



**Willamina City Council  
Regular Meeting  
Tuesday, September 12, 2023 at 6:00 p.m.**

West Valley Fire Station  
825 NE Main Street  
Willamina, OR 97396

In-person attendance is allowed at the City Council meeting. The City also provides access via the Zoom platform. Zoom access information is available at the end of this Agenda.

**AGENDA**

CALL TO ORDER

ROLL CALL

FLAG SALUTE

AGENDA ADDITIONS, DELETIONS, AND CORRECTIONS

PUBLIC INPUT – BUSINESS FOR THE AUDIENCE

Public Input: Presentations not scheduled on the Agenda are limited to three (3) minutes. Longer presentations should be submitted to the City Recorder prior to the meeting.

**CORRESPONDENCE –**

1. Railroad Articles from the News Register
2. Letter from Ms. Sarah-John Hitchcock
3. Email from Thao Tu

**PRESENTATIONS –**

1. Joel Boyce – Cemetery proposal (15-20min)
2. Elizabeth Sagmiller – TMDL proposal (20-30min)
3. Finance Manager, Scott Clark

Financial reports are now available in the City Council Financial Reports binder which will be present at each City Council meeting. Financial Reports will also be available via email upon request from Deputy City Recorder Krystal Stevens.

**CONSENT AGENDA**

("A listing of routine business items, which are adopted with one motion, without discussion.

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*An Equal Opportunity Employer*

411 N.E. "C" Street, Willamina, Oregon 97396-2783 Telephone: (503) 876-2242 / Fax: (503) 876-1121

[www.willaminaoregon.gov](http://www.willaminaoregon.gov)

However, any Councilor may request that an item be pulled from the Consent Agenda for discussion and separate action. The item is then not considered after the Consent Agenda items have been voted upon.”)

1. Minutes from the July 25, 2023 City Council Work Session
2. Minutes from the August 8, 2023 City Council Work Session

## REGULAR AGENDA

3. PGE Franchise Agreement
4. Cemetery Management
5. TMDL Status Update
6. Rules of Council Procedures
7. Backflow Documents (per request of council, no staff report)

## INFORMATIONAL REPORTS (Items that require no Council action)

1. Chamber Liaison – Mayor Skyberg
2. Yamhill County Transit Authority Board Member – Councilor Johnson
3. Library Board Liaison – Councilor Hernandez

## MAYOR’S REPORT

### INFORMATIONAL REPORTS FROM CITY OFFICERS

1. City Manager
2. Library Director
4. Public Works Director Jeff Brown – Reminder that he will offer tours of the Water Intake Project before and after each City Council meeting. He will be at the West Valley Fire Station at 4:45 p.m. for a tour before each meeting and offer one again directly after each meeting.
5. Sheriff’s Report (provided in Agenda packet)
6. Code Enforcement (provided in Agenda packet)

## COUNCIL COMMENTS

## ADJOURN

Next Council Meeting

City Council Regular Meeting on October 10, 2023 at 6:00 p.m.

Information regarding the above meeting(s) and Zoom access information can be found on the City of Willamina website at <https://www.willamina.oregon.gov>

Persons with hearing, visual or manual impairments who wish to participate in the meeting should contact the City of Willamina at least 48 hours prior to the meeting date in order that appropriate communication assistance can be arranged. The City of Willamina Council meetings are accessible to the disabled. Please let us know if you need any special accommodations to attend this meeting.

### **Join Zoom Meeting**

<https://us02web.zoom.us/j/85954980090?pwd=UHZBdGpkOGhHcjJJY0pYV2ZIN1BHUT09>

Meeting ID: 859 5498 0090

Passcode: 945472

Find your local number: <https://us02web.zoom.us/j/85954980090?pwd=UHZBdGpkOGhHcjJJY0pYV2ZIN1BHUT09>

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## In Willamina, concerns intersect over dangerous railroad crossing



Rusty Rae/News-RegisterWillamina residents believe the railroad crossing on Highway 18 at the west end of town is a hazard, and they want it improved. The Oregon Department of Transportation has proposed a short-term fix.

Willamina resident Tom Coblentz lives near downtown. He is wheelchair-bound and has been for about 10 years.

His family settled in the West Valley community when he was a toddler, moved to Lincoln City, but returned when he enrolled in elementary school as a fourth grader.

"I've been around here ever since," Coblentz said. "I've lived where I am right now since 1980," near the old high school grounds, now West Valley Community Campus.

Once a week, Coblentz steers his power chair to go grocery shopping, see a doctor, dine at Coyote Joe's Restaurant, pick up something at Skyberg's Lumber & Hardware store, or visit a friend on the other side of town.

Coblentz has to maneuver his chair across the railroad tracks at the intersection where Highway 18 splits into Northeast Main and South Main streets.

The location is adjacent to both the Galloping Goose and Garden Spot Park, across from the restaurant and the Willamina IGA.

It can be a treacherous journey for Coblentz, considering the condition of the tracks, as was the case one day earlier this year as he navigated his way to a medical appointment.

"I went to cross the tracks, and it (the vibration) shook one of my plug-ins loose on the chair," Coblentz said. "The chair shut down and came to a stop. I was on the tracks. I had to be pushed off to the side."

He said he wasn't panic stricken at the time, as he was not worried about a train coming along, and believed everything would work itself out, but he was holding up traffic, and that bothered Coblentz more than anything else.

"I was impressed with people around here," he said of the local citizens. "I didn't sit there very long. I had several people right there with me."

The pavement lining the tracks is in dire need of repair.

"It almost shakes me out of my seat if I go too fast," Coblentz said. "And the wheels can get stuck if you're not going fast enough. Using the sidewalk is really, really rough."

The Willamina City Council stressed at its July meeting that citizens should contact the Oregon Department of Transportation and Portland and Western Railroad authorities to stress the importance of making repairs to the crossing. It's an ODOT thoroughfare, and repairs are not the responsibility of the city. The railroad uses the tracks for transportation of lumber from its Willamina mill.

City Councilors Karl Klym and Jennifer Pedersen collected 65 petition signatures at Willamina's recent National Night Out celebration.

Individuals who want to continue bringing their concerns regarding the tracks to ODOT's attention should email the agency at [AskODOT@odot.state.or.us](mailto:AskODOT@odot.state.or.us).

Coblentz and representatives from the railroad, ODOT, the city, and Hampton Lumber, met at the tracks for a recent meeting. Present were ODOT Active Transportation Liaison Jenna Berman, Willamina City Manager Bridget Meneley, Public Works Director Jeff Brown, Code Enforcement Officer Mardette Cook, Mayor Ila Skyberg and Brad Blackwell of Hampton.

"It definitely needs attention," Coblentz said of the crossing. "I wanted to make sure my side of the issue was addressed. I understand how things move and all that. If they can just grind the edges off (the pavement), until they can do the major smoothing of everything."

Berman characterized it as a "great meeting," and said she is working on both a short-term and long-term solution to address the concerns of all parties.

"Short-term, we plan to use some bicycle and pedestrian funding to grind and fill in some gaps," Berman said.

In addition to residents driving over the tracks, expressing concerns about damage to their vehicles, citizens using bicycles, strollers and walkers have also experienced problems.

"That should provide improvements for a few years while we compile the funding for a fix that will last for decades," Berman said, regarding the short-term fix.

"The long-term fix will require extensive coordination with the rail owners and operators."

# Safety Issue Smoothly resolved in Willamina

*ODOT puts temporary fix in place at hazardous Highway 18 crossing*

By PAUL DAQUILANTE  
Of the News-Register

Jenna Berman has been in her Oregon Department of Transportation role for seven years. She said obtaining the funding used to make a temporary asphalt repair to Highway 18 as it traverses railroad tracks in Willamina was one of her finest accomplishments.

"I am so excited. I want to go jump up and down on it," said Berman, Region 2 active transportation liaison.

Berman said she was pleased ODOT could respond quickly to a safety concern raised by a local resident following an incident this summer on the tracks, at the west end of Main Street. A crew applied a smoother asphalt surface along the tracks on the evening of Friday, Aug. 25.

Repairs followed an on-site meeting July 25 between Willamina's Tom Coblenz, who is wheelchair-bound, and government and business officials, after Coblenz experienced a frightening incident on the tracks.

Representatives from Portland and Western Railroad, ODOT, the city and Hampton Lumber met at the tracks to discuss the issue and seek a solution. Present were Berman, Willamina City Manager Bridget Meneley, Public Works Director Jeff Brown, Code Enforcement Officer Mardette Cook, Mayor Ila

Skyberg and Brad Blackwell of Hampton.

At the July meeting, Coblenz demonstrated carefully moving his chair across the tracks so everyone could see the challenge involved.

He lives near West Valley Community Campus on Washington Street, and had to carefully maneuver his chair across the tracks whenever he went downtown.

He was on his way to a medical appointment one day.

"I went to cross the tracks, and it (the vibration) shook one of my plug-ins loose on the chair," Coblenz recounted. "The chair shut down and came to a stop. I was on the tracks. I had to be pushed off to the side."

He should never find himself in a situation like that again.

"I want to watch Tom roll back and forth and see how smooth it is for him now," Berman said. "I may do that. He's great. I've called him."

Another resident who, like Coblenz, uses a power chair to get around town, crossed the tracks one morning earlier this week without any problem. From a distance, it appeared the individual enjoyed a smooth trip.

Informed of this, Berman said, "That is even better since it means that more people are being served."

Meneley said she was a "little bit surprised" that the temporary fix was completed so quickly. The work was wrapped up by the following morning.

"The community worked together and heard our voices," she said. "It's something the community has been asking for, and it look everyone working together."

Berman said she was extremely pleased that the job was completed in a reasonable amount of time.

"It was an obvious need that's been out there, it was identified by our agency, we found a process that would work and it was rewarding

to get this done sooner than later," Berman said.

The temporary fix cost about \$62,000, according to Berman, who said Bicycle and Pedestrian Plan funding was used to complete the job.

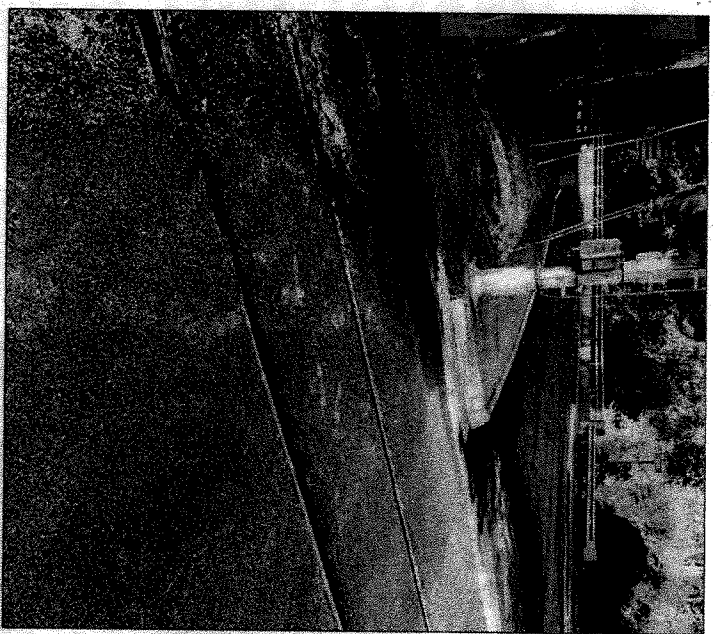
"I had funding readily available," Berman said. "There was some flexible funding from the state gas tax. The maintenance folks had prioritized this as a need. They had it ready to go. The stars aligned on this."

Berman also said a previous settlement agreement between people with disabilities and ODOT elevates issues such as the Willamina railroad crossing.

"We do everything we can to address barriers," she said. "The community did an amazing job."

## A U.S. District Court

judge approved a landmark settlement agreement in 2017 between people with disabilities and ODOT that holds the promise of making communities throughout Oregon more inclusive of people with physical disabilities.



Submitted photo  
A temporary asphalt repair of Willamina's Main Street railroad tracks has been completed. Oregon Department of Transportation funding and a concerted citywide effort ensured completion of the fix.

Berman said a permanent railroad crossing fix, in which concrete panels are installed paralleling the tracks, could cost between \$1 and \$2 million.

"It all depends on how much the rail company wants us to do," she said. "That's a touchy area a lot of times. They'll say, 'while you're here, we would like you to do this and this and this.' Sometimes that's great. Sometimes it makes the job more expensive. Then you have to get all the funding together for that large of a project."

Coblenz, for one, will patiently wait for the permanent fix. He's just glad to see that something has been done in the interim.

"I haven't been down there yet, but I've seen pictures, and it looks good," he said. "It looks like it is really smooth. I was thinking about going down there today (Thursday), but now it's raining out. As soon as the weather breaks, maybe tomorrow, I want to run down there and check it out. I don't see why it should be a problem for me now."

Friday September 1, 2023

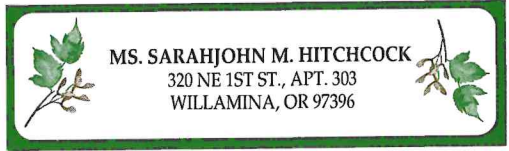
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date  
Stamp  
MC

RECEIVED

AUG 18 2023

@ 2:00pm  
RECEIVED

AUG 21 2023



Dear Councils of Willamina  
& Rose at Vidman Management;  
for Transparency, I'd like to  
share this correspondence  
taking place presently. As I  
feel may be further needed  
to do so presently. To resolve  
a possible larger problem  
we yet to figure out,  
completely, but, I believe  
the city owns this  
property, of which I will  
await to the response from  
our ordinance officer as to  
whom the owner was that  
she spoke of had called  
her. Thank you for your  
additionally, I will come to next City Council

MS. SARAHJOHN M. HITCHCOCK  
320 NE 1ST ST., APT. 303  
WILLAMINA, OR 97396

To City Ordinance Offices  
of Willamina as of 8/24/2023

Subject: is the request of information  
pending the request made verbally  
by you. (I am giving the notice of this  
information to City Council & City  
Management and possible lawyers due  
to my belief there is a larger issue  
I need resolved. (The lawyer is not against  
City in any way at this time)

I had spoken with you before  
the date of 8/17/2023 when you  
approached my Apt made contact  
through the door requesting of  
me verbally as follows

"Are you the lady I spoke to about  
the, (Deer)?" I replied "Yes" (when  
discussing Allen 7-157 ST & Fire Lane)



2

You then stated "I received a call from the Drones, they want you to remove the stuff within one week or they will take to the garbage."

I replied "Okay."

I believe a "Thankya" was followed by you and that finished that encounter.

Our previous encounter I told you I had found bad things around there and was going to be responsible to remove if I was to move. which is a garden box w/ growing tomatoes, Celentis lettuce & Sunflower, a table & →

(Chairs. Shade from along fence  
and a low repositioned  
art with healthy sayings  
to improve our Community and  
connect with one another.

We spoke about for love  
wrote her a business license  
without any concern which  
was June I believe, early  
June.

Today I ask for the Name  
of the Owner who called  
and possibly a contact  
number.

You can reach me by mail  
or call or text (text preferred)  
971-901-2414

Thankyou -  
Sarah-Jane Hitebeck

This info sent to

City Council & Indian Management  
for transparency purposes

## Krystal Grace Stevens

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**From:** Bridget Meneley  
**Sent:** Thursday, August 31, 2023 10:27 AM  
**To:** Krystal Grace Stevens  
**Subject:** FW: City of Willamina / We are looking forward to receiving your response about Vietnamese Community Of Oregon sends you the suggestive proclamation

Hello –

Please add this as correspondence received for the agenda.

**From:** Ila Skyberg <Skybergl@ci.willamina.or.us>  
**Sent:** Tuesday, August 29, 2023 2:00 PM  
**To:** Bridget Meneley <MeneleyB@ci.willamina.or.us>  
**Subject:** Fwd: City of Willamina / We are looking forward to receiving your response about Vietnamese Community Of Oregon sends you the suggestive proclamation

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**From:** Thao Tu <thaotvnco@gmail.com>  
**Sent:** Monday, August 28, 2023 6:35:07 PM  
**To:** Ila Skyberg <Skybergl@ci.willamina.or.us>  
**Subject:** City of Willamina / We are looking forward to receiving your response about Vietnamese Community Of Oregon sends you the suggestive proclamation

August 28, 2023

Dear Mayor of Willamina:

My name is Thao Duc Tu. I am President of Vietnamese Community Of Oregon.

Today on behalf of my Board, I send you this Proclamation and I hope that you will approve for this.

Thank you very much for your kindness and consideration.

I am looking forward to receiving your response soon.

Respectfully yours and Best wishes to you all,

Thao Duc Tu  
President,  
Vietnamese Community Of Oregon  
503-349-9232

" Whereas:

Vietnamese refugees have proudly resided in the City of Willamina and surrounding communities since the conclusion of the Vietnam War.

Whereas:

Vietnamese Americans have put forth their full toiling energy building the City of Willamina and surrounding cities in a multitude of prominent areas including industry, economy, culture, education, and military service.

Whereas:

Vietnamese Americans have counted on the state of Oregon, USA as being their second heart, mind, and family homeland.

Whereas:

Vietnamese Americans have embraced Vietnamese customs and traditions that have been continually practiced through generations.

Whereas:

A large number of the Oregon's Vietnamese Americans respectfully embrace the yellow and three red striped Heritage and Freedom flag as a symbol of Vietnamese Americans community.

Whereas:

It is the ultimate will and honorable desire from Vietnamese Community Of Oregon and its community members, that the Vietnamese American Heritage and Freedom Flag be recognized as the official flag of their organization in the City of Willamina.

Now,

Therefore:

I, the Mayor of Willamina do hereby recognize the Vietnamese American Heritage and Freedom Flag as the official flag of Vietnamese Americans in the City of Willamina.

We encourage all to join in the reverent recognition of this cultural heritage and freedom flag."

#### Attachment of proclamations

1. State of Oregon
2. Portland
3. Beaverton
4. Eugene
5. Salem
6. Tigard
7. West Linn
8. Wood Village

9. Gearhart
10. Ontario
11. Prineville
12. Redmond

STATE OF OREGON  
**PROCLAMATION**  
OFFICE OF THE GOVERNOR

- WHEREAS After the end of the Vietnam War in 1975, the first Vietnamese immigrants came to the State of Oregon in search of opportunity and freedom, and
- WHEREAS The Vietnamese immigrants brought Vietnamese customs and traditions which have been passed down through generations, and
- WHEREAS There are a significant number of Vietnamese-Americans who have chosen to make the State of Oregon their home, and
- WHEREAS Oregon's Vietnamese-American community has made substantial contributions to the cultural, religious, political, and business life throughout the state of Oregon, and
- WHEREAS A large number of the Oregon's Vietnamese-Americans widely embrace the yellow and three red-striped Heritage and Freedom flag as a symbol of the Vietnamese-American community, and
- WHEREAS It is the will and desire of the Oregon Vietnamese Community Association and its members, that the Vietnamese American Heritage and Freedom Flag be recognized as the official flag of their organization throughout the great state of Oregon

NOW,

**THEREFORE** I, Theodore R. Kulongoski, Governor of the State of Oregon, hereby proclaim April 28, 2007 to be

**VIETNAMESE AMERICAN HERITAGE AND FREEDOM FLAG DAY**

In Oregon and encourage all Oregonians to join in this observance

IN WITNESS WHEREOF, I hereunto set my hand and  
cause the Great Seal of the State of Oregon to be affixed  
Done at the Capitol in the City of Salem in the State of  
Oregon on this day, April 13, 2007



*Theodore R. Kulongoski*

Theodore R. Kulongoski, Governor

*Bill Bradbury*

Bill Bradbury, Secretary of State

CITY OF  
PORTLAND

*Whereas*, There are a significant number of Vietnamese-Americans who have chosen to make the City of Portland their home; and

*Whereas*, Portland's Vietnamese-American community has made substantial contributions to the cultural, religious, political and business life of the City of Portland; and

*Whereas*, A large number of Portland's Vietnamese-Americans widely embrace the yellow and three red-striped Heritage and Freedom flag as the symbol of the Vietnamese-American community; and

*Whereas*, It is the will and desire of the Oregon Community to Protect Vietnam Homeland and its members, that the Vietnamese Heritage and Freedom Flag be recognized as the official flag of their organization

*Now, therefore*, I, Vera Katz, Mayor of the City of Portland, do hereby recognize

The Vietnamese-American Heritage and Freedom Flag as the official flag of the Oregon Community to Protect Vietnam Homeland and its members, and encourage all citizens of the City of Portland to support diversity, tolerance, equality and mutual understanding among peoples of the world

*Vera Katz*



# PROCLAMATION

OFFICE OF THE MAYOR  
CITY OF BEAVERTON



**WHEREAS**, there are a significant number of Vietnamese-Americans who have chosen to make the City of Beaverton their home; and

**WHEREAS**, Beaverton's Vietnamese-American community have made substantial contributions to the cultural, religious, political and business life of the City of Beaverton; and

**WHEREAS**, the City of Beaverton was informed that the vast majority of Beaverton's Vietnamese-Americans embrace the yellow and red-striped Heritage and Freedom flag as the symbol of the Vietnamese-American community; and

**WHEREAS**, Beaverton's Vietnamese-Americans state that this yellow flag with three red stripes is widely embraced because of its long history as a symbol of resilience, freedom, and democracy, both in Vietnam itself and Vietnamese-American communities throughout Beaverton and elsewhere; and

**NOW, THEREFORE**, I, Rob Drake, Mayor of the City of Beaverton, Oregon, do hereby recognize and honor the:

## VIETNAMESE-AMERICAN HERITAGE & FREEDOM FLAG

The Mayor and City Council supports diversity, tolerance, equality and mutual understanding among peoples of the world.



A handwritten signature in blue ink, appearing to read "Rob Drake".

Rob Drake  
Mayor



**OFFICE OF THE MAYOR**  
City of Eugene, Oregon  
**PROCLAMATION**

- WHEREAS:** Vietnamese refugees have proudly resided in the City of Eugene and throughout the State of Oregon since the conclusion of the Vietnam War on April 30<sup>th</sup>, 1975; and
- WHEREAS:** Vietnamese Americans have put forth their full toiling energy building the City of Eugene, throughout the State of Oregon in a multitude of prominent areas including industry, economy, culture, education, and military service; and
- WHEREAS:** Vietnamese Americans have counted on the State of Oregon, USA as being their second heart, mind, and family homeland; and
- WHEREAS:** Vietnamese Americans have embraced Vietnamese customs and traditions that have been continually practiced through generations; and
- WHEREAS:** A large number of Oregon's Vietnamese Americans respectfully embrace the yellow and three red striped Heritage and Freedom flag as a symbol of Vietnamese American community; and
- WHEREAS:** It is the ultimate will and honorable desire from the Vietnamese Community of Oregon and its community members, that the Vietnamese American Heritage and Freedom Flag be recognized as the official flag of their organization in the city of Eugene and throughout the State of Oregon.

**NOW, THEREFORE,** I, Lucy Vinis, Mayor of the City of Eugene, Oregon, do hereby recognize the Vietnamese American Heritage and Freedom Flag as the official flag of Vietnamese Americans in the city of Eugene and throughout the State of Oregon.

Be it involved, that this flag may be displayed on City property at any city controlled or sponsored Vietnamese American events or any public functions organized by the Vietnamese American community when appropriate, subject to the City permit requirements.

Be it further involved, that the City of Eugene encourages local school districts to adopt similar recognizing the yellow with three red stripes as the official flag to be displayed in schools.

I resolutely encourage all to join in the reverent recognition of this cultural Vietnamese Heritage and Freedom Flag.



*Lucy Vinis*  
Mayor Lucy Vinis  
City of Eugene  
May 17, 2023

## PROCLAMATION

West Linn, Oregon

**WHEREAS**, Vietnamese refugees have proudly resided in the City of West Linn throughout the State of Oregon since the conclusion of the Vietnam War on April 30<sup>th</sup>, 1975; and

**WHEREAS**, Vietnamese Americans have put forth their full toiling energy building the City of West Linn, throughout the State of Oregon in a multitude of prominent areas including industry, economy, culture, education, and military service; and

**WHEREAS**, Vietnamese Americans have counted on the State of Oregon, USA as being their second heart, mind, and family homeland; and

**WHEREAS**, Vietnamese Americans have embraced Vietnamese customs and traditions that have continually practiced through generations; and

**WHEREAS**, a large number of the Oregon's Vietnamese Americans respectfully embraces the yellow and three red striped Heritage and Freedom flag as a symbol of Vietnamese American community; and

**WHEREAS**, it is the ultimate will and honorable desire from the Vietnamese Community Of Oregon and its community members, that the Vietnamese American Heritage and Freedom Flag be recognized as the official flag of their organization in the City of West Linn and throughout the State of Oregon.

**NOW, THEREFORE, BE IT PROCLAIMED BY THE CITY COUNCIL OF THE CITY OF WEST LINN, THAT WE** do hereby recognize the Vietnamese American Heritage and Freedom Flag as the official flag of Vietnamese Americans in the city of West Linn.

Be it involved, that this flag may be displayed on City property at any city controlled or sponsored Vietnamese American events or any public functions organized by the Vietnamese American community when appropriate, subject to the City permit requirements.

We invite all to join in the reverent recognition of this cultural Vietnamese Heritage and Freedom Flag.

DATED THIS 10TH DAY OF JULY, 2023

  
RORY BIALOSTOSKY, MAYOR

ATTEST:





City of Wood Village  
Office of the Mayor  
**Proclamation**

**PROCLAIMING THE VIETNAMESE AMERICAN HERITAGE AND FREEDOM  
FLAG IN WOOD VILLAGE**

**Whereas:** Vietnamese refugees have proudly resided in the City of Wood Village and surrounding communities since the conclusion of the Vietnam War

**Whereas:** Vietnamese Americans have put forth their full toiling energy building the City of Wood Village and surrounding cities in a multitude of prominent areas including industry, economy, culture, education, and military service

**Whereas:** Vietnamese Americans have counted on the State of Oregon, USA as being their second heart, mind, and family homeland

**Whereas:** Vietnamese Americans have embraced Vietnamese customs and traditions that have continually practiced through generations

**Whereas:** A large number of Oregon's Vietnamese Americans respectfully embraces the yellow and three red striped Heritage and Freedom flag as a symbol of Vietnamese American community

**Whereas:** It is the will and desire from the Vietnamese Community Of Oregon and its community members, that the Vietnamese American Heritage and Freedom Flag be recognized as the official flag of their organization in the City of Wood Village

**Now,**

**Therefore: I, John C. Miner the Mayor of Wood Village, do hereby recognize the Vietnamese American Heritage and Freedom Flag as the official flag of Vietnamese Americans in the City of Wood Village.**

**I resolutely encourage all to join in the reverent recognition of this cultural Vietnamese Heritage and Freedom Flag.**

A handwritten signature in black ink, appearing to read "John C. Miner".

John C. Miner, Mayor  
City of Wood Village

*Official*

- WHEREAS after the Fall of Saigon in 1975, thousands of Vietnamese refugees were forced to flee their country in fear of the government of Vietnam's campaign of retribution and political and religious persecution, and
- WHEREAS many of these Vietnamese refugees are now Vietnamese-Americans who have chosen to make the City of Vancouver, USA their home; and
- WHEREAS Vancouver's Vietnamese-American community has made substantial contributions to the cultural, religious, political and business life of Vancouver; and
- WHEREAS the vast majority of Vancouver's Vietnamese-Americans embrace the yellow flag with three red stripes, also known as the Heritage and Freedom Flag, as the symbol of the Vietnamese-American community; and
- WHEREAS this flag is widely embraced because of its long history as a symbol of resilience, freedom and democracy both in Vietnam itself and Vietnamese-American communities throughout Vancouver and elsewhere; and
- WHEREAS it is the will and expressed desire of Vietnamese-Americans that this flag be recognized as the official symbol of the Vietnamese-American community

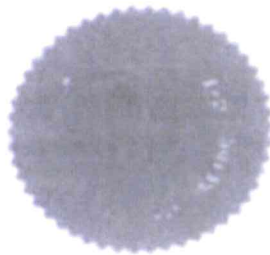
NOW, THEREFORE, I Royce E. Pollard, Mayor of America's Vancouver, do hereby recognize the yellow flag with three red stripes, known as the Heritage and Freedom Flag, as the official symbol of the Vancouver Vietnamese-American community.

BE IT RESOLVED that this flag may be displayed on City property at any time, at any public or sponsored Vietnamese American event, or any public function organized by the Vietnamese American community when appropriate, subject to the permit requirements of the City.

BE IT FURTHER RESOLVED that the City of Vancouver encourages county officials to pass legislation recognizing the yellow flag with three red stripes as the official symbol of the Vietnamese-American community, and encourages local school districts to adopt similar resolutions or proclamations recognizing the yellow flag with three red stripes as the official flag to be displayed in schools during Vietnamese-American events.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Vancouver to be affixed this 7th day of June, 2004.

*R. E. Pollard*  
ROYCE E. POLLARD, MAYOR





CITY OF  
GEARHART

**VIETNAMESE AMERICAN HERITAGE AND FREEDOM FLAG PROCLAMATION**

**WHEREAS**, Vietnamese refugees have proudly resided in the City of Gearhart since the conclusion of the Vietnam War; and

**WHEREAS**, Vietnamese Americans have put forth their full toiling energy built the City of Gearhart in a multitude of prominent areas including industry, economy, education, and military service; and

**WHEREAS**, Vietnamese Americans have counted on the State of Oregon, US as being their second heart, mind, and family homeland; and

**WHEREAS**, Vietnamese Americans have embraced Vietnamese customs and traditions that have continually practiced through generations; and

**WHEREAS**, a large number of the Oregon's Vietnamese Americans respectfully embrace the yellow and three red striped Heritage and Freedom flag as a symbol of the Vietnamese American community; and

**WHEREAS**, it is the will and desire from the Vietnamese Community Of Oregon community members, that the Vietnamese American Heritage and Freedom Flag be recognized as the official flag of their organization in the City of Gearhart.

**NOW THEREFORE**, I, the Mayor of Gearhart, do hereby recognize the Vietnamese American Heritage and Freedom Flag as the official flag of Vietnamese Americans in the City of Gearhart.

I resolutely encourage all to join in the reverent recognition of this cultural Vietnamese American Heritage and Freedom Flag.

---

Mayor Smith

# Proclamation

City of Tigard

## RECOGNIZING THE VIETNAMESE HERITAGE & FREEDOM FLAG

**WHEREAS**, Vietnamese refugees have proudly resided in the City of Tigard, and the State of Oregon since the conclusion of the Vietnam War on April 30<sup>th</sup>, 1975; and

**WHEREAS**, Vietnamese Americans have put forth their full toiling energy building the City of Tigard, in a multitude of prominent areas including industry, economy, culture, education, and military service; and

**WHEREAS**, Vietnamese Americans have counted on Tigard and Oregon as being their second heart, mind, and family homeland; and

**WHEREAS**, Vietnamese Americans have embraced Vietnamese customs and traditions that have been continually practiced through generations; and

**WHEREAS**, many of Oregon's Vietnamese Americans respectfully embrace the yellow and three red striped Heritage and Freedom flag as a symbol of the Vietnamese American community; and

**WHEREAS**, it is the ultimate will and honorable desire from the Vietnamese Community of Oregon and its community members, that the Vietnamese American Heritage and Freedom Flag be recognized as the official flag of their organization in the City of Tigard, Oregon.

**NOW THEREFORE BE IT RESOLVED**, Mayor Heidi Lueb of the City of Tigard, Oregon does hereby proclaim Tigard's recognition for

### THE VIETNAMESE HERITAGE & FREEDOM FLAG

as the official flag of Vietnamese Americans in the City of Tigard and encourage residents to recognize the cultural reverence and respect afforded the Vietnamese Heritage and Freedom Flag.

Dated this 13<sup>th</sup> day of June 2023

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Tigard to be affixed.

\_\_\_\_\_  
Heidi Lueb, Mayor  
City of Tigard

**Attest:**

\_\_\_\_\_  
Carol A. Krager, City Recorder

**OFFICE OF THE MAYOR**  
City of Eugene, Oregon

**PROCLAMATION**

**WHEREAS:** Vietnamese refugees have proudly resided in the City of Eugene and throughout the State of Oregon since the conclusion of the Vietnam War on April 30<sup>th</sup>, 1975; and

**WHEREAS:** Vietnamese Americans have put forth their full toiling energy building the City of Eugene, throughout the State of Oregon in a multitude of prominent areas including industry, economy, culture, education, and military service; and

**WHEREAS:** Vietnamese Americans have counted on the State of Oregon, USA as being their second heart, mind, and family homeland; and

**WHEREAS:** Vietnamese Americans have embraced Vietnamese customs and traditions that have been continually practiced through generations; and

**WHEREAS:** A large number of Oregon's Vietnamese Americans respectfully embrace the yellow and three red striped Heritage and Freedom flag as a symbol of Vietnamese American community; and

**WHEREAS:** It is the ultimate will and honorable desire from the Vietnamese Community of Oregon and its community members, that the Vietnamese American Heritage and Freedom Flag be recognized as the official flag of their organization in the city of Eugene and throughout the State of Oregon.

**NOW, THEREFORE,** I, Lucy Vinis, Mayor of the City of Eugene, Oregon, do hereby recognize the Vietnamese American Heritage and Freedom Flag as the official flag of Vietnamese Americans in the city of Eugene and throughout the State of Oregon.

Be it involved, that this flag may be displayed on City property at any city controlled or sponsored Vietnamese American events or any public functions organized by the Vietnamese American community when appropriate, subject to the City permit requirements.

Be it further involved, that the City of Eugene encourages local school districts to adopt similar recognizing the yellow with three red stripes as the official flag to be displayed in schools.

I resolutely encourage all to join in the reverent recognition of this cultural Vietnamese Heritage and Freedom Flag.



*Lucy Vinis*  
Mayor Lucy Vinis  
City of Eugene  
May 17, 2023



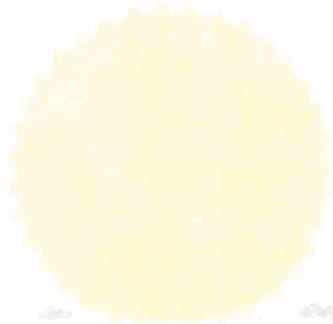
CITY OF ONTARIO  
MAYORAL PROCLAMATION  
VIETNAMESE AMERICAN HERITAGE AND FREEDOM FLAG

- WHEREAS, Vietnamese refugees have proudly resided in the City of Ontario and surrounding communities since the conclusion of the Vietnam War; and
- WHEREAS, Vietnamese Americans have put forth their full toiling energy building the City of Ontario and surrounding cities in a multitude of prominent areas including industry, economy, culture, education, and military service; and
- WHEREAS, Vietnamese Americans have counted on the state of Oregon, USA as being their second heart, mind, and family homeland; and
- WHEREAS, Vietnamese Americans have embraced Vietnamese customs and traditions that have been continually practiced through generations; and
- WHEREAS, A large number of the Oregon's Vietnamese Americans, respectfully embrace the yellow and three red striped Heritage and Freedom flag as a symbol of Vietnamese Americans community; and
- WHEREAS, It is the will and desire from Vietnamese Community Of Oregon and its community members, that the Vietnamese American Heritage and Freedom Flag be recognized as the official flag of their organization in the City of Ontario

NOW, THEREFORE, BE IT RESOLVED that I, Deborah K. Folden, Mayor of Ontario, Oregon, do hereby recognize the

VIETNAMESE AMERICAN HERITAGE AND FREEDOM FLAG

as the official flag of Vietnamese Americans in the City of Ontario, and resolutely encourage all to join in the reverent recognition of this cultural heritage and freedom flag



  
Deborah K. Folden Mayor



# City of Redmond PROCLAMATION

A proclamation recognizing the

## VIETNAMESE AMERICAN HERITAGE AND FREEDOM FLAG

**WHEREAS**, Vietnamese refugees have proudly resided in the City of Redmond since the conclusion of the Vietnam War; and

**WHEREAS**, Vietnamese Americans have put forth their full toiling energy building the City of Redmond in a multitude of prominent areas including industry, economy, culture, education, and military service; and

**WHEREAS**, Vietnamese Americans have counted on the State of Oregon, USA, as being their second heart, mind, and family homeland; and

**WHEREAS**, Vietnamese Americans have embraced Vietnamese customs and traditions that have been continually practiced through generations; and

**WHEREAS**, a large number of Oregon's Vietnamese Americans respectfully embrace the yellow and three red striped Heritage and Freedom flag as a symbol of the Vietnamese American community; and

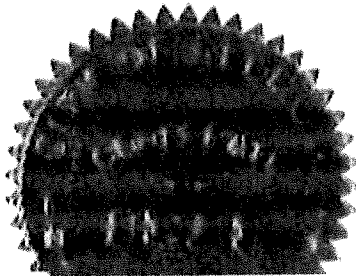
**WHEREAS**, it is the will and desire from the Vietnamese Community of Oregon and its community members, that the Vietnamese American Heritage and Freedom Flag be recognize as the official flag of their organization in the City of Redmond

**NOW, THEREFORE BE IT RESOLVED THAT** the City Council hereby recognizes the **VIETNAMESE AMERICAN HERITAGE AND FREEDMOM FLAG** as the official flag of Vietnamese Americans in the City of Redmond.

**APPROVED** by the City Council and **SIGNED** by the Mayor this 22<sup>nd</sup> day of August 2023.

The City of Redmond, Oregon

  
Ed Fitch, Mayor



ATTEST:





## PRO

**Whereas:** Vietnamese refugees have communities since the conclusion of the Vietnam War.

**Whereas:** Vietnamese Americans have established communities in cities of Oregon in a multitude of professions, culture, education and military service.

**Whereas:** Vietnamese Americans have made their second heart, mind and family home in Oregon.

**Whereas:** the Vietnamese American community values the American spirit of freedom, and the "Vietnamese Heritage and Freedom Flag" honor the Vietnamese American community.

**Whereas:** A large number of Oregonians are proud of the yellow and three red striped Heritage and Freedom Flag of the Vietnamese American community.

**Whereas:** It is the will and desire of the Vietnamese American community members, that the Vietnamese Heritage and Freedom Flag be recognized as the official flag of the Vietnamese American community.

**Now,**

**Therefore, I Jason R. Beebe the Mayor of Medford, Oregon, do hereby recognize the Vietnamese American Heritage and Freedom Flag of Vietnamese Americans in the State of Oregon.**

**We invite all to join in the reverence of the Vietnamese American Heritage and Freedom Flag.**

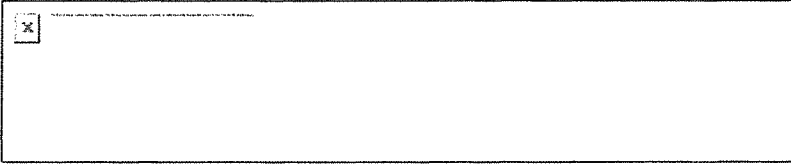
**Dated this \_\_**



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**Thao Duc Tu**  
**President of Vietnamese Community of Oregon**

[thaotvnco@gmail.com](mailto:thaotvnco@gmail.com)  
503 349 9232



This message is intended for the sole use of the addressee, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If you are not the addressee you are hereby notified that you may not use, copy, disclose, or distribute to anyone the message or any information contained in the message. If you have received this message in error, please immediately advise the sender by reply email and delete this message.

**City Of Willamina**

**Staff Report**

**FOR THE CITY COUNCIL MEETING OF SEPTEMBER 12, 2023**

**TO: MAYOR AND CITY COUNCIL**  
**FROM: BRIDGET MENELEY, CITY MANAGER**  
**SUBJECT: CITY OF WILLAMINA CEMETARY MANAGEMENT**  
**ISSUE**

Shall City Council authorize City Staff to enter into an agreement with Green Crest Memorial Park/Adamson's Incorporated for City of Willamina Cemetery Management, authorize payment to update the cemetery the database, and appoint an appropriate individual to act as point of accountability?

**SUMMARY AND BACKGROUND**

1. City Staff that is currently responsible for coordinating the Cemetery Services for the City of Willamina Cemetery has reduced her hours with the intent to retire. Prior to 2021, the cemetery has not received the attention to detail that is needed for record retention purposes and of the current employees requests, prior to retirement, is for City Staff to work with someone that is knowledgeable and passionate about the Cemetery to maintain appropriate certification as required by the State of Oregon.
2. City staff has been utilizing the expertise of Joel Boyce from Green Crest Memorial Park/Adamson's Incorporated when questions arise about burials, the database, licensing, etc.
3. Joel Boyce is the individual that created the current platform we are currently utilizing for burials and cemetery services.
4. Upon approval of the agreement, the current City Staff managing the cemetery services would relinquish her pay differential for taking on this task in 2021. A forty-five (45) day notice would also be provided to the local company who is currently maintaining the grounds for the cemetery.
5. Upon approval, Joel Boyce of Green Crest Memorial Park/Adamson's Incorporated would become responsible for the following as itemized in the attached proposal:
  - a. Cemetery Management
  - b. General Maintenance of Cemetery Grounds
  - c. Complete Audit of Cemetery Records
  - d. Additional Projects to improve the Cemetery grounds as approved by City Council.
  - e. Coordinate with volunteers and prepare for cemetery events.

**ACTION REQUESTED/PROPOSED MOTION**

City Staff recommends that the Council move to authorize City Staff to enter into an agreement with Green Crest Memorial Park/Adamson's incorporated for City of Willamina Cemetery Management, authorize payment for updating the database, and appoint an appropriate individual to act as point of accountability?

Exhibit:

- A. Green Crest Memorial Park/Adamson's Incorporated Proposal

Bridget Meneley

Bridget Meneley, City Manager

To Willamina City Counsel

From: Green Crest Memorial Park / Adamson's Inc

RE: Willamina Cemetery Proposal

1. General Maintenance and upkeep:

- Mowing
- Trimming Markers
- Removal of tree debris

\$800.00 Monthly Commencing on Nov. 1, 2023

2. Cemetery Management

- Records
- Marking of Graves
- Coordinating placement of human remains
- Dealing with community concerns, Grave locations etc..
- Licensing
- Fulfillment of requirements of the Oregon Mortuary and Cemetery Board

\*\*Fee's charged to users will cover the exposes of this part

- Admin Fee
- Open and closing of graves
- Selling of Right of Interments / seconds

Effective as soon as approved or other date counsel deems appropriate.

3. Complete audit of cemetery records

- Creation of a database to make information easily accessible.
- Printout of "Book" showing all interment spaces and all interments.

\$50 Per hour up to 50 hours. If more hours are necessary to complete the project the Council will be consulted.

(Payscale for database developers per zip recruiter is 52.72 - 74.54 as of August 2023 in Oregon)

Work to commence upon approval by counsel.

4. Projects.

Identify major projects in cemetery, prepare quote for counsel approval and over see to completion

\$ Per Quote

5. Coordinate with community volunteers for standard stone cleans, prep for holidays etc..

We would also ask that there be an accountability person on counsel to monitor our performance and offer feed back.

Respectfully Submitted

Joel Boyce  
Adamson's INC  
Green Crest Memorial Park

**City Of Willamina  
Staff Report  
FOR THE CITY COUNCIL MEETING OF SEPTEMBER 12, 2023**

**TO: MAYOR AND CITY COUNCIL  
FROM: BRIDGET MENELEY, CITY MANAGER  
SUBJECT: TOTAL MAXIMUM DAILY LOAD (TMDL) IMPLEMENTATION PLAN REVIEW  
AND STATUS**

**ISSUE**

Shall City Council authorize the following?

1. Authorize additional funding for 2022/2023 Implementation Plan activities as listed in Exhibit A, Addendum #1 in the amount of \$7000.00.
2. Authorize an onsite visit with City Staff in September to discuss the implementation plan and answer additional questions regarding next steps.
3. Request that the consultant to return in November or December 2023 to provide the City Councilor a comprehensive view of projected activities and associated costs for Report Year #2 (November 1, 2023 to October 31, 2024)?

**SUMMARY AND BACKGROUND**

1. In 2021 a contract was initiated and authorized by previous City Administration to engage with E and S Consulting, LLC; Elizabeth Sagmiller to draft an implementation plan as required by the Oregon Department of Environmental Quality (DEQ) through the Federal United States Environmental Protection Agency (EPA) in compliance with the federal Clean Water Act.
2. On October 11, 2022, E and S Consulting, LLC; Elizabeth Sagmiller attended the City Council meeting virtually and presented a Power Point presentation including a review of the TMDL requirements including the need for ongoing funding.
3. City Council was notified by E and S Consulting, LLC during that meeting the City of Willamina had developed and submitted their required Total Maximum Daily Load (TMDL) Implementation Plan and Program to meet the conditions of the *2019 Final Revised Willamette Basin Mercury TMDL and WQMP*.
4. A Total Maximum Daily Load (TMDL) describes the amount of a particular pollutant a waterway can receive and still meet water quality standards. TMDL Implementation is required through the federal Clean Water Act (CWA) and the Oregon DEQ. Requirements can be found in OAR 340-42-0080. The TMDL is required for Willamina because of high levels of mercury in the Willamette Basin.



5. The City's TMDL Implementation Plan was developed by the City's consultant, E and S Consulting, LLC, and submitted to DEQ in August 2022 as required by the State of Oregon. The plan was approved by DEQ in October 2022.

### **EXISTING CONDITIONS**

6. The Consultant has worked through the plan as outlined and will complete the items covered in the 2022/2023 Scope of Work which was signed by the City's representative in August 2023.
7. As was presented at the October 11, 2022 meeting, the TMDL program will ultimately require activities such as ordinance development, public outreach, elevated maintenance activities, and it may require updates to the City's Design Standards. The TMDL program is federally mandated and administered by the State or Oregon
8. Additional costs beyond the 2022/2023 Professional Services Agreement (PSA) will be needed. City leadership and staffing has undergone multiple transitions in the past year, including a shift in the Lead on the TMDL Implementation Plan, new City Council members and a new City Manager. City Staff has needed more support from the consultant than was anticipated due primarily to a lack of familiarity with the program requirements and the amount of additional staff time that is needed to provide adequate attention to the TMDL implementation plan. The consultant will need to complete additional and unanticipated tasks to assist the City with appropriate measures moving forward.

### **ACTION REQUESTED/PROPOSED MOTION**

City Staff recommends and requests that the City Council move to authorize additional funding for the 2022/2023 TMDL Implementation Plan as presented and included in Exhibit A: Addendum #1 for submittal to DEQ by December 1, 2023. Authorize an onsite visit between City Staff and Elizabeth Sagmiller, E and S Consulting, LLC. Authorize the request for a return visit in upcoming months to provide a comprehensive view of the projected activities and costs for TMDL year two (November 1, 2023 to October 31, 2024).

Exhibits:

- A. Addendum #1
- B. TMDL Power Point Presentation
- C. TMDL Implementation Plan

*Bridget Meneley*

Bridget Meneley, City Manager

## **Addendum**

### **Professional Services Agreement Dated 8/25/22**

The City of Willamina [City] established a Professional Services Agreement (PSA) on effective date 8/25/22 for services conducted by E and S Consulting, LLC; Elizabeth Sagmiller. This PSA addresses development of specific materials required in the City's Total Maximum Daily Load (TMDL) Implementation Plan. The PSA has a not to exceed amount of \$22,500.00

The Scope of Work referenced in the PSA will be completed by the expiration date of 12/01/23 as agreed upon in the PSA. However, the City understands there will be additional tasks not listed in the original Scope of Work that should be addressed before the PSA expires. This addendum serves as the 'request in writing' for the City to spend additional funds during the PSA term for the following:

- Development of a packet (draft staff report and supporting material), a PowerPoint presentation, and a presentation at a City Council meeting (via ZOOM), that will address the City's TMDL Implementation Plan and associated state regulations that apply to Willamina.
- The existing PSA states that the consultant will complete the annual report required by the Department of Environmental Quality (DEQ). In addition to the report, the consultant will provide the City with an adaptive management and program projection strategy to be applied during the 2023/2024 TMDL review period and included in the annual report.

The consultant is proposing a not to exceed cost of **\$6,000** for this project. This cost includes staff mentoring as time and budget allow. The hourly fee rate for E & S Consulting is **\$95**. per hour.

Date: August 21, 2023

Consultant: Elizabeth Sagmiller

E and S Consulting, LLC  
1944 Mousebird Ave NW  
Salem, OR 97304

Approved By: \_\_\_\_\_  
City of Willamina



*City of Willamina*

# **TMDL Implementation Plan**

TMDL Program Review and Status

## What is a TMDL Implementation Plan?

- ▶ TMDL - Total Maximum Daily Load
- ▶ TMDL Meaning – A TMDL describes the amount of a pollutant that a waterway can receive without exceeding water quality standards. (Safe for recreation, safe for fish, drinking water, fish consumption, etc)
- ▶ TMDL Implementation Plan – A regulatory document that describes the community and sets out mandatory activities that are to be taken over a 5 year period. The plan includes activities, milestones, and a description of how Willamina will meet regulations.

# **The 2019 Final Revised Willamette Basin Mercury TMDL and Water Quality Management Plan**

- ▶ This is a document that was created by DEQ and approved by the EPA that requires Designated Management Agencies (like Willamina) to develop plans to reduce their contributions of mercury to the Yamhill River.
- ▶ The TMDL program is required in the Federal Clean Water Act and administered by DEQ in Oregon.
- ▶ **Failure to follow regulations in the Water Quality Management Plan are violations to which DEQ will apply enforceable actions (fines, mitigation, etc)**
- ▶ Willamina's TMDL Implementation Plan was submitted to DEQ in August 2022. Plans were required to be provided to DEQ by September 2, 2022

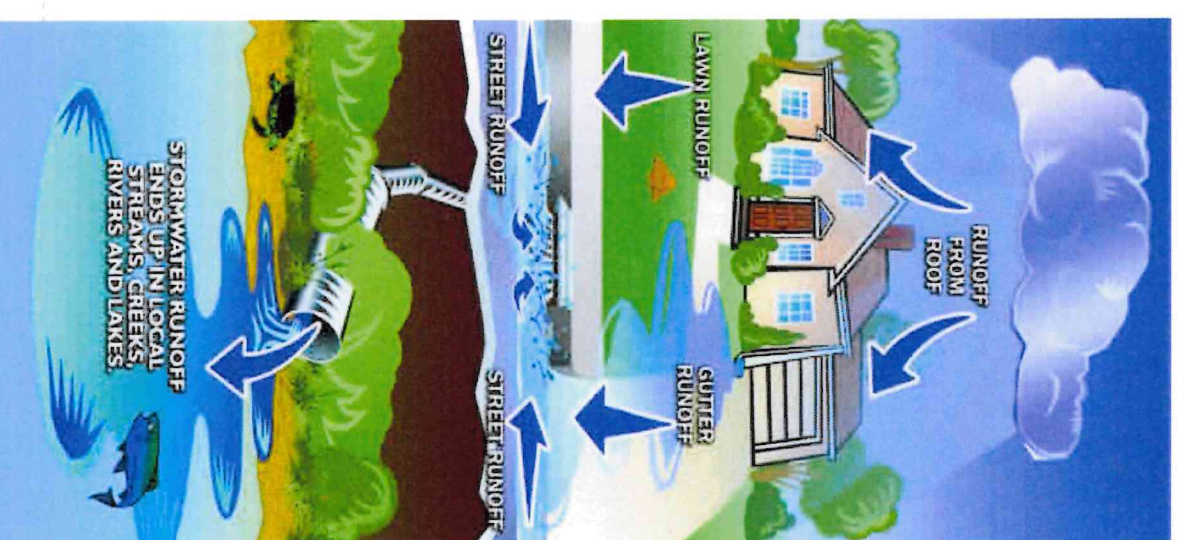
# What Does this Mean for Willamina?

- ▶ New activities
- ▶ maintenance activities
- ▶ New ordinances for regulations and permitting requirements for construction activities
- ▶ Increased recordkeeping
- ▶ More community education and engagement
- ▶ A regulated focus on water quality in local waterways



# Stormwater

- Stormwater is precipitation (water, snow or ice melt) that falls on impervious surfaces (sidewalks, parking lots, roads, roof tops, and compacted areas)
- Stormwater management systems capture this water and direct it to waterways where it is discharged.



# Six Minimum Control Measures

- ▶ Public Education
- ▶ Public Involvement
- ▶ Illicit Discharge Detection and Elimination
- ▶ Construction Site Runoff
- ▶ Post Construction Site Runoff in New and Redevelopment
- ▶ Good Housekeeping in Municipal Operations





# Public Education



Conduct an ongoing education and outreach program for the public and other target audiences such as students, businesses, developers and builders.

Develop educational materials and presentations

Evaluate and keep records on participation and activities

## ◆ **Public Involvement**



DMA's must implement a public involvement and participation program that provides opportunities for the public to effectively participate in the TMDL program.

Examples include: City Council review, public hearings, posting the plan to the website, or opportunities for the public to participate in an activity.

## ▶ **Illicit Discharge Detection and Elimination**



DMAs must implement and enforce a program to detect and eliminate illicit discharges into the stormwater conveyance system.

An illicit discharge is any discharge to a stormwater conveyance system that is not composed entirely of stormwater

Develop a procedure to respond to all violations

## ▶ **Construction Site Runoff**



Require erosion control plans for projects  $\frac{1}{2}$  acre or larger.

Develop an ordinance that regulates construction.

Develop an escalating response plan for violations.

Maintain a database for construction activities



▶ **Post Construction Runoff Control in New and Re-Development**



DMA's must develop, implement, and enforce a program to reduce discharges of pollutants and control post-construction stormwater runoff from new development and redevelopment project sites in its jurisdictional area.

This element calls for infiltration of runoff using water quality treatments such as: bioswales, infiltration trenches, rain gardens, and vegetated stormwater facilities

## ▶ **Good Housekeeping in Municipal Operations**



DMAs must properly operate and maintain its facilities, using prudent pollution prevention and good housekeeping to reduce the discharge of pollutants to the stormwater conveyance system to local waterways.

Examples include street sweeping, catchbasin cleaning, infrastructure inspection and maintenance. These are things that Willamina currently does.

# The TMDL Matrix (at-a-glance)

City of Willamina  
 TMDL IMPLEMENTATION PLAN MATRIX 2022 – 2027  
 Report Year 1 Sept. 3, 2022 to Oct 31, 2023

POLLUTANT: Mercury

MCM #1 Public Outreach

BMP#	Source	Strategy	How	Fiscal Considerations	Measure	Timing	Milestone	Status
PE-1	Runoff from soil disturbance and direct discharge to waterway from riparian area	Maintain a website to post the most current TMDL information	Develop such as FAQ sheets, rotating articles, resource lists, etc Content of material shall be update annually	Minimal fiscal impact	Keep material posted to the website in 2022/2023 Provide DEQ a list in annual report	Occurs each year starting in 2021/23	Maintain a list of what is on the website in regard to this BMP including dates	Material is easily located and includes the plan and overview, brochure, and mercury flyer. No specific information for targeted audiences.
	What source is being addressed? (ex. runoff from construction sites, riparian condition)	What will be done to control or reduce pollutant from source?	Specifically, how will this be done?	How is the BMP funded? (ex. In the 2023 budget, grant, etc.)	How will successful implementation or completion be measured?	When will the strategy be completed?	What intermediate goals will be achieved and by when to know what progress is being made?	This is the annual reporting column. Make certain you draw DEQ here in the annual report ("FY 2023/2024 progress is listed in the status column of the matrix

# Regulatory Requirements

- ▶ Must meet annual goals and report findings in an annual report due Dec. 1st of each year.
- ▶ **Fund the program**
- ▶ All components of the plan must be completed by 2027 (5 years)
- ▶ In 2027 the City must review and update the plan and implement for the next 5 year period

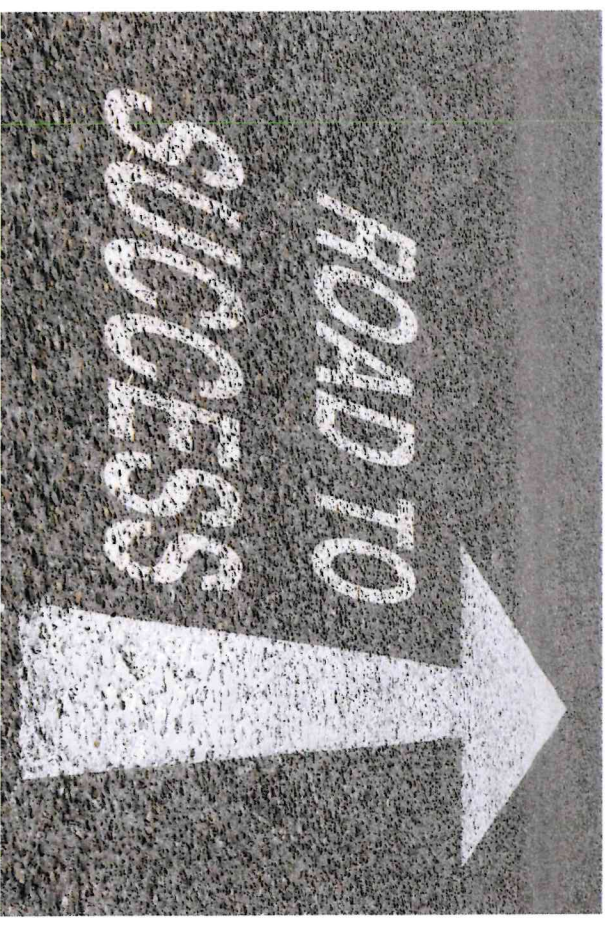




## Report Year 1 (9/22 – 11/23)

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- ▶ Plan approved by DEQ
- ▶ Educational material completed and posted to website
- ▶ Good Housekeeping Manual developed
- ▶ Required training for City staff
- ▶ Erosion Control certification obtained by staff
- ▶ And more.....



## Report Year #2 – What's Next

---

- ▶ Evaluate financial needs
- ▶ Implement annual and year 2 activities according to the plan submitted to DEQ in December
- ▶ Start development of the Illicit Discharge Detection and Elimination program
- ▶ Continue staff training
- ▶ Expand Public Education efforts
- ▶ Staff 1200-C training
- ▶ Annual reporting to DEQ



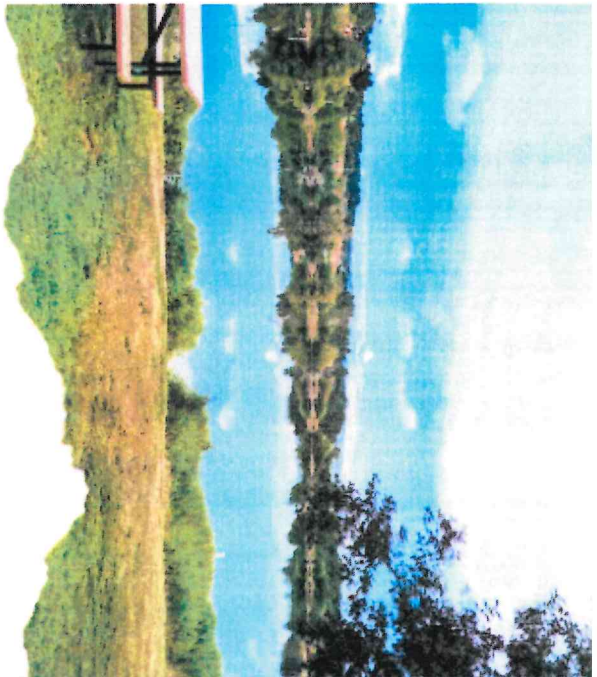
# QUESTIONS?



Elizabeth Sagmiller

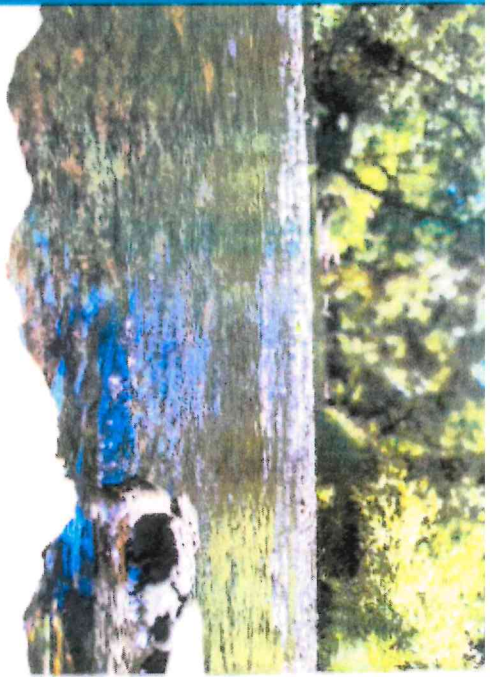
[sagmillere@gmail.com](mailto:sagmillere@gmail.com)





Stormwater pollution begins when rain or snowmelt washes over pavement and other impervious surfaces, picks up contaminants and litter, and flows down storm drains to the waterways we rely on for drinking, recreation, and fishing.

**Stormwater**  
Protecting our local water ways

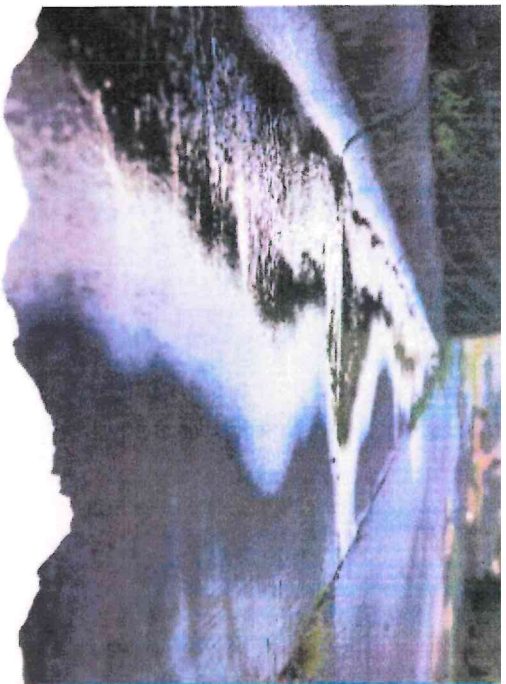


The U.S. Environmental Protection Agency estimates that contaminants in stormwater runoff cause over half of the pollution in our nation's waterways.

**City of Willamina**

411 NE C Street  
503-876-2242  
[willamindaregon.gov/tmdl\\_plan](http://willamindaregon.gov/tmdl_plan)





# HELP KEEP OUR WATERWAYS CLEAN!

Pollutants such as fertilizers, household chemicals, motor oil, paints, pet waste, solvents, yard waste, and more are commonly washed into your local stormwater system.



These pollutant are discharged **UNTREATED** to local waterways.



# Mercury

## IN LOCAL WATERWAYS



### What is Mercury?

Mercury is a heavy metal commonly found in items such as thermostats, thermometers, fluorescent lights, some cosmetics, certain car parts, batteries and more. Mercury has been used for industrial processing, mining, treatment of hides, and even for medical purposes. For a more complete list see *Mercury in Consumer Products | US EPA*. Mercury doesn't break down; it lasts for centuries in the environment.



### Why is Mercury Toxic?

A process called Methylation, changes inorganic mercury to organic mercury (methylmercury). Most mercury is atmospherically deposited through the air as inorganic mercury. This inorganic mercury can interact with other compounds by movement through the atmosphere and become methylmercury through a complicated chemical process. Methylmercury can bind with soil which is carried to streams through erosion. Organisms such as algae ingest mercury and in turn are consumed by fish. The heavy metal is then consumed by species higher on the food chain, including humans. Methylmercury is the most common organic mercury compound found in the environment, and is highly toxic. This substance is retained in fat and muscle tissue of fish, shellfish, humans, and other organisms.



### What you can do?

Check your local recycling providers for information on recycling products that contain mercury.

Home improvement projects such as gardening, landscaping, and construction may all disturb soil. Make certain no loose soil or mud reaches sidewalks or streets where it can be washed into the stormwater system.

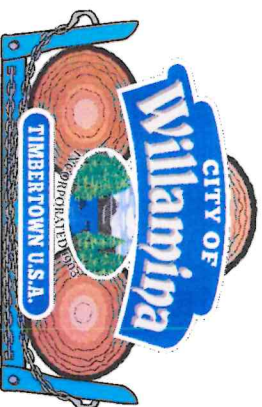


**OREGON HEALTH AUTHORITY MAINTAINS FISH CONSUMPTION ADVISORIES  
IN GENERAL, HEALTHY ADULTS SHOULD EAT NO MORE THEN 4 MEALS OF NATIVE FISH PER MONTH**

*Oregon Health Authority: Advisories and Guidelines: Fish and Shellfish Consumption: State of Oregon*

## CHECKLIST

- ✓ Install barriers to prevent soil from leaving the site such as a sediment fence
- ✓ Keep a spill kit on the project site on in your vehicle
- ✓ Do not remove vegetation anywhere you will not dig. Even weeds prevent soil from moving
- ✓ Protect catch basins on the street
- ✓ Never stockpile in the street
- ✓ Dedicate space to store materials on the building site, not on the street
- ✓ Make certain that the site in stable every day before leaving
- ✓ Develop an erosion and sediment control plan.

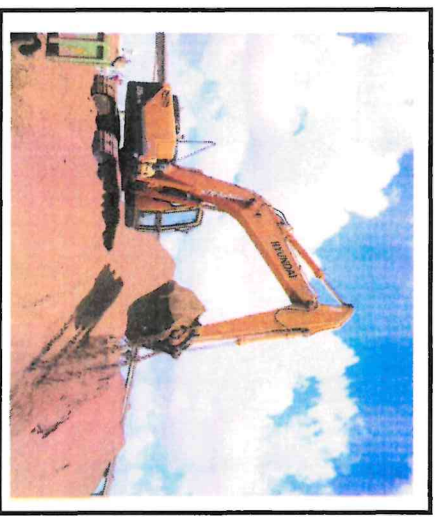


## FOR MORE INFORMATION

Contact Willamina City Hall

(503) 876-2242

[willaminaoregon.gov](http://willaminaoregon.gov)



**BUILDING?**

**DEVELOPING?**

**LANDSCAPING?**

**What you Should Know  
Before You Disturb Soil  
In the City of Willamina**

March 2023

## THE BACKGROUND

The City of Willamina is required to develop and implement programs to keep local streams clean. Sediment is commonly washed into the storm drain system as the result of building or construction activities. Toxic materials such as mercury bond to soil particles and are carried into local streams. Mercury is then ingested by fish which can make eating too much fish hazardous to human health.



## WHAT ARE THE REGULATIONS?

The City of Willamina is in the process of developing an Erosion Control Program as is required by the Oregon Department of Environmental Quality (DEQ). The program will include an ordinance and enforcement process.

## DOES DEQ HAVE REGULATIONS?

**YES!** If your project is 1 acre or more in size, you must obtain a 1200-C permit prior to disturbing soil on site. Smaller sites may also be subject to DEQ regulations such as single lots associated with a subdivision. Call before you move soil!



For information on 1200-C Construction Stormwater Series Permits for general use, view the [1200-C Construction Stormwater Permit - General Use](#) page.

[www.oregon.gov/deq/wq/wqpermits/Pages/Stormwater-Construction.aspx](http://www.oregon.gov/deq/wq/wqpermits/Pages/Stormwater-Construction.aspx)

Phone: 541-686-7930

## DO YOUR PART TO HELP KEEP OUR STREAMS CLEAN



- Use an absorbent pad to clean up chemical spills such as oil, gasoline, and antifreeze
- Sweep impervious area such as walkways and driveways. Using a hose washes pollutants into the storm drain.
- Contact your local recycling center for instructions on where to take construction debris
- Never pour washwater down storm drains
- Never pour unused chemicals down storm drains
- Store chemicals in leak proof containers