

City of Willamina

PUBLIC RECORDS REQUEST

Public records request must be made to the government agency that is in possession of those records. This form is for requesting public records that are held by the City of Willamina. If the records you seek are held by another public body, you should instead request them from that body. Request for criminal records of individuals generally should be directed to the Oregon State Police.

Requestor Name: _____ Date: _____

Address _____

City: _____ Phone: _____ Email: _____

Description of Records:

Other Information that could narrow the search such as dates and names: _____

- I would like to inspect the records.
- I would like electronic copies of records.
- I would like copies of records mailed to me.

Have you made this request to another public agency?

Yes ____ No ____ . You may submit this form by email, mail or fax to:

Email: meneleyb@ci.willamina.or.us or mail to 411 NE C St, Willamina, Oregon 97396 or fax to 503-876-1121.