



CITY OF WILLIAMSTON
161 East Grand River Avenue, Williamston MI
(517) 655-2774
Regular City Council Meeting Agenda
TUESDAY, May 28, 2024
7:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Audience Participation – Maximum 5 minutes per presentation
6. Council Meeting Minutes of May 13, 2024
7. Accounts Payable
8. Public Hearing for 2024/2025 Fiscal Year Budget, 2024/2025 Millage Rates, 2024/2025 Utility Rates and Fees,
7:05 p.m.
9. Action Items
 - a. Social District Resolution – Zynda's
 - b. City Assessing Services
 - c. Appointment of Jacob Imanse to the Economic Development Corporation/TIFA 2A & TIFA 2B for a Term to
Expire 06/30/30
 - d.
 - e.
10. Discussion Items
 - a. Construction Project Update(s)
 - b. Master Plan Update
 - c. "Main Four" Safety Improvements
 - d.
11. Correspondence Received / Information Only
 - a.
12. Department Head Reports
 - a. City Manager
 - b. Police Chief
 - c.
13. Committee/Sub-Committee Reports
14. Audience Participation – Maximum 5 minutes per presentation.
15. Council Member Comments
16. Adjourn to the Call of the Chair

In Accordance with Public Act 267 (Open Meetings Act) Posted and Copies Given to Newspapers
Individuals with disabilities requiring special assistance who are planning to attend the meeting should
contact the Office of the City Clerk for accommodations. This request must be made two (2) business
days in advance of the meeting.

**The next regular meeting of the Williamston City Council will be held
Monday, June 10, 2024, in the Council Chambers of City Hall at 7:00 p.m.**

CITY OF WILLIAMSTON
CITY COUNCIL
MAY 13, 2024
REGULAR MEETING MINUTES

1. Call to Order:

The regular meeting was called to order at 7:00 p.m. by Mayor Pro-tem Brandon Lanyon, and the Pledge of Allegiance was recited.

3. Roll Call:

Mayor Pro-tem Brandon Lanyon, Council members Tommy Pratt, Steve Jenkins, Scott VanAllsburg, and Terry Hansen. Absent: Dan Rhines and Tammy Gilroy.

Also present: City Manager John Hanifan, Deputy Clerk Barbara Burke, City Attorney Timothy Perrone, Police Chief Jeff Weiss, Treasurer Tom Mead, Spicer Group Representative Phil Westmoreland, Ingham County 911 Director Barb Davidson, JFM Productions, John Hart with Fox 47 News, distinguished citizen/guest Marlowe Hart and family members, Senior Center Executive Director Julie Rudd, citizens Tim Ludwig, Jim Carr and other members of the public.

Motion by **Pratt**, second by **VanAllsburg**, to excuse absent members. **Motion passed by voice vote.**

4. Approval of Agenda:

Motion by **VanAllsburg**, second by **Pratt**, to approve the agenda as presented. **Motion passed by voice vote.**

5. Presentation of Proclamation for Marlowe Hart for 100th Birthday:

Mayor Pro-tem Lanyon read aloud a City Council proclamation honoring Williamston resident Marlowe Hart on her 100th birthday on May 3, 2024. Mrs. Hart accepted the proclamation and thanked Council for this honor. She has lived in Williamston her entire life and would not want to live anywhere else.

6. Audience Participation:

Barb Davidson, director of Ingham County 911, said they are changing their mass notification system from Everbridge to Rave on June 1. She left informational materials with Police Chief Weiss. Free products include Smart 911, and they would like more participation in people establishing a Smart 911 profile.

Jim Carr said he has attended meetings for four months with his concerns on the dollar stores coming to Williamston. He feels these stores do not meet the intent of the Master Plan; these businesses do not add value to our community. He asked City Council to declare a moratorium on these developments until after the implementation of the new Master Plan. He presented his written comments to the Deputy Clerk for the meeting record.

7. Council Meeting Minutes of April 22, 2024:

Motion by **Hansen**, second by **VanAllsburg**, to approve the April 22, 2024, minutes as presented. Yes: VanAllsburg, Lanyon, Hansen, Pratt, Jenkins. No: None. **Motion passed.**

8. Accounts Payable:

Motion by **Hansen**, second by **Pratt**, to approve the May 13, 2024, accounts payable as presented, reference #'s 77515-77554, ACH 864-890, and EFT 891 from dates 4/18/24 through 5/3/24 for a total of \$343,252.62. Yes: Lanyon, Hansen, Pratt, Jenkins, VanAllsburg. No: None. **Motion passed.**

9. Action Items

9a. Appointment of Kyle Walch to the Downtown Development Authority for a Term to Expire 06/30/2027:

Motion by **Jenkins**, second by **Hansen**, to appoint Kyle Walch to the Downtown Development Authority for a Term to Expire 06/30/2027. Yes: Lanyon, Hansen, Pratt, Jenkins, VanAllsburg. No: None. **Motion passed.**

10. Discussion Items

10a. 2024/2025 Fiscal Year Budget Work Session:

Manager Hanifan reviewed the Power Point for the 2024/2025 Fiscal Year Budget.

Council member Jenkins commended Manager Hanifan and staff for finding alternatives; he is very appreciative.

Council member Hansen said when he took a tour of the wastewater treatment plant, he learned all the things coming into the plant are toxic and chemically reactive, and we need to spend money on it.

Council member VanAllsburg said when he was on Council previously, they had to face the difficult situation of councils from the past not doing what they needed to do (they paid interest only on loans) and they had to raise the rates a few times.

10b. Construction Project Update(s):

Manager Hanifan gave updates on the Lloyd Street project and the Williams Street project. They should begin paving on the North Putnam project later this week and should close out within the next couple of weeks. If outside of May, trees on North Putnam will be planted in the fall.

Mayor Pro-tem Lanyon said the crews have been great, and good with communication; he asked people to listen to the road closing notices.

10c. Master Plan Update:

Manager Hanifan reported on the Master Plan kick-off meeting during the May 7 Planning Commission meeting. There will be public input and participation in the process. The process will take approximately 10-12 months.

10d. "Main Four" Safety Improvements:

Manager Hanifan said he has had several discussions with Phil Westmoreland of Spicer on ideas for safety improvements.

12. Department Head Reports

12a. City Manager:

Manager Hanifan provided feedback on the Williamston Community Schools Housing Committee meeting he attended on Thursday, May 9.

12b. Police Chief:

Chief Weiss included a written report in the Council packet. He added planning continues for National Night Out on Tuesday, August 6 and it will be bigger and better. Officers have been attending spring sports events at the schools. There was a new reserve appointed and there will be another reserve appointed soon.

12c. Building Department:

A written report was submitted for Council review.

13. Committee/Sub-Committee Reports:

Mayor Pro-tem Lanyon reported the Planning Commission approved the Dollar General site plan, contingent on lot split approval.

14. Audience Participation:

Jim Carr appreciated the discussion between connecting the Master Plan and the zoning ordinance. He asked City Council and the Planning Commission to protect Williamston and keep it unique.

15. Council Member Comments:

Councilman VanAllsburg commented the Art Williamston gallery has figure study art work on display at the current time. Paul Nilsson started this in the Williamston schools.

Mayor Pro-tem Lanyon asked everyone to be respectful and patient in construction areas.

16. Adjourn to the Call of the Chair:

Mayor Pro-tem Lanyon adjourned the meeting at 7:51 p.m.

***Meeting adjourned at 7:51 p.m.**

Respectfully Submitted by:

Barbara J. Burke, Deputy Clerk

Brandon Lanyon, Mayor Pro-tem

Date Approved: _____

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CITY OF WILLIAMSTON
 CITY COUNCIL MEETING MAY 28, 2024
 ACCOUNTS PAID/PAYABLE
 CHECKS 77559-77580 AND ACH 892-908

Date	Check	Vendor Name	Description	Amount	Aprv
05/08/2024	77559	CULLIGAN WATER CONDITIONING	DI CHARGE	64.00	_____
			PD WATER	53.50	_____
				<u>117.50</u>	
05/08/2024	77560	DTE ENERGY	APRIL STREET LIGHTS	9,511.39	_____
05/08/2024	77561	GRANGER	CH & DPW DUMPSTERS	141.37	_____
05/08/2024	77562	LEXIS NEXIS	CITATION SUPPORT & MAINT	143.00	_____
05/08/2024	77563	MAURER'S TEXTILE RENTAL SERV., INC.	PD MATS	48.90	_____
05/08/2024	77564	MID MICHIGAN ASSOCIATION OF CHIEFS	2024 RENEWAL	50.00	_____
05/08/2024	77565	RICOH USA INC	CH & PD COPIER CHARGES	86.50	_____
05/08/2024	77566	STATE OF MICHIGAN	WATER TESTING	144.00	_____
05/08/2024	77567	TRACTOR SUPPLY CREDIT PLAN	VANDYKE UNIFORMS	66.99	_____
			SMYTH UNIFORMS	544.19	_____
			PARKS	49.98	_____
			SHOP USE	13.99	_____
			WWTP/WTP TRAPS	99.99	_____
			DAVIS UNIFORMS	114.20	_____
			DPW WATER	49.41	_____
			WATER LINE MAINT	25.48	_____
			AKERS UNIFORM	344.90	_____
			WWTP LAWN	47.97	_____
				<u>1,357.10</u>	
05/08/2024	77568	TTT PROPERTIES	UB refund for account: WALL-000125-0000-	30.60	_____
05/08/2024	77569	WASTE MANAGEMENT OF MICHIGAN	WWTP DUMPSTERS	430.20	_____
05/08/2024	77570	WILLIAMSTON TRUE VALUE	METER SUPPLIES	29.47	_____
			SHOP SUPPLIES	31.98	_____
			MC PK CLEAN UP DAY SUPPLIES	100.74	_____
			JD 1575	1.19	_____
			PARKS	29.98	_____
			WWTP DIGESTER SLUDGE TRANS PUMP	5.99	_____
			GLUE FOR MOLDING	11.99	_____
			WTP WELL 9	12.99	_____
			WWTP	12.32	_____
			LINE REPAIR	18.30	_____
			WWTP	7.15	_____
			GRIT BLDG HEATER	11.98	_____
			WWTP SUPPLIES	28.27	_____
			WWTP SHOP SUPPLIES	5.99	_____
			WWTP SUPPLIES	11.97	_____
			WWTP SUPPLIES	21.97	_____
			WWTP SUPPLIES	40.56	_____

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			WTP SUPPLIES	10.98
			WWTP SUPPLIES	6.49
			PD FIREARM TRAINING SUPPLIES	<u>39.47</u>
				439.78
05/10/2024	892(A)	ADMIRAL	PD WASHES/DPW FUEL	93.68
05/10/2024	893(A)	BARYAMES CLEANERS	PD UNIFORM CLEANING	159.90
05/10/2024	894(A)	HYDROCORP	CROSS CONNECTION CONTRACT	584.50
			CROSS CONNECTION CONTRACT	<u>2,353.50</u>
				2,938.00
05/10/2024	895(A)	LANSING UNIFORM COMPANY	PD UNIFORMS	404.80
05/10/2024	896(A)	O'LEARY PAINT	WWTP PAINT	9.78
			WWTP PAINT FOR GRIT EQUIP	<u>159.40</u>
				169.18
05/10/2024	897(A)	SIGNS ON THE SPOT	SIGNS	375.00
05/10/2024	898(A)	USA BLUEBOOK	BOOTS/CLEANING AERATION TANKS	123.80
05/10/2024	899(A)	VC3	ICLOUD DATA RECOVERY	212.00
			MICROSOFT OFFICE 365	<u>375.00</u>
				587.00
05/16/2024	77571	COMPLETE BATTERY SOURCE-OKEMOS	WWTP BATTERIES	127.26
05/16/2024	77572	DTE ENERGY	781 PROG CT	938.88
			3870 VANNETER RD	41.34
			CORWIN/LS	494.47
			MC PK/230 N PUTNAM	73.40
			MECHANIC/LS	79.65
			202 ELEVATOR/TIFA 2B	17.63
			228 ELEVATOR/OLD DPW	48.91
			804 HIGH/LS	113.67
			161 E GRAND RIVER/CITY HALL	117.67
			ZIMMER/LS	67.06
			175 E GRAND RIVER/PD	739.33
			MEMORIAL PK	21.88
			111 E MIDDLE/LS	78.40
			215 CHURCHILL DOWNS/LS	93.56
			DEPOT MUSEUM	60.65
			1657 LINN/WTP	3,554.73
			1625 LINN/WELL 9	549.72
			2450 E GRAND RIVER	84.97
			2240 LINN	227.03
			RIVERVIEW/LS	<u>57.31</u>

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				7,460.26
05/16/2024	77573	J & B BOOTS	CRANDALL BOOTS	255.00
05/16/2024	77574	JOHN DEERE FINANCIAL	1575 BROOM	511.99
			JOHN DEERE Z950M	30.85
			OIL FILTER & OIL	30.83
			HANDHELD BLOWER	127.50
				<u>701.17</u>
05/16/2024	77575	JOHN E GREEN COMPANY	WWTP FURNISH & INSTALL DX COIL	14,160.00
			WWTP CONTROLLER & BELIMO VALVES	7,870.00
				<u>22,030.00</u>
05/16/2024	77576	LEXIS NEXIS	LEXIS NEXIS	200.00
05/16/2024	77577	MAMC	DEPUTY CLERK MEMEBERSHIP	20.00
05/16/2024	77578	MCKENNA	PLAN PROF SVCS	450.00
05/16/2024	77579	PRO-TECH SALES	PD SUPPLIES	977.00
05/16/2024	77580	STATE OF MICHIGAN	2022 IFT STATE SHARE	621.04
05/17/2024	900(A)	CMP DISTRIBUTORS, INC.	PD SUPPLIES	1,470.00
05/17/2024	901(A)	EJ USA INC	FIRE HYDRANT PARTS	92.66
			FIRE HYDRANT	6,326.76
				<u>6,419.42</u>
05/17/2024	902(A)	FIRST ADVANTAGE LNC OCC HEALTH SOL	DPW EE DRUG TESTER & MILEAGE	283.33
05/17/2024	903(A)	MAURER'S TEXTILE RENTAL SERV., INC.	PD MATS	46.90
05/17/2024	904(A)	PITNEY BOWES GLOBAL FINANCIAL SERV	MAR 30-JUNE 29 LEASE	423.09
05/17/2024	905(A)	RANDY'S SERVICE STATION	PD FUEL	1,278.51
			DPW FUEL	748.81
				<u>2,027.32</u>
05/17/2024	906(A)	STAPLES	OP SUPPLIES	1,229.48
05/17/2024	907(A)	USA BLUEBOOK	WWTP TNT MODULES/TESTING	514.86
			MISS DIG SUPPLIES	614.45
			LIGHT FOR TRUCKS	382.79
				<u>1,512.10</u>
05/17/2024	908(A)	VC3	DPW LAPTOP/METER READS	1,470.00
				<u>65,075.07</u>

CITY OF WILLIAMSTON
NOTICE OF PUBLIC HEARING
FISCAL YEAR 2024-2025 BUDGET

PLEASE TAKE NOTICE the City Council of the City of Williamston will be conducting a Public Hearing on the proposed 2024-2025 fiscal year budget, millage rates, and utility rates and fees. In order to maintain basic city services, the city proposes to levy not to exceed **14.8663** mills for general operating purposes (not to exceed **\$14.8663** Per \$1,000 Taxable Value)

The property tax millage rate (not to exceed 14.8663 Mills) proposed to be levied to support the proposed budget will be a subject of this meeting.

The Public Hearing will be held on Tuesday, May 28, 2024 at 7:05 p.m. in the Council Chambers at City Hall, 161 East Grand River Avenue, Williamston, Michigan.

Interested citizens are welcome to make oral comments at the Public Hearing or submit written comments by mail to 161 E. Grand River Ave., Williamston, MI 48895 or by email to cityclerk@williamston-mi.us prior to the Public Hearing. A copy of the proposed budget is available for public inspection online at www.williamston-mi.us or at City Hall.

John Hanifan
City Manager

Tom Mead
City Treasurer

Holly Thompson
City Clerk

City of Williamston, Michigan
Discover the Charm



Public Hearing 2024-2025 Budget May 28, 2024

Budgetary Themes

- ▶ Operations and services remain largely the same as prior year
- ▶ Continued replacement of equipment
- ▶ Collective bargaining year for Police Department
- ▶ Continued investment in supply and equipment repair and replacement at the wastewater treatment plant and in the water plant and well system
- ▶ Impactful Water Projects - Red Cedar river crossing, Alley water main
- ▶ Master Plan Update

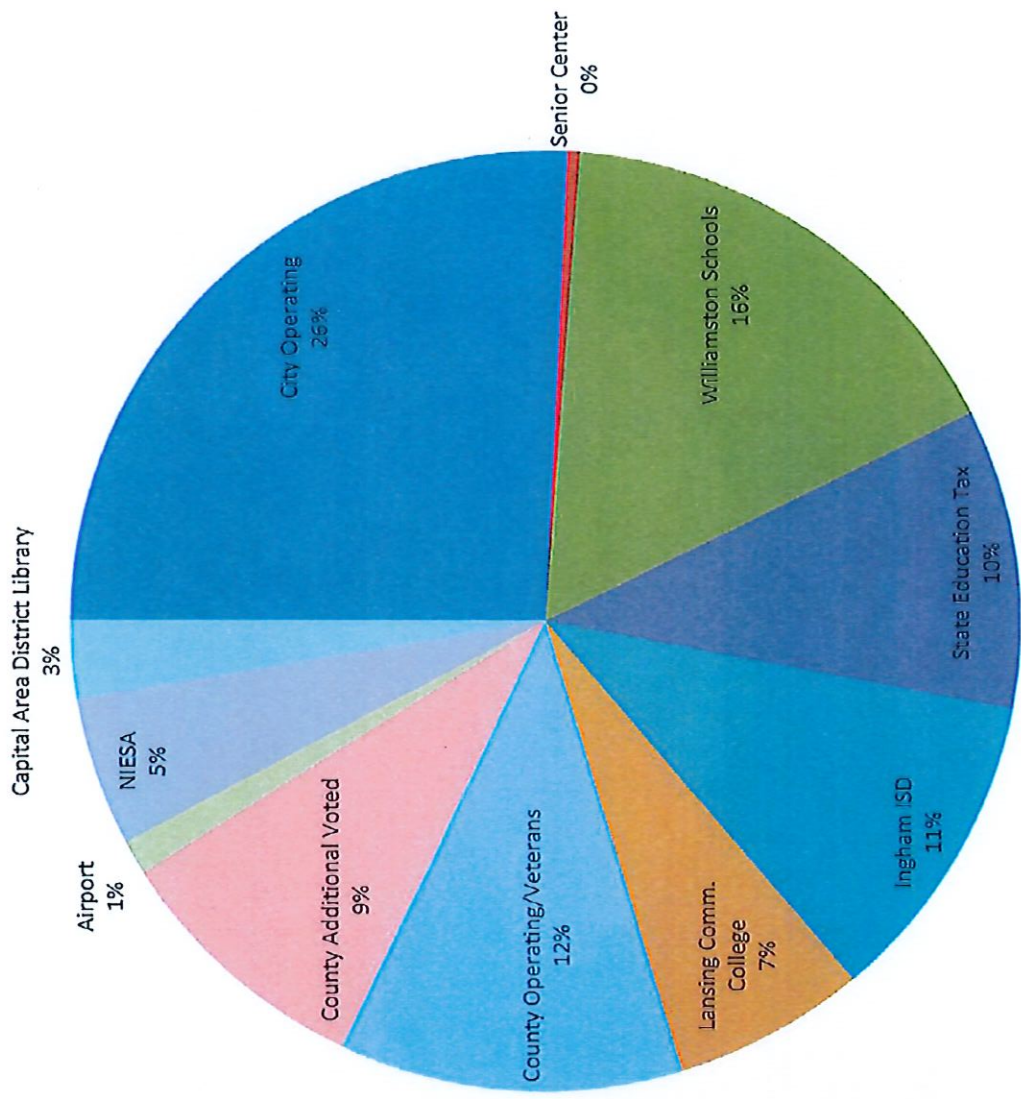


Property Taxes

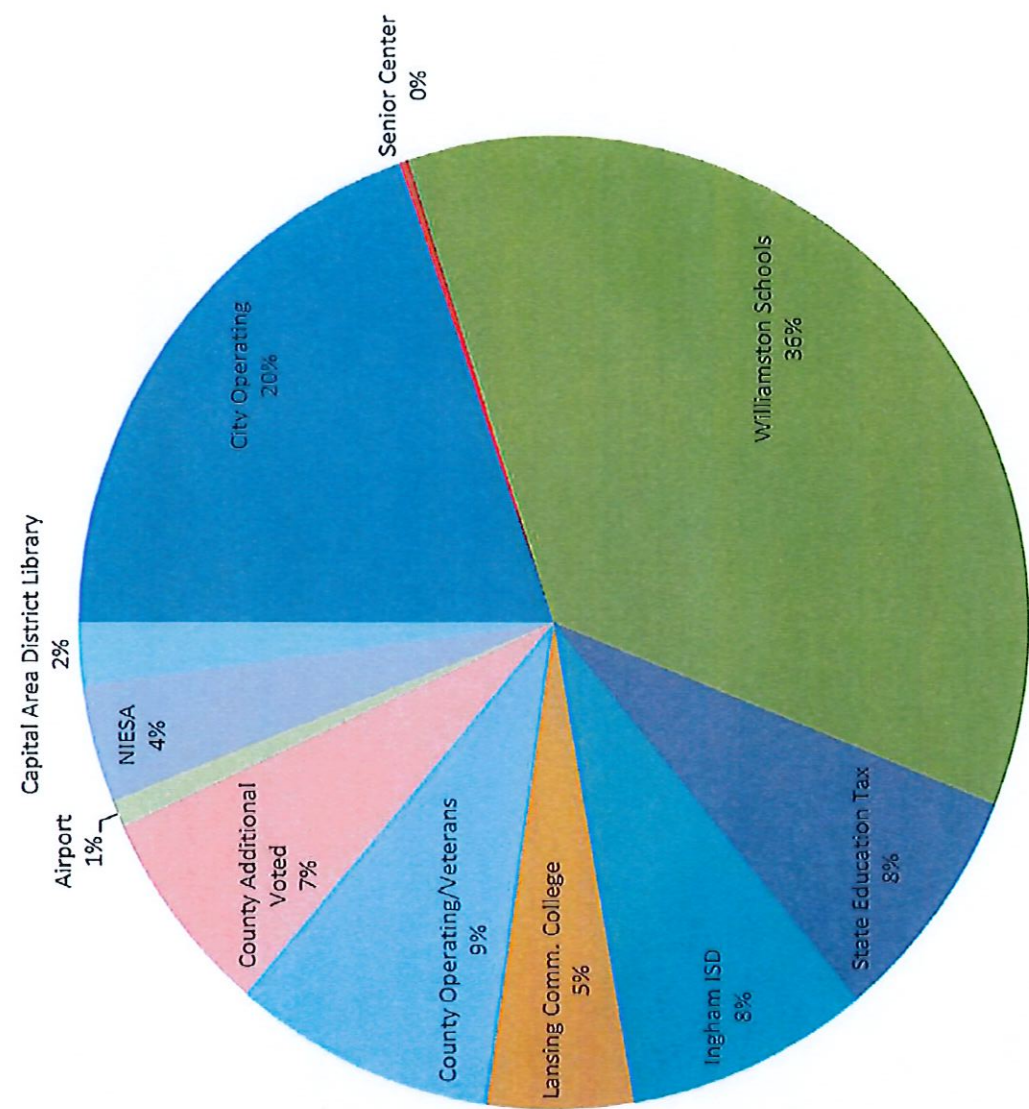
The city proposes to levy **14.86663** mills for general operating purposes (**\$14.86663 Per \$1,000 Taxable Value**)



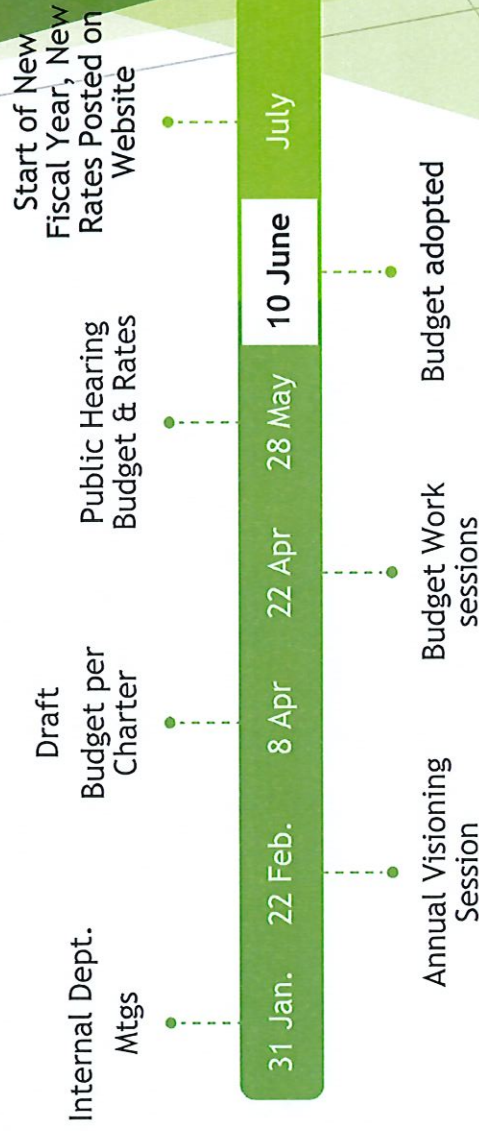
Estimated 2024 PRE Tax Millage Breakdown



Estimated 2024 Non-PRE Tax Millage Breakdown



Next Steps & Key Dates (2024)



Questions and Discussion

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City of Williamston, Michigan
Discover the Charm



WATER/SEWER RATES
Effective 07/01/2023

CODE	DESCRIPTION	AMOUNT
WR	Water Readiness to Serve *	\$33.07
WA	Water Usage per 1,000 gallons	\$ 3.98
IR	Water Usage per 1,000 gallons for sprinkler meter	\$ 3.98
SR	Sewer Readiness to Serve *	\$22.73
SW	Sewer Usage per 1,000 gallons	\$ 6.57
UM	Unmetered Residential Sewer	\$81.56
LC	Late Charge (Shut off notice)	10%
	Shut Off/Turn On Charge for Non-payment	\$70.00
	After Hours Turn On Charge (after 3:00 pm)	\$100.00
	Returned Check Charge	\$30.00
MC	Miscellaneous Services Charge	\$62.00/hr

* = appear on every bill whether there is usage or not

SCHEDULE OF WATER/SEWER DATES
Effective 07/01/2023

Per City Ordinance #219, bills must be mailed by the 10th of the month. Bills are due on the last Wednesday of the month.

<u>Due Date</u>	<u>Penalty Date</u>	<u>Shut Off Date</u>
August 30, 2023	August 31, 2023	September 20, 2023
September 27, 2023	September 28, 2023	October 18, 2023
October 25, 2023	October 26, 2023	November 15, 2023
November 29, 2023	November 30, 2023	December 20, 2023
December 27, 2023	December 28, 2023	January 17, 2024
January 31, 2024	February 1, 2024	February 21, 2024
February 28, 2024	February 29, 2024	March 20, 2024
March 27, 2024	March 28, 2024	April 17, 2024
April 24, 2024	April 25, 2024	May 15, 2024
May 29, 2024	May 30, 2024	June 19, 2024
June 26, 2024	June 27, 2024	July 17, 2024
July 31, 2024	August 1, 2024	August 21, 2024

BUDGET REPORT FOR CITY OF WILLIAMSTON
Fund: 101 General Fund
DEPARTMENT HEAD BUDGET WORKSHEET
Calculations as of 04/30/2024

2024-25
DEPT. APPR.
BUDGET

2023-24
ORIGINAL
BUDGET

2023-24
ACTIVITY
THRU 04/30/24

2022-23
ACTIVITY
AMENDED
BUDGET

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
ESTIMATED REVENUES					
Dept 000 - General	Revenues	1,732,503	1,832,074	1,759,000	1,895,000
101-000-401.01	Current Property Taxes	28,740	30,452	29,365	31,250
101-000-401.02	WASC Property Taxes	1,202		750	750
101-000-434.00	Mobile Home Tax	4,126	12,102	9,250	9,750
101-000-445.00	Penalties & Interest On Taxes	84,055	88,877	85,000	88,500
101-000-447.00	Property Tax Admin. Fee				
101-000-450.00	Sidewalk Construction	4,307	4,254	4,250	4,250
101-000-476.00	Liquor License	14,763	9,285	14,500	12,000
101-000-477.00	Cable Franchise Fee	4,395	3,880	4,500	4,000
101-000-492.00	Zoning Permit Fees	35		50	25
101-000-493.00	Licenses & Permits	1,152	1,638	1,200	1,600
101-000-501.04	Bulleproof Vest Partnership - Fee				
101-000-510.02	Cdbg Grant	9,491			
101-000-528.00	Other Federal Grants				
101-000-539.01	C-Maq Grant				
101-000-539.03	Michigan Arts Grant				
101-000-539.04	Mshda Signature Grant				
101-000-539.05	Michigan Dte Tree Planting Grant				
101-000-539.06	Mich. Natural Resources Parks Grant				
101-000-543.01	Act 302 Training	972	1,140	500	700
101-000-573.00	Local Community Stabilization	39,423	20,687	17,500	15,000
101-000-574.01	Economic Vitality Incentive Progr	43,820		47,050	
101-000-574.02	Statutory Sales Tax				
101-000-574.03	Constitutional Sales Tax				
101-000-574.04	CVTRS PUBLIC SAFETY	411,217	22,351	418,000	49,223
101-000-642.00	General Sales	34,552	10,082	3,500	8,500
101-000-642.02	Garbage Bag Tag Sales	687	734	900	750
101-000-652.01	Farm Market Fee				
101-000-654.01	Recreation Administration Fees				
101-000-655.05	Drug Forfeiture				
101-000-657.00	Parking Fines & Civil Infractions	12,596	4,821	12,500	7,500
101-000-658.00	Police Reports & Service Fees	6,514	2,129	2,500	2,000
101-000-664.00	Interest On Long Term Advance				
101-000-665.01	Interest Income	93,763	142,992	12,500	70,000
101-000-667.03	109 Building Rent				
101-000-668.01	Equipment Rental				
101-000-670.00	Sidewalk S/a - Interest				
101-000-671.00	Misc. Revenues	10,175	90		
101-000-673.01	Sale Of Fixed Assets				
101-000-674.00	LEAP Grant				
101-000-675.01	Donations - Police & Kids	20	30,988		
101-000-675.02	Donations - McCormick Park	3,856		1,000	350
101-000-675.03	Donation - Comm Watch/National Nit	211	325		
101-000-675.04	Donations - Youth Recreation				
101-000-675.05	Donations - Farmers Market Sponsor				
101-000-675.06	Donations - Memorial Park				
101-000-675.07	Donations-Volunteers Park				
101-000-675.08	Donation - Digital Sign	19,992			
101-000-675.09	Farmers Market Nap	(185)			
101-000-676.00	Misc Refunds - Ins, Workers Comp,	45,211		20,000	30,000
101-000-687.01	Administrative Reimbursements	145,000		145,000	100,000
101-000-687.02	Misc. Income -- Flamingo Fest				
101-000-691.02	Income - Arts Festival				
101-000-691.03					

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DEPARTMENT HEAD BUDGET WORKSHEET
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
ESTIMATED REVENUES						
Dept 000 - General Revenues						
101-000-693.01	Gain On Disposal Of Equipment					
101-000-694.01	Cash Over/(Short)					
101-000-698.01	Bond Sale Proceeds					
101-000-698.02	Lease Proceeds					
101-000-699.04	Transfer From EDC					
101-000-699.07	Transfer From DDA				25,000	25,000
Pmt 2 of 5 from DDA for Old Mill Parking Lot						
101-000-699.13	Transfers From Building & Zoning I	2,752,593	2,469,715	2,495,586	2,616,245	2,777,431
Totals for dept 000 - General Revenues		2,752,593	2,469,715	2,495,586	2,616,245	2,777,431
TOTAL ESTIMATED REVENUES						
APPROPRIATIONS						
Dept 000 - General Revenues						
101-000-970.00	Lease GASB 87 expense					
Totals for dept 000 - General Revenues						
Dept 101 - City Council						
101-101-702.00	Salaries & Wages	10,000	13,000	10,750	13,000	13,000
101-101-709.00	FICA	765	1,000	822	1,000	1,000
101-101-714.00	Fringe Benefits					
101-101-801.00	Professional Services					
101-101-801.05	Legal Settlements					
101-101-831.01	Memberships & Dues	95	2,500	2,474	2,500	2,500
101-101-850.00	Communications - Telephone					
101-101-860.00	Travel & Education	85	1,500	389	1,500	1,500
101-101-880.00	Community Promotion	4,400	6,500	3,750	6,500	6,500
101-101-900.00	Printing & Publishing	119	500	85	500	500
Totals for dept 101 - City Council		15,464	25,000	18,270	25,000	23,500
Dept 172 - City Manager						
101-172-702.00	Salaries & Wages	102,833	103,200	90,406	110,000	111,225
101-172-709.00	FICA	8,142	8,200	7,008	8,500	8,790
101-172-710.00	Unemployment		10		10	10
101-172-712.00	Payment In Lieu Of Insurance					
101-172-714.00	Fringe Benefits	3,600	3,600	2,700	3,600	3,600
101-172-718.00	Insurance Premiums					
101-172-718.01	HSA Contribution	2,528	1,850	2,084	2,100	2,325
101-172-723.00	Retiree Health Care-OPEB	202	300	72	150	180
101-172-724.00	Disability Premiums	4,896	8,600	61	300	100
101-172-725.00	Retirement	311	300	252	300	300
101-172-726.00	Workers Compensation	8,451	8,400	7,595	9,100	12,500
101-172-740.00	Operating Supplies	624	1,500	362	1,500	1,265
101-172-801.00	Professional Services	1,073	1,500	697	1,000	1,000
101-172-802.00	Contractual Services		250		250	
101-172-831.01	Memberships & Dues					
101-172-860.00	Travel & Education	645	1,000		1,000	1,000
Totals for dept 172 - City Manager		133,305	140,210	111,237	143,510	147,295
Dept 215 - Clerk						

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BUDGET REPORT FOR CITY OF WILLIAMSTON
Fund: 101 General Fund
DEPARTMENT HEAD BUDGET WORKSHEET
Calculations as of 04/30/2024

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 215 - Clerk						
101-215-702.00	Salaries & Wages	98,999	100,300	82,743	100,500	122,500
101-215-709.00	FICA	7,574	7,500	6,330	7,750	10,850
101-215-710.00	Unemployment	2	10		10	10
101-215-712.00	Payment In Lieu Of Insurance					
101-215-714.00	Fringe Benefits	19,488	17,100	19,788	19,050	21,000
101-215-718.00	Insurance Premiums	3,095	3,400	2,535	3,500	3,250
101-215-718.01	HSA Contribution	464	400	370	400	400
101-215-724.00	Disability Premiums	24,832	23,750	20,951	23,750	25,000
101-215-725.00	Retirement	584	1,400	338	250	1,000
101-215-726.00	Workers Compensation	3,974	4,000	1,864	1,000	5,000
101-215-740.00	Operating Supplies	550	3,500	3,500	3,500	4,000
101-215-802.00	Contractual Services	13,611	18,300	17,244	18,750	19,500
101-215-820.01	Insurance - Liab. / Prop.	415	400	186	400	500
101-215-831.01	Memberships & Dues	2,180	3,500	1,908	3,500	4,000
101-215-860.00	Travel & Education	250	1,000		1,000	1,000
101-215-900.00	Printing & Publishing					
	Totals for dept 215 - Clerk	176,018	184,560	154,317	183,360	218,010
Dept 253 - Treasurer						
101-253-702.00	Salaries & Wages	92,049	98,300	87,091	108,500	115,000
101-253-709.00	FICA	6,991	7,550	6,622	8,300	8,950
101-253-710.00	Unemployment	2	10		10	10
101-253-712.00	Payment In Lieu Of Insurance					
101-253-714.00	Fringe Benefits	24,606	23,700	36,855	31,750	35,275
101-253-718.00	Insurance Premiums	2,247	3,300	3,372	3,500	3,500
101-253-718.01	HSA Contribution	323	375	368	400	380
101-253-724.00	Disability Premiums	16,217	15,100	13,790	19,000	18,500
101-253-725.00	Retirement	584	1,400	338	250	1,450
101-253-726.00	Workers Compensation	696	3,840	1,246	3,500	4,500
101-253-740.00	Operating Supplies	34,914	30,250	5,083	7,500	14,500
101-253-802.00	Contractual Services	25,956	26,950	32,249	30,000	32,500
101-253-802.01	Computer & Software Maint. Contrac	6,063	6,090	6,238	6,952	7,500
101-253-803.00	Contract - Audit	822	500	717	698	750
101-253-831.01	Memberships & Dues	748	3,000	896	3,000	3,000
101-253-860.00	Travel & Education					
	Totals for dept 253 - Treasurer	212,218	220,365	194,865	223,360	245,815
Dept 257 - Assessor						
101-257-702.00	Salaries & Wages					
101-257-714.00	Fringe Benefits					
101-257-740.00	Operating Supplies	42		300		
101-257-801.00	Professional Services					
101-257-802.00	Contractual Services	25,425	30,500	19,941	30,500	40,000
101-257-802.01	Computer & Software Maint. Contrac	370	500	420	500	500
101-257-831.01	Memberships & Dues					
101-257-851.00	Postage					
101-257-860.00	Travel & Education	262	600	791	600	600
101-257-900.00	Printing & Publishing					
101-257-955.00	Miscellaneous					
	Totals for dept 257 - Assessor	26,099	31,600	21,452	31,600	41,100
Dept 262 - Elections						
101-262-702.00	Salaries & Wages	4,749	6,000	8,973	17,500	20,000

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BUDGET REPORT FOR CITY OF WILLIAMSTON
 Fund: 101 General Fund
 DEPARTMENT HEAD BUDGET WORKSHEET
 Calculations as of 04/30/2024

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 262 - Elections						
101-262-709.00	FICA		500		1,300	1,550
101-262-714.00	Fringe Benefits				500	50
101-262-718.00	Insurance Premiums	74		61		
101-262-740.00	Operating Supplies	2,858	4,000	1,981	11,000	5,000
101-262-802.00	Contractual Services	1,778	4,000	2,143	4,000	6,000
101-262-803.02	Board of Canvassers					
101-262-860.00	Travel & Education	536	1,000	544	1,000	1,000
101-262-900.00	Printing & Publishing	268	1,200	3,097	2,000	4,000
	Totals for dept 262 - Elections	10,263	16,700	16,799	37,300	37,600
Dept 265 - Buildings & Grounds						
101-265-702.00	Salaries & Wages	33,753	33,800	25,346	35,000	70,500
101-265-704.00	Wages-Part Time	1,951	3,500	1,741	3,250	3,000
101-265-709.00	FICA	2,692	3,000	2,042	3,000	5,600
101-265-710.00	Unemployment	23	10	25	10	10
101-265-712.00	Payment In Lieu Of Insurance		200		200	200
101-265-714.00	Fringe Benefits					
101-265-718.00	Insurance Premiums	4,322	4,000	4,657	4,750	14,000
101-265-718.01	HSA Contribution	612	650	666	750	1,950
101-265-723.00	Retiree Health Care-OPEB					
101-265-724.00	Disability Premiums	148	130	97	150	250
101-265-725.00	Retirement	5,553	5,400	3,893	5,400	6,550
101-265-726.00	Workers Compensation	224	500	121	150	950
101-265-740.00	Operating Supplies	7,290	9,000	6,606	9,000	9,000
101-265-802.00	Contractual Services	17,277	21,000	16,038	22,000	18,000
101-265-802.02	Office Equip. Rental/Maint Contra	7,662	9,500	3,610	9,750	9,750
101-265-820.01	Insurance - Liab. / Prop.	6,926	9,350	9,059	9,850	9,850
101-265-850.00	Communications - Telephone	11,470	8,500	9,593	11,750	11,750
101-265-851.00	Postage	7,085	8,000	15,750	9,750	9,750
101-265-921.00	Utilities	41,849	37,000	29,190	39,000	39,000
101-265-930.01	Repairs & Maintenance Building	11,377	15,000	16,893	30,000	20,000
101-265-940.00	Equipment Rental	6,985	15,000	5,375	15,000	15,000
101-265-940.01	Public Services Building Rent					
101-265-940.02	Community Center Lease					
101-265-940.03	109 Building Taxes					
101-265-940.04	Library Lease					
101-265-955.00	Miscellaneous	6,180	6,180	6,180	6,180	6,180
101-265-970.00	Capital Outlay					
	Totals for dept 265 - Buildings & Grounds	173,379	190,170	156,882	215,290	251,290
Dept 266 - Attorney						
101-266-801.00	Professional Services	59,704	64,000	45,435	60,000	40,000
	Totals for dept 266 - Attorney	59,704	64,000	45,435	60,000	40,000
Dept 301 - Police						
101-301-702.00	Salaries & Wages	465,432	460,000	410,651	465,500	560,000
101-301-704.00	Wages-Part Time	10,790	5,850	41,767	8,500	45,000
101-301-704.01	Wages - Crossing Guard	14,800	14,800	13,548	15,100	17,250
101-301-709.00	FICA	37,313	37,500	35,288	36,500	48,200
101-301-710.00	Unemployment	3	75		65	150
101-301-712.00	Payment In Lieu Of Insurance	2,100	7,200		5,000	10,800
101-301-714.00	Fringe Benefits					
101-301-718.00	Insurance Premiums	53,520	60,500	36,607	64,000	83,250

BUDGET REPORT FOR CITY OF WILLIAMSTON
 Fund: 101 General Fund
 DEPARTMENT HEAD BUDGET WORKSHEET
 Calculations as of 04/30/2024

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 301 - Police		9,000	9,000	4,400	10,000	10,800
101-301-718.01	HSA Contribution			1,630	2,250	2,000
101-301-723.00	Retiree Health Care-OPEB		2,010	94,229	150,000	115,000
101-301-724.00	Disability Premiums	98,975	137,000	1,616	4,500	4,500
101-301-725.00	Retirement	3,009	6,700	15,000	15,000	15,000
101-301-726.00	Workers Compensation	14,167	15,000	14,532	20,000	20,000
101-301-740.00	Operating Supplies	20,011	20,000	14,328	4,500	4,500
101-301-745.00	Gasoline / Oil	5,046	3,000	20,537	30,000	20,000
101-301-767.00	Uniforms	18,143	9,000	6,680	14,025	14,025
101-301-802.00	Contractual Services	10,519	14,200	12,898	600	600
101-301-820.01	Insurance - Liab. / Prop.	420	600	585	7,000	7,000
101-301-831.01	Memberships & Dues	3,353	7,000	2,819	7,000	7,000
101-301-850.00	Communications - Telephone	10,287	7,000	(5,152)	1,500	1,500
101-301-860.00	Travel & Education	360	1,500	549	250	250
101-301-860.05	Act 302 Training	500	250	815	2,000	1,000
101-301-880.00	Community Promotion		2,000	(350)	3,000	1,500
101-301-880.02	Community Promotion - Police & Kic	196	3,000	1,512	200	200
101-301-880.03	Community Watch/National Night Out	40	200	18	20,000	12,000
101-301-900.00	Printing & Publishing	10,795	20,000	23,542	6,500	6,500
101-301-930.04	Equipment Repair/Maint		6,500	300		
101-301-930.05	Communication Equip. Repair					
	Totals for dept 301 - Police	790,635	849,885	733,409	892,990	1,008,025
		347	500	451	250	
		347	500	451	250	
	Totals for dept 371 - Building Inspections					
Dept 441 - Department Of Public Works		11,712	8,650	10,548	9,500	7,500
101-441-702.00	Salaries & Wages			122	300	300
101-441-702.40	DPW Leave/pl/stand-BY	137	300	813	700	650
101-441-704.00	Wages-Part Time	903	700	2	10	10
101-441-709.00	FICA	2	10		50	65
101-441-710.00	Unemployment		75			
101-441-712.00	Payment In Lieu Of Insurance					
101-441-714.00	Fringe Benefits		900	1,024	900	850
101-441-718.00	Insurance Premiums	171	175	162	200	200
101-441-718.01	HSA Contribution	37	50	24	50	25
101-441-724.00	Disability Premiums	1,632	1,625	1,035	1,850	1,300
101-441-725.00	Retirement	69	150	36	50	90
101-441-726.00	Workers Compensation	4,213	7,000	5,186	7,000	7,000
101-441-740.00	Operating Supplies	1,943	2,500	1,225	3,000	3,000
101-441-767.00	Uniforms	3,653	8,000	2,830	8,000	4,000
101-441-802.00	Contractual Services					
101-441-820.01	Insurance - Liab. / Prop.	94	500	267	500	500
101-441-831.01	Memberships & Dues	754	1,500		1,500	1,000
101-441-860.00	Travel & Education					
	Totals for dept 441 - Department Of Public Works	26,273	32,135	23,274	33,610	26,490
Dept 445 - Drains		3,200	3,500	3,566	3,500	4,000
101-445-963.00	County Drains At Large					

BUDGET REPORT FOR CITY OF WILLIAMSTON
 DEPARTMENT HEAD BUDGET WORKSHEET
 Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 445 - Drains						
Totals for dept 445 - Drains		3,200	3,500	3,566	3,500	4,000
Dept 448 - Street Lighting						
101-448-740.00	Operating Supplies	15,024	17,000	54,314	6,000	6,000
101-448-802.00	Contractual Services	63,312	59,000	54,314	5,000	5,000
101-448-921.00	Utilities				60,000	65,000
Totals for dept 448 - Street Lighting		78,336	76,000	54,314	71,000	76,000
Dept 525 - City Tree Service						
101-525-702.00	Salaries & Wages	46,675	46,600	33,952	46,600	40,000
101-525-704.00	Wages-Part Time	1,590	2,900	1,419	2,900	2,500
101-525-709.00	FICA	3,672	3,900	2,691	3,900	3,500
101-525-710.00	Unemployment	19	10	20	10	10
101-525-712.00	Payment In Lieu Of Insurance		350		350	350
101-525-714.00	Fringe Benefits					
101-525-718.00	Insurance Premiums	4,774	4,900	5,460	5,500	5,350
101-525-718.01	HSA Contribution	832	1,000	879	1,200	1,200
101-525-724.00	Disability Premiums	195	175	132	175	175
101-525-725.00	Retirement	8,824	8,750	5,624	8,500	6,750
101-525-726.00	Workers Compensation	334	750	181	350	450
101-525-740.00	Operating Supplies		500		500	500
101-525-802.00	Contractual Services	7,550	14,000	23,828	15,000	15,000
101-525-940.00	Equipment Rental	29,180	40,500	34,079	48,000	30,000
Totals for dept 525 - City Tree Service		103,645	124,335	108,265	132,985	105,785
Dept 567 - Cemetery						
101-567-965.00	Cemetery Contribution	15,000	15,000	18,000	15,000	18,000
Totals for dept 567 - Cemetery		15,000	15,000	18,000	15,000	18,000
Dept 701 - Planning						
101-701-702.00	Salaries & Wages		5,500	500	5,000	2,500
101-701-709.00	FICA		1,685	38	500	500
101-701-710.00	Unemployment		15		15	15
101-701-714.00	Fringe Benefits					
101-701-725.00	Retirement			40		
101-701-740.00	Operating Supplies					
101-701-802.00	Contractual Services	16,036	10,000	13,723	34,000	34,000
101-701-831.01	Memberships & Dues	65	500	65	500	500
101-701-860.00	Travel & Education		1,000		1,000	1,000
101-701-900.00	Printing & Publishing	1,430	750		1,000	1,000
Totals for dept 701 - Planning		17,531	19,450	14,366	42,015	39,515
Dept 721 - Planning						
101-721-710.00	Unemployment					
Totals for dept 721 - Planning						
Dept 728 - Comm. & Econ. Dev. Administration						
101-728-702.00	Salaries & Wages					
101-728-714.00	Fringe Benefits					
101-728-740.00	Operating Supplies					
101-728-802.00	Contractual Services		2,500		5,000	5,000
101-728-831.01	Memberships & Dues		3,000		3,000	3,000
101-728-860.00	Travel & Education					

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BUDGET REPORT FOR CITY OF WILLIAMSTON
 Fund: 101 General Fund
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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 728 - Comm. & Econ. Dev. Administration						
101-728-885.01	Advertising					
101-728-886.01	Marketing					
Totals for dept 728 - Comm. & Econ. Dev. Administration		3,000	5,500	3,000	8,000	8,000
Dept 751 - Parks And Recreation						
101-751-702.00	Salaries & Wages	30,953	31,000	22,514	31,500	26,500
101-751-704.00	Wages-Part Time	4,352	7,700	3,883	7,500	5,750
101-751-709.00	FICA	2,688	3,000	2,009	2,900	2,750
101-751-710.00	Unemployment	50	10	56	10	10
101-751-712.00	Payment In Lieu Of Insurance		250		250	250
101-751-714.00	Fringe Benefits					
101-751-718.00	Insurance Premiums	3,170	3,200	3,621	3,500	3,550
101-751-718.01	HSA Contribution	481	600	583	650	650
101-751-724.00	Disability Premiums	129	125	88	125	100
101-751-725.00	Retirement	5,852	5,750	3,729	5,750	5,500
101-751-726.00	Workers Compensation	213	475	115	400	400
101-751-740.00	Operating Supplies	2,442	5,000	19,318	3,000	3,000
101-751-802.00	Contractual Services	34,882	37,500	154,596	50,000	40,000
101-751-802.05	Recreation Administration Contract					
101-751-803.05	WASC Agreement	28,642	28,000	30,452	28,000	28,000
101-751-820.01	Insurance - Liab. / Prop.	333	450	460	500	500
101-751-830.01	School Pool Contract					
101-751-880.00	Community Promotion			344	15,000	10,000
101-751-880.05	Art Festival			375		
101-751-880.06	Flamingo Festival					
101-751-921.00	Utilities	6,403	5,000	5,411	6,000	6,000
101-751-930.01	Repairs & Maintenance Building	10,817	12,000	27,192	18,000	18,000
101-751-940.00	Equipment Rental	17,757	27,000	14,803	28,000	20,000
Totals for dept 751 - Parks And Recreation		149,164	167,060	289,549	201,085	170,960
Dept 901 - Capital Outlay						
101-901-970.01	Treasurer					
101-901-970.02	Clerk					
101-901-970.03	Library					
101-901-970.05	Assessor					
101-901-970.07	Technology					
2nd of two payments for the BS&A Cloud conversion						
101-901-970.11	Art Grant					
101-901-970.12	McCormick Park					
101-901-970.13	Volunteers Park	19,992		19,600		
101-901-970.14	Friends Of Parks Repairs					
101-901-970.15	Building & Grounds					
101-901-970.16	McCormick Park Grant Project					
101-901-970.17	109 E. Grand River Project					
101-901-970.18	CSX Rail Road Property					
101-901-970.20	Police	39,948	100,000	70,935	60,000	15,000
Patrol Car Payment						
Totals for Dept 901 - Capital Outlay			6,000	19,000	51,000	35,000
Totals for Dept 728 - Comm. & Econ. Dev. Administration		3,000	5,500	3,000	8,000	8,000
Totals for Dept 751 - Parks And Recreation		149,164	167,060	289,549	201,085	170,960
Totals for Dept 901 - Capital Outlay			6,000	19,000	51,000	35,000

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BUDGET REPORT FOR CITY OF WILLIAMSTON
 Fund: 101 General Fund
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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 901 - Capital Outlay						
101-901-970.25	DPW Equipment					
101-901-970.26	Non-Motorized					
Totals for dept 901 - Capital Outlay		92,022	106,000	109,535	111,000	80,000
Dept 906 - Debt Service						
101-906-999.16	Tobias Drain Assessment					
Totals for dept 906 - Debt Service						
Dept 990 - Transfers						
101-990-995.02	Transfer To Major Street				650,000	100,000
101-990-995.03	Transfer To Local Street				60,000	60,000
101-990-995.06	Transfer To Equipment Fund	60,000	60,000	60,000	60,000	60,000
101-990-995.07	Transfer To 2003 Act 175 Bond	26,000	26,000	26,000	26,000	26,000
101-990-995.09	Transfer To Act342 Bond					
101-990-995.12	Transfer To Water Fund					
101-990-999.05	Transfer To Building/Zoning Fund					
101-990-999.08	Transfer To Arts					
101-990-999.12	Red Cedar Recreation Assoc.					
101-990-999.13	Cemetery Board					
101-990-999.16	Tobias Drain Assessment					
101-990-999.17	Wheatfield 425 Revenue Sharing					
101-990-999.19	Ingham County Hazmat Team					
101-990-999.25	Transfer - W.p.i. / Cdbg Grant					
Totals for dept 990 - Transfers		86,000	86,000	86,000	736,000	186,000
TOTAL APPROPRIATIONS		2,171,603	2,357,970	2,162,986	3,166,855	2,727,385
NET OF REVENUES/APPROPRIATIONS - FUND 101		580,990	111,745	332,600	(550,610)	50,046
BEGINNING FUND BALANCE		2,249,945	2,249,945	2,830,936	2,830,936	3,163,536
ENDING FUND BALANCE		2,830,935	2,361,690	3,163,536	2,280,326	3,213,582

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BUDGET REPORT FOR CITY OF WILLIAMSTON
 Fund: 202 Major Street
 DEPARTMENT HEAD BUDGET WORKSHEET
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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
ESTIMATED REVENUES						
Dept 000 - General	Revenues					
202-000-450.00	Sidewalk Construction					
202-000-510.01	Federal Aid-Surface Transport Proj					
202-000-510.02	Cdbg Grant					
202-000-510.03	Arra Federal Stimulus Funds					
202-000-540.00	State Grants	365,339	367,500	254,885	375,000	385,000
202-000-546.00	Act 51	6,249	7,500	4,160	7,000	6,400
202-000-546.01	Local Roads Program					
202-000-551.01	State Aid					
202-000-570.01	State Metro. Act Of 2002	16,318	13,000		13,500	13,500
202-000-642.00	General Sales					
202-000-665.01	Interest Income			3,939		3,250
202-000-675.00	Private Contributions			114		115
202-000-687.01	Misc Refunds - Ins, Workers Comp,	126				
202-000-696.00	Bond Proceeds					
202-000-698.01	Bond Sale Proceeds					
202-000-699.01	Transfer From General Fund				650,000	100,000
202-000-699.07	Transfer From DDA					
	Totals for dept 000 - General Revenues	388,032	388,000	263,098	1,415,153	508,265
		388,032	388,000	263,098	1,415,153	508,265
TOTAL ESTIMATED REVENUES						
APPROPRIATIONS						
Dept 444 - Sidewalks						
202-444-702.00	Salaries & Wages	1,497	1,500	1,089	1,500	1,500
202-444-709.00	FICA	114	150	83	100	100
202-444-710.00	Unemployment		10		10	10
202-444-712.00	Payment In Lieu Of Insurance		10		10	10
202-444-714.00	Fringe Benefits		160	175	160	190
202-444-718.00	Insurance Premiums	153	30	28	30	30
202-444-718.01	HSA Contribution	6	10	4	10	10
202-444-724.00	Disability Premiums	283	285	180	300	250
202-444-725.00	Retirement	11	25	6	10	15
202-444-726.00	Workers Compensation					
202-444-740.00	Operating Supplies	86	1,000	1,395	1,000	1,000
202-444-802.00	Contractual Services	14,136	16,000		16,000	15,000
202-444-940.00	Equipment Rental	239	1,000		1,000	1,000
202-444-940.01	Public Services Building Rent					
202-444-970.00	Capital Outlay					
	Totals for dept 444 - Sidewalks	16,548	20,180	2,960	20,130	19,115
Dept 450 - Street Construction						
202-450-802.00	Contractual Services					
202-450-970.33	Putnam - Grand River To Industria:					
202-450-970.39	Sensus Mobile Transceiver/computer					
202-450-970.41	Progress Ct. Extension					
	Totals for dept 450 - Street Construction	64,646	85,500	299,127	1,300,000	
Dept 459 - Preservation/Structural Improvements						
202-459-970.00	Capital Outlay					
202-459-970.23	N. Putnam St.					
202-459-970.29	East Middle Street					
202-459-970.33	Putnam - Grand River To Industria:					
202-459-970.40	W. Church Street					

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BUDGET REPORT FOR CITY OF WILLIAMSTON
 Fund: 202 Major Street
 DEPARTMENT HEAD BUDGET WORKSHEET
 Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 459 - Preservation/Structural Improvements						
202-459-970.42	Williamston Rd. - Milling & Repav:					
202-459-970.43	Williamston Rd. - Phase II					
Totals for dept 459 - Preservation/Structural Imprc		64,646	85,500	299,127	1,300,000	
Dept 467 - Surface Maintenance						
202-467-702.00	Salaries & Wages	10,452	10,500	7,589	12,000	16,000
202-467-704.00	Wages-Part Time	137	250	122	200	200
202-467-709.00	FICA	806	1,000	587	800	1,250
202-467-710.00	Unemployment	2	10	2	10	10
202-467-712.00	Payment In Lieu Of Insurance		80		65	65
202-467-714.00	Fringe Benefits					
202-467-718.00	Insurance Premiums	1,099	1,100	1,221	1,100	2,750
202-467-718.01	HSA Contribution	211	200	196	280	400
202-467-724.00	Disability Premiums	44	50	29	50	50
202-467-725.00	Retirement	1,980	2,000	1,257	2,200	1,750
202-467-726.00	Workers Compensation	70	150	36	30	100
202-467-740.00	Operating Supplies	3,562	4,000	1,094	4,000	4,000
202-467-802.00	Contractual Services	36,398	33,000	12,920	38,000	30,000
202-467-940.00	Equipment Rental	11,160	14,500	9,326	14,500	14,500
202-467-940.01	Public Services Building Rent					
Totals for dept 467 - Surface Maintenance		65,921	66,840	34,379	73,235	71,075
Dept 468 - Bridge Maintenance						
202-468-702.00	Salaries & Wages	248	250	181	250	250
202-468-704.00	Wages-Part Time	35	75	31	60	60
202-468-709.00	FICA	21	30	16	25	25
202-468-710.00	Unemployment		10		10	10
202-468-712.00	Payment In Lieu Of Insurance		10		10	10
202-468-714.00	Fringe Benefits					
202-468-718.00	Insurance Premiums	25	25	29	30	40
202-468-718.01	HSA Contribution	4	10	5	10	10
202-468-724.00	Disability Premiums	1	1	1	10	10
202-468-725.00	Retirement	47	50	30	50	50
202-468-726.00	Workers Compensation	4	10	2	10	10
202-468-740.00	Operating Supplies	242	100	199	100	100
202-468-802.00	Contractual Services		1,000	876	1,500	1,500
202-468-940.00	Equipment Rental		100		100	100
202-468-940.01	Public Services Building Rent	19				
Totals for dept 468 - Bridge Maintenance		646	1,680	1,370	2,165	2,175
Dept 471 - Right-of-Way Maintenance						
202-471-702.00	Salaries & Wages	1,945	2,000	1,416	1,800	1,700
202-471-704.00	Wages-Part Time	198	375	176	350	300
202-471-709.00	FICA	163	200	121	200	180
202-471-710.00	Unemployment	2	10	3	10	10
202-471-712.00	Payment In Lieu Of Insurance		25		10	20
202-471-714.00	Fringe Benefits					
202-471-718.00	Insurance Premiums	196	210	228	200	230
202-471-718.01	HSA Contribution	27	50	37	50	50
202-471-724.00	Disability Premiums	8	10	6	10	10
202-471-725.00	Retirement	367	375	235	325	300
202-471-726.00	Workers Compensation	13	30	7	10	20
202-471-740.00	Operating Supplies	1,322	5,000	1,197	4,500	4,500

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 471 - Right-of-Way Maintenance						
202-471-802.00	Contractual Services	14,937	9,500	2,228	17,500	16,000
202-471-940.00	Equipment Rental	696	3,900	1,144	3,500	3,500
202-471-940.01	Public Services Building Rent					
Totals for dept 471 - Right-of-Way Maintenance		19,874	21,685	6,798	28,465	26,820
Dept 472 - Winter Maintenance						
202-472-702.00	Salaries & Wages	7,294	7,350	5,301	7,500	6,500
202-472-709.00	FICA	555	575	403	600	550
202-472-710.00	Unemployment		10		10	10
202-472-712.00	Payment In Lieu Of Insurance		75		60	60
202-472-714.00	Fringe Benefits					
202-472-718.00	Insurance Premiums	756	800	853	850	850
202-472-718.01	HSA Contribution	122	150	137	200	200
202-472-724.00	Disability Premiums	31	50	21	40	30
202-472-725.00	Retirement	1,380	1,450	878	1,275	1,000
202-472-726.00	Workers Compensation	56	125	30	40	60
202-472-740.00	Operating Supplies	12,250	13,000	7,546	16,500	15,000
202-472-802.00	Contractual Services	1,563	3,000	2,568	3,000	3,000
202-472-940.00	Equipment Rental	5,065	3,000	5,849	14,000	14,000
202-472-940.01	Public Services Building Rent					
Totals for dept 472 - Winter Maintenance		29,072	29,585	23,586	44,075	41,260
Dept 473 - Traffic Control						
202-473-702.00	Salaries & Wages	405	500	289	800	500
202-473-709.00	FICA	30	50	21	85	40
202-473-710.00	Unemployment		10		10	10
202-473-712.00	Payment In Lieu Of Insurance		10		10	10
202-473-714.00	Fringe Benefits					
202-473-718.00	Insurance Premiums	50	50	47	120	80
202-473-718.01	HSA Contribution	16	10	8	20	20
202-473-724.00	Disability Premiums	1	10	1	10	10
202-473-725.00	Retirement	78	75	48	190	100
202-473-726.00	Workers Compensation	5	10	2	10	10
202-473-740.00	Operating Supplies	1,145	3,500	160	3,500	3,500
202-473-802.00	Contractual Services	11,658	14,500	12,793	11,500	14,000
202-473-940.00	Equipment Rental	554	500	25	500	500
202-473-940.01	Public Services Building Rent					
Totals for dept 473 - Traffic Control		13,942	19,225	13,394	16,755	18,780
Dept 515 - Administrative						
202-515-702.00	Salaries & Wages					
202-515-709.00	FICA Employer					
202-515-714.00	Fringe Benefits					
202-515-725.00	Retirement MERS 401					
202-515-740.00	Operating Supplies					
202-515-803.00	Contract - Audit					
202-515-803.01	Fund Administration					
202-515-820.01	Insurance - Liab. / Prop.					
202-515-940.00	Equipment Rental					
202-515-940.01	Public Services Building Rent					
Totals for dept 515 - Administrative		8,211	8,555	3,067	8,805	8,805
Dept 901 - Capital Outlay						
202-901-702.00	Salaries & Wages					
202-901-709.00	FICA Employer					
202-901-714.00	Fringe Benefits					
202-901-725.00	Retirement MERS 401					
202-901-740.00	Operating Supplies					
202-901-803.00	Contract - Audit					
202-901-803.01	Fund Administration					
202-901-820.01	Insurance - Liab. / Prop.					
202-901-940.00	Equipment Rental					
202-901-940.01	Public Services Building Rent					
Totals for dept 901 - Capital Outlay						

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 901 - Capital Outlay						
202-901-970.39	Sensus Mobile Transciever/computer					
Totals for dept 901 - Capital Outlay						
Dept 906 - Debt Service						
202-906-991.04	2017 Cap Improv Bond Principal	27,300	27,300	29,250	29,250	29,250
202-906-994.02	2017 Cap Improv Bond Interest	9,005	9,010	8,276	8,276	7,550
Totals for dept 906 - Debt Service						
Dept 990 - Transfers						
202-990-995.00	Transfer To General Fund	36,305	36,310	37,526	37,526	36,800
202-990-995.03	Transfer To Local Street					
202-990-995.07	Transfer To 2003 Act 175 Bond					
202-990-995.09	Transfer To Act342 Bond					
Totals for dept 990 - Transfers						
TOTAL APPROPRIATIONS		255,165	289,560	422,207	1,531,156	224,830
NET OF REVENUES/APPROPRIATIONS - FUND 202		132,867	98,440	(159,109)	(116,003)	283,435
BEGINNING FUND BALANCE		274,940	274,940	407,806	407,806	248,697
ENDING FUND BALANCE		407,807	373,380	248,697	291,803	532,132

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BUDGET REPORT FOR CITY OF WILLIAMSTON
Fund: 203 Local Street
DEPARTMENT HEAD BUDGET WORKSHEET
Calculations as of 04/30/2024

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2024-25
DEPT. APPR.
BUDGET

2023-24
ORIGINAL
BUDGET

2023-24
ACTIVITY
THRU 04/30/24

2022-23
AMENDED
BUDGET

2022-23
ACTIVITY

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
ESTIMATED REVENUES						
Dept 000 - General	Revenues					
203-000-450.00	Sidewalk Construction				116,100	118,000
203-000-450.01	Special Assessments	114,617	116,500	80,073	2,050	2,100
203-000-546.00	Act 51	1,962	2,500	1,307		
203-000-546.01	Local Roads Program					
203-000-551.01	State Aid		3,000		3,000	
203-000-642.00	General Sales					
203-000-665.01	Interest Income					
203-000-675.00	Private Contributions			114		110
203-000-687.01	Misc Refunds - Ins, Workers Comp,	60,000	60,000	60,000	60,000	60,000
203-000-699.01	Transfer From General Fund					
203-000-699.02	Transfer From Major Street					
Totals for dept 000 - General Revenues		176,705	182,000	141,494	181,150	180,210
TOTAL ESTIMATED REVENUES		176,705	182,000	141,494	181,150	180,210
APPROPRIATIONS						
Dept 444 - Sidewalks						
203-444-702.00	Salaries & Wages	1,744	1,800	1,271	1,600	1,500
203-444-704.00	Wages-Part Time	8	25	7	20	30
203-444-709.00	FICA	133	150	97	130	120
203-444-710.00	Unemployment		10		10	10
203-444-710.00	Payment In Lieu Of Insurance		25		10	10
203-444-714.00	Fringe Benefits					
203-444-718.00	Insurance Premiums	173	185	204	165	200
203-444-718.01	HSA Contribution	21	50	33	40	40
203-444-724.00	Disability Premiums	7	10	5	10	10
203-444-725.00	Retirement	329	350	211	300	250
203-444-726.00	Workers Compensation	11	25	6	10	20
203-444-740.00	Operating Supplies		3,000	19	2,000	2,000
203-444-802.00	Contractual Services	13,000	9,000	2,000	12,000	12,000
203-444-940.00	Equipment Rental	61	3,000	104	2,000	2,000
203-444-940.01	Public Services Building Rent					
Totals for dept 444 - Sidewalks		15,487	17,630	3,957	18,295	18,190
Dept 450 - Street Construction						
203-450-802.00	Contractual Services					
203-450-808.00	Road Construction					
Totals for dept 450 - Street Construction						
Dept 459 - Preservation/Structural Improvements						
203-459-970.00	Capital Outlay					
Totals for dept 459 - Preservation/Structural Imprc						
Dept 467 - Surface Maintenance						
203-467-702.00	Salaries & Wages	12,639	12,700	9,187	12,700	11,500
203-467-704.00	Wages-Part Time	95	200	85	160	250
203-467-709.00	FICA	969	1,000	705	1,100	900
203-467-710.00	Unemployment	2	10	1	10	10
203-467-712.00	Payment In Lieu Of Insurance		100		80	100
203-467-714.00	Fringe Benefits					
203-467-718.00	Insurance Premiums	1,307	1,300	1,478	1,500	1,500
203-467-718.01	HSA Contribution	232	250	238	280	250
203-467-724.00	Disability Premiums	53	50	36	60	50

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Fund: 203 Local Street

DEPARTMENT HEAD BUDGET WORKSHEET
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 467 - Surface Maintenance						
203-467-725.00	Retirement	2,391	2,400	1,522	2,300	2,100
203-467-726.00	Workers Compensation	84	185	45	200	150
203-467-740.00	Operating Supplies	3,562	3,000	1,094	4,500	4,500
203-467-802.00	Contractual Services	35,255	35,500	16,712	35,500	30,000
203-467-940.00	Equipment Rental	16,092	20,000	10,913	20,000	20,000
203-467-940.01	Public Services Building Rent					
Totals for dept 467 - Surface Maintenance		72,681	76,695	42,016	78,390	71,310
Dept 468 - Bridge Maintenance						
203-468-702.00	Salaries & Wages					
203-468-709.00	FICA					
203-468-710.00	Unemployment					
203-468-712.00	Payment In Lieu Of Insurance					
203-468-714.00	Fringe Benefits					
203-468-718.00	Insurance Premiums					
203-468-718.01	HSA Contribution					
203-468-724.00	Disability Premiums					
203-468-725.00	Retirement					
203-468-726.00	Workers Compensation					
203-468-740.00	Operating Supplies					
203-468-802.00	Contractual Services	52	15,900	876	1,500	1,500
203-468-940.00	Equipment Rental				12,500	10,000
203-468-940.01	Public Services Building Rent				250	250
Totals for dept 468 - Bridge Maintenance		52	17,400	876	14,250	11,750
Dept 471 - Right-of-Way Maintenance						
203-471-702.00	Salaries & Wages	751	850	544	1,050	1,000
203-471-704.00	Wages-Part Time	349	650	311	400	500
203-471-709.00	FICA	84	150	65	130	100
203-471-710.00	Unemployment	4	10	4	10	10
203-471-712.00	Payment In Lieu Of Insurance		10		10	10
203-471-714.00	Fringe Benefits					
203-471-718.00	Insurance Premiums	81	100	88	110	100
203-471-718.01	HSA Contribution	16	25	14	25	20
203-471-724.00	Disability Premiums	3	10	2	10	10
203-471-725.00	Retirement	143	150	90	195	120
203-471-726.00	Workers Compensation	11	25	6	20	20
203-471-740.00	Operating Supplies	345	2,200	1,197	2,000	2,000
203-471-802.00	Contractual Services	959	2,200		2,500	2,500
203-471-940.00	Equipment Rental	633	4,000	1,816	3,200	3,200
203-471-940.01	Public Services Building Rent					
Totals for dept 471 - Right-of-Way Maintenance		3,379	10,380	4,137	9,660	9,590
Dept 472 - Winter Maintenance						
203-472-702.00	Salaries & Wages	6,648	6,700	4,829	7,100	6,500
203-472-709.00	FICA	506	600	367	600	500
203-472-710.00	Unemployment		10		10	10
203-472-712.00	Payment In Lieu Of Insurance		50		50	50
203-472-714.00	Fringe Benefits					
203-472-718.00	Insurance Premiums	693	750	777	1,000	800
203-472-718.01	HSA Contribution	116	150	125	150	140
203-472-724.00	Disability Premiums	28	25	19	30	25
203-472-725.00	Retirement	1,258	1,300	800	1,300	850

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BUDGET REPORT FOR CITY OF WILLIAMSTON
 Fund: 203 Local Street
 DEPARTMENT HEAD BUDGET WORKSHEET
 Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 472 - Winter Maintenance		46	100	24	85	75
203-472-726.00	Workers Compensation	12,239	13,000	7,546	16,500	16,500
203-472-740.00	Operating Supplies	1,563	2,000	2,568	2,500	2,500
203-472-802.00	Contractual Services	4,511	4,500	5,505	10,500	10,500
203-472-940.00	Equipment Rental					
203-472-940.01	Public Services Building Rent					
Totals for dept 472 - Winter Maintenance		27,608	29,185	22,560	39,825	38,450
Dept 473 - Traffic Control		203	200	144	850	250
203-473-702.00	Salaries & Wages	15	15	11	70	20
203-473-709.00	FICA				10	10
203-473-710.00	Unemployment				10	10
203-473-712.00	Payment In Lieu Of Insurance					
203-473-714.00	Fringe Benefits					
203-473-718.00	Insurance Premiums	28	25	23	85	40
203-473-718.01	HSA Contribution	11	10	4	20	20
203-473-724.00	Disability Premiums	1	10	1	10	10
203-473-725.00	Retirement	40	50	24	165	50
203-473-725.00	Workers Compensation	5	10	2	10	10
203-473-726.00	Operating Supplies	135	3,500	160	3,000	3,000
203-473-740.00	Contractual Services	1,099	8,500	3,103	6,500	6,500
203-473-802.00	Contractual Services	206	500	528	500	500
203-473-940.00	Equipment Rental					
203-473-940.01	Public Services Building Rent					
Totals for dept 473 - Traffic Control		1,743	12,840	4,000	11,230	10,420
Dept 515 - Administrative						
203-515-702.00	Salaries & Wages					
203-515-709.00	FICA					
203-515-714.00	Fringe Benefits					
203-515-725.00	Retirement MERS 401					
203-515-740.00	Operating Supplies					
203-515-802.00	Contractual Services					
203-515-803.00	Contract - Audit	866	870	891	995	950
203-515-803.01	Fund Administration	6,000	6,000		6,000	6,000
203-515-820.00	Insurance - Liab. / Prop.	982	1,325	1,288	1,400	1,400
203-515-940.00	Equipment Rental					
203-515-940.01	Public Services Building Rent					
Totals for dept 515 - Administrative		7,848	8,195	2,179	8,395	8,350
Dept 990 - Transfers						
203-990-995.00	Transfer To General Fund					
203-990-995.07	Transfer To 2003 Act 175 Bond					
203-990-995.09	Transfer To Act342 Bond					
Totals for dept 990 - Transfers						
TOTAL APPROPRIATIONS		128,798	172,325	79,725	180,045	168,060
NET OF REVENUES/APPROPRIATIONS - FUND 203		47,907	9,675	61,769	1,105	12,150
BEGINNING FUND BALANCE		251,595	251,595	299,502	299,502	361,271
ENDING FUND BALANCE		299,502	261,270	361,271	300,607	373,421

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
ESTIMATED REVENUES						
Dept 000 - General Revenues						
244-000-642.00	General Sales					
244-000-652.01	Farm Market Fee					
244-000-665.01	Interest Income					
244-000-667.01	Public Services Building Rent	2,600	25	3,127	825	1,500
244-000-673.01	Sale Of Fixed Assets					
244-000-693.01	Gain/(Loss) On Disposal Of Equipm					
	Totals for dept 000 - General Revenues	2,600	25	3,127	825	1,500
TOTAL ESTIMATED REVENUES						
		2,600	25	3,127	825	1,500
APPROPRIATIONS						
Dept 728 - Comm. & Econ. Dev. Administration						
244-728-704.00	Wages-Part Time					
244-728-714.00	Fringe Benefits					
244-728-740.00	Operating Supplies					
244-728-740.02	Operating Expenses - Farm Market					
244-728-801.01	Legal Services					
244-728-802.00	Contractual Services	80	250		300	300
244-728-803.00	Contract - Audit					
244-728-803.01	Fund Administration	198	200	205	230	230
244-728-860.00	Travel & Education	500	500		500	500
244-728-900.00	Printing & Publishing					
244-728-930.01	Repairs & Maintenance Building					
244-728-940.00	Equipment Rental					
244-728-955.00	Miscellaneous					
244-728-970.00	Capital Outlay	16	50	53	50	50
	Totals for dept 728 - Comm. & Econ. Dev. Administra	794	1,000	258	1,080	1,080
Dept 901 - Capital Outlay						
244-901-970.00	Capital Outlay					
	Totals for dept 901 - Capital Outlay					
Dept 906 - Debt Service						
244-906-991.21	2021 Water Supply Revenue Bonds					
244-906-994.21	Public Services Building Interest					
	Totals for dept 906 - Debt Service					
Dept 990 - Transfers						
244-990-995.00	Transfer To General Fund					
244-990-995.09	Transfer To Act342 Bond					
	Totals for dept 990 - Transfers					
TOTAL APPROPRIATIONS						
		794	1,000	258	1,080	1,080
		1,806	(975)	2,869	(255)	420
	BEGINNING FUND BALANCE	72,343	72,343	74,149	74,149	77,018
	ENDING FUND BALANCE	74,149	71,368	77,018	73,894	77,438
NET OF REVENUES/APPROPRIATIONS - FUND 244						

BUDGET REPORT FOR CITY OF WILLIAMSTON
 Fund: 246 TIFA 2A
 DEPARTMENT HEAD BUDGET WORKSHEET
 Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
ESTIMATED REVENUES						
Dept 000 - General Revenues						
246-000-401.01	Current Property Taxes	15		11	12	10
246-000-665.01	Interest Income					
246-000-687.01	Misc Refunds - Ins, Workers Comp,	15		11	12	10
Totals for dept 000 - General Revenues		15		11	12	10
TOTAL ESTIMATED REVENUES						
APPROPRIATIONS						
Dept 728 - Comm. & Econ. Dev. Administration						
246-728-801.01	Legal Services					
246-728-802.00	Contractual Services					
246-728-803.00	Contract - Audit					
246-728-803.01	Fund Administration				75	75
246-728-955.00	Miscellaneous	63				2,000
246-728-968.01	Depreciation - Current	1,863	2,200			
246-728-970.00	Capital Outlay		2,200			2,075
Totals for dept 728 - Comm. & Econ. Dev. Administration		1,926	2,200		75	2,075
TOTAL APPROPRIATIONS						
Dept 990 - Transfers						
246-990-995.00	Transfer To General Fund					
246-990-995.11	Transfer To Sewer Fund					
Totals for dept 990 - Transfers						
NET OF REVENUES/APPROPRIATIONS - FUND 246						
		1,926	2,200		75	2,075
		(1,911)	(2,200)		(63)	(2,065)
	BEGINNING FUND BALANCE	29,085	29,085	27,174	27,174	27,185
	ENDING FUND BALANCE	27,174	26,885	27,185	27,111	25,120

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BUDGET REPORT FOR CITY OF WILLIAMSTON
 DEPARTMENT HEAD BUDGET WORKSHEET
 Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
ESTIMATED REVENUES					
Dept 000 - General	Revenues				
247-000-401.01	Current Property Taxes	216,948	243,018	222,000	245,000
247-000-573.00	Local Community Stabilization	38,345	23,181	35,000	15,000
247-000-665.01	Interest Income	4,074	11,260	1,200	4,500
247-000-673.01	Sale Of Fixed Assets			1	
247-000-687.01	Misc Refunds - Ins, Workers Comp,	22,870			
247-000-693.01	Gain/(Loss) On Disposal Of Equipm				
Totals for dept 000 - General Revenues		282,237	277,459	258,201	264,500
TOTAL ESTIMATED REVENUES					
		282,237	277,459	258,201	264,500
APPROPRIATIONS					
Dept 728 - Comm. & Econ. Dev. Administration					
247-728-801.00	Professional Services	3,000	5,000	2,000	6,000
247-728-801.01	Legal Services	3,417	2,139	6,000	5,000
247-728-802.00	Contractual Services			2,000	1,000
247-728-803.00	Contract - Audit	3,639	1,741	1,940	1,950
247-728-803.01	Fund Administration	30,000		30,000	30,000
247-728-803.04	Ingham EDC Contract	9,436		9,500	9,500
247-728-820.01	Insurance - Liab. / Prop.				
247-728-860.00	Travel & Education				
247-728-921.00	Utilities	6,711	5,430	7,000	7,000
247-728-940.00	Equipment Rental				
247-728-955.00	Miscellaneous	225		500	500
247-728-968.01	Depreciation - Current	137,166			140,000
247-728-970.00	Capital Outlay		22,870	2,500	150,000
Totals for dept 728 - Comm. & Econ. Dev. Administration		193,594	37,180	61,440	350,950
Dept 901 - Capital Outlay					
247-901-702.00.781	Salaries & Wages				
247-901-714.00.781	Fringe Benefits				
247-901-740.00.781	Operating Supplies				
247-901-802.00.781	Contractual Services				
247-901-940.00.781	Equipment Rental				
247-901-970.00	Capital Outlay				
Totals for dept 901 - Capital Outlay					
Dept 990 - Transfers					
247-990-995.00	Transfer To General Fund				
247-990-995.06	Transfer To Equipment Fund				
247-990-999.01	Transfer For Police Services				
Totals for dept 990 - Transfers					
TOTAL APPROPRIATIONS					
		193,594	37,180	61,440	350,950
NET OF REVENUES/APPROPRIATIONS - FUND 247					
		88,643	240,279	196,761	(86,450)
	BEGINNING FUND BALANCE	2,418,921	2,507,563	2,507,563	2,747,842
	ENDING FUND BALANCE	2,507,564	2,747,842	2,704,324	2,661,392

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BUDGET REPORT FOR CITY OF WILLIAMSTON
 Fund: 248 Downtown Development Authority
 DEPARTMENT HEAD BUDGET WORKSHEET
 Calculations as of 04/30/2024

User: TOM
 DB: Williamston

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
ESTIMATED REVENUES						
Dept 000 - General	Revenues	385,797	390,000	407,213	374,000	310,000
248-000-401.01	Current Property Taxes					
248-000-401.03	Delinquent Property Taxes					
248-000-510.01	Federal Aid-Surface Transport Proj					
248-000-539.09	Double Up Food Bucks Grant					
248-000-551.01	State Aid					
248-000-566.00	MEDC Grant			10,393	3,500	4,500
248-000-573.00	Local Community Stabilization	3,604		3,000		
248-000-580.00	Contributions/Grants From Local U		169,400			
248-000-581.00	Ingham County Parks & Trail Grant	111,939	50	7,597	1,000	2,500
248-000-665.01	Interest Income	2,768				
248-000-675.01	Donations					
248-000-675.06	Donations - Farmers Market Sponso					
248-000-687.01	Misc Refunds - Ins, Workers Comp,					
248-000-699.12	Transfer From Water Fund					
Totals for dept 000 - General Revenues		504,108	559,450	428,203	378,500	317,000
TOTAL ESTIMATED REVENUES		504,108	559,450	428,203	378,500	317,000

APPROPRIATIONS						
Dept 728 - Comm. & Econ. Dev. Administration					30,000	27,500
248-728-702.00	Salaries & Wages	25,250		18,838	2,500	2,500
248-728-704.00	Wages-Part Time	2,034		1,815	2,250	2,250
248-728-709.00	FICA	2,077		1,572	10	10
248-728-710.00	Unemployment	24		26	200	200
248-728-712.00	Payment In Lieu Of Insurance					
248-728-714.00	Fringe Benefits					
248-728-718.00	Insurance Premiums	2,650	2,600	2,949	2,600	2,600
248-728-718.01	HSA Contribution	486	500	475	500	500
248-728-724.00	Disability Premiums	107	100	74	100	100
248-728-725.00	Retirement	4,783	4,800	3,078	4,800	4,800
248-728-726.00	Workers Compensation	184	400	96	400	400
248-728-727.00	Office Supplies					
248-728-801.01	Legal Services	449	5,000		2,500	2,500
248-728-802.00	Contractual Services	8,574	7,000	9,979	12,500	12,500
248-728-803.00	Contract - Audit	1,592	1,600	1,639	1,830	1,830
248-728-803.01	Fund Administration	21,000	21,000		21,000	21,000
248-728-803.04	Ingham EDC Contract					
248-728-803.06	Niesa - Contract					
248-728-860.00	Travel & Education	10,000	10,000	10,000	10,000	10,000
248-728-880.00	Community Promotion	8,770	6,500	5,055	25,000	30,000
Commercials, Theatre & Brand						
248-728-880.01	Holiday Decorations/maint.	426	250	11,598	5,000	12,500
McCormick Park & Downtown						
248-728-921.00	Utilities					
248-728-930.02	Maintenance	34,092	35,000	24,613	35,000	35,000
Totals for Dept 728 - Comm. & Econ. Dev. Administration		50,458	59,450	42,820	37,850	31,700

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BUDGET REPORT FOR CITY OF WILLIAMSTON
 Fund: 248 Downtown Development Authority
 DEPARTMENT HEAD BUDGET WORKSHEET
 Calculations as of 04/30/2024

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 728 - Comm. & Econ. Dev. Administration						
Benches, Cans, Parking Lots, etc.						
248-728-940.00	Equipment Rental	14,629	22,000	9,124	22,000	20,000
248-728-955.00	Miscellaneous	354	1,000	77	1,000	20,000
	Parking Signs & Banners					
248-728-964.00	Private/commercial Rehab.	6,282	2,500	2,250	10,000	10,000
248-728-968.01	Depreciation - Current	66,967				
248-728-996.01	Bond Issue Cost					
	Totals for dept 728 - Comm. & Econ. Dev. Administration	210,733	151,510	103,258	189,190	236,190
Dept 901 - Capital Outlay						
248-901-970.04	Middle St. Parking Lot					
248-901-970.08	Boat Launch & Parking Lot		290,000	1,542		
248-901-970.09	Boardwalk Replacement					
248-901-970.21	Old Mill Parking Lot - 2022					
248-901-970.30	Comm. & Econ. Development					
	Totals for dept 901 - Capital Outlay		290,000	1,542		
Dept 906 - Debt Service						
248-906-991.06	1999 Refunding Bond Principal		130,000		135,000	
	Paid off in 2023					
248-906-991.11	2004 DDA Refunding Bonds		30,000		25,000	
	Paid off in 2023					
248-906-993.00	Agent Fees					
248-906-994.06	1999 Refunding Bond Interest	5,480	5,480	1,850	1,850	
	Paid off in 2023					
248-906-994.11	2004 DDA Refunding Interest	2,000	2,000	625	625	
	Paid off in 2023					
	Totals for dept 906 - Debt Service	7,480	167,480	2,475	162,475	
Dept 990 - Transfers						
248-990-964.00	Private/commercial Rehab.					
248-990-995.00	Transfer To General Fund				25,000	25,000

BUDGET REPORT FOR CITY OF WILLIAMSTON
 Fund: 248 Downtown Development Authority
 DEPARTMENT HEAD BUDGET WORKSHEET
 Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
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APPROPRIATIONS

Dept 990 - Transfers

Old Mill Parking Lot Payment - 2 of 5

248-990-995.02	Transfer To Major Street				25,000	25,000
	Totals for dept 990 - Transfers					
	TOTAL APPROPRIATIONS	218,213	608,990	107,275	376,665	261,190
	NET OF REVENUES/APPROPRIATIONS - FUND 248	285,895	(49,540)	320,928	1,835	55,810
	BEGINNING FUND BALANCE	1,389,358	1,389,358	1,675,251	1,675,251	1,996,179
	ENDING FUND BALANCE	1,675,253	1,339,818	1,996,179	1,677,086	2,051,989

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BUDGET REPORT FOR CITY OF WILLIAMSTON DEPARTMENT HEAD BUDGET WORKSHEET Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
ESTIMATED REVENUES						
Dept 000 - General	Revenues					
590-000-450.01	Special Assessments					
590-000-450.02	1996 Williamston Rd. Sewer S/a					
590-000-539.08	Saw Grant					
590-000-607.03	Readiness To Serve Charge	489,088	491,000	368,528	495,000	491,000
590-000-607.06	Commodity Charge	558,390	545,000	409,700	550,000	555,000
590-000-607.07	Industrial User Charge					
590-000-607.09	Penalties/Late Fees	10,608	12,000	9,022	12,000	10,500
590-000-642.00	Tap / Connection Fee	12,540	12,360	18,540	14,500	12,350
590-000-665.01	General Sales	981	1,000	810	1,000	750
590-000-670.01	Interest Income	37,688	750	39,731	6,500	25,000
590-000-670.02	Special Assessments - Interest					
590-000-675.00	1996 Williamston Rd. S/a Interest					
590-000-687.01	Private Contributions					
590-000-698.01	Misc Refunds - Ins, Workers Comp,	8,496		4,147	2,500	4,000
590-000-699.05	Bond Sale Proceeds					
590-000-699.12	Transfer From TIPA 2a					
	Transfer From Water Fund					
	Totals for dept 000 - General Revenues	1,117,791	1,062,110	850,478	1,081,500	1,098,600
TOTAL ESTIMATED REVENUES						
		1,117,791	1,062,110	850,478	1,081,500	1,098,600
APPROPRIATIONS						
Dept 537 - Administrative	Salaries & Wages	1,202	1,200	871	1,045	1,045
590-537-702.00	FICA	91	100	66	90	90
590-537-710.00	Unemployment		10		10	10
590-537-712.00	Payment In Lieu Of Insurance		10		10	10
590-537-714.00	Fringe Benefits					
590-537-714.01	GASB 68 Pension	14,572	150	373	500	250
590-537-714.02	OPFB Expense	(2,211)				
590-537-718.00	Insurance Premiums	413	50	23	40	30
590-537-718.01	HSA Contribution	12	10	3	10	10
590-537-724.00	Disability Premiums	4	225	144	250	200
590-537-725.00	Retirement		25	6	10	15
590-537-726.00	Workers Compensation		1,200		1,200	1,200
590-537-740.00	Operating Supplies	127	3,200	1,300	4,000	4,000
590-537-767.00	Uniforms	4,756	2,000	1,241	2,000	2,000
590-537-802.00	Contractual Services	1,275	2,410	2,469	2,751	2,800
590-537-803.00	Contract - Audit	2,396	40,000		40,000	20,000
590-537-803.01	Fund Administration		12,100	11,726	12,750	12,750
590-537-820.01	Insurance - Liab. / Prop.	8,963	2,000	425	2,000	2,000
590-537-831.01	Memberships & Dues	669	3,300	3,558	3,400	4,100
590-537-850.00	Communications - Telephone	3,728	3,000	616	3,000	1,500
590-537-860.00	Travel & Education		500			
590-537-860.00	Equipment Rental	1,130		13		
590-537-968.01	Depreciation - Current	352,711				
590-537-969.01	Amortization Expense					
590-537-996.01	Bond Issue Cost					
	Totals for dept 537 - Administrative	430,073	71,490	22,834	73,066	417,010
Dept 539 - Meter Reading & Billing	Salaries & Wages	21,835	21,300	16,794	21,300	21,300
590-539-702.00	FICA	1,631	1,700	1,262	1,700	1,700

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BUDGET REPORT FOR CITY OF WILLIAMSTON
Fund: 590 Sewer Fund
DEPARTMENT HEAD BUDGET WORKSHEET
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 539 - Meter Reading & Billing						
590-539-710.00	Unemployment	10	100		10	10
590-539-712.00	Payment In Lieu Of Insurance				75	75
590-539-714.00	Fringe Benefits					
590-539-718.00	Insurance Premiums	5,676	5,000	6,494	6,000	6,500
590-539-718.01	HSA Contribution	656	675	722	725	800
590-539-724.00	Disability Premiums	106	100	82	100	100
590-539-725.00	Retirement	6,933	7,000	5,071	6,750	6,500
590-539-726.00	Workers Compensation	130	300	72	200	250
590-539-740.00	Operating Supplies	12,757	38,000	1,574	38,000	15,000
590-539-802.00	Contractual Services	2,975	1,500	1,975	1,500	1,500
590-539-851.00	Postage	2,783	3,900	2,336	3,000	3,000
590-539-940.00	Equipment Rental	1,393	5,000	1,034	5,000	5,000
	Totals for dept 539 - Meter Reading & Billing	54,875	84,585	36,416	84,360	61,735
Dept 544 - Line Maintenance						
590-544-702.00	Salaries & Wages	41,236	40,900	29,812	42,000	35,000
590-544-704.00	Wages-Part Time	535	1,000	478	1,000	1,000
590-544-709.00	FICA	3,158	3,250	2,304	3,500	3,000
590-544-710.00	Unemployment	7	10	7	10	10
590-544-712.00	Payment In Lieu Of Insurance	300	300		250	300
590-544-714.00	Fringe Benefits					
590-544-718.00	Insurance Premiums	4,182	4,200	4,794	5,250	5,000
590-544-718.01	HSA Contribution	620	800	772	850	775
590-544-724.00	Disability Premiums	171	175	116	200	150
590-544-725.00	Retirement	7,746	7,625	4,939	7,500	6,500
590-544-726.00	Workers Compensation	269	600	145	250	400
590-544-740.00	Operating Supplies	1,956	5,000	1,772	5,000	5,000
590-544-802.00	Contractual Services	148,240	145,000	22,760	45,000	40,000
590-544-940.00	Equipment Rental	24,512	35,000	27,791	25,000	25,000
590-544-970.00	Capital Outlay					
	Totals for dept 544 - Line Maintenance	232,632	243,860	95,690	135,810	122,135
Dept 548 - Lift Stations						
590-548-702.00	Salaries & Wages	22,345	22,400	18,174	22,500	17,500
590-548-704.00	Wages-Part Time	86	200	77	200	200
590-548-709.00	FICA	1,645	1,800	1,350	2,000	2,000
590-548-710.00	Unemployment	1	10	1	10	10
590-548-712.00	Payment In Lieu Of Insurance		50		55	50
590-548-714.00	Fringe Benefits					
590-548-718.00	Insurance Premiums	3,867	3,400	4,059	4,350	3,250
590-548-718.01	HSA Contribution	421	500	465	560	500
590-548-723.00	Retiree Health Care-OPFB	86	1,200	67	1,200	100
590-548-724.00	Disability Premiums	2,081	1,800	2,229	2,050	2,050
590-548-725.00	Retirement	135	325	78	150	200
590-548-726.00	Workers Compensation		500		500	500
590-548-740.00	Operating Supplies	3,517		2,399	3,000	3,000
590-548-802.00	Contractual Services	14			100	100
590-548-850.00	Communications - Telephone					
590-548-921.00	Utilities	12,468	14,000	20,864	14,500	27,500
590-548-930.04	Equipment Repair/maint.	12,057	35,000	3,914	35,000	24,000
590-548-940.00	Equipment Rental	1,367	6,000	3,073	4,000	4,000
590-548-970.00	Capital Outlay					
590-548-970.06	Mechanic Street Lift Station		50,000		50,000	10,000

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BUDGET REPORT FOR CITY OF WILLIAMSTON
 Fund: 590 Sewer Fund
 DEPARTMENT HEAD BUDGET WORKSHEET
 Calculations as of 04/30/2024

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 548 - Lift Stations						
590-548-970.10	Zimmer Road Lift Station	40,163	187,000	4,010	320,000	50,000
Totals for dept 548 - Lift Stations		100,253	324,285	60,760	460,275	144,960
Dept 549 - Plant Oper. & Maint.						
590-549-702.00	Salaries & Wages	168,549	168,500	133,543	172,500	160,000
590-549-704.00	Wages-Part Time	3,406	8,400	243	7,900	2,000
590-549-709.00	FICA	12,699	13,650	9,948	13,750	13,750
590-549-710.00	Unemployment	5	25	3	25	20
590-549-712.00	Payment In Lieu Of Insurance		550		500	550
590-549-714.00	Fringe Benefits					
590-549-718.00	Insurance Premiums	27,080	23,900	28,679	29,500	29,500
590-549-718.01	HSA Contribution	3,084	3,300	3,482	4,500	3,750
590-549-723.00	Retiree Health Care-OPEB	7,115	6,450	8,051	8,500	12,000
590-549-723.03	Tool Allowance	1,362	1,200	1,512	1,200	1,500
590-549-724.00	Disability Premiums	657	600	497	750	550
590-549-725.00	Retirement	20,299	18,650	17,828	19,250	18,500
590-549-726.00	Workers Compensation	1,013	2,400	579	1,200	1,800
590-549-740.00	Operating Supplies	12,438	26,000	13,541	22,500	22,500
590-549-767.00	Uniforms					
590-549-796.01	Treatment Chemicals	15,715	15,000	18,063	18,000	20,000
590-549-801.00	Professional Services			741		
590-549-802.00	Contractual Services	35,444	50,000	36,648	58,000	45,000
590-549-850.00	Communications - Telephone	4,650	5,000	3,760	5,200	5,200
590-549-921.00	Utilities	111,953	98,000	90,159	99,000	105,000
590-549-930.04	Equipment Repair/maint.	51,802	75,000	165,925	75,000	75,000
590-549-940.00	Equipment Rental	3,377	5,100	1,974	5,000	5,000
590-549-970.00	Capital Outlay					
590-549-970.27	SCADA System		5,000		5,000	5,000
Totals for dept 549 - Plant Oper. & Maint.		480,648	526,725	535,176	547,275	526,820
Dept 901 - Capital Outlay						
590-901-970.24	MI Site Readiness Grant	7,482	7,500			
590-901-970.29	East Middle Street					
590-901-970.31	N. Cedar Street					
590-901-970.32	WW System Master Plan					
590-901-970.33	Putnam - Grand River To Industrial					
590-901-970.34	W/S Rate Study	12,250	12,250			
590-901-970.36	Line Maintenance/Construction					
590-901-970.37	Plant Oper. & Maint.					
590-901-970.39	Sensus Mobile Transciever/computer			669,542		
590-901-970.40	W. Church Street					
590-901-970.44	Red Cedar River Crossing					
590-901-970.46	Rural Development Funded Projects					
590-901-996.01	Bond Issue Cost					
Totals for dept 901 - Capital Outlay		19,732	35,000	669,542		
Dept 906 - Debt Service						
590-906-991.03	1996 W/S Bond Principal					
590-906-991.04	2017 Cap Improv Bond Principal					
590-906-991.13	1996 Sewer S/A Bond Principal					
590-906-991.15	1996 W/S Bond					
590-906-991.18	2010 R.D Sewer Bonds					
590-906-991.19	2011 G.O. Refunding Bonds					
Totals for dept 906 - Debt Service						7,500
Totals for dept 548 - Lift Stations		100,253	324,285	60,760	460,275	144,960
Totals for dept 549 - Plant Oper. & Maint.		480,648	526,725	535,176	547,275	526,820
Totals for dept 901 - Capital Outlay		19,732	35,000	669,542		
Totals for dept 906 - Debt Service						7,500
Grand Total		609,683	890,010	1,275,478	1,054,825	779,280

BUDGET REPORT FOR CITY OF WILLIAMSTON
 Fund: 590 Sewer Fund
 DEPARTMENT HEAD BUDGET WORKSHEET
 Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 906 - Debt Service						
590-906-991.20	2001 G.O. Refunding Bond Principa				750	750
590-906-993.00	Agent Fees					
590-906-994.00	Interest Expense					
590-906-994.02	2017 Cap Improv Bond Interest	2,309	2,310	2,122	2,123	1,930
590-906-994.03	1996 W/S Bond Interest					
590-906-994.13	1996 Sewer S/a Bond Interest					
590-906-994.14	2010 Sewage Disposal Bond Interest	86,506	88,040	42,810	86,120	82,095
590-906-994.20	2001 G.O. Refunding Bond Interest					
590-906-994.23	2010 GO Tax Notes Interest					
590-906-994.25	2011 G.O. Refunding Bond - Interest					
	Totals for dept 906 - Debt Service	88,815	90,350	44,932	153,993	159,275
TOTAL APPROPRIATIONS		1,407,028	1,376,295	1,465,350	1,454,779	1,431,735
NET OF REVENUES/APPROPRIATIONS - FUND 590		(289,237)	(314,185)	(614,872)	(373,279)	(333,135)
	BEGINNING FUND BALANCE	7,254,257	7,254,257	6,961,736	6,961,736	6,346,864
	FUND BALANCE ADJUSTMENTS	(3,285)	(3,285)			
	ENDING FUND BALANCE	6,961,735	6,936,787	6,346,864	6,588,457	6,013,729

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BUDGET REPORT FOR CITY OF WILLIAMSTON
 Fund: 591 Water Fund
 DEPARTMENT HEAD BUDGET WORKSHEET
 Calculations as of 04/30/2024

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APER. BUDGET
ESTIMATED REVENUES						
Dept 000 - General Revenues						
591-000-510.00	Federal Aid					
591-000-539.02	Well Head Protection Grant					
591-000-551.01	State Aid					
591-000-607.03	Readiness To Serve Charge	653,041	656,000	499,420	670,000	667,500
591-000-607.05	Commodity Charge	382,695	366,000	257,695	370,000	355,000
591-000-607.07	Penalties/Late Fees	10,547	10,500	8,875	10,500	9,500
591-000-607.09	Tap / Connection Fee	7,080	4,600	6,900	6,500	4,000
591-000-642.00	General Sales	4,236	4,500	2,132	5,000	2,500
591-000-642.04	Water Meter Sales	2,683	2,500	1,670	2,000	1,000
591-000-665.01	Interest Income	24,390	500	26,789	4,500	20,000
591-000-675.00	Water Tower Rent					
591-000-675.01	Private Contributions					
591-000-687.01	Misc Refunds - Ins, Workers Comp,	7,039		3,083	1,500	4,000
591-000-698.01	Bond Sale Proceeds					
591-000-699.01	Transfer From General Fund					
591-000-699.11	Transfer From Sewer Fund					
	Totals for dept 000 - General Revenues	1,101,701	1,044,600	806,564	1,070,000	1,063,500
TOTAL ESTIMATED REVENUES						
		1,101,701	1,044,600	806,564	1,070,000	1,063,500
APPROPRIATIONS						
Dept 537 - Administrative						
591-537-702.00	Salaries & Wages	609	650	435	1,200	1,200
591-537-709.00	FICA	46	50	33	100	50
591-537-710.00	Unemployment		10		10	10
591-537-712.00	Payment In Lieu Of Insurance		10		10	10
591-537-714.00	Fringe Benefits					
591-537-714.01	GASB 68 Pension					
591-537-714.02	OPRB Expense	7,286		317	500	200
591-537-718.00	Insurance Premiums	(1,106)	100	11	50	50
591-537-718.01	HSA Contribution	372	10	2	10	10
591-537-724.00	Disability Premiums	23	10	2	10	10
591-537-725.00	Retirement	117	125	72	150	100
591-537-726.00	Workers Compensation	5	10	2	10	10
591-537-740.00	Operating Supplies		1,000		1,000	1,000
591-537-740.01	Uniforms	1,996	2,200	1,300	28,000	2,200
591-537-801.01	Legal Services					
591-537-802.00	Contractual Services	34	2,600	1,618	2,751	2,000
591-537-803.00	Contract - Audit	2,396	2,410	2,469	40,000	2,800
591-537-803.01	Fund Administration	40,000	40,000			25,000
591-537-820.01	Insurance - Liab. / Prop.	5,704	7,700	7,449	8,100	8,100
591-537-831.01	Memberships & Dues	749	1,600	588	1,600	1,600
591-537-850.00	Communications - Telephone	2,514	3,000	2,546	3,000	3,000
591-537-860.00	Travel & Education	2,666	3,000	321	3,200	3,200
591-537-900.00	Printing & Publishing	2,400		44	1,000	1,000
591-537-940.00	Equipment Rental	56	100	13	100	100
591-537-940.01	Public Services Building Rent					
591-537-955.00	Miscellaneous					
591-537-968.01	Depreciation - Current	233,156				
591-537-969.01	Amortization Expense					
591-537-996.01	Bond Issue Cost					250,000
	Totals for dept 537 - Administrative	299,026	64,585	17,220	90,791	301,640

User: TOM
 DB: Williamston
 Fund: 591 Water Fund

DEPARTMENT HEAD BUDGET WORKSHEET
 Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 539 - Meter Reading & Billing						
591-539-702.00	Salaries & Wages	22,817	22,300	17,556	22,500	22,500
591-539-709.00	FICA	1,711	1,725	1,320	1,850	1,850
591-539-710.00	Unemployment		10		10	10
591-539-712.00	Payment In Lieu Of Insurance		100		50	75
591-539-714.00	Fringe Benefits					
591-539-718.00	Insurance Premiums	5,784	5,100	6,617	6,100	6,500
591-539-718.01	HSA Contribution	672	700	742	890	775
591-539-724.00	Disability Premiums	110	100	85	130	110
591-539-725.00	Retirement	7,131	7,200	5,197	7,200	7,200
591-539-726.00	Workers Compensation	151	350	84	150	200
591-539-740.00	Operating Supplies	14,917	38,000	1,574	38,000	20,000
591-539-802.00	Contractual Services	2,975	1,500	975	1,500	1,500
591-539-851.00	Postage	2,783	3,900	2,336	3,900	3,900
591-539-940.00	Equipment Rental	1,359	5,000	1,047	5,000	5,000
591-539-970.00	Capital Outlay					
Totals for dept 539 - Meter Reading & Billing		58,410	85,985	37,533	87,280	69,620
Dept 544 - Line Maintenance						
591-544-702.00	Salaries & Wages	79,595	79,000	57,700	79,000	131,500
591-544-704.00	Wages-Part Time	776	1,500	692	1,400	1,050
591-544-709.00	FICA	6,095	6,225	4,442	6,250	10,250
591-544-710.00	Unemployment	11	10	10	10	15
591-544-712.00	Payment In Lieu Of Insurance		575		500	600
591-544-714.00	Fringe Benefits					
591-544-718.00	Insurance Premiums	8,149	8,100	9,280	9,100	18,250
591-544-718.01	HSA Contribution	1,398	1,500	1,494	1,650	3,325
591-544-724.00	Disability Premiums	332	300	225	350	400
591-544-725.00	Retirement	15,004	14,700	9,558	15,000	13,500
591-544-726.00	Workers Compensation	510	1,125	271	1,700	1,525
591-544-740.00	Operating Supplies	12,789	22,000	12,527	18,000	18,000
591-544-802.00	Contractual Services	50,162	39,000	23,304	45,000	45,000
591-544-940.00	Equipment Rental	54,623	30,000	40,413	35,000	35,000
591-544-970.00	Capital Outlay					
591-544-970.34	W/S Rate Study					
591-544-990.02	Bond Discount Expense					
Totals for dept 544 - Line Maintenance		229,444	204,035	159,916	211,960	278,415
Dept 545 - Elevated Tank Maint.						
591-545-702.00	Salaries & Wages	1,049	1,125	762	1,450	875
591-545-704.00	Wages-Part Time	35		31	50	75
591-545-709.00	FICA	83	100	60	120	75
591-545-710.00	Unemployment		10		10	10
591-545-712.00	Payment In Lieu Of Insurance		10		10	10
591-545-714.00	Fringe Benefits					
591-545-718.00	Insurance Premiums	103	100	123	120	120
591-545-718.01	HSA Contribution	12	25	20	30	25
591-545-724.00	Disability Premiums	4	10	3	10	10
591-545-725.00	Retirement	197	225	126	220	150
591-545-726.00	Workers Compensation	20	25	6	25	15
591-545-740.00	Operating Supplies	860	300		300	
591-545-802.00	Contractual Services		1,000		40,000	
591-545-921.00	Utilities					
591-545-940.00	Equipment Rental					
Totals for dept 545 - Elevated Tank Maint.		2,294	2,040	1,599	2,119	2,784

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BUDGET REPORT FOR CITY OF WILLIAMSTON
 Fund: 591 Water Fund
 DEPARTMENT HEAD BUDGET WORKSHEET
 Calculations as of 04/30/2024

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY BUDGET	2023-24 ACTIVITY THRU 04/30/24 BUDGET	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS					
Dept 545 - Elevated Tank Maint.					
Totals for dept 545 - Elevated Tank Maint.					
2,374		2,930	1,194	42,345	1,365
Dept 550 - WTP / Well O & M					
591-550-702.00	Salaries & Wages	67,988	51,824	69,500	44,500
591-550-704.00	Wages-Part Time	1,141	1,018	5,750	1,000
591-550-709.00	FICA	5,124	3,925	6,050	3,750
591-550-710.00	Unemployment	14	15	10	10
591-550-712.00	Payment In Lieu Of Insurance	350	400	400	350
591-550-718.00	Fringe Benefits				
591-550-718.01	Insurance Premiums	10,708	11,339	11,850	6,250
591-550-724.00	HSA Contribution	1,276	1,492	1,750	1,000
591-550-725.00	Disability Premiums	276	201	300	200
591-550-725.00	Retirement	10,442	7,739	9,950	6,000
591-550-726.00	Workers Compensation	436	241	600	500
591-550-740.00	Operating Supplies	3,041	4,346	5,500	5,000
591-550-796.01	Treatment Chemicals	58,583	41,122	58,000	60,000
591-550-801.00	Professional Services		475		
591-550-802.00	Contractual Services		3,840		7,500
591-550-850.00	Communications - Telephone	3,753		10,000	
591-550-921.00	Utilities	57,498	51,721	70,000	67,500
591-550-930.04	Equipment Repair/maint.	16,128	24,125	70,000	40,000
591-550-940.00	Equipment Rental	13,906	8,750	21,000	21,000
591-550-955.02	MDEQ Water Testing	7,077	1,369	8,000	7,500
591-550-970.00	Capital Outlay				
591-550-970.27	SCADA System			5,000	
591-550-970.35	2005 Water Construction Project				
591-550-970.47	Observation Well Abandonment				
Totals for dept 550 - WTP / Well O & M		257,391	213,543	353,660	272,060
Dept 901 - Capital Outlay					
Totals for dept 901 - Capital Outlay					
12,250		347,085	523,837	5,000	
Dept 906 - Debt Service					
Totals for dept 906 - Debt Service					
12,250		197,500	573,881	38,250	
591-906-991.04	2017 Cap Improv Bond Principal				
591-906-991.12	2004 Water/Sewer Revenue Bonds				
591-906-991.16	2005 W/S Revenue Bonds				
591-906-991.17	2010 R.D. Water Revenue Bond				
591-906-991.21	2021 Water Supply Revenue Bonds				
591-906-993.00	Agent Fees	1,500		208,250	94,000
591-906-994.00	Interest Expense			1,500	79,000
					1,500

DEPARTMENT HEAD BUDGET WORKSHEET
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 906 - Debt Service						
591-906-994.01	Long Term Advance Interest	11,776	11,780	10,822	10,825	9,840
591-906-994.02	2017 Cap Improv Bond Interest					
591-906-994.12	2004 W/S Revenue Bond - Interest	117,174	119,325	57,975	116,750	111,270
591-906-994.15	2010 Water Supply Bond Interest	9,005	9,005	7,938	7,950	6,840
591-906-994.16	2021 Revenue Refunding Interest					
	Totals for dept 906 - Debt Service	137,955	141,610	76,735	345,275	340,700
Dept 990 - Transfers						
591-990-995.00	Transfer To General Fund					
591-990-995.11	Transfer To Sewer Fund					
	Totals for dept 990 - Transfers					
TOTAL APPROPRIATIONS						
		996,850	1,043,730	1,080,022	1,131,311	1,263,800
NET OF REVENUES/APPROPRIATIONS - FUND 591						
		104,851	870	(273,458)	(61,311)	(200,300)
	BEGINNING FUND BALANCE	3,223,626	3,223,626	3,326,833	3,326,833	3,053,375
	FUND BALANCE ADJUSTMENTS	(1,643)	(1,643)			
	ENDING FUND BALANCE	3,326,834	3,222,853	3,053,375	3,265,522	2,853,075

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BUDGET REPORT FOR CITY OF WILLIAMSTON
 Fund: 661 Equipment Fund
 DEPARTMENT HEAD BUDGET WORKSHEET
 Calculations as of 04/30/2024

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
ESTIMATED REVENUES						
Dept 000 - General Revenues						
661-000-642.00	General Sales					2,000
661-000-665.01	Interest Income	9,086	75	2,095	3,000	200,000
661-000-668.01	Equipment Rental	199,236	299,700	183,278	220,000	
661-000-673.01	Sale Of Fixed Assets					
661-000-687.01	Misc Refunds - Ins, Workers Comp,	1,226	26,000	1,107	1,000	1,000
661-000-899.01	Transfer From General Fund	26,000		26,000	26,000	26,000
661-000-899.06	Transfer From TIFA 2B					
Totals for dept 000 - General Revenues		235,548	325,775	212,480	250,000	229,000
TOTAL ESTIMATED REVENUES		235,548	325,775	212,480	250,000	229,000
APPROPRIATIONS						
Dept 441 - Department Of Public Works						
661-441-702.00	Salaries & Wages	52,589	52,400	38,238	53,550	44,000
661-441-704.00	Wages-Part Time	98	200	88	200	200
661-441-709.00	FICA	4,008	4,050	2,915	4,250	3,900
661-441-710.00	Unemployment	3	10	1	30	10
661-441-712.00	Payment In Lieu Of Insurance		400		400	400
661-441-714.00	Fringe Benefits					
661-441-718.00	Insurance Premiums	5,415	5,450	6,149	6,000	6,100
661-441-718.01	HSA Contribution	900	960	990	1,400	1,000
661-441-724.00	Disability Premiums	220	200	149	260	200
661-441-725.00	Retirement	9,946	9,750	6,334	9,950	7,550
661-441-726.00	Workers Compensation	341	750	181	500	500
661-441-740.00	Operating Supplies	9,904	13,000	6,462	13,000	13,000
661-441-745.00	Gasoline / Oil	31,574	25,000	17,564	35,000	32,500
661-441-820.01	Insurance - Liab. / Prop.	9,556	12,900	13,795	15,000	15,000
661-441-860.00	Travel & Education		1,000		1,000	1,000
661-441-930.04	Equipment Repair/maint.	92,129	95,000	50,433	65,000	62,000
661-441-940.00	Equipment Rental	2,741	5,000	4,060	5,000	5,000
661-441-968.01	Depreciation - Current	132,617				150,000
661-441-970.25	DPW Equipment					
Totals for dept 441 - Department Of Public Works		352,041	226,070	147,616	210,540	342,360
Dept 537 - Administrative						
661-537-803.00	Contract - Audit	572	625	589	660	660
661-537-803.01	Fund Administration	1,500	1,500		1,500	1,500
661-537-955.00	Miscellaneous					
Totals for dept 537 - Administrative		2,072	2,125	589	2,160	2,160
Dept 901 - Capital Outlay						
661-901-970.25	DPW Equipment	19,956	164,000	16,321		
Totals for dept 901 - Capital Outlay		19,956	164,000	16,321		
Dept 906 - Debt Service						
661-906-992.00	Lease Interest	3,038	6,650		5,000	5,000
Totals for dept 906 - Debt Service		3,038	6,650		5,000	5,000
TOTAL APPROPRIATIONS						
Totals for dept 441 - Department Of Public Works		377,107	398,845	164,526	217,700	349,520
Totals for dept 537 - Administrative		(141,559)	(73,070)	47,954	32,300	(120,520)
Totals for dept 901 - Capital Outlay		19,956	164,000	16,321		
Totals for dept 906 - Debt Service		3,038	6,650		5,000	5,000
NET OF REVENUES/APPROPRIATIONS - FUND 661		475,560	475,560	333,999	333,999	381,993
BEGINNING FUND BALANCE						

BUDGET REPORT FOR CITY OF WILLIAMSTON
 Fund: 661 Equipment Fund
 DEPARTMENT HEAD BUDGET WORKSHEET
 Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
	ENDING FUND BALANCE	334,001	402,490	381,953	366,299	261,433

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To: City Council
From: John P. Hanifan, City Manager *JPH*
Date: Meeting of May 28, 2024
Subject: Social District Resolution – Zynda’s

The following motion is presented:

Motion by _____, second by _____, to approve the social district permit resolution for ASZ Enterprises, LLC doing business as Zynda’s.



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Local Governmental Unit Approval For Social District Permit

Instructions for Governing Body of Local Governmental Unit:

A qualified licensee that wishes to apply for a Social District Permit must first obtain approval from the governing body of the local governmental unit where the licensee is located and for which the local governmental unit has designated a social district with a commons area that is clearly marked and shared by and contiguous to the licensed premises of at least two (2) qualified licensees, pursuant to MCL 436.1551. Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a Regular meeting of the _____ council/board
(regular or special) (name of city, township, or village)

called to order by _____ on May 28, 2024 at 7:00pm
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from ASZ Enterprises, LLC
(name of licensee - if a corporation or limited liability company, please state the company name)

for a **Social District Permit** is _____ by this body for consideration for approval by the
(recommended/not recommended)
Michigan Liquor Control Commission.

If not recommended, state the reason: _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____
council/board at a _____ meeting held on _____
(regular or special) (date)

I further certify that the licensed premises of the aforementioned licensee are contiguous to the commons area designated by the council/board as part of a social district pursuant to MCL 436.1551.

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.



To: City Council
From: John P. Hanifan, City Manager
Date: Meeting of May 28, 2024
Subject: City Assessing Services

JPH

One of the adopted goals for the current Fiscal Year 2023-24 included bidding assessing services. The City advertised and received seven (7) submissions from very qualified firms and individuals. The bid tabulation is attached.

Based on a review of the proposals and considering:

- 1) Years of experience and strength of resumes for the firm.
- 2) Experience in the Williamston/Ingham County area.
- 3) Price: \$2,500 per month x 12 Months = \$30,000.

Staff recommends City Council select HSC Services, Inc from Clarklake, MI.

The following motion is presented:

A Motion by _____ Second by: _____
to select HSC, Services, Inc. for assessing services for the following terms and conditions:

- 1) The period of June 1, 2024 to May 31, 2025;
- 2) For the monthly fee of \$2,500, for at total not to exceed \$30,000;
- 3) The option to extend the term if mutually agreed upon by both parties.



City of Williamston Assessor RFP bid tab 2024

Company	Description	Amount
Augustino	Sole Practitioner	\$29,000
Brazeau	Sole Practitioner	\$24,200
Rider	Company	\$24,000
HSC	Company	\$30,000
MAC, Inc	Company	\$30,000
V&V	Company	\$39,000
Waldron	Sole Practitioner	\$33,000

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161 E. Grand River Avenue, Williamston, MI 48895
517-655-2774; fax, 517-655-2797; www.williamston-mi.us; info@williamston-mi.us
Facebook – Williamston City Hall

BOARDS & COMMISSIONS APPLICATION

Your interest and expressed willingness to serve the City of Williamston is appreciated. The purpose of this form is to provide the Mayor and Council with basic reference data and information pertaining to any person being considered for appointment to a City Board or Commission. Minimum educational requirements have not been established. Advanced education or college degrees are not necessary to be considered for appointment.

NAME: Imanse Jacob DATE: 05/08/24
(Please Print) LAST FIRST M.I.

STREET: 3918 Alpha st

CITY: Lansing ZIP CODE: 48910

HOME PHONE: 269-240-5321 BUSINESS PHONE: _____

FAX: _____ E-MAIL: j.imanse@yahoo.com

BUSINESS ADDRESS: _____

PRESENT EMPLOYER: My APlus Uniforms - Store/District Manager

Please mark your choice(s). If you are choosing more than one, list in priority, i.e. 1 = First Choice, 2 = Second Choice, etc.

- | | |
|---|---|
| <input type="checkbox"/> Cemetery Board | <input type="checkbox"/> Downtown Development Authority |
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Zoning Board of Appeals |
| <input checked="" type="checkbox"/> 1 Economic Development Corp./TIFA | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Compensation Committee | <input type="checkbox"/> Downtown Development Citizens Council |
| <input type="checkbox"/> City Council | <input checked="" type="checkbox"/> 2 Parks & Recreation Commission |
| <input type="checkbox"/> Construction Board of Appeals | <input type="checkbox"/> Other (specify) _____ |

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Professional Qualifications and/or Work Experience: 2 years successfully serving on the EDC/TIFA
8 years professional management experience, 10 years professional leadership experience

Community Experience and/or Other Experience: 2 years working at the 2-1-1 Crisis Center
I'm creative, analytical, strategic, a good listener, and a critical thinker.

Reason for Desire to Serve: Even though I am not residing in downtown Williamston, I am still in
a part of the overall community. I want to contribute to the successful and prosperity of

Are you a U.S. Citizen? Yes No

If appointed, do you prefer your mail be sent to: Residence Business

I hereby certify that this form is true and accurate to the best of my knowledge.

Jacob Imanse

Signature

I understand that if appointed to serve on a City Board or Committee, I will be required to submit a completed Conflict of Interest Disclosure Form as Required by City policy.

Jacob Imanse

Signature

Please complete and return this form to City Clerk, City of Williamston, 161 E. Grand River Ave., Williamston, MI 48895. The information you have supplied will be provided to specific boards, City Council and is also subject to public disclosure under the Michigan Freedom of Information Act. If you have any questions, you may contact the City Clerk's office at 517-655-2774.