

**CITY OF WILLIAMSTON
PLANNING COMMISSION
APRIL 2, 2024
REGULAR MEETING MINUTES**

1. Call to Order:

The meeting was called to order at 7:00 p.m. in the Williamston City Hall Council Chambers by Chairman Jeff Markstrom and the Pledge of Allegiance was recited.

3. Roll Call:

Chairman Jeff Markstrom, Commissioners Noah Belanger, Brandon Gilroy, Brandon Lanyon, Tim Ludwig, and Lee Fisher. Absent: None.

Also Present: City Manager John Hanifan, Deputy Clerk Barbara Burke, City Attorney Timothy Perrone, City Planner Jeff Keesler with McKenna, Dollar General representatives Jillian Benaglio (Atwell Group) and Tom Michaels (Zaremba Group), and Attorney Peter Brown (Gallagher Law), citizens Kristin Panganis, Steve Panganis, Melanie Schall, Amy Kelley, Chandra Owen, Jill Lenkowski, Jim Carr, Jen Bennett, Ken Szymusiak, Mike Mangan, Tiffany Henderson, Brooke Donnelly-Grzelak, John Hart with Fox 47 News, and other members of the public.

4. Approval of Agenda:

Motion by **Gilroy**, second by **Lanyon**, to approve the agenda as presented. **Motion passed by voice vote.**

5. Audience Participation on Non-Agenda Items:

Jim Carr questioned when he could speak on a certain subject.

Melanie Schall asked how to get in touch with a commission member or Council member.

6. Planning Commission Regular Meeting Minutes of February 6, 2024:

Motion by **Lanyon**, second by **Gilroy**, to approve the regular meeting minutes of February 6, 2024 as presented. **Motion passed by voice vote.**

7. Action Items

7a. Dollar General – Final Site Plan:

Motion by **Lanyon**, second by **Ludwig**, to postpone the site plan review to construct a Dollar General store at 3055 North Williamston Road, until a signed and sealed landscaping plan is received, and the landscaping plan is updated to include buffers/landscaping along the residential borders. Yes: Markstrom, Belanger, Fisher, Ludwig, Lanyon, Gilroy. No: None. **Motion passed.**

It was also noted construction cannot begin until permits are received from the Ingham County Drain Commissioner's office.

7b. Master Plan RFPs:

Motion by **Lanyon**, second by **Belanger**, to recommend City Council select McKenna for the Master Plan update. Yes: Fisher, Gilroy, Lanyon, Ludwig, Belanger, Markstrom. No: None.
Motion passed.

8. Discussion Items:

None.

10. Staff Reports:

None.

11. Audience Participation on Non-Agenda Items:

Jim Carr requested the Dollar Tree plan approved at the February Planning Commission meeting come back to a public meeting for comments on environmental concerns.

Jen Bennett asked if residents can participate in the review of the master plan. The City does want resident participation and feedback on the master plan. Open houses will be noticed.

Kristin Panganis thanked the Commission for listening. She does have concerns about the traffic lane issues in front of the Dollar General parcel.

Amy Kelley implored the Commission to make a good decision.

Steve Panganis would like the City to look into the traffic lanes in front of the Dollar General parcel.

Melanie Schall said Tractor Supply is not in compliance with their outdoor displays.

12. Planning Commissioner Comments:

Chairman Markstrom is looking forward to working on the Master Plan.

13. Adjourn to the Call of the Chair:

Meeting adjourned at 8:00 p.m.

Respectfully Submitted: _____
Barbara J. Burke, Deputy Clerk

Date approved: _____