

EXHIBIT A

31.01 CITY LIBRARY ESTABLISHED

The City library heretofore established is hereby re-established (ORD. 496, passed 9-25-1980) under the provisions of O.R.S. 357.400 to 357.621. It shall be known as the Willamina Public Library.

31.02 LIBRARY MISSION STATEMENT

The mission of the Willamina Public Library is to provide programs and resources that are designed to 1) promote early childhood literacy, 2) prepare young adults to explore trade, professional, and academic careers, and 3) make knowledge available to members of a rural population who lack the means to access information and resources elsewhere.

31.03 LIBRARY OBJECTIVES

Library objectives shall include but are not limited to the following:

- A. To promote joy through reading;
- B. To facilitate lifelong learning by offering programs for all citizens;
- C. To assemble, preserve, and administer educational and recreational materials that maintain the City's connection to regional, national, and international events and ideas;
- D. To serve the community as a center of reliable information;
- E. To educate the community on how to access information using emerging technologies;
- F. To cooperate with other City organizations, agencies, and institutions in providing collaborative programs or services to meet community needs;
- G. To provide educational materials and programs in support of local school initiatives;
- H. To provide recreational materials and programs that enhance the quality of life for local citizens;
- I. To sustain an ongoing assessment of Library activities in line with the culture of the Oregon State Library system.

31.04 LIBRARY SERVICES

Library services shall include but are not limited to the following:

- A. Books, audio and visual material, and access to electronic resources;
- B. Active learning spaces, study spaces, and meeting spaces;
- C. Public use computers;
- D. Interlibrary loans within CCRLS (Chemeketa Cooperative Regional Library Service) serving Marion, Polk, and Yamhill counties;
- E. Youth Services that promote early childhood literacy including:
 - a. Storytime for preschool-aged children and their families;
 - b. Hands-on crafts and activities to engage children and their families;
 - c. Early literacy kits for children and their family
- F. Youth Services that promote pathways to trade, professional, and academic careers including:
 - a. STEAM (Science. Technology. Engineering. Art. Math.) programming;
 - b. Tabletop gaming;

- c. Outreach and volunteer opportunities

31.05 LIBRARY PARTNERS

Library partnership and collaboration shall include, but is not limited to, the following:

- A. Chemeketa Cooperative Regional Library Service (CCRLS) serving Marion, Polk, and Yamhill counties as a member library.
 - a. CCRLS contract is reviewed yearly by the Library Director and City Manager for continued partnership.

31.06 LIBRARY FINANCING

The library shall be financed through the use of General Fund monies, revenues obtained from the operation of the library, grants, gifts, donations, bequests received and designated to be used for library purposes, and any tax levies that may be authorized by the electors.

31.07 LIBRARY BOARD

The Library Board previously established is hereby re-established (Ord. 496, passed 9-25-1980) under the provisions of O.R.S. 357.460 to 357.490.

- A. The Library Board shall consist of a minimum of 5 but no more than 7 members appointed by the Mayor and confirmed by the City Council.
 - a. A Library Board position may be reserved for representation from the Willamina School District.
- B. Members of the Library Board in office at the time this subchapter takes effect may continue in office for the terms for which they have been appointed.
- C. The term of office of each member subsequently appointed is 4 years and:
 - a. No person shall hold office for more than 2 full consecutive terms; and
 - b. Any person may be appointed again to the Library Board after an interval of 1 year.
- D. A Library Board position may become vacant for the following reason(s):
 - a. Death;
 - b. Resignation from office;
 - c. Term expiration; or
 - d. Nonattendance of Library Board meetings without prior notice for more than 2 consecutive meetings, upon concurrence of the remainder of the Library Board that a vacancy for this reason shall exist.
- E. A vacancy on the Library Board, unless caused by the expiration of a term of office, shall be filled by appointment in the same manner as original appointments and shall be for the remainder of the unexpired term of office of the member who leaves the office vacant.

31.08 LIBRARY BOARD OFFICERS

Under the provisions of O.R.S. 357.470, the Library Board shall meet and organize by the election of a chairperson from among its members. The librarian shall serve as secretary to the board and keep a record of its actions.

- A. The Library Board may establish and alter rules and regulations for its government and procedure, but the rules and regulations shall be subject to the approval of the City Council.
- B. The Library Board shall schedule meetings not less frequently than monthly, with the exception of the months of July, August, and December.
- C. The Library Board may choose to make available any media that permits all participants to communicate adequately with each other during a meeting. A person participating in a meeting by such means is deemed to be present at the meeting. Any Board Member participating in a meeting pursuant to this section who is entitled to a vote at that meeting may vote in accordance with the media that the Library has made available.

31.09 DUTIES OF THE LIBRARY BOARD/LIBRARIAN

A. The Library Board shall:

- 1. Keep informed about current trends in library services and administration;
- 2. Study library growth and needs in Willamina and its vicinity;
- 3. Develop and recommend to the City Council long-range plans for library service and facilities, consistent with city priorities and with state, regional, and national goals pertinent to libraries;
- 4. Participate in the planning for library facilities;
- 5. Recommend to the City Council types of library service for the city and vicinity;
- 6. Investigate sources of funding for library services and facilities;
- 7. Participate in the annual budgetary process of the City as that process pertains to the library;
- 8. Recommend to the City Council policies conducive to efficient and effective operation of the library;
- 9. Review and recommend to the City Council terms for contracts and working relationships with other public agencies regarding library service;

B. The Librarian shall:

- 1. Make an annual report to the State Library on a form supplied by the State Library.