

ANNUAL TOWNSHIP BUDGET  
 For the Year Ending December 31, 20\_\_\_\_  
 \_\_\_\_\_ Township  
 Williams County, North Dakota

**Schedule A**

**CERTIFICATE OF LEVY**

TO: Kristi Hanson, Finance Director of Williams County

You are hereby notified that on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the governing body of \_\_\_\_\_ Township, levied a tax of \_\_\_\_\_ upon all the taxable property in said township for township purposes for the calendar year, ending December 31, 20\_\_\_\_, which levy is itemized as follows:

<b><u>FUND</u></b>	<b>Amount Levied</b>
<b>General Fund Levy</b> .....	_____
<b>Road Levy (NDCC 57-15-19.4)</b> .....	_____
<b>Total Amount Levied</b>	_____

You will duly enter tax upon the County tax list for collection upon the taxable property of \_\_\_\_\_ Township, Williams County, NORTH DAKOTA, for the ensuing year. Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Township Clerk

Levy request exceeds \$100,000 (circle one) **YES**    **NO**

**Schedule B**

**Annual Budget for The Year Ending December 31, 20\_\_\_\_**

<u>APPROPRIATION AND CASH RESERVE</u>	General Fund	Road Fund (Optional- Note 2)
1. Final Appropriation, Sch. C – line 25		
2. Cash Reserve (Note 1)		
3. Total Appropriation and Cash Revenue – line 1 plus line 2		
<b><u>RESOURCES AND AMOUNT LEVIED</u></b>		
4. Cash and Investments Available – (Est.) December 31, 20____		
5. Estimated Resources, Sch. C – line 9		
6. Total Resource –line 4 plus line 5		
7. Levy Required – line 3 less line 6		
8. Allowance for Delinquent Tax Collec. (Not to exceed 5% of line 7)		
9. Total Amount Levied Line 7 plus 8		

NOTE 1 – Not to exceed 75% of appropriations other than for debt retirement and appropriations financed from bond sources.

NOTE 2 – May not exceed \$100,000 (per NDCC 57-15-19.2) and is not included in determining the budget of the amount to be levied for each township fiscal year, for normal tax purposes (NDCC 57-15-19.3).

\_\_\_\_\_ TOWNSHIP  
**Annual Budget for the Year Ended December 31, 20\_\_\_\_\_**

**General Fund**

<u>RECEIPTS</u>	Actual Receipts 20____	Estimated Receipts 20____	Estimated Receipts 20____	
Property Taxes			xxxxxxxxxx	1
Township Road Mileage				2
State Aid Distribution				3
Telecommunications Tax				4
Interest Earned				5
_____				6
_____				7
Miscellaneous Receipts				8
Total Receipts				9

<u>DISBURSEMENTS</u>	Actual Disburse. 20____	Estimated Disburse. 20____	Final Approp. 20____	
Board Salaries				10
Dues and Meals				11
Election Board				12
Legal Notices				13
Blading and Graveling				14
Road Repair and Culverts				15
Snow Removal				16
Weed Control				17
Fire Protection				18
Insurance				19
Road Construction				20
Road Equipment Purchased				21
Insurance (deducted by county)				22
Amounts Paid to County for Services				23
All Other Disbursements				24
Total Disbursements				25
Receipts over (under) Disbursements				26
Balance, January 1				27
Balance, December 31				28

**Schedule C (Additional Fund)**

Annual Budget for the Year Ended December 31, 20\_\_\_\_

Road Fund (Optional- NDCC 57-15-19.2)

	Actual Receipts 20____	Estimated Receipts 20____	Estimated Receipts 20____	
<u>RECEIPTS</u>				
Property Taxes			xxxxxxxxxxx	1
Interest Earned				2
				3
				4
				5
				6
				7
Miscellaneous Receipts				8
Total Receipts				9

	Actual Disburse. 20____	Estimated Disburse. 20____	Final Approp. 20____	
<u>DISBURSEMENTS</u>				
				10
				11
				12
				13
				14
				15
				16
				17
				18
				19
				20
				21
				22
				23
All Other Disbursements				24
Total Disbursements				25
Receipts over (under) Disbursements				26
Balance, January 1				27
Balance, December 31				28