim City Manager, Richard Guscott, Youth Services Coordinator
 - C. Additions/Questions or Changes to the Agenda
Add Library Staff Update to New Business
 - D. Approval of Meeting Minutes/Notes
 - a. October 18, 2022
Corrections or Discussion:
Motion: Kepola N.
Second: Will N.
To approve the meeting minutes as presented.
2. Reports:
 - A. Interim Library Director Report – Karla Johnson
 - B. Library Board Member Reports –
Please keep reports to 3 minutes. Items needing discussion or decisions should be added to the Regular Agenda.
Kepola: Art Tour Fundraiser (first one since Jan 2019): Books & Things, Raffle Basket, Bake Sale, Artist
Total: \$2,001.80
Donation from Janet Wood of ceramic houses. Thank you to Karla and volunteer Alexandra for starting to sale houses since September. Lots of kudos to Karla. Houses: \$933.50
Next meeting in April while Kepola out on maternity leave. Possible plant sale in spring by Madeline, volunteer.
3. Unfinished Business:
 - A. New Library Facility
Sarah shared some concept drawings from 2001 and 2008.
Sarah shared that Business Oregon can help us seek out funding. The City could utilize the Community Development Block Grant for this project. \$1.5 million in funding would be available for application. Sarah is also planning on exploring opportunities to find funding from DEQ (Department of Environmental Quality) to repurpose the old Department Store building.
The library is currently challenged with IT and Power Supply capacity.
Tyler discussed that the plan is to connect with other libraries who have recently gone through the building process.
Will is interested in exploring VR capabilities in the library as we look forward to new design.
Opportunity: how to best survey the community and what questions to ask.

4. New Business:

A. Library Staffing Update-

Introduced Councilor Vickie Hernandez who will serve as the new City Council liaison.

Richy will be stepping down from his role to return to school. He is returning to a volunteer.

Sarah recognized Richy for his work with Teens and bringing them back to the library and for navigating the transition from coming out of the pandemic.

Sarah shared that there are no plans to backfill the Youth Services position. That job requires a lot and the Library is unable to provide enough hours for that role. Instead, Sarah is able to offer Karla the full-time hours going forward instead of returning to part-time.

Mac's last day as limited duration Library Assistant will be December 30.

Sarah would like to be able to offer future summer employment to a teen.

B. State Statistical Report

Report included.

Will asked about access to other libraries reports. Sarah shared that they are made available through the State Library of Oregon.

C. December Meeting Recess

motion to recess: Kepola Napoleon

second: Tracy Dillon

motion passed

5. Public Input:

Please keep public input to 3 minutes. Items needing discussion or decisions should be added to the Regular Agenda.

6. Announcements/Calendar:

Winter Celebration 12/20 and 12/21.

Monday 11/21 4-6pm Civic Club is distributing Thanksgiving boxes at West Valley Community Campus.

12/16 Chamber of Commerce and Coyote Joes is doing a toy giveaway.

Library closed from 12/22 through 1/1, returning 1/2.

Light Parade is the first Saturday in December.

December City Council meeting will celebrate last meeting for Councilor Wooden and Mayor Burr. Councilor Hernandez, Councilor Pederson, and Councilor Klym start their terms in January. Sarah finished her term as Interim City Manager at the December City Council meeting.

7. Questions/Feedback/Adjournment:

A. Adjourn: Motion-Kepola Napoleon Second-Will Nelson Time- 6:35pm