

**CITY OF WILLIAMSTON
CITY COUNCIL
MAY 28, 2024
REGULAR MEETING MINUTES**

1. Call to Order:

The regular meeting was called to order at 7:00 p.m. by Mayor Tammy Gilroy, and the Pledge of Allegiance was recited.

3. Roll Call:

Mayor Tammy Gilroy, Mayor Pro-tem Brandon Lanyon, Council members Tommy Pratt, Scott VanAllsburg, Dan Rhines, and Terry Hansen. Absent: Steve Jenkins.

Also present: City Manager John Hanifan, Deputy Clerk Barbara Burke, City Attorney Timothy Perrone, Police Chief Jeff Weiss, Treasurer Tom Mead, JFM Productions, and citizen Tim Ludwig.

Motion by **Lanyon**, second by **VanAllsburg**, to excuse Jenkins. **Motion passed by voice vote.**

4. Approval of Agenda:

Motion by **Pratt**, second by **Hansen**, to approve the agenda as presented. **Motion passed by voice vote.**

5. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

6. Council Meeting Minutes of May 13, 2024:

Motion by **Hansen**, second by **Rhines**, to approve the May 13, 2024, minutes as presented. **Motion passed by voice vote.**

7. Accounts Payable:

Motion by **Lanyon**, second by **Hansen**, to approve the May 28, 2024, accounts payable as presented, reference #'s 77559-77580, ACH 892-908 from dates 5/8/24 through 5/17/24 for a total of \$65,075.07. Yes: VanAllsburg, Rhines, Gilroy, Lanyon, Hansen, Pratt. No: None. **Motion passed.**

8. Public Hearing for 2024/2025 Fiscal Year Budget, 2024/2025 Millage Rates, 2024/2025 Utility Rates and Fees:

Mayor Gilroy opened the public hearing at 7:09 p.m.

Manager Hanifan and Treasurer Mead reviewed the timeline and budget.

No comments from the public were received.

Mayor Gilroy closed the public hearing at 7:12 p.m.

9. Action Items

9a. Social District Resolution – Zynda’s:

Motion by **Lanyon**, second by **VanAllsburg**, to approve the social district permit resolution for ASZ Enterprises, LLC doing business as Zynda’s. Yes: Gilroy, Lanyon, Hansen, Pratt, VanAllsburg, Rhines. No: None. **Motion passed.**

9b. City Assessing Services:

Motion by **Lanyon**, second by **VanAllsburg**, to select HSC Services, Inc. for assessing services for the following terms and conditions:

- 1) The period of June 1, 2024 to May 31, 2025;
- 2) For the monthly fee of \$2,500, for a total not to exceed \$30,000;
- 3) The option to extend the term if mutually agreed upon by both parties.

Yes: Lanyon, Hansen, Pratt, VanAllsburg, Rhines, Gilroy. No: None. **Motion passed.**

9c. Appointment of Jacob Imanse to the Economic Development Corporation/TIFA 2A & TIFA 2B for a Term to Expire 06/30/30:

Motion by **Lanyon**, second by **VanAllsburg**, to appoint Jacob Imanse to the Economic Development Corporation/TIFA 2A & TIFA 2B for a Term to Expire 06/30/2030. Yes: Hansen, Pratt, VanAllsburg, Rhines, Gilroy, Lanyon. No: None. **Motion passed.**

10. Discussion Items

10a. Construction Project Update(s):

Manager Hanifan gave updates as follows:

- a. North Putnam - trees should be planted tomorrow; should be paving on Thursday; he thanked the residents during this construction project; good news is this project is coming to a conclusion.
- b. Williams Street – working on the last tie-in for the water main; they will finish grading and should be paving soon.
- c. Lloyd Street – they are finishing up the water services; the company will pave Williams Street, then move on to Lloyd.
- d. All is moving along well.

Mayor Gilroy appreciates the professionalism of Spicer and Iron Horse.

Councilman Hansen thanked Iron Horse and wants to give them five stars.

Mayor pro-tem Lanyon said he lives in the North Putnam project area and all the contractors have gone above and beyond. They are very professional and nice.

10b. Master Plan Update:

Manager Hanifan reported on the Master Plan kick-off at the May 7 Planning Commission meeting. There will be no June Planning Commission meeting. McKenna is working on the public notices and outreach. We need and want public input and participation in the process.

10c. “Main Four” Safety Improvements:

Nothing additional at this time.

12. Department Head Reports

12a. City Manager:

Manager Hanifan reported Ray Schmidt has been hired as the DPW operations supervisor and will start on Monday, June 3, 2024. He is experienced as an operations supervisor and is a value-added employee as he is licensed in water and wastewater plant operations at a level higher than our current level.

12b. Police Chief:

Chief Weiss reported they have received calls about people speeding on North Putnam and will put out the radar sign and watch that area. The first Culver's fundraiser for National Night Out is Monday, June 3, at the south Okemos location. RAVE, the mass notification system, goes live on June 1; this is an excellent, robust system. The no left turn by the school will continue into next year and they have received no recent school traffic complaints. Reserve officers helped with the Memorial Day parade and will assist during Jubilee.

13. Committee/Sub-Committee Reports:

Councilman Hansen reported the Parks and Recreation Commission held a walk-through of the parks and discussed upcoming plans and ideas. The new pavilion along with the permanent corn hole game look great. The Parks members in attendance agreed the current chainsaw sculptures should be removed as some are in very bad condition. Manager Hanifan mentioned the upcoming chainsaw event is October 11-13, 2024.

14. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

15. Council Member Comments:

Councilman Hansen commended the one audience member in attendance.

Mayor pro-tem Lanyon offered his driveway to the police for traffic control on North Putnam.

Councilman VanAllsburg commented on the quality of the community and of the City employees – everyone is trying hard, and it is nice to be a part of that.

Councilman Rhines gave kudos to staff for replacing the original, wooden Mike Bauer memorial sign at the baseball field near Memorial Park. He had a conversation with the Bauer brother in the spring about repainting the sign but never got around to it. There is an entirely new sign that is fresh and clean. He reviewed Jubilee events and said the theme is "Come Meet Your Neighbor". They are still taking nominations for Citizen of the Year which focuses on volunteerism. Kiwanis will have a free birthday party in McCormick Park to celebrate the 100-year anniversary of the Williamston Kiwanis.

Mayor Gilroy thanked everyone for helping while she was away and thanked City staff. The farmers market last weekend was busy with 32 vendors.

16. Adjourn to the Call of the Chair:

Mayor Gilroy adjourned the meeting at 7:34 p.m.

***Meeting adjourned at 7:34 p.m.**

Respectfully Submitted by:

Barbara J. Burke, Deputy Clerk

Tammy Gilroy, Mayor

Date Approved: _____