

**City of Willamina
City Council Meeting Minutes
REGULAR MEETING
January 10, 2023
6:00 pm**

Location of Meeting:

Minutes Taken by Deputy City Recorder Bridget Meneley located at:
West Valley Fire Station
825 NE Main Street
Willamina, Oregon
and via Zoom for remote access

Present at Meeting:

Mayor Ila Skyberg
Council President Rita Baller
Councilor Craig Johnson
Councilor Vickie Hernandez
Councilor Barry Wilson
Councilor Karl Klym
Councilor Jennifer Pederson
Library Director Sarah Frost
Public Works Director Jeff Brown
City Manager Bridget Meneley
Deputy City Recorder: Vacant

Absent from Meeting:

Guests Not Limited To: Yamhill County Commissioner Kit Johnston

Mayor Ila Skyberg called the meeting of the City of Willamina City Council to order at 6:03 pm on January 10, 2023.

The City Manager took the roll and a quorum was present.

Flag Salute

Agenda additions, deletions, and corrections:

Public Input – Business from the Audience –

Mr. Kim Bowers, Willamina resident, presented a concern to the Council regarding a type of variance or deferral program for senior citizens and community members on fixed income to assist them with the with System Development Charges. Mr. Bower's opinion is that a deferral of SDC's would be placed on the property as a lien and paid upon the future sale of the home to help individuals with affordable housing.

Yamhill County Commissioner Kit Johnston introduced himself as one of the recently Elected County Commissioners.

Correspondence – None

Presentation(s):

1. Swearing in of Elected Officials:
 - a. Mayor Ila Skyberg
 - b. Councilor Karl Klym
 - c. Councilor Jennifer Pederson
 - d. Councilor Vickie Hernandez

I. Approval of Agenda

The agenda for the meeting was distributed and unanimously approved.

II. Consideration of Open Issues

Consent Agenda:

Mayor Ila Skyberg

Mayor Skyberg called for a motion to approve the items on the Consent Agenda.

MOTION: Council President Baller moved to approve the consent agenda as presented. Councilor Johnson seconded the motion. Motion carried with a unanimous vote.

Regular Agenda:

Election of Council President

Mayor Skyberg opened the floor to receive nominations for Council President.

MOTION: Councilor Wilson moved to nominate current Council President Rita Baller. Council Hernandez seconded the motion. Motion carried with a unanimous vote.

Discussion: Congratulations to all the newly sworn in Elected Officials and Council President.

Resolution 22-23-09 authorizing its support of the Oregon Mayors Association's Taskforce on homelessness proposal.

Mayor Skyberg stated the question shall the City Council authorize its support of the Oregon Mayors Association's (OMA) Taskforce on Homelessness Proposal?

Library Director Frost, who is lead on the homelessness focus group for the City of Willamina, discussed the facts and findings on the Staff Report.

MOTION: Councilor Hernandez moved that the City Council adopt Resolution 22-23-009, authorizing its support of the Oregon Mayors Association's (OMA) Taskforce on homelessness proposal, and authorizes staff to work with the Community and LOC to create a direct allocation funding proposal for the City of Willamina. Council President Baller seconded the motion. Motion carried with a unanimous vote.

Discussion:

- Questions were asked about –
 - o the number of homeless within our City,
 - o how do we know who and where they are,
 - o how do we communicate the information to our Community,
 - o are we working with the Oregon Health Authority,
- Councilor Hernandez is willing to assist with the Point in Time Count on January 24, 2023.
- Mayor Skyberg expressed thanks to Library Director Sarah for all the work she is working on for this project and is appreciative that the Mayors will be able to use the potentially funding that is most conducive for our Community.

INFORMATIONAL REPORTS

1. Chamber Liaison – Vacant

- Mayor Skyberg will be the Chamber Liaison.

2. Yamhill County Transit Authority Board Member – Councilor Johnson

Councilor Johnson shared discussion was continued about the distribution of funds, transportation, and other needs that will be outlined and presented to the County Commissioners.

3. Library Update – Councilor Hernandez

- No current update; Board meetings do not typically occur in December, next update will be in February.

4. Mayor's Report – Mayor Burr

- Expressed thanks to all staff, new council, Jeff Brown, Paul Daquilante, and Kit Johnson for all the work everyone does for our Community.

INFORMATIONAL REPORTS FROM CITY OFFICERS

1. City Manager's Report –

- City Manager requested that previous Interim City Manager, returned to Library Director, provide an update as she was lead on the project during the transition.
 - o Bid Opening Process for the water intake project has started and Keller will present at the next City Council Meeting.

- Work Session
 - o Three (3) dates were presented for Council Procedures Training and the Council collectively selected option one (1) for Thursday January 26, 2023 from 5:00PM – 7:00PM.
 - Requested topics with some additional as City Staff finds appropriate –
 - Charter
 - Ethics
 - Public Records and Retention
 - Council Goals

2. Public Works Report

- Water intake update: Thirteen (13) requests for bid document information have been received.
 - o January 19th contractors interested in placing bids for the projects are invited to tour the project area and the water intake at the Willamina Creek Pump Station.
 - o Bids will close February 9, 2023.
 - Project A bids are due at 2:00pm with opening of the bids immediately following.
 - Project B bids are due at 2:30pm with opening of the bids immediately following.
- During the recent weather events several trees fell –
 - o One (1) at Garden Spot Park which came down over the railroad tracks,
 - o One (1) at the water intake location near the pump house that took out a power line requiring the use of a generator for two (2) days.
 - This tree was a very large Oak tree and will sell them to Monroe Oak.

3. Sheriff's Report

- Provided in Council Packet

Council Comments:

- Councilor Johnson expressed concern about the conditions of the roadway near the railroad tracks on Main Street.
 - o City Staff will find the appropriate contact.
- Council President Baller inquired about no parking signs on 5th and 6th Streets and also inquired about a sign for unimproved 5th street sharing that there was a delay in emergency response because they could not locate the home.

ADJOURN

MOTION: Councilor Hernandez moved to adjourn the meeting at 7:02PM. Councilor Klym seconded the motion. Motion carried with a unanimous vote.

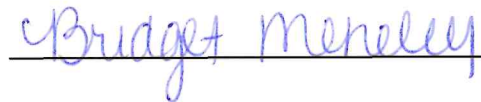
Agenda and Time of Next Meeting

The next meeting will be held at 6:00 PM on February 14, 2023 at:
West Valley Fire Station
825 NE Main Street
Willamina, Oregon 97396

Community members invited to participate via Zoom – link will be provided at www.willaminaoregon.gov

The meeting was adjourned at 7:02PM by Mayor Ila Skyberg.

Minutes submitted by City Manager Bridget Meneley



Minutes approved by Ila Skyberg