



**Willamina City Council
Regular Meeting
Tuesday, February 13, 2024 at 6:00 p.m.**

West Valley Fire Station
825 NE Main Street
Willamina, OR 97396

In-person attendance is allowed at the City Council meeting. The city also provides access via the Zoom platform. Zoom access information is available at the end of this Agenda.

AGENDA

CALL TO ORDER

ROLL CALL

FLAG SALUTE

AGENDA ADDITIONS, DELETIONS, AND CORRECTIONS

PUBLIC INPUT – BUSINESS FOR THE AUDIENCE

Public Input: Presentations not scheduled on the agenda are limited to three (3) minutes. Longer presentations should be submitted to the City Recorder prior to the meeting.

CORRESPONDENCE – None

PRESENTATIONS –

1. Finance Manager, Scott Clark
Financial reports are now available in the City Council Financial Reports binder which will be present at each City Council meeting. Financial Reports will also be available via email upon request from Deputy City Recorder Krystal Stevens.

CONSENT AGENDA

("A listing of routine business items, which are adopted with one motion, without discussion. However, any Councilor may request that an item be pulled from the Consent Agenda for discussion and separate action. The item is then not considered after the Consent Agenda items have been voted upon.")

1. Meeting Minutes from the January 9, 2024, City Council Regular Meeting.

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REGULAR AGENDA

1. Resolution 23-24-002 – Hobbs Park
2. City Manager Evaluation Compensation

INFORMATIONAL REPORTS (Items that require no Council action)

1. Chamber Liaison – Mayor Skyberg
2. Yamhill County Transit Authority Board Member – Councilor Johnson- no report
The YCTA Board will meet in February. The next informational report from Councilor Johnson will be provided at the March 12, 2023 City Council Regular Meeting.
3. Library Board Liaison – Councilor Hernandez

MAYOR'S REPORT

INFORMATIONAL REPORTS FROM CITY OFFICERS

1. City Manager
2. Library Director
3. Public Works Director
4. Planning Report (provided in Agenda packet)
5. Sheriff's Report (provided in Agenda packet)
6. Code Enforcement (provided in Agenda packet)

COUNCIL COMMENTS

ADJOURN

Next Council Meeting

City Council Regular Meeting on March 12, 2024 at 6:00 p.m.

Information regarding the above meeting(s) and Zoom access information can be found on the City of Willamina website at <https://www.willamina.oregon.gov>

Persons with hearing, visual or manual impairments who wish to participate in the meeting should contact the City of Willamina at least 48 hours prior to the meeting date in order that appropriate communication assistance can be arranged. The City of Willamina Council meetings are accessible to the disabled. Please let us know if you need any special accommodations to attend this meeting.

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Meeting ID: 889 8073 5608

Passcode: 898734

Find your local number: <https://us02web.zoom.us/u/kbLYUJ3MZx>

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Consent Agenda



**Willamina City Council
Meeting Minutes
Tuesday, January 9, 2024 at 6:00 p.m.**

Minutes taken by Deputy City Recorder Krystal Stevens

Location of Meeting:

West Valley Fire Station
825 NE Main Street
Willamina, OR 97396

Present at Meeting:

Mayor Ila Skyberg
Council President Rita Baller
Councilor Vickie Hernandez
Councilor Jennifer Pederson
Councilor Barry Wilson
Councilor Karl Klym
Councilor Craig Johnson via Zoom
City Manager Bridget Meneley
Public Works Director Jeff Brown

Absent from Meeting:

Deputy City Recorder Krystal Stevens excused absence
Finance Manager Scott Clark excused absence

Guests Not Limited To:

Public Works Jeff Rosenberry
Community Members Greg & Debbie Poupard
Commissioner Jeremy Gordon
Commissioner Kit Johnston
Ryan Pollard - Polk Co Homelessness Prevention Community Liaison
Deputy Brett Adamski
Sergeant Jacob Herr
Richard Winkel of Dougall Conradie LLC (viz Zoom)

Mayor Skyberg called the meeting of the City of Willamina City Council to order at 6:00 p.m.

Deputy City Recorder Stevens took the roll, and a quorum was present.

Flag Salute

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AGENDA ADDITIONS, DELETIONS, AND CORRECTIONS

Addition of Deputy Brett Adamski to the Agenda. Deputy Adamski introduced himself and gave a brief history of his work and law enforcement experience. He is now a full-time contracted deputy assigned to Willamina and happy to be serving the community.

PUBLIC INPUT – BUSINESS FOR THE AUDIENCE - None

CORRESPONDENCE – None

Mayor Skyberg requested a ten-minute recess for refreshments in honor of City Manager Meneley's one year anniversary in her role as City Manager.

PRESENTATIONS –

1. Ryan Pollard of Polk County Homelessness Prevention Community Liaison & Commissioner Gordon- 5-year strategic plan.

Commissioner Gordon gave a history of why this work is being done in Polk County. In 2022 the Oregon Legislature gave one million dollars to start eight pilot programs and one selected was to form an outreach for the rural areas of Polk County via the Mid-Willamette Valley Homeless Alliance. The partnership includes the cities of Willamina, Dallas, Monmouth, Independence, Falls City, and Mid-Willamette Valley Community Action Agency. With the one million dollars there were certain criteria that were required. This criterion included setting up an office, hiring two staff members-intensive outreach workers to connect to services, and forming a five year strategic plan. Code Enforcement Officer Mardette Cook is the rep from Willamina.

Ryan Pollard is the Homelessness Prevention Outreach Coordinator with Polk County Community Outreach. The program works with community partners such as community members, sheriffs, and code enforcement to connect with clients. They host work groups, the Partners Aligned Toward Housing Solutions (PATHS) meetings, conference meetings to discuss clients, and interview people experiencing or who have experienced homelessness to get their perspectives of what is lacking in services and what could have helped them get out of their situations. They use this data and evidence to make decisions.

He discussed main points from the Five-Year Plan-

Elevate equity - they work with all groups and minorities including Hispanic, BIPOC and LatinX. They work to identify what barriers there are and decrease them to connect people with resources that are vital to their health. Most of their funding is going towards prevention, working with those that are on the verge of becoming homeless.

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Street outreach - such as having someone stationed at the library so there's a go-to person that people can trust. Their goal is to plant seeds with people in the community so that when they are ready, they know there is a place they can go for help. Many people aren't ready to leave homelessness right away and need time.

Transitional housing and shelters - their goal was to open eighty beds in 2023 and plan to open fifty beds every year after. There is a shelter in Grand Ronde and a youth shelter will be opening in Monmouth soon. Monmouth resource center is open- lot of services including Work Source, Community Action Arches, Home Youth Services- people know there's one place they can access all those services in one.

Rapid rehousing - The state put money specifically towards housing those who are experiencing literal homelessness. Their goal was to house seventy-five households in 2023 and fifty in years after. In rural Polk County Sable Housing and Community Action are their partners and together they have rehoused 89 households in 2023.

Affordable housing - They are working with each of their partner cities to make new affordable housing efforts. Affordable housing means hitting the 30% low-income level. Many people are living paycheck to paycheck and housing rates are going up, but wages are not going up at the same rate. Many people are experiencing homelessness in Polk County and in Willamina. They want to work in Willamina and partner with the city.

Discussion with the council regarding people experiencing homelessness and dealing with addiction. Commissioner Gordon stated that during the Point-In-Time count people were asked about mental health issues or addiction issues in one lump and it was about 50%. Nationally it is about 20% addiction but coupled with mental health issues that number is higher.

Discussion about federal funding for affordable housing. Commissioner Gordon explained that most of their funding has come from State funding and until the emergency funding there was much less funding available. Affordable housing is a big problem for people across the board whether mental illness is present or not. It affects elderly, young couples, families, etc. They are hoping that the Medicaid exemption will allow them to bill for housing needs through the Oregon Health Plan. Rent has increased 35% in the last three years.

Discussion about warming shelters being available in the winter and whether more clients are willing to receive treatment during the colder months when it is a life-or-death situation.

Discussion about students experiencing homelessness. They have McKinney Vento liaisons at the schools. They try to connect them with shelters, offer food, snack bags, warm clothes and discuss their living situation. Eighty-three students in Willamina School

District fit the definition of homeless this year. There are high rates in Willamina and Falls City.

Discussion about the county line in Willamina. They service all of Willamina and partner with Yamhill County because of the Yamhill County side of Willamina.

Discussion about churches being involved. They hold a Faith-In-Action meeting at which all churches who want to be involved come together and discuss all the services they offer and coordinate together with what each church is doing. Really great partnerships have arisen out of that. In rural areas those are huge partners because there's not as much funding. They do recommend some faith-based organizations in the area, some churches pool their funds to offer help to people with direct needs such as broken-down car or utility assistance, etc.

2. **Richard Winkel of Dougall Conradie LLC- Annual Audit Review (provided in Agenda packet) – (presented via Zoom)**
3. **Finance Manager, Scott Clark – excused absence**

CONSENT AGENDA

Mayor Skyberg called for a motion to approve the items on the Consent Agenda.

MOTION: Council President Baller made a motion to approve the Meeting Minutes from the December 12, 2023 City Council Regular Meeting and the Meeting Minutes from the December 22, 2023 City Council Special Meeting. Councilor Hernandez seconded the motion. Motion carried with a unanimous vote.

REGULAR AGENDA

1. Acceptance of Audit results

Mayor Skyberg read from the staff report. Richard Winkel joined the meeting via Zoom at 6:45 p.m. Richard presented the audit to the Council and gave explanations.

On page one is the independent auditor's report, stating they believe the statements are correct and city management is responsible for the fair presentation of the financial statements. This means city management is responsible for designed implementation procedures to ensure that the preparation of the financial statements are accurate, and internal control measures to ensure that the financial procedures are approved and recorded accurately.

His responsibility is to perform the audit to obtain reasonable assurance, perform risk assessment, and design the procedures to lower the risk of errors. He exercises judgement

throughout the audit and cannot offer an auditor's opinion on the internal controls but from testing he can say they're designed effectively and appropriately.

The first page explains what the financial statements are. Governmental funds for services to the citizens, and proprietary funds designed to operate to cover their costs such as utilities water and sewer. It summarized how 2022 compares to 2023 with revenues and expenses. They are mostly the same, the only big change was in operating grants and contributions line in business type activities. In 2022 - 1.6 million in grants because of the water project. 2023 was much lower at a more normal level. Statement of financial position activities, capital assets- the largest assets being equipment, buildings, and land. This was followed by cash, long-term obligation and debt. The unrestricted line is how much there is to fund operations without restriction on how it is used.

There is a complicated schedule after that. Functions programs are covered, those being, activities, general government, public safety, highways and streets, water and wastewater, and business type. The first column is the expenses for each, then charges for services and grants under the program revenues and that calculates the gain or loss just from programs. Below that the general revenues, property taxes and franchise taxes, intergovernmental, investment earnings. Change in net position, governmental activities and business activities operating at a positive change in net income.

For the fund basis report the numbers are smaller because the report has removed some of the governmental activities. There are also revenues and expenses for the governmental fund, general fund, street fund, and other funds that are non-major, so they are grouped together as "other" and are discussed in more detail at the back of the report.

The general fund had a positive net change, street fund was a little negative because of spending on some of the capital outlay programs. The general fund was under where it was supposed to be for expenses and the street fund was under budget, but the capital outlay did exceed budget. For water and wastewater, assets and liabilities, revenues and expenses, statement of cash flows, operation activities, cash received from customers, cash paid to employees, both had positive cash flows during the year.

One highlight of the footnotes is the budget policy. The were two-line items that exceeded budget; the capital outlay for streets and debt service principle for the wastewater fund, exceeded budget by \$16,580. The total was still under budget, but the one line was over.

Footnote three lists where the city has cash invested with the bank and LGIP.

There are details about the capital assets, governmental activities, the general fund, and a little bit of the street fund. Also mentioned is land, buildings, and improvements. All capital assets are carried at historical costs which the city paid for them, and their depreciation is reflected through 2023 in the report.

Supplemental schedules were covered, street and parks system development charges, how

much the cash and investments in those funds, revenue, and expenses. Streets brings in the system development charges revenue; parks did not have any revenue during the year. For the budget to actual statements of water and wastewater, water was under budget. For wastewater interest budget was too high, principal budget too low.

In Oregon municipal, they are required to look at some issues of compliance and internal control, making sure that public funds are deposited correctly, debt and budgets and insurance and so forth. In the report they stipulated they found nothing to lead them to believe the city was not in compliance with those requirements, except for the two items that exceeded budget. Regarding internal control, they are not aware of any weaknesses or issues that need to be corrected. Everything was provided to them, all the support they needed so it is a clean audit report.

The financial statements were issued to the state at the end of the year on time to meet the deadline, now it is just up to the council to approve and accept it.

No discussion, Mayor Skyberg thanked him for his attention to detail and hard work.

MOTION: Councilor Hernandez moved the City Council to accept the Annual Financial Report for the Year Ended June 30, 2023, as presented by auditor Richard Winkel. Councilor Wilson seconded. Motion carried with a unanimous vote.

2. Polk County Sheriff's Office RFP

Mayor Skyberg read from the staff report

City Manager Meneley explained the staff report and clarified the reason for revisiting this topic that was already discussed at the previous meeting. She also explained the process and options of voting. She stipulated that a motion does not always have to be made when there is one presented in a staff report. If no one makes a motion, the movement fails, and no action is taken.

Discussion about why Polk County is being considered for the police services discussion. City Manager Meneley clarified that the city's legal team told her that while deciding on police services it is not required that the city take three RFQ's as it would in normal bidding. There was an email from the Sheriff of Polk County to City Manager Meneley to be considered in the discussion.

There was discussion clarifying the motion and discussion regarding the pros and cons of including a third party in the police services discussion.

MOTION: Council President Baller motioned to include Polk Co in the discussion. Councilor Pederson seconded the motion. 5 ayes, one nay. Motion carried.

Discussion about the January 30, 2024, work session coming up and the services that will be discussed during the meeting.

3. Appointment of Budget Officer

Mayor Skyberg read from the staff report.

Discussion about the function of the Budget Officer. The job of the City Manager already includes the duties of a Budget Officer. It was clarified there are checks and balances for the actions of the Budget Officer.

MOTION: Councilor Wilson motioned to appoint the City Manager as the Budget Officer. Councilor Hernandez seconded. Motion carried with a unanimous vote.

4. Master Fee Schedule

Mayor Skyberg read aloud from the staff report.

City Manager Meneley explained that the reason for the special event permit is because CTGR Fire provides many services for the city and the special event permit requires a one-hundred-dollar fee to be paid. Development and land use applications should pay for themselves, it should not cost the city money for someone else wanting to come in and develop. As the cost of contracted planners and engineers accrues, they send an invoice to the city and the city will pass that invoice on to the applicant or developer. The same process applies to special event permits from CTGR Fire and the Master Fee Schedule to ensure that the city is not expected to pay for it with each application.

MOTION: Councilor Hernandez motioned to amend the Master Fee Schedule to include a fee for special event permits in the amount of \$100.00 effective January 1, 2024. Councilor Pederson seconded the motion. Motion carried with a unanimous vote.

Discussion regarding the need for the special events permit. West Valley Community Campus is working with the county to get their building occupancy to change. The space is being used outside of its occupancy, which does not follow the fire code for that occupancy. The permit is required for their events by the Fire Marshall. Permits from other cities were used to form the permit for Willamina. Several other cities charge upwards of \$600 for this permit.

5. Mayor Contest Judging –

Mayor Skyberg read aloud from the staff report.

Mayor Skyberg gave information about the “If I Were Mayor” contest. City Manager Meneley explained that one of the goals of the Council is to engage with the youth of the city and this fits with that goal. The motion is to select the City Council to judge the contest entries.

MOTION: Councilor Hernandez motioned to select the City Council to act as the judging panel for all entries and select the winners from each category for the local “If I Were Mayor” contest. Council President Baller seconded the motion.

Discussion that it involves youth with the council.

Motion carried with a unanimous vote.

6. City Manager evaluation

Mayor Skyberg presented City Manager Meneley's manager evaluation.

City Manager Meneley has exceeded the performance standards. Over the past year she has listened, learned, and acted upon the most critical needs of the city. The Council feels that as the City Manager she has demonstrated outstanding qualities. There has been growth in her performance since her last evaluation. She is professional, kind, caring and shows willingness to learn her job on all levels. They are grateful for her positive manner in dealing with all situations and ability to listen and act accordingly. She has shown unwavering support of our community through civic events and always moving towards the city's goals. She works well with citizens, city staff and the council. Thanks were expressed to City Manager Meneley for all she does for the City of Willamina.

INFORMATIONAL REPORTS

- 1. Chamber Liaison – Mayor Skyberg** – Bob Burr is looking for someone to help with the Christmas Parade this year.
- 2. Yamhill County Transit Authority Board Member – Councilor Johnson**- no report
The YCTA Board will meet in February. The next informational report from Councilor Johnson will be provided at the March 12, 2023, City Council Regular Meeting.
- 3. Library Board Liaison – Councilor Hernandez** – The Library Board took the month of December off so there is nothing to report. The next meeting will happen on January 17, 2024.

MAYOR'S REPORT -

Mayor Skyberg offered thanks to the Yamhill County Commissioners for the candy the previous month. This month she met with the City Manager and Mayor of Sheridan to catch up on what's happening in both cities. Lucetta Elmer met with leaders of cities and law enforcement to discuss the future of Measure 110 and the need to reform the measure. December 14th there was a city staff Christmas gathering at her house. Congresswoman Andrea Salinas visited Willamina and spent most of her time at the school seeing all of their programs, and Public Works Director Brown showed her the progress on the water intake project, and then took her to Huddleston Pond to see the levy deteriorating there. Also attended the ceremony to see the new Sheriff Sam Elliot sworn in which had it was a very

full room. Mayor Skyberg thanked Commissioner Kit Johnston for participating in the Willamina Lights Parade with his Pirate ship.

INFORMATIONAL REPORTS FROM CITY OFFICERS

1. City Manager –

- a. **Zoom Bombing (Deputy City Recorder Stevens)** City Manager Meneley discussed the trend that has been happening more frequently in public meetings accessible via Zoom. They include hate speech and offensive images, the city will be changing the Zoom connection to make it more secure. There was discussion about the kinds of controls that will be added to add more security.
- b. **Backflow Process Update-** The Council has been given backflow process updates in previous meetings. This has to do with water quality and obtaining the certificate of Outstanding Performer for the water system. The only piece that has prevented the city from obtaining the Outstanding Performer certification is the testing of the backflow devices which haven't been tested in some time. We are working closely with the Oregon Health Authority (OHA) and have gone from less than 7% to over 85% tested. 70% test rate is what's needed to comply with OHA. This is an annual requirement that public works and city office staff have worked hard to complete.
- c. **Work Sessions Calendar-** in order to continue to obtain the meeting space free of charge in concordance with the new fee schedule from the CTGR Fire, the city was asked to give all 2024 meeting dates before the new year. This includes Regular City Council meetings, City Council work sessions and regular Planning Commission meetings. Any additional meetings held will incur the meeting room fees, some of which will be passed on as development cost for the applicant.

Each month, the City Council is held on the second Tuesday, Library Board is held at the Library on the third Tuesday, Planning Commission is held on the fourth Tuesday. Beginning in 2024, every month that a fifth Tuesday occurs, a City Council work session will be scheduled. Bridget passed out calendars marking the meetings and the holidays that the City Hall will be closed for the year.

- d. **Council roles and ex-parte communication and Planning Commission Roles-** there have been conversations about whether the city code is too stringent. The City Planner has been reached out to regarding this topic. The Councils' role is to be the voice of the citizens, but there is a fine line between being their voice and the requirement of hearing their concerns in a public quorum and having it be recorded. The City Council is the appellant body for land use applications. This means if someone is going to appeal against a decision

made by the Planning Commission, it comes to the City Council to potentially appeal that. The layer after that is the Land Use Board of Appeals (LUBA) which is super expensive and drawn out and which the city pays for.

There have been questions of what we can do with the development code. There was a grant provided 2.5 years ago, and it was used to go line by line through the Willamina Development Code, and it is based on City of Salem's Development Code. This is the guide that city staff refers to with planning. The City Planner said some cities have a working list of amendments for their development code to add to, but even then, it is a process to get those things changed. She recommended bringing in a third-party expert to share the roles of the Planning Commission and City Council, to do training on planning and land use development. There was discussion about the council liking that idea.

Ex-parte communication means a person discussing things with a council member outside of a public meeting. This could compromise that council member's ability to vote because it could sway their opinion. Council members should redirect people to the public meetings. Willamina does have high fees, but it is in effort for development to pay for itself. City staff work hard for people to receive a yes and try to creatively problem solve. The goal is for land use and development to be safe and responsible. People don't always understand the layers of liability with development.

- e. **Staff Meeting Update-** mostly informational. Thanks were expressed to Mayor Skyberg for hosting city staff for the holiday party. Included in the packet were the employee handbook, contract negotiations, telework policy, improving policies and procedures and creating them where they don't exist yet, talked about work/life balance, and continuous improvement. One of the things was a "Kaizen" approach which stems from a philosophy that Toyota uses. City Manager Meneley wanted to set the tone for the year of accountability and continuous improvement not only as a staff but as a city.

2. Library Director – (excused absence, attending Library meetings)

- 3. **Public Works Director-** Mayor Skyberg expressed thanks for everything Public Works Director Brown did for the visit of Congresswoman Andrea Salinas.

Public Works Director Brown gave an update on the water project. They attempted to turn on the line to the school, had a small problem, too much pressure going up to the school. It went from 30-120 psi then to 90 psi. Optimum is 60-70 psi. They are putting together a plan for fixing that. Likely they will have to put in pressure reducing valves for some of the homes. Working on a new pump house building at water plant, have underground electrical, working on pads and they're building the block building. Tentatively towards the latter part of January putting the new intake line in along

Willamina Creek Road along Hampton Mill. They'll be doing night work at the request of the mill, so it will not interfere with the super mill work trucks coming and going.

Discussion of pump track progress, it is too muddy in the winter right now to work on it. Spring will be drier and will bring in people to work on putting the new trail in. City Manager Meneley was contacted by the OHA, Environmental Protection Agency, and Business Oregon and told that there will be a tour on January 30, 2024, at 1:30 p.m. About ten representatives will visit to tour the water intake project. There was mention that the City of Willamina's project is going to be used as a model because of all the intricacies in making this project happen.

4. Planning Report (provided in Agenda packet)

5. Sheriff's Report (provided in Agenda packet) *NEW FORMAT*

Sergeant Herr- before covid they used to do formal introduction for the Willamina deputies. Willamina has two full time contracted deputies - Brett Adamski and Jeremiah Baker. There has been discussion internally and with City Manager Meneley that the Sheriff's Office hasn't done a great job of giving statistical and interactive accounts of what they provide for the city on a monthly basis. The Sheriff's report's new format is a more detailed and interactive account of what their calls for service look like in Willamina. It shows the resources being received and the ancillary resources being provided that were not outlined in the general sheriff's report before.

The new format shows many more details including all the incident numbers that have been responded to, case numbers. the deputies who responded, number of deputies, time and date, and location of town it's happening. It shows a lot more of what resources the sheriff's office is providing. There are several detectives on staff and that will come to different calls including child abuse, etc. Case numbers are included for cases that go through the sheriff's office when a formal documented police report is taken. They are usually criminal events. There were 158 calls in December including 25 case numbers in December.

Discussion about year-to-year comparison- Herr said he could ask for month-to-month basis. City Manager Meneley asked for that to be provided in the future months.

Thanks were offered by the Councilors for the new format.

6. Code Enforcement (provided in Agenda packet)

COUNCIL COMMENTS

Discussion regarding the Barley treatment to the pond. Dave Hampton had visited, and they discussed the barley. He was concerned about using it in a large pond, he knows it works in small ponds. The DEQ has contacted us about an algae bloom and City Manager Meneley thought we had established that we would do it. There was discussion about the duck weed

in the sewer lagoons, and it would mess up the filtration system to put anything in it. But in the pond we could at least try it in the areas that are affected by algae.

Public Works Director Brown said he will investigate how to do it, look into cost, and whatever is needed to encase it.

It was discussed whether there is anything in place for warming shelters during the cold weather. The city doesn't have a warming shelter, but the library is available Monday through Thursday 11:00 a.m. to 5:00 p.m. and CTGR has put out a flier of all different resources in the tri-city area.

Commissioner Kit Johnston shared about the Point-In-Time (PIT) count coming on January 24, 2024. The Willamina Public Library needs volunteers and there are also twelve open spots on the West Valley Street Team. There are volunteer training times available and a YouTube video. City Manager Meneley said city staff will assist Sarah at the library. Check with YCAP to inquire about the street team.

ADJOURN

MOTION: Councilor Hernandez motioned to adjourn the meeting at 8:05 p.m. Councilor Klym seconded the motion. Motion carried with a unanimous vote.

The meeting was adjourned by Mayor Skyberg at 8:05 p.m.

Time and Date of Next Council Meeting

The next City Council Work Session will be held on January 30, 2024 at 6:00 p.m.

The next City Council Regular Meeting will be held on February 13, 2024 at 6:00 p.m.

Information regarding the above meeting(s) and Zoom access information can be found on the City of Willamina website at <https://www.willamina.oregon.gov>

Minutes submitted by Deputy City Recorder Krystal Stevens

Minutes approved by Mayor Ila Skyberg

Regular Agenda

**City of Willamina
Staff Report
FOR THE CITY COUNCIL MEETING OF FEBRUARY 13, 2024**

TO: CITY COUNCIL

FROM: BRIDGET MENELEY, CITY MANAGER

SUBJECT: RESOLUTION 23-24-002 HOBBS PARK

ISSUE

Shall the City Council authorize the City to Name a Park "HOBBS PARK" based on the donation agreement that the City entered in July 2023?

SUMMARY AND BACKGROUND

The City of Willamina is coordinating a water improvement project to replace approximately 4,280 linear feet of existing raw water pipeline throughout the city, installing approximately 3,410 linear feet of new distribution mains to improve pressure to Willamina school complex, and relocating the water intake location in Willamina Creek to provide an increased water supply for the community.

The City began conversations in 2021 with the donor and entered into a donation agreement In July 2023 whereby a donor, OR-AK Corporation, has agreed to donate property to the City for the Project and the Donor desires the City to agree to name the park Hobbs Park before the donation occurs.

PROPOSED MOTION

MOTION: Move to authorize the City of Willamina to develop a park on the property identified in Exhibit A and that park will be named Hobbs Park.

Bridget Meneley

Bridget Meneley, City Manager

Attachments: Resolution 23-24-002
Exhibit A: Legal Description

**City of Willamina, Oregon
Resolution No. 23-24-002**

A RESOLUTION AUTHORIZING THE CITY TO NAME A PARK “HOBBS PARK”

WHEREAS, City of Willamina is coordinating a water improvement project to replace approximately 4,280 linear feet of existing raw water pipeline throughout the City, installing approximately 3,410 linear feet of new distribution mains to improve pressure to Willamina school complex, and relocating the water intake location in Willamina Creek to provide an increased water supply for the community (Project); and

WHEREAS, the City entered into a donation agreement In July 2023 (Donation Agreement) whereby a donor OR-AK Corporation (Donor), has agreed to donate property to the City for the Project; and

WHEREAS, the Donation Agreement contains a provision whereby certain property to be donated will be used as a Park and will be named “Hobbs Park”; and

WHEREAS, the Donor desires the City to agree to name the park Hobbs Park before the donation occurs; and

WHEREAS, if the Donor meets the requirements of the Donation Agreement, the City desires to name a park Hobbs Park.

NOW THEREFORE, THE CITY OF WILLAMINA RESOLVES AS FOLLOWS:

SECTION 1: The City Council, on behalf the City of Willamina, agrees that if the Donor meets the conditions set out in the Donation Agreement, the City will develop a park on the property identified in Exhibit A and that park will be named Hobbs Park.

SECTION 3: This resolution will be effective immediately upon adoption by the City Council.

THIS RESOLUTION IS ADOPTED BY THE WILLAMINA CITY COUNCIL THIS 13th DAY OF FEBRUARY, 2024.

Ila Skyberg , Mayor

ATTEST:

City Recorder

Attachments: Exhibit A – Legal Description

EXHIBIT A

PARCEL III (TAXLOT 100)

BEGINNING AT THE MOST NORTHEASTERLY CORNER OF LOT 6, BLOCK 6, FIRST ADDITION TO OAKEN HILLS IN THE CITY OF WILLAMINA, YAMHILL COUNTY, OREGON, AND THE TRUE POINT OF BEGINNING; THENCE SOUTH 29°47'20" EAST 160.71 FEET; THENCE ON A 599.63 FOOT RADIUS CURVE RIGHT (LONG CHORD BEARS SOUTH 24°25'30" EAST 112.00 FEET) AN ARC DISTANCE OF 112.16 FEET; THENCE SOUTH 19°03'40" EAST 85.00 FEET; THENCE NORTH 70°56'20" EAST 80.00 FEET TO AN IRON PIPE; THENCE NORTH 19°03'40" WEST 85.00 FEET; THENCE ON A 679.03 FOOT RADIUS CURVE LEFT (LONG CHORD BEING NORTH 24°25'30" WEST 126.95 FEET) AN ARC DISTANCE OF 127.14 FEET; THENCE NORTH 29°47'20" WEST 160.71 FEET; THENCE SOUTH 60°12'40" WEST 80.00 FEET TO THE TRUE POINT OF BEGINNING.

EXCEPTING THEREFROM THAT CERTAIN PARCEL DESCRIBED IN DEED FROM OR-AK CORPORATION TO SCHOOL DISTRICT NO. 30J, RECORDED AUGUST 14, 1980 IN FILM VOLUME 153, PAGE 962, DEED AND MORTGAGE RECORDS.

**City of Willamina
Staff Report
FOR THE CITY COUNCIL MEETING OF FEBRUARY 13, 2024**

TO: CITY COUNCIL

FROM: ILA SKYBERG, MAYOR

**SUBJECT: ONE (1) YEAR ANNIVERSARY SALARY INCREASE FOR THE CITY
MANAGER**

ISSUE

Shall the City Council approve a salary increase, based on the performance evaluation presented on January 9, 2023, for the City of Willamina City Manager pursuant to the employment contract entered into on December 14, 2022?

SUMMARY AND BACKGROUND

The City of Willamina City Code at 30.15(G) states that the City and the proposed City Manager will enter into a written contract which specifies the terms and conditions of the City Manager's employment with the City. Such a contract was entered into between the City and the current City Manager on December 14, 2022.

The terms of that contract, Section 4, includes a review of the City Manager's performance annually. Should the City Council provide a favorable review, the City Manager is eligible for an increase in her base salary in an amount the council, in its sole discretion, deems appropriate.

FACTS AND FINDINGS

The City entered into a contract of employment with the current City Manager on December 14, 2022.

The contract, Section four (4), number two (2); based on the results of the performance evaluation it was determined that the Employee has met established standards, successfully passed probation to be classified as a regular employee, and eligible for an increase in base salary in an amount the council, in its sole discretion, deems appropriate.

PROPOSED MOTION

MOTION: Move to approve an increase in the current City Manager's yearly salary of _____ percent (%) based on the results of her favorable annual performance evaluation.

Bridget Meneley

Bridget Meneley, City Manager

Attachments: Employment Agreement

EMPLOYMENT AGREEMENT

This agreement is made and entered into this 8 day of NOV 2022, by and between the City of Willamina, Oregon, ("CITY") and Bridget Ann Meneley ("EMPLOYEE").

Recitals

- A. CITY is a municipal corporation, duly organized under the statutory authority of the State of Oregon;
- B. CITY has offered and EMPLOYEE has accepted employment as city administrator; and
- C. CITY and EMPLOYEE desire to enter into a written employment agreement that creates a professional and businesslike relationship, that serves as a basis for effective communication, and that avoids any misunderstanding between the parties as to the terms of the employment relationship.
- D. CITY desires that EMPLOYEE become a member of the International City/County Management Association (ICMA) and conform to its member Code of Ethics.

Agreement

NOW, THEREFORE, in consideration of the mutual promises contained herein and other good and valuable consideration, the parties hereto agree as follows:

1. Appointment and Supervision

The city council will be responsible for EMPLOYEE'S appointment, removal, and supervision.

2. Duties

CITY agrees to employ EMPLOYEE as its city administrator to perform the functions and duties specified in the city's charter and ordinances and EMPLOYEE'S job description and to perform such other duties as the city council shall, from time to time, assign.

3. Term

The term of this Agreement shall begin on December 14, 2022 and shall continue until December 31, 2024. Unless notice is provided, the Agreement shall automatically renew for an additional one (1) year term. Should CITY decide to not renew this Agreement or any renewal, CITY will notify EMPLOYEE thirty (30) days prior to the end of the term. Nothing in this section prevents termination of this Agreement by mutual agreement or as otherwise provided in this Agreement.

4. Salary

CITY agrees to pay EMPLOYEE an annual base salary of ninety nine thousand dollars (\$99,000) commencing December 14, 2022, payable in installments at the same time as other

city employees are paid. The first installment shall be prorated to reflect actual days worked in the "pay period" as established by the city's employee handbook.

At the six-month employment mark, May 2023, and then annually, on or before the anniversary date of this employment agreement, the mayor, with council's approval, and EMPLOYEE shall conduct a performance evaluation and define goals, performance objectives, and priorities which they determine necessary for the proper operation of CITY and attainment of the city council's policy objectives. The initial review is the probationary review to determine whether EMPLOYEE has met the expectations of the city council to continue as city administrator. As a result of that evaluation, the council may either 1) terminate EMPLOYEE'S service if performance is not satisfactory, or 2) determine that EMPLOYEE has met established standards, successfully passed probation to be classified as a regular employee, and eligible for an increase in base salary in an amount the council, in its sole discretion, deems appropriate. At each future evaluation, when EMPLOYEE is being paid less than the top of the established salary range, she will be eligible for a potential increase in base salary, subject to city council's sole discretion.

5. Reimbursement for Automobile Use

CITY agrees to reimburse EMPLOYEE for her authorized business use of a private automobile at the current mileage rate established by the Internal Revenue Service. EMPLOYEE shall monthly submit a list of the days, destination, and mileage of private automobile use as documentation for reimbursement claimed for the prior month.

6. City provided cellphone

CITY agrees to provide EMPLOYEE with a cellular telephone with a unique dialing number for use for City business in accordance with the Oregon Government Ethics Commission Laws.

7. Hours of Work & Personal Leave

The parties recognize that EMPLOYEE may be required to work additional hours and/or flexible hours outside of normal work hours for city business subject to the mayor's review and direction. In recognition of this additional time spent devoted to her duties, EMPLOYEE is entitled to four (4) days per year as paid personal leave. Upon commencement of employment EMPLOYEE shall be credited with one (1) day of personal leave, and thereafter will accrue four (4) days of personal leave at the start of each new calendar year commencing with 2023. EMPLOYEE may not carry over these personal days from year to year and must use such personal days during the calendar year in which they accrue. EMPLOYEE will not be compensated upon separation from employment for any accrued, unused personal days.

8. Benefits

Unless listed in this Agreement, EMPLOYEE will receive the same benefits as other city employees in accordance with city policies and practices.

9. Dues and Subscriptions

CITY agrees to budget and pay the professional dues and subscriptions of EMPLOYEE appropriate for her continuation and full participation in national, regional, state, and local associations and organizations necessary and desirable for her continued professional participation, growth, and advancement, and to improve her performance in her duties as the city's administrator, subject to appropriate limitations by the mayor. Specifically, CITY desires that EMPLOYEE apply for membership in the International City/County Management Association (ICMA) and the Oregon City/County Management Association (OCCMA) and maintains membership during employment with CITY.

10. Professional Development

CITY agrees to budget and pay for travel and expenses of EMPLOYEE for meetings, courses, and occasions adequate to continue the professional development of EMPLOYEE, subject to appropriate limitations by the mayor.

11. General Expenses

CITY recognizes that certain expenses of a non-personal and generally job-affiliated nature are incurred by EMPLOYEE and hereby agrees to reimburse her for expenses incurred upon receipt of duly-executed expense vouchers, receipts, statements, or personal affidavits in accordance with federal, state, and local laws as specified in the prevailing policy of CITY. Examples of such expenses include meals during which CITY business is conducted or where EMPLOYEE is requested to attend to represent CITY, purchases of materials for recognition of employees or volunteers, and all travel and lodging expenses incurred in the conduct of CITY business including reasonable costs of parking. Any traffic citations or court ordered fees relative to driving or parking offenses (including parking tickets) are the responsibility of employee.

12. Use and Return of City Property

EMPLOYEE recognizes and agrees that all personal property provided by CITY to EMPLOYEE shall be and remain the property of CITY. EMPLOYEE will preserve, use, and hold CITY property only for the benefit of CITY and to carry out CITY'S business. When EMPLOYEE'S employment terminates or upon demand of the mayor pending or during any review of EMPLOYEE'S conduct, EMPLOYEE will immediately deliver to CITY all city property that EMPLOYEE has in her possession or control.

13. Relationship of the Parties

The relationship between the parties is employer and employee. EMPLOYEE shall have no authority to enter into any contracts binding upon CITY, except as shall be specifically authorized in writing by city council or within EMPLOYEE's established purchasing authority.

14. Outside Employment

EMPLOYEE shall not engage in any outside employment, consulting, or retainer agreement without the prior written consent of the city council. EMPLOYEE agrees that any outside business activities shall be performed without the use of any CITY resources and shall not interfere with EMPLOYEE'S duties and employment with CITY. EMPLOYEE further agrees that any outside activity shall be consistent with the requirements of Oregon's government ethics laws, the city charter and ordinances, and CITY'S human resource policies.

15. Termination

15.1 Termination without cause.

This Agreement may be terminated either by CITY or EMPLOYEE at any time without cause. CITY or EMPLOYEE may terminate this Agreement for any reason by providing to the other thirty (30) days' written notice of intent to terminate.

15.2 Termination by CITY for cause.

City may terminate this Agreement immediately for EMPLOYEE'S willful negligence, dishonesty, fraud or commission of any criminal act, willful failure or refusal to comply with the Charter, ordinances, policies, or rules of the CITY as are established from time to time; failure to perform any provision of this Agreement or to perform the duties and responsibilities assigned to her; or failure to be bondable at normal rates. However, before any final decision is made to terminate employment under this subsection, EMPLOYEE shall be given prior written notice of the allegations against her and an opportunity to respond in person or in writing to such allegations. Severance Pay as referenced in Section 16 will not be paid if EMPLOYEE is terminated under this subsection.

16. Severance Pay

In the event EMPLOYEE is involuntarily terminated at will, not for cause, by the city council, or voluntarily resigns following a written request from CITY that EMPLOYEE resign, then:

16.1 CITY agrees to pay EMPLOYEE an amount equal to three (3) months of base salary, plus one (1) month of salary for each full year of completed service as City Administrator, not to exceed a maximum severance of six (6) months of salary.

16.2 From the date of separation from CITY, EMPLOYEE is not entitled to continuation of CITY benefits or the earning or accrual of any CITY benefits including, but not limited to vacation benefits, personal days, and holidays.

16.3 Severance pay is payable on a monthly basis at the same rate as the current employment Agreement provides until such severance pay is exhausted.

16.4 In the event EMPLOYEE obtains full-time employment during the period that severance pay is being paid out, such payments shall terminate, and any portion of a month shall be prorated.

In addition to severance pay, at termination of service, EMPLOYEE shall be entitled to a lump sum payment equivalent to all accrued vacation benefits.

The nonrenewal of the Agreement does not constitute involuntary termination or voluntary resignation under this section.

17. Indemnification

CITY agrees to defend, hold harmless, and indemnify EMPLOYEE from any and all demands, claims, suits, actions, and legal proceedings brought against EMPLOYEE in EMPLOYEE'S individual capacity, or in her official capacity as agent and employee of the CITY, as to any actions of EMPLOYEE within the scope of her employment.

18. Modification or Amendments

The CITY may from time to time adopt personnel policies which apply to all city employees including EMPLOYEE and such adoption of policies shall not constitute the modification or amendment of this agreement. Changes in federal or state laws which the CITY must follow are also not modifications or amendments of this agreement. Other modifications or amendments to this agreement must be agreed to in writing and signed by both parties.

19. Entire Agreement

EMPLOYEE shall be subject to all employment policies and directives applicable to the position of City Administrator. These policies as they presently exist or may be subsequently modified, along with this employment agreement, constitute the entire agreement between the parties, integrate all of the terms and conditions mentioned herein or incidental hereto, and supersede all negotiation or previous agreements between the parties with respect to all or any part of the subject matter hereof. In the event that there is conflict between the terms of this agreement and any applicable language in the City of Willamina's Employee Handbook, then the terms of this agreement shall prevail.

20. Waiver

Failure of either party at any time to require performance of any provisions of this employment agreement shall not limit the parties' right to enforce the provision, nor shall any waiver of any succeeding breach of the provision itself or of any other provision.

21. Mediation

The parties agree that any dispute that may arise under this Agreement will be submitted to a mediator agreed to by both parties as soon as such dispute arises, but in any event prior to the commencement of litigation. Such mediation shall occur in Yamhill County, Oregon, and the mediation fees and mediator's expenses shall be shared equally by the parties. The parties agree to exercise their best efforts in good faith to resolve all disputes in mediation.

22. Bonding

CITY shall bear the full cost of any fidelity or other bonds required of EMPLOYEE by any law or ordinance.

23. Representation

At all times, CITY has been represented by Ashley Driscoll, City Attorney. At all times, EMPLOYEE has had the right to and the availability of independent counsel of her own choosing regarding this Agreement.

24. Severability

If any provision, or any portion thereof, contained in this employment agreement is held to be unconstitutional, invalid, or unenforceable, it shall be severed from this Agreement. The remainder of this employment agreement shall not be affected and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this employment agreement voluntarily and upon proper authority, in quadruplicate on this 8 day of NOV, 2022.

EMPLOYEE

CITY OF WILLAMINA, OREGON

Bridget Ann Meneley
Bridget Ann Meneley, Employee

Robert Burr
Robert Burr, Mayor

Date: October 26, 2022

Date: Nov 2, 2022

Library January 2024 Monthly Report, Sarah Frost, Library Director

Grants:

- In December we applied for a \$1,000 Penguin Random House grant to create the first West Valley Free Comics Book Day. We will hear on this grant in March.
- In January we applied for a \$5,000 Oregon Humanities grant to enhance our Summer Programming by creating engaging community programs that will open up discussion around belonging in a rural community and engaging in civic and artistic practices. We will hear on the grant in February.
- In January we started working with 6 PSU Grant Writing winter term students. They are working on a grant project for our library: Equitable Food Accessibility and Food Sustainability.
- We held our annual Winter Celebration the first week of January. A week of activities to keep youth and families busy and engaged during their winter break.
- In January, Sarah also completed 'Ready for Kindergarten' Facilitator Training. The goal will be to create a StoryTime program that incorporates parent and youth early literacy curriculum that gets young children ready for reading.
- The library Astronomy Club was invited to join in planning the annual Carlton Observatory Science Fest happening in March.
- Coming soon plans: Library will be closed week of March 18 for spring cleaning and to shift shelving. We will reopen for Spring Break on March 23 with activities for youth and families.
- Programming coming soon: April 14th Author Visit - Cheryl Gill, A Very Simple Estate Planning Guide; May 1st Author Visit - David Lewis, Tribal Histories of the Willamette Valley; May 1-28 Museum of Natural & Cultural History Exhibit - Native Innovation
- Upcoming Conference: Oregon Library Association April 24-27

Library Patron Visits: 579

*this does not include programs held outside operational hours and/or that are held off-site (outreach)

Number of Library Pantry uses: 33

Programs Held: 17

Attendance: 261

Art for Everyone (Winter Celebration)
Craft Activities for Youth (Winter Celebration)
VR for Young Adults (Winter Celebration)
Gaming for Everyone (Winter Celebration)
Homeschool Hangout (weekly)
Book Club (monthly)
Fiber Enthusiasts (monthly)
Minecraft Club (monthly)
Warhammer TTRPG (monthly)
Transitional Student Studies (weekly)
Paper Gardens Write-in Workshop (yearly)

Passive: Take-home crafts
Passive: Scavenger Hunt

Circulation: 1369

Self Checkout Circ: 28

*number of item checkouts and renewals

Hold Item Pull: 1176

*number of items pulled from our shelves to fill holds within CCRLS

*CCRLS: Chemeketa Cooperative Library Service

Volunteer Hours: 94 hrs, 46 minutes

*includes in-house library volunteers, library board, fundraising committee, and friends

Friends of the Library, Love our Library

501c3 Friends of the Library Board is scheduled to meet the first Tuesday at 6:30PM.

Love our Library Fundraiser: Wet Season Music at WVCC, February 17

Next L.O.L. Fundraising Committee meeting: April 14 at 2:00 PM

Library Board:

The Library Board met on January 16.

Meeting minutes are available upon request. Recordings are also available on YouTube.

The next meeting will be held February 20.

Planning Department Updates to City Council & Planning Commission

January 1, 2024 – January 31, 2024

LAND USE APPLICATIONS	
PRE-24-01 371 NE Main Street	Pre-application conference scheduled for conditional use and site plan review.
PRE-24-02 R671DC 05200	Pre-application conference form received for residential subdivision.
CUP-24-01 242 NE Main Street	Conditional use application for large back room to be used for live music and events.

BUILDING PERMITS, BUSINESS LICENSES, SIGN PERMITS	
Fence-24-01 310 NW Hope Court	Wood/cyclone fence permit submitted and approved.
BCA 24-03 130 SW Hill Drive	Solar permit submitted and approved.
BCA-24-02 1017 NW Highlands Loop	Solar permit submitted and approved.
BCA-24-01 925 NW Highlands Loop	Solar permit submitted and approved.
SEP 24-01 242 NE Main Street	Special event permit for Jan. 29 th event approved.
BCA-24-04 151 NE Main Street	Electrical & plumbing permit for coffee shop appliances submitted.

PUBLIC INQUIRIES & OTHER	
General public inquiries	Staff provided information regarding BCA's, land use variances, lot line adjustments, and easements.

BCA – Building Compliance Application
 HOA – Home Occupation Application
 PAR – Partition
 SUB – Subdivision
 WDC – Willamina Development Code

City of Willamina
January 2023

Incident	Case Numbers	Units	Priority	Problem	Agency	Address	City	Response Date
MNS-23-000002			1	ALARM AUDIBLE	LAW	NW 6th St	WILLAMINA	1/1/2023 0:01
MNS-23-000005	23000002	324, 325, 347	1	TRESPASS NOW	LAW	NE Main St	WILLAMINA	1/1/2023 0:20
MNS-23-000054		WPKWS	6	INFORMATION MISC	LAW	NE C St	WILLAMINA	1/1/2023 14:54
MNS-23-000081		317	2	AREA CHECK	LAW	NE Yamhill St	WILLAMINA	1/1/2023 18:36
MNS-23-000092		347	2	AREA CHECK	LAW	NE Yamhill St	WILLAMINA	1/1/2023 22:03
MNS-23-000111		347	2	AREA CHECK	LAW	NE Oaken Hills Dr	WILLAMINA	1/2/2023 2:10
MNS-23-000124		317	1	MENTAL	LAW	SW OAK ST	WILLAMINA	1/2/2023 9:11
MNS-23-000136		317	2	ASSIST OUTSIDE AGENCY	LAW	SW Oak St	WILLAMINA	1/2/2023 11:44
MNS-23-000143		317	2	AREA CHECK	LAW	NE Main St	WILLAMINA	1/2/2023 13:49
MNS-23-000161	23000020	325	1	TRESPASS NOW	LAW	NE 2nd St	WILLAMINA	1/2/2023 18:31
MNS-23-000201		317	3	FIELD INVESTIGATION	LAW	NE C St	WILLAMINA	1/3/2023 11:17
MNS-23-000206	23000031	317	2	THEFT	LAW	SE Main St	WILLAMINA	1/3/2023 12:19
MNS-23-000241		317	2	CIVIL PAPER	LAW	NE E ST	WILLAMINA	1/3/2023 17:09
MNS-23-000262		323	2	AREA CHECK	LAW	NE Yamhill St	WILLAMINA	1/4/2023 3:01
MNS-23-000271	23000038	300, 302, 317	1	BURGLARY NOW	LAW	SW Oak St	WILLAMINA	1/4/2023 6:52
MNS-23-000290		334	2	CIVIL COMPLAINT	LAW	SW James St	WILLAMINA	1/4/2023 10:45
MNS-23-000303		317, 324	1	WELFARE CHECK	LAW	SW Walnut St	WILLAMINA	1/4/2023 13:47
MNS-23-000316		324	2	CIVIL COMPLAINT	LAW	SW JAMES ST	WILLAMINA	1/4/2023 16:10
MNS-23-000319		317	4	ORDINANCE	LAW	SE Main St	WILLAMINA	1/4/2023 16:18
MNS-23-000321		317	4	ORDINANCE	LAW	SE Lamson St	WILLAMINA	1/4/2023 16:50
MNS-23-000324		317	4	ORDINANCE	LAW	NE D St	WILLAMINA	1/4/2023 17:12
MNS-23-000340	23000044	317, 324	1	THEFT NOW	LAW	SW Hill Dr	WILLAMINA	1/4/2023 18:44
MNS-23-000398		311	2	AREA CHECK	LAW	NE Yamhill St	WILLAMINA	1/5/2023 12:48
MNS-23-000447		323, 324, 332	2	CIVIL COMPLAINT	LAW	NE 4th St	WILLAMINA	1/5/2023 19:21
MNS-23-000453		332	2	TRESPASS	LAW	NE E ST	WILLAMINA	1/5/2023 20:20
MNS-23-000466		323	4	FOLLOW UP	LAW	NW Pacific Hills Dr	WILLAMINA	1/5/2023 22:35
MNS-23-000470		324	4	EXTRA PATROL	LAW	NE YAMHILL ST	WILLAMINA	1/5/2023 22:48
MNS-23-000473		323, 324	1	DISTURBANCE	LAW	NE 1st St	WILLAMINA	1/5/2023 23:00
MNS-23-000505	23000056	300	2	THEFT	LAW	SW Walnut St / SW Barber Ave	WILLAMINA	1/6/2023 10:22
MNS-23-000516		339	3	TRAFFIC STOP	LAW	NE Main St	WILLAMINA	1/6/2023 13:12

City of Willamina
January 2023

MNS-23-000517	339	2	AREA CHECK	LAW	NE Main St	WILLAMINA	1/6/2023	13:19
MNS-23-000524	324	3	FIELD INVESTIGATION	LAW	NE C St	WILLAMINA	1/6/2023	14:59
MNS-23-000531	324	2	ANIMAL NUISANCE	LAW	NE 4th St	WILLAMINA	1/6/2023	16:01
MNS-23-000533	324	2	AREA CHECK	LAW	NE Yamhill St	WILLAMINA	1/6/2023	16:25
MNS-23-000537	324	4	FOLLOW UP	LAW	N B St	WILLAMINA	1/6/2023	16:38
MNS-23-000538	324	2	AREA CHECK	LAW	NE Main St	WILLAMINA	1/6/2023	16:41
MNS-23-000540	327	3	TRAFFIC STOP	LAW	SE Main St / SE Lamson St	WILLAMINA	1/6/2023	16:46
MNS-23-000546	324	2	THEFT	LAW	NE 1st St	WILLAMINA	1/6/2023	16:58
MNS-23-000562	1423, 324, 332, 347, OSP	3	FIELD INVESTIGATION	LAW	Ne Oaken Hills Dr / Ne 3rd St	WILLAMINA	1/6/2023	19:36
MNS-23-000565	23000063	324, 332, 347	THEFT NOW	LAW	NW Main St	WILLAMINA	1/6/2023	20:30
MNS-23-000586	347	2	AREA CHECK	LAW	NE Oaken Hills Dr	WILLAMINA	1/6/2023	23:39
MNS-23-000587	347	2	AREA CHECK	LAW	NE Yamhill St	WILLAMINA	1/6/2023	23:45
MNS-23-000590	347	3	TRAFFIC STOP	LAW	Se Ivy St / Se Main St	WILLAMINA	1/7/2023	0:34
MNS-23-000628	339	1	911 HANG UP OPEN LINE	LAW	SW Oak St	WILLAMINA	1/7/2023	12:07
MNS-23-000657	324	3	FIELD INVESTIGATION	LAW	NE C St	WILLAMINA	1/7/2023	16:17
MNS-23-000697	347	2	AREA CHECK	LAW	NE Yamhill St	WILLAMINA	1/7/2023	23:22
MNS-23-000725	317	3	TRAFFIC STOP	LAW	NW Willamina Dr	WILLAMINA	1/8/2023	11:54
MNS-23-000726	317	4	ORDINANCE	LAW	SE Lamson St	WILLAMINA	1/8/2023	12:05
MNS-23-000729	23000079	607	DHS	LAW	SW Ponderosa Dr	WILLAMINA	1/8/2023	12:30
MNS-23-000734	23000084	607	DHS	LAW	SW Pioneer Dr	WILLAMINA	1/8/2023	12:33
MNS-23-000741	317	3	TRAFFIC STOP	LAW	NE Main St	WILLAMINA	1/8/2023	13:04
MNS-23-000767	23000091	319, 325, 347	TRESPASS NOW	LAW	NE 2nd St	WILLAMINA	1/8/2023	19:44
MNS-23-000782	347	2	AREA CHECK	LAW	NE Yamhill St	WILLAMINA	1/9/2023	2:50
MNS-23-000784	347	2	AREA CHECK	LAW	NE OAKEN HILLS DR	WILLAMINA	1/9/2023	2:55
MNS-23-000819	317	4	ORDINANCE	LAW	SE Lamson St	WILLAMINA	1/9/2023	12:10
MNS-23-000820	317	4	FOLLOW UP	LAW	SW Branson St	WILLAMINA	1/9/2023	12:23
MNS-23-000821	317	4	FOLLOW UP	LAW	SW Cherry Av	WILLAMINA	1/9/2023	12:40
MNS-23-000822	23000095	317, 334, OSP	SUSPICIOUS	LAW	SW Lamson St	WILLAMINA	1/9/2023	13:04
MNS-23-000824	23000097	317	THEFT	LAW	NE Main St	WILLAMINA	1/9/2023	13:36
MNS-23-000836	317	4	FOLLOW UP	LAW	SW Cherry Av	WILLAMINA	1/9/2023	15:03

City of Willamina
January 2023

MNS-23-000874	323, 325	1	STOLEN VEHICLE	LAW	SW LAMSON ST	WILLAMINA	1/10/2023 2:31
MNS-23-000882	23000102 330	2	SUSPICIOUS	LAW	NW Main St	WILLAMINA	1/10/2023 8:04
MNS-23-000897	317	4	FOLLOW UP	LAW	SW Main St	WILLAMINA	1/10/2023 11:53
MNS-23-000944	323	6	INFORMATION MISC	LAW	NW 6th St	WILLAMINA	1/10/2023 20:36
MNS-23-000961	323	2	CIVIL PAPER	LAW	NE 1ST ST	WILLAMINA	1/11/2023 2:54
MNS-23-000963	323	2	AREA CHECK	LAW	NE Yamhill St	WILLAMINA	1/11/2023 2:59
MNS-23-001040	325	2	CIVIL PAPER	LAW	NE E St	WILLAMINA	1/11/2023 20:19
MNS-23-001042	325	2	CIVIL PAPER	LAW	SW Oak St	WILLAMINA	1/11/2023 20:27
MNS-23-001054	325	2	SUSPICIOUS	LAW	NE Main St	WILLAMINA	1/12/2023 2:02
MNS-23-001084	339	6	INFORMATION MISC	LAW	NW Main St	WILLAMINA	1/12/2023 10:18
MNS-23-001093	339	1	ALARM AUDIBLE	LAW	NW 3rd St	WILLAMINA	1/12/2023 11:36
MNS-23-001114	8036	4	FOLLOW UP	LAW	NE 3rd St	WILLAMINA	1/12/2023 13:56
MNS-23-001116	339	2	CIVIL PAPER	LAW	NE Oaken Hills Dr	WILLAMINA	1/12/2023 14:12
MNS-23-001130	332, 339	4	FOLLOW UP	LAW	NW Main St	WILLAMINA	1/12/2023 16:02
MNS-23-001145	332	3	TRAFFIC STOP	LAW	NE Main St	WILLAMINA	1/12/2023 17:12
MNS-23-001164	324	3	TRAFFIC STOP	LAW	Ne Main St / Ne Oaken Hills Dr	WILLAMINA	1/12/2023 22:04
MNS-23-001193	339	1	ALARM AUDIBLE	LAW	NE C St	WILLAMINA	1/13/2023 8:39
MNS-23-001219	339	2	ASSAULT	LAW	NE Oaken Hills Dr	WILLAMINA	1/13/2023 11:15
MNS-23-001220	PO35	3	FIELD INVESTIGATION	LAW	NE Main St	WILLAMINA	1/13/2023 11:24
MNS-23-001221	PO35	3	FIELD INVESTIGATION	LAW	NW Pacific Hills Dr	WILLAMINA	1/13/2023 11:30
MNS-23-001233	339	4	DETAIL	LAW	NE C St	WILLAMINA	1/13/2023 13:26
MNS-23-001254	324, 332	1	CUSTODIAL INTERFERENCE NOW	LAW	NE Oaken Hills Dr	WILLAMINA	1/13/2023 16:54
MNS-23-001264	324	2	AREA CHECK	LAW	NE Yamhill St	WILLAMINA	1/13/2023 17:23
MNS-23-001266	324	2	CUSTODIAL INTERFERENCE	LAW	NE Oaken Hills Dr	WILLAMINA	1/13/2023 17:32
MNS-23-001298	324	2	SUSPICIOUS	LAW	Sw Cherry Ave / Sw Hill Dr	WILLAMINA	1/13/2023 22:31
MNS-23-001306	347	2	AREA CHECK	LAW	NE Yamhill St	WILLAMINA	1/13/2023 23:51
	306, 319, 320, 327, 326, 347, 8262, INFO	1	DEATH INVESTIGATION	LAW	NE C St	WILLAMINA	1/14/2023 1:50
MNS-23-001343	339	4	FOLLOW UP	LAW	NE E St	WILLAMINA	1/14/2023 12:37
MNS-23-001359	324	4	FOLLOW UP	LAW	NE C St	WILLAMINA	1/14/2023 14:56

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MNS-23-001698	324	3	TRAFFIC STOP	LAW	Ne C St / Ne Main St	WILLAMINA	1/18/2023 19:38
MNS-23-001707	347	2	AREA CHECK	LAW	NE Oaken Hills Dr	WILLAMINA	1/19/2023 1:15
MNS-23-001708	347	2	AREA CHECK	LAW	NE Yamhill St	WILLAMINA	1/19/2023 1:20
MNS-23-001764		1	STOLEN VEHICLE	LAW	NE Main St	WILLAMINA	1/19/2023 15:23
MNS-23-001790	324	2	CIVIL PAPER	LAW	NE 2nd St	WILLAMINA	1/19/2023 19:36
MNS-23-001804	347	2	AREA CHECK	LAW	NE Yamhill St	WILLAMINA	1/20/2023 1:34
MNS-23-001805	347	2	CIVIL COMPLAINT	LAW	SW Hill Dr	WILLAMINA	1/20/2023 2:25
MNS-23-001843	339	4	FOLLOW UP	LAW	NE Main St	WILLAMINA	1/20/2023 13:01
MNS-23-001873	311	2	AREA CHECK	LAW	NE Yamhill St	WILLAMINA	1/20/2023 16:11
MNS-23-001874	324, 339	1	TRESPASS NOW	LAW	SW Oak St	WILLAMINA	1/20/2023 16:29
MNS-23-001898	347	2	CIVIL PAPER	LAW	NE E St	WILLAMINA	1/20/2023 19:34
MNS-23-001905	324, 332	1	911 HANG UP OPEN LINE	LAW	SW Fir St	WILLAMINA	1/20/2023 20:12
MNS-23-001911	324, 332	4	FOLLOW UP	LAW	NE MAIN ST	WILLAMINA	1/20/2023 20:26
MNS-23-001913	324, 332	3	TRAFFIC STOP	LAW	Se Main St / Se Lincoln St	WILLAMINA	1/20/2023 21:07
MNS-23-001928	347	2	AREA CHECK	LAW	NE Yamhill St	WILLAMINA	1/20/2023 23:24
MNS-23-001942	330	1	WELFARE CHECK	LAW	NE 1st St	WILLAMINA	1/21/2023 8:01
MNS-23-001945	330	2	DOMESTIC	LAW	NW Main St	WILLAMINA	1/21/2023 9:31
MNS-23-001947	330	2	THEFT	LAW	NE Main St	WILLAMINA	1/21/2023 10:21
MNS-23-001960	23000243 607	4	DHS	LAW	SW Barber Ave	WILLAMINA	1/21/2023 12:38
MNS-23-002058	316	2	CIVIL PAPER	LAW	SW Barber Av	WILLAMINA	1/22/2023 19:19
MNS-23-002064	316, 325	2	RUNAWAY	LAW	SW Fir St	WILLAMINA	1/22/2023 20:12
MNS-23-002065	316, 325	2	ANIMAL NUISANCE	LAW	SW Conastoga St	WILLAMINA	1/22/2023 20:28
MNS-23-002076	23000258 325	2	HIT AND RUN	LAW	NW 6th St	WILLAMINA	1/22/2023 23:47
MNS-23-002084	23000260	2	THEFT	LAW	SW Pioneer Dr	WILLAMINA	1/23/2023 9:26
MNS-23-002088	317	4	FOLLOW UP	LAW	SE Main St	WILLAMINA	1/23/2023 10:19
MNS-23-002093	317	4	FOLLOW UP	LAW	SE Lincoln St	WILLAMINA	1/23/2023 11:01
MNS-23-002097	317	4	FOLLOW UP	LAW	NE Oaken Hills Dr	WILLAMINA	1/23/2023 11:15
MNS-23-002098	317	2	FRAUD	LAW	SW Barber Av	WILLAMINA	1/23/2023 11:21
MNS-23-002106	23000263 320	4	DHS	LAW	NW 1st St	WILLAMINA	1/23/2023 13:08
MNS-23-002113	317	4	FOLLOW UP	LAW	NW Main St	WILLAMINA	1/23/2023 14:12
MNS-23-002116	23000264 317	1	WARRANT SERVICE	LAW	NW Main St	WILLAMINA	1/23/2023 14:50
MNS-23-002128	317	2	DRUG VIOLATION	LAW	NE Yamhill St	WILLAMINA	1/23/2023 16:19
MNS-23-002132		1	ALARM AUDIBLE	LAW	NE C St	WILLAMINA	1/23/2023 17:24
MNS-23-002161	339	3	TRAFFIC STOP	LAW	Ne Main St / Ne E St	WILLAMINA	1/24/2023 8:27

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MNS-23-002162	339	3	TRAFFIC STOP	LAW	Ne Main St / Ne Oaken Hills Dr	WILLAMINA	1/24/2023 8:48
MNS-23-002170	322	3	FIELD INVESTIGATION	LAW	NE Yamhill St	WILLAMINA	1/24/2023 10:17
MNS-23-002171	322	3	FIELD INVESTIGATION	LAW	Ne Main St / Ne E St	WILLAMINA	1/24/2023 10:29
MNS-23-002172	322, 339	1	WARRANT SERVICE	LAW	Ne C St / Ne Water St	WILLAMINA	1/24/2023 10:35
MNS-23-002186	23000272	1	DISTURBANCE	LAW	SW Barber Av	WILLAMINA	1/24/2023 12:40
MNS-23-002188	311, 322, 339	2	SUSPICIOUS	LAW	NW MAIN ST	WILLAMINA	1/24/2023 13:13
MNS-23-002190	339	3	TRAFFIC STOP	LAW	SW James St	WILLAMINA	1/24/2023 13:31
MNS-23-002211	322	4	FOLLOW UP	LAW	SW Barber Av	WILLAMINA	1/24/2023 16:35
MNS-23-002231	347	1	WELFARE CHECK	LAW	SW Pioneer Dr	WILLAMINA	1/24/2023 20:47
MNS-23-002264	23000280	1	WARRANT SERVICE	LAW	NE 4th St	WILLAMINA	1/25/2023 10:24
MNS-23-002285	324	2	CIVIL COMPLAINT	LAW	SW Ash St	WILLAMINA	1/25/2023 14:12
MNS-23-002322	325	4	FOLLOW UP	LAW	NW 6th St	WILLAMINA	1/25/2023 19:03
MNS-23-002325	325	4	FOLLOW UP	LAW	SW Cherry Av	WILLAMINA	1/25/2023 19:18
MNS-23-002391	324	4	FOLLOW UP	LAW	NE E St	WILLAMINA	1/26/2023 14:54
MNS-23-002399	324	2	TRESPASS	LAW	SE Adams St	WILLAMINA	1/26/2023 15:33
MNS-23-002406	324	2	CIVIL PAPER	LAW	SW Barber Av	WILLAMINA	1/26/2023 16:25
MNS-23-002410	324	2	CIVIL PAPER	LAW	SW Walnut St	WILLAMINA	1/26/2023 16:35
MNS-23-002426	312, 324	4	FOLLOW UP	LAW	NE E St	WILLAMINA	1/26/2023 19:37
MNS-23-002429	347, 605	2	SUSPICIOUS	LAW	NE Main St	WILLAMINA	1/26/2023 20:04
MNS-23-002451	347	2	AREA CHECK	LAW	NE Yamhill St	WILLAMINA	1/27/2023 1:34
MNS-23-002486	311	2	ASSIST OUTSIDE AGENCY	LAW	NE Oaken Hills Dr	WILLAMINA	1/27/2023 13:43
MNS-23-002488	311	3	FIELD INVESTIGATION	LAW	NE C St	WILLAMINA	1/27/2023 14:47
MNS-23-002521	324	4	EXTRA PATROL	LAW	NE YAMHILL ST	WILLAMINA	1/27/2023 20:59
MNS-23-002522	336	3	TRAFFIC STOP	LAW	NE Main St	WILLAMINA	1/27/2023 21:04
MNS-23-002524	336	3	TRAFFIC STOP	LAW	N B St / Nw Willamina Dr	WILLAMINA	1/27/2023 21:10
MNS-23-002533	324	2	SUSPICIOUS	LAW	SW Branson St	WILLAMINA	1/27/2023 22:37
MNS-23-002544	323	2	DOMESTIC	LAW	SE Washington St	WILLAMINA	1/28/2023 3:29
MNS-23-002564	23000313	4	DHS	LAW	NE Oaken Hills Dr	WILLAMINA	1/28/2023 10:58
MNS-23-002570	330	2	THEFT	LAW	NE Main St	WILLAMINA	1/28/2023 12:04
MNS-23-002575	324	1	SUICIDAL	LAW	NE 1st St	WILLAMINA	1/28/2023 13:57
MNS-23-002593	315, 324	6	INFORMATION MISC	LAW	NE C St	WILLAMINA	1/28/2023 17:26
MNS-23-002597	316, 324, 325	1	DOMESTIC NOW	LAW	NE 1st St	WILLAMINA	1/28/2023 18:12
MNS-23-002625	330	2	HARASSMENT	LAW	SW James St	WILLAMINA	1/29/2023 8:36

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MNS-23-002627	330	2	HARRASSMENT	LAW	SW Maple St	WILLAMINA	1/29/2023	10:18
MNS-23-002633	330	2	CIVIL PAPER	LAW	NW 5th St	WILLAMINA	1/29/2023	11:42
MNS-23-002658	323	2	ASSIST OUTSIDE AGENCY	LAW	NE Main St	WILLAMINA	1/29/2023	19:52
MNS-23-002670	323, 338	2	SUSPICIOUS	LAW	NE Main St	WILLAMINA	1/30/2023	4:35
MNS-23-002694	322	4	FOLLOW UP	LAW	NW Main St	WILLAMINA	1/30/2023	10:33
MNS-23-002698	320	4	FOLLOW UP	LAW	NW 1st St	WILLAMINA	1/30/2023	11:50
MNS-23-002783	339	4	FOLLOW UP	LAW	SW Cherry Av	WILLAMINA	1/31/2023	11:16
MNS-23-002785	339	2	CIVIL PAPER	LAW	SE Main St	WILLAMINA	1/31/2023	11:26
MNS-23-002794	WPWKS	6	INFORMATION MISC	LAW	NW Willamina Dr	WILLAMINA	1/31/2023	12:26
MNS-23-002811	PO62	3	FIELD INVESTIGATION	LAW	NE 2nd St	WILLAMINA	1/31/2023	15:11
MNS-23-002824	339	3	TRAFFIC STOP	LAW	Se Main St / Se Lamson St	WILLAMINA	1/31/2023	16:19
PCTY-23-000082	23000239	4	DHS	LAW	NE OAKEN HILLS DR	WILLAMINA	1/21/2023	12:37
YMP-23-000061	339	2	SUSPICIOUS	LAW	NE MAIN ST	WILLAMINA	1/12/2023	14:36
199	27		TOTALS					

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MNS-24-000042		322	2	CIVIL PAPER	LAW	SW Oak St	WILLAMINA	1/1/2024 11:58
MNS-24-000045		322, 340	3	TRAFFIC STOP	LAW	Ne Main St / Ne D St	WILLAMINA	1/1/2024 12:14
MNS-24-000053		340	3	TRAFFIC STOP	LAW	Ne Main St / Ne D St	WILLAMINA	1/1/2024 14:11
MNS-24-000057		322	3	TRAFFIC STOP	LAW	Ne Main St / N B St	WILLAMINA	1/1/2024 14:54
MNS-24-000067		311, 322,	2	CIVIL COMPLAINT	LAW	NW Willamina Dr	WILLAMINA	1/1/2024 16:01
MNS-24-000069		324, 340	2	CIVIL COMPLAINT	LAW	NW Willamina Dr	WILLAMINA	1/1/2024 16:01
MNS-24-000108		339	2	HARASSMENT	LAW	SW Fir St	WILLAMINA	1/2/2024 2:35
MNS-24-000127		322	3	FIELD INVESTIGATION	LAW	Ne E St / Ne Water St	WILLAMINA	1/2/2024 8:25
MNS-24-000162		340	4	FOLLOW UP	LAW	NE C St	WILLAMINA	1/2/2024 13:09
MNS-24-000174		322, 340	3	FIELD INVESTIGATION	LAW	NE Main St	WILLAMINA	1/2/2024 14:14
MNS-24-000178		322	3	FIELD INVESTIGATION	LAW	Ne E St / Ne Yamhill St	WILLAMINA	1/2/2024 15:01
MNS-24-000181		322	2	AREA CHECK	LAW	NE Yamhill St	WILLAMINA	1/2/2024 15:10
MNS-24-000188		322	3	TRAFFIC STOP	LAW	Nw Main St / Se Main St	WILLAMINA	1/2/2024 16:47
MNS-24-000200		340	3	TRAFFIC STOP	LAW	Ne Main St / Ne E St	WILLAMINA	1/2/2024 19:10
MNS-24-000212		339	2	SUSPICIOUS	LAW	SW Branson St	WILLAMINA	1/3/2024 0:04
MNS-24-000228		311, 322	1	WARRANT SERVICE	LAW	NE nd St	WILLAMINA	1/3/2024 7:52
MNS-24-000234		322	3	FIELD INVESTIGATION	LAW	NE Main St	WILLAMINA	1/3/2024 8:45
MNS-24-000244		320	4	FOLLOW UP	LAW	NW Main St	WILLAMINA	1/3/2024 9:54
MNS-24-000273		340	2	CIVIL COMPLAINT	LAW	SE Main St	WILLAMINA	1/3/2024 13:01
MNS-24-000288	24YCO023	337	2	THEFT	LAW	NE Main St	WILLAMINA	1/3/2024 14:38
MNS-24-000293		340	2	FRAUD	LAW	NE E St	WILLAMINA	1/3/2024 16:28
MNS-24-000302		334, COS, INFOS	2	ASSIST OUTSIDE AGENCY	LAW	SW Bales Av	WILLAMINA	1/3/2024 17:07
MNS-24-000329		330	3	TRAFFIC STOP	LAW	NE Main St	WILLAMINA	1/3/2024 21:00
MNS-24-000340		334	4	EXTRA PATROL	LAW	Ne Oaken Hills Dr	WILLAMINA	1/4/2024 0:01
MNS-24-000375		313, 316	4	FOLLOW UP	LAW	NW rd St	WILLAMINA	1/4/2024 10:02
MNS-24-000446		317, 8026	4	DETAIL	LAW	NE C St	WILLAMINA	1/4/2024 18:14
MNS-24-000504		323	2	HARASSMENT	LAW	NE Main St	WILLAMINA	1/5/2024 13:23
MNS-24-000509		320	4	FOLLOW UP	LAW	SW Hill Dr	WILLAMINA	1/5/2024 13:56
MNS-24-000518	24YCO047	323, 330	1	WELFARE CHECK	LAW	Nw Willamina Dr / N B St	WILLAMINA	1/5/2024 15:35
MNS-24-000526			1	COVER	LAW	Se Main St / Se Polk St	WILLAMINA	1/5/2024 16:47
MNS-24-000573		334	4	EXTRA PATROL	LAW	NE Yamhill St	WILLAMINA	1/5/2024 23:16

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MNS-24-001235		322, G106		1 DISTURBANCE	LAW	NW Willamina Dr	WILLAMINA	1/13/2024 10:27
MNS-24-001240		322		3 FIELD INVESTIGATION	LAW	Se Washington St / Se Baker St	WILLAMINA	1/13/2024 11:42
MNS-24-001242		322		2 TRAFFIC COMP MISC	LAW	SW Barber Av	WILLAMINA	1/13/2024 11:48
MNS-24-001249		322		3 TRAFFIC STOP	LAW	NE Main St	WILLAMINA	1/13/2024 12:19
MNS-24-001271		334		2 TRAFFIC COMP MISC	LAW	SW BARBER AV	WILLAMINA	1/13/2024 14:56
MNS-24-001307		INFO		2 TRAFFIC COMP MISC	LAW	SW Barber Ave	WILLAMINA	1/13/2024 23:17
MNS-24-001310		336, 339		2 TRAFFIC HAZARD	LAW	NE Main St	WILLAMINA	1/14/2024 2:38
MNS-24-001323		322		6 INFORMATION MISC	LAW	NE C St	WILLAMINA	1/14/2024 11:39
MNS-24-001324		322		4 EXTRA PATROL	LAW	SW Barber Ave	WILLAMINA	1/14/2024 11:49
MNS-24-001331		322		2 CIVIL COMPLAINT	LAW	SE Main St	WILLAMINA	1/14/2024 14:20
MNS-24-001338		322, 324 303, 339,		1 WARRANT SERVICE	LAW	NW Main St	WILLAMINA	1/14/2024 15:50
MNS-24-001344		INFO		2 TRAFFIC HAZARD	LAW	SE Main St	WILLAMINA	1/14/2024 17:42
MNS-24-001364		322		3 FIELD INVESTIGATION	LAW	Ne C St / Ne Main St	WILLAMINA	1/15/2024 8:56
MNS-24-001367		322		4 FOLLOW UP	LAW	NW Willamina Dr	WILLAMINA	1/15/2024 9:22
MNS-24-001385		340		2 TRAFFIC COMP MISC	LAW	SW Barber Av	WILLAMINA	1/15/2024 13:01
MNS-24-001398		324, 336,		2 HARASSMENT	LAW		WILLAMINA	1/15/2024 15:30
MNS-24-001418		339, G109 324, 336,		1 WEAPONS COMPLAINT	LAW	SW Hill Dr	WILLAMINA	1/15/2024 21:12
MNS-24-001419	24YC0143	339		1 DOMESTIC NOW	LAW	NE C St	WILLAMINA	1/15/2024 21:58
MNS-24-001425		339		2 CIVIL COMPLAINT	LAW	SW Branson St	WILLAMINA	1/16/2024 0:21
MNS-24-001490		WPWKS		6 INFORMATION MISC	LAW	SE Ivy St	WILLAMINA	1/17/2024 9:12
MNS-24-001498	24YC0152	337		4 DHS	LAW	SW Ponderosa Dr	WILLAMINA	1/17/2024 10:22
MNS-24-001511		340		2 ANIMAL NUISANCE	LAW	Nw Highlands Loop / Nw Hope Ct	WILLAMINA	1/17/2024 12:50
MNS-24-001518		334		2 THEFT	LAW	N B St	WILLAMINA	1/17/2024 15:15
MNS-24-001541		334		2 AREA CHECK	LAW	Ne Oaken Hills Dr	WILLAMINA	1/18/2024 0:06
MNS-24-001583		316, 320		4 FOLLOW UP	LAW	NE st St	WILLAMINA	1/18/2024 14:32
MNS-24-001630		317		2 AREA CHECK	LAW	NE Yarnhill St	WILLAMINA	1/18/2024 21:16
MNS-24-001643		334 317, 330,		4 EXTRA PATROL	LAW	Ne Oaken Hills Dr	WILLAMINA	1/19/2024 0:05
MNS-24-001644		334		3 FIELD INVESTIGATION	LAW	NW Main St	WILLAMINA	1/19/2024 0:10
MNS-24-001675		322		3 TRAFFIC STOP	LAW	Ne Main St / Ne E St	WILLAMINA	1/19/2024 10:29

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Incident	Case Numbers	Units	Priority	Problem	Agency	Address	City	Response Date
MNS-24-002020		323, 326 311, 323,		1 MENTAL	LAW	SW Ivy St	WILLAMINA	1/23/2024 7:20
MNS-24-002048	24YC0204	340, G111		1 THEFT NOW	LAW	NE Main St	WILLAMINA	1/23/2024 14:01
MNS-24-002061		340		3 TRAFFIC STOP	LAW	Sw Ivy St / Sw Willow Ln	WILLAMINA	1/23/2024 16:56
MNS-24-002068		324, 340		1 SUICIDAL	LAW	SW Ivy St	WILLAMINA	1/23/2024 18:05
MNS-24-002072		317, 324		2 DUMPING	LAW	NE rd St	WILLAMINA	1/23/2024 20:17
MNS-24-002075		317, 324		2 TRAFFIC HAZARD	LAW	Hwy 18B / Sw Hill Dr	WILLAMINA	1/23/2024 21:11
MNS-24-002076				3 TRAFFIC STOP	LAW	Ne C St / Ne 2ND St	WILLAMINA	1/23/2024 21:28
MNS-24-002086				3 FIELD INVESTIGATION	LAW	NE Main St	WILLAMINA	1/24/2024 1:31
MNS-24-002088				2 SUSPICIOUS	LAW	N B St / Ne 1St St	WILLAMINA	1/24/2024 1:53
MNS-24-002089				3 TRAFFIC STOP	LAW	Ne Main St / Ne E St	WILLAMINA	1/24/2024 1:55
MNS-24-002109				1 THEFT NOW	LAW	NE Main St	WILLAMINA	1/24/2024 10:41
MNS-24-002124				2 PARKING	LAW	NW Hope Ct	WILLAMINA	1/24/2024 13:23
MNS-24-002139				3 TRAFFIC STOP	LAW	NE Main St	WILLAMINA	1/24/2024 15:23
MNS-24-002180				4 EXTRA PATROL	LAW	NE Yamhill St	WILLAMINA	1/24/2024 22:13
MNS-24-002181				2 SUSPICIOUS	LAW	NE Yamhill St	WILLAMINA	1/24/2024 22:16
MNS-24-002186	24YC0220	317, 330		3 TRAFFIC STOP	LAW	NE MAIN ST	WILLAMINA	1/24/2024 23:19
MNS-24-002209				3 FIELD INVESTIGATION	LAW	NE C St	WILLAMINA	1/25/2024 8:50
MNS-24-002219				3 FIELD INVESTIGATION	LAW	NE Main St	WILLAMINA	1/25/2024 10:28
MNS-24-002221				1 WELFARE CHECK	LAW	SW Branson St	WILLAMINA	1/25/2024 10:35
MNS-24-002223				4 FOLLOW UP	LAW	NW Willamina Dr	WILLAMINA	1/25/2024 10:41
MNS-24-002224				2 ASSIST OUTSIDE AGENCY	LAW	SW Hill Dr	WILLAMINA	1/25/2024 11:01
MNS-24-002227				2 ASSIST OUTSIDE AGENCY	LAW	NW Willamina Dr	WILLAMINA	1/25/2024 11:29
MNS-24-002258				3 TRAFFIC STOP	LAW	NE Main St	WILLAMINA	1/25/2024 15:24
MNS-24-002301				4 DETAIL	LAW	Ne Main St / Ne E St	WILLAMINA	1/25/2024 21:29
MNS-24-002324	24YC0235			2 SUSPICIOUS	LAW	NW Willamina Dr	WILLAMINA	1/26/2024 5:02
MNS-24-002325				2 SUSPICIOUS	LAW	NW Willamina Dr	WILLAMINA	1/26/2024 5:17
MNS-24-002326				2 AREA CHECK	LAW	NE Yamhill St	WILLAMINA	1/26/2024 6:30
MNS-24-002327				3 TRAFFIC STOP	LAW	NE Main St	WILLAMINA	1/26/2024 6:36
MNS-24-002337				1 WELFARE CHECK	LAW	NW Main St	WILLAMINA	1/26/2024 8:58
MNS-24-002338				3 TRAFFIC STOP	LAW	Ne Oaken Hills Dr / Ne 4Th Pl	WILLAMINA	1/26/2024 9:14
MNS-24-002342				2 FRAUD	LAW	SW Pioneer Dr	WILLAMINA	1/26/2024 9:34

City of Willamina
January 2024

<u>Incident</u>	<u>Case Numbers</u>	<u>Units</u>	<u>Priority</u>	<u>Problem</u>	<u>Agency</u>	<u>Address</u>	<u>City</u>	<u>Response Date</u>
MNS-24-002762	24YC0295	337	4	DHS	LAW	SW Conastoga St	WILLAMINA	1/31/2024 7:17
MNS-24-002767		322	3	TRAFFIC STOP	LAW	Ne Main St / Ne E St	WILLAMINA	1/31/2024 8:12
MNS-24-002776		322	3	FIELD INVESTIGATION	LAW	Ne Main St / Ne D St	WILLAMINA	1/31/2024 10:14
MNS-24-002778		340	6	INFORMATION MISC	LAW	NE MAIN ST	WILLAMINA	1/31/2024 10:42
		311, 322,						
MNS-24-002783	24YC0299	340, G105	4	RECOVERED STOLEN VEHICLE	LAW	Ne Main St / Ne C St	WILLAMINA	1/31/2024 11:03
MNS-24-002788		311	4	ORDINANCE	LAW	NE Yamhill St	WILLAMINA	1/31/2024 12:30
MNS-24-002791		311	4	ORDINANCE	LAW	SE Lamson St	WILLAMINA	1/31/2024 13:03
		311, 322,						
MNS-24-002818	24YC0301	334	2	DOMESTIC	LAW	NE st St	WILLAMINA	1/31/2024 16:37
MNS-24-002823		334	4	FOLLOW UP	LAW	NE st St	WILLAMINA	1/31/2024 18:10
MNS-24-002830	24YC0306	334	2	RUNAWAY	LAW	SW Conastoga St	WILLAMINA	1/31/2024 19:22
NGP-24-000003		322, 324	3	TRAFFIC STOP	LAW	NE MAIN ST	WILLAMINA	1/1/2024 16:33
PCTV-24-000103		311	4	DETAIL	LAW	NE MAIN ST	WILLAMINA	1/30/2024 10:14
199	26			TOTALS				

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Date	Location	Code Enforcement	Concern	Correction	Follow-up
1/1/24		CLOSED FOR NEW YEARS			
1/2/24	SE LAMSON / SE WASHINGTON		RV WASH LIC PLATE # A5T2784 ON THE PUBLIC STREET SINCE SAT.	I WENT OVER TO THE RV HOWEVER NO ONE WAS AROUND AND THERE WAS A PADLOCK ON THE OUTSIDE DOOR. I REPORTED IT TO DEPUTY BAKER TO SEE IF HE COULD SEE IF ANYBODY WAS AROUND IT LATER IN THE EVENING TO ASK THEM TO PLEASE MOVE IT DUE TO OUR 72 HR PARKING ORDINANCE	TALKED TO DEPUTY BAKER AND HE SAID THE RV HAS BEEN MOVED INTO THE CHRISTIAN CHURCH PARKING LOT ON SE WASHINGTON STREET. NOTHING FURTHER ON MY END.
1/2/24	NE C ST		HOMELESS CAMP AT THE POND	CONCERNED CITIZEN WAS TOLD THERE WAS AN ENCAMPMENT DOWN BY THE RIVER AT THE POND. I ASKED DEPUTY DOMINGUEZ TO GO CHECK IT OUT FOR ME AND HE HEADED THAT WAY WITH A CADET WITH HIM. HE CAME BACK AND SAID HE COULDN'T FIND ANYTHING SO I LET THE CONCERNED PERSON KNOW THE RESULTS OF HIM GOING DOWN THERE.	NOTHING FURTHER ON MY END.
1/2/23	NE C ST / IGA STORE	CODE ENFORCEMENT	DOG NOT ON LEASH IN PUBLIC	TALKED TO A LADY HEADED TO RETURN CANS AT IGA. HER DOG WAS NOT ON A LEASH IN PUBLIC SO I INFORMED HER OF OUR ORDINANCE AND SHE SAID SHE WAS UNWARE THAT WE HAD A LEASH LAW. GAVE HER A WARNING AND ASKED HER TO PLEASE LEASH HER DOG IN THE FUTURE.	NOTHING FURTHER ON MY END.
1/3/23	NW HOPE CT		CAR PARKED LONGER THAN 72HRS	THIS FAMILY AND THE NEIGHBORS ARE FUEDING OVER A STREET PARKING SPOT. THEY BOTH WANT TO PARK THERE INSTEAD OF IN THEIR 2 CAR DRIVEWAY. ONE WILL PULL OUT AND THE OTHER ONE WILL HURRY TO PULL THEIR CAR IN THERE. I WENT UP TO REMIND THE OWNER OF THE VEHICLE THAT THERE IS A 72HR PARKING TIME THAN THEY HAVE TO MOVE THE CAR. THE PERSON WHO IS COMPLAINING WANTS THE OWNER TICKETED FOR PARKING TO LONG. HOWEVER I GAVE A WARNING TO MOVE IT IN 72HRS FROM OUR CONVERSATION.	I HAVE GOTTEN SEVERAL EMAILS ON THIS AND WILL CHECK BACK IN TO SEE IF THE VEHICLE HAS BEEN MOVED.
1/3/24		HELPED HANG 48'S TODAY			
1/3/24		HELPED COVER FRONT OFFICE DUE TO BEING SHORT HANDED AND ONLY 1 PERSON DOWN IN OFFICE TO ANSWER PHONES			
1/3/24		HELPED TO PORCH DROP/PICK UP OFF FOR THE LIBRARY.			NOTHING FURTHER ON MY END.
1/4/24	1ST ST	CODE ENFORCEMENT HELPED COVER THE OFFICE SHORT HANDED	CUT THE BLACKBERRY BUSHES	TALKED TO THE OWNER AND ASKED IF THEY COULD CUT DOWN THE BLACKBERRY BUSHES AWAY FROM THE BUILDING AND CLEAN UP THE AREA. THEY GOT RIGHT ON IT AND IT LOOKS FANTASTIC	
1/4/24		SIT MEETING			

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1/8/24	NE 4TH ST		HEAVY EQUIPMENT TRESPASSED ONTO HER PROPERTY	A PIECE OF HEAVY MACHINERY WENT ONTO THEIR PROPERTY WITHOUT PERMISSION AND TORE UP SOME OF THEIR AREA AND GOT MUD ALL OVER THE PLACE. I TOLD HER SHE NEEDS TO GET A HOLD OF LAW ENFORCEMENT.	I WILL KEEP AN EYE ON THIS SITUATION. THE OWNER OF THIS PROPERTY HAS BEEN TOLD TWICE ABOUT OUR ORDINANCES.
1/10/24	3RD ST	OFFICES CLOSED FOR THE WEEK DUE TO ICY CONDITIONS	FFA LAMB	I HAVE PREVIOUSLY TALKED TO HER ABOUT HAVING A LAMB ON HER PROPERTY PER A OFFENSIVE ODOR COMPLAINT FROM A NEIGHBOR. THE OWNER OF THIS PROPERTY CALLED AND TALKED TO ME AGAIN ABOUT HAVING AN ANIMAL AT THIS RESIDENCE FOR FFA AND I TOLD HER THAT SHE NEEDS TO HAVE A SIGN PERMISSION PAPER FROM ALL HER NEIGHBORS SAYING THEY ARE OK WITH HAVING THE ANIMAL THERE. ALSO IT NEEDS TO BE 150FT FROM ANY PUBLIC STREET AND NEIGHBOR. LAST COMPLAINT WAS 7/31/23	HOPEFULLY EVERYONE STAYED SAFE DURING THIS REALLY BAD SNOW AND ICE STORM.
1/15/2024 - 1/19/24		PATHS MEETING IN MONMOUTH			
1/10/24		GUY CAME TO CITY HALL WITH A DOG THAT SHOWED UP ON HIS DOORSTEP THIS MORNING.	DOG WANDERING AROUND WILLAMINA	TALKED TO A GENTLEMAN ABOUT A DOG THAT SHOWED UP ON HIS DOORSTEP. CAME DOWN TO CITY HALL TO SEE WHAT WE COULD DO FOR THE DOG. HE TOOK THE DOG BACK HOME WAITING TO SEE IF SOMEONE CLAIMS HIM.	THE OWNER MET THE GUY DOWN HERE TO GET HIS DOG. HE WAS OVER AT VILLA APARTMENTS. THE DOG IS BOXER AND RIDGEBACK AND NAMED (ZIMMERMAN). THE DOG ACTUALLY LIVES IN SHERIDAN ON BALM ST. DEPUTY BAKER TOOK SOME INFO ON THE DOG AND TOLD THE OWNER HE NEEDS TO GET THE DOG HIS SHOTS AND LICENSE FOR THE ANIMAL. I GAVE THE GUY 2 SMALL BAGS OF DOG FOOD FOR THE PUPPY AND HE SAID HE WILL TAKE IT TO THE VET IN SHERIDAN. NOTHING FURTHER ON MY END.
1/22/24	BETWEEN B AND C ST		WILLAMINA	TALKED TO THE KIDS IN THE BACK COVERED AREA AND THEY WERE SMOKING A CIGAR IN THE AREA. I TOLD THEM THIS IS A NO SMOKING AREA AND SHOWED THEM THE SIGN RIGHT NEXT TO THEM. I TOLD THEM THEY COULD PUT IT OUT AND CONTINUE TO HANG OUT. OR THEY NEED TO MOVE ALONG AND SMOKE THEIR CIGAR ELSEWHERE. THEY DECIDED TO GET UP AND MOVE ALONG.	NOTHING FURTHER ON MY END.
1/22/24	WILLAMINA PUBLIC LIBRARY	CODE ENFORCEMENT	SMOKING	PIT COUNT VIDEO TRAINING FOR WEDNESDAY HOMELESS COUNT AT THE LIBRARY	
1/22/24		CODE ENFORCEMENT		PIT COUNT TODAY AT THE LIBRARY. I WILL BE THERE FROM 9-12PM THAN COVER OFFICE FOR CHRISTINE 12-5PM	
1/24/24		CODE ENFORCEMENT		HELP COVER FRONT OFFICE TODAY	
1/29/24		CODE ENFORCEMENT		CHRISTINE NEEDED DAY OFF	
1/29/24		CODE ENFORCEMENT		WORKED OFFICE FOR COVERAGE	
1/29/24		CODE ENFORCEMENT	CAMPER AT THE CHURCH PARKING LOT	SAID THE CAMPER COULD STAY FOR 1 NIGHT PER THE CHURCH. WANTED ME TO SEE IF IT WAS THERE ON MONDAY STILL AND IF SO SEE IF THEY COULD MOVE ON	THE CAMPER HAS MOVED ON FROM THE CHURCH PARKING LOT. NOTHING FURTHER ON MY END.

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1/26/24	D ST		ALLEY BEING BLOCKED BY VEHICLES AND A JEEP PARKED LONG TIME ON THE ROAD	CONCERNED CITIZEN CAME IN TO ASK ABOUT AN ALLEY THAT IS BEING BLOCKED BY VEHICLES. I TALKED TO JEFF BROWN AND HE SAID THAT IT IS AN ACCESS ROAD THAT THE RESIDENCE USE AND IT IS NOT CITY MAINTAINED. HOWEVER THE ACCESS STILL SHOULDN'T BE BLOCKED. WILL CHECK OUT THE JEEP ON MONDAY 1/29/24.	TALKED TO JEFF OUR PUBLIC WORKS DIRECTOR AND HE SAID THE ALLEY IS ACTUALLY AN ACCESS ROAD FOR THE RESIDENCES WHO NEEDED TO GET TO THE BACK AREA OF THEIR HOMES. THIS IS NOT A CITY MAINTAINED AREA THE RESIDENCES TAKE CARE OF IT. ON THE VEHICLE THAT HAS BEEN PARKED FOR LONG TIME I TAGGED IT AND TOOK PHOTOS OF VEHICLE. THE VEHICLE APPEARS TO HAVE BEEN THERE AWHILE THE LEAVES HAVE FALLEN FROM THE TREE AND SURROUNDED THE VEHICLE WITH NO MOVEMENT. ALSO THE WINDOW OF THE VEHICLE IS DOWN SO LOTS OF MOULD HAS ACCUMULATED INSIDE. WILL CONTACT THE OWNER TODAY TO LET THEM KNOW ITS TAGGED FOR TOW. 1/30/24. SCHEDULED TOW WILL BE MONDAY 2/5/24 IF NOT MOVED. I TALKED TO THE OWNER OF THE HOUSE ABOUT THE VEHICLE AND SHE TOLD ME THAT THEY WERE GOING TO MOVE IT INTO THEIR YARD ON 1/31/24. THE VEHICLE IS UNSAFE TO DRIVE SO THEY HAD IT SITTING THERE. I LET HER KNOW THAT IT HAS BEEN SITTING FOR AWHILE WITH LEAVES AROUND IT SO ITS CONSIDERED STORAGE ON PUBLIC STREET.
1/29/24	WILLAMINA DR		PARKED IN A NO PARKING AREA	PUBLIC WORKS INFORMED ME THERE WAS A CAR PARKED UP WILLAMINA DR ON THE SIDE OF THE STREET WHERE THERE IS NO PARKING ON THIS SIDE OF THE STREET. WENT UP TO ASK THE RESIDENT TO PLEASE MOVE HIS VEHICLE. THE GENTLEMAN HAS JUST MOVED HERE AND SAID HE DIDN'T SEE THE SIGN. HE WENT OUT AND MOVED HIS VEHICLE INTO HIS DRIVEWAY. NOW THAT HE KNOWS THE SIGNS ARE THERE HE SHOULDN'T PARK THERE AGAIN.	CHECKED ON 1/30/24 TO SEE IF VEHICLE HAS BEEN TURNED AROUND. THE VEHICLE HAS BEEN REMOVED FROM THE ROAD. NOTHING FURTHER ON MY END.
1/29/24	WILLAMINA DR		CAR PARKED WRONG WAY ON WILLAMINA DR. NISSAN ALTIMA OR LIC # 918 FEM	TALKED TO THE OWNER OF THE VEHICLE AND ASKED HIM TO PLEASE TURN HIS VEHICLE AROUND A PARK FACING THE FLOW OF TRAFFIC. HE SAID HE WOULD DO THAT.	NOTHING FURTHER ON MY END.
1/29/24	CHURCHMAN	CODE ENFORCEMENT	MAZDA 3 OR LIC # 254 KWS PARKED ON CHURMAN IN A NO PARKING THIS SIDE OF THE ROAD AREA	TALKED TO THE OWNER OF THE MAZDA AND SHE SAID SHE WAS UNLOADING GROCERIES AND THAT SHE WOULD MOVE HER CAR.	WENT BY TO TO SEE IF THE CAR HAD BEEN REMOVED AND IT IS GONE AS OF 1/30/24
1/26/24	3RD ST		BLUE KIA RIO OR LIC # 940 KKA BROUGHT IN ON TOW TRAILER AND DROPPED OFF ON 3RD ST.	TALKED TO OWNER OF THIS RESIDENT AND HE SAID IT WAS HIS SONS GIRLFRIENDS CAR. I TOLD HIM IT CANT BE STORED ON THE PUBLIC STREET BECAUSE IT IS WRECKED AND WAS TOWED IN ON A TRAILER. HE SAID THEY WOULD GET IT MOVED. WILL CHECK BACK IN ON IT 1/30/24	THE MOTORHOME HAS MOVED OFF OAKEN HILLS AND AROUND THE CONER ON 3RD ST.
1/26/24	OAKEN HILL DR		MOTOR HOME BROUGHT IN AND PARKED ON OAKEN HILLS DR.	I WENT BY AND KNOCKED ON WINDOW OF THE MOTORHOME TO INFORM THEM THAT WE HAVE A 72 HR POLICY ON PARKING ON THE STREET AND THAN THEY WOULD NEED TO MOVE THE MOTORHOME. NOBODY ANSWERED. I LET THE DEPUTIES KNOW AND ASKED THEM TO SEE IF THEY COULD CONTACT ANYBODY IN THE MOTORHOME.	NOTHING FURTHER ON MY END.
1/29/24	WILLAMINA DR	CODE ENFORCEMENT	JEEP OR LIC # 268 MCR PARKED WRONG WAY ON WILLAMINA DR	TALKED TO THE OWNER OF THE JEEP WRANGLER. SHE SEEN ME OUT TAKING PICTURES AND ASKED IF SHE NEEDED TO TURN HER VEHICLE AROUND AND I SAID YES PLEASE. SHE SAID THE LADY AT THIS RESIDENCE HAD PASSED AWAY AND THAT SHE WAS THERE HELPING. SHE MOVED THE JEEP AROUND.	

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1/29/24	3RD ST		WHITE MUSTANG PARKED IN NO PARKING THIS SIDE OF STREET	VEHICLE NEEDED TO BE MOVED INTO THE DRIVEWAY	THE RESIDENT WAS UPSET ABOUT THE PARKING SITUATION UP ON 3RD ST. THERE ISN'T MUCH ROOM UP THERE TO PARK VEHICLES AS THEY HAVE 3. WANTED TO SEE IF POSSIBLE TO WIDEN HIS AREA BY REMOVING A FENCE AND PUTTING GRAVEL DOWN SO THAT THEY WOULD HAVE MORE PARKING. THE CITY MANAGER, CODE ENFORCEMENT AND JEFF R FROM PUBLIC WORKS WENT UP AND TOOK A LOOK AT THE ROAD TO SEE IF WE COULD LAY SOME COLD PATCH DOWN TO HELP WITH THE POT HOLES AND LOOK AT THE SIGNS UP THERE TO SEE IF PARKING COULD BE ADJUSTED. TALKING TO PUBLIC WORKS DIRECTOR TO SEE WHAT HIS VIEW WOULD BE FOR THE ROAD.