

Williams County Correctional Center 2023 Staffing Plan

This document details the 2023 staffing plan currently in effect for the WCCC in accordance with the Prison Rape Elimination Act (PREA) Standard §115.13.

10/2/2023:

The WCCC's mission is to enhance public safety by holding individuals accountable, to reduce the risk of future criminal behavior, and to provide opportunities for positive change.

For 2022 the staff coverage averaged above 80% and there were no incidents of daily staffing falling below staffing minimums. The 2022 inmate population averaged below 50% of maximum capacity for the year.

WCCC's current staffing is 37 full time positions at the facility. 4 Teams with 12 hour shifts working what's known as a Panama schedule. Each team consists of 1 Sergeant (Shift Supervisor), 1 Corporal (Floor Supervisor), and 6 Corrections Deputies (Security Staff). Administrative staff consists of 1 Captain (Facility Commander), 1 Lieutenant (2nd in Command), 1 Operations Sergeant, 2 Nurses, 4 Flex Team members (day shift M-Th)

Staff and Video monitoring additions:

1. The WCCC 2023 PREA Report did not identify any areas of concern that would require any additional cameras or additional staffing.
2. Several stairwells have no video monitoring or insufficient video monitoring however inmates are not to enter these stairwells unless they are being evacuated for emergency purposes or being escorted out of the facility for confidential interviews with investigators or detectives.


Verlan Kvande
 Sheriff

Position	Shift	
Assistant Jail Administrator (1)	0800-1600	
Lieutenant (1)	0800-1600	
Shift Nurse (1)	0800-1600	
Shift Nurse (1)	0700-1400	
Operations Sergeant (1)	0800-1600	
Flex Deputies (4)	0800-1800	0600-1400
Sergeants/Shift Supervisors (4-1 per shift)	0600-1800	1800-0600
Corporals/Floor Supervisors (4-1 per shift)	0600-1800	1800-0600
Corrections Deputies (24-6 per shift)	0600-1800	1800-0600

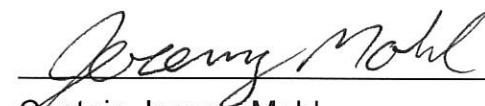
Posts for staff/supervisors:

1. Sergeant (relief required)
2. Corporal (relief required)
3. Master Control Operator (relief required)
4. Booking/Intake (relief required if inmates are in intake)
5. 2 Security Staff (relief required)
6. Medication Pass
7. 24/7

The 2023 staffing plan for the Williams County Correctional Center is approved and any deviations of this plan must be properly documented with justification and cause by order of the Sheriff.



 Sheriff Verlan Kvande 10-2-2023
 Date



 Captain Jeremy Mohl 10-2-23
 Date



 PREA Coordinator Brittni Benzen 10/2/23
 Date