



CITY OF WILLIAMSTON
161 East Grand River Avenue, Williamston MI
(517) 655-2774
Regular City Council Meeting Agenda
Monday, June 10, 2024
7:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Audience Participation – Maximum 5 minutes per presentation
6. Council Meeting Minutes of May 28, 2024
7. Accounts Payable
8. Williamston Community Schools Update- Adam Spina
9. Action Items
 - a. 2024-2025 Fiscal Year Budget Resolution
 - b. 2024-2025 Budget Utility Rate Resolution
 - c. Solid Waste Collection Contract
 - d. City Internet and Phone Service
 - e. Re-Appointment of Tim Ludwig to the Planning Commission for a Term to Expire 06/30/27
 - f.
 - g.
10. Discussion Items
 - a. Construction Project Update(s)
 - b. Master Plan Update
 - c. “Main Four” Safety Improvements
 - d.
11. Correspondence Received / Information Only
 - a.
12. Department Head Reports
 - a. City Manager
 - b. Police Chief
 - c.
13. Committee/Sub-Committee Reports
14. Audience Participation – Maximum 5 minutes per presentation.
15. Council Member Comments
16. Adjourn to the Call of the Chair

In Accordance with Public Act 267 (Open Meetings Act) Posted and Copies Given to Newspapers
Individuals with disabilities requiring special assistance who are planning to attend the meeting should
contact the Office of the City Clerk for accommodations. This request must be made two (2) business
days in advance of the meeting.

**The next regular meeting of the Williamston City Council will be held
Monday, June 24, 2024, in the Council Chambers of City Hall at 7:00 p.m.**

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CITY OF WILLIAMSTON
CITY COUNCIL
MAY 28, 2024
REGULAR MEETING MINUTES

1. Call to Order:

The regular meeting was called to order at 7:00 p.m. by Mayor Tammy Gilroy, and the Pledge of Allegiance was recited.

3. Roll Call:

Mayor Tammy Gilroy, Mayor Pro-tem Brandon Lanyon, Council members Tommy Pratt, Scott VanAllsburg, Dan Rhines, and Terry Hansen. Absent: Steve Jenkins.

Also present: City Manager John Hanifan, Deputy Clerk Barbara Burke, City Attorney Timothy Perrone, Police Chief Jeff Weiss, Treasurer Tom Mead, JFM Productions, and citizen Tim Ludwig.

Motion by **Lanyon**, second by **VanAllsburg**, to excuse Jenkins. **Motion passed by voice vote.**

4. Approval of Agenda:

Motion by **Pratt**, second by **Hansen**, to approve the agenda as presented. **Motion passed by voice vote.**

5. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

6. Council Meeting Minutes of May 13, 2024:

Motion by **Hansen**, second by **Rhines**, to approve the May 13, 2024, minutes as presented. **Motion passed by voice vote.**

7. Accounts Payable:

Motion by **Lanyon**, second by **Hansen**, to approve the May 28, 2024, accounts payable as presented, reference #'s 77559-77580, ACH 892-908 from dates 5/8/24 through 5/17/24 for a total of \$65,075.07. Yes: VanAllsburg, Rhines, Gilroy, Lanyon, Hansen, Pratt. No: None. **Motion passed.**

8. Public Hearing for 2024/2025 Fiscal Year Budget, 2024/2025 Millage Rates, 2024/2025 Utility Rates and Fees:

Mayor Gilroy opened the public hearing at 7:09 p.m.

Manager Hanifan and Treasurer Mead reviewed the timeline and budget.

No comments from the public were received.

Mayor Gilroy closed the public hearing at 7:12 p.m.

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9. Action Items

9a. Social District Resolution – Zynda’s:

Motion by **Lanyon**, second by **VanAllsburg**, to approve the social district permit resolution for ASZ Enterprises, LLC doing business as Zynda’s. Yes: Gilroy, Lanyon, Hansen, Pratt, VanAllsburg, Rhines. No: None. **Motion passed.**

9b. City Assessing Services:

Motion by **Lanyon**, second by **VanAllsburg**, to select HSC Services, Inc. for assessing services for the following terms and conditions:

- 1) The period of June 1, 2024 to May 31, 2025;
- 2) For the monthly fee of \$2,500, for a total not to exceed \$30,000;
- 3) The option to extend the term if mutually agreed upon by both parties.

Yes: Lanyon, Hansen, Pratt, VanAllsburg, Rhines, Gilroy. No: None. **Motion passed.**

9c. Appointment of Jacob Imanse to the Economic Development Corporation/TIFA 2A & TIFA 2B for a Term to Expire 06/30/30:

Motion by **Lanyon**, second by **VanAllsburg**, to appoint Jacob Imanse to the Economic Development Corporation/TIFA 2A & TIFA 2B for a Term to Expire 06/30/2030. Yes: Hansen, Pratt, VanAllsburg, Rhines, Gilroy, Lanyon. No: None. **Motion passed.**

10. Discussion Items

10a. Construction Project Update(s):

Manager Hanifan gave updates as follows:

- a. North Putnam - trees should be planted tomorrow; should be paving on Thursday; he thanked the residents during this construction project; good news is this project is coming to a conclusion.
- b. Williams Street – working on the last tie-in for the water main; they will finish grading and should be paving soon.
- c. Lloyd Street – they are finishing up the water services; the company will pave Williams Street, then move on to Lloyd.
- d. All is moving along well.

Mayor Gilroy appreciates the professionalism of Spicer and Iron Horse.

Councilman Hansen thanked Iron Horse and wants to give them five stars.

Mayor pro-tem Lanyon said he lives in the North Putnam project area and all the contractors have gone above and beyond. They are very professional and nice.

10b. Master Plan Update:

Manager Hanifan reported on the Master Plan kick-off at the May 7 Planning Commission meeting. There will be no June Planning Commission meeting. McKenna is working on the public notices and outreach. We need and want public input and participation in the process.

10c. “Main Four” Safety Improvements:

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Nothing additional at this time.

12. Department Head Reports

12a. City Manager:

Manager Hanifan reported Ray Schmidt has been hired as the DPW operations supervisor and will start on Monday, June 3, 2024. He is experienced as an operations supervisor and is a value-added employee as he is licensed in water and wastewater plant operations at a level higher than our current level.

12b. Police Chief:

Chief Weiss reported they have received calls about people speeding on North Putnam and will put out the radar sign and watch that area. The first Culver's fundraiser for National Night Out is Monday, June 3, at the south Okemos location. RAVE, the mass notification system, goes live on June 1; this is an excellent, robust system. The no left turn by the school will continue into next year and they have received no recent school traffic complaints. Reserve officers helped with the Memorial Day parade and will assist during Jubilee.

13. Committee/Sub-Committee Reports:

Councilman Hansen reported the Parks and Recreation Commission held a walk-through of the parks and discussed upcoming plans and ideas. The new pavilion along with the permanent corn hole game look great. The Parks members in attendance agreed the current chainsaw sculptures should be removed as some are in very bad condition. Manager Hanifan mentioned the upcoming chainsaw event is October 11-13, 2024.

14. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

15. Council Member Comments:

Councilman Hansen commended the one audience member in attendance.

Mayor pro-tem Lanyon offered his driveway to the police for traffic control on North Putnam.

Councilman VanAllsburg commented on the quality of the community and of the City employees – everyone is trying hard, and it is nice to be a part of that.

Councilman Rhines gave kudos to staff for replacing the original, wooden Mike Bauer memorial sign at the baseball field near Memorial Park. He had a conversation with the Bauer brother in the spring about repainting the sign but never got around to it. There is an entirely new sign that is fresh and clean. He reviewed Jubilee events and said the theme is "Come Meet Your Neighbor". They are still taking nominations for Citizen of the Year which focuses on volunteerism. Kiwanis will have a free birthday party in McCormick Park to celebrate the 100-year anniversary of the Williamston Kiwanis.

Mayor Gilroy thanked everyone for helping while she was away and thanked City staff. The farmers market last weekend was busy with 32 vendors.

16. Adjourn to the Call of the Chair:

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Mayor Gilroy adjourned the meeting at 7:34 p.m.

***Meeting adjourned at 7:34 p.m.**

Respectfully Submitted by:

Barbara J. Burke, Deputy Clerk

Tammy Gilroy, Mayor

Date Approved: _____

DRAFT

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CITY OF WILLIAMSTON
CITY COUNCIL MEETING JUNE 10, 2024
ACCOUNTS PAID/PAYABLE
CHECKS 77589-77608 ACH 909-929

Date	Check	Vendor Name	Description	Amount	Aprv
05/21/2024	77589	CARDMEMBER SERVICE	HMT/OP SUPPLIES	11.93	_____
			HMT/ANNUAL CONFERENCE	400.00	_____
			HMT/CLERK LUNCH	15.00	_____
			DLG/BOOTS	220.49	_____
			DLG/DASHBOARD REPAIR	2,490.00	_____
			DLG/OP SUPPLIES	97.99	_____
			SJD/UNIFORMS	84.79	_____
			SJD/UNIFORMS	326.48	_____
			SJD/MUNICIPAL WASTEWATER	96.90	_____
			SJD/CONTROLLER FOR AIR EXCHANGE	1,123.10	_____
			SJD/BOOTS	199.95	_____
			SLC/WEMCO MECH SEAL	115.05	_____
			SLC/WTP WASTE PUMP FUSES	100.71	_____
			SLC/WASTE GAS BURNER/WWTP	120.00	_____
			SLC/SHAFT SLEEVE FOR WEMCO PUMP	93.27	_____
			SLC/WEMCO PUMP SEAL O-RING	22.74	_____
			SLC/WOMENS BATHROOM REPAIR	123.12	_____
			JPH/TRASH RECEPTACLES & LIDS	1,216.00	_____
			TRM/PARLING UNIFORMS	241.94	_____
			TRM/PARLING UNIFORMS	235.00	_____
			TRM/GPS	392.90	_____
			TRM/GPS	392.29	_____
			TRM/GPS	392.90	_____
			TRM/GPS	314.78	_____
			TRM/PARLING UNIFORMS	243.44	_____
			TRM/VANDYKE UNIFORMS	139.00	_____
			TRM/VANDYKE UNIFORMS	153.54	_____
			HMT/AKERS BOOTS/OP SUPPLIES	208.93	_____
			YMG/PD SUPPLIES	191.12	_____
			YMG/PD SUPPLIES	51.87	_____
			YMG/CROSSING GUARD STOP	159.94	_____
			YMG/PD NNO	181.55	_____
			YMG/NNO	67.80	_____
			YMG/PD SUPPILES	83.94	_____
			YMG/PD SUPPLIES	300.39	_____
			YMG/PD SUPPLIES	70.91	_____
			YMG/PD SUPPLIES	153.80	_____
			JBW/TASER COURSE	495.00	_____
			JBW/SUPPLIES	21.77	_____
			JBW/PD SUPPLIES	155.00	_____
			SLC/CR AMAZON	(115.05)	_____
				11,390.28	
05/21/2024	77590	DTE ENERGY	WWTP UTILITIES	6,235.13	_____
05/21/2024	77591	ETNA SUPPLY	CURB STOP REPAIRS	910.00	_____
05/21/2024	77592	GAILEY PLUMBING SERVICES	DEWINTERIZE & WTR HEATER CONCESSION BLDG	1,750.00	_____

05/21/2024	77593	RICHARDS, DEBBIE	PD MULCH/LANDSCAPING	105.20
05/21/2024	77594	RICOH USA INC	CITY HALL & PD COPIERS	265.09
05/21/2024	77595	STATE OF MICHIGAN	STATE SHARE OF SPECIFIC LOCAL TAXES RETU	739.25
05/21/2024	77596	VERIZON CONNECT	GPS/DPW	392.90
05/21/2024	77597	WOW! BUSINESS	CITY CELL PHONES & INTERNET	1,528.15
05/23/2024	909(A)	CAPITAL AREA DISTRICT LIBRARY	THRU 5/15/24	110.07
05/23/2024	910(A)	CAPITAL REGION AIRPORT AUTHORITY	AS OF 5/15/24	49.43
05/23/2024	911(A)	COHL, STOKER & TOSKEY, P.C	NON RETAINER SVCS	29.25
			ATTY RETAINED SVCS	3,600.80
				<u>3,630.05</u>
05/23/2024	912(A)	INGHAM COUNTY ISD	THRU 5/15/24	67.75
05/23/2024	913(A)	INGHAM COUNTY TREASURER	THRU 5/15/24	486.24
05/23/2024	914(A)	LANSING COMMUNITY COLLEGE	THRU 5/15/24	40.99
05/23/2024	915(A)	N.I.E.S.A.	THRU 5/15/24	210.44
05/23/2024	916(A)	OESTERLE ELECTRIC	TROUBLE SHOOT/REPAIR LIGHTS S PUTNAM	334.00
05/23/2024	917(A)	RANDY'S SERVICE STATION	DUMP TRUCK TIRE REPLACMENT	895.52
05/23/2024	918(A)	SIGNS ON THE SPOT	PARK-ART FESTIVAL	144.00
05/23/2024	919(A)	STAPLES	OP SUPPLIES	298.45
05/23/2024	920(A)	VERIZON WIRELESS	CITY CELL PHONES	140.05
			PD MODEMS/DPW IPAD	341.32
				<u>481.37</u>
05/23/2024	921(A)	WILLIAMSTON COMM. SCHOOLS	THRU 5/15/24	485.50
05/31/2024	77598	BOWEN, LISA	MCCORMICK PK PLANTINGS	185.32
05/31/2024	77599	CONSUMERS ENERGY	526 SUNSET	1,742.82
			161 E GRAND RIVER AVE	55.93
			228 N PUTNAM	52.79
			228 ELEVATOR ST	151.27
			3485 CORWIN RD	21.26
			781 PROGRESS CT	111.91
			175 E GRAND RIVER	41.22
			781 PROG CT	82.21
			369 W GRAND RIVER AVE	51.65
				<u>2,311.06</u>
05/31/2024	77600	ELSESSER'S AUTOMOTIVE INC	PD TIRE REPAIR	30.00
05/31/2024	77601	HANBIDGE, TINA	SEWER BACKUP	14.80
05/31/2024	77602	HERITAGE BRICK & MARBLE	ENGRAVED PAVER	35.00
05/31/2024	77603	HOME DEPOT CREDIT SERVICES	PARKS	29.48
05/31/2024	77604	INSTOCK MARKETING SERVICES LLC	PATCH/WALL	45.00
05/31/2024	77605	MICHIGAN MUNICIPAL LEAGUE	MML FULL MEMEBER DUES	2,482.00
05/31/2024	77606	RAGAN, SCOTT	UB refund for account: GRAE-000802-0000-	208.60
05/31/2024	77607	SUPREME SANITATION	VCP PORTA POTTY	100.00
05/31/2024	77608	WILLIAMSTON RED CEDAR GARDEN CLUB	PD PLANTINGS	299.55

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06/03/2024	922(A)	CMP DISTRIBUTORS, INC.	PD AMMO	2,020.00	_____
			PD AMMO	1,199.00	_____
				<u>3,219.00</u>	
06/03/2024	923(A)	HYDROCORP	CROSS CONN CONTRACT 11/23	584.50	_____
			CROSS CONN CONTRACT 12/23	584.50	_____
			CROSS CONN 2/24	584.50	_____
				<u>1,753.50</u>	
06/03/2024	924(A)	MAURER'S TEXTILE RENTAL SERV., INC.	PD MATS	46.90	_____
06/03/2024	925(A)	PRESTON COMMUNITY SERVICES LLC	2023 REIMB PRINTING & MAILING	998.33	_____
			2024 REIMB PRINTING & MAILING	1,120.95	_____
			APR ASSESSING SVCS	2,288.28	_____
				<u>4,407.56</u>	
06/03/2024	926(A)	PRO COMM INC	PD REPAIR	24.00	_____
06/03/2024	927(A)	STAPLES	OPERATING SUPPLIES	259.98	_____
			OPERATING SUPPLIES	38.47	_____
			OPERATING SUPPLIES	32.19	_____
				<u>330.64</u>	
06/03/2024	928(A)	STEVENS CONSTRUCTION & EXCAVATING	835 GEORGIA	1,500.00	_____
06/03/2024	929(A)	USA BLUEBOOK	WWTP FILTERS FOR AERATION BLOWERS	809.70	_____
				<u>48,381.92</u>	


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City of Williamston

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161 E. Grand River Avenue, Williamston, MI 48895
517-655-2774; fax 517-655-2797; www.williamston-mi.us

To: City Council
From: John P. Hanifan, City Manager 
Date: June 10, 2024
Subject: 2024-2025 Fiscal Year Budget Resolution

Requested Action

- Motion to approve a resolution adopting the Fiscal Year 2024-2025 budget for the City of Williamston; appropriating the amounts necessary for municipal purposes; and providing for the levy of the amount necessary to be raised by Ad Valorem taxes upon Real and Personal property for municipal purposes.

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**CITY OF WILLIAMSTON
CITY COUNCIL**

At a Regular Meeting of the City Council of the City of Williamston, Ingham County, Michigan held in the Council Chambers of City Hall, 161 East Grand River Avenue, Williamston, Michigan on Monday, June 10, 2024 at 7:00 p.m., there were:

PRESENT:

ABSENT:

The following resolution was offered by _____, and supported by _____.

A RESOLUTION ADOPTING THE FISCAL YEAR 2024-2025 BUDGET FOR THE CITY OF WILLIAMSTON; APPROPRIATING THE AMOUNTS NECESSARY FOR MUNICIPAL PURPOSES; AND PROVIDING FOR THE LEVY OF THE AMOUNT NECESSARY TO BE RAISED BY AD VALOREM TAXES UPON REAL AND PERSONAL PROPERTY FOR MUNICIPAL PURPOSES.

WHEREAS, the City Manager has caused a budget document to be prepared and presented to the City Council covering the fiscal year commencing July 1, 2024 and ending June 30, 2025, and

WHEREAS, this budget document has been placed on file in the office of the City Clerk and made available for public examination via the City of Williamston website at www.williamston-mi.us, and

WHEREAS, a public hearing upon the adoption of this document has been properly noticed and held as required by City Charter and law, and

NOW THEREFORE, BE IT RESOLVED, that the proposed budget document entitled "City of Williamston Fiscal Year 2024 – 2025 Budget" covering the fiscal period July 1, 2024 to June 30, 2025, be adopted by department within each fund, and the City Manager is hereby authorized to make expenditures provided for in said budget, provided such expenditures are made according to City Charter and law.

FURTHER, BE IT RESOLVED, that the final budget document as herein adopted be placed on file in the office of the City Clerk, that it be made a permanent record of the City of Williamston, and that it is made a part of this resolution by reference.

FURTHER, BE IT RESOLVED, that the following funds and appropriations therefore be and are hereby authorized for the fiscal year beginning July 1, 2024:

<u>FUND</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>
<u>GENERAL FUND:</u>		
Property Taxes – City	\$1,895,750	
Property Taxes – Senior Cntr.	\$31,250	
Revenue Sharing & PPT Reimb	\$484,594	
Fees, Permits & Licenses	\$110,775	
Interest Income	\$79,750	
Transfer From DDA	\$25,000	
Miscellaneous	\$150,312	
Council		\$23,500
City Manager		\$147,295
Clerk		\$218,010
Treasurer		\$245,815
Assessor		\$41,100
Elections		\$37,600
Buildings & Grounds		\$251,290
Attorney		\$40,000
Police		\$1,008,025
Public Works		\$26,490
County Drains at Large		\$4,000
Street Lights		\$76,000
Tree Service		\$105,785
Cemetery Contribution		\$18,000
Planning		\$8,000
Comm & Econ Develop Admin		\$39,515
Parks & Recreation		\$170,960
Capital Outlay		\$80,000
Transfers Out		<u>\$186,000</u>
TOTAL – GENERAL FUND	\$2,777,431	\$2,727,385
MAJOR STREET FUND	\$508,265	\$224,830
LOCAL STREET FUND	\$180,210	\$168,060
SEWER FUND	\$1,098,600	\$1,431,735

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	<u>REVENUES</u>	<u>EXPENDITURES</u>
WATER FUND	\$1,063,500	\$1,263,800
EQUIPMENT FUND	\$229,000	\$349,520
DOWNTOWN DEVELOP AUTHORITY	\$317,000	\$261,190
TIFA 2A	\$10	\$2,075
TIFA 2B	\$264,500	\$350,950
EDC FUND	<u>\$1,500</u>	<u>\$1,080</u>
TOTAL	\$6,440,016	\$6,780,625

FURTHER, BE IT RESOLVED, that resolutions made by the City Council at this Council meeting affecting Revenue and Expenditure totals will be considered budget amendments and dealt with accordingly, and

FURTHER, BE IT RESOLVED that the City Council of the City of Williamston does hereby direct the levy of 14.8663 mills for general operating expenditures through ad valorem taxes upon real and personal property within the City of Williamston and a 1% administration fee on all tax collections to provide for the sums necessary for municipal purposes, and

FINALLY, BE IT RESOLVED that the City Council of the City of Williamston does hereby direct the Assessor for the City of Williamston to spread upon the tax roll the levies necessary for municipal purposes and does hereby authorize the City Treasurer to collect such taxes.

THIS RESOLUTION WAS DULY ADOPTED BY THE CITY COUNCIL OF THE CITY OF WILLIAMSTON DURING ITS REGULAR MEETING HELD ON MONDAY, JUNE 10, 2024.

VOTE ON THE FOREGOING RESOLUTION AS FOLLOWS:

YES:

NO:

THIS RESOLUTION DECLARED _____.

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CERTIFICATION

I, Holly M. Thompson, undersigned duly qualified Clerk of the City of Williamston, Ingham County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of Williamston at a Regular Meeting held on Monday, June 10, 2024, and that notice of said meeting was given in full compliance with the Open Meetings Act; Act No. 267, Public Acts of 1976 as amended.

Holly M. Thompson, City Clerk
City of Williamston

Dated: _____

2024 Tax Rate Request (This form must be completed and submitted on or before September 30, 2024)
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes
Ingham

2024 Taxable Value of ALL Properties in the Unit as of 5-28-2024
150,841,284

Local Government Unit Requesting Millage Levy
City of Williamston

For LOCAL School Districts: 2024 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2024 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2023 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(5) 2024 Current Year "Headlee" Millage Reduction Fraction	(7) 2024 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Charter	Operating		20.0000	14.8872	.9986	14.8663	1.0000	14.8663	14.8663		

Prepared by **Thomas R. Mead** Telephone Number **(517) 655-2774** Title of Preparer **Treasurer** Date **5/17/2024**

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(3).

Clerk Signature _____ Date _____
 Secretary Signature _____ Date _____
 Chairperson Signature **Tammy Gilroy** Date _____
 President Signature _____ Date _____

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only: Complete if requesting millage to be levied. See SJC Bulletin 2 of 2024 for instructions on completing this section.	Rate
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For All Other	

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DEPARTMENT HEAD BUDGET WORKSHEET

Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY BUDGET	2023-24 ACTIVITY THRU 04/30/24 BUDGET	2024-25 DEPT. APPR. BUDGET
ESTIMATED REVENUES				
Dept 000 - General				
101-000-401.01	Current Property Taxes	1,732,503	1,832,074	1,895,000
101-000-401.02	WASC Property Taxes	28,740	30,452	31,250
101-000-434.00	Mobile Home Tax	1,202	750	750
101-000-445.00	Penalties & Interest On Taxes	4,126	12,102	9,250
101-000-447.00	Property Tax Admin. Fee	84,055	88,877	88,500
101-000-450.00	Sidewalk Construction			
101-000-476.00	Liquor License	4,307	4,254	4,250
101-000-477.00	Cable Franchise Fee	14,763	18,000	12,000
101-000-492.00	Zoning Permit Fees	4,395	3,880	4,000
101-000-493.00	Licenses & Permits	35	50	25
101-000-501.04	Bulletproof Vest Partnership - Fec	1,152	1,638	1,600
101-000-510.02	Cdbg Grant			
101-000-528.00	Other Federal Grants	9,491		
101-000-539.01	C-Mag Grant			
101-000-539.03	Michigan Arts Grant			
101-000-539.04	Manda Signature Grant			
101-000-539.05	Michigan Dte Tree Planting Grant			
101-000-539.06	Mich. Natural Resources Parks Grar			
101-000-543.01	Act 302 Training	972	1,140	700
101-000-573.00	Economic Vitality Stabilization	39,423	20,687	15,000
101-000-574.01	Local Community Incentive Progr:	43,820	45,400	47,050
101-000-574.02	Statutory Sales Tax			
101-000-574.03	Constitutional Sales Tax	411,217	227,351	49,223
101-000-574.04	CVTRS PUBLIC SAFETY		227,396	420,371
101-000-642.00	General Sales	34,552	432	912
101-000-642.02	Garbage Bag Tag Sales	687	10,082	8,500
101-000-652.01	Farm Market Fee		734	750
101-000-654.01	Recreation Administration Fees			
101-000-655.05	Drug Forfeiture			
101-000-657.00	Parking Fines & Civil Infractions	12,596	4,821	7,500
101-000-658.00	Police Reports & Service Fees	6,514	2,129	2,000
101-000-664.00	Interest On Long Term Advance			
101-000-665.01	Interest Income	93,763	142,992	70,000
101-000-667.03	109 Building Rent			
101-000-668.01	Equipment Rental			
101-000-670.00	Sidewalk S/a - Interest			
101-000-671.00	Misc. Revenues	10,175	90	
101-000-673.01	Sale Of Fixed Assets			
101-000-674.00	LEAP Grant			
101-000-675.01	Donations		30,988	
101-000-675.02	Donations - Police & Kids	20		
101-000-675.03	Donations - McCormick Park	3,856		
101-000-675.04	Donation - Comm Watch/National Nit	211		
101-000-675.05	Donations - Youth Recreation		325	
101-000-675.06	Donations - Farmers Market Sponso:			
101-000-675.07	Donations - Memorial Park			
101-000-675.08	Donations-Volunteers Park			
101-000-675.09	Donation - Digital Sign	19,992		
101-000-676.00	Farmers Market Nap	(185)		
101-000-687.01	Misc Refunds - Ins, Workers Comp,	45,211		30,000
101-000-687.02	Administrative Reimbursements	145,000		100,000
101-000-691.02	Misc. Income -- Flamingo Fest		48,857	
101-000-691.03	Income - Arts Festival			
		3,000	1,000	350
		20,000	20,000	30,000
		145,000	145,000	100,000

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BUDGET REPORT FOR CITY OF WILLIAMSTON
Fund: 101 General Fund
DEPARTMENT HEAD BUDGET WORKSHEET
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
ESTIMATED REVENUES					
Dept 000 - General Revenues					
101-000-693.01	Gain On Disposal Of Equipment				
101-000-694.01	Cash Over/(short)				
101-000-698.01	Bond Sale Proceeds				
101-000-698.02	Lease Proceeds				
101-000-699.04	Transfer From EDC				
101-000-699.07	Transfer From DDA			25,000	25,000
Pmt 2 of 5 from DDA for Old Mill Parking Lot					
101-000-699.13	Transfers From Building & Zoning I	2,752,593	2,495,586	2,616,245	2,777,431
Totals for dept 000 - General Revenues		2,752,593	2,495,586	2,616,245	2,777,431
TOTAL ESTIMATED REVENUES					
APPROPRIATIONS					
Dept 000 - General Revenues					
101-000-970.00	Lease GASB 87 expense				
Totals for dept 000 - General Revenues					
Dept 101 - City Council					
101-101-702.00	Salaries & Wages	10,000	10,750	13,000	13,000
101-101-709.00	FICA	765	822	1,000	1,000
101-101-714.00	Fringe Benefits				
101-101-801.00	Professional Services				
101-101-801.05	Legal Settlements				
101-101-831.01	Memberships & Dues	95	2,474	2,500	2,500
101-101-850.00	Communications - Telephone				
101-101-860.00	Travel & Education	85	389	1,500	1,500
101-101-880.00	Community Promotion	4,400	3,750	6,500	5,000
101-101-900.00	Printing & Publishing	119	85	500	500
Totals for dept 101 - City Council		15,464	18,270	25,000	23,500
Dept 172 - City Manager					
101-172-702.00	Salaries & Wages	102,833	90,406	110,000	111,225
101-172-709.00	FICA	8,142	7,008	8,500	8,790
101-172-710.00	Unemployment	10	10	10	10
101-172-712.00	Payment In Lieu Of Insurance	3,600	2,700	3,600	3,600
101-172-714.00	Fringe Benefits				
101-172-718.00	Insurance Premiums	2,528	2,084	2,100	2,325
101-172-718.01	HSA Contribution	202	72	150	180
101-172-723.00	Retiree Health Care-OPEB	4,896	61	100	100
101-172-724.00	Disability Premiums	311	252	300	300
101-172-725.00	Retirement	8,451	7,595	9,100	12,500
101-172-726.00	Workers Compensation	624	362	500	1,265
101-172-740.00	Operating Supplies	1,073	697	1,000	1,000
101-172-801.00	Professional Services				
101-172-802.00	Contractual Services				
101-172-831.01	Memberships & Dues	645		1,000	1,000
101-172-860.00	Travel & Education			7,000	5,000
Totals for dept 172 - City Manager		133,305	111,237	143,510	147,295
Dept 215 - Clerk					

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DEPARTMENT HEAD BUDGET WORKSHEET
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 215 - Clerk						
101-215-702.00	Salaries & Wages	98,999	100,300	82,743	100,500	122,500
101-215-709.00	FICA	7,574	7,500	6,330	7,750	10,850
101-215-710.00	Unemployment	2	10		10	10
101-215-712.00	Payment In Lieu Of Insurance					
101-215-714.00	Fringe Benefits					
101-215-718.00	Insurance Premiums	19,488	17,100	19,788	19,050	21,000
101-215-718.01	HSA Contribution	3,095	3,400	2,555	3,500	3,250
101-215-724.00	Disability Premiums	464	400	370	400	400
101-215-725.00	Retirement	24,832	23,750	20,951	23,750	25,000
101-215-726.00	Workers Compensation	584	1,400	338	250	1,000
101-215-740.00	Operating Supplies	3,974	4,000	1,864	1,000	5,000
101-215-802.00	Contractual Services	550	3,500	40	3,500	4,000
101-215-820.01	Insurance - Liab. / Prop.	13,611	18,300	17,244	18,750	19,500
101-215-831.01	Memberships & Dues	415	400	186	400	500
101-215-860.00	Travel & Education	2,180	3,500	1,908	3,500	4,000
101-215-900.00	Printing & Publishing	250	1,000		1,000	1,000
	Totals for dept 215 - Clerk	176,018	184,560	154,317	183,360	218,010
Dept 253 - Treasurer						
101-253-702.00	Salaries & Wages	92,049	98,300	87,091	108,500	115,000
101-253-709.00	FICA	6,991	7,550	6,622	8,300	8,950
101-253-710.00	Unemployment	2	10		10	10
101-253-712.00	Payment In Lieu Of Insurance					
101-253-714.00	Fringe Benefits					
101-253-718.00	Insurance Premiums	24,606	23,700	36,855	31,750	35,275
101-253-718.01	HSA Contribution	2,247	3,300	3,272	3,500	3,500
101-253-724.00	Disability Premiums	323	375	368	400	380
101-253-725.00	Retirement	16,217	15,100	13,790	19,000	18,500
101-253-726.00	Workers Compensation	584	1,400	338	250	1,450
101-253-740.00	Operating Supplies	696	3,840	1,246	3,500	4,500
101-253-802.00	Contractual Services	34,914	30,250	5,083	7,500	14,500
101-253-802.01	Computer & Software Maint. Contract	25,956	26,950	32,249	30,000	32,500
101-253-803.00	Contract - Audit	6,063	6,090	6,238	6,952	7,500
101-253-831.01	Memberships & Dues	822	500	717	698	750
101-253-860.00	Travel & Education	748	3,000	896	3,000	3,000
	Totals for dept 253 - Treasurer	212,218	220,365	194,865	223,360	245,815
Dept 257 - Assessor						
101-257-702.00	Salaries & Wages					
101-257-714.00	Fringe Benefits					
101-257-740.00	Operating Supplies	42		300		
101-257-801.00	Professional Services					
101-257-802.00	Contractual Services	25,425	30,500	19,941	30,500	40,000
101-257-802.01	Computer & Software Maint. Contract	370	500	420	500	500
101-257-831.01	Memberships & Dues					
101-257-851.00	Postage					
101-257-860.00	Travel & Education					
101-257-900.00	Printing & Publishing	262	600	791	600	600
101-257-955.00	Miscellaneous					
	Totals for dept 257 - Assessor	26,099	31,600	21,452	31,600	41,100
Dept 262 - Elections						
101-262-702.00	Salaries & Wages	4,749	6,000	8,973	17,500	20,000

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DEPARTMENT HEAD BUDGET WORKSHEET
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 262 - Elections						
101-262-709.00	FICA		500		1,300	1,550
101-262-714.00	Fringe Benefits			61	500	50
101-262-718.00	Insurance Premiums	74	4,000	1,981	11,000	5,000
101-262-740.00	Operating Supplies	2,858	4,000	2,143	4,000	6,000
101-262-802.00	Contractual Services	1,778				
101-262-803.02	Board Of Canvassers		1,000	544	1,000	1,000
101-262-860.00	Travel & Education	536	1,200	3,097	2,000	4,000
101-262-900.00	Printing & Publishing	268				
	Totals for dept 262 - Elections	10,263	16,700	16,799	37,300	37,600
Dept 265 - Buildings & Grounds						
101-265-702.00	Salaries & Wages	33,753	33,800	25,346	35,000	70,500
101-265-704.00	Wages-Part Time	1,951	3,500	1,741	3,250	3,000
101-265-709.00	FICA	2,692	3,000	2,042	3,000	5,600
101-265-710.00	Unemployment	23	10	25	10	10
101-265-712.00	Payment In Lieu Of Insurance		200		200	200
101-265-714.00	Fringe Benefits					
101-265-718.00	Insurance Premiums	4,322	4,000	4,657	4,750	14,000
101-265-718.01	HSA Contribution	612	650	666	750	1,950
101-265-723.00	Retiree Health Care-OPEB					
101-265-724.00	Disability Premiums	148	130	97	150	250
101-265-725.00	Retirement	5,553	5,400	3,893	5,400	6,550
101-265-726.00	Workers Compensation	224	500	121	150	950
101-265-740.00	Operating Supplies	7,290	9,000	6,606	9,000	9,000
101-265-802.00	Contractual Services	17,277	21,000	16,038	22,000	18,000
101-265-802.02	Office Equip. Rental/Maint Contra	7,662	9,500	3,610	9,750	9,750
101-265-820.01	Insurance - Liab. / Prop.	6,926	9,350	9,059	9,850	9,850
101-265-850.00	Communications - Telephone	11,470	8,500	9,593	11,750	11,750
101-265-851.00	Postage	7,085	8,000	15,750	9,750	9,750
101-265-921.00	Utilities	41,849	37,000	29,190	39,000	39,000
101-265-930.01	Repairs & Maintenance Building	11,377	15,000	16,893	30,000	20,000
101-265-940.00	Equipment Rental	6,985	15,000	5,375	15,000	15,000
101-265-940.01	Public Services Building Rent					
101-265-940.02	Community Center Lease					
101-265-940.03	109 Building Taxes					
101-265-940.04	Library Lease					
101-265-955.00	Miscellaneous					
101-265-970.00	Capital Outlay					
	Totals for dept 265 - Buildings & Grounds	173,379	190,170	156,882	215,290	251,290
Dept 266 - Attorney						
101-266-801.00	Professional Services	59,704	64,000	45,435	60,000	40,000
	Totals for dept 266 - Attorney	59,704	64,000	45,435	60,000	40,000
Dept 301 - Police						
101-301-702.00	Salaries & Wages	465,432	460,000	410,651	465,500	560,000
101-301-704.00	Wages-Part Time	10,790	5,850	41,767	8,500	45,000
101-301-704.01	Wages - Crossing Guard	14,550	14,800	13,548	15,100	17,250
101-301-709.00	FICA	37,313	37,500	35,288	36,500	48,200
101-301-710.00	Unemployment	3	75		65	150
101-301-712.00	Payment In Lieu Of Insurance	2,100	7,200		5,000	10,800
101-301-714.00	Fringe Benefits					
101-301-718.00	Insurance Premiums	53,520	60,500	36,607	64,000	83,250

DEPARTMENT HEAD BUDGET WORKSHEET
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 301 - Police						
101-301-718.01	HSA Contribution	9,000	9,000	4,400	10,000	10,800
101-301-723.00	Retiree Health Care-OPEB					
101-301-724.00	Disability Premiums	2,106	2,010	1,630	2,250	2,000
101-301-725.00	Retirement	98,975	137,000	94,229	150,000	115,000
101-301-726.00	Workers Compensation	3,009	6,700	1,616	4,500	4,500
101-301-740.00	Operating Supplies	14,167	15,000	14,592	15,000	15,000
101-301-745.00	Gasoline / Oil	20,011	20,000	14,328	20,000	20,000
101-301-767.00	Uniforms	5,046	3,000	20,537	4,500	4,500
101-301-802.00	Contractual Services	18,143	9,000	6,680	30,000	20,000
101-301-820.01	Insurance - Liab. / Prop.	10,519	14,200	12,898	14,025	14,025
101-301-831.01	Memberships & Dues	420	600	585	600	600
101-301-850.00	Communications - Telephone	3,353	7,000	2,819	7,000	7,000
101-301-860.00	Travel & Education	10,287	7,000	(5,152)	7,000	7,000
101-301-860.05	Act 302 Training	360	1,500	549	1,500	1,500
101-301-880.00	Community Promotion	500	250	815	250	250
101-301-880.02	Community Promotion - Police & Kic		2,000	(350)	2,000	1,000
101-301-880.03	Community Watch/National Night Out	196	3,000	1,512	3,000	1,500
101-301-900.00	Printing & Publishing	40	200	18	200	200
101-301-930.04	Equipment Repair/Maint	10,795	20,000	23,542	20,000	12,000
101-301-930.05	Communication Equip. Repair		6,500	300	6,500	6,500
	Totals for dept 301 - Police	790,635	849,885	733,409	892,990	1,008,025
Dept 371 - Building Inspections						
101-371-740.00	Operating Supplies					
101-371-802.00	Contractual Services					
101-371-820.01	Insurance - Liab. / Prop.					
101-371-860.00	Travel & Education					
101-371-900.00	Printing & Publishing	347	500	451	250	
	Totals for dept 371 - Building Inspections	347	500	451	250	
Dept 441 - Department Of Public Works						
101-441-702.00	Salaries & Wages	11,712	8,650	10,548	9,500	7,500
101-441-702.40	DPW Leave/pl/stand-By					
101-441-704.00	Wages-Part Time	137	300	122	300	300
101-441-709.00	FICA	903	700	813	700	650
101-441-710.00	Unemployment	2	10	2	10	10
101-441-712.00	Payment In Lieu Of Insurance		75		50	65
101-441-714.00	Fringe Benefits					
101-441-718.00	Insurance Premiums	953	900	1,024	900	850
101-441-718.01	HSA Contribution	171	175	162	200	200
101-441-724.00	Disability Premiums	37	50	24	50	25
101-441-725.00	Retirement	1,625	1,625	1,035	1,850	1,300
101-441-726.00	Workers Compensation	69	150	36	50	90
101-441-740.00	Operating Supplies	4,213	7,000	5,186	7,000	7,000
101-441-767.00	Uniforms	1,943	2,500	1,225	3,000	3,000
101-441-802.00	Contractual Services	3,653	8,000	2,830	8,000	4,000
101-441-820.01	Insurance - Liab. / Prop.					
101-441-831.01	Memberships & Dues	94	500	267	500	500
101-441-860.00	Travel & Education	754	1,500		1,500	1,000
	Totals for dept 441 - Department Of Public Works	26,273	32,135	23,274	33,610	26,490
Dept 445 - Drains						
101-445-963.00	County Drains At Large	3,200	3,500	3,566	3,500	4,000

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BUDGET REPORT FOR CITY OF WILLIAMSTON
Fund: 101 General Fund
DEPARTMENT HEAD BUDGET WORKSHEET
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 445 - Drains						
Totals for dept 445 - Drains		3,200	3,500	3,566	3,500	4,000
Dept 448 - Street Lighting						
101-448-740.00	Operating Supplies	15,024	17,000		6,000	6,000
101-448-802.00	Contractual Services	63,312	59,000	54,314	5,000	5,000
101-448-921.00	Utilities				60,000	65,000
Totals for dept 448 - Street Lighting		78,336	76,000	54,314	71,000	75,000
Dept 525 - City Tree Service						
101-525-702.00	Salaries & Wages	46,675	46,600	33,952	46,600	40,000
101-525-704.00	Wages-Part Time	1,590	2,900	1,419	2,900	2,500
101-525-709.00	FICA	3,672	3,900	2,691	3,900	3,500
101-525-710.00	Unemployment	19	10	20	10	10
101-525-712.00	Payment In Lieu Of Insurance		350		350	350
101-525-714.00	Fringe Benefits					
101-525-718.00	Insurance Premiums	4,774	4,900	5,460	5,500	5,350
101-525-718.01	HSA Contribution	832	1,000	879	1,200	1,200
101-525-724.00	Disability Premiums	195	175	132	175	175
101-525-725.00	Retirement	8,824	8,750	5,624	8,500	6,750
101-525-726.00	Workers Compensation	334	750	181	350	450
101-525-740.00	Operating Supplies		500		500	500
101-525-802.00	Contractual Services	7,550	14,000	23,828	15,000	15,000
101-525-940.00	Equipment Rental	29,180	40,500	34,079	48,000	30,000
Totals for dept 525 - City Tree Service		103,645	124,335	108,265	132,985	105,785
Dept 567 - Cemetery						
101-567-965.00	Cemetery Contribution	15,000	15,000	18,000	15,000	18,000
Totals for dept 567 - Cemetery		15,000	15,000	18,000	15,000	18,000
Dept 701 - Planning						
101-701-702.00	Salaries & Wages		5,500	500	5,000	2,500
101-701-709.00	FICA		1,685	38	500	500
101-701-710.00	Unemployment		15		15	15
101-701-714.00	Fringe Benefits					
101-701-725.00	Retirement			40		
101-701-740.00	Operating Supplies					
101-701-802.00	Contractual Services	16,036	10,000	13,723	34,000	34,000
101-701-831.01	Memberships & Dues	65	500	65	500	500
101-701-860.00	Travel & Education		1,000		1,000	1,000
101-701-900.00	Printing & Publishing	1,430	750		1,000	1,000
Totals for dept 701 - Planning		17,531	19,450	14,366	42,015	39,515
Dept 721 - Planning						
101-721-710.00	Unemployment					
Totals for dept 721 - Planning						
Dept 728 - Comm. & Econ. Dev. Administration						
101-728-702.00	Salaries & Wages					
101-728-714.00	Fringe Benefits					
101-728-740.00	Operating Supplies					
101-728-802.00	Contractual Services					
101-728-831.01	Memberships & Dues					
101-728-860.00	Travel & Education					
Totals for dept 728 - Comm. & Econ. Dev. Administration						
Totals for dept 721 - Planning						
Totals for dept 701 - Planning						
Totals for dept 728 - Comm. & Econ. Dev. Administration						
Totals for dept 445 - Drains		3,200	3,500	3,566	3,500	4,000
Totals for dept 448 - Street Lighting		78,336	76,000	54,314	71,000	75,000
Totals for dept 525 - City Tree Service		103,645	124,335	108,265	132,985	105,785
Totals for dept 567 - Cemetery		15,000	15,000	18,000	15,000	18,000
Totals for dept 701 - Planning		17,531	19,450	14,366	42,015	39,515
Totals for dept 721 - Planning						
Totals for dept 728 - Comm. & Econ. Dev. Administration						
Totals for dept 445 - Drains		3,200	3,500	3,566	3,500	4,000
Totals for dept 448 - Street Lighting		78,336	76,000	54,314	71,000	75,000
Totals for dept 525 - City Tree Service		103,645	124,335	108,265	132,985	105,785
Totals for dept 567 - Cemetery		15,000	15,000	18,000	15,000	18,000
Totals for dept 701 - Planning		17,531	19,450	14,366	42,015	39,515
Totals for dept 721 - Planning						
Totals for dept 728 - Comm. & Econ. Dev. Administration						
Totals for dept 445 - Drains		3,200	3,500	3,566	3,500	4,000
Totals for dept 448 - Street Lighting		78,336	76,000	54,314	71,000	75,000
Totals for dept 525 - City Tree Service		103,645	124,335	108,265	132,985	105,785
Totals for dept 567 - Cemetery		15,000	15,000	18,000	15,000	18,000
Totals for dept 701 - Planning		17,531	19,450	14,366	42,015	39,515
Totals for dept 721 - Planning						
Totals for dept 728 - Comm. & Econ. Dev. Administration						

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DEPARTMENT HEAD BUDGET WORKSHEET
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 728 - Comm. & Econ. Dev. Administration						
101-728-885.01	Advertising					
101-728-886.01	Marketing					
Totals for dept 728 - Comm. & Econ. Dev. Administration		3,000	5,500	3,000	8,000	8,000
Dept 751 - Parks And Recreation						
101-751-702.00	Salaries & Wages	30,953	31,000	22,514	31,500	26,500
101-751-704.00	Wages-Part Time	4,352	7,700	3,883	7,500	5,750
101-751-709.00	FICA	2,688	3,000	2,009	2,900	2,750
101-751-710.00	Unemployment	50	10	56	10	10
101-751-712.00	Payment In Lieu Of Insurance		250		250	250
101-751-714.00	Fringe Benefits					
101-751-718.00	Insurance Premiums	3,170	3,200	3,621	3,500	3,550
101-751-718.01	HSA Contribution	481	600	583	650	650
101-751-724.00	Disability Premiums	129	125	88	125	100
101-751-725.00	Retirement	5,852	5,750	3,729	5,750	5,500
101-751-726.00	Workers Compensation	213	475	115	400	400
101-751-740.00	Operating Supplies	2,442	5,000	19,318	3,000	3,000
101-751-802.00	Contractual Services	34,882	37,500	154,596	50,000	40,000
101-751-802.05	Recreation Administration Contract					
101-751-803.05	WASC Agreement	28,642	28,000	30,452	28,000	28,000
101-751-820.01	Insurance - Liab. / Prop.	333	450	460	500	500
101-751-830.01	School Pool Contract					
101-751-880.00	Community Promotion			344	15,000	10,000
101-751-880.05	Art Festival			375		
101-751-880.06	Flamingo Festival					
101-751-921.00	Utilities	6,403	5,000	5,411	6,000	6,000
101-751-930.01	Repairs & Maintenance Building	10,817	12,000	27,192	18,000	18,000
101-751-940.00	Equipment Rental	17,757	27,000	14,803	28,000	20,000
Totals for dept 751 - Parks And Recreation		149,164	167,060	289,549	201,085	170,960
Dept 901 - Capital Outlay						
101-901-970.01	Treasurer					
101-901-970.02	Clerk					
101-901-970.03	Library					
101-901-970.05	Assessor					
101-901-970.07	Technology					
2nd of two payments for the BS&A Cloud conversion			6,000	19,000	51,000	35,000
101-901-970.11	Art Grant					
101-901-970.12	McCormick Park					
101-901-970.13	Volunteers Park	19,992		19,600		
101-901-970.14	Friends Of Parks Repairs					
101-901-970.15	Building & Grounds	32,082				
101-901-970.16	McCormick Park Grant Project					
101-901-970.17	109 E. Grand River Project					
101-901-970.18	CSX Rail Road Property					
101-901-970.20	Police	39,948	100,000	70,935	60,000	15,000
Patrol Car Payment						

User: TOM
DB: Williamston

BUDGET REPORT FOR CITY OF WILLIAMSTON
Fund: 101 General Fund
DEPARTMENT HEAD BUDGET WORKSHEET
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY BUDGET	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 901 - Capital Outlay						
101-901-970.25	DPW Equipment					
101-901-970.26	Non-Motorized					
Totals for dept 901 - Capital Outlay		92,022	106,000	109,535	111,000	80,000
Dept 906 - Debt Service						
101-906-999.16	Tobias Drain Assessment					
Totals for dept 906 - Debt Service						
Dept 990 - Transfers						
101-990-995.02	Transfer To Major Street				650,000	100,000
101-990-995.03	Transfer To Local Street	60,000	60,000	60,000	60,000	60,000
101-990-995.06	Transfer To Equipment Fund	26,000	26,000	26,000	26,000	26,000
101-990-995.07	Transfer To 2003 Act 175 Bond					
101-990-995.09	Transfer To Act342 Bond					
101-990-995.12	Transfer to Water Fund					
101-990-995.05	Transfer To Building/Zoning Fund					
101-990-999.08	Transfer To Arts					
101-990-999.12	Red Cedar Recreation Assoc.					
101-990-999.13	Cemetery Board					
101-990-999.16	Tobias Drain Assessment					
101-990-999.17	Wheatfield 425 Revenue Sharing					
101-990-999.19	Ingham County Hazmat Team					
101-990-999.25	Transfer - w.p.i. / Cdbg Grant					
Totals for dept 990 - Transfers		86,000	86,000	86,000	736,000	186,000
TOTAL APPROPRIATIONS						
		2,171,603	2,357,970	2,162,986	3,166,855	2,727,385
NET OF REVENUES/APPROPRIATIONS - FUND 101						
		580,990	111,745	332,600	(550,610)	50,046
	BEGINNING FUND BALANCE	2,249,945	2,249,945	2,830,936	2,830,936	3,163,536
	ENDING FUND BALANCE	2,830,935	2,361,690	3,163,536	2,280,326	3,213,582

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DEPARTMENT HEAD BUDGET WORKSHEET
Calculations as of 04/30/2024

2024-25
DEPT. APPR.
BUDGET

2023-24
ORIGINAL
BUDGET

2023-24
ACTIVITY
THRU 04/30/24

2022-23
AMENDED
BUDGET

2022-23
ACTIVITY

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
ESTIMATED REVENUES						
Dept 000 - General	Revenues					
202-000-450.00	Sidewalk Construction					
202-000-510.01	Federal Aid-Surface Transport Proj					
202-000-510.02	Cdbg Grant					
202-000-510.03	Arra Federal Stimulus Funds					
202-000-540.00	State Grants	365,339	367,500	254,885	375,000	385,000
202-000-546.00	Act 51	6,249	7,500	4,160	369,653	6,400
202-000-546.01	Local Roads Program					
202-000-546.01	State Aid					
202-000-570.01	State Metro. Act Of 2002	16,318	13,000		13,500	13,500
202-000-642.00	General Sales					
202-000-665.01	Interest Income			3,939		3,250
202-000-675.00	Private Contributions					
202-000-687.01	Misc Refunds - Ins, Workers Comp,	126		114		115
202-000-696.00	Bond Proceeds					
202-000-698.01	Bond Sale Proceeds					
202-000-699.01	Transfer From General Fund				650,000	100,000
202-000-699.07	Transfer From DDA					
	Totals for dept 000 - General Revenues	388,032	388,000	263,098	1,415,153	508,265
	TOTAL ESTIMATED REVENUES	388,032	388,000	263,098	1,415,153	508,265
APPROPRIATIONS						
Dept 444 - Sidewalks	Salaries & Wages	1,497	1,500	1,089	1,500	1,500
202-444-702.00	FICA	114	150	83	100	100
202-444-709.00	Unemployment		10		10	10
202-444-710.00	Payment In Lieu Of Insurance		10		10	10
202-444-712.00	Fringe Benefits					
202-444-714.00	Insurance Premiums	153	160	175	160	190
202-444-718.00	HSA Contribution	23	30	28	30	30
202-444-718.01	Disability Premiums	6	10	4	10	10
202-444-724.00	Retirement	283	285	180	300	250
202-444-725.00	Workers Compensation	11	25	6	10	15
202-444-726.00	Operating Supplies	86	1,000		1,000	1,000
202-444-802.00	Contractual Services	14,136	16,000	1,395	16,000	15,000
202-444-940.00	Equipment Rental	239	1,000		1,000	1,000
202-444-940.01	Public Services Building Rent					
202-444-970.00	Capital Outlay					
	Totals for dept 444 - Sidewalks	16,548	20,180	2,960	20,130	19,115
Dept 450 - Street Construction	Contractual Services					
202-450-802.00	Putnam - Grand River To Industria.					
202-450-970.33	Sensus Mobile Transciever/computer					
202-450-970.39	Progress Ct. Extension					
202-450-970.41	Street Construction					
	Totals for dept 450 - Street Construction					
Dept 459 - Preservation/Structural Improvements	Capital Outlay					
202-459-970.00	N. Putnam St.					
202-459-970.23	East Middle Street					
202-459-970.29	Putnam - Grand River To Industria.					
202-459-970.33	W. Church Street					
202-459-970.40	Capital Outlay	64,646	85,500	299,127	1,300,000	
	Totals for dept 459 - Preservation/Structural Improvements	64,646	85,500	299,127	1,300,000	

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 459 - Preservation/Structural Improvements						
202-459-970.42	Williamston Rd. - Milling & Repav!					
202-459-970.43	Williamston Rd. - Phase II					
Totals for dept 459 - Preservation/Structural Imprc		64,646	85,500	299,127	1,300,000	
Dept 467 - Surface Maintenance						
202-467-702.00	Salaries & Wages	10,452	10,500	7,589	12,000	16,000
202-467-704.00	Wages-Part Time	137	250	122	200	200
202-467-709.00	FICA	806	1,000	587	800	1,250
202-467-710.00	Unemployment	2	10	2	10	10
202-467-712.00	Payment In Lieu Of Insurance		80		65	65
202-467-714.00	Fringe Benefits					
202-467-718.00	Insurance Premiums	1,099	1,100	1,221	1,100	2,750
202-467-718.01	HSA Contribution	211	200	196	280	400
202-467-724.00	Disability Premiums	44	50	29	50	50
202-467-725.00	Retirement	1,980	2,000	1,257	2,200	1,750
202-467-726.00	Workers Compensation	70	150	36	30	100
202-467-740.00	Operating Supplies	3,562	4,000	1,094	4,000	4,000
202-467-802.00	Contractual Services	36,398	33,000	12,924	38,000	30,000
202-467-940.00	Equipment Rental	11,160	14,500	9,326	14,500	14,500
202-467-940.01	Public Services Building Rent					
Totals for dept 467 - Surface Maintenance		65,921	66,840	34,379	73,235	71,075
Dept 468 - Bridge Maintenance						
202-468-702.00	Salaries & Wages	248	250	181	250	250
202-468-704.00	Wages-Part Time	35	75	31	60	60
202-468-709.00	FICA	21	30	16	25	25
202-468-710.00	Unemployment		10		10	10
202-468-712.00	Payment In Lieu Of Insurance		10		10	10
202-468-714.00	Fringe Benefits					
202-468-718.00	Insurance Premiums	25	25	29	30	40
202-468-718.01	HSA Contribution	4	10	5	10	10
202-468-724.00	Disability Premiums	1	10	1	10	10
202-468-725.00	Retirement	47	50	30	50	50
202-468-726.00	Workers Compensation	4	10	2	10	10
202-468-740.00	Operating Supplies	242	100	199	100	100
202-468-802.00	Contractual Services		1,000	876	1,500	1,500
202-468-940.00	Equipment Rental	19	100		100	100
202-468-940.01	Public Services Building Rent					
Totals for dept 468 - Bridge Maintenance		646	1,680	1,370	2,165	2,175
Dept 471 - Right-of-Way Maintenance						
202-471-702.00	Salaries & Wages	1,945	2,000	1,416	1,800	1,700
202-471-704.00	Wages-Part Time	198	375	176	350	300
202-471-709.00	FICA	163	200	121	200	180
202-471-710.00	Unemployment	2	10	3	10	10
202-471-712.00	Payment In Lieu Of Insurance		25		10	20
202-471-714.00	Fringe Benefits					
202-471-718.00	Insurance Premiums	196	210	228	200	230
202-471-718.01	HSA Contribution	27	50	37	50	50
202-471-724.00	Disability Premiums	8	10	6	10	10
202-471-725.00	Retirement	367	375	235	325	300
202-471-726.00	Workers Compensation	13	30	7	10	20
202-471-740.00	Operating Supplies	1,322	5,000	1,197	4,500	4,500

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DEPARTMENT HEAD BUDGET WORKSHEET

Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 471 - Right-of-Way Maintenance						
202-471-802.00	Contractual Services	14,937	9,500	2,228	17,500	16,000
202-471-940.00	Equipment Rental	696	3,900	1,144	3,500	3,500
202-471-940.01	Public Services Building Rent					
Totals for dept 471 - Right-of-Way Maintenance		19,874	21,685	6,798	28,465	26,820
Dept 472 - Winter Maintenance						
202-472-702.00	Salaries & Wages	7,294	7,350	5,301	7,500	6,500
202-472-709.00	FICA	555	575	403	600	550
202-472-710.00	Unemployment		10	10	10	10
202-472-712.00	Payment In Lieu Of Insurance		75	60	60	60
202-472-714.00	Fringe Benefits					
202-472-718.00	Insurance Premiums	756	800	853	850	850
202-472-718.01	HSA Contribution	122	150	137	200	200
202-472-724.00	Disability Premiums	31	50	21	40	30
202-472-725.00	Retirement	1,380	1,450	878	1,275	1,000
202-472-726.00	Workers Compensation	56	125	30	40	60
202-472-740.00	Operating Supplies	12,250	13,000	7,546	16,500	15,000
202-472-802.00	Contractual Services	1,563	3,000	2,568	3,000	3,000
202-472-940.00	Equipment Rental	5,065	3,000	5,849	14,000	14,000
202-472-940.01	Public Services Building Rent					
Totals for dept 472 - Winter Maintenance		29,072	29,585	23,586	44,075	41,260
Dept 473 - Traffic Control						
202-473-702.00	Salaries & Wages	405	500	289	800	500
202-473-709.00	FICA	30	50	21	85	40
202-473-710.00	Unemployment		10	10	10	10
202-473-712.00	Payment In Lieu Of Insurance		10	10	10	10
202-473-714.00	Fringe Benefits					
202-473-718.00	Insurance Premiums	50	50	47	120	80
202-473-718.01	HSA Contribution	16	10	8	20	20
202-473-724.00	Disability Premiums	1	10	1	10	10
202-473-725.00	Retirement	78	75	48	190	100
202-473-726.00	Workers Compensation	5	10	2	10	10
202-473-740.00	Operating Supplies	1,145	3,500	160	3,500	3,500
202-473-802.00	Contractual Services	11,658	14,500	12,793	11,500	14,000
202-473-940.00	Equipment Rental	554	500	25	500	500
202-473-940.01	Public Services Building Rent					
Totals for dept 473 - Traffic Control		13,942	19,225	13,394	16,755	18,780
Dept 515 - Administrative						
202-515-702.00	Salaries & Wages					
202-515-709.00	FICA Employer					
202-515-714.00	Fringe Benefits					
202-515-725.00	Retirement MERS 401					
202-515-740.00	Operating Supplies					
202-515-803.00	Contract - Audit					
202-515-803.01	Fund Administration					
202-515-820.01	Insurance - Liab. / Prop.					
202-515-940.00	Equipment Rental					
202-515-940.01	Public Services Building Rent					
Totals for dept 515 - Administrative		8,211	8,555	3,067	8,805	8,805
Dept 901 - Capital Outlay						
202-901-702.00	Salaries & Wages					
202-901-709.00	FICA Employer					
202-901-714.00	Fringe Benefits					
202-901-725.00	Retirement MERS 401					
202-901-740.00	Operating Supplies					
202-901-803.00	Contract - Audit					
202-901-803.01	Fund Administration					
202-901-820.01	Insurance - Liab. / Prop.					
202-901-940.00	Equipment Rental					
202-901-940.01	Public Services Building Rent					
Totals for dept 901 - Capital Outlay						

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 901 - Capital Outlay						
202-901-970.39	Sensus Mobile Transciever/computer					
Totals for dept 901 - Capital Outlay						
Dept 906 - Debt Service						
202-906-991.04	2017 Cap Improv Bond Principal	27,300	27,300	29,250	29,250	29,250
202-906-994.02	2017 Cap Improv Bond Interest	9,005	9,010	8,276	8,276	7,550
Totals for dept 906 - Debt Service						
202-990-995.00	Transfer To General Fund	36,305	36,310	37,526	37,526	36,800
Dept 990 - Transfers						
202-990-995.03	Transfer To Local Street					
202-990-995.07	Transfer To 2003 Act 175 Bond					
202-990-995.09	Transfer To Act342 Bond					
Totals for dept 990 - Transfers						
TOTAL APPROPRIATIONS						
		255,165	289,560	422,207	1,531,156	224,830
		132,867	98,440	(159,109)	(116,003)	283,435
NET OF REVENUES/APPROPRIATIONS - FUND 202						
BEGINNING FUND BALANCE		274,940	274,940	407,806	407,806	248,697
ENDING FUND BALANCE		407,807	373,380	248,697	291,803	532,132

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DEPARTMENT HEAD BUDGET WORKSHEET
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
ESTIMATED REVENUES						
Dept 000 - General	Revenues					
203-000-450.00	Sidewalk Construction					
203-000-450.01	Special Assessments		116,500	80,073	116,100	118,000
203-000-546.00	Act 51	114,617	2,500	1,307	2,050	2,100
203-000-546.01	Local Roads Program	1,962				
203-000-551.01	State Aid		3,000		3,000	
203-000-642.00	General Sales					
203-000-665.01	Interest Income					
203-000-675.00	Private Contributions					
203-000-687.01	Misc Refunds - Ins, Workers Comp,	126		114		110
203-000-699.01	Transfer From General Fund	60,000	60,000	60,000	60,000	60,000
203-000-699.02	Transfer From Major Street					
	Totals for dept 000 - General Revenues	176,705	182,000	141,494	181,150	180,210
	TOTAL ESTIMATED REVENUES	176,705	182,000	141,494	181,150	180,210
APPROPRIATIONS						
Dept 444 - Sidewalks						
203-444-702.00	Salaries & Wages	1,744	1,800	1,271	1,600	1,500
203-444-704.00	Wages-Part Time	8	25	7	20	30
203-444-709.00	FICA	133	150	97	130	120
203-444-710.00	Unemployment		10	10	10	10
203-444-712.00	Payment In Lieu Of Insurance		25		10	10
203-444-714.00	Fringe Benefits					
203-444-718.00	Insurance Premiums	173	185	204	165	200
203-444-718.01	HSA Contribution	21	50	33	40	40
203-444-724.00	Disability Premiums	7	10	5	10	10
203-444-725.00	Retirement	329	350	211	300	250
203-444-726.00	Workers Compensation	11	25	6	10	20
203-444-740.00	Operating Supplies		3,000	19	2,000	2,000
203-444-802.00	Contractual Services	13,000	9,000	2,000	12,000	12,000
203-444-940.00	Equipment Rental	61	3,000	104	2,000	2,000
203-444-940.01	Public Services Building Rent					
	Totals for dept 444 - Sidewalks	15,487	17,630	3,957	18,295	18,190
Dept 450 - Street Construction						
203-450-802.00	Contractual Services					
203-450-808.00	Road Construction					
	Totals for dept 450 - Street Construction					
Dept 459 - Preservation/Structural Improvements						
203-459-970.00	Capital Outlay					
	Totals for dept 459 - Preservation/Structural Imprc					
Dept 467 - Surface Maintenance						
203-467-702.00	Salaries & Wages	12,639	12,700	9,187	12,700	11,500
203-467-704.00	Wages-Part Time	95	200	85	160	250
203-467-709.00	FICA	969	1,000	705	1,100	900
203-467-710.00	Unemployment	2	10	1	10	10
203-467-712.00	Payment In Lieu Of Insurance		100		80	100
203-467-714.00	Fringe Benefits					
203-467-718.00	Insurance Premiums	1,307	1,300	1,478	1,500	1,500
203-467-718.01	HSA Contribution	232	250	238	280	250
203-467-724.00	Disability Premiums	53	50	36	60	50

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DEPARTMENT HEAD BUDGET WORKSHEET
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 467 - Surface Maintenance						
203-467-725.00	Retirement	2,391	2,400	1,522	2,300	2,100
203-467-726.00	Workers Compensation	84	185	45	200	150
203-467-740.00	Operating Supplies	3,562	3,000	1,094	4,500	4,500
203-467-802.00	Contractual Services	35,255	35,500	16,712	35,500	30,000
203-467-940.00	Equipment Rental	16,092	20,000	10,913	20,000	20,000
203-467-940.01	Public Services Building Rent					
	Totals for dept 467 - Surface Maintenance	72,681	76,695	42,016	78,390	71,310
Dept 468 - Bridge Maintenance						
203-468-702.00	Salaries & Wages					
203-468-709.00	FICA					
203-468-710.00	Unemployment					
203-468-712.00	Payment In Lieu Of Insurance					
203-468-714.00	Fringe Benefits					
203-468-718.00	Insurance Premiums					
203-468-718.01	HSA Contribution					
203-468-724.00	Disability Premiums					
203-468-725.00	Retirement					
203-468-726.00	Workers Compensation					
203-468-740.00	Operating Supplies					
203-468-802.00	Contractual Services	52	1,500	876	1,500	1,500
203-468-940.00	Equipment Rental		15,900		12,500	10,000
203-468-940.01	Public Services Building Rent				250	250
	Totals for dept 468 - Bridge Maintenance	52	17,400	876	14,250	11,750
Dept 471 - Right-of-Way Maintenance						
203-471-702.00	Salaries & Wages	751	850	544	1,050	1,000
203-471-704.00	Wages-Part Time	349	650	311	400	500
203-471-709.00	FICA	84	150	65	130	100
203-471-710.00	Unemployment	4	10	4	10	10
203-471-712.00	Payment In Lieu Of Insurance		10		10	10
203-471-714.00	Fringe Benefits					
203-471-716.00	Insurance Premiums	81	100	88	110	100
203-471-718.01	HSA Contribution	16	25	14	25	20
203-471-724.00	Disability Premiums	3	10	2	10	10
203-471-725.00	Retirement	143	150	90	195	120
203-471-726.00	Workers Compensation	11	25	6	20	20
203-471-740.00	Operating Supplies	345	2,200	1,197	2,000	2,000
203-471-802.00	Contractual Services	959	2,200		2,500	2,500
203-471-940.00	Equipment Rental	633	4,000	1,816	3,200	3,200
203-471-940.01	Public Services Building Rent					
	Totals for dept 471 - Right-of-Way Maintenance	3,379	10,380	4,137	9,660	9,590
Dept 472 - Winter Maintenance						
203-472-702.00	Salaries & Wages	6,648	6,700	4,829	7,100	6,500
203-472-709.00	FICA	506	600	367	600	500
203-472-710.00	Unemployment		10		10	10
203-472-712.00	Payment In Lieu Of Insurance		50		50	50
203-472-714.00	Fringe Benefits					
203-472-718.00	Insurance Premiums	693	750	777	1,000	800
203-472-718.01	HSA Contribution	116	150	125	150	140
203-472-724.00	Disability Premiums	28	25	19	30	25
203-472-725.00	Retirement	1,258	1,300	800	1,300	850

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DEPARTMENT HEAD BUDGET WORKSHEET
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 472 - Winter Maintenance						
203-472-726.00	Workers Compensation	46	100	24	85	75
203-472-740.00	Operating Supplies	12,239	13,000	7,546	16,500	16,500
203-472-802.00	Contractual Services	1,563	2,000	2,568	2,500	2,500
203-472-940.00	Equipment Rental	4,511	4,500	5,505	10,500	10,500
203-472-940.01	Public Services Building Rent					
Totals for dept 472 - Winter Maintenance		27,608	29,185	22,560	39,825	38,450
Dept 473 - Traffic Control						
203-473-702.00	Salaries & Wages	203	200	144	850	250
203-473-709.00	FICA	15	15	11	70	20
203-473-710.00	Unemployment				10	10
203-473-712.00	Payment In Lieu Of Insurance				10	10
203-473-714.00	Fringe Benefits					
203-473-718.00	Insurance Premiums	28	25	23	85	40
203-473-718.01	HSA Contribution	11	10	4	20	20
203-473-724.00	Disability Premiums	1	1	1	10	10
203-473-725.00	Retirement	40	50	24	165	50
203-473-726.00	Workers Compensation	5	10	2	10	10
203-473-740.00	Operating Supplies	135	3,500	160	3,000	3,000
203-473-802.00	Contractual Services	1,099	8,500	3,103	6,500	6,500
203-473-940.00	Equipment Rental	206	500	528	500	500
203-473-940.01	Public Services Building Rent					
Totals for dept 473 - Traffic Control		1,743	12,840	4,000	11,230	10,420
Dept 515 - Administrative						
203-515-702.00	Salaries & Wages					
203-515-709.00	FICA					
203-515-714.00	Fringe Benefits					
203-515-725.00	Retirement MERS 401					
203-515-740.00	Operating Supplies					
203-515-802.00	Contractual Services					
203-515-803.00	Contract - Audit	866	870	891	995	950
203-515-803.01	Fund Administration	6,000	6,000		6,000	6,000
203-515-820.01	Insurance - Liab. / Prop.	982	1,325	1,288	1,400	1,400
203-515-940.00	Equipment Rental					
203-515-940.01	Public Services Building Rent					
Totals for dept 515 - Administrative		7,848	8,195	2,179	8,395	8,350
Dept 990 - Transfers						
203-990-995.00	Transfer To General Fund					
203-990-995.07	Transfer To 2003 Act 175 Bond					
203-990-995.09	Transfer To Act342 Bond					
Totals for dept 990 - Transfers						
TOTAL APPROPRIATIONS		128,798	172,325	79,725	180,045	168,060
NET OF REVENUES/APPROPRIATIONS - FUND 203		47,907	9,675	61,769	1,105	12,150
BEGINNING FUND BALANCE		251,595	251,595	299,502	299,502	361,271
ENDING FUND BALANCE		299,502	261,270	361,271	300,607	373,421

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BUDGET REPORT FOR CITY OF WILLIAMSTON
Fund: 244 Economic Development Fund
DEPARTMENT HEAD BUDGET WORKSHEET
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
ESTIMATED REVENUES						
Dept 000 - General Revenues						
244-000-642.00	General Sales					
244-000-652.01	Farm Market Fee					1,500
244-000-665.01	Interest Income	2,600	25	3,127	825	
244-000-667.01	Public Services Building Rent					
244-000-673.01	Sale Of Fixed Assets					
244-000-693.01	Gain/(loss) On Disposal Of Equipme					
	Totals for dept 000 - General Revenues	2,600	25	3,127	825	1,500
	TOTAL ESTIMATED REVENUES	2,600	25	3,127	825	1,500
APPROPRIATIONS						
Dept 728 - Comm. & Econ. Dev. Administration						
244-728-704.00	Wages-Part Time					
244-728-714.00	Fringe Benefits					
244-728-740.00	Operating Supplies					
244-728-740.02	Operating Expenses - Farm Market					
244-728-801.01	Legal Services	80	250		300	300
244-728-802.00	Contractual Services					
244-728-803.00	Contract - Audit	198	200	205	230	230
244-728-803.01	Fund Administration	500	500		500	500
244-728-860.00	Travel & Education					
244-728-900.00	Printing & Publishing					
244-728-930.01	Repairs & Maintenance Building					
244-728-940.00	Equipment Rental					
244-728-955.00	Miscellaneous	16	50	53	50	50
244-728-970.00	Capital Outlay					
	Totals for dept 728 - Comm. & Econ. Dev. Administra	794	1,000	258	1,080	1,080
Dept 901 - Capital Outlay						
244-901-970.00	Capital Outlay					
	Totals for dept 901 - Capital Outlay					
Dept 906 - Debt Service						
244-906-991.21	2021 Water Supply Revenue Bonds					
244-906-994.21	Public Services Building Interest					
	Totals for dept 906 - Debt Service					
Dept 990 - Transfers						
244-990-995.00	Transfer To General Fund					
244-990-995.09	Transfer To Act342 Bond					
	Totals for dept 990 - Transfers					
TOTAL APPROPRIATIONS						
		794	1,000	258	1,080	1,080
NET OF REVENUES/APPROPRIATIONS - FUND 244						
	BEGINNING FUND BALANCE	1,806	(975)	2,869	(255)	420
	ENDING FUND BALANCE	72,343	72,343	74,149	74,149	77,018
		74,149	71,368	77,018	73,894	77,438

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DEPARTMENT HEAD BUDGET WORKSHEET
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
ESTIMATED REVENUES						
Dept 000 - General Revenues						
246-000-401.01	Current Property Taxes	15		11	12	10
246-000-665.01	Interest Income					
246-000-687.01	Misc Refunds - Ins, Workers Comp,	15		11	12	10
Totals for dept 000 - General Revenues		15		11	12	10
TOTAL ESTIMATED REVENUES						
		15		11	12	10
APPROPRIATIONS						
Dept 728 - Comm. & Econ. Dev. Administration						
246-728-801.01	Legal Services					
246-728-802.00	Contractual Services					
246-728-803.00	Contract - Audit					
246-728-803.01	Fund Administration				75	75
246-728-955.00	Miscellaneous	63				
246-728-988.01	Depreciation - Current	1,863	2,200			2,000
246-728-970.00	Capital Outlay					
Totals for dept 728 - Comm. & Econ. Dev. Administra		1,926	2,200		75	2,075
Dept 990 - Transfers						
246-990-995.00	Transfer To General Fund					
246-990-995.11	Transfer To Sewer Fund					
Totals for dept 990 - Transfers						
TOTAL APPROPRIATIONS						
		1,926	2,200		75	2,075
NET OF REVENUES/APPROPRIATIONS - FUND 246						
		(1,911)	(2,200)	11	(63)	(2,065)
BEGINNING FUND BALANCE						
		29,085	29,085	27,174	27,174	27,185
ENDING FUND BALANCE						
		27,174	26,885	27,185	27,111	25,120

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DEPARTMENT HEAD BUDGET WORKSHEET

Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
ESTIMATED REVENUES						
Dept 000 - General	Revenues					
247-000-401.01	Current Property Taxes	216,948	237,000	243,018	222,000	245,000
247-000-573.00	Local Community Stabilization	38,345	25,000	23,181	35,000	15,000
247-000-665.01	Interest Income	4,074	100	11,260	1,200	4,500
247-000-673.01	Sale Of Fixed Assets		65,000		1	
247-000-687.01	Misc Refunds - Ins, Workers Comp,	22,870				
247-000-693.01	Gain/(loss) On Disposal Of Equipme					
	Totals for dept 000 - General Revenues	282,237	327,100	277,459	258,201	264,500
	TOTAL ESTIMATED REVENUES	282,237	327,100	277,459	258,201	264,500
APPROPRIATIONS						
Dept 728 - Comm. & Econ. Dev. Administration	Professional Services	3,000	7,000	5,000	2,000	6,000
247-728-801.00	Legal Services	3,417	10,000	2,139	6,000	5,000
247-728-802.00	Contractual Services				2,000	1,000
247-728-803.00	Contract - Audit	3,639	1,700	1,741	1,940	1,950
247-728-803.01	Fund Administration	30,000	30,000		30,000	30,000
247-728-803.04	Ingham EDC Contract	9,436	9,500		9,500	9,500
247-728-820.01	Insurance - Liab. / Prop.					
247-728-860.00	Travel & Education					
247-728-921.00	Utilities	6,711	7,000	5,430	7,000	7,000
247-728-940.00	Equipment Rental					
247-728-955.00	Miscellaneous	225	500		500	500
247-728-968.01	Depreciation - Current	137,166				140,000
247-728-970.00	Capital Outlay		12,000	22,870	2,500	150,000
	Totals for dept 728 - Comm. & Econ. Dev. Administrat	193,594	77,700	37,180	61,440	350,950
Dept 901 - Capital Outlay	Salaries & Wages					
247-901-702.00.781	Fringe Benefits					
247-901-714.00.781	Operating Supplies					
247-901-740.00.781	Contractual Services					
247-901-802.00.781	Equipment Rental					
247-901-940.00.781	Capital Outlay					
	Totals for dept 901 - Capital Outlay					
Dept 990 - Transfers	Transfer To General Fund					
247-990-995.00	Transfer To Equipment Fund					
247-990-995.06	Transfer For Police Services					
247-990-999.01	Transfers					
	Totals for dept 990 - Transfers					
TOTAL APPROPRIATIONS						
		193,594	77,700	37,180	61,440	350,950
NET OF REVENUES/APPROPRIATIONS - FUND 247						
	BEGINNING FUND BALANCE	88,643	249,400	240,279	196,761	(86,450)
	ENDING FUND BALANCE	2,418,921	2,418,921	2,507,563	2,507,563	2,747,842
		2,507,564	2,668,321	2,747,842	2,704,324	2,661,392

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BUDGET REPORT FOR CITY OF WILLIAMSTON
Fund: 248 Downtown Development Authority
DEPARTMENT HEAD BUDGET WORKSHEET
Calculations as of 04/30/2024

2024-25
DEPT. APPR.
BUDGET

2023-24
ORIGINAL
BUDGET

2023-24
ACTIVITY
THRU 04/30/24

2022-23
AMENDED
BUDGET

2022-23
ACTIVITY

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
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ESTIMATED REVENUES

Dept 000 - General Revenues						
248-000-401.01	Current Property Taxes	385,797	390,000	407,213	374,000	310,000
248-000-401.03	Delinquent Property Taxes					
248-000-510.01	Federal Aid-Surface Transport Proj					
248-000-539.09	Double Up Food Bucks Grant					
248-000-551.01	State Aid					
248-000-566.00	MEDC Grant					
248-000-573.00	Local Community Stabilization	3,604		10,393	3,500	4,500
248-000-580.00	Contributions/Grants From Local Ur			3,000		
248-000-581.00	Ingham County Parks & Trail Grant	111,939	169,400			
248-000-665.01	Interest Income	2,768	50	7,597	1,000	2,500
248-000-675.01	Donations					
248-000-675.06	Donations - Farmers Market Sponsori					
248-000-687.01	Misc Refunds - Ins, Workers Comp,					
248-000-699.12	Transfer From Water Fund					
Totals for dept 000 - General Revenues		504,108	559,450	428,203	378,500	317,000
TOTAL ESTIMATED REVENUES		504,108	559,450	428,203	378,500	317,000

APPROPRIATIONS

Dept 728 - Comm. & Econ. Dev. Administration						
248-728-702.00	Salaries & Wages	25,253	25,250	18,838	30,000	27,500
248-728-704.00	Wages-Part Time	2,034	3,550	1,815	2,500	2,500
248-728-709.00	FICA	2,077	2,250	1,572	2,250	2,250
248-728-710.00	Unemployment	24	10	26	10	10
248-728-712.00	Payment In Lieu Of Insurance		200		200	200
248-728-714.00	Fringe Benefits					
248-728-718.00	Insurance Premiums	2,650	2,600	2,949	2,600	2,600
248-728-718.01	HSA Contribution	486	500	475	500	500
248-728-724.00	Disability Premiums	107	100	74	100	100
248-728-725.00	Retirement	4,783	4,800	3,078	4,800	4,800
248-728-726.00	Workers Compensation	184	400	96	400	400
248-728-727.00	Office Supplies					
248-728-801.01	Legal Services	449	5,000		2,500	2,500
248-728-802.00	Contractual Services	8,574	7,000	9,979	12,500	12,500
248-728-803.00	Contract - Audit	1,592	1,600	1,639	1,830	1,830
248-728-803.01	Fund Administration	21,000	21,000		21,000	21,000
248-728-803.04	Ingham EDC Contract					
248-728-803.06	Niesa - Contract	10,000	10,000	10,000	10,000	10,000
248-728-860.00	Travel & Education					
248-728-880.00	Community Promotion	8,770	6,500	5,055	25,000	30,000
Commercials, Theatre & Brand						
248-728-880.01	Holiday Decorations/maint.	426	250	11,598	5,000	12,500
MCCormick Park & Downtown						
248-728-921.00	Utilities	34,092	35,000	24,613	35,000	35,000
248-728-930.02	Maintenance					20,000

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BUDGET REPORT FOR CITY OF WILLIAMSTON
 Fund: 248 Downtown Development Authority
 DEPARTMENT HEAD BUDGET WORKSHEET
 Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 728 - Comm. & Econ. Dev. Administration						
Benches, Cans, Parking Lots, etc.						
248-728-940.00	Equipment Rental	14,629	22,000	9,124	22,000	20,000
248-728-955.00	Miscellaneous	354	1,000	77	1,000	20,000
Parking Signs & Banners						
248-728-964.00	Private/commercial Rehab.	6,282	2,500	2,250	10,000	10,000
248-728-968.01	Depreciation - Current	66,967				
248-728-996.01	Bond Issue Cost					
Totals for dept 728 - Comm. & Econ. Dev. Administra		210,733	151,510	103,258	189,190	236,190
Dept 901 - Capital Outlay						
248-901-970.04	Middle St. Parking Lot		290,000	1,542		
248-901-970.08	Boat Launch & Parking Lot					
248-901-970.09	Boardwalk Replacement					
248-901-970.21	Old Mill Parking Lot - 2022					
248-901-970.30	Comm. & Econ. Development					
Totals for dept 901 - Capital Outlay			290,000	1,542		
Dept 906 - Debt Service						
248-906-991.06	1999 Refunding Bond Principal		130,000		135,000	
Paid off in 2023						
248-906-991.11	2004 DDA Refunding Bonds		30,000		25,000	
Paid off in 2023						
248-906-993.00	Agent Fees					
248-906-994.06	1999 Refunding Bond Interest	5,480	5,480	1,850	1,850	
Paid off in 2023						
248-906-994.11	2004 DDA Refunding Interest	2,000	2,000	625	625	
Paid off in 2023						
Totals for dept 906 - Debt Service		7,480	167,480	2,475	162,475	
Dept 990 - Transfers						
248-990-964.00	Private/commercial Rehab.				25,000	
248-990-995.00	Transfer To General Fund				25,000	

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 990 - Transfers						
Old Mill Parking Lot Payment - 2 of 5						
248-990-995.02	Transfer To Major Street				25,000	25,000
Totals for dept 990 - Transfers		218,213	608,990	107,275	376,665	261,190
TOTAL APPROPRIATIONS						
NET OF REVENUES/APPROPRIATIONS - FUND 248		285,895	(49,540)	320,928	1,835	55,810
BEGINNING FUND BALANCE		1,389,358	1,389,358	1,675,251	1,675,251	1,996,179
ENDING FUND BALANCE		1,675,253	1,339,818	1,996,179	1,677,086	2,051,989

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BUDGET REPORT FOR CITY OF WILLIAMSTON
 Fund: 590 Sewer Fund
 DEPARTMENT HEAD BUDGET WORKSHEET
 Calculations as of 04/30/2024

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
ESTIMATED REVENUES						
Dept 000 - General	Revenues					
590-000-450.01	Special Assessments					
590-000-450.02	1996 Williamston Rd. Sewer S/a					
590-000-539.08	Saw Grant					
590-000-607.03	Readiness To Serve Charge	489,088	491,000	368,528	495,000	491,000
590-000-607.03	Commodity Charge	558,390	545,000	409,700	550,000	555,000
590-000-607.06	Industrial User Charge					
590-000-607.07	Penalties/Late Fees	10,608	12,000	9,022	12,000	10,500
590-000-607.09	Tap / Connection Fee	12,540	12,360	18,540	14,500	12,350
590-000-642.00	General Sales	981	1,000	810	1,000	750
590-000-665.01	Interest Income	37,688	750	39,731	6,500	25,000
590-000-670.01	Special Assessments - Interest					
590-000-670.02	1996 Williamston Rd. S/a Interest					
590-000-675.00	Private Contributions					
590-000-687.01	Misc Refunds - Ins, Workers Comp,	8,496		4,147	2,500	4,000
590-000-698.01	Bond Sale Proceeds					
590-000-699.05	Transfer From TIFA 2a					
590-000-699.12	Transfer From Water Fund					
	Totals for dept 000 - General Revenues	1,117,791	1,062,110	850,478	1,081,500	1,098,600
TOTAL ESTIMATED REVENUES						
		1,117,791	1,062,110	850,478	1,081,500	1,098,600
APPROPRIATIONS						
Dept 537 - Administrative						
590-537-702.00	Salaries & Wages	1,202	1,200	871	1,045	1,045
590-537-709.00	FICA	91	100	66	90	90
590-537-710.00	Unemployment		10		10	10
590-537-712.00	Payment In Lieu Of Insurance		10		10	10
590-537-714.00	Fringe Benefits					
590-537-714.01	GASB 68 Pension	14,572				
590-537-714.02	OP&E Expense	(2,211)				
590-537-718.00	Insurance Premiums	413	150	373	500	250
590-537-718.01	HSA Contribution	12	50	23	40	30
590-537-724.00	Disability Premiums	4	10	3	10	10
590-537-725.00	Retirement	225	225	144	250	200
590-537-726.00	Workers Compensation	10	25	6	10	15
590-537-740.00	Operating Supplies	127	1,200		1,200	1,200
590-537-767.00	Uniforms	4,756	3,200	1,300	4,000	4,000
590-537-802.00	Contractual Services	1,275	2,000	1,241	2,000	2,000
590-537-803.00	Contract - Audit	2,396	2,410	2,469	2,751	2,800
590-537-803.01	Fund Administration	40,000	40,000		40,000	20,000
590-537-820.01	Insurance - Liab. / Prop.	8,963	12,100	11,726	12,750	12,750
590-537-831.01	Memberships & Dues	669	2,000	425	2,000	2,000
590-537-850.00	Communications - Telephone	3,728	3,300	3,558	3,400	4,100
590-537-860.00	Travel & Education	1,130	3,000	616	3,000	1,500
590-537-940.00	Equipment Rental		500	13		
590-537-968.01	Depreciation - Current	352,711				
590-537-969.01	Amortization Expense					
590-537-996.01	Bond Issue Cost					
	Totals for dept 537 - Administrative	430,073	71,490	22,834	73,066	417,010
Dept 539 - Meter Reading & Billing						
590-539-702.00	Salaries & Wages	21,835	21,300	16,794	21,300	21,300
590-539-709.00	FICA	1,631	1,700	1,262	1,700	1,700

User: TOM

Fund: 590 Sewer Fund

DB: Williamston

DEPARTMENT HEAD BUDGET WORKSHEET

Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 539 - Meter Reading & Billing						
590-539-710.00	Unemployment		10		10	
590-539-712.00	Payment In Lieu Of Insurance		100		75	
590-539-714.00	Fringe Benefits			6,494	6,000	6,500
590-539-718.00	Insurance Premiums	5,676	5,000	722	725	800
590-539-718.01	HSA Contribution	656	106	82	100	100
590-539-724.00	Disability Premiums	106	7,000	5,071	6,750	6,500
590-539-725.00	Retirement	6,933	130	72	200	250
590-539-726.00	Workers Compensation	130	38,000	1,574	38,000	15,000
590-539-740.00	Operating Supplies	12,757	1,500	975	1,500	1,500
590-539-802.00	Contractual Services	2,975	3,900	2,336	3,000	3,000
590-539-851.00	Postage	2,783	5,000	1,034	5,000	5,000
590-539-940.00	Equipment Rental	1,393	84,585	36,416	84,360	61,735
	Totals for dept 539 - Meter Reading & Billing	54,875	84,585	36,416	84,360	61,735
Dept 544 - Line Maintenance						
590-544-702.00	Salaries & Wages	41,236	40,900	29,812	42,000	35,000
590-544-704.00	Wages-Part Time	535	1,000	478	1,000	1,000
590-544-709.00	FICA	3,158	3,250	2,304	3,500	3,000
590-544-710.00	Unemployment	7	10	7	10	10
590-544-712.00	Payment In Lieu Of Insurance		300		250	300
590-544-714.00	Fringe Benefits			4,794	5,250	5,000
590-544-718.00	Insurance Premiums	4,182	4,200	772	850	775
590-544-718.01	HSA Contribution	620	800	116	200	150
590-544-724.00	Disability Premiums	171	175	116	200	150
590-544-725.00	Retirement	7,746	7,625	4,939	7,500	6,500
590-544-726.00	Workers Compensation	269	600	145	250	400
590-544-740.00	Operating Supplies	1,956	5,000	1,772	5,000	5,000
590-544-802.00	Contractual Services	148,240	145,000	22,760	45,000	40,000
590-544-940.00	Equipment Rental	24,512	35,000	27,791	25,000	25,000
590-544-970.00	Capital Outlay					
	Totals for dept 544 - Line Maintenance	232,632	243,860	95,690	135,810	122,135
Dept 548 - Lift Stations						
590-548-702.00	Salaries & Wages	22,345	22,400	18,174	22,500	17,500
590-548-704.00	Wages-Part Time	86	200	77	200	200
590-548-709.00	FICA	1,645	1,800	1,350	2,000	2,000
590-548-710.00	Unemployment	1	10	1	10	10
590-548-712.00	Payment In Lieu Of Insurance		50		55	50
590-548-714.00	Fringe Benefits			4,059	4,350	3,250
590-548-718.00	Insurance Premiums	3,867	3,400	465	500	500
590-548-718.01	HSA Contribution	421	500		1,200	1,000
590-548-723.00	Retiree Health Care-OPEB		1,200		1,000	100
590-548-724.00	Disability Premiums	86	100	67	2,050	2,030
590-548-725.00	Retirement	2,081	1,800	2,229	150	200
590-548-726.00	Workers Compensation	135	325	78	500	500
590-548-740.00	Operating Supplies		500		3,000	3,000
590-548-802.00	Contractual Services	3,517	14	2,399	100	100
590-548-850.00	Communications - Telephone	14			14,500	27,500
590-548-921.00	Utilities	12,468	14,000	20,864	35,000	24,000
590-548-930.04	Equipment Repair/maint.	12,057	35,000	3,914	4,000	4,000
590-548-940.00	Equipment Rental	1,367	6,000	3,073	4,000	4,000
590-548-970.00	Capital Outlay					
590-548-970.06	Mechanic Street Lift Station		50,000		50,000	10,000

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BUDGET REPORT FOR CITY OF WILLIAMSTON
Fund: 590 Sewer Fund
DEPARTMENT HEAD BUDGET WORKSHEET
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 548 - Lift Stations						
590-548-970.10	Zimmer Road Lift Station	40,163	187,000	4,010	320,000	50,000
	Totals for dept 548 - Lift Stations	100,253	324,285	60,760	460,275	144,960
Dept 549 - Plant Oper. & Maint.						
590-549-702.00	Salaries & Wages	168,549	168,500	133,543	172,500	160,000
590-549-704.00	Wages-Part Time	3,406	8,400	243	7,900	2,000
590-549-709.00	FICA	12,699	13,650	9,948	13,750	13,750
590-549-710.00	Unemployment	5	25	3	25	20
590-549-712.00	Payment In Lieu Of Insurance		550		500	550
590-549-714.00	Fringe Benefits					
590-549-718.00	Insurance Premiums	27,080	23,900	28,679	29,500	29,500
590-549-718.01	HSA Contribution	3,084	3,300	3,482	4,500	3,750
590-549-723.00	Retiree Health Care-OPER	7,115	6,450	8,051	8,500	12,000
590-549-723.03	Tool Allowance	1,362	1,200	1,512	1,200	1,500
590-549-724.00	Disability Premiums	657	600	497	750	550
590-549-725.00	Retirement	20,299	18,650	17,828	19,250	18,500
590-549-726.00	Workers Compensation	1,013	2,400	579	1,200	1,800
590-549-740.00	Operating Supplies	12,438	26,000	13,541	22,500	22,500
590-549-767.00	Uniforms					
590-549-796.01	Treatment Chemicals	15,715	15,000	18,063	18,000	20,000
590-549-801.00	Professional Services					
590-549-802.00	Contractual Services	35,444	50,000	36,648	58,000	45,000
590-549-850.00	Communications - Telephone	4,650	5,000	3,760	5,200	5,200
590-549-921.00	Utilities	111,953	98,000	90,159	99,000	105,000
590-549-930.04	Equipment Repair/maint.	51,802	75,000	165,925	75,000	75,000
590-549-940.00	Equipment Rental	3,377	5,100	1,974	5,000	5,000
590-549-970.00	Capital Outlay					
590-549-970.27	SCADA System		5,000		5,000	5,000
	Totals for dept 549 - Plant Oper. & Maint.	480,648	526,725	535,176	547,275	526,620
Dept 901 - Capital Outlay						
590-901-970.24	MI Site Readiness Grant	7,482	7,500			
590-901-970.29	East Middle Street					
590-901-970.31	N. Cedar Street					
590-901-970.32	WW System Master Plan					
590-901-970.33	Putnam - Grand River To Industrial					
590-901-970.34	W/S Rate Study					
590-901-970.36	Line Maintenance/Construction	12,250	12,250	669,542		
590-901-970.37	Plant Oper. & Maint.		15,250			
590-901-970.39	Sensus Mobile Transciever/computer					
590-901-970.40	W. Church Street					
590-901-970.44	Red Cedar River Crossing					
590-901-970.46	Rural Development Funded Projects					
590-901-996.01	Bond Issue Cost					
	Totals for dept 901 - Capital Outlay	19,732	35,000	669,542		
Dept 906 - Debt Service						
590-906-991.03	1996 W/S Bond Principal					7,500
590-906-991.04	2017 Cap Improv Bond Principal					
590-906-991.13	1996 Sewer S/A Bond Principal					
590-906-991.15	1996 W/S Bond					
590-906-991.18	2010 R.D Sewer Bonds					67,000
590-906-991.19	2011 G.O. Refunding Bonds					
	Totals for dept 906 - Debt Service				65,000	74,500

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BUDGET REPORT FOR CITY OF WILLIAMSTON
Fund: 590 Sewer Fund
DEPARTMENT HEAD BUDGET WORKSHEET
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 906 - Debt Service						
590-906-991.20	2001 G.O. Refunding Bond Principa				750	750
590-906-993.00	Agent Fees					
590-906-994.00	Interest Expense					
590-906-994.02	2017 Cap Improv Bond Interest	2,309	2,310	2,122	2,123	1,930
590-906-994.03	1996 W/S Bond Interest					
590-906-994.13	1996 Sewer S/a Bond Interest					
590-906-994.14	2010 Sewage Disposal Bond Interest	86,506	88,040	42,810	86,120	82,095
590-906-994.20	2001 G.O. Refunding Bond Interest					
590-906-994.23	2010 GO Tax Notes Interest					
590-906-994.25	2011 G.O. Refunding Bond - Interes					
Totals for dept 906 - Debt Service		88,815	90,350	44,932	153,993	159,275
TOTAL APPROPRIATIONS		1,407,028	1,376,295	1,465,350	1,454,779	1,431,735
NET OF REVENUES/APPROPRIATIONS - FUND 590		(289,237)	(314,185)	(614,872)	(373,279)	(333,135)
BEGINNING FUND BALANCE		7,254,257	7,254,257	6,961,736	6,961,736	6,346,864
FUND BALANCE ADJUSTMENTS		(3,285)	(3,285)			
ENDING FUND BALANCE		6,961,735	6,936,787	6,346,864	6,588,457	6,013,729

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BUDGET REPORT FOR CITY OF WILLIAMSTON
Fund: 591 Water Fund
DEPARTMENT HEAD BUDGET WORKSHEET
Calculations as of 04/30/2024

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APFR. BUDGET
ESTIMATED REVENUES						
Dept 000 - General	Revenues					
591-000-510.00	Federal Aid					
591-000-539.02	Well Head Protection Grant					
591-000-551.01	State Aid					
591-000-607.03	Readiness To Serve Charge	663,041	656,000	499,420	670,000	667,500
591-000-607.05	Commodity Charge	382,695	366,000	257,695	370,000	355,000
591-000-607.07	Penalties/Late Fees	10,547	10,500	8,875	10,500	9,500
591-000-607.09	Tap / Connection Fee	7,080	4,600	6,900	6,500	4,900
591-000-642.00	General Sales	4,226	4,500	2,132	5,000	2,500
591-000-642.04	Water Meter Sales	2,683	2,500	1,670	2,000	1,000
591-000-665.01	Interest Income	24,390	500	26,789	4,500	20,000
591-000-667.02	Water Tower Rent					
591-000-675.00	Private Contributions					
591-000-687.01	Misc Refunds - Ins, Workers Comp,	7,039		3,083	1,500	4,000
591-000-698.01	Bond Sale Proceeds					
591-000-699.01	Transfer From General Fund					
591-000-699.11	Transfer From Sewer Fund					
Totals for dept 000 - General Revenues		1,101,701	1,044,600	806,564	1,070,000	1,063,500
TOTAL ESTIMATED REVENUES		1,101,701	1,044,600	806,564	1,070,000	1,063,500
APPROPRIATIONS						
Dept 537 - Administrative	Salaries & Wages	609	650	435	1,200	1,200
591-537-702.00	FICA	46	50	33	100	50
591-537-710.00	Unemployment		10		10	10
591-537-712.00	Payment In Lieu Of Insurance		10		10	10
591-537-714.00	Fringe Benefits		125		150	100
591-537-714.01	GASB 68 Pension	7,286				
591-537-714.02	OPEB Expense	(1,106)				
591-537-718.00	Insurance Premiums	372	100	317	500	200
591-537-718.01	HSA Contribution	23	10	11	50	50
591-537-724.00	Disability Premiums	3	10	2	10	10
591-537-725.00	Retirement	117	125	72	150	100
591-537-726.00	Workers Compensation	5	10	2	10	10
591-537-740.00	Operating Supplies		1,000		1,000	1,000
591-537-767.00	Uniforms	1,996	2,200	1,300	28,000	2,200
591-537-801.01	Legal Services					
591-537-802.00	Contractual Services	34	2,600	1,618	2,751	2,000
591-537-803.00	Contract - Audit	2,396	2,410	2,469	40,000	2,800
591-537-803.01	Fund Administration	40,000	40,000			25,000
591-537-820.01	Insurance - Liab. / Prop.	5,704	7,700	7,449	8,100	8,100
591-537-831.01	Memberships & Dues	749	1,600	588	1,600	1,600
591-537-850.00	Communications - Telephone	2,514	3,000	2,546	3,000	3,000
591-537-860.00	Travel & Education	2,666	3,000	321	3,200	3,200
591-537-900.00	Printing & Publishing	2,400	3,000	44	1,000	1,000
591-537-940.00	Equipment Rental	56	100	13	100	100
591-537-940.01	Public Services Building Rent					
591-537-955.00	Miscellaneous					
591-537-968.01	Depreciation - Current	233,156				
591-537-969.01	Amortization Expense					
591-537-996.01	Bond Issue Cost					
Totals for dept 537 - Administrative		299,026	64,585	17,220	90,791	250,000
TOTALS		1,400,727	1,109,185	823,784	1,160,791	1,313,500

User: TOM
DB: Williamston

Fund: 591 Water Fund

DEPARTMENT HEAD BUDGET WORKSHEET
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 539 - Meter Reading & Billing						
591-539-702.00	Salaries & Wages	22,817	22,300	17,556	22,500	22,500
591-539-709.00	FICA	1,711	1,725	1,320	1,850	1,850
591-539-710.00	Unemployment		10		10	10
591-539-712.00	Payment In Lieu Of Insurance		100		50	75
591-539-714.00	Fringe Benefits					
591-539-718.00	Insurance Premiums	5,784	5,100	6,617	6,100	6,500
591-539-718.01	HSA Contribution	672	700	742	890	775
591-539-724.00	Disability Premiums	110	100	85	130	110
591-539-725.00	Retirement	7,131	7,200	5,197	7,200	7,200
591-539-726.00	Workers Compensation	151	350	84	150	200
591-539-740.00	Operating Supplies	14,917	38,000	1,574	38,000	20,000
591-539-802.00	Contractual Services	975	1,500	975	1,500	1,500
591-539-851.00	Postage	2,783	3,900	2,336	3,900	3,900
591-539-940.00	Equipment Rental	1,359	5,000	1,047	5,000	5,000
591-539-970.00	Capital Outlay					
Totals for dept 539 - Meter Reading & Billing		58,410	85,985	37,533	87,280	69,620
Dept 544 - Line Maintenance						
591-544-702.00	Salaries & Wages	79,595	79,000	57,700	79,000	131,500
591-544-704.00	Wages-Part Time	776	1,500	692	1,400	1,050
591-544-709.00	FICA	6,095	6,225	4,442	6,250	10,250
591-544-710.00	Unemployment	11	10	10	10	15
591-544-712.00	Payment In Lieu Of Insurance		575		500	600
591-544-714.00	Fringe Benefits					
591-544-718.00	Insurance Premiums	8,149	8,100	9,280	9,100	18,280
591-544-718.01	HSA Contribution	1,398	1,500	1,494	1,650	3,325
591-544-724.00	Disability Premiums	332	300	225	350	400
591-544-725.00	Retirement	15,004	14,700	9,558	15,000	13,500
591-544-726.00	Workers Compensation	510	1,125	271	700	1,525
591-544-740.00	Operating Supplies	12,789	22,000	12,527	18,000	18,000
591-544-802.00	Contractual Services	50,162	39,000	23,304	45,000	45,000
591-544-940.00	Equipment Rental	54,623	30,000	40,413	35,000	35,000
591-544-970.00	Capital Outlay					
591-544-970.34	W/S Rate Study					
591-544-990.02	Bond Discount Expense					
Totals for dept 544 - Line Maintenance		229,444	204,035	159,916	211,960	278,415
Dept 545 - Elevated Tank Maint.						
591-545-702.00	Salaries & Wages	1,049	1,125	762	1,450	875
591-545-704.00	Wages-Part Time	35		31	50	75
591-545-709.00	FICA	83	100	60	120	75
591-545-710.00	Unemployment		10		10	10
591-545-712.00	Payment In Lieu Of Insurance		10		10	10
591-545-714.00	Fringe Benefits					
591-545-718.00	Insurance Premiums	103	100	123	120	120
591-545-718.01	HSA Contribution	12	25	20	30	25
591-545-724.00	Disability Premiums	4	10	3	10	25
591-545-725.00	Retirement	197	225	126	220	150
591-545-726.00	Workers Compensation	11	25	6	25	15
591-545-740.00	Operating Supplies	20	300		300	
591-545-802.00	Contractual Services	860	1,000		40,000	
591-545-921.00	Utilities					
591-545-940.00	Equipment Rental					
Totals for dept 545 - Elevated Tank Maint.		1,049	1,125	762	1,450	875

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DEPARTMENT HEAD BUDGET WORKSHEET
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY BUDGET	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 545 - Elevated Tank Maint.						
Totals for dept 545 - Elevated Tank Maint.						
Dept 550 - WTP / Well O & M		2,374	2,930	1,194	42,345	1,365
591-550-702.00	Salaries & Wages	67,988	68,250	51,824	69,500	44,500
591-550-704.00	Wages-Part Time	1,141	4,750	1,018	5,750	1,000
591-550-709.00	FICA	5,124	5,625	3,926	6,050	3,750
591-550-710.00	Unemployment	14	10	15	10	10
591-550-712.00	Payment In Lieu Of Insurance		350		400	350
591-550-714.00	Fringe Benefits					
591-550-718.00	Insurance Premiums	10,708	9,950	11,339	11,850	6,250
591-550-718.01	HSA Contribution	1,276	1,450	1,492	1,750	1,000
591-550-724.00	Disability Premiums	276	250	201	300	200
591-550-725.00	Retirement	10,442	9,950	7,739	9,950	6,000
591-550-726.00	Workers Compensation	436	1,000	241	600	500
591-550-740.00	Operating Supplies	3,041	5,500	4,346	5,500	5,000
591-550-796.01	Treatment Chemicals	58,583	58,000	41,122	58,000	60,000
591-550-801.00	Professional Services			475		
591-550-802.00	Contractual Services		10,000	3,840	10,000	7,500
591-550-850.00	Communications - Telephone					
591-550-921.00	Utilities					
591-550-930.04	Equipment Repair/maint.	57,498	70,000	51,721	70,000	67,500
591-550-940.00	Equipment Rental	16,128	70,000	24,125	70,000	40,000
591-550-955.02	MDEQ Water Testing	13,906	20,000	8,750	21,000	21,000
591-550-970.00	Capital Outlay	7,077	7,000	1,369	8,000	7,500
591-550-970.27	SCADA System		5,000		5,000	
591-550-970.35	2005 Water Construction Project					
591-550-970.47	Observation Well Abandonment					
Totals for dept 550 - WTP / Well O & M		257,391	347,085	213,543	353,660	272,060
Dept 901 - Capital Outlay						
Capital Outlay						
591-901-970.00	Water Tower					
591-901-970.28	East Middle Street					
591-901-970.29	N. Cedar Street					
591-901-970.31	Putnam - Grand River To Industria:					
591-901-970.33	W/S Rate Study					
591-901-970.34	Line Maintenance/Construction	12,250	12,250	523,837		
591-901-970.36	N. Putnam Water Main South Of GR					
591-901-970.38	Sensus Mobile Transciever/compute:					
591-901-970.39	W. Church Street					
591-901-970.40	Wellhead Protection Program					
591-901-970.45	Rural Development Funded Projects					
591-901-970.46	HUD Water Projects		175,000	50,044		
591-901-970.48	Bond Issue Cost					
591-901-996.01	Totals for dept 901 - Capital Outlay	12,250	197,500	573,881		
Dept 906 - Debt Service						
2017 Cap Improv Bond Principal						
591-906-991.04	2004 Water/Sewer Revenue Bonds					38,250
591-906-991.12	2005 W/S Revenue Bonds					94,000
591-906-991.16	2010 R.D. Water Revenue Bond				208,250	79,000
591-906-991.17	2021 Water Supply Revenue Bonds					1,500
591-906-991.21	Agent Fees		1,500			
591-906-993.00	Interest Expense					
591-906-994.00	Totals for dept 906 - Debt Service					

DEPARTMENT HEAD BUDGET WORKSHEET

Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY BUDGET	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
APPROPRIATIONS						
Dept 906 - Debt Service						
591-906-994.01	Long Term Advance Interest	11,776	11,780	10,822	10,825	9,840
591-906-994.02	2017 Cap Improv Bond Interest					
591-906-994.12	2004 W/S Revenue Bond - Interest	117,174	119,325	57,975	116,750	111,270
591-906-994.15	2010 Water Supply Bond Interest	9,005	9,005	7,938	7,950	6,840
591-906-994.16	2021 Revenue Refunding Interest					
	Totals for dept 906 - Debt Service	137,955	141,610	76,735	345,275	340,700

Dept 990 - Transfers						
591-990-995.00	Transfer To General Fund					
591-990-995.11	Transfer To Sewer Fund					
	Totals for dept 990 - Transfers					

TOTAL APPROPRIATIONS		996,850	1,043,730	1,080,022	1,131,311	1,263,800
NET OF REVENUES/APPROPRIATIONS - FUND 591		104,851	870	(273,458)	(61,311)	(200,300)
BEGINNING FUND BALANCE		3,223,626	3,223,626	3,326,833	3,326,833	3,053,375
FUND BALANCE ADJUSTMENTS		(1,643)	(1,643)			
ENDING FUND BALANCE		3,326,834	3,222,853	3,053,375	3,265,522	2,853,075

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GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
ESTIMATED REVENUES						
Dept 000 - General Revenues						
661-000-642.00	General Sales	9,086	75		3,000	2,000
661-000-665.01	Interest Income	199,236	299,700	183,278	220,000	200,000
661-000-668.01	Equipment Rental					
661-000-673.01	Sale Of Fixed Assets					
661-000-687.01	Misc Refunds - Ins, Workers Comp,	1,226	26,000	1,107	1,000	1,000
661-000-699.01	Transfer From General Fund	26,000		26,000	26,000	26,000
661-000-699.06	Transfer From TIFA 2B					
	Totals for dept 000 - General Revenues	235,548	325,775	212,480	250,000	229,000
TOTAL ESTIMATED REVENUES						
		235,548	325,775	212,480	250,000	229,000
APPROPRIATIONS						
Dept 441 - Department Of Public Works						
661-441-702.00	Salaries & Wages	52,589	52,400	38,238	53,550	44,000
661-441-704.00	Wages-Part Time	98	200	88	200	200
661-441-709.00	FICA	4,008	4,050	2,915	4,250	3,900
661-441-710.00	Unemployment	3	400	1	30	10
661-441-712.00	Payment In lieu Of Insurance				400	400
661-441-714.00	Fringe Benefits					
661-441-718.00	Insurance Premiums	5,415	5,450	6,149	6,000	6,100
661-441-718.01	HSA Contribution	900	960	990	1,400	1,000
661-441-724.00	Disability Premiums	220	200	149	260	200
661-441-725.00	Retirement	9,946	9,750	6,334	9,950	7,550
661-441-726.00	Workers Compensation	341	750	181	500	500
661-441-740.00	Operating Supplies	9,904	13,000	6,462	13,000	13,000
661-441-745.00	Gasoline / Oil	31,574	25,000	17,564	35,000	32,500
661-441-820.01	Insurance - Liab. / Prop.	9,556	12,900	13,795	15,900	15,000
661-441-860.00	Travel & Education		1,000	257	1,000	1,000
661-441-930.04	Equipment Repair/maint.	92,129	95,000	50,433	65,000	62,000
661-441-940.00	Equipment Rental	2,741				
661-441-968.01	Depreciation - Current	132,617	5,000	4,060	5,000	5,000
661-441-970.25	DPW Equipment					150,000
	Totals for dept 441 - Department Of Public Works	352,041	226,070	147,616	210,540	342,360
Dept 537 - Administrative						
661-537-803.00	Contract - Audit	572	625	589	660	660
661-537-803.01	Fund Administration	1,500	1,500		1,500	1,500
661-537-955.00	Miscellaneous					
	Totals for dept 537 - Administrative	2,072	2,125	589	2,160	2,160
Dept 901 - Capital Outlay						
661-901-970.25	DPW Equipment	19,956	164,000	16,321		
	Totals for dept 901 - Capital Outlay	19,956	164,000	16,321		
Dept 906 - Debt Service						
661-906-992.00	Lease Interest	3,038	6,650		5,000	5,000
	Totals for dept 906 - Debt Service	3,038	6,650		5,000	5,000
TOTAL APPROPRIATIONS						
		377,107	398,845	164,526	217,700	349,520
		(141,559)	(73,070)	47,954	32,300	(120,520)
NET OF REVENUES/APPROPRIATIONS - FUND 661		475,560	475,560	333,999	333,999	381,953
BEGINNING FUND BALANCE						

BUDGET REPORT FOR CITY OF WILLIAMSTON
 Fund: 661 Equipment Fund
 DEPARTMENT HEAD BUDGET WORKSHEET
 Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2022-23 AMENDED BUDGET	2023-24 ACTIVITY THRU 04/30/24	2023-24 ORIGINAL BUDGET	2024-25 DEPT. APPR. BUDGET
	ENDING FUND BALANCE	334,001	402,490	381,953	366,299	261,433

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To: City Council
From: John P. Hanifan, City Manager 
Date: June 10, 2024
Subject: 2024-2025 Budget Utility Rate Resolution

Requested Action

- Motion to approve a resolution approving the water and wastewater rates for Fiscal Year 2024-2025.

Background

As part of the annual budget process, the City reviews the rate structure for the water and wastewater enterprises. Charges for utility services support the activities of the Water Fund and Sewer Fund.

Utility Rate Resolution

For the 2024-2025 Budget, it was determined that the water and wastewater rates would remain unchanged from the previous budget year. The Resolution reflects no changes in the proposed rates for the upcoming budget year.

Recommendation

Staff recommends adopting the resolution as drafted.

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CITY OF WILLIAMSTON CITY COUNCIL

At a Regular Meeting of the City Council of Williamston, Ingham County, Michigan held in the Council Chambers of City Hall, 161 E. Grand River Avenue, Williamston, Michigan on Monday, June 10, 2024 at 7:00 p.m., there were:

PRESENT:

ABSENT:

The following resolution was offered by _____, and supported by _____

A RESOLUTION APPROVING THE WATER AND WASTEWATER RATES FOR FISCAL YEAR 2024-2025, EFFECTIVE ON JULY 1, 2024.

NOW THEREFORE, BE IT RESOLVED that the following rates and fees for the 2024-2025 Fiscal Year become effective on July 1, 2024.

2024-2025 RATES

	WATER	WASTEWATER
	Proposed Rate 2024-25	Proposed Rate 2024-25
Commodity (Volume) Charge	\$3.98 per thousand gallons	\$6.57 per thousand gallons
Readiness-To-Serve Charge – 5/8" Meter	\$33.07 monthly	\$22.73 monthly
Readiness-To-Serve Charge – 3/4" Meter	\$33.07 monthly	\$22.73 monthly
Readiness-To-Serve Charge – 1" Meter	\$33.07 monthly	\$22.73 monthly
Readiness-To-Serve Charge – 1.5" Meter	\$62.89 monthly	\$44.65 monthly
Readiness-To-Serve Charge – 2" Meter	\$98.72 monthly	\$73.40 monthly
Readiness-To-Serve Charge – 3" Meter	\$182.24 monthly	\$127.43 monthly
Readiness-To-Serve Charge – 4" Meter	\$310.84 monthly	\$225.33 monthly
Unmetered Residential – includes Readiness-To-Serve (Wastewater Only)		\$81.56 monthly

WATER CONNECTION CHARGES

	2023-24 Rate	2024-25 Proposed Rate
Connection Charge, 1" Meter	\$2,300.00	\$2,300.00
Connection Charge, 1.5" Meter	\$4,575.00	\$4,575.00
Connection Charge, 2" Meter	\$7,300.00	\$7,300.00
Connection Charge, 3" Meter	\$13,660.00	\$13,660.00
Connection Charge, 4" Meter	\$22,830.00	\$22,830.00

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SEWER CONNECTION CHARGES

	2023-24 Rate	2024-25 Proposed Rate
Connection Charge, 1" Meter	\$6,180.00	\$6,180.00
Connection Charge, 1.5" Meter	\$12,360.00	\$12,360.00
Connection Charge, 2" Meter	\$19,780.00	\$19,780.00
Connection Charge, 3" Meter	\$37,080.00	\$37,080.00
Connection Charge, 4" Meter	\$61,800.00	\$61,800.00

MISCELLANEOUS BILLING CHARGES

	2023-24 Rate	2024-25 Proposed Rate
Shut Off/Turn On for Non-payment	\$70.00	\$70.00
Turn On following Shut Off for non-payment (after hours)	\$100.00	\$100.00
After hours call out – 2 hour minimum	\$80.00 / hour	\$80.00 / hour
Temporary Shut Off (scheduled)	\$35.00	\$35.00
Turn On (scheduled)	\$35.00	\$35.00
1" Water Meter, Touchpad and Transceiver Unit	Cost + 5%	Cost + 5%
5/8" Water Meter (meter only)	Cost + 5%	Cost + 5%
1" Water Meter (meter only)	Cost + 5%	Cost + 5%
Touchpad and Transceiver Unit Install	\$100.00	\$100.00
Meter Inspection Fee	\$60.00	\$60.00
New Service Inspection Fee	\$90.00	\$90.00
Late Charge	10%	10%
Returned Check Fee	\$30.00	\$30.00
Special Field Services	\$62.00 / hour	\$62.00 / hour

EXTRA STRENGTH WASTEWATER SURCHARGE CALCULATIONS

	2023-24 Rate	2024-25 Proposed Rate
Biochemical Oxygen Demand	\$0.64 per pound	\$0.64 per pound
Suspended Solids	\$0.64 per pound	\$0.64 per pound
Phosphorus	\$5.30 per pound	\$5.30 per pound
Nitrogen	\$1.28 per pound	\$1.28 per pound

VOTE ON THE FOREGOING RESOLUTION AS FOLLOWS:

YES:

NO:

THIS RESOLUTION DECLARED _____.


CERTIFICATION

I, the undersigned duly qualified and acting Clerk of the City of Williamston, Ingham County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a Regular Meeting held on Monday, June 10, 2024.

Holly M. Thompson, City Clerk, City of Williamston

Date



To: City Council
From: John P. Hanifan, City Manager 
Date: June 10, 2024
Subject: Solid Waste Collection Contract

Requested Action

Motion to approve solid waste collection three-year agreement with Granger Waste Services, for the period of July 1, 2024, to June 30, 2027. (*proposal attached*).

Background

The City advertised and sent Request for Proposals to multiple waste hauling firms. The City received one response – from Granger Waste Services.

Granger Waste Services currently provides solid waste and recycling collection services in the City of Williamston. The current, expiring contract with Granger was extended on three occasions.

By most accounts, Granger has provided excellent service under the existing contract. There are rarely, if ever, complaints about solid waste and recycling collection services through Granger. Granger's rates were held flat for the last several years, so an increase in rates was anticipated.

It is worth noting that Granger will continue to bill direct to the customers. This is unusual in today's environment, where typically solid waste collection companies will bill the municipality and the municipality passes the cost on either through the utility bill or through a special assessment or refuse-specific millage. Staff views Granger's direct billing as a major benefit, as it relieves the City operationally from administering, coordinating, and billing for this service.

Recommendation

Staff recommends approving the three-year agreement with Granger Waste Services, for the period of July 1, 2024, to June 30, 2027. (*proposal attached*).

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PROPOSAL

From July 1, 2024 through June 30, 2025, for regularly scheduled garbage and trash collection from *Residential Premises* once a week.

1. \$ 5.72 per month for Curbside Recycling per dwelling; recycle bin/container provided by contractor.
2. \$ 12.18 per month for Curbside Standard Cart service, 96 gallon; container provided by contractor.
3. \$ 10.96 per month for Curbside Standard Cart service, 60 – 65 gallon; container provided by contractor.
4. \$ 4.00 bag tags provided by contractor.
5. \$ 16.99 per month Yard Waste cart service per dwelling; recycle bin/container provided by contractor.
6. 0.00 % discount per dwelling for elderly or handicapped.

From July 1, 2025 through June 30, 2026, for regularly scheduled garbage and trash collection from *Residential Premises* once a week

1. \$ 6.01 per month for Curbside Recycling per dwelling; recycle bin/container provided by contractor.
2. \$ 12.79 per month for Curbside Standard Cart service, 96 gallon; container provided by contractor.
3. \$ 11.51 per month for Curbside Standard Cart service, 60 – 65 gallon; container provided by contractor.
4. \$ 4.00 bag tags provided by contractor.
5. \$ 17.84 per month Yard Waste cart service per dwelling; recycle bin/container provided by contractor.
6. 0.00 % discount per dwelling for elderly or handicapped.

From July 1, 2026 through June 30, 2027, for regularly scheduled garbage and trash collection from *Residential Premises* once a week.

1. \$ 6.31 per month for Curbside Recycling per dwelling; recycle bin/container provided by contractor.
2. \$ 13.43 per month for Curbside Standard Cart service, 96 gallon; container provided by contractor.
3. \$ 12.09 per month for Curbside Standard Cart service, 60 – 65 gallon; container provided by contractor.
4. \$ 4.00 bag tags provided by contractor.
5. \$ 18.74 per month Yard Waste cart service per dwelling; recycle bin/container provided by contractor.
6. 0.00 % discount per dwelling for elderly or handicapped.

For each year, each resident will be charged for 1; select between 2 or 3; and have an option on 4.

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GRANGER.
WASTE SERVICES

**CITY OF WILLIAMSTON
WASTE, RECYCLING & YARD WASTE
COLLECTION PROPOSAL**

SUBMITTED BY: GRANGER WASTE SERVICES, INC.



16980 Wood Road
Lansing, MI 48906
1-888-947-2643
P 517-372-2800
www.grangerwasteservices.com

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May 23, 2024

City of Williamston
161 East Grand River Avenue
Williamston, MI 48895

RE: Proposal for Waste, Recycling and Yard Waste Collection

To Whom It May Concern:

I am pleased to offer the following proposal for waste, recycling and yard waste collection for the City of Williamston. For more than 57 years, Granger has built strong customer and community relationships by delivering quality waste collection services. We pride ourselves on our proven track record of providing waste hauling, disposal and recycling services to residential, institutional, commercial and industrial customers.

As you will see from our proposal, our experience makes us more than qualified to perform these services. Additionally, our commitment to exceptional service, safety program, quality equipment, use of technology and effective communication truly set us apart from the competition.

This proposal is valid for 30 days. I certify that as an officer of Granger Waste Services, I am legally able to contractually bind our organization to an agreement based on this proposal.

Thank you for your consideration. We look forward to continuing doing business with the City of Williamston.

Sincerely,

A handwritten signature in blue ink that reads "Todd J. Granger".

Todd J. Granger
Chief Financial Officer
Secretary & Treasurer

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WHO WE ARE

Granger is a family-owned and operated business headquartered in Lansing, Michigan, with additional operational locations in Alma, Jackson, Cedar Springs and Fowlerville. Guided by strong ethics, integrity and a commitment to exceptional service, Granger has been a leading comprehensive environmental management



firm for more than 57 years. Harnessing resources to create ethical environmental solutions, we provide a full range of hauling and disposal services, landfill management and recycling.

Granger employs more than 370 associates in various professional, service and technical positions. Our reputation for excellent customer service and decades of waste hauling experience make the Granger team highly qualified to meet the City of Williamston's long-term waste, recycling and yard waste needs.

QUALIFICATIONS

Experience

Granger has been the hauler for the City of Williamston for waste, recycling and yard waste for numerous years.

In 1983, Granger became the first hauler in the area to provide rolling trash carts to customers when it debuted its Captain CurbySM trash collection service. In the 1970s, Granger became a landfill owner and continues to own and operate two landfills in the greater Lansing area. As a service to the community, Granger began offering recycling drop-offs for Lansing area residents in the late 1980s, and followed with residential recycling collection in 1991. Seasonal yard waste collection was introduced by Granger in 1995. Granger's experience with waste and recycling collection and waste disposal is lengthy and varied.

Disposal/Storage Facility

Once trash is picked up, it is unloaded at Granger's Wood Street Landfill located at 16980 Wood Road in Lansing, Michigan or Granger's Grand River Highway Landfill located at 8550 W Grand



River Highway, Grand Ledge, Michigan. Landfills are engineered to be secure spaces to put trash, meaning the groundwater and surrounding area are diligently protected from the trash inside using the best available practices and technology. Granger's landfills also serve an important purpose of providing fuel for renewable energy generation. Granger follows all guidelines set forth by the Michigan Department of Environment, Great Lakes & Energy (EGLE) in operating and maintaining its landfills.

Safety and Environmental Record

Granger Waste Services sees safety as a core foundational value. As such, our goals are to provide a safe work environment for all associates, as well as to protect the safety of our customers and the general public. We also maintain a commitment to comply with all applicable federal, state and local regulations.

Granger Waste Services works closely with federal and state environmental regulators and has earned the reputation for doing "the right thing" in protecting the area's natural resources. Granger maintains all required licenses and permits necessary to operate waste collection and disposal services. All personnel receive job-specific environmental training, and when incidents occur, we take pride in responding quickly to provide appropriate mitigation.

Violation Record

Granger has no environmental, safety, health, price fixing, anti-trust or fraud violations to report.

Collection Details

Granger will continue to service residential trash and recycling using automated side load trucks staffed by one driver. These trucks use a mechanical arm operated by the driver from inside the cab of the truck to pick up and dump the carts. Using this type of truck increases both the safety and efficiency of the collection. The yard waste will continue to be serviced by a rear load truck.



Granger is able to verify service with its on-board routing system (Encore). The driver will indicate with the push of a button whether a stop was serviced or skipped. If the stop is skipped for some reason, the driver may capture a time-stamped



GPS picture of the location to attach to the customer's account. The photo option can be used to provide details about why the stop was not serviced (e.g., cart not out, cart overweight, unacceptable material, etc.). The driver also has the ability to enter written details about the stop at this time.

When an observed holiday falls on a weekday, all residential collection on and after the holiday is delayed by one day for the remainder of the week. Granger drivers work on Saturdays during holiday weeks so all collections, even those normally on Fridays, will occur the following day. Observed holidays include the following: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.

For missed stops due to driver error, every effort will be made to make the service up in a timely fashion. When this is not possible, drivers will pick up extra materials on the next scheduled collection day.

In situations beyond Granger's control, such as extreme weather conditions, drivers will pick up extra materials on the next scheduled collection day.

Granger has no plans to revise service days for the residents.

Unoccupied Residences

The status of any vacant properties will be recorded in our routing software so drivers are alerted that they should not attempt service. Drivers will be instructed to watch for any changes in status so billing for the residence may be resumed when the home becomes occupied.

RATES

See Appendix A for complete unit pricing.

Conflicts of Interest

There are no known conflicts of interest concerning this engagement with the City of Williamston.

MISCELLANEOUS

Equipment and Maintenance

Granger operates a fleet of reliable trucks in good working order. Additionally, we maintain a fully staffed team of mechanics to quickly and efficiently conduct repairs and preventive maintenance. This combination of quality equipment and on-site maintenance personnel helps ensure collection can be



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made reliably, and spills, leaks and other issues that frustrate residents can be handled quickly and efficiently.

Service You Can Count On

We live by the Golden Rule—treating our customers the way we like to be treated—with integrity, courtesy and respect. Our associates pride themselves on providing dependable and consistent service in a safe and efficient manner, week in and week out.

Granger’s professional drivers are trained to protect the safety of the communities in which they work. Granger has a rigorous safety program and full-time safety supervisors with years of experience.

Technology

Granger effectively implements technology to improve efficiency, communication and safety. Each truck has cameras both inside and outside of the truck, as well as in-cab tablets. These tools, as well as our routing and messaging software, allow for real-time tracking, increased safety and efficiency and swift action to correct and communicate any issues, delays or changes in our service.

Communication

We maintain several avenues for communication and customer service inquiries, including a comprehensive website, call center, email and social media.

- **Website:** Our website (www.grangerwasteservices.com) contains valuable information and customer support, as well as being a quick and convenient way for customers to contact us to order additional services. Our blog (grangernet.com/blog) contains more in-depth articles about topics of interest in waste and recycling.
- **Landing Page:** Granger will dedicate a landing page on our website for City of Williamston residents. This outlines services, service days, waste acceptance and recycling guidelines. An example of a page is <https://www.grangerwasteservices.com/alma/>
- **Customer Service:** Granger has dedicated customer service representatives available Monday – Friday, 8 a.m. to 5 p.m. We can be contacted toll-free at 1-888-947-2643 or by email at info@grangernet.com. Our customer service representatives will deal promptly with any service concern.
- **Social Media:** Granger provides service updates and other information through its Facebook page at facebook.com/collectingtomorrowsenergy.
- **Email:** Granger sends holiday delay reminders, service alerts and other pertinent information to customers who provide their email address.



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- **Chat:** Granger customers can utilize the live chat feature on our website to communicate with a customer service representative available Monday – Friday between 9 a.m. and 4 p.m.

Public Education and Outreach

Granger takes pride in our community participation. You'll see Granger trucks in local parades, meet our mascot Captain CurbySM at events, notice our containers at community clean up days and work side by side with our associates on area committees.

Granger associates are committed to providing education to Granger customers and the general public. Civic, professional and school groups are invited to learn more about waste and recycling through tours, presentations and other educational opportunities.

PROPOSED CONTRACT

Granger is submitting a three (3) year proposal for waste, recycling and yard waste with a five (5) percent annual increase.

SUMMARY

We thank you for the opportunity to serve the City of Williamston. If you have any questions or need additional information, please do not hesitate to contact us.



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APPENDIX A
PRICING

	Frequency	Year 1	Year 2	Year 3
		7/1/24 - 6/30/25	7/1/25 - 6/30/26	7/1/26 - 6/30/27
		Monthly rates, except for Bag Tags.		
96G Trash	Weekly	\$12.18	\$12.79	\$13.43
65G Trash	Weekly	\$10.96	\$11.51	\$12.09
96G Recycling	Every Other Week	\$5.72	\$6.01	\$6.31
Yard Waste	Weekly (April - November)	\$16.99	\$17.84	\$18.74
Bag Tags	As needed	\$4.00/tag	\$4.00/tag	\$4.00/tag

96G trash service and 65G trash service are cart only, if a resident has a need for bags on the outside, they can place up to three (3) bags with the 96G service, no bags are allowed on the outside of the 65G service. Each bag on the outside of the 96-gallon cart must have a Granger bag tag. Bags are to be no larger than a 30-gallon bag and weigh no more than 30 pounds.

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APPENDIX B

MUNICIPAL REFERENCES

Municipality	Contact	Services Provided	Number of Households	Dates of Work
Dewitt, City of	Dan Coss dcoss@dewittmi.gov (517) 669-2441	Trash, Recycling & Yard Waste	1,800	2013 to present
Ionia, City of	Precia Garland pgarland@ci.ionia.mi.us (616) 527-4170	Trash & Recycling	2,000	2002 to present
Mason, City of	Deborah Stuart deborahs@mason.mi.us (517) 676-5242	Trash, Recycling & Yard Waste	2,400	2013 to present
Portland, City of	Tutt Gorman citymanager@portland-michigan.org 517-647-2931	Trash & Recycling	1,200	2005 to present
St. Johns, City of	Chad Gamble cgamble@stjohnsmi.gov 989-224-8944 ext.231	Trash & Recycling	2,600	2015 to present

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City of Williamston *ac*

161 E. Grand River Avenue, Williamston, MI 48895
517-655-2774; fax 517-655-2797; www.williamston-mi.us *pg 15*

TO: INTERESTED RESIDENTIAL REFUSE SERVICES BIDDERS

DATE: April 5, 2024

SUBJECT: Requests for Bids for Mandatory Residential Refuse Service

The City of Williamston is soliciting sealed bids from Solid Waste Haulers to provide residential refuse service within the City limits. The City is located in northeastern Ingham County at exit 117 on I-96. The estimated 2010 census population of the City is 3854. There are approximately 1300 single-family and two-to-four family dwelling units in 2024.

Service to begin July 1, 2024.

This packet contains this letter, a copy of the City's Solid Waste Management Ordinance, a proposed contract and a proposal page to be returned by the bidder. Three references from other municipalities, including contact name and telephone number, must be enclosed with your bid.

The Contractor is expected to bill the residents of the City for waste service.

The deadline for receipt of sealed bids is **2:00 p.m. on May 23, 2024**. All sealed bids are to be submitted to the City Clerk at 161 E Grand River Ave, Williamston, MI 48895.

Any and all questions should be directed to John Hanifan, City Manager at (517) 655-2774.

Sincerely,

John Hanifan
City Manager

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PROPOSAL

From July 1, 2024 through June 30, 2025, for regularly scheduled garbage and trash collection from *Residential Premises* once a week.

1. \$ _____ per month for Curbside Recycling per dwelling; recycle bin/container provided by contractor.
2. \$ _____ per month for Curbside Standard Cart service, 96 gallon; container provided by contractor.
3. \$ _____ per month for Curbside Standard Cart service, 60 – 65 gallon; container provided by contractor.
4. \$ _____ bag tags provided by contractor.
5. \$ _____ per month Yard Waste cart service per dwelling; recycle bin/container provided by contractor.
6. _____ % discount per dwelling for elderly or handicapped.

From July 1, 2025 through June 30, 2026, for regularly scheduled garbage and trash collection from *Residential Premises* once a week

1. \$ _____ per month for Curbside Recycling per dwelling; recycle bin/container provided by contractor.
2. \$ _____ per month for Curbside Standard Cart service, 96 gallon; container provided by contractor.
3. \$ _____ per month for Curbside Standard Cart service, 60 – 65 gallon; container provided by contractor.
4. \$ _____ bag tags provided by contractor.
5. \$ _____ per month Yard Waste cart service per dwelling; recycle bin/container provided by contractor.
6. _____ % discount per dwelling for elderly or handicapped.

From July 1, 2026 through June 30, 2027, for regularly scheduled garbage and trash collection from *Residential Premises* once a week.

1. \$ _____ per month for Curbside Recycling per dwelling; recycle bin/container provided by contractor.
2. \$ _____ per month for Curbside Standard Cart service, 96 gallon; container provided by contractor.
3. \$ _____ per month for Curbside Standard Cart service, 60 – 65 gallon; container provided by contractor.
4. \$ _____ bag tags provided by contractor.
5. \$ _____ per month Yard Waste cart service per dwelling; recycle bin/container provided by contractor.
6. _____ % discount per dwelling for elderly or handicapped.

For each year, each resident will be charged for 1; select between 2 or 3; and have an option on 4.

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CONTRACT

In consideration of the mutual covenants, agreements and considerations contained herein, the City of Williamston, of 161 E. Grand River Ave., Williamston, Michigan 48895 (hereafter referred to as "the City"), and _____, of _____, (hereafter referred to as "the Contractor"), hereby agree as follows:

- A. **Exclusive Right:** The City grants to the Contractor the exclusive right and obligation to provide residential premises solid waste collection services within the City boundaries, present and future. The Contractor agrees to commence serving newly added areas thirty (30) days after official, written notification by the City.
- B. **Term:** The term of this Contract shall be for a period commencing July 1, 2024 and terminating June 30, 2027.
- C. **Option to Renew:** The parties hereto may extend this Contract for additional three (3) year terms by mutual consent in writing at least 120 days prior to the expiration of the current term or any extensions thereto. This Contract may be terminated by either party hereto at the end of the initial term or any extension thereof giving written notice not less than 120 days prior to the expiration of the then current term.
- D. **Service:** Residential Premises as defined in Sec. 42-1 of the City of Williamston Code of Ordinances shall be provided regular refuse service at least one (1) time per week under this Contract. All units are required to receive such service. Curbside recycle service will be included in weekly pickup.
- E. **Recycle material** may include, but not be limited to, certain plastics, clean container glass bottles and jars such as that used for the storage of food and potable liquids, newspapers, including their advertising inserts, which may be bundled in paper grocery bags, and tin and steel food cans with paper labels removed. The Contractor is to provide a definitive list of recycle materials. During the months of May through November, yard waste is to be collected.
- F. **Hours:** Collection shall be made in residential areas between the hours of 7:00 am and 6:00 pm, with no service on Sunday or legal holidays, except in time of emergency.
- G. **Spillage and Litter:** The Contractor shall not litter premises in the process of making collection, but shall not be required to collect any waste material that has not been placed in approved containers or in a manner herein provided. During

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hauling, all wastes shall be contained, tied or enclosed so that leaking, spilling and/or blowing are prevented. In the event of spillage by the Contractor, the Contractor shall promptly clean up the litter.

- H. **Approved Containers:** Amounts and types of solid wastes placed in containers for collections shall be stored in approved containers where the service is to be provided as defined in Sec. 42-1 of the City of Williamston Code of Ordinances. The Contractor shall not be required to pick up anything in non-approved containers.

- I. **Extraordinary Materials:** Hazardous wastes, body wastes, dead animals over 10 pounds, vehicle parts, appliances, mattresses and furniture, etc. will not be collected by the Contractor unless specifically requested by the generator and agreed to by the Contractor with the fee for such services to be paid to the Contractor by the generator. The Contractor's list of fees for extraordinary materials is to be submitted to the City *annually* and is to be published by the Contractor in the local newspaper.

- J. **Collection Equipment:** The Contractor shall have on hand at all times, in good working order, such equipment as shall permit the Contractor to adequately and efficiently perform the duties hereunder. Equipment shall be of enclosed compactor type and all equipment shall be kept in good repair and appearance in a sanitary, clean condition at all times. The Contractor shall have available at all times reserve equipment which can be put into service and operation within two (2) hours of any breakdown. Such reserve equipment shall substantially correspond, in size and capability, to the equipment used by the Contractor to perform the duties hereunder.

- K. **Office:** The Contractor shall establish and maintain an open communication system with the City, where such service may be applied for, and complaints can be made. The office shall be equipped with sufficient telephones, shall have a responsible person in charge during collection hours, and shall be open during normal business hours, i.e.,
8:30 am to 5:00 pm.

- L. **Title to Waste:** The Contractor shall have vested title to all solid waste materials hauled by it from within the boundary limits of the City.

- M. **Disposal:** All solid wastes for disposal shall be hauled to a site or facility legally empowered to accept it for treatment or disposal as designated in the Ingham County Solid Waste Management Plan and as approved by the State of Michigan governing agencies.

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- N. **Definitions:** Shall be as provided in Sec. 42-1 of the City of Williamston Code of Ordinances.
- O. **Charges and Rates:** For any service required to be performed under this Contract, the charges to the City and/or its residents shall not exceed the rates as fixed or provided by this Contract for the time periods specified in the Proposal, attached as an exhibit to this Contract and incorporated by reference.
- P. **Location:** All solid wastes to be collected under the terms of this Contract shall be placed at a location, prior to scheduled collection, that is readily accessible to the Contractor's personnel.
- Q. **Changes in Cost of Doing Business:** The Contractor may petition the City for rate adjustment with City Council approval based on unusual changes in the cost of doing business, such as revised laws, regulations, or ordinances, changes in location of disposal sites, or changes in disposal charges. Petitions may not be submitted more often than semi-annually.
- R. **Billing of Residential Accounts:** The Contractor will bill residents directly for services provided. Contractor shall provide, sell and distribute plastic bag tags through an accessible location within the City.
- S. **Complaints:** All complaints shall be resolved within twenty-four (24) hours. The Contractor shall prepare a form or maintain a register in its office of all complaints and the disposition of each. The form or register shall indicate the day and hour of the complaint, the nature of the complaint, and the day and hour on which it was resolved. When a complaint is received on the day preceding a holiday or on a Friday, it shall be served on the next business day. Such records of complaints shall be available for City inspection at all times during business hours.
- T. **Notification to Customers:** The Contractor shall notify all customers about complaint procedures, rates, regulations and day of collection. This information shall also be provided to the City.
- U. **Routes and Schedules:** The Contractor shall periodically provide the City with schedules of residential collection routes and keep such information current at all times. In the event of changes in routes or schedules that will alter the day of pickup, the Contractor shall so notify each customer affected by mail or news media not less than one week prior to the change.
- V. **Contractor's Personnel:**

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- a. The Contractor shall assign a qualified person(s) to be in charge of the operations within the City, and shall furnish the name(s) to the City as well as information regarding experience.
- b. The City has the right to require that the Contractor's collection employees wear a clean uniform or shirt bearing the company name.
- c. Each employee shall, at all times, carry a valid driver's license for the type of vehicle they are driving.
- d. The City may request the dismissal of any employee of the Contractor who violates any provision hereof, or who is wanton, negligent, or discourteous in the performance of their duties.
- e. The Contractor shall provide operating and safety training for all personnel.
- f. Wages of all employees of the Contractor shall equal or exceed the minimum hourly wages established by State or Federal governments.
- g. The Contractor shall adhere to all Federal, State and local laws, ordinances, rules and regulations prohibiting discrimination in regard to employees and applicants for employment, which include, but are not limited to, the following:
 - i. The Elliott-Larsen Civil Rights Act, 1976 PA 453, as amended.
 - ii. The Michigan Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended.
 - iii. Section 504 of the Federal Rehabilitation Act of 1973, PL 93-112, 87 Stat 394, as amended, and rules adopted thereunder.
 - iv. The Americans with Disabilities Act of 1990, PL 101-336, 104 Stat 328 (42 USC Sec. 12101 *et seq.*), as amended, and regulations promulgated thereunder.

The Contractor, as required by law, shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, disability, height, weight, marital status, political affiliations or beliefs.

Breach of this section shall be regarded as a material breach of this agreement.

W. Collection Services: In and about the collection of trash and garbage from residences in the City of Williamston, the Contractor shall do and perform the following:

- a. Furnish residential garbage and trash collection services to all persons occupying or maintaining a residence in single, duplex, triplex or quadriplex family dwelling units within the City. The various options for service shall be provided for each weekly collection.
- b. All routing and scheduling of trucks used by the Contractor for the pickup of trash and garbage from residential premises shall be left to the discretion of the Contractor to the end that the scheduling of pickups shall be reasonable and shall assure maximum efficiency of operations.

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- c. All refuse for collection shall be readily accessible and shall clearly indicate that it is for collection by the Contractor's crews.
- d. Employees of the Contractor shall not be required to expose themselves to the danger of being bitten by vicious dogs in order to perform their duties hereunder.
- e. The Contractor shall make collection of rubbish and trash with as little disturbance as possible. Containers shall be thoroughly emptied and left at the premises where they are found. The Contractor shall be responsible for identifying damaged containers and will repair or replace damaged containers when needed.

X. **Standard of Performance:** If the Contractor fails to collect the solid waste materials herein specified for a period in excess of six (6) consecutive, scheduled working days or fails to operate the system in a satisfactory manner in accordance with this contract for a similar period, the City may move as follows (provided such failure is not due to war, insurrection, riot, Act of God, or any other cause beyond the Contractor's control):

- a. At its option, after written notice to the Contractor as provided hereinafter, the City may take over and operate any or all of the Contractor's equipment used in the performance of this Contract.
- b. The City may use and operate the Contractor's equipment until such matter is resolved and the Contractor is again able to carry out its operation under this Contract. Any and all operating expenses incurred by the City in so doing may be deducted by the City from compensation to the Contractor hereunder. During such a period, the liability of the City to the Contractor for loss or damage to such equipment so used shall be that of a bailee for hire, ordinary wear and tear being specifically exempt from such liability. The liability of the Contractor to third persons shall cease and all claims or demands arising out of the operation of the collection service shall be directed solely to the City. However, if the Contractor is unable for any cause to resume performance at the end of thirty (30) calendar days, the City shall be free to negotiate with other Contractors for the operation of said collection services. Such operation with another Contractor shall not release the Contractor herein of its liability to the City of such breach of this Contract. In the event that this Contract is so negotiated with a new Contract or other Contractors, third party liability of the Contractor herein shall terminate insofar as same arises from wrongful conduct in operation of the collection services.

Y. **Bankruptcy:** It is agreed that if the Contractor is adjudged bankrupt, either voluntarily or involuntarily, then this Contract shall terminate effective on the day that the bankruptcy petition is filed.

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- Z. **Arbitration:** Any controversy or claim arising out of, or relating to, this Contract, or Breach thereof, shall be settled by arbitration in accordance with rules of the American Arbitration Association, and judgment upon the award rendered by the arbitrators may be entered in any court having jurisdiction thereof. Such controversy or claim shall be submitted to one arbitrator selected from the National Panel of the American Arbitration Association.

- AA. **Right to Require Performance:** The failure of the City at any time to require performance by the Contractor of any provisions hereof shall in no way affect the right of the City thereafter to enforce same. Nor shall waiver by the City or any breach of such provisions hereof be taken or held as waiver of any succeeding breach of such provisions or as a waiver of any provision itself.

- BB. **Law to Govern:** This Contract shall be governed by the laws of the State of Michigan as to both interpretation and performance.

- CC. **Compliance with Laws:** In performing the services to be conducted under this Agreement, the Contractor shall comply with all applicable Federal, State and local laws, ordinances, rules and regulations.

- DD. **Illegal Provisions:** If any provision of the Contract shall be declared illegal, void or unenforceable by a court of competent jurisdiction, the other provisions shall not be affected but shall remain in full force and effect.

- EE. **Permits and Licenses:** The Contractor shall obtain at its own expense all permits and licenses required by law or ordinance and maintain the same in full force and effect.

- FF. **Performance Bond:** The Contractor shall furnish to the City a Performance Bond for the faithful performance of the Contract and all obligations arising hereunder in the amount of \$100,000. It shall be executed by a surety company licensed to do business in the State of Michigan.

- GG. **Worker's Compensation Insurance:** The Contractor shall provide and maintain during the life of the Contract, Worker's Compensation Insurance in accordance with the laws of the State of Michigan for all its employees. A Certificate shall be filed with the City of Williamston by the insurance carrier showing such insurance to be in force at all times.

- HH. **Liability Insurance:** The Contractor shall provide and maintain during the life of the Contract public liability and property damage insurance and umbrella coverage in the following amounts:
 - a. Public Liability - \$500,000 per person/\$500,000 per accident.

- b. Property Damage - \$500,000 per any one claim
- c. Umbrella Liability - \$500,000 with a \$10,000 deductible to protect itself, its agents, and its employees from claims for damages for personal injury including wrongful and accidental death and property damage which may arise from operations under the Contract, whether such operations be performed by itself or its employees.

The policy or policies shall name the City of Williamston as additional insured and shall contain a clause that the insurer will not cancel or decrease the insurance coverage without giving the City thirty (30) days prior written notice.

II. **Indemnity:** The Contractor will defend, save harmless, and exempt the City, its officers, agents, servants and employees from and against any and all suits, actions, legal proceedings, claims, demands, damages, costs, expenses, and attorneys' fees resulting from injury to persons or damage to property because of work done in the performance of this Contract. The City reserves the right to retain counsel of its choice at its own expense, or, in the alternative, approve counsel obtained by the Contractor.

JJ. **Assignment and Subcontracting:** No assignment or subcontracting of the Contract or any right occurring under this Contract shall be made in whole or part by the Contractor without the express written consent of the City. In the event of any assignment or subcontracting, the assignee or subcontractor shall assume the liability of the Contractor.

KK. **Books and Records:** The Contractor shall keep records of waste collected and charges therefore, and the City shall have the right to review those records which, in any way, pertain to the payments due him. Not less than annually, preferably quarterly, the Contractor shall submit to the City an activity report which shall include the volume or weight of refuse, recyclables, and yard waste collected and the facility to which the material was sent.

LL. **Point of Contact:** All dealings, contracts, notices, etc. between the Contractor and the City shall be directed by the Contractor to the City Manager or his designee.

MM. **Notice:** A letter addressed and sent by certified United States mail to either party at its business address shown herein shall be sufficient notice whenever required for any purposes in this Contract.

NN. **Effective Date:** This Contract shall be effective July 1, 2024, and the Contractor shall begin collection of solid waste and curbside recycle materials immediately.

OO. **Modification:** This Contract and the attached Proposal constitutes the entire Contract and understanding between the parties thereto, and it shall not be

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considered modified, altered, changed or amended in any respect unless in writing and signed by the parties hereto.

In witness whereof, the City of Williamston and the Contractor have executed this Contract as of the ____ day of _____, 2024.

City of Williamston:

Contractor:

Tammy Gilroy, Mayor

Contractor Representative (for):

Holly Thompson, City Clerk

Attest:

Attest:

Holly Thompson, City Clerk



City of Williamston

161 E. Grand River Ave.
Williamston, MI 48895

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pg 1

TO: Williamston City Council
FROM: Tom Mead, City Treasurer
DATE: June 10th, 2024
SUBJECT: City Internet and Phone Service

Requested Action: Approve the internet and phone service provider contracts through WOW! Business for the following City locations: 161 E. Grand River (both City Hall and Police), 1657 Linn Rd., 781 Progress Ct., 175 E. Grand River Ave., and 524 Sunset St.

Discussion: The City's current internet and phone service provider contracts with WOW! Business is about to expire. This action would continue the City's relationship with WOW! Business with enhanced internet and phone service. The new contracts will result in a significant increase in internet speed for the City putting us more in line with the State's suggested minimum requirements for a government facility serving as a "Community Anchor Institution." In addition, it will contain dedicated Static IP for the Police Department to guarantee minimal downtime since they are an essential service provider. Finally, it will result in hardware (modem) upgrades to better handle large data transmissions such as the video transmissions used by the Police Department for body and car cameras. It will also make our system VoIP compatible should we decide to upgrade our phones accordingly.

The overall monthly cost of all City facilities for internet and phone service is currently \$1,505.70. Approving this proposal from WOW! Business would result in overall monthly cost of \$1,802.04, a net increase of \$296.34 per month. The contract is for 24 months. There will be a one-time set-up fee of \$89.99 as we will need enhanced hardware (included in the price) to handle the increased data transmission capability.

Recommendation: The staff recommends the approval of the enhanced WOW! Business 24-month contracts as presented, at a monthly cost to the City of \$1,802.04, a \$296.34 increase over the current contracts.

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BUSINESS SERVICE ORDER

Business: City of Williamston - City Hall **Phone:** (517) 803-1503 **Date:** 6/3/2024
Account #: 15111110 **Fed Tax ID:** 38-6004601 **Quote #:** OPP-1009089
Contact: Tom Mead **Email:** treasurer@williamston-mi.us

PHYSICAL ADDRESS 161 E. Grand River Ave. Williamston MI 48895	BILLING ADDRESS 161 E. Grand River Ave. Williamston MI 48895	CONTRACT TERM 24 month(s)	SALES REP Jeffrey Bonikowski 2486779089 jeffrey.bonikowski@wowinc.com
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Product	Line Description	New/ Existing	Qty	Sales Price	Install Fees	Monthly Charges
Data						
Static IP (1)	Static IP (1 Usable)	New	1	\$14.99	\$0.00	\$14.99
DIA - 1Gbps	Dedicated Internet Access - 1Gbps	Upgrade	1	\$977.01	\$0.00	\$977.01
Total:					\$ 0.00	\$ 992.00
Setup/Install Fees						
Coax Truck Roll	Rate Charge roll a truck to a customer's location for Coax products.	New	1	\$0.00	\$0.00	\$0.00
Total:					\$ 0.00	\$ 0.00
Pricing subject to approval after internal review					Total:	
					\$ 0.00	\$ 992.00
Promotional Offer Details	Promo: 1G DIA 3YR - Special monthly discount for DIA 1G bandwidth for WOW! customers with a 36 month term. New customers only unless otherwise noted. Available in the following markets Auburn, Charleston, Columbus GA, Huntsville, Montgomery, Pinellas, Valley-West Point, Augusta, Detroit, Fort Gordon, Knoxville, Mid-MI/SE-MI, Panama City, Dothan, and Newnan. Other restrictions may apply.					

Directory Listing: City of Williamston - City Hall	Listing: Listed
Directory Address: 161 E. Grand River Ave. Williamston, MI 48895	Phone: (517) 655-2774

You agree and understand that prices do not include taxes, fees or surcharges, which may include government imposed fees and taxes, government program fees (such as 911, LNP, TRS and universal service), and non-governmental fees and charges (such as the Broadcast TV fee, Sports Surcharge and other specific cost recovery fees, subscriber line charges, line fees, access charges and carrier service fees) and will vary depending upon your service location and the services to which you subscribe. The taxes, fees and surcharges may be changed at any time. During the initial term, your quoted MRC for Internet and Phone services will not change. Video service prices are subject to increase with prior notice. The Agreement is subject to automatic renewal. Early termination fees may apply. Pricing reflected above is a good faith estimate of final cost, which you agree may be reduced by any amount or increased by no more than \$20/mo without further authorization from you.

_____ (Initials)



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BUSINESS SERVICE ORDER

Business: City of Williamston - Police Dept.

Phone: (517) 803-1503

Date: 6/3/2024

Account #: 14170853

Fed Tax ID: 38-6004601

Quote #: OPP-1009709

Contact: Tom Mead

Email: treasurer@williamston-mi.us

PHYSICAL ADDRESS

161 E. Grand River Ave.
Williamston MI 48895

BILLING ADDRESS

161 E. Grand River Ave.
Williamston MI 48895

CONTRACT TERM

24 month(s)

SALES REP

Jeffrey Bonikowski
2486779089
jeffrey.bonikowski@wowinc.com

Product	Line Description	New/Existing	Qty	Sales Price	Install Fees	Monthly Charges
Voice						
Network Line Fee	Access Cost Recovery - Business Line	Renewal	1	\$6.50	\$0.00	\$6.50
Enhanced Directory Listing	Enhanced Directory Listing provides customer access to the WOW! Portal to manage their online presence. It includes the publishing of Business Name, Address and Phone Number and availability with Directory Assistance.	Renewal	1	\$5.00	\$0.00	\$5.00
Hosted VoIP 3.0 24 Port Gig E PoE LAN Switch	24 Port Gig Ethernet LAN Switch for Hosted VoIP. Will support up to 24 Hosted VoIP Seats. (Switch Required for Dedicated Facility Install)	Renewal	1	\$59.99	\$0.00	\$59.99
Business Phone Complete FIBER	Analog phone line with advanced business features (VM, Unlimited LD Included)	Renewal	11	\$19.99	\$0.00	\$219.89
Total:					\$ 0.00	\$ 291.38
Pricing subject to approval after internal review					Total:	\$ 0.00
						\$ 291.38

Directory Listing: City of Williamston - Police Dept.	Listing: Listed
Directory Address: 175 E Grand River Ave, Williamston, MI 48895	Phone: (517) 655-4222

You agree and understand that prices do not include taxes, fees or surcharges, which may include government imposed fees and taxes, government program fees (such as 911, LNP, TRS and universal service), and non-governmental fees and charges (such as the Broadcast TV fee, Sports Surcharge and other specific cost recovery fees, subscriber line charges, line fees, access charges and carrier service fees) and will vary depending upon your service location and the services to which you subscribe. The taxes, fees and surcharges may be changed at any time. During the initial term, your quoted MRC for Internet and Phone services will not change. Video service prices are subject to increase with prior notice. The Agreement is subject to automatic renewal. Early termination fees may apply. Pricing reflected above is a good faith estimate of final cost, which you agree may be reduced by any amount or increased by no more than \$20/mo without further authorization from you.

(Initials)



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BUSINESS SERVICE ORDER

Business: City of Williamston - DPW
Account #: 14047745
Contact: Tom Mead

Phone: 5176552774

Fed Tax ID: 38-6004601

Email: treasurer@williamston-mi.us

Date: 6/3/2024

Quote #: OPP-1009707

PHYSICAL ADDRESS

781 Progress Ct.
 Williamston MI 48895

BILLING ADDRESS

161 E. Grand River Ave.
 Williamston MI 48895

CONTRACT TERM

24 month(s)

SALES REP

Jeffrey Bonikowski
 2486779089
 jeffrey.bonikowski@wowinc.com

Product	Line Description	New/Existing	Qty	Sales Price	Install Fees	Monthly Charges
Data						
Performance High Speed Internet 1200/50	High Speed Internet 1200/50	Upgrade	1	\$129.99	\$0.00	\$129.99
HSI Voice Bundle Discount - \$10 Discount Tier 2	Discount for Coax HSI Internet or Fiber Flex when it is Bundled with Complete Business Line (minimum of one), Hosted VoIP, SIP, or PRI. Will not appear on Bill as a Line item but is reflected as a \$10.00 reduction in the HSI or Fiber Flex Rate.	New	1	(\$10.00)	\$0.00	(\$10.00)
Total:					\$ 0.00	\$ 119.99
Voice						
Business Phone Complete COAX	Analog phone line with advanced business features (VM, Unlimited LD Included)	Renewal	1	\$19.99	\$0.00	\$19.99
Network Line Fee	Access Cost Recovery - Business Line	Renewal	1	\$6.50	\$0.00	\$6.50
Non-Published Directory Listing	Non-Published Directory Listing will not include information in telephone books, online listings or Directory Assistance.	Renewal	1	\$2.00	\$0.00	\$2.00
EMTA Rental (1-12 Lines) with WIFI	Business Line Equipment Rental (1-12 Lines) with WIFI enabled	Renewal	1	\$11.00	\$0.00	\$11.00
Total:					\$ 0.00	\$ 39.49
Setup/Install Fees						
Coax Truck Roll	Rate Charge roll a truck to a customer's location for Coax products.	New	1	\$0.00	\$0.00	\$0.00
Total:					\$ 0.00	\$ 0.00
Pricing subject to approval after internal review					Total:	\$ 0.00
Total:					\$ 0.00	\$ 159.48

Directory Listing: N/A	Listing: Non-Published
Directory Address: N/A	Phone: N/A

You agree and understand that prices do not include taxes, fees or surcharges, which may include government imposed fees and taxes, government program fees (such as 911, LNP, TRS and universal service), and non-governmental fees and charges (such as the Broadcast TV fee, Sports Surcharge and other specific cost recovery fees, subscriber line charges, line fees, access charges and carrier service fees) and will vary depending upon your service location and the services to which you subscribe. The taxes, fees and surcharges may be changed at any time. During the initial term, your quoted MRC for Internet and Phone services will not change. Video service prices are subject to increase with prior notice. The Agreement is subject to automatic renewal. Early termination fees may apply. Pricing reflected above is a good faith estimate of final cost, which you agree may be reduced by any amount or increased by no more than \$20/mo without further authorization from you.

_____ (Initials)



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BUSINESS SERVICE ORDER

Business: City of Williamston - Water Treatment

Phone:

Date: 6/3/2024

Account #: 10075871

Fed Tax ID: 38-6004601

Quote #: OPP-1009711

Contact: Tom Mead

Email: treasurer@williamston-mi.us

PHYSICAL ADDRESS

1657 Linn Rd.
Williamston MI 48895

BILLING ADDRESS

161 E. Grand River Ave.
Williamston MI 48895

CONTRACT TERM

24 month(s)

SALES REP

Jeffrey Bonikowski
2486779089
jeffrey.bonikowski@wowinc.com

Product	Line Description	New/Existing	Qty	Sales Price	Install Fees	Monthly Charges	
Data							
Static IP (1)	Static IP (1 Usable)	Renewal	1	\$14.99	\$0.00	\$14.99	
HSI Voice Bundle Discount - \$10 Discount Tier 2	Discount for Coax HSI Internet or Fiber Flex when it is Bundled with Complete Business Line (minimum of one), Hosted VoIP, SIP, or PRI. Will not appear on Bill as a Line Item but is reflected as a \$10.00 reduction in the HSI or Fiber Flex Rate.	New	1	(\$10.00)	\$0.00	(\$10.00)	
Performance High Speed Internet 1200/50	High Speed Internet 1200/50	Upgrade	1	\$129.99	\$0.00	\$129.99	
Total:					\$ 0.00	\$ 134.98	
Voice							
Non-Published Directory Listing	Non-Published Directory Listing will not include information in telephone books, online listings or Directory Assistance.	Renewal	1	\$2.00	\$0.00	\$2.00	
Business Phone Complete COAX	Analog phone line with advanced business features (VM, Unlimited LD Included)	Renewal	1	\$19.99	\$0.00	\$19.99	
Network Line Fee	Access Cost Recovery - Business Line	Renewal	1	\$6.50	\$0.00	\$6.50	
EMTA Rental (1-12 Lines) with WIFI	Business Line Equipment Rental (1-12 Lines) with WIFI enabled	Renewal	1	\$11.00	\$0.00	\$11.00	
Total:					\$ 0.00	\$ 39.49	
Setup/Install Fees							
Coax Truck Roll	Rate Charge roll a truck to a customer's location for Coax products.	New	1	\$0.00	\$0.00	\$0.00	
Total:					\$ 0.00	\$ 0.00	
Pricing subject to approval after internal review					Total:	\$ 0.00	\$ 174.47

Directory Listing: City of Williamston - Water Treatment	Listing: Non-Published
Directory Address: 1657 Linn Rd. Williamston, MI 48895	Phone: N/A

You agree and understand that prices do not include taxes, fees or surcharges, which may include government imposed fees and taxes, government program fees (such as 911, LNP, TRS and universal service), and non-governmental fees and charges (such as the Broadcast TV fee, Sports Surcharge and other specific cost recovery fees, subscriber line charges, line fees, access charges and carrier service fees) and will vary depending upon your service location and the services to which you subscribe. The taxes, fees and surcharges may be changed at any time. During the initial term, your quoted MRC for Internet and Phone services will not change. Video service prices are subject to increase with prior notice. The Agreement is subject to automatic renewal. Early termination fees may apply. Pricing reflected above is a good faith estimate of final cost, which you agree may be reduced by any amount or increased by no more than \$20/mo without further authorization from you.

(Initials)

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BUSINESS SERVICE ORDER

Business: City of Williamston - Wastewater Treatment Plant

Phone: (517) 655-2774

Date: 6/3/2024

Account #: 15105461

Fed Tax ID: 38-6004601

Quote #: OPP-1009710

Contact: Tom Mead

Email: treasurer@williamston-mi.us

PHYSICAL ADDRESS

524 Sunset St.
Williamston MI 48895

BILLING ADDRESS

161 E. Grand River Ave.
Williamston MI 48895

CONTRACT TERM

24 month(s)

SALES REP

Jeffrey Bonikowski
2486779089
jeffrey.bonikowski@wowinc.com

Product	Line Description	New/ Existing	Qty	Sales Price	Install Fees	Monthly Charges	
Data							
Static IP (1)	Static IP (1 Usable)	Renewal	1	\$14.99	\$0.00	\$14.99	
Fiber Flex Install	Installation Charge for Fiber Flex services	New	1	\$89.99	\$89.99	\$0.00	
Fiber Modem with WiFi	Fiber Modem with WiFi Rental Fee	New	1	\$11.00	\$0.00	\$11.00	
HSI Voice Bundle Discount - \$10 Discount Tier 2	Discount for Coax HSI Internet or Fiber Flex when it is Bundled with Complete Business Line (minimum of one), Hosted VoIP, SIP, or PRI. Will not appear on Bill as a Line item but is reflected as a \$10.00 reduction in the HSI or Fiber Flex Rate.	New	1	(\$10.00)	\$0.00	(\$10.00)	
Fiber Flex 50	Asymmetrical Fiber Internet Service - 50/10	New	1	\$106.24	\$0.00	\$106.24	
Total:					\$ 89.99	\$ 122.23	
Voice							
Business Phone Complete FIBER	Analog phone line with advanced business features (VM, Unlimited LD Included)	New	1	\$19.99	\$0.00	\$19.99	
Network Line Fee	Access Cost Recovery - Business Line	Renewal	1	\$6.50	\$0.00	\$6.50	
Non-Published Directory Listing	Non-Published Directory Listing will not include information in telephone books, online listings or Directory Assistance.	Downgrade	1	\$2.00	\$0.00	\$2.00	
4 Port Integrated Access Device w/Battery	IAD with Battery supports up to 4 Analog Lines	Renewal	1	\$33.99	\$0.00	\$33.99	
Total:					\$ 0.00	\$ 62.48	
Setup/Install Fees							
Downgrade Fee - Truck Roll	Downgrade Fee where a Technician Visit is required.	Downgrade	1	\$0.00	\$0.00	\$0.00	
Coax Truck Roll	Rate Charge roll a truck to a customer's location for Coax products.	New	1	\$0.00	\$0.00	\$0.00	
Total:					\$ 0.00	\$ 0.00	
Pricing subject to approval after internal review				Total:		\$ 89.99	\$ 184.71

Directory Listing: N/A	Listing: Non-Published
Directory Address: N/A	Phone: N/A

You agree and understand that prices do not include taxes, fees or surcharges, which may include government imposed fees and taxes, government program fees (such as 911, LNP, TRS and universal service), and non-governmental fees and charges (such as the Broadcast TV fee, Sports Surcharge and other specific cost recovery fees, subscriber line charges, line fees, access charges and carrier service fees) and will vary depending upon your service location and the services to which you subscribe. The taxes, fees and surcharges may be changed at any time. During the initial term, your quoted MRC for Internet and Phone services will not change. Video service prices are subject to increase with prior notice. The Agreement is subject to automatic renewal. Early termination fees may apply. Pricing reflected above is a good faith estimate of final cost, which you agree may be reduced by any amount or increased by no more than \$20/mo without further authorization from you.

_____ (Initials)

I, **Tom Mead**, have requested to Downgrade the services listed above regarding Account Number 15105461 on 2024-06-03. I understand that WOW! will charge me at my contractual agreed rates until the 60 or 30 (whichever is applicable) day notice is up and the Disconnect is implemented by WOW. This amount will be factored into the early termination fee associated with my account. I



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understand if I provided the appropriate notice days ahead of the formal disconnect date I will not be charged this amount separately and it will be billed as standard service charges. The early termination fee associated with my account in the amount of \$0.00 will be charged on my final invoice from WOW!.

Signature

Date

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WOW! BUSINESS CUSTOMER AGREEMENT

This WOW! Business Customer Agreement sets forth the terms and conditions under which WOW! Internet, Cable and Phone will provide to Customer the services (the "Service" or "Services") indicated in this Agreement as shown in the attached summary of services or other similar document or work order form ("Service Order"). We sometimes refer to the Customer as "you" or "your", and we refer to the operating company subsidiary of WOW! Internet, Cable and Phone and/or Knology, Inc. and/or NuLink that owns and/or operates the broadband system in your area pursuant to a cable television franchise with the state or local franchising authority and/or the subsidiary that provides phone service in your area as "WOW!", "Knology," "NuLink," "we", "us", or "our". The Services will be provided to you by the WOW! company that operates in your service area. For Ohio customers, (i) Services are provided by Cogeco US (OH), LLC with management support provided by WOW!, and (ii) any references to "WOW!" or any WOW! legal entity under this Agreement, any Service Order and any other incorporated terms and conditions shall be deemed to mean Cogeco US (OH), LLC.

1. Subscription to Services. By signing this Agreement (either manually or electronically (such as by typing your name or clicking an "I Accept" or "I Agree" tab)), or otherwise indicating your consent to this Agreement (such as by verbal agreement or use of the Services) and/or physically or electronically submitting this Agreement to WOW!, Customer subscribes to the Services identified on the Service Order. The Service Order shall become binding on the parties when (i) it is specifically accepted by WOW! either electronically or in writing, (ii) WOW! begins providing the Services described in the Service Order, or (iii) WOW! begins installation for delivery of the Services described in the Service Order, whichever is earlier; provided, however, the parties agree and acknowledge that the binding effect of the Service Order and this Agreement is contingent upon WOW!'s engineering review to determine the serviceability of the premises. If WOW! determines that the premises do not meet its serviceability requirements, the Service Order and this Agreement shall be of no further force or effect. When a Service Order becomes effective, it shall be deemed part of, and shall be subject to this Agreement.

Upon installation and connection of the necessary facilities and equipment to provide the Services, or in the case of phone, the day phone Service is activated, WOW! shall notify Customer that the Services are available for use, and the date of such notice shall be called the "Commencement Date." Any failure or refusal on the part of Customer to be ready to receive the Services on the Commencement Date shall not relieve Customer of its obligation to pay applicable Service charges.

2. Terms and Conditions of Service. Customer's use of the WOW! Services is specifically subject to this Agreement, and Customer's agreement to: (i) the Business Customer General Terms and Conditions (the "General Terms"), ; and (ii) use the Services strictly in accordance with any operating, privacy, DMCA and/or use policies (the "Service Policies"), and applicable service or product specific terms and guides; and (iii) applicable WOW! Tariffs. The General Terms, Service Policies and Tariffs are located at <http://www.wowforbusiness.com/policies-and-terms>, may be modified by WOW! from time to time in accordance with the General Terms and/or applicable law, and are incorporated herein by reference and made a part of this Agreement. Any new terms or policies adopted by WOW!, or any modifications to the existing terms and/or policies will, subject to any notice provisions of the General Terms and applicable law, become effective upon posting a new version of the document on the WOW! Web site at <http://www.wowforbusiness.com/policies-and-terms> (or any successor url(s)). Accordingly, customers and users of the WOW! Services should regularly visit our web site and review these terms and conditions policy to ensure that their activities conform to the most recent version. Notwithstanding the forgoing, if WOW! makes a change to the General Terms that applies to Customer and is material and adverse to Customer, Customer has thirty (30) days following notice of the change to terminate the Agreement without the imposition of early termination charges. Customer's continued receipt of services shall be deemed acceptance of any such change. If WOW! agrees not to apply the changed Terms to you, the Agreement is not subject to early termination. Use of the Services for resale or in any other way where the WOW! Services are used by Customer to provide service to Customer end users must be authorized in writing by WOW!. Customer is fully responsible for any such use, which may be subject to additional terms, restrictions and policies. In the event of inconsistency among these documents, precedence will be as follows: (1) any jointly executed amendment or addendum to this Agreement ("Addendum"), (2) any service or product specific terms; (3) the General Terms, (4) the Service Policies, and (5) this Customer Agreement.

3. Pricing. During the initial term of the Agreement, your quoted monthly recurring charge for Internet and phone services will not change. Video service prices are subject to change at any time with prior written notice to you. Other prices are subject to change at any time. Prices and price guarantees do not include taxes, fees or surcharges, including but not limited to government imposed fees and taxes, government program fees (such as 911, TRS and universal service), and non-governmental fees (such as subscriber line charges, line fees, access charges, carrier service fees and broadcast TV fee, sports surcharge and other programming cost recovery surcharges) and will apply and vary depending upon your service location and the services to which you subscribe. Not all taxes, fees and surcharges apply to all services. The taxes, fees and surcharges may be changed at any time. WOW! generally requires that monthly invoices be paid in one payment equal to the amount of the invoice. WOW! reserves the right to limit or restrict the frequency and/or amount of customer payments, the amount of any pre-payments and the methods used for payment.

4. PHONE SERVICE E911 NOTICE. In some of our service areas, we offer interconnected voice over IP (VoIP) phone services, which may include Hosted VoIP services. Our VoIP phone services have certain limitations and restrictions that do not generally apply to traditional circuit switched phone services. IF YOU ARE SUBSCRIBING TO WOW!'S VOIP PHONE SERVICE, YOU ACKNOWLEDGE RECEIPT AND UNDERSTANDING OF THE FOLLOWING E911 NOTICE: WOW!'S VOIP PHONE SERVICE ALLOWS YOU TO ACCESS E911 SERVICES. YOU WILL NOT BE ABLE TO ACCESS E911, HOWEVER: (I) IN THE EVENT OF A POWER OUTAGE BEYOND THE DURATION OF ANY BACK-UP POWER SOURCES. WOW! MAY PROVIDE A BATTERY BACK-UP WHICH WILL PROVIDE POWER TO THE WOW! ADVANCED MODEM FOR A LIMITED PERIOD OF TIME IN THE EVENT OF A POWER OUTAGE; FOR VOIP PHONE SERVICE IN FIBER AREAS, WOW! PROVIDES A FIBER TERMINAL WHICH IS NOT EQUIPPED WITH A BATTERY BACKUP BUT CUSTOMERS MAY PURCHASE AN UNINTERRUPTIBLE POWER SUPPLY(UPS) FROM WOW! (OR FROM ANOTHER THIRD PARTY RETAILER) WHICH WILL PROVIDE POWER TO THE WOW! FIBER TERMINAL FOR A LIMITED PERIOD OF TIME IN THE EVENT OF A POWER OUTAGE. BATTERY BACKUP/UPS IS NOT GUARANTEED, AND DOES NOT SUPPLY POWER TO THE PHONE ITSELF. YOU SHOULD NOTIFY WOW! IMMEDIATELY IF THE BATTERY/UPS IS LOW, EXHAUSTED OR INOPERABLE. IF WOW! DOES NOT PROVIDE A MODEM OR BACKUP BATTERY POWER FOR WOW! SERVICES UTILIZING A TELEPHONE CABLE MODEM OR FIBER TERMINAL, YOU MUST PROVIDE IT AND IT WILL REMAIN YOUR RESPONSIBILITY IN ALL RESPECTS; (II) IN THE EVENT OF A NETWORK OUTAGE; OR (III) DURING PERIODS WHEN YOUR BROADBAND OR INTERNET CONNECTION IS UNAVAILABLE. YOU SHOULD NEVER MOVE THE LOCATION OF YOUR WOW! PROVIDED ADVANCED MODEM, FIBER TERMINAL, OR PHONE EQUIPMENT WITHOUT PROPERLY CHANGING YOUR EMERGENCY SERVICE LOCATION ADDRESS. THE ADDRESS ASSOCIATED WITH AN E911 CALL IS THE AUTHORIZED ADDRESS WHERE WOW! SERVICE WAS ORIGINALLY PROVIDED. IF YOU MOVE THE ADVANCED MODEM, FIBER TERMINAL OR OTHER WOW! PHONE EQUIPMENT FROM THE ORIGINAL SERVICE LOCATION, A CALL TO E911 USING THAT EQUIPMENT WILL STILL IDENTIFY THE ORIGINAL SERVICE LOCATION. YOU AGREE THAT YOU ARE RESPONSIBLE FOR: (I) CHANGING YOUR EMERGENCY SERVICE LOCATION ANY TIME YOU MOVE YOUR MODEM, FIBER TERMINAL OR PHONE EQUIPMENT BY EITHER ACCESSING THE WOW! COMMUNICATIONS PORTAL (WHERE AVAILABLE) OR CONTACTING US; AND (II) NOTIFYING END USERS OF THE SERVICE OF THE LIMITATIONS AND REQUIREMENTS DESCRIBED IN THIS SECTION. YOU ARE AWARE THAT THERE MAY BE A DELAY OF AT LEAST ONE BUSINESS DAY AFTER WOW!'S INSTALLATION OF SERVICE AND A DELAY OF AT LEAST THREE (3) BUSINESS DAYS WHEN YOU CHANGE YOUR EMERGENCY SERVICE LOCATION, FOR E911 SERVICE

AVAILABILITY. WOW! WILL BE UNABLE TO REGISTER ANY SERVICE LOCATION PROVIDED IN CONJUNCTION WITH THE USE OF THE SERVICE AND/OR WOW! EQUIPMENT THAT IS OUTSIDE ITS 911/E911 PHONE SERVICE SUPPORT AREA. IN SUCH CIRCUMSTANCES, CUSTOMER WILL BE REQUIRED TO USE AN ALTERNATIVE MEANS OF ACCESSING 911/E911. YOU AGREE THAT, TO THE MAXIMUM EXTENT ALLOWED BY LAW, WOW! SHALL HAVE NO LIABILITY FOR ANY DAMAGES CAUSED, DIRECTLY OR INDIRECTLY, BY YOUR INABILITY TO ACCESS THE SERVICES, INCLUDING E911 SERVICES.

5. Other Hosted VoIP Service Restrictions. Hosted VoIP phone service Customers further agree that: (i) the Service must be installed by WOW! "on-net", through the WOW! network, to ensure that the phone has been properly provisioned. Phones not properly installed on the WOW! network first may not properly function "off-net" (i.e., use of the WOW! VoIP phone when connected to the public Internet via a separate telephony, communications or Internet service provider ("Third Party Provider")); (ii) WOW! technical support is not available for phones not connected to the WOW! network. Customer assumes all risks of off-net use of the Service, including any interruption, loss of service or functionality attributable in whole or in part to a Third Party Provider; (iii) Customer is responsible for programming its multi-line phone system to comply with laws relating to location information requirements; and (iv) the Service may not support or be compatible with certain medical monitoring devices or security systems. Customer must test the functioning and compatibility of the medical devices and/or alarm monitoring services with WOW!'s phone service.

6. Other Off-Net Service Limitations. If you subscribe to WOW! Ethernet Services, you agree and acknowledge that the Services may be provided using certain off-net facilities of carriers not affiliated with WOW!. For these purposes, "off-net" means that WOW! may use a third party carriers' facilities to connect back to the WOW! network for delivering services to a Customer location. Unless otherwise specifically agreed to by WOW! in writing, locations served by these "off-net" facilities are not eligible for service level guarantees (SLAs) or credits in the event of a disruption or interruption of services attributable to the off-net facilities. WOW!'s ability to provide off-net services is determined by WOW! in its sole discretion.

7. INTERNET SPEED LIMITATIONS. WOW! PROVIDES ITS INTERNET TO PROVIDE DOWNLOAD SPEEDS UP TO THE SPEED INDICATED IN YOUR SERVICE PACKAGE. WOW! DOES NOT GUARANTEE THE SPEED OF ITS INTERNET SERVICE. THE ACTUAL SPEEDS THAT YOU RECEIVE AT YOUR BUSINESS MAY VARY FROM THE "UP TO" SPEED DESIGNATED IN YOUR SERVICE PACKAGE. WOW! GENERALLY ADVERTISES "WIRED" SPEEDS. WIRED CONNECTIONS USE ETHERNET CABLES PLUGGED INTO THE ETHERNET PORT OF THE APPROVED MODEM OR FIBER TERMINAL. THESE CONNECTIONS PROVIDE THE BEST PERFORMANCE. WE RECOMMEND USING A CAT6A OR BETTER ETHERNET CABLE. WIRELESS SPEEDS MAY VARY. THERE ARE MANY FACTORS THAT AFFECT INTERNET SPEED AND OTHER INTERNET PERFORMANCE METRICS, SOME OF WHICH ARE NOT WITHIN OUR CONTROL INCLUDING, WITHOUT LIMITATION: LIMITATIONS OF YOUR EQUIPMENT OR OTHER THIRD PARTY EQUIPMENT, SUCH AS COMPUTERS, ROUTERS, MODEMS AND FIBER TERMINALS; THE NUMBER OF WORKSTATIONS OR PORTS USING A SINGLE CONNECTION; THE NUMBER OF USERS/DEVICES; TECHNICAL LIMITS OF ETHERNET PORTS (WHEN USING A 1GBPS ETHERNET PORT, YOUR ACTUAL SPEED TO A SINGLE DEVICE WILL GENERALLY BE UP TO 940MBPS OVER A HARDWIRED CONNECTION, BECAUSE DATA OVERHEAD (I.E. THE DATA USED TO RUN THE SYSTEM) WILL AUTOMATICALLY REQUIRE SOME BANDWIDTH, WHICH WILL REDUCE ACTUAL SPEEDS; THE TYPE OF CONNECTION BETWEEN YOUR COMPUTER OR OTHER DEVICE AND THE MODEM OR FIBER TERMINAL (WIRED VS WIRELESS); AND OTHER FACTORS OUTSIDE OF WOW!'S CONTROL. 1GBPS AND 1.2GBPS SPEEDS MAY REQUIRE A DIRECT ETHERNET CONNECTION (AND EQUALLY CAPABLE EQUIPMENT) TO SUPPORT MAXIMUM INTERNET SPEED. 3GBPS AND HIGHER SPEEDS REQUIRE A DIRECT ETHERNET CONNECTION TO A 3GBPS OR HIGHER CAPABLE ROUTER OR ACCESS POINT (AND EQUALLY CAPABLE END USER EQUIPMENT) TO SUPPORT MAXIMUM INTERNET SPEED. AS A RESULT, EVEN IF YOU PURCHASE 3GBPS OR HIGHER SPEEDS FROM WOW!, ACTUAL SPEEDS TO A DEVICE WILL BE LIMITED BY THE LOCATION, NUMBER AND CAPABILITY OF THE WIFI DEVICE AND YOUR CONNECTED EQUIPMENT. SPEED TO YOUR BUSINESS LOCATION IS SHARED AMONG ALL THE DEVICES. IN ORDER FOR AN INDIVIDUAL DEVICE TO RECEIVE THE MAXIMUM WIRED SPEED THAT YOU HAVE PURCHASED, THAT DEVICE MUST HAVE EXCLUSIVE USE OF THE INTERNET SERVICE WITHIN THE BUSINESS AND ALL EQUIPMENT BETWEEN WOW!'S NETWORK AND THE DEVICE MUST BE CAPABLE OF SUPPORTING THE MAXIMUM SPEED. HOWEVER, MULTIPLE DEVICES SIMULTANEOUSLY CONNECTED TO THE CABLE MODEM, GATEWAY, OR FIBER TERMINAL CAN PUSH AGGREGATE USAGE UP TO THE ADVERTISED RATE. YOUR INTERNET SERVICE IS ALSO SUBJECT TO OUR ACCEPTABLE USE AND NETWORK MANAGEMENT POLICIES, UNDER WHICH WE RESERVE THE RIGHT TO MANAGE OUR NETWORK AND YOUR USE OF IT, WHICH MAY INCLUDE PRACTICES THAT LIMIT SPEEDS DURING PERIODS OF NETWORK CONGESTION, OR WHEN NETWORK USAGE IS HEAVY OR OTHERWISE EXCEEDS NORMAL USE.

8. Wireless Failover. Wireless Failover service provides a backup wireless service that allows for essential functionality of the WOW! Internet service in the event that the wired Internet connection is interrupted. The service is not available in all areas. Wireless Failover equipment can limit expected and actual HSD speeds, even when the Wireless Failover service is not engaged. Devices connected to the Wireless Failover equipment cannot receive Gig speed. Expected wired download speed for 1Gbps speed is limited to approximately 800Mbps to 850Mbps, under normal operation. When Wireless Failover service is engaged, speed is limited further to peak download of 150Mbps (LTE)/42.4Mbps in areas where 4G is not available, and peak upload 50Mbps (LTE)/5.76Mbps in areas where 4G is not available. Speeds are not guaranteed.

9. CPNI Approval. Customer has a right, and we have a duty, under federal law, to protect the confidentiality of customer proprietary network information (CPNI). CPNI includes information such as the quantity, technical configuration, type, destination, location and amount of use of a telecommunications service. We desire to use your CPNI (or disclose or permit access to our agents and affiliates that provide communications related services) to market communications related services (such as Internet and cable services) to you. IF YOU APPROVE, YOU DO NOT HAVE TO TAKE ANY ACTION. HOWEVER, YOU DO HAVE THE RIGHT TO RESTRICT OUR USE OF YOUR CPNI. You may deny or withdraw our right to use your CPNI at any time by calling us at 1-888-969-4249. If we do not hear from you within 30 days of this notification, we will assume that you approve our use of CPNI for the purpose of providing you with information about other communications-related services. Denial of approval will not affect the provision of any services to which you subscribe. Approval or denial of approval for use of CPNI outside of the service to which you subscribe is valid until you affirmatively revoke or limit your approval or denial.

10. Porting of Telephone Numbers. Until your telephone number is ported to us, your existing local exchange carrier will be responsible for providing access to emergency services such as 911. You agree that, during this porting process, we assume no responsibility and have no liability for the accuracy of the local exchange carrier records or its ability to provide access to 911 services.

11. Telephone Authorization and New Telephone Numbers. To complete a phone order, you must execute a Letter of Agency ("LOA") and submit it to WOW!, or otherwise complete a third party verification process. New Telephone numbers are subject to change prior to the install.

12. Directory listings. Our liability for any errors or omissions in any directory listings (including liability for failing to publish a listing or publishing an "unlisted" listing) is limited to the amounts paid by you to WOW! for the listing service.

13. Term and Termination; Early Termination Fee. The term of this Agreement begins on the Commencement Date and continues for the term specified in the Service Order and is subject to automatic renewal in accordance with the General Terms. The then current General Terms, Service Policies and pricing will apply during any renewal Term. Rates for the Services and associated discounts are based on Customer's agreement to purchase such Services for the entire applicable Term. The Agreement may be terminated in accordance with the General Terms. Notwithstanding anything in the Agreement to the contrary, Customer's termination of the Agreement or Customer's reduction of Services ("downgrade") before the expiration of the agreed upon Term without cause (including a termination for convenience) or WOW!'s early termination of the Agreement for cause, will require that Customer pay to WOW! an early termination fee (ETF) calculated as follows: (a) all unpaid amounts for Services provided through the date of termination; plus (b) all related reasonable expenses of WOW! including, but not necessarily limited to, construction and installation costs, discounts, credits or competitive contract buyout charges and/or all previously waived non-recurring charges for the Services; plus (c) 75% of the monthly recurring charges at the rates stated in an applicable Service Order form or, in the case of a downgrade, the difference between the monthly recurring charges (MRC) at the rates stated in the original Service Order form and the MRC at the rates for the downgraded service, for all months remaining in the applicable Service Order Term. Customer agrees that WOW!'s damages for early termination would be difficult to determine and the termination charges specified herein constitute liquidated damages and are not a penalty. Month-to-month service agreements may be terminated on thirty (30) days prior written notice. If Customer provides notice of termination as specified in this Section but retains WOW! Service, the Customer will be converted automatically to a month to month agreement at the end of the current term, and Customer's pricing for the Service will be modified to reflect WOW!'s current month to month pricing schedule. To terminate this Agreement in accordance with this Section, Customer must notify WOW! Customer Care by written notice to WOW! at WOW! Internet, Cable & Phone, Attn: VP of Business Operations, 7887 E Belleview Ave, Suite 1000, Englewood, CO 80111-6015. The rights and remedies set forth herein shall be in addition to any and all other legal, equitable and administrative rights and remedies available to WOW!.

14. Access to Premises and Installation of System. Customer grants WOW! the rights to install, inspect, replace, repair, relocate, alter, operate, remove and maintain its equipment (the "system") in, under and upon the premises at the designated service location(s). Customer, at no cost to WOW!, shall secure and maintain all necessary rights of access to the service location(s) for WOW! to install, operate and remove its equipment and provide the Services. WOW! in its discretion may use any existing cable, conduit or other facilities located within the premises. Customer shall pay any agreed upon custom installation fee. If WOW!'s access rights to the service location are terminated or restricted, early termination fees will apply.

15. Limitation of Liability, Warranty Disclaimers, Pricing, Indemnification and Arbitration. You acknowledge that the applicable General Terms and Service Policies contain, among other terms and conditions, limitation of liability, warranty disclaimer, pricing, indemnification and arbitration provisions.

16. Commercial Use Restrictions on Video. Customer shall not, and shall not authorize or permit any other person to: order or request pay-per-view, VOD or premium programming for receipt, exhibition or taping in a commercial establishment, nor may Customer exhibit or assist in exhibiting pay-per-view, VOD or premium programming in a commercial establishment, unless expressly authorized in writing to do so, in advance, by both WOW! and our program provider. Customer shall indemnify and hold WOW! harmless against and from any violation of this provision.

17. WOW! tv+. You must lease a minimum of one WOW! tv+ box to receive WOW! tv+ service. WOW! tv+ requires a WOW! tv+ box (or a WOW! approved Customer Owned Device) on each TV and a subscription to WOW! Internet (120Mbps or greater) and TV service. WOW! is not responsible for the operation, function, repair, maintenance or other aspects of a Customer Owned Device.

18. Restrictions on Resale and Other Use. Use of the Services for resale or in any other way where the WOW! Services are used by Customer to provide service to Customer end users must be authorized in writing by WOW!. Any such use of the WOW! Services may be subject to a separate master services agreement and/or other terms, restrictions and policies. Customer is the customer-of-record for Services acquired under this Agreement. If Customer (with prior authorization from WOW!), resells Service or in any way incorporates WOW! Services into service it provides to its End Users (the "Customer Services"), Customer: (i) will be solely responsible for the Customer Services, including supporting its End Users with respect to all matters pertaining to its services, including without limitation, Customer Services provisioning, billing and collection, dispute resolution, crediting and legal and regulatory compliance matters such as DMCA; and (ii) agrees to indemnify and hold harmless WOW!, its parents, affiliates, subsidiaries, contractors, subcontractors, and agents from and against any and all costs, claims, causes of actions, and demands, including reasonable attorneys' fees, incurred by WOW! as a result of, or in connection with, the Customer Services, including any actual or alleged act of copyright infringement conducted using the internet service provided by WOW! to Customer or any other Customer Services; and (iii) may be subject to additional terms and conditions. "End User" means any person or customer of Customer or its affiliates that is receiving or using Customer Services. For example, an End User may be a person or entity to whom Customer provides telecommunication, broadband or related services that utilizes, in whole or in part, the WOW! Service provided under the terms of this Agreement.

19. Miscellaneous. All modifications to this Agreement, if any, must be in writing, executed by an authorized WOW! Director or Vice President and the Customer. All other attempts to modify this Agreement shall be void and non-binding on WOW!. This Agreement shall be governed by and construed in accordance with federal law, the regulations of the FCC and the internal laws of the state and locality in which the service is provided, without regard to any conflicts of law provisions. Customer may not assign or otherwise transfer this Agreement in any manner without WOW!'s prior written consent. The parties acknowledge that WOW! is subject to the provisions of its local and/or state franchise agreements, and applicable federal, state and local laws and regulations ("Applicable Law"). Any duty or promise of WOW! under this Agreement that conflicts with any provision of Applicable Law is to that extent void. Notwithstanding, the terms of this Agreement are considered severable, and in the event that any term is rendered unenforceable due to any such conflict or is otherwise found to be invalid or unenforceable, the parties shall replace the invalid or unenforceable portion with another provision that, as nearly as possible, reflects the original intention of the parties, and the remainder of this Agreement shall remain in full force and effect.

20. Satisfaction Guarantee for High Speed Internet, Business Premium fiber, Business Phone Complete or Business Phone Basic (Business Line) and Hosted VoIP Services. Notwithstanding the forgoing, if you are not satisfied with WOW!'s (i) High Speed Internet Service or (ii) Business Premium fiber (iii) Business Line or (iv) Hosted VoIP Service, for any reason, you may terminate this Agreement and/or disconnect or downgrade your High Speed Internet, Business Premium fiber, Business Line, or Hosted VoIP Services for any reason without incurring the MRC portion of the ETF during the first sixty (60) days of the initial Term of this Agreement (the "Cancellation Period") without incurring the MRC portion of the ETF (as it relates to the disconnected or downgraded Service) by contacting WOW! in writing before the end of the Cancellation Period and notifying WOW! of your decision to terminate this Agreement or disconnect or downgrade your High Speed Internet, Business Premium fiber, Business Line, or Hosted VoIP services. You will be responsible for: (i) paying for the WOW! Services you received and all other charges and fees that you incurred prior to exercising your rights under this subsection through the date the WOW! Services are disconnected or downgraded; and (ii) construction and installation costs, discounts, credits or competitive contract buyout charges and/or all previously waived non-recurring charges for the Services.

21. Termination for Chronic Service Failures. The Parties agree that Customer may terminate the Agreement as to a particular Service Location for a particular service



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only upon thirty (30) days prior written notice to WOW! if there are three (3) or more service outages for the same particular service, defined as a service outage that lasts for a continuous period of at least two (2) hours, caused by WOW! that occur within a three (3) month period and are not repaired by WOW! within a mean time to repair of four (4) hours; provided, however, this right of termination shall not apply to outages caused by Customer or force majeure events. Customer's termination of the Agreement pursuant to the prior sentence shall be deemed a termination by Customer for cause pursuant to the Agreement, and no early termination fees will apply.

22. Use of Electronic Signatures and Records. The Parties agree that they may conduct business using electronic means including using electronic records and electronic signatures, except with respect to notices required by the Terms or applicable law to be given in another manner. You agree that your electronic signature or acceptance of this Agreement and the Terms, which may include, for example, an electronic symbol or process executed by you (such as clicking an "I agree" or "I accept" tab or typing and submitting your name) on or related to any Service Order or Agreement is the legal equivalent of a manual signature. You acknowledge that this form of signature is binding and that it shall be binding and enforceable pursuant to Electronic Signatures in Global and National Commerce Act, Title 15, United States Code, Sections 7001 et seq., the Uniform Electronic Transaction Act, and applicable state laws. You also agree that no certification authority or other third party verification is necessary to validate your electronic signature and that the lack of such certification or third party verification will not in any way affect the enforceability of your electronic signature.

23. Electronic Communications. You consent to receive communications from us electronically (for example, email or online posting). We may communicate with you by email, and you agree that all agreements, notices, disclosures and other communications that we provide to you electronically satisfy any legal requirement that such communications be in writing. When you provide us with an email address for purposes of receiving communications, you confirm that the email address you have given us is an appropriate vehicle for the delivery of notices and other information to you and WOW! may send notices to you by email, instead of (or in addition to) postal mail.

IN WITNESS WHEREOF, the Parties hereto have executed (by manual or electronic signature or verbal agreement) and delivered this Agreement to be effective on the latest date that either party indicated its acceptance of this Agreement, as further described in this agreement.

WOW! INTERNET, CABLE AND PHONE

CUSTOMER

Signature: _____

Signature: _____

Print Name: _____

Date: _____

Title: _____

Date: _____

Print Name: Jeffrey Bonikowski
Title: SAM

Service Address: 161 E. Grand River Ave. Williamston MI 48895
Phone: (517) 803-1503

CUSTOMER ACKNOWLEDGEMENT: By accepting this Agreement (by signing manually or electronically (such as by typing your name or clicking an "I Accept or "I Agree" box)), verbally agreeing and/or using the Services), I represent, warrant and acknowledge that: (i) I am at least 18 years of age and the owner of or tenant in the premises at the service location(s) identified in the Service Order and have authority to authorize the work or service specified in, and to be bound by, the Service Order and this Agreement; (ii) WOW! may contact me at the phone number above (or such other phone number or email address provided by me to WOW!), which may include autodialed calls, pre-recorded or artificial voice messages, and mobile service commercial email messages; (iii) WOW! manages its Internet Network according to specific Practices and Procedures, which can be found at <http://www.wowforbusiness.com/network-management>; (iv) the Agreement is subject to automatic renewal and early termination fees; and (v) I have read, understood and agree to the contractual terms and notices set forth in this Agreement, including those relating to the PHONE SERVICE E911 NOTICE. The applicable General Terms, Service Policies and Tariffs can be found at <http://www.wowforbusiness.com/policies-and-terms>.

PIN # _____

WOW! requires that you create a 4-digit PIN that will be required when you request changes to your WOW! Business account. You agree that you are responsible for the security, confidentiality and use of your PIN and shall immediately notify WOW! if there has been an unauthorized release, use or compromise of any such PIN. If you share your PIN with employees, agents or others that interact with WOW! on your behalf and that representative is no longer authorized to make changes on your behalf, it will be your responsibility to immediately contact WOW! and change the PIN. WOW! is not liable for any loss, cost, expense or other liability arising out of any unauthorized access to a service or Customer account by use of Customer's PIN.



MAY 29 2024

City of Williamston

161 E. Grand River Avenue, Williamston, MI 48895
517-655-2774; fax, 517-655-2797; www.williamston-mi.us

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BOARDS & COMMISSIONS APPLICATION

Your interest and expressed willingness to serve the City of Williamston is appreciated. The purpose of this form is to provide the Mayor and Council with basic reference data and information pertaining to any person being considered for appointment to a City Board or Commission. Minimum educational requirements have not been established. Advanced education or college degrees are not necessary to be considered for appointment.

NAME: LUDWIG TIM P DATE: 5/28/24
(Please Print) LAST FIRST M.I.

STREET: 124 W. SOUTH ST

CITY: WILLIAMSTON, MI ZIP CODE: 48895

HOME PHONE: _____ BUSINESS PHONE: 517-312-6511

FAX: _____ E-MAIL: TODAYISFREEDOM@YAHOO.COM

BUSINESS ADDRESS: 124 W. SOUTH ST WILLIAMSTON MI 48895

PRESENT EMPLOYER: SELF EMPLOYED

Please mark your choice(s). If you are choosing more than one, list in priority, i.e. 1 = First Choice, 2 = Second Choice, etc.

- | | |
|--|--|
| <input type="checkbox"/> Art Committee | <input type="checkbox"/> Parks and Recreation Commission |
| <input type="checkbox"/> Board of Review | <input checked="" type="checkbox"/> Planning Commission |
| <input checked="" type="checkbox"/> City Council | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Construction Board of Appeals | <input type="checkbox"/> Compensation Committee (as needed) |
| <input type="checkbox"/> Downtown Development Authority | <input type="checkbox"/> Downtown Development Citizens Council (as needed) |
| <input type="checkbox"/> Economic Development Corp./TIFA | <input type="checkbox"/> Other (specify) _____ |

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pg 2

Professional Qualifications and/or Work Experience: OWNER OF MICHIGAN MUDDER
A DRYWALL & PAINTING COMPANY FROM 2000 - 2006
11 YRS OF MANUFACTURING EXPERIENCE
CURRENT OWNER OF DREAMWORLD CREATIONS LLC

Community Experience and/or Other Experience: FORK TO TABLE @ THE
METHODIST CHURCH SERVING AND COOKING FOR
OUR COMMUNITY

Reason for Desire to Serve: SERVING AND DESIRING THE BEST
FOR THE CITIZENS OF WILLIAMSTON

Are you a U.S. Citizen? Yes No

If appointed, do you prefer your mail be sent to: Residence Business

I hereby certify that this form is true and accurate to the best of my knowledge.

Tim Ludwig
Signature

I understand that if appointed to serve on a City Board or Committee, I will be required to submit a completed Conflict of Interest Disclosure Form as Required by City policy.

Tim Ludwig
Signature

Please complete and return this form to City Clerk, City of Williamston, 161 E. Grand River Ave., Williamston, MI 48895. The information you have supplied will be provided to specific boards, City Council and is also subject to public disclosure under the Michigan Freedom of Information Act. If you have any questions, you may contact the City Clerk's office at 517-655-2774.



WILLIAMSTON POLICE DEPARTMENT

Jeff Weiss, Chief of Police

175 E. Grand River, Williamston, MI 48895

PHONE: (517) 655-4222

FAX: (517) 655-6498

Emergency 911

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DATE: 6-4-24
TO: City Manager John Hanifan / City Council
FROM: Chief Jeff Weiss *JW*
SUBJECT: Monthly Police Report – May 2024

Below is the Monthly Police Report for May 2024

Calls for Service	107
Property Checks	132
Traffic Stops	142
Verbal Warnings	130
Arrests	3
Citations Issued	13
Accident Reports	0
Assists	31
Community Policing Activity	32

Department Highlights

- The Monthly Use of Force report was completed
- National Night Out (Tuesday, August 6) Planning continues
- Officers continue to attend Spring Sporting Events on a regular basis (Track, Baseball, Softball)
- All Officers completed Firearms Qualifications and Training
- All Officers completed mandatory Active Violence Incident Training
- Officer Kuch updated the FTO (Field Training Officer) Program