



Mayor Robert Burr

Council Members:

Rita Baller, Council President
Craig Johnson
Ila Skyberg
Barry Wilson
April Wooden

City Management:

City Manager: *Kenna L. West*
Finance Manager: *Scott Clark*
Public Works Director: *Jeff Brown*
Library Director: *Sarah Frost*

**BEFORE THE COUNCIL OF THE CITY OF WILLAMINA
SITTING FOR THE TRANSACTION OF BUSINESS**

RESOLUTION NUMBER 21-22-011

A Resolution of the Willamina City Council Authorizing Appropriations Amending the Fiscal Year 2021-2022 Budget and reallocating funds within Funds for the Fiscal Year 2021-2022.

WHEREAS, a supplemental budget is the appropriate mechanism to reallocate funds from Contingency and/or between line items due to circumstances that were not known at the beginning of the year; and

WHEREAS, a supplemental budget is the appropriate mechanism to declare new income due to unexpected increases in revenues; and

WHEREAS, this supplemental budget makes adjustments to the current year's budget by declaring new income, and a reallocation of funds between line items and from Contingency to line items within all funds due to unforeseen increases in revenues and expenses; and

WHEREAS, the supplemental budget public hearing was advertised at City Hall, at two public notice kiosks within the City of Willamina, at the US Post Office, and on the City website; and

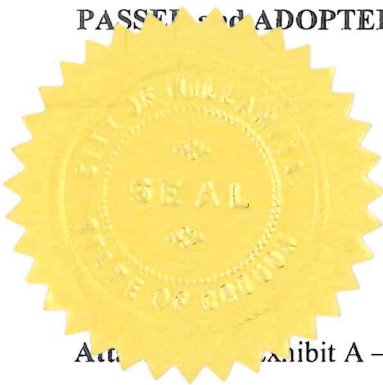
WHEREAS, The City Council held a public hearing on the proposed supplemental budget on January 11, 2022; and

WHEREAS, ORS 294.463 allows a governing body to transfer appropriations within a Fund

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF

WILLAMINA THAT a first supplemental budget to the 2021-2022 adopted budget and the appropriations and reallocations found within the attached Exhibit A, First Supplemental Budget and Reallocation, attached hereto and made a part hereof; are hereby adopted and that this resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED by the City Council of the City of Willamina this 11th day of January, 2022.



Robert Burr

Robert Burr, Mayor

ATTEST: *Bridget Meneley*

Bridget Meneley, Deputy City Recorder

Attachment: Exhibit A – First Supplemental Budget and Reallocation

An Equal Opportunity Employer

411 N.E. "C" Street, Willamina, Oregon 97396-2783 Telephone: (503) 876-2242 / Fax: (503) 876-1121

www.willaminaoregon.gov

FISCAL YEAR 2021-2022
FIRST SUPPLEMENTAL BUDGET

GENERAL FUND

Revenue

10-10-4111	State Revenue Share	Add \$16,000
10-10-4605	Franchise Fee – Online NW	Add \$10,000
10-10-4915	ARP Funds ¹	Add \$24,738.80
10-14-4507	Court Fines & Fees	Add \$2,000
10-17-4583	Planning Fees	Add \$20,000
10-65-4714	CCRLS Rural Patron ²	Add \$50.00
10-65-4812	Youth Collection Grant ³	Add \$15,300
10-65-4813	OCF-Summer Program ⁴	Add \$20,000
10-65-4816	Donations	Add \$2,500

Administration Expense

10-12-5137	Supplies	Add \$20,000
10-12-5233	Technology Services	Add \$3,000
10-12-5320	Dues, License, Permits ⁵	Add \$3,000
10-12-5350	Community Project	Add \$1,900
10-12-5819	Community Assistance	Add \$10,000
10-12-5820	Community Event	Add \$7,000

Court Expenses

10-14-5306	State Assessment	Add \$200
10-14-5313	County Jail Assessment	Add \$150

Planning Expenses

10-17-5233	Technology Expenses	Add \$500
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¹ Received more ARP Funds than expected.

² The CCRLS Rural Patron program is ending. No funds were expected due to the end of this program.

³ Received this grant after the budget was adopted.

⁴ Received this grant after the budget was adopted.

⁵ Two properties that were transferred many years ago that had back taxes due at the time of transfer. Normally when transferred to the exempt entity (City) would have had any back taxes cleared at closing prior to transfer. Because not cleared at that time taxes are owed now and there is no authority for the County Assessor to waive them at this point.

Public Safety Expenses

10-18-5040	Benefits	Add \$8,000
10-18-5120	Gas – Oil	Add \$700
10-18-5137	Supplies	Add \$4,800
10-18-5504	Repairs – Maintenance	Add \$3,000

Library Expenses

10-65-5000	Wages ⁶	Add \$15,300
10-65-5060	PERS	Add \$1,200
10-65-5111	Special Program – Children	Add \$2,000
10-65-5600	Equipment ⁷	Add \$5,000
10-65-5914	OCF-Summer Program ⁸	Add \$20,000
10-65-6000	Capital Outlay – Security Cameras ⁹	Add \$15,100

Parks

10-66-5120	Gas-Oil	Add \$1,400
10-66-5137	Supplies	Add \$400
10-66-5200	Contract Services	Add \$1,000
10-66-5233	Technology Services	Add \$500

Museum

10-67-5413	Telephone	Add \$200
10-67-6000	Capital Outlay ¹⁰	Add \$9,500

Cemetery

10-68-5200	Contract Services	Add \$2,000
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Payroll – Public Works

10-71-5090	Workers Compensation	Add \$9,000
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Public Works Operations

10-72-5140	Uniforms – Towels	Add \$2,500
10-72-5504	Repairs – Maintenance	Add \$4,000

⁶ The grants funds received in 10-65-4812 were for wages for youth services personnel and for personnel costs for DEI updates on website

⁷ Library equipment failed unexpectedly and had to be replaced.

⁸ See Footnote 3

⁹ City Hall was broken into and damaged last year. In order to better protect our employees, facilities, and city property, security cameras are being installed at all City locations.

¹⁰ See Footnote 7

Capital Outlay

10-80-6002	Capital Outlay ¹¹	Add \$23,000
10-80-6010	Capital Outlay ¹²	Add \$58,200

Contingency

10-99-9900	Contingency	Reduce \$121,961.20
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¹¹ This includes the Hampton Park ADA Ramp project and the Hampton Park Security Camera project. Due to on-going issues at the park, security cameras were recommended by our law enforcement personnel.

¹² This includes the wayfinding kiosks and directional project.