



**CITY OF WILLIAMSTON**  
161 East Grand River Avenue, Williamston MI  
(517) 655-2774  
Regular City Council Meeting Agenda  
Monday, June 24, 2024  
7:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Audience Participation – Maximum 5 minutes per presentation
6. Council Meeting Minutes of June 10, 2024
7. Accounts Payable
8. Action Items
  - a. 2023-2024 Budget Amendments
  - b.
  - c.
9. Discussion Items
  - a. Construction Project Update(s)
  - b. Master Plan Update
  - c. "Main Four" Safety Improvements
  - d.
10. Correspondence Received / Information Only
  - a.
11. Department Head Reports
  - a. City Manager
  - b. Police Chief
  - c. Building Department
  - d.
12. Committee/Sub-Committee Reports
13. Audience Participation – Maximum 5 minutes per presentation.
14. Council Member Comments
15. Adjourn to the Call of the Chair

In Accordance with Public Act 267 (Open Meetings Act) Posted and Copies Given to Newspapers  
Individuals with disabilities requiring special assistance who are planning to attend the meeting should  
contact the Office of the City Clerk for accommodations. This request must be made two (2) business  
days in advance of the meeting.

**The next regular meeting of the Williamston City Council will be held  
Monday, July 8, 2024, in the Council Chambers of City Hall at 7:00 p.m.**

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**CITY OF WILLIAMSTON  
CITY COUNCIL  
JUNE 10, 2024  
REGULAR MEETING MINUTES**

**1. Call to Order:**

The regular meeting was called to order at 7:00 p.m. by Mayor Tammy Gilroy and the Pledge of Allegiance was recited.

**3. Roll Call:**

Mayor Tammy Gilroy, Mayor Pro-tem Brandon Lanyon, Council members Scott VanAllsburg, Steve Jenkins, Dan Rhines, and Terry Hansen. Absent: Tommy Pratt.

Also Present: City Manager John Hanifan, City Clerk Holly Thompson, City Attorney Timothy Perrone, Police Chief Jeff Weiss, Treasurer Tom Mead, JFM Productions, Williamston Schools Superintendent Adam Spina, Granger Representative Jami Anderson, and citizen Tim Ludwig.

Motion by **Lanyon**, second by **VanAllsburg**, to excuse Pratt. **Motion passed by voice vote.**

**4. Approval of Agenda:**

Motion by **Lanyon**, second by **Hansen**, to approve the agenda as presented. **Motion passed by voice vote.**

**5. Audience Participation:**

Mayor Gilroy called for public comments at this time and there were none.

**6. Council Meeting Minutes of May 28, 2024:**

Motion by **Lanyon**, second by **VanAllsburg**, to approve the City Council minutes of May 28, 2024 as presented. **Motion passed by voice vote.**

**7. Accounts Payable:**

Motion by **Lanyon**, second by **Hansen**, to approve the June 10, 2024, accounts payable as presented, reference #'s 77589-77608, ACH 909-929 from dates 5/21/24 through 6/3/24 for a total of \$48,381.92. Yes: VanAllsburg, Rhines, Gilroy, Lanyon, Hansen, Jenkins. No: None. **Motion passed.**

**8. Williamston Community Schools Update:**

Superintendent Adam Spina thanked the City for their support and congratulated the 2024 graduating Senior class. He reported Williamston has the top schools in Ingham County and has the highest possible rating by the State Board of Education. The schools are in a good position financially and the safety and security of the students and school is of the utmost priority. He also reported the schools will be asking for two millages in the August Election and explained what the funds will be used for if they are successful.

6 pg 2

## 9. Action Items

### **9a. 2024-2025 Fiscal Year Budget Resolution:**

Motion by **Rhines**, second by **Jenkins**, to approve the resolution adopting the 2024/2025 fiscal year budget for the City of Williamston; appropriating the amounts necessary to be raised by Ad Valorem taxes upon Real and Personal property for municipal purposes. Yes: Gilroy, Lanyon, Hansen, Jenkins, VanAllsburg, Rhines. No: None. **Motion passed.**

### **9b. 2024-2025 Budget Utility Rate Resolution:**

Motion by **Hansen**, second by **Lanyon**, to approve a resolution approving the water and wastewater rates for Fiscal Year 2024/2025. Yes: Lanyon, Hansen, Jenkins, VanAllsburg, Rhines, Gilroy. No: None. **Motion passed.**

### **9c. Solid Waste Collection Contract:**

Motion by **Lanyon**, second by **Hansen**, to approve the solid waste collection three-year agreement with Granger Waster Services for the period of July 1, 2024 to June 30, 2027. Yes: Hansen, Jenkins, VanAllsburg, Rhines, Gilroy, Lanyon. No: None. **Motion passed.**

### **9d. City Internet and Phone Service:**

Motion by **Hansen**, second by **Jenkins**, to approve the internet and phone service provider contracts through WOW! Business for the following City locations: 161 E. Grand River Ave. (both City Hall and Police Department), 1657 Linn Rd., 781 Progress Ct., 175 E. Grand River Ave., and 524 Sunset St. Yes: Jenkins, VanAllsburg, Rhines, Gilroy, Lanyon, Hansen. No: None. **Motion passed.**

### **9e. Re-Appointment of Tim Ludwig to the Planning Commission for a Term to Expire 06/30/27:**

Motion by **Lanyon**, second by **VanAllsburg**, to reappoint Tim Ludwig to the Planning Commission for a term to expire 06/30/27. Yes: Jenkins, VanAllsburg, Rhines, Gilroy, Lanyon, Hansen. No: None. **Motion passed.**

## 10. Discussion Items

### **10a. Construction Project Update(s):**

Manager Hanifan reported North Putnam Street opened back up today permanently. They still have a few things to finish up on the project. Spicer and K&R Paving did a great job on the project. The manholes and restoration will still need to be done. Lloyd Street construction is progressing. The Williams Street sidewalks are being done to be ADA compliant which was not in the original plan to construct new sidewalks.

### **10b. Master Plan Update:**

McKenna has sent a notice to the community that had to be recalled due to a noticing mistake. The Planning Commission will not meet in June but should be meeting in July. The TIFA issued an RFP for the Ice House and received one response. Brookstone has interest in a housing site plan off Rowley Road.

**10c. "Main Four" Safety Improvements:**

There are plans to update the crosswalk markings at the four corners which will not be expensive to do.

**12. Department Head Reports**

**12a. City Manager:**

Manager Hanifan reported he attended the Friends of the Williamston Parks meeting which focused on fundraising and the Chainsaw Art in the Park event to be held October 11-13.

**12b. Police Chief:**

Chief Weiss submitted a written report for Council review and added they had a great response for the National Night Fundraiser at Culver's in Okemos and will have another one on July 22<sup>nd</sup>. He also attended a planning meeting for Jubilee.

**13. Committee/Sub-Committee Reports:**

No report.

**14. Audience Participation:**

Tim Ludwig thanked Council for reappointing him to the Planning Commission.

**15. Council Member Comments:**

Councilman VanAllsburg commented the quality of the last two productions at the Williamston Theatre were very good quality.

Councilman Rhines commented Jubilee begins June 17<sup>th</sup> and highlighted some of the events that will take place during the week. More information can be found on the Jubilee Facebook page.

**16. Adjournment:**

Mayor Gilroy adjourned the meeting at 8:00 p.m.

**\*Meeting adjourned at 8:00 p.m.**

**Respectfully Submitted by:**

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**Holly M. Thompson, City Clerk**

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**Tammy Gilroy, Mayor**

**Date Approved:** \_\_\_\_\_

7 pg1

CITY OF WILLIAMSTON  
CITY COUNCIL MEETING JUNE 24, 2024  
ACCOUNTS PAID/PAYABLE  
CHECKS 77613-77630, ACH 930-953, EFT 941

| Date       | Check  | Vendor Name                    | Description                | Amount          | Aprv  |
|------------|--------|--------------------------------|----------------------------|-----------------|-------|
| 06/05/2024 | 77613  | IIMC                           | CLERK MEMBERSHIP           | 185.00          | _____ |
| 06/05/2024 | 77614  | IRON HORSE EXCAVATION LLC      | 2023 UTILITY IMPROVEMENTS  | 420,302.55      | _____ |
| 06/05/2024 | 77615  | JOHN E GREEN COMPANY           | AIR RELIEF VALVES/DIGESTER | 1,483.00        | _____ |
| 06/05/2024 | 77616  | MPC CASHWAY LUMBER             | PARKS                      | 9.96            | _____ |
| 06/05/2024 | 77617  | SPECTRUM PRINTING INC          | ELECTION SUPPLIES          | 998.63          | _____ |
| 06/05/2024 | 77618  | WASTE MANAGEMENT OF MICHIGAN   | WWTP DUMPSTERS             | 424.88          | _____ |
| 06/05/2024 | 77619  | WILLIAMSTON POSTMASTER         | MAY 2024                   | 467.46          | _____ |
| 06/05/2024 | 77620  | WILLIAMSTON TRUE VALUE         | PARK CLEAN UP DAY          | 205.00          | _____ |
|            |        |                                | PARKS PAINT BRUSHES        | 0.55            | _____ |
|            |        |                                | EQUIP MAINT                | 22.99           | _____ |
|            |        |                                | BANDSHELL                  | 23.75           | _____ |
|            |        |                                | ST SWEEPER                 | 0.97            | _____ |
|            |        |                                | SHOVEL HANDLE              | 18.99           | _____ |
|            |        |                                | EQUIP MAINT                | 10.74           | _____ |
|            |        |                                | PARKS                      | 36.04           | _____ |
|            |        |                                | WATER LINE MAINT           | 10.30           | _____ |
|            |        |                                | WATER LINE MAINT           | 3.90            | _____ |
|            |        |                                | WWTP SUPPLIES              | 16.98           | _____ |
|            |        |                                | WWTP SUPPLIES              | 4.68            | _____ |
|            |        |                                | WWTP SUPPLIES              | 20.97           | _____ |
|            |        |                                | DIGESTER BLDG PUMP         | 8.52            | _____ |
|            |        |                                | WWTP SUPPLIES              | 24.28           | _____ |
|            |        |                                | PD SUPPLIES                | 23.96           | _____ |
|            |        |                                | WWTP SUPPLIES              | 7.49            | _____ |
|            |        |                                | WWTP SUPPLIES              | 20.48           | _____ |
|            |        |                                | DPW SHOP USE               | 66.98           | _____ |
|            |        |                                | PD SUPPLIES                | 24.76           | _____ |
|            |        |                                | PD SUPPLIES/CONF ROOM      | 11.98           | _____ |
|            |        |                                |                            | <u>564.31</u>   |       |
| 06/06/2024 | 930(A) | AMBS CALL CENTER               | AFTER HOURS CALL SVC       | 175.00          | _____ |
| 06/06/2024 | 931(A) | DEWOLF & ASSOCIATES            | TRAINING/CHIEF & ADMIN     | 890.00          | _____ |
| 06/06/2024 | 932(A) | DIETZ JANITORIAL SERVICE, INC. | JUNE 2024 CLEANINGS        | 1,110.00        | _____ |
| 06/06/2024 | 933(A) | GORMLEY LAW OFFICES, PLC       | CITY RETAINED SVCS         | 400.00          | _____ |
|            |        |                                | ATTY SUPP SVCS             | 1,182.89        | _____ |
|            |        |                                | TIFA RETAINED SVCS         | 500.00          | _____ |
|            |        |                                |                            | <u>2,082.89</u> |       |
| 06/06/2024 | 934(A) | HYDROCORP                      | CROSS CONNECTION           | 2,353.50        | _____ |
|            |        |                                | CROSS CONNECTION MAY '24   | 584.50          | _____ |
|            |        |                                |                            | <u>584.50</u>   |       |

7 pg 2

2,938.00

|            |        |                                     |  |                 |       |
|------------|--------|-------------------------------------|--|-----------------|-------|
| 06/06/2024 | 935(A) | KATHY EDWARDS                       | MAY COUNCIL TAPINGS                      | 400.00          | _____ |
| 06/06/2024 | 936(A) | MAURER'S TEXTILE RENTAL SERV., INC. | PD MATS                                  | 46.54           | _____ |
|            |        |                                     | PD MATS                                  | 46.54           | _____ |
|            |        |                                     |  | <u>93.08</u>    |       |
| 06/06/2024 | 937(A) | NAPA AUTO PARTS                     | PLOW TRUCK                               | 21.07           | _____ |
|            |        |                                     | PLOW TRUCK                               | 76.84           | _____ |
|            |        |                                     | PLOW TRUCK                               | 281.95          | _____ |
|            |        |                                     | DPW SUPPLIES                             | 94.98           | _____ |
|            |        |                                     | 2003 DUMP TRUCK                          | 14.63           | _____ |
|            |        |                                     | WWTP DOOR FRAME REPAIR                   | 22.70           | _____ |
|            |        |                                     |  | <u>512.17</u>   |       |
| 06/06/2024 | 938(A) | RANDY'S SERVICE STATION             | PD FUEL                                  | 1,198.89        | _____ |
|            |        |                                     | DPW FUEL                                 | 1,096.17        | _____ |
|            |        |                                     | DPW DIESEL                               | 878.82          | _____ |
|            |        |                                     |  | <u>3,173.88</u> |       |
| 06/06/2024 | 939(A) | STAPLES                             | PD SUPPLIES                              | 60.75           | _____ |
|            |        |                                     | C FOLD PAPER TOWELS                      | 140.64          | _____ |
|            |        |                                     |  | <u>201.39</u>   |       |
| 06/06/2024 | 940(A) | USA BLUEBOOK                        | WTP FILTERS                              | 64.95           | _____ |
| 06/06/2024 | 941(E) | CITY OF WILLIAMSTON                 | MAY '24 W/S BILLS                        | 989.84          | _____ |
| 06/13/2024 | 77621  | COLE, MADELINE                      | UB refund for account: PUTS-000309-0000- | 183.65          | _____ |
| 06/13/2024 | 77622  | CULLIGAN WATER CONDITIONING         | DI CHARGE                                | 64.00           | _____ |
|            |        |                                     | PD WATER                                 | 7.75            | _____ |
|            |        |                                     | PD WATER                                 | 53.50           | _____ |
|            |        |                                     |  | <u>125.25</u>   |       |
| 06/13/2024 | 77623  | DTE ENERGY                          | MAY ST LIGHTS                            | 9,435.36        | _____ |
|            |        |                                     | 1625 LINN/WELL 9                         | 639.23          | _____ |
|            |        |                                     | 2240 LINN                                | 58.60           | _____ |
|            |        |                                     | 1657 LINN/WTP                            | 3,880.66        | _____ |
|            |        |                                     | 2450 E GRAND RIVER                       | 72.55           | _____ |
|            |        |                                     | 228 ELEVATOR/OLD DPW                     | 51.11           | _____ |
|            |        |                                     | ZIMMER/LS                                | 46.38           | _____ |
|            |        |                                     | 161 E GRAND RIVER/CITY HALL              | 179.40          | _____ |
|            |        |                                     | 804 HIGH/LS                              | 75.90           | _____ |

7 pg 3

|            |        |                                     |                                 |                  |       |
|------------|--------|-------------------------------------|---------------------------------|------------------|-------|
|            |        |                                     | 202 ELEVATOR/TIFA 2B            | 18.90            | _____ |
|            |        |                                     | MECHANIC/LS                     | 83.75            | _____ |
|            |        |                                     | MCCORMICK PK/230 N PUTNAM       | 81.84            | _____ |
|            |        |                                     | CORWIN/LS                       | 443.61           | _____ |
|            |        |                                     | RIVERVIEW/LS                    | 55.93            | _____ |
|            |        |                                     | 3870 VANNETER RD                | 43.17            | _____ |
|            |        |                                     | 781 PROG CT                     | 952.46           | _____ |
|            |        |                                     | MEMORIAL PK                     | 23.25            | _____ |
|            |        |                                     | 175 E GRAND RIVER/PD            | 768.25           | _____ |
|            |        |                                     | DEPOT MUSEUM                    | 65.24            | _____ |
|            |        |                                     | 111 E MIDDLE/LS                 | 87.65            | _____ |
|            |        |                                     |                                 | <u>17,063.24</u> |       |
| 06/13/2024 | 77624  | ELSESSER'S AUTOMOTIVE INC           | PD VEHICLE BATTERY              | 451.34           | _____ |
| 06/13/2024 | 77625  | GRANGER                             | CH & DPW DUMPSTERS              | 141.37           | _____ |
|            |        |                                     | ST SWEEPINGS/LANDFILL           | 606.78           | _____ |
|            |        |                                     |                                 | <u>748.15</u>    |       |
| 06/13/2024 | 77626  | LEXIS NEXIS                         | MONTHLY SUBSCRIPTION FEE        | 200.00           | _____ |
| 06/13/2024 | 77627  | RICOH USA INC                       | CITY HALL & PD COPIER CHARGES   | 101.93           | _____ |
| 06/13/2024 | 77628  | SPARROW OCCUPATIONAL HEALTH SERVICE | ALLI PHYSICAL                   | 201.00           | _____ |
| 06/13/2024 | 77629  | STATE OF MICHIGAN                   | WTP WATER TESTING               | 64.00            | _____ |
| 06/13/2024 | 77630  | TRACTOR SUPPLY CREDIT PLAN          | 03 DUMP TRUCK                   | 12.24            | _____ |
|            |        |                                     | CONCRETE CLEANING               | 84.99            | _____ |
|            |        |                                     | WWTP SUPPLIES                   | 43.97            | _____ |
|            |        |                                     | WWTP SUPPLIES                   | 6.38             | _____ |
|            |        |                                     | DDA SPRAY WAND                  | 16.99            | _____ |
|            |        |                                     | EQUIP MAINT                     | 112.93           | _____ |
|            |        |                                     | DREMEL KIT FOR PUMP SEALS       | 47.98            | _____ |
|            |        |                                     | DPW SUPPLIES/EQUIP MAINT        | 74.40            | _____ |
|            |        |                                     | WWTP SUPPLIES                   | 65.97            | _____ |
|            |        |                                     | WWTP SCRAPER                    | 22.99            | _____ |
|            |        |                                     | OUTDOOR PAINT PROTECTION        | 133.93           | _____ |
|            |        |                                     |                                 | <u>622.77</u>    |       |
| 06/13/2024 | 77631  | VERIZON CONNECT                     | GPS DPW                         | 392.90           | _____ |
| 06/13/2024 | 77632  | WILLIAMSTON AREA SENIOR CENTER      | 2023 TAX SETTLEMENT FROM COUNTY | 288.79           | _____ |
| 06/14/2024 | 942(A) | ADMIRAL                             | PD WASHES/DPW FUEL              | 111.05           | _____ |
| 06/14/2024 | 943(A) | BARYAMES CLEANERS                   | PD DRY CLEANING                 | 179.90           | _____ |
| 06/14/2024 | 944(A) | BRIGHTON ANALYTICAL, LLC            | ANNUAL REG REQUIREMENT          | 380.00           | _____ |
| 06/14/2024 | 945(A) | GRAINGER                            | FIRE HOSE REPLACEMENT           | 431.24           | _____ |
| 06/14/2024 | 946(A) | LIMNER PRESS                        | SCHMIDT BUSINESS CARDS          | 66.00            | _____ |
| 06/14/2024 | 947(A) | MAURER'S TEXTILE RENTAL SERV., INC. | PD MATS                         | 48.54            | _____ |
| 06/14/2024 | 948(A) | MML WORKERS' COMP FUND              | POLICY PREMIUM 7/1/24-7/1/25    | 15,906.00        | _____ |
| 06/14/2024 | 949(A) | NCL OF WISCONSIN                    | WWTP SUPPLIES                   | 820.00           | _____ |
| 06/14/2024 | 950(A) | SIGNS ON THE SPOT                   | CLEAN UP DAY SIGNS              | 180.00           | _____ |
| 06/14/2024 | 951(A) | SPARTAN STORES, LLC                 | CITY HALL WATER                 | 13.96            | _____ |

7pg 4

06/14/2024 952(A) USA BLUEBOOK

|  |               |       |
|--|---------------|-------|
| WIND SOCK/WTP EGLE CONTROL AUTHORITIES | 203.17        | _____ |
| LAB SUPPLIES/DAILY TESTING             | 90.97         | _____ |
| HYDRANT GATE                           | 336.04        | _____ |
|  | <u>630.18</u> |       |

06/14/2024 953(A) VC3

|                      |                   |       |
|----------------------|-------------------|-------|
| BATTERY BACKUP/PD    | 522.00            | _____ |
| MICROSOFT OFFICE 365 | 375.00            | _____ |
| CLOUD DATA RECOVERY  | 214.00            | _____ |
|                      | <u>1,111.00</u>   |       |
|                      | <u>477,387.88</u> |       |





# City of Williamston

161 E. Grand River Ave.  
Williamston, MI 48895

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pg1

**To:** City Council  
**From:** Tom Mead, City Treasurer  
**Date:** June 24, 2024  
**Subject:** 2023-2024 Budget Amendments

**Requested Action:** A separate motion will need to be made for each fund. a) Approve the budget amendments for General Fund 101 as presented. b) Approve the budget amendments for Major Street Fund 202 as presented. c) Approve the budget amendments for Local Street Fund 203 as presented. d) Approve the budget amendments for TIFA 2A Fund 246 as presented. e) Approve the budget amendments for TIFA 2B Fund 247 as presented. f) Approve the budget amendments for Sewer Fund 590 as presented. g) Approve the budget amendments for Water Fund 591 as presented. h) Approve the budget amendments for Equipment Pool Fund 661 as presented.

**Background:** The budget approved at the June 10, 2024 Council Meeting was for the upcoming 2024/2025 fiscal year. The recommended amendments to the 2023/2024 budget, as reflected below, are also needed to keep the current year projected appropriations compliant with our current year budget.

8a  
pg 2

**CITY OF WILLIAMSTON  
CITY COUNCIL**

At a Regular Meeting of the City Council of the City of Williamston, Ingham County, Michigan held in the Council Chambers of City Hall, 161 East Grand River Avenue, Williamston, Michigan on Monday, June 24, 2024 at 7:00 p.m., there were:

**PRESENT:**

**ABSENT:**

The following resolution was offered by \_\_\_\_\_, and supported by \_\_\_\_\_.

**A RESOLUTION ADOPTING THE AMENDMENTS, AS PRESENTED, TO THE 2022-2023 BUDGET FOR THE CITY OF WILLIAMSTON.**

WHEREAS, amendments are required for the budget document previously presented to, and approved by, the City Council covering the fiscal year commencing July 1, 2023 and ending June 30, 2024, and

WHEREAS, this budget document has been placed on file in the office of the City Clerk and made available for public examination via the City of Williamston website at [www.williamston-mi.us](http://www.williamston-mi.us), and

NOW THEREFORE, BE IT RESOLVED, that the proposed budget amendments to the document entitled "City of Williamston Fiscal Year 2023 – 2024 Budget" covering the fiscal period July 1, 2023 to June 30, 2024, be adopted as presented for each fund, and the City Manager is hereby authorized to make expenditures provided for in said budget, provided such expenditures are made according to City Charter and law.

**a) General Fund 101:**

| <u>Dept.</u>                                    | <u>Dept. Name:</u>   | <u>Increase or (Decrease)</u> | <u>Explanation:</u>   |
|---|----------------------|-------------------------------|---|
| <b><u>Inter-Fund Departmental Transfers</u></b> |                      |                               |   |
| 215   | Clerk                | \$7,950                       | To cover in increase in overall operations                          |
| 253   | Treasurer            | \$10,000                      | To cover an increase in IT support, Office 365 licenses, and audit. |
| 262   | Elections            | (\$7,500)                     |   |
| 265   | Buildings & Grounds  | (\$34,000)                    |   |
| 266   | Attorney             | \$1,500                       | To cover charges for additional code and general enforcement        |
| 301   | Police               | \$42,500                      | To cover the wage increases approved by Council.                    |
| 371   | Building Inspections | \$250                         | To cover a permit needed for the City                               |
| 445   | Drains               | \$100                         | To cover an addition invoice from the County Drain Comm.            |
| 448   | Street Lighting      | \$2,600                       | To cover an increase in electric costs                              |
| 525   | Tree Service         | (\$5,500)                     |   |
| 567   | Cemetery             | \$3,100                       | To cover an increase in the annual agreement                        |
| 701   | Planning             | (\$17,500)                    |   |

8a  
pg 3

728 Comm & Econ Devel (\$3,500)

Change In Fund Bal. \$0 There will be NO change to the original budgeted Fund Balance.

**Capital Outlay**

751 Parks and Recreation \$120,000 To cover the cost of the new pavilion

Change In Fund Bal. (\$120,000) This will reduce the original budgeted Fund Balance from \$2,280,326 to \$2,160,326.

**b) Major Street Fund 202:**

| <u>Dept.</u> | <u>Dept. Name:</u>  | <u>Increase or (Decrease)</u> | <u>Explanation:</u>  |
|--------------|---------------------|-------------------------------|--|
| 000          | Federal Grants      | \$415,442                     | To reflect the Small Urban Grant proceeds.   |
| 459          | Preserv/Struct Impr | \$295,000                     | To increase the amount originally budgeted for Putnam, Williams and Lloyd St. construction projects  |
|              | Change In Fund Bal  | <u>\$120,442</u>              | This will have a positive impact on the original budgeted Fund Balance as the Small Urban grant will more than offset this expense increase, resulting in the Budgeted Fund Balance improving from \$291,803 to \$412,245. |

**c) Local Street - 203**

| <u>Dept.</u> | <u>Dept. Name:</u>  | <u>Increase or (Decrease)</u> | <u>Explanation:</u>  |
|--------------|---------------------|-------------------------------|--|
| 000          | Federal Grants      | \$299,050                     |  |
| 459          | Preserv/Struct Impr | \$345,000                     | To cover the Williams & Lloyd St projects.   |
|              | Change In Fund Bal  | <u>(\$45,950)</u>             | This will have a negative impact on Fund Balance in the amount of \$45,950 as it will be partially offset by the Slotkin Grant resulting in the Budgeted Fund Balance declining from \$300,607 to \$254,657. |

8a  
pg 4

d) TIFA 2A Fund 246:

| <u>Dept.</u> | <u>Dept. Name:</u>        | <u>Increase or (Decrease)</u> | <u>Explanation:</u>   |
|--------------|---------------------------|-------------------------------|---|
| 728          | TIFA 2A<br>Development    | \$2,500                       | To cover depreciation that had not been budgeted for.   |
|              | <b>Change In Fund Bal</b> | <b><u>(\$2,500)</u></b>       | This will decrease Original Budgeted Fund Balance from \$27,111 to an Amended Fund Balance of \$24,611. |

e) TIFA Fund 2B:

| <u>Dept.</u> | <u>Dept. Name:</u>        | <u>Increase or (Decrease)</u> | <u>Explanation:</u>   |
|--------------|---------------------------|-------------------------------|---|
| 728          | TIFA 2B<br>Development    | \$140,000                     | To cover depreciation that had not been budgeted for.   |
| 728          | TIFA 2B<br>Development    | \$20,000                      | To cover the Salt Barn repairs.   |
|              | <b>Change In Fund Bal</b> | <b><u>(\$160,000)</u></b>     | This will decrease Original Budgeted Fund Balance from \$2,704,324 to an Amended Fund Balance of \$2,544,324. |

f) Sewer Fund 590:

| <u>Dept.</u> | <u>Dept. Name:</u>         | <u>Increase or (Decrease)</u> | <u>Explanation:</u>   |
|--------------|----------------------------|-------------------------------|---|
| 000          | Federal Grants             | 358,859                       | To reflect the Sewer Fund portion of the Slotkin Grant.   |
| 901          | Capital Outlay             | \$1,046,000                   | To cover costs related to the N. Putnam, Williams & Lloyd St.   |
|              | <b>Change in Fund Bal.</b> | <b><u>(\$687,141)</u></b>     | This will not impact the actual yearend Fund Balance as capital improvements are recorded on the balance sheet in enterprise funds as opposed to the Rev & Exp statement. |

8/21/24  
pg 5

**g) Water Fund 591:**

| <u>Dept.</u>               | <u>Dept. Name:</u> | <u>Increase or (Decrease)</u> | <u>Explanation:</u>   |
|----------------------------|--------------------|-------------------------------|---|
| 000                        | Federal Grants     | 837,339                       | To reflect the Water Fund portion of the Slotkin Grant.   |
| 000                        | Federal Grants     | 416,677                       | To reflect the use of the ARPA money  |
| 901                        | Capital Outlay     | \$1,650,000                   | To cover costs related to the N. Putnam, Williams & Lloyd St.   |
| <b>Change in Fund Bal.</b> |                    |                               |   |
|                            |                    | <b><u>(\$395,984)</u></b>     | <b>This will not impact the actual yearend Fund Balance as capital improvements are recorded on the balance sheet in enterprise funds as opposed to the Rev &amp; Exp statement</b> |

**h) Equipment Pool Fund 661:**

| <u>Dept.</u>               | <u>Dept. Name:</u>   | <u>Increase or (Decrease)</u> | <u>Explanation:</u>  |
|----------------------------|----------------------|-------------------------------|--|
|                            | Dept of Public Works |                               |  |
| 441                        | Works                | \$110,000                     | Cover recording of depreciation.   |
| 901                        | Capital Outlay       | \$16,500                      | Cover cost of new mower.   |
| <b>Change In Fund Bal.</b> |                      |                               |  |
|                            |                      | <b><u>(\$126,500)</u></b>     | <b>This will decrease Original Budgeted Fund Balance from \$366,299 to an Amended Fund Balance of \$239,799.</b> |

FURTHER, BE IT RESOLVED, that resolutions made by the City Council at this Council meeting affecting Revenue and Expenditure totals will be considered budget amendments and dealt with accordingly, and

THIS RESOLUTION WAS DULY ADOPTED BY THE CITY COUNCIL OF THE CITY OF WILLIAMSTON DURING ITS REGULAR MEETING HELD ON MONDAY, JUNE 24, 2024.

**VOTE ON THE FOREGOING RESOLUTION AS FOLLOWS:**

**YES:**  
**NO:**

**THIS RESOLUTION DECLARED \_\_\_\_\_.**

**CERTIFICATION**

I, Holly M. Thompson, undersigned duly qualified Clerk of the City of Williamston, Ingham County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of

Williamston at a Regular Meeting held on Monday, June 24, 2024, and that notice of said meeting was given in full compliance with the Open Meetings Act; Act No. 267, Public Acts of 1976 as amended.

\_\_\_\_\_  
Holly M. Thompson, City Clerk  
City of Williamston

Dated: \_\_\_\_\_

sa  
pg 6

Livingston County Department of Building & Safety Engineering

06/05/2024

BLD - Completed Sewer Report

May 2024

Williamston

110  
pg 1

| Permit #              | Category<br>Work Description        | Address  | Parcel #              |
|-----------------------|-------------------------------------|--|-----------------------|
| <b>PPLM2024-00661</b> | Sewer Hookup                        | <b>1525 LYTELL JOHNE'S PATH<br/>WILLIAMSTON MI 48895</b> | 33-18-07-12-126-082   |
| Finald 05/02/2024     | sewer hook up new house             |  |                       |
| Owner:                | WILCOCK, MICHAEL & CHRISTINE P      | 1525 LYTELL JOHNE'S PATH                                 | WILLIAMSTON MI 48895  |
| Contractor:           | GIGUERE BUILDERS INC, JIM           | 16900 PINE HOLLOW DR                                     | EAST LANSING MI 48823 |
| <b>PPLM2024-00662</b> | Water Service Hookup                | <b>1525 LYTELL JOHNE'S PATH<br/>WILLIAMSTON MI 48895</b> | 33-18-07-12-126-082   |
| Finald 05/02/2024     | Install water service for new house |  |                       |
| Owner:                | WILCOCK, MICHAEL & CHRISTINE P      | 1525 LYTELL JOHNE'S PATH                                 | WILLIAMSTON MI 48895  |
| Contractor:           | GIGUERE BUILDERS INC, JIM           | 16900 PINE HOLLOW DR                                     | EAST LANSING MI 48823 |
| <b>Subtotals:</b>     | <b>Township Permit Total: 2</b>     |  |                       |

**BLD - ELE, MEC, PLM - New Permits Issued**

**May 2024  
Williamston**

*1/c  
pg 2*

| Permit #              | Category   | Address   | Parcel #          | Work Description  | Permit Fee:    | Square Feet: | Valuation: |
|-----------------------|--|---|-------------------|---|----------------|--------------|------------|
| <b>PMEC2024-01988</b> | Equipment Replacement<br>Single Family Residential | <b>201 CHURCHILL DOWNS BLVD</b><br>WILLIAMSTON MI 48895 | 33-18-03-34-428-0 | <b>Replace a/c</b>  | <b>\$75.00</b> | 00           | 0.00       |
| Received              | 05/23/2024   |   |                   |   |                |              |            |
| Issued                | 05/30/2024   |   |                   |   |                |              |            |
| Owner:                | NASHAR PAUL M & SARAH K                            | 201 CHURCH HILL DOWNS BLVD                              |                   |   |                |              |            |
| Contractor:           | APPLEGATE HOME COMFORT (SNY                        | 2805 JOLLY STE 200                                      |                   |   |                |              |            |
|                       |  |   |                   |   |                |              |            |
| <b>PMEC2024-01785</b> | Equipment Replacement<br>Single Family Residential | <b>822 GEORGIA</b><br>WILLIAMSTON MI 48895              | 33-18-07-02-279-0 | <b>One for one boiler and loop pump replacement. Rework of pipe as needed to make new connections to the boiler</b> | <b>\$80.00</b> | 00           | 0.00       |
| Received              | 05/08/2024   |   |                   |   |                |              |            |
| Issued                | 05/08/2024   |   |                   |   |                |              |            |
| Owner:                | JOHNSON ROBERT                                     | 822 GEORGIA   |                   |   |                |              |            |
| Contractor:           |  |   |                   |   |                |              |            |
|                       |  |   |                   |   |                |              |            |
| <b>PMEC2024-02078</b> | Equipment Replacement<br>Single Family Residential | <b>529 W GRAND RIVER</b><br>WILLIAMSTON MI 48895        | 33-18-03-35-454-0 | <b>Replace furnace, a/c, air cleaner</b>  | <b>\$95.00</b> | 00           | 0.00       |
| Received              | 05/29/2024   |   |                   |   |                |              |            |
| Issued                | 05/30/2024   |   |                   |   |                |              |            |
| Owner:                | BURKITT GEORGBE & SANDRA -TR                       | 529 W GRAND RIVER                                       |                   |   |                |              |            |
| Contractor:           | APPLEGATE HOME COMFORT (SNY                        | 2805 JOLLY STE 200                                      |                   |   |                |              |            |
|                       |  |   |                   |   |                |              |            |
| <b>PMEC2024-01963</b> | Alteration<br>Mobile Home in a Park                | <b>875 W GRAND RIVER LOT 60</b><br>WILLIAMSTON MI 48895 | 33-18-07-02-126-0 | <b>A/C INSTALL @ LOT#60</b>   | <b>\$70.00</b> | 00           | 0.00       |
| Received              | 05/22/2024   |   |                   |   |                |              |            |
| Issued                | 05/22/2024   |   |                   |   |                |              |            |
| Owner:                | MCM MI VILLAGE SQUARE LLC                          | 1645 PALM BEACH LAKES BLVD, SUITE 1200                  |                   |   |                |              |            |
| Contractor:           | CAPITOL SUPPLY & SERVICES (LOW                     | 3421 N JENNINGS RD                                      |                   |   |                |              |            |
|                       |  |   |                   |   |                |              |            |
| <b>PELE2024-01095</b> | Alteration<br>Mobile Home in a Park                | <b>875 W GRAND RIVER LOT 60</b><br>WILLIAMSTON MI 48895 | 33-18-07-02-126-0 | <b>A/C INSTALL @ LOT# 60</b>  | <b>\$60.00</b> | 00           | 0.00       |
| Received              | 05/22/2024   |   |                   |   |                |              |            |
| Issued                | 05/22/2024   |   |                   |   |                |              |            |
| Owner:                | MCM MI VILLAGE SQUARE LLC                          | 1645 PALM BEACH LAKES BLVD, SUITE 1200                  |                   |   |                |              |            |
| Contractor:           | CAPITOL SUPPLY & SERVICES (LOW                     | 3421 N JENNINGS RD                                      |                   |   |                |              |            |
|                       |  |   |                   |   |                |              |            |



**BLD - ELE, MEC, PLM - New Permits Issued**

**May 2024  
Williamston**

110  
pg 3

| Permit #              | Category   | Address   | Parcel #          | Work Description   | Permit Fee:     | Square Feet: | Valuation:                |
|-----------------------|--|---|-------------------|--|-----------------|--------------|---------------------------|
| <b>PMEC2024-01644</b> | Equipment Replacement<br>Apartment                 | <b>1147 W GRAND RIVER APT 128</b><br>WILLIAMSTON MI 48895 | 33-18-03-35-379-0 | <b>New HVAC System</b>   | <b>\$100.00</b> | 00           | 0.00                      |
| Received              | 05/01/2024   |   |                   |  |                 |              |                           |
| Issued                | 05/01/2024   |   |                   |  |                 |              |                           |
| Owner:                | CREEK CLUB LLC                                     | 31731 NORTHWESTERN HWY STE 250 W                          |                   |  |                 |              | FARMINGTON HILLS MI 48334 |
| Contractor:           | CLS MECHANICAL                                     | 3201 W GRAND LEDGE HWY                                    |                   |  |                 |              | MULLIKEN MI 48861         |
| <b>PPLM2024-00661</b> | Sewer Hookup<br>Single Family Residential          | <b>1525 LYTELL JOHNE'S PATH</b><br>WILLIAMSTON MI 48895   | 33-18-07-12-126-0 | <b>sewer hook up new house</b>   | <b>\$65.00</b>  | 00           | 0.00                      |
| Received              | 05/01/2024   |   |                   |  |                 |              |                           |
| Issued                | 05/01/2024   |   |                   |  |                 |              |                           |
| Owner:                | WILCOCK, MICHAEL & CHRISTINE P                     | 1525 LYTELL JOHNE'S PATH                                  |                   |  |                 |              | WILLIAMSTON MI 48895      |
| Contractor:           | GIGUERE BUILDERS INC, JIM                          | 16900 PINE HOLLOW DR                                      |                   |  |                 |              | EAST LANSING MI 48823     |
| <b>PPLM2024-00662</b> | Water Service Hookup<br>Single Family Residential  | <b>1525 LYTELL JOHNE'S PATH</b><br>WILLIAMSTON MI 48895   | 33-18-07-12-126-0 | <b>Install water service for new house</b>                             | <b>\$85.00</b>  | 00           | 0.00                      |
| Received              | 05/01/2024   |   |                   |  |                 |              |                           |
| Issued                | 05/01/2024   |   |                   |  |                 |              |                           |
| Owner:                | WILCOCK, MICHAEL & CHRISTINE P                     | 1525 LYTELL JOHNE'S PATH                                  |                   |  |                 |              | WILLIAMSTON MI 48895      |
| Contractor:           | GIGUERE BUILDERS INC, JIM                          | 16900 PINE HOLLOW DR                                      |                   |  |                 |              | EAST LANSING MI 48823     |
| <b>PPLM2024-00826</b> | New<br>Single Family Residential                   | <b>1525 LYTELL JOHNE'S PATH</b><br>WILLIAMSTON MI 48895   | 33-18-07-12-126-0 | <b>new home</b>  | <b>\$308.00</b> | 00           | 0.00                      |
| Received              | 05/29/2024   |   |                   |  |                 |              |                           |
| Issued                | 05/30/2024   |   |                   |  |                 |              |                           |
| Owner:                | WILCOCK, MICHAEL & CHRISTINE P                     | 1525 LYTELL JOHNE'S PATH                                  |                   |  |                 |              | WILLIAMSTON MI 48895      |
| Contractor:           | C & K PLUMBING                                     | P O BOX 85  |                   |  |                 |              | EAGLE MI 48822            |
| <b>PMEC2024-01753</b> | Equipment Replacement<br>Single Family Residential | <b>1152 E MAIDE MARIAN'S CT</b><br>WILLIAMSTON MI 48895   | 33-18-07-12-126-0 | <b>Replace furnace, a/c, water heater, air cleaner, and humidifier</b> | <b>\$120.00</b> | 00           | 0.00                      |
| Received              | 05/06/2024   |   |                   |  |                 |              |                           |
| Issued                | 05/07/2024   |   |                   |  |                 |              |                           |
| Owner:                | DYKE WILLIAM J & JANICE E                          | 1152 E MAIDE MARIAN'S CT                                  |                   |  |                 |              | WILLIAMSTON MI 48895      |
| Contractor:           | APPLEGATE HOME COMFORT (SNY                        | 2805 JOLLY STE 200  |                   |  |                 |              | OKEMOS MI 48864           |

Livingston County Department of Building & Safety Engineering 06/05/2024

BLD - ELE, MEC, PLM - New Permits Issued

May 2024  
Williamston

11C  
Pg 4

| Permit #       | Category   | Address                                       | Parcel #          | Work Description  | Permit Fee: | Square Feet: | Valuation: |
|----------------|--|---|-------------------|---|-------------|--------------|------------|
| PMEC2024-01809 | Equipment Replacement<br>Single Family Residential | 603 MC CAULEY<br>WILLIAMSTON MI 48895         | 33-18-03-36-156-0 | FURNACE, AC, HUMIDIFIER   | \$95.00     | 00           | 0.00       |
| Received       | 05/09/2024   |   |                   |   |             |              |            |
| Issued         | 05/10/2024   |   |                   |   |             |              |            |
| Owner:         | SMITH GERALD E & SANDRA L                          | 603 MC CAULEY                                 |                   |   |             |              |            |
| Contractor:    | RANDAZZO MECH HTG & CLG INC                        | 51327 QUADRATE DR                             |                   |   |             |              |            |
|                |  |   |                   |   |             |              |            |
| PMEC2024-02048 | Addition<br>Accessory                              | 221 E RIVERSIDE<br>WILLIAMSTON MI 48895       | 33-18-03-36-301-0 | Installation of mini split heat pump in upper level of new garage | \$95.00     | 00           | 0.00       |
| Received       | 05/29/2024   |   |                   |   |             |              |            |
| Issued         | 05/29/2024   |   |                   |   |             |              |            |
| Owner:         | ROTHWELL EDWARD & KITTY                            | 221 E RIVERSIDE                               |                   |   |             |              |            |
| Contractor:    | MICHAEL H MIKASA                                   | 8196 CHASE LK RD                              |                   |   |             |              |            |
|                |  |   |                   |   |             |              |            |
| PMEC2024-01883 | Equipment Replacement<br>Single Family Residential | 1102 RIVERVIEW CT<br>WILLIAMSTON MI 48895     | 33-18-03-36-402-0 | Replace water heater. (#140712)                                   | \$70.00     | 00           | 0.00       |
| Received       | 05/16/2024   |   |                   |   |             |              |            |
| Issued         | 05/17/2024   |   |                   |   |             |              |            |
| Owner:         | AYERS, FRANK & JILL                                | 1102 RIVERVIEW CT                             |                   |   |             |              |            |
| Contractor:    | MYERS PLUMBING & HEATING                           | 16825 INDUSTRIAL PKWY                         |                   |   |             |              |            |
|                |  |   |                   |   |             |              |            |
| PMEC2024-01835 | Equipment Replacement<br>Single Family Residential | 1144 RIVERVIEW CT<br>WILLIAMSTON MI 48895     | 33-18-03-36-402-0 | Install new furnace. (#139949)                                    | \$70.00     | 00           | 0.00       |
| Received       | 05/13/2024   |   |                   |   |             |              |            |
| Issued         | 05/13/2024   |   |                   |   |             |              |            |
| Owner:         | WILLIAMS, ALICE                                    | 1144 RIVERVIEW CT                             |                   |   |             |              |            |
| Contractor:    | MYERS PLUMBING & HEATING                           | 16825 INDUSTRIAL PKWY                         |                   |   |             |              |            |
|                |  |   |                   |   |             |              |            |
| PELE2024-00986 | Alteration<br>Single Family Residential            | 620 WINDING RIVER WAY<br>WILLIAMSTON MI 48895 | 33-18-03-34-427-0 | Generator Installation  | \$60.00     | 00           | 0.00       |
| Received       | 05/08/2024   |   |                   |   |             |              |            |
| Issued         | 05/09/2024   |   |                   |   |             |              |            |
| Owner:         | BURNS, JOHN D                                      | 620 WINDING RIVER DR                          |                   |   |             |              |            |
| Contractor:    | SUMMIT CONTRACTORS INC                             | P.O. BOX 219                                  |                   |   |             |              |            |
|                |  |   |                   |   |             |              |            |

Subtotals:

Township Permit Total: 15

Twp Permit Fee Total: \$1,448.00

BLD - ELE, MEC, PLM - New Permits Issued

May 2024  
Williamston

110  
pg 5

| Permit # | Category | Address | Parcel # | Work Description |
|----------|----------|---------|----------|------------------|
|----------|----------|---------|----------|------------------|

**Total Number of Permits: 15** **Grand Total: \$1,448.00**

Population: All Records  
Permit.DateIssued Between 5/1/2024 12:00:00 AM AND 5/31/2024 12:00:00 AM  
AND  
Permit.ParcelNumber Starts With 33  
AND  
Permit.PermitType = Fire Alarm OR  
Permit.PermitType = Fire Suppression OR  
Permit.PermitType = Fireplace OR  
Permit.PermitType = Mechanical OR  
Permit.PermitType = Plumbing OR  
Permit.PermitType = Electrical OR  
Permit.PermitType = Sewer OR  
Permit.PermitType = Water Service

**BLD - New Permits Issued Report**

May 2024  
Williamston

11C  
pg 6

| Permit #               | Category                                | Address   | Parcel #          | Work Description   | Permit Fee: | Square Feet: | Valuation: |
|------------------------|---|---|-------------------|--|-------------|--------------|------------|
| PBLD2024-01341<br>434- | Alteration<br>Single Family Residential | 1485 NOTTINGHAM FOREST TR<br>WILLIAMSTON MI 48895 | 33-18-07-12-126-0 | <b>Tear off and reshingle roof on home and garage</b>  | \$50.00     | 00           | 13,685.00  |
| Received               | 05/06/2024                              |   |                   |  |             |              |            |
| Issued                 | 05/07/2024                              |   |                   |  |             |              |            |
| Owner:                 | BULLOCK MIRIAM E                        | 1485 NOTTINGHAM FOREST TR                         |                   |  |             |              |            |
| Contractor:            | HOME PRO EXTERIORS LLC                  | 7113 JORDAN LAKE RD                               |                   |  |             |              |            |
|                        |   |   |                   |  |             |              |            |
| PBLD2024-01342<br>434- | Alteration<br>Single Family Residential | 1489 NOTTINGHAM FOREST TR<br>WILLIAMSTON MI 48895 | 33-18-07-12-126-0 | <b>tear off and reshingle roof on home</b>   | \$50.00     | 00           | 13,685.00  |
| Received               | 05/06/2024                              |   |                   |  |             |              |            |
| Issued                 | 05/07/2024                              |   |                   |  |             |              |            |
| Owner:                 | ROSS RACHEL                             | 1489 NOTTINGHAM FOREST TR                         |                   |  |             |              |            |
| Contractor:            | HOME PRO EXTERIORS LLC                  | 7113 JORDAN LAKE RD                               |                   |  |             |              |            |
|                        |   |   |                   |  |             |              |            |
| PBLD2024-01343<br>434- | Alteration<br>Single Family Residential | 1493 NOTTINGHAM FOREST TR<br>WILLIAMSTON MI 48895 | 33-18-07-12-126-0 | <b>tear off and re-shingle roof on home</b>  | \$50.00     | 00           | 13,685.00  |
| Received               | 05/06/2024                              |   |                   |  |             |              |            |
| Issued                 | 05/07/2024                              |   |                   |  |             |              |            |
| Owner:                 | SCHUSTER DALE & CAROLYN                 | 1493 NOTTINGHAM FOREST TR                         |                   |  |             |              |            |
| Contractor:            | HOME PRO EXTERIORS LLC                  | 7113 JORDAN LAKE RD                               |                   |  |             |              |            |
|                        |   |   |                   |  |             |              |            |
| PBLD2024-01355<br>434- | Addition<br>Accessory                   | 465 RED CEDAR BLVD<br>WILLIAMSTON MI 48895        | 33-18-03-36-402-0 | <b>Adding a 10' X 21' self-supporting deck with two rise stairs to a single family dwelling.</b> | \$165.00    | 210          | 8,203.00   |
| Received               | 05/07/2024                              |   |                   |  |             |              |            |
| Issued                 | 05/22/2024                              |   |                   |  |             |              |            |
| Owner:                 | GEIGER, JAMES & ELIZABETH               | 465 RED CEDAR BLVD                                |                   |  |             |              |            |
| Contractor:            | HAWKINS, JEROLD                         | 5010 VINES  |                   |  |             |              |            |
|                        |   |   |                   |  |             |              |            |
| PBLD2024-01407<br>434- | Alteration<br>Single Family Residential | 126 WINT<br>WILLIAMSTON MI 48895                  | 33-18-03-35-378-0 | <b>Tear off and re-roof house only</b>   | \$50.00     | 00           | 13,581.00  |
| Received               | 05/09/2024                              |   |                   |  |             |              |            |
| Issued                 | 05/09/2024                              |   |                   |  |             |              |            |
| Owner:                 | EMMONS MARCIA B                         | 126 WINT  |                   |  |             |              |            |
| Contractor:            | SMOLYANOV HOME IMPROVEMENT              | 5002 DEWITT RD                                    |                   |  |             |              |            |
|                        |   |   |                   |  |             |              |            |

**BLD - New Permits Issued Report**

May 2024  
Williamston

HC  
1091

| Permit #               | Category                                | Address                                      | Parcel #             | Work Description                               | Permit Fee: | Square Feet: | Valuation: |
|------------------------|---|--|----------------------|--|-------------|--------------|------------|
| PBLD2024-01436<br>434- | Alteration<br>Single Family Residential | 1260 BERKSHIRE DR<br>WILLIAMSTON MI 48895    | 33-18-07-02-429-0    | Tear off and re-roof house and attached garage | \$50.00     | 00           | 0.00       |
| Received               | 05/13/2024                              |  |                      |  |             |              |            |
| Issued                 | 05/15/2024                              |  |                      |  |             |              |            |
| Owner:                 | BASORE STEPHEN                          | 4355 SILVER GLEN DR                          | WELLINGTON FL 33449  |  |             |              |            |
| Contractor:            | ELIEFF BROTHERS ROOFING                 | 6737 LANSING RD                              | CHARLOTTE MI 48813   |  |             |              |            |
| PBLD2024-01471<br>434- | Alteration<br>Single Family Residential | 1073 FOXBOROUGH DR<br>WILLIAMSTON MI 48895   | 33-18-07-02-401-0    | 1-layer tear off and re-shingle home; 36 sq.   | \$50.00     | 00           | 0.00       |
| Received               | 05/15/2024                              |  |                      |  |             |              |            |
| Issued                 | 05/16/2024                              |  |                      |  |             |              |            |
| Owner:                 | RICHTER VERNON & JEANNE TRUS            | 1073 FOXBOROUGH DR                           | WILLIAMSTON MI 48895 |  |             |              |            |
| Contractor:            | ETHICAL EXTERIORS, INC.                 | 10107 BERGIN                                 | HOWELL MI 48843      |  |             |              |            |
| PBLD2024-01608<br>434- | Alteration<br>Single Family Residential | 1210 BERKSHIRE DR<br>WILLIAMSTON MI 48895    | 33-18-07-02-477-0    | Tear off and reroof house and garage.          | \$50.00     | 23           | 9,608.00   |
| Received               | 05/23/2024                              |  |                      |  |             |              |            |
| Issued                 | 05/23/2024                              |  |                      |  |             |              |            |
| Owner:                 | HOLLAENDER SARAH                        | 1210 BERKSHIRE DR                            | WILLIAMSTON MI 48895 |  |             |              |            |
| Contractor:            | MILLS SIDING & ROOFING LLC              | 101 W BIG BEAVER RD, SUITE 1400              | TROY MI 48084        |  |             |              |            |
| PBLD2024-01670<br>434- | Alteration<br>Single Family Residential | 1077 WILLIAMSBURG CT<br>WILLIAMSTON MI 48895 | 33-18-07-02-401-0    | Tear off and reroof house and garage.          | \$50.00     | 37           | 27,012.00  |
| Received               | 05/29/2024                              |  |                      |  |             |              |            |
| Issued                 | 05/29/2024                              |  |                      |  |             |              |            |
| Owner:                 | DEGARMO, ROBERT & STACEY                | 1077 WILLIAMSBURG CT                         | WILLIAMSTON MI 48895 |  |             |              |            |
| Contractor:            | MILLS SIDING & ROOFING LLC              | 101 W BIG BEAVER RD, SUITE 1400              | TROY MI 48084        |  |             |              |            |

Subtotals:

Township Permit Total: 9

Twp Permit Fee Total: \$565.00

**BLD - Certificates of Completion Issued Report**

May 2024

110  
pg 8

**Williamston**

| Permit #              | Category                        | Address   | Parcel #                                    |
|-----------------------|---------------------------------|---|---|
|                       | Work Description                |   |   |
| <b>PBLD2024-01023</b> | Alteration                      | 1227 BERKSHIRE DR                                     | 33-18-07-02-476- Permit Fee: <b>\$50.00</b> |
|                       | 434 - Add or Alter Dw           | WILLIAMSTON MI 48895                                  |   |
| Issued                | 04/15/2024                      | <b>TEAR OFF AND REROOF HOUSE AND GARAGE.</b>          |   |
| Finald                | 05/29/2024                      |   |   |
| Owner:                | TOPP MARK A & JOELLE A          | 1227 BERKSHIRE DR                                     | WILLIAMSTON MI 48895                        |
| Contractor:           | MILLS SIDING & ROOFING LLC      | 101 W BIG BEAVER RD, SUITE 1400                       | TROY MI 48084                               |
| <b>PBLD2024-00775</b> | Alteration                      | 218 WALLACE   | 33-18-07-02-276- Permit Fee: <b>\$50.00</b> |
|                       | 434 - Add or Alter Dw           | WILLIAMSTON MI 48895                                  |   |
| Issued                | 03/26/2024                      | <b>Tear off and reshingle roof on home and garage</b> |   |
| Finald                | 05/09/2024                      |   |   |
| Owner:                | WICKHAM NANCY                   | 638 W HOLMES RD                                       | LANSING MI 48910                            |
| Contractor:           | HOME PRO EXTERIORS LLC          | 7113 JORDAN LAKE RD                                   | SARANAC MI 48881                            |
| <b>Subtotals:</b>     | <b>Township Permit Total: 2</b> | <b>Twp Permit Fee Total: \$100.00</b>                 |   |



Livingston County Building & Safety Engineering Department

2300 E. Grand River Ave., Suite 104

Howell, MI 48843-7580

517.546.3240 \* 517.546.3000 \* 517.546.3290

517.546.7461 FAX

Acting on behalf of the City of Williamston

## CERTIFICATE OF COMPLETION

This certificate is issued pursuant to the requirements under the Michigan State Construction code: MRC 2015

and other applicable codes and ordinances certifying that at the time of issuance is in compliance with the above mentioned codes and ordinances. It is specifically understood that this certificate becomes null & void when changes in construction, occupancy or use are made without department approval.

Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2024-01023  
Use Group: R-3 Type Construction: V-B

Description of Work: TEAR OFF AND REROOF HOUSE AND GARAGE.

Owner: TOPP MARK A & JOELLE A Contractor: MILLS SIDING & ROOFING LLC  
1227 BERKSHIRE DR 101 W BIG BEAVER RD, SUITE 1400  
WILLIAMSTON MI 48895 TROY MI 48084

Building Address: 1227 BERKSHIRE DR Parcel Number: 33-18-07-02-476-010  
WILLIAMSTON MI 48895

Building Official:  Date: 05/29/2024

11C  
Pg 9



Livingston County Building & Safety Engineering Department  
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Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2024-00775  
Use Group: R-3 Type Construction: V-B

Description of Work: Tear off and reshingle roof on home and garage

Owner: WICKHAM NANCY Contractor: HOME PRO EXTERIORS LLC  
638 W HOLMES RD 7113 JORDAN LAKE RD  
LANSING MI 48910 SARANAC MI 48881

Building Address: 218 WALLACE Parcel Number: 33-18-07-02-276-008

WILLIAMSTON MI 48895

Building Official  Date: 05/09/2024

11C  
Pg 10



# Livingston County Building Department

11c  
pg 11

06/05/2024

44/45

## BLD - CO Issued

### Williamston

| C of O Number  | Status<br>Address   | CO Issued Date    | Parcel #                     |
|--|---------------------|-------------------|------------------------------|
| OF24-0652  | ISSUED (FINAL)      | 05/14/2024        | 33-18-03-36-351-0            |
| <b>PBLD2023-05469</b>  | <b>230 N PUTNAM</b> |                   | <b>WILLIAMSTON, MI 48895</b> |
| Removal & Replacement of Existing Pavilion in McCormick Park. 3RD PART INSPECTIONS FOR ALL SOIL BEARING, CONCRETE WORK. REVISION 11-16-23 FOOTING 36" DIAMETER PJO |                     |                   |                              |
| <b>Owner:</b>  | CITY OF WILLIAMSTON | 161 E GRAND RIVER | WILLIAMSTON MI 48895         |
| <b>Contractor:</b>   | LAUX CONSTRUCTION   | 1018 HOGSBACK RD  | MASON MI 48854               |

**Totals For Williamston: 1**



Livingston County Building & Safety Engineering Department  
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Acting on behalf of the City of Williamston

## CERTIFICATE OF OCCUPANCY

This certificate is issued pursuant to the requirements under the Michigan State Construction code: MBC 2015 and other applicable codes and ordinances certifying that at the time of issuance is in compliance with the above mentioned codes and ordinances. It is specifically understood that this certificate becomes null & void when changes in construction, occupancy or use are made without department approval.

Use Class: Alteration Accessory Bldg. Permit No: PBLD2023-05469  
Use Group: U Type Construction: V-B  
Occupancy Load: 00 Automatic Sprinkler System: No

Description of Work: **Removal & Replacement of Existing Pavilion in McCormick Park. 3RD PART INSPECTIONS FOR ALL SOIL BEARING, CONCRETE WORK. REVISION 11-16-23 FOOTING 36" DIAMETER**  
PJO

Owner: CITY OF WILLIAMSTON Contractor: LAUX CONSTRUCTION  
161 E GRAND RIVER 1018 HOGSBACK RD  
WILLIAMSTON MI 48895 MASON MI 48854  
Building Address: 230 N PUTNAM Parcel Number: 33-18-03-36-351-001  
WILLIAMSTON, MI 48895

Building Official:  Date: 05/14/2024

11c  
pg 12