

A Minor Variance Application Includes:

- Application cover page (submitted to City)
- Explanation of Type I-A Action (copy for applicant)
- Site plan or drawings, as applicable (submitted to City)
- Written explanation of minor variance request:

- Written response to criteria (attached)

- Deposit Fee: \$600.00 (Resolution No.16-17-013, May 9, 2017)

Applicants are required to reimburse the City for any and all costs associated with their Land Use Applications. Deposit amounts are based on City Planner, City Engineer, City Attorney and other occurred costs or fees associated with land use applications, must be paid in full by the applicant prior to the City of Willamina signing off on any land use decision. In the event that costs do not exceed the initial application deposit, the City shall reimburse the unused portion of the applicant's deposit.

Please Note: A minor variance is defined as a request to change a quantifiable standard by 10 percent or less (City of Willamina Development Code, Section 1.200.02).

Minor Variance – Written Response to Criteria

Criteria the City Recorder (after consultation with the city engineer, land use planner, or designee) uses to make a decision.

The applicant is required to submit written responses that provide evidence that the following circumstances substantially exist.

Willamina Development Code, Section 3.104.03

A. The intent and purpose behind the specific provision sought to be varied are either clearly inapplicable under the circumstances of the particularly proposed development; or,

Response: _____

B. The particular development as proposed otherwise clearly satisfies the intent and purpose for the provision sought to be varied; and

Response: _____

C. The proposed development will not unreasonably impact adjacent existing or planned uses and development; and

Response: _____

D. The minor variance does not expand or reduce a quantifiable standard by more than 10 percent and is the minimum necessary to achieve the purpose of the minor variance; and

Response: _____

E. There has not been a previous land use action approved on the basis that a minor variance would not be allowed.

Response: _____

If additional space is needed, please attach an additional page(s).