



CITY OF WILLIAMSTON
161 East Grand River Avenue, Williamston MI
(517) 655-2774
Regular City Council Meeting Agenda
Monday, May 13, 2024
7:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Presentation of Proclamation for Marlowe Hart for 100th Birthday
6. Audience Participation – Maximum 5 minutes per presentation
7. Council Meeting Minutes of April 22, 2024
8. Accounts Payable
9. Action Items
 - a. Appointment of Kyle Walch to the Downtown Development Authority for a Term to Expire 06/30/27
 - b.
 - c.
10. Discussion Items
 - a. 2024/2025 Fiscal Year Budget Work Session
 - b. Construction Project Update(s)
 - c. Master Plan Update
 - d. "Main Four" Safety Improvements
 - e.
11. Correspondence Received / Information Only
 - a.
12. Department Head Reports
 - a. City Manager
 - b. Police Chief
 - c. Building Department
13. Committee/Sub-Committee Reports
14. Audience Participation – Maximum 5 minutes per presentation
15. Council Member Comments
16. Adjourn to the Call of the Chair

In Accordance with Public Act 267 (Open Meetings Act) Posted and Copies Given to Newspapers
Individuals with disabilities requiring special assistance who are planning to attend the meeting should
contact the Office of the City Clerk for accommodations. This request must be made two (2) business
days in advance of the meeting.

**The next regular meeting of the Williamston City Council will be held
Tuesday, May 28, 2024, in the Council Chambers of City Hall at 7:00 p.m.**

7
pg 1

CITY OF WILLIAMSTON
CITY COUNCIL
APRIL 22, 2024
REGULAR MEETING MINUTES

1. Call to Order:

The regular meeting was called to order at 7:00 p.m. by Mayor Tammy Gilroy, and the Pledge of Allegiance was recited.

3. Roll Call:

Mayor Tammy Gilroy, Mayor Pro-tem Brandon Lanyon, Council members Tommy Pratt, Scott VanAllsburg, Dan Rhines, Steve Jenkins, and Terry Hansen. Absent: None.

Also present: City Manager John Hanifan, City Clerk Holly Thompson, City Attorney Timothy Perrone, Police Chief Jeff Weiss, Treasurer Tom Mead, JFM Productions, Ingham County Commissioner Monica Schafer, and citizen Steven Panganis.

4. Approval of Agenda:

Motion by **Jenkins**, second by **Hansen**, to amend the agenda to add The Renewal of the Motion to Appoint Steven Panganis to the Planning Commission as item 8b. **Motion passed by voice vote with Pratt voting no.**

Motion by **Jenkins**, second by **VanAllsburg**, to approve the agenda as amended. **Motion passed by voice vote.**

5. Audience Participation:

Steven Panganis commented he has been a Williamston resident for 25 years and is attending to appeal the outcome of the vote to appoint him to the Planning Commission. He feels the vote should have been based on facts and iterated he is not a member of the Plymouth Landing Homeowners Association. He also did not speak to deter the application made by Dollar General but asked about a left-hand turn lane for safety purposes. He commented the opinions of Plymouth Landing are not his opinions and asked Council to reconsider his application for the Planning Commission.

6. Council Meeting Minutes of April 8, 2024:

Motion by **Pratt**, second by **Hansen**, to approve the April 8, 2024, minutes as presented. **Motion passed by voice vote.**

7. Accounts Payable:

Motion by **Lanyon**, second by **Rhines**, to approve the April 22, 2024, accounts payable as presented, reference #'s 77490-77514, ACH 833-835, 837-848, and 850-863, and EFT 849 from dates 4/5/24 through 4/12/24 for a total of \$69,835.63. Yes: VanAllsburg, Rhines, Gilroy, Lanyon, Hansen, Pratt, Jenkins. No: None. **Motion passed.**

8. Action Items

8a. Letter of Agreement- Police Union Capital City Labor Program (CCLP),

Compensatory Time:

Motion by **Jenkins**, second by **Pratt**, to approve the Letter of Agreement with Williamston Police, represented by Capital City Labor Program (CCLP). Yes: Rhines, Gilroy, Lanyon, Hansen, Pratt, Jenkins, VanAllsburg. No: None. **Motion passed.**

8b. Renewal of Planning Commission Application from Steve Panganis:

Motion by **Jenkins**, second by **VanAllsburg**, to renew the motion to appoint Steve Panganis to the Planning Commission. Yes: Hansen, Pratt, Jenkins, VanAllsburg, Rhines, Gilroy, Lanyon. No: None. **Motion passed.**

Motion by **Hansen**, second by **Jenkins**, to appoint Steve Panganis to the Planning Commission for a term to expire 06/30/26. Yes: Hansen, Pratt, Jenkins, VanAllsburg, Rhines, Gilroy, Lanyon. No: None. **Motion passed.**

9. Discussion Items

9a. 2024/2025 Fiscal Year Budget Work Session:

Manager Hanifan went over a Power Point for the 2024/2025 Fiscal Year Budget.

9b. Construction Project Update(s):

Manager Hanifan reported there was a progress meeting to discuss the concerns with people driving through the construction site. He reiterated the area is closed to through traffic. Lloyd Street is being pulverized. Iron Horse is working on Williams Street and has had a few water main issues. The water is continuing to be tested and is safe. Wint Street should be tied into the new water main tomorrow. Construction with the telecommunication companies should be winding down. There is a restoration list so if there are issues, they should be reported to City Hall to be sure they are on the list for lawn repairs.

9c. Master Plan Update:

Manager Hanifan reported there will be a Master Plan kickoff meeting on May 7 at the Planning Commission meeting.

9d. "Main Four" Safety Improvements:

Manager Hanifan reported they are looking at adding a turn lane on Putnam Street. He added John Hart has been providing good and balanced media coverage.

11. Department Head Reports

11a. City Manager:

No report.

11b. Police Chief:

Chief Weiss reported the School Resource Officers have been received well. They are doing some tabletop exercises in Holt next month.

12. Committee/Sub-Committee Reports:

7 pg 3

Councilman Pratt reported NIESA purchased a UTV, but have not approved the purchase of a boat.

13. Audience Participation:

Monica Schaffer thanked Council for their support of the Senior Center millage request. They have brought back three different grants for parks and trails. She thought the budget presentation was great.

14. Council Member Comments:

Councilman Hansen commented there is a military term called "death by PowerPoint."

Mayor Gilroy thanked Manager Hanifan for the very thorough budget presentation.

15. Adjourn to the Call of the Chair:

Mayor Gilroy adjourned the meeting at 8:26 p.m.

*Meeting adjourned at 8:26 p.m.

Respectfully Submitted by:

Holly M. Thompson, City Clerk

Tammy Gilroy, Mayor

Date Approved: _____

8 pg 1

CITY OF WILLIAMSTON
CITY COUNCIL MEETING MAY 13, 2024

ACCOUNTS PAID/PAYABLE

CHECKS 77515-77554 ACH 864-890 AND EFT 891

Date	Check	Vendor Name	Description	Amount	Aprv
04/18/2024	77515	DTE ENERGY	WWTP UTILITIES	6,044.44	_____
			2450 E GRAND RIVER	111.76	_____
			1657 LINN/WTP	4,994.58	_____
			1625 LINN/WELL 9	547.96	_____
			2240 LINN	247.61	_____
			111 E MIDDLE/LS	107.89	_____
			215 CHURCHILL DOWNS/LS	181.18	_____
			DEPOT MUSEUM	74.24	_____
			MEMORIAL PARK	21.76	_____
			175 E GRAND RIVER	753.49	_____
			ZIMMER/LS	78.98	_____
			228 ELEVATOR/OLD DPW	69.16	_____
			161 E GRAND RIVER	173.16	_____
			804 HIGH/LS	121.20	_____
			202 ELEVATOR/TIFA 2B	17.63	_____
			MECHANIC/LS	75.89	_____
			MC PK/230 N PUTNAM	70.52	_____
			CORWIN/LS	487.14	_____
			RIVERVIEW/LS	65.75	_____
			3870 VANNETER/LS	41.59	_____
			781 PROG CT	986.58	_____
				<u>15,272.51</u>	
04/18/2024	77516	ELSESSER'S AUTOMOTIVE INC	DPW TRUCK REPAIR	71.89	_____
04/18/2024	77517	GO GREEN LANDSCAPES LLC	RED CEDAR BEND KAYAK LANDING	900.00	_____
04/18/2024	77518	J & B BOOTS	VANDYKE BOOTS	255.00	_____
04/18/2024	77519	JOHN DEERE FINANCIAL	JD 1575	242.62	_____
			JD 1575	656.37	_____
			SALT SPREADER	358.67	_____
				<u>1,257.66</u>	
04/18/2024	77520	JOHN E GREEN COMPANY	WWTP DIAGNOSE & REPAIR AIR DRYER	3,009.00	_____
04/18/2024	77521	MAURER'S TEXTILE RENTAL SERV., INC.	PD MAT SERVICE	43.93	_____
			PD MATS	46.90	_____
				<u>90.83</u>	
04/18/2024	77522	MICHIGAN ASSESSORS ASSOC	ASSESSOR ADVERTISEMENT	300.00	_____
04/18/2024	77523	TRUIST GOVERNMENTAL FINANCE	2017 CAP IMPROV INT BOND	10,126.50	_____
04/18/2024	77524	VERIZON CONNECT	GPS UNITS	392.90	_____
04/18/2024	77525	WEINGARTZ	PUSH LAWN MOWER	1,519.00	_____
04/18/2024	77526	WOW! BUSINESS	CITY PHONES & INT	1,528.15	_____

8 pg 2

04/19/2024	864(A)	GRAINGER	WWTP FILTER ELEMENT & OIL	556.22	_____
04/19/2024	865(A)	IMEG CONSULTANTS CORP	SITE PLAN REVIEWS	817.00	_____
04/19/2024	866(A)	MCMaster-CARR	WWTP STEEL FAN BLADE	163.00	_____
04/19/2024	867(A)	OESTERLE ELECTRIC	CITY HALL REPAIR	284.00	_____
			WWTP REPAIR	1,467.00	_____
			MCCORMICK PARK	2,700.00	_____
				<u>4,451.00</u>	
04/19/2024	868(A)	RANDY'S SERVICE STATION	DPW FLEET DIESEL	1,107.71	_____
			DPW FUEL	744.25	_____
			PD FUEL	1,454.47	_____
				<u>3,306.43</u>	
04/19/2024	869(A)	VC3	CLOUD DATA RECOVERY	212.00	_____
			MICROSOFT OFFICE 365 APRIL '23	375.00	_____
				<u>587.00</u>	
04/19/2024	870(A)	VERIZON WIRELESS	PD MODEMS & DPW IPAD	321.61	_____
04/26/2024	77534	BS&A SOFTWARE	SUPPORT UB & TAX	1,709.00	_____
04/26/2024	77535	CARDMEMBER SERVICE	HMT/STANDING DESK	135.52	_____
			HMT/MEMBER EDUCATION DAY	50.00	_____
			HMT/CLERK BREAKFAST	18.80	_____
			DLG/SHOP SUPPLIES	34.97	_____
			DLG/CLOTHING	189.77	_____
			DLG/CLOTHING	88.08	_____
			SLC/WWTP 2 PUMP SEALS	220.15	_____
			SLC/DAVIS CEU'S	167.30	_____
			SLC/TOOLS	68.92	_____
			SLC/DAVIS CEU'S	89.40	_____
			JPH/DEPUTY CLERK MEMBER ED DAY	50.00	_____
			YMG/PD SUPPLIES	28.83	_____
			YMG/PD SUPPLIES	161.45	_____
			YMG/PD SUPPLIES	125.89	_____
			YMG/PD SUPPLIES	216.56	_____
			YMG/NNO	1,206.35	_____
			YMG/PD SUPPLIES	1,732.00	_____
			YMG/LUNCH	23.00	_____
			YMG/TRAINING	89.25	_____
			YMG/PD SUPPLIES	55.16	_____
			JBW/PROF TRAINING	299.00	_____
			JBW/PD LOGO STICKERS	100.00	_____
			JBW/PARKING	6.00	_____
			JBW/PARKING	6.00	_____
			JBW/SAFE FOR WPD WEAPONS	399.99	_____

8 pg 3

5,562.39

04/26/2024	77536	CONSUMERS ENERGY	369 W GRAND RIVER	131.97	_____
			781 PROGRESS CT	332.31	_____
			175 E GRAND RIVER	129.49	_____
			781 PROG CTR/COLD STORAGE	323.18	_____
			3485 CORWIN RD	22.31	_____
			228 ELEVATOR ST	380.98	_____
			228 N PUTNAM	128.44	_____
			161 E GRAND RIVER	212.51	_____
			526 SUNSET	2,268.78	_____

3,929.97

04/26/2024	77537	ELSESSER'S AUTOMOTIVE INC	PD TIRE REPAIR	229.99	_____
04/26/2024	77538	MCKENNA	MAR ZONING ASSIST	1,125.00	_____
04/26/2024	77539	MI ASSOCIATION OF PLANNING	RENEWAL 7/1/24-6/30/25	65.00	_____
04/26/2024	77540	RICOH USA INC	CITY HALL & PD COPIERS	265.09	_____
04/26/2024	77541	SCHOOLCRAFT COLLEGE	HANDGUN INSTRUCTOR SCHOOL	750.00	_____
04/29/2024	871(A)	CMP DISTRIBUTORS, INC.	PD EQUIP	579.10	_____
04/29/2024	872(A)	EJ USA INC	FIRE HYDRANT REPAIR & STOCK FOR INVENTOR	892.42	_____

2,115.00

2,518.76

4,633.76

04/29/2024	874(A)	IMEG CONSULTANTS CORP	PROF SVCS	760.00	_____
			PLANNING PROF SVCS	323.00	_____

1,083.00

04/29/2024	875(A)	LANSING UNIFORM COMPANY	PD UNIFORMS	211.85	_____
			PD UNIFORMS	99.95	_____

311.80

04/29/2024	876(A)	PRESTON COMMUNITY SERVICES LLC	MAR ASSESSING SVCS	2,288.28	_____
04/29/2024	877(A)	RS TECHNICAL SERVICES, INC.	WTP PREV MAINT	3,452.31	_____
04/29/2024	878(A)	STAPLES	OPERATING SUPPLIES	310.36	_____
04/29/2024	879(A)	VERIZON WIRELESS	CITY CELL PHONES	140.32	_____

05/02/2024	77544	WILLIAMSTON POSTMASTER	POSTAGE	234.79	_____
			POSTAGE	234.79	_____

469.58

05/02/2024	77545	CARGILL, INC	WTP BRINE SALT	6,202.91	_____
05/02/2024	77546	CISLO TITLE COMPANY	UB refund for account: LEAS-000417-0000-	26.51	_____

8pg4

05/02/2024	77547	ELSESSER'S AUTOMOTIVE INC	PD VEHICLE REPAIR	120.00	_____
05/02/2024	77548	FERGUSON WATERWORKS #3386	WATER PARTS	3,724.44	_____
05/02/2024	77549	IRON HORSE EXCAVATION LLC	2023 UTILITY IMPROVEMENTS	247,830.31	_____
05/02/2024	77550	J & B BOOTS	DAVIS/BOOTS	344.00	_____
05/02/2024	77551	JOHN E GREEN COMPANY	WWTP REPAIR SAMPLER MACHINE	1,105.00	_____
05/02/2024	77552	MAGICAL TOUCH	PD OIL CHANGE	54.00	_____
05/02/2024	77553	MAURER'S TEXTILE RENTAL SERV., INC.	PD MAT CLEANINGS	46.90	_____
			PD MAT CLEANINGS	46.90	_____
				<u>46.90</u>	
				93.80	
05/02/2024	77554	MPC CASHWAY LUMBER	PD SUPPLIES	13.98	_____
			PD SUPPLIES TO MAKE TARGETS	87.03	_____
				<u>87.03</u>	
				101.01	
05/03/2024	880(A)	AMBS CALL CENTER	AFTER HOURS CALL CTR	175.00	_____
05/03/2024	881(A)	CMP DISTRIBUTORS, INC.	PD EQUIPMENT	1,359.50	_____
05/03/2024	882(A)	COHL, STOKER & TOSKEY, P.C	ATTY RETAINED SVCS	3,603.45	_____
			NON RETAINED SVCS	15.95	_____
				<u>15.95</u>	
				3,619.40	
05/03/2024	883(A)	DELAU FIRE SERVICES	781 PROG CT ANNUAL INSPECTION	250.00	_____
05/03/2024	884(A)	DIETZ JANITORIAL SERVICE, INC.	MAY CLEANINGS	1,020.00	_____
05/03/2024	885(A)	GORMLEY LAW OFFICES, PLC	ATTY SUPP SVCS	728.67	_____
			TIFA RETAINED SVCS	500.00	_____
			CITY RETAINED SVCS	400.00	_____
				<u>400.00</u>	
				1,628.67	
05/03/2024	886(A)	KATHY EDWARDS	APRIL COUNCIL TAPINGS	400.00	_____
05/03/2024	887(A)	LANSING UNIFORM COMPANY	PD BADGE	169.95	_____
05/03/2024	888(A)	NAPA AUTO PARTS	EQUIP MAINT	24.98	_____
			FIREARMS CLEANING STATION	23.98	_____
				<u>23.98</u>	
				48.96	
05/03/2024	889(A)	PITNEY BOWES GLOBAL FINANCIAL SERV	OP SUPPLIES	265.58	_____
05/03/2024	890(A)	USA BLUEBOOK	WWTP MEMBRANE	171.00	_____
			WWTP MOUNTED DIFFUSER	700.00	_____
			WWTP MOUNTED DIFFUSER	50.00	_____
			WTP FILTERS	64.95	_____
				<u>64.95</u>	
				985.95	

8
pg 5

1,004.56 _____

343,252.62



City of Williamston

9a
pg 1

161 E. Grand River Avenue, Williamston, MI 48895
517-655-2774; fax, 517-655-2797; www.williamston-mi.us

BOARDS & COMMISSIONS APPLICATION

Your interest and expressed willingness to serve the City of Williamston is appreciated. The purpose of this form is to provide the Mayor and Council with basic reference data and information pertaining to any person being considered for appointment to a City Board or Commission. Minimum educational requirements have not been established. Advanced education or college degrees are not necessary to be considered for appointment.

NAME: Walch, Kyle W DATE: 4/16/2024
(Please Print) LAST FIRST M.I.

STREET: 3392 East Grand River Rd.

CITY: Williamston ZIP CODE: 48895

HOME PHONE: 517 996-2368 BUSINESS PHONE: 517 798-4155

FAX: _____ E-MAIL: Walchk@redcedartransfers.com

BUSINESS ADDRESS: 135 W Grand River Rd. Williamston, MI 48895

PRESENT EMPLOYER: Honeywell

Please mark your choice(s). If you are choosing more than one, list in priority, i.e. 1 = First Choice, 2 = Second Choice, etc.

- | | |
|--|--|
| <input type="checkbox"/> Art Committee | <input type="checkbox"/> Parks and Recreation Commission |
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> City Council | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Construction Board of Appeals | <input type="checkbox"/> Compensation Committee (as needed) |
| <input checked="" type="checkbox"/> 1 Downtown Development Authority | <input type="checkbox"/> Downtown Development Citizens Council (as needed) |
| <input type="checkbox"/> Economic Development Corp./TIFA | <input type="checkbox"/> Other (specify) _____ |

Professional Qualifications and/or Work Experience:

I have a bachelor's degree in HVAC Engineering and Technology. 2013-2015 engineered laboratory control systems, 2015 to present as a Project Manager delivering large scale Building Automation, Life Safety, and Access Control projects. I have good working experience in contracts, negotiation, and infrastructure that would be well suited for the DDA.

Co-owner of Red Cedar Transfers, a custom transfer and apparel business downtown Williamston.

Community Experience and/or Other Experience:

In previous community.
Boy Scouts of America - Eagle scout
Assisted in food drives for churches
River cleanup

Reason for Desire to Serve:

I want to take a more active role in the community. I have a good understanding of business as well as infrastructure and feel I would be a good fit to serve as part of the DDA.

Are you a U.S. Citizen? Yes No

If appointed, do you prefer your mail be sent to: Residence Business

I hereby certify that this form is true and accurate to the best of my knowledge.



Signature

I understand that if appointed to serve on a City Board or Committee, I will be required to submit a completed Conflict of Interest Disclosure Form as Required by City policy.



Signature

Please complete and return this form to City Clerk, City of Williamston, 161 E. Grand River Ave., Williamston, MI 48895. The information you have supplied will be provided to specific boards, City Council and is also subject to public disclosure under the Michigan Freedom of Information Act. If you have any questions, you may contact the City Clerk's office at 517-655-2774.

City of Williamston, Michigan
Discover the Charm



10a
pg 1

May 13, 2024
2024-2025

Budget Work Session part 2

Overview



Budgetary Themes



Property Taxes



Personnel and Operational Highlights



Capital Equipment Highlights



Review of Funds and Overall Fund Analysis

- General Fund
- Major Streets Fund
- Local Streets Fund
- Equipment Fund
- Component Units - DDA, TIFA, EDC

Water Fund

Sewer Fund

10a
pg 2



Budgetary Themes



Operations and services remain largely the same as prior year



Continued replacement of equipment



Continued investment in supply and equipment repair and replacement at the wastewater treatment plant and in the water plant and well system



Impactful Water Projects - Alley & Cedar water main



Master Plan Update

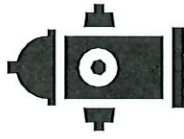
10a
pg 3



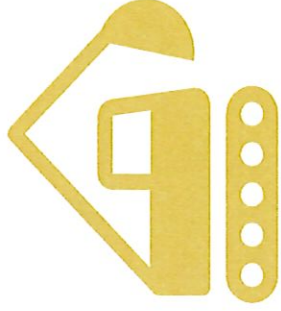
Major Construction Projects



Cedar Street
Water Main -
River
Crossing



Downtown Alley water
main



TIFA 2B projects:
New Pole building
Old Barn Demolition
City Service Building Renovation

10a
Pg 4



Sewer Fund

Revenue

No rate increase

Decrease in administration costs equal to 2% of revenue means no rate increase this fiscal year.

Plant Improvements necessary in the immediate future

10a
pg 5



Rate Study Recommendations:

The City bills customers monthly. The tables for scenario one and scenario two below are estimates of a typical homeowner's monthly bill based on 4,500 gallons of usage.

TABLE 6-2C: TYPICAL HOMEOWNER MONTHLY BILL - SCENARIO ONE

Homeowner Type - Scenario One	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Metered [1]	\$50.90	\$58.78	\$66.65	\$68.65	\$70.71	\$72.83

[1] Assumes 4,500 gallons/month.

TABLE 6-2D: TYPICAL HOMEOWNER MONTHLY BILL - SCENARIO TWO

Homeowner Type - Scenario Two	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Metered [1]	\$50.90	\$63.25	\$75.60	\$77.87	\$80.20	\$82.61

[1] Assumes 4,500 gallons/month.

10a
pg 6



Sewer Fund (cont.)

- ▶ Expenditure
 - ▶ Lift Stations
 - ▶ Delayed Capital outlay for improvements to Mechanic Street & Zimmer Road lift station (end of 22-23/beginning of 23-24). Investigating alternatives.
 - ▶ Plant
 - ▶ UV Replacement Project Concept & Budget (possible 2025 project)
 - ▶ Sludge Hauling
 - ▶ Increase in treatment chemical costs
 - ▶ Continued investment in repair and replacement
 - ▶ Aeration tank cleaning
 - ▶ SCADA security backup

10a
pg 7



Sewer Fund (cont.)

- ▶ Fund Analysis
- ▶ Fund needs to generate surplus of \$79,592 annually to meet our USDA RRI (repair, replacement, and infrastructure) obligations, or we must designate certain expenses to come from the RRI cash balance.
- ▶ RRI balance is projected to be around \$180,000 by end of 23/24.

10a
pg 8



Water Fund

Revenue

Decrease in administration costs equal to 2% of revenue means no rate increase this fiscal year.

Assumes two new residential water connections

10a
pg 9



Rate Study Recommendations:

The City bills customers monthly. The tables for scenario one and scenario two below are estimates of a typical homeowner's monthly bill based on 4,500 gallons of usage.

TABLE 6-2C: PROPOSED RATES ADJUSTMENTS - SCENARIO ONE

Homeowner Type - Scenario One	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Metered [1]	\$50.80	\$54.13	\$55.75	\$57.42	\$59.14	\$60.92

[1] Assumes 4,500 gallons usage per month.

TABLE 6-2D: PROPOSED RATES ADJUSTMENTS - SCENARIO TWO

Homeowner Type- Scenario Two	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Metered [1]	\$50.80	\$55.25	\$56.91	\$58.61	\$60.37	\$62.18

[1] Assumes 4,500 gallons usage per month.

10a
Pg 10



Water Fund (cont.)

Expenditure

Operating supplies features continued funding for meter replacements

Distribution system

Lead & Copper Rule Investigations & replacements

Plant/Wells

Treatment chemicals (brine salt and phosphate significant price increases)

Equipment Repair/Maintenance

10a
pg 11



Water Fund (cont.)

Fund Analysis

Fund needs to generate surplus of \$49,100 annually to meet our USDA RRI (repair, replacement, and infrastructure) obligations, or we must designate certain expenses to come from the RRI cash balance.

RRI balance is projected to be around \$220,000 by end of 23/24.

10a
pg 12



Water Fund (cont.)

Federal Community Project Funding

\$3M award, funds to be received Spring 2024. Funds are a “draw” account. Once work is completed and City makes a request to draw from the \$3M allocation.

Projects Planned for 24-25:

Cedar Street water main/river crossing

Downtown alley water main

10a
pg 13



Next Steps

Council independently
review and additional
questions for staff

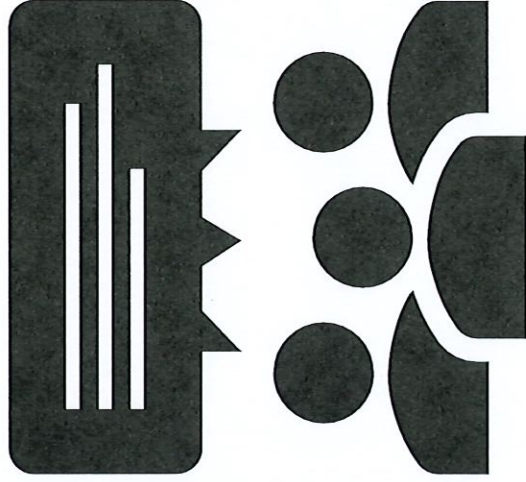
Hold Public Hearing(s) on
May 28

BUDGET ADOPTED ON JUNE 10

10a
pg 14



Questions and Discussion



10a
Pg 15



City of Williamston, Michigan
Discover the Charm



WILLIAMSTON POLICE DEPARTMENT

Jeff Weiss, Chief of Police

175 E. Grand River, Williamston, MI 48895

PHONE: (517) 655-4222

FAX: (517) 655-6498

Emergency 911

12b
(1 of 1)

DATE: 5-6-24
TO: City Manager John Hanifan / City Council
FROM: Chief Jeff Weiss *sw*
SUBJECT: Monthly Police Report – April 2024

Below is the Monthly Police Report for April 2024

Calls for Service	62
Property Checks	87
Traffic Stops	75
Verbal Warnings	69
Arrests	8
Citations Issued	17
Accident Reports	3
Assists	21
Community Policing Activity	20

Department Highlights

- The Monthly Use of Force report was completed
- National Night Out (Tuesday, August 6) Planning continues
- Officers attended Spring Sporting Events on a regular basis (Track, Baseball, etc.)
- A new Reserve Officer has been appointed

Livingston County Department of Building & Safety Engineering

05/02/2024

12c
pg 1

BLD - ELE, MEC, PLM - New Permits Issued

April 2024

Williamston

Permit #	Category	Address	Parcel #	Work Description	Permit Fee:	Square Feet:	Valuation:
PELE2024-00668	Alteration Single Family Residential	660 FULLER WILLIAMSTON MI 48895	33-18-03-36-156-0	22 KW GENERATOR INSTALLATION	\$70.00	00	0.00
Received	04/01/2024						
Issued	04/01/2024						
Owner:	FISHER DENNIS	660 FULLER	WILLIAMSTON MI 48895				
Contractor:	SGI HEATING AND COOLING	4371 TORREY RD	FLINT MI 48507				
PMEC2024-01240	Alteration Single Family Residential	660 FULLER WILLIAMSTON MI 48895	33-18-03-36-156-0	22 KW GENERATOR INSTALLATION	\$85.00	00	0.00
Received	04/01/2024						
Issued	04/01/2024						
Owner:	FISHER DENNIS	660 FULLER	WILLIAMSTON MI 48895				
Contractor:	SGI HEATING AND COOLING	4371 TORREY RD	FLINT MI 48507				
PELE2024-00811	Alteration Single Family Residential	605 W GRAND RIVER WILLIAMSTON MI 48895	33-18-03-35-454-0	Eliminate the wiring that is in the existing panel which is located on the West wall of the garage. After doing so we will connect the circuits needed for the Sump Pump and the Charger for the Golf cart and install a required surge protector at the panel location.	\$55.00	00	0.00
Received	04/18/2024						
Issued	04/18/2024						
Owner:	BURKITT GL & SL 605 LLC	605 W GRAND RIVER	WILLIAMSTON MI 48895				
Contractor:	F D HAYES ELECTRIC CO	2301 BEAL AVE	LANSING MI 48911				
PMEC2024-01331	Equipment Replacement Single Family Residential	600 PINE MEADOW LANE WILLIAMSTON MI 48895	33-18-07-02-254-0	Replace a/c	\$70.00	00	0.00
Received	04/08/2024						
Issued	04/08/2024						
Owner:	BEST, ELLEN R & JEFFREY A	600 PINE MEADOW LN	WILLIAMSTON MI 48895				
Contractor:	APPLEGATE HOME COMFORT (SNY)	2805 JOLLY STE 200	OKEMOS MI 48864				

120
pg 2

05/02/2024

Livingston County Department of Building & Safety Engineering

BLD - ELE, MEC, PLM - New Permits Issued

April 2024

Williamston

Permit #	Category	Address	Parcel #	
	Work Description			
PELE2024-00718	Addition Commercial	3001 N WILLIAMSTON RD WILLIAMSTON MI 48895	33-18-07-02-400-0	Permit Fee: \$75.00 Square Feet: 00 Valuation: 0.00
Received 04/05/2024 Issued 04/26/2024	Outlets/power for tube heaters Construct a greenhouse and a drive-through lane. Interior remodel of existing 21,217 sf store. Tractor Supply Store 3rd party inspections and reports for concrete, soils, and steel work along with required building department inspections. Also, see special inspections required per architects comments. REVISION 1-9-24 PXO HEATERS CHANGED IN GREEN HOUSE.			
Owner:	SS REALTY LLC A GEORGIA LTD	132 SHEPPARD AVE WEST SUITE 100	TORONTO ONTARIO CANADA	
Contractor:	HARRIS ELECTRIC	152 HOWARD ST SUITE A	OWOSSO MI 48867	

Subtotals:

Township Permit Total: 5

Twp Permit Fee Total: \$355.00

Livingston County Department of Building & Safety Engineering

05/02/2024

120 pg 3

BLD - ELE, MEC, PLM - New Permits Issued

April 2024

Williamston

Permit #	Category	Address	Parcel #	Work Description
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Total Number of Permits: 5

Grand Total: \$355.00

Population: All Records

Permit.DateIssued Between 4/1/2024 12:00:00 AM AND 4/30/2024 12:00:00 AM

AND

Permit.ParcelNumber Starts With 33

AND

Permit.PermitType = Fire Alarm OR

Permit.PermitType = Fire Suppression OR

Permit.PermitType = Fireplace OR

Permit.PermitType = Mechanical OR

Permit.PermitType = Plumbing OR

Permit.PermitType = Electrical OR

Permit.PermitType = Sewer OR

Permit.PermitType = Water Service

120
pg 4

BLD - New Permits Issued Report

April 2024

Williamston

Permit #	Category	Address	Parcel #	Work Description	Permit Fee:	Square Feet:	Valuation:
PBLD2024-01022 434-	Alteration Single Family Residential	1226 BERKSHIRE DR WILLIAMSTON MI 48895	33-18-07-02-477-0	TEAR OFF AND REROOF HOUSE AND GARAGE.	\$50.00	38	20,875.00
Received	04/12/2024						
Issued	04/12/2024						
Owner:	RANKIN DOUGLAS	1226 BERKSHIRE DR	WILLIAMSTON MI 48895				
Contractor:	MILLS SIDING & ROOFING LLC	101 W BIG BEAVER RD, SUITE 1400	TROY MI 48084				
PBLD2024-01023 434-	Alteration Single Family Residential	1227 BERKSHIRE DR WILLIAMSTON MI 48895	33-18-07-02-476-0	TEAR OFF AND REROOF HOUSE AND GARAGE.	\$50.00	35	24,317.00
Received	04/12/2024						
Issued	04/15/2024						
Owner:	TOPP MARK A & JOELLE A	1227 BERKSHIRE DR	WILLIAMSTON MI 48895				
Contractor:	MILLS SIDING & ROOFING LLC	101 W BIG BEAVER RD, SUITE 1400	TROY MI 48084				
PBLD2024-01019 101-	New Construction Single Family Residential	1525 LYTELL JOHNE'S PATH WILLIAMSTON MI 48895	33-18-07-12-126-0	New 1 story single family home, on a finished basement foundation, 2 car garage, front covered porch, 3 bed rooms, 3 bath rooms. FOUNDATION: 10" poured wall on a 8" x 18" footing. INSULATION: above grade walls R 13, foundation R13, Attic R38, (Ekotrope)	\$738.00	1,826	179,117.00
Received	04/12/2024						
Issued	04/19/2024						
Owner:	WILCOCK, MICHAEL & CHRISTINE P	1525 LYTELL JOHNE'S PATH	WILLIAMSTON MI 48895				
Contractor:	GIGUERE BUILDERS INC, JIM	16900 PINE HOLLOW DR	EAST LANSING MI 48823				
PBLD2024-00834 434-	Alteration Single Family Residential	660 WINDING RIVER WAY WILLIAMSTON MI 48895	33-18-03-34-427-0	tear off and re-shingle roof on home and garage.	\$50.00	00	14,994.00
Received	03/29/2024						
Issued	04/01/2024						
Owner:	FREDERICKS MATTHEW	660 WINDING RIVER WAY	WILLIAMSTON MI 48895				
Contractor:	HOME PRO EXTERIORS LLC	7113 JORDAN LAKE RD	SARANAC MI 48881				

Subtotals:

Township Permit Total: 4

Twp Permit Fee Total: \$888.00

120
pg 5

BLD - Certificates of Completion Issued Report

April 2024

Williamston

Permit #	Category	Address	Parcel #
	Work Description		
PBLD2024-00410	Alteration	1222 BERKSHIRE DR	33-18-07-02-477- Permit Fee: \$50.00
	434 - Add or Alter Dw	WILLIAMSTON MI 48895	
Issued	02/28/2024	TEAR OFF AND RE-ROOF HOUSE AND GARAGE.	
Finalized	04/09/2024		
Owner:	FELDPAUSCH TROY & LAUREN	1222 BERKSHIRE DR	WILLIAMSTON MI 48895
Contractor:	MILLS SIDING & ROOFING LLC	101 W BIG BEAVER RD, SUITE 1400	TROY MI 48084
PBLD2023-05464	Alteration	1134 COBBLESTONE CT	33-18-07-02-427- Permit Fee: \$50.00
	434 - Add or Alter Dw	WILLIAMSTON MI 48895	
Issued	11/08/2023	Remove and dispose of current roof, re-roof on house	
Finalized	04/26/2024		
Owner:	ISHMAN KENNETH C & DIANE C	1134 COBBLESTONE CT	WILLIAMSTON MI 48895
Contractor:	THE ROOF DR LLC	4164 KENOWA AVE	GRANDVILLE MI 49418
PBLD2023-05027	Alteration	1027 FOXBOROUGH DR	33-18-07-02-428- Permit Fee: \$50.00
	434 - Add or Alter Dw	WILLIAMSTON MI 48895	
Issued	10/18/2023	TEAR OFF AND RE-ROOF HOUSE AND GARAGE	
Finalized	04/23/2024		
Owner:	ROLAND, SARA ELIZABETH & JEFFR	1027 FOXBOROUGH DR	WILLIAMSTON MI 48895
Contractor:	MILLS SIDING & ROOFING LLC	101 W BIG BEAVER RD, SUITE 1400	TROY MI 48084
PBLD2024-00756	Alteration	660 FULLER	33-18-03-36-156- Permit Fee: \$50.00
	434 - Add or Alter Dw	WILLIAMSTON MI 48895	
Issued	03/25/2024	Re-shingle house and attached garage.	
Finalized	04/26/2024	Remove all existing shingles and underlayments.	
		Install all new drip edge, underlayments, flashings, pipe boots, shingles, ridge cap and vents.	
		Install new fascia, soffit.	
Owner:	FISHER DENNIS	660 FULLER	WILLIAMSTON MI 48895
Contractor:	JIMMERSON ROOFING LLC	13199 BLAISDELL DR	DEWITT MI 48820
PBLD2024-00461	New Construction	2300 E GRAND RIVER	33-18-07-01-201- Permit Fee: \$150.00
	O/S - Out of Scope	WILLIAMSTON MI 48895	
Issued	03/05/2024	Provide and install a new architectural post and panel ground sign at main property entrance. Non-lighted, aluminum construction, flat sign panel with vinyl lettering applied. 42" BELOW GRADE FOOTINGS. SIGN	
Finalized	04/24/2024	INSTALLED PER APPROVED MAP	
Owner:	WILLIAMSTON LAKES LLC	126 S PUTNAM ST	WILLIAMSTON MI 48895
Contractor:	FORESIGHT SUPERSIGN	1200 MARQUETTE ST	LANSING MI 48906

120
pg 6

BLD - Certificates of Completion Issued Report

April 2024

PBLD2024-00555 Alteration **727 S PUTNAM** 33-18-07-01-151- Permit Fee: **\$50.00**
434 - Add or Alter Dw WILLIAMSTON MI 48895

Issued 03/11/2024
Finaled 04/11/2024

Re Roof House and Garage

Owner: GARY MICHAEL 727 S PUTNAM WILLIAMSTON MI 48895
Contractor: VANHEUKBLUM CONSTRUCTION AN P.O. BOX 282 GOBLES MI 49055

PBLD2023-04585 Alteration **527 QUINLAN DR** 33-18-03-36-178- Permit Fee: **\$85.00**
434 - Add or Alter Dw WILLIAMSTON MI 48895

Issued 10/06/2023
Finaled 04/08/2024

Installing interior water drainage system and sump

Owner: OLSEN ZACHERY 3234 BEECHWOOD DR WILLIAMSTON MI 48895
Contractor: Ayers Basement Systems 2505 S WAVERLY HWY LANSING MI 48911

PBLD2023-04832 Alteration **1081 WILLIAMSBURG CT** 33-18-07-02-401- Permit Fee: **\$50.00**
434 - Add or Alter Dw WILLIAMSTON MI 48895

Issued 10/06/2023
Finaled 04/01/2024

Tear off and re roof house and garage. 40 squares \$28,513.79

Owner: FELDPAUSCH DERIK & ANNE 1081 WILLIAMSBURG CT WILLIAMSTON MI 48895
Contractor: MILLS SIDING & ROOFING LLC 101 W BIG BEAVER RD, SUITE 1400 TROY MI 48084

PBLD2024-00834 Alteration **660 WINDING RIVER WAY** 33-18-03-34-427- Permit Fee: **\$50.00**
434 - Add or Alter Dw WILLIAMSTON MI 48895

Issued 04/01/2024
Finaled 04/11/2024

tear off and re-shingle roof on home and garage.

Owner: FREDERICKS MATTHEW 660 WINDING RIVER WAY WILLIAMSTON MI 48895
Contractor: HOME PRO EXTERIORS LLC 7113 JORDAN LAKE RD SARANAC MI 48881

Subtotals: Township Permit Total: 9 Twp Permit Fee Total: \$585.00



Livingston County Building & Safety Engineering Department
2300 E. Grand River Ave., Suite 104
Howell, MI 48843-7580

517.546.3240 * 517.546.3000 * 517.546.3290
517.546.7461 FAX

Acting on behalf of the City of Williamston

CERTIFICATE OF COMPLETION

This certificate is issued pursuant to the requirements under the Michigan State Construction code: MRC 2015

and other applicable codes and ordinances certifying that at the time of issuance is in compliance with the above mentioned codes and ordinances. It is specifically understood that this certificate becomes null & void when changes in construction, occupancy or use are made without department approval.

Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2024-00756
Use Group: R-3 Type Construction: V-B

Description of Work: **Re-shingle house and attached garage.
Remove all existing shingles and underlayments.
Install all new drip edge, underlayments, flashings, pipe boots, shingles, ridge cap and vents.
Install new fascia, soffit.**

Owner: FISHER DENNIS Contractor: JIMMERSON ROOFING LLC
660 FULLER 13199 BLAISDELL DR
WILLIAMSTON MI 48895 DEWITT MI 48820

Building Address: 660 FULLER Parcel Number: 33-18-03-36-156-001
WILLIAMSTON MI 48895

Building Official:  Date: 04/26/2024

120
pg 1



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Use Class: Alteration Single Family Residential Bidg. Permit No: PBLD2023-05464
Use Group: R-3 Type Construction: V-B

Description of Work: **Remove and dispose of current roof, re-roof on house**

Owner: ISHMAN KENNETH C & DIANE C Contractor: THE ROOF DR LLC
1134 COBBLESTONE CT 4164 KENOWA AVE
WILLIAMSTON MI 48895 GRANDVILLE MI 49418

Building Address: 1134 COBBLESTONE CT Parcel Number: 33-18-07-02-427-017
WILLIAMSTON MI 48895

Building Official: _____ Date: 04/26/2024

120
pg 8



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Use Class: New Construction Sign Bldg. Permit No: PBLD2024-00461
Use Group: U Type Construction: V-B

Description of Work: Provide and install a new architectural post and panel ground sign at main property entrance.
Non-lighted, aluminum construction, flat sign panel with vinyl lettering applied. 42" BELOW
GRADE FOOTINGS. SIGN INSTALLED PER APPROVED MAP

Owner: WILLIAMSTON LAKES LLC Contractor: FORESIGHT SUPERSIGN
126 S PUTNAM ST 1200 MARQUETTE ST
WILLIAMSTON MI 48895 LANSING MI 48906

Building Address: 2300 E GRAND RIVER Parcel Number: 33-18-07-01-201-006
WILLIAMSTON MI 48895

Building Official:  Date: 04/24/2024

12c
pg 9



Livingston County Building & Safety Engineering Department
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Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2023-05027
Use Group: R-3 Type Construction: V-B

Description of Work: TEAR OFF AND RE-ROOF HOUSE AND GARAGE

Owner: ROLAND, SARA ELIZABETH & JEFF
1027 FOXBOROUGH DR
WILLIAMSTON MI 48895
Contractor: MILLS SIDING & ROOFING LLC
101 W BIG BEAVER RD, SUITE 1400
TROY MI 48084

Building Address: 1027 FOXBOROUGH DR
WILLIAMSTON MI 48895
Parcel Number: 33-18-07-02-428-008

Building Official: _____ Date: 04/23/2024

12c
Pg 10



Livingston County Building & Safety Engineering Department
2300 E. Grand River Ave., Suite 104
Howell, MI 48843-7580
517.546.3240 * 517.546.3000 * 517.546.3290
517.546.7461 FAX

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Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2024-00834
Use Group: R-3 Type Construction: V-B

Description of Work: tear off and re-shingle roof on home and garage.

Owner: FREDERICKS MATTHEW Contractor: HOME PRO EXTERIORS LLC
660 WINDING RIVER WAY 7113 JORDAN LAKE RD
WILLIAMSTON MI 48895 SARANAC MI 48881

Building Address: 660 WINDING RIVER WAY Parcel Number: 33-18-03-34-427-042
WILLIAMSTON MI 48895

Building Official _____ Date: 04/11/2024

120
Pg 11



Livingston County Building & Safety Engineering Department
2300 E. Grand River Ave., Suite 104
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517.546.3240 * 517.546.3000 * 517.546.3290
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Acting on behalf of the City of Williamston

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Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2024-00555
Use Group: R-3 Type Construction: V-B

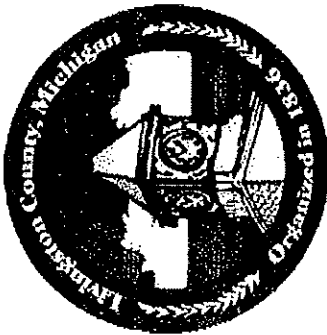
Description of Work: Re Roof House and Garage

Owner: GARY MICHAEL Contractor: VANHEUKELUM CONSTRUCTION AND D
727 S PUTNAM P.O. BOX 282
WILLIAMSTON MI 48895 GOBLES MI 49055

Building Address: 727 S PUTNAM Parcel Number: 33-18-07-01-151-010
WILLIAMSTON MI 48895

Building Official:  Date: 04/11/2024

120
pg 12



Livingston County Building & Safety Engineering Department
2306 E. Grand River Ave., Suite 104
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517.546.3240 * 517.546.3000 * 517.546.3290
517.546.7461 FAX

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Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2024-00410
Use Group: R-3 Type Construction: V-B
Description of Work: TEAR OFF AND RE-ROOF HOUSE AND GARAGE.
Owner: FELDPAUSCH TROY & LAUREN Contractor: MILLS SIDING & ROOFING LLC
1222 BERKSHIRE DR 101 W BIG BEAVER RD, SUITE 1400
WILLIAMSTON MI 48895 TROY MI 48084

Building Address: 1222 BERKSHIRE DR Parcel Number: 33-18-07-02-477-009
WILLIAMSTON MI 48895

Building Official  Date: 04/09/2024

12C
Pg 13



Livingston County Building & Safety Engineering Department
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Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2023-04585
Use Group: R-3 Type Construction: V-B

Description of Work: Installing interior water drainage system and sump

Owner: OLSEN ZACHERY Contractor: Ayers Basement Systems
3234 BEECHWOOD DR 2505 S WAVERLY HWY
WILLIAMSTON MI 48895 LANSING MI 48911

Building Address: 527 QUINLAN DR Parcel Number: 33-18-03-36-178-002
WILLIAMSTON MI 48895

Building Official: _____ Date: 04/08/2024

120
Pg 14



Livingston County Building & Safety Engineering Department
2300 E. Grand River Ave., Suite 104
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Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2023-04832
Use Group: R-3 Type Construction: V-B

Description of Work: Tear off and re roof house and garage. 40 squares \$28,513.79

Owner: FELDPAUSCH DERIK & ANNE
1081 WILLIAMSBURG CT
WILLIAMSTON MI 48895
Contractor: MILLS SIDING & ROOFING LLC
101 W BIG BEAVER RD, SUITE 1400
TROY MI 48064

Building Address: 1081 WILLIAMSBURG CT
WILLIAMSTON MI 48895
Parcel Number: 33-18-07-02-401-006

Building Official _____ Date: 04/01/2024

120
pg 15