

APPLICATION

Connection Assistance for New Residential Construction



Completed applications should be returned via email to grants@co.williams.nd.us or by mail/in person to the following addresses:

By Mail: Lindsey Harriman | 3rd Floor Admin | PO Box 2047 | Williston, ND 58802-2047

In person: Williams County Administration Building | 3rd Floor | 206 E Broadway | Williston, ND 58801

Eligible applicants include any builder or buyer of newly constructed owner-occupied single-family residential property located anywhere in Williams County. "Builder" includes an individual who builds that individual's own residence or an individual who builds residences for others (ND licensed contractor). The certificate of occupancy of the property must have been, or will be, issued after April 15, 2025. The single-family residential property must be considered the buyer's primary residence.

Applicant Name:	
Preferred Phone #:	Email Address:
I am the <input type="checkbox"/> Builder <input type="checkbox"/> Buyer <input type="checkbox"/> Developer <input type="checkbox"/> Building my own home	
Contractor (Builder) Company:	
Contractor License #:	Class of Contractor License:
Property Owner Name/Company <i>(if different than applicant):</i>	
Property Owner Address <i>(if applicable):</i>	
Parcel Number(s):	
Property Address(es):	
Subdivision:	
Type of Dwelling: <input type="checkbox"/> Single Family <input type="checkbox"/> Townhome <input type="checkbox"/> Condo <input type="checkbox"/> Stick-built Home <input type="checkbox"/> Manufactured Home <input type="checkbox"/> Mobile Home <input type="checkbox"/> Modular Home	
Manufacture Date: <i>If applying for an off-site built home (e.g. manufactured)</i>	
Anticipated List/Purchase Price: <i>May not exceed the current FHA Mortgage Limit, plus 10% (\$576,647.50 as of 1/1/2025).</i>	

Please continue for the remainder of the application. Signature page is on page 3.

Expense Request

Williams County will pay up to \$5,000 for connection and hook-up fees for electricity, natural gas, water, or sewer for each newly constructed single-family residential property. This does NOT include any down payment or initial installment required by the utility company or any regular service payments.

Type of Utility	Name of Utility Company	Description of Connection Fee	Est. Cost	Date Needed By
Water			\$	
Sewer			\$	
Electricity			\$	
Natural Gas			\$	
		Total Requested	\$	

Application Documentation Checklist

Please include the following documents with your application. Application cannot be reviewed until all documents are received.

- Building Permit Application, inclusive of all documents required with application
- Building Permit issued by appropriate public entity. If building permit has not yet been issued, it must be provided as soon as it is issued.
- Schedule of utility installation
- Copies of any utility connection requests that have already been submitted to utility company.
- Copies of any connection approvals that have already been granted by the utility company.
- Proof of purchase and ownership of property in the form of a fully executed Purchase Agreement or Warranty Deed.
- Documentation demonstrating that the developer or builder is allowed to build on the land, if developer or builder are not the landowner/deed holder.
- Documentation certifying the contractor has a binding contract with applicant, if contractor is not landowner.
- Copy of current contractor's license issued by the State of North Dakota.

Please read and initial the following statements:

_____ I certify that the property does not have any delinquent special assessments or property taxes.

_____ I understand that I may not have incurred any of these expenses prior to submission of this application and I will not receive reimbursement for any expenses incurred prior to the approval or denial of my application.

_____ I understand that I need to consult my own tax advisor regarding any potential income tax implications of being granted these funds as Williams County is unable to provide any guidance regarding income tax.

- _____ I understand that, if approved, I will not receive requested funds directly if I am approved for reimbursement. All funds will be paid directly to the utility service entity, including a political subdivision or utility company.
- _____ I certify that none of the properties listed in the application are delinquent in special assessments or property taxes.
- _____ I understand that, upon sale of the residential property, I must notify the Williams County Community Engagement Coordinator, in writing, of the sale, the sales price, and provide a copy of the appraisal to the Community Engagement Coordinator (if applicable)
- _____ I understand that if funded, I will need to complete construction within 18 months from the date of this application. If construction is not completed, or abandoned, I may become ineligible for any future funding opportunities.
- _____ Once construction is complete, I will need to provide a copy of the Certificate of Occupancy to the Williams County Community Engagement Coordinator.

Application Signature Page

Applicant Signature:

Date:

Printed Name:

Title:

Contractor Signature:

Date:

Printed Name:

Title:
