



**CITY OF WILLIAMSTON**  
161 East Grand River Avenue, Williamston MI  
(517) 655-2774  
Regular City Council Meeting Agenda  
Monday, August 12, 2024  
7:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Presentation of Proclamation for Ruth Leroy for 100th Birthday
6. Audience Participation – Maximum 5 minutes per presentation
7. Council Meeting Minutes of July 22, 2024
8. Accounts Payable
9. Action Items
  - a. Appointment of Carrie Ballou to the Downtown Development Authority for a Term to Expire 06/30/25
  - b.
10. Discussion Items
  - a. Construction Project Update(s)
  - b. Master Plan Update
  - c. "Main Four" Safety Improvements
  - d.
11. Correspondence Received / Information Only
  - a.
12. Department Head Reports
  - a. City Manager
  - b. Police Chief
  - c. Building Department
  - d.
13. Committee/Sub-Committee Reports
14. Audience Participation – Maximum 5 minutes per presentation.
15. Council Member Comments
16. Adjourn to the Call of the Chair

In Accordance with Public Act 267 (Open Meetings Act) Posted and Copies Given to Newspapers  
Individuals with disabilities requiring special assistance who are planning to attend the meeting should  
contact the Office of the City Clerk for accommodations. This request must be made two (2) business  
days in advance of the meeting.

**The next regular meeting of the Williamston City Council will be held  
Monday, August 26, 2024, in the Council Chambers of City Hall at 7:00 p.m.**

# CITY OF WILLIAMSTON

## CITY COUNCIL PROCLAMATION

### **RUTH LeROY**

**WHEREAS**, Ruth LeRoy was born on August 28, 1924, to parents Hubert and Marjorie Conroy at the home of her grandparents, Zelia and William Conroy, in Howard City, Michigan. Ruth was the first born of five children. Her formative years were spent in the Ionia area growing up on a farm and attending school in a one-room school house; and

**WHEREAS**, she was married in 1946 to Reubin Smith, and they raised three children in Holt. In 1981 Ruth married Duane LeRoy, Sr., and welcomed five stepchildren. She has 13 grandchildren, 30 great-grandchildren, and nine great-great-grandchildren; and

**WHEREAS**, in her senior year of high school she started working in the ophthalmology field as an optician. She graduated from Lansing Tech, which would become Lansing Community College. Ruth was the only woman to graduate in her graduating class of 24 students. After graduation, Ruth continued to work in ophthalmology which would become her lifelong career; and

**WHEREAS**, she raised money for the clock tower in Harrison, was a member of the Red Hat Society, delivered meals on wheels, and loves wearing a special hat her grandson, Dan, bought her; and

**WHEREAS**, as we come into an election year, Ruth has never missed voting in an election.

**NOW, THEREFORE BE IT RESOLVED THAT**, the City Council of the City of Williamston expresses our honor to extend this City Council Proclamation on this 12<sup>th</sup> day of August 2024 to Ruth LeRoy, on the occasion of her 100<sup>th</sup> birthday, with sincere congratulations and best wishes on her special day and every day thereafter!

Tammy Gilroy- Mayor

Brandon Lanyon- Mayor Pro-Tem

Steve Jenkins- Council Member

Dan Rhines- Council Member

Terry Hansen- Council Member

Tom Pratt- Council Member

Scott VanAllsburg- Council Member



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CITY OF WILLIAMSTON  
CITY COUNCIL  
JULY 22, 2024  
REGULAR MEETING MINUTES

**1. Call to Order:**

The regular meeting was called to order at 7:00 p.m. by Mayor Tammy Gilroy, and the Pledge of Allegiance was recited.

**3. Roll Call:**

Mayor Tammy Gilroy, Council members Tommy Pratt, Scott VanAllsburg, Dan Rhines, and Terry Hansen. Absent: Brandon Lanyon, and Steve Jenkins.

Also present: City Manager John Hanifan, City Clerk Holly Thompson, City Attorney Timothy Perrone, Police Chief Jeff Weiss, JFM Productions, Spicer Group Representative, and citizens John Haynes and Tim Ludwig.

Motion by **Rhines**, second by **Hansen**, to excuse Lanyon and Jenkins. **Motion passed by voice vote.**

**4. Approval of Agenda:**

Motion by **Hansen**, second by **Pratt**, to approve the agenda as presented. **Motion passed by voice vote.**

**5. Audience Participation:**

Mayor Gilroy called for public comments at this time and there were none.

**6. Council Meeting Minutes of June 24, 2024:**

Motion by **Hansen**, second by **Rhines**, to approve the June 24, 2024, minutes as presented. **Motion passed by voice vote.**

**7. Accounts Payable:**

Motion by **Hansen**, second by **VanAllsburg**, to approve the July 8, 2024, accounts payable as presented, reference #'s 77640-77654, ACH 954-963 from dates 6/215/24 through 6/24/24 for a total of \$252,214.61. Yes: VanAllsburg, Rhines, Gilroy, Hansen, Pratt. No: None. **Motion passed.**

Motion by **Hansen**, second by **Pratt**, to approve the July 22, 2024 accounts payable as presented, reference #'s 77659-77700, ACH 964-991, and EFT 984 from dates 7/5/24 through 7/12/24 for a total of \$537,281.69. Yes: VanAllsburg, Rhines, Gilroy, Hansen, Pratt. No: None. **Motion passed.**

**8. Action Items**

**8a. Conditional Grant Agreement – Honor for All Memorial Trail:**

Motion by **Rhines**, second by **Hansen**, to adopt the tentative Grant Agreement and

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Resolution and authorize the Mayor to sign. Yes: Rhines, Gilroy, Hansen, Pratt, VanAllsburg.  
No: None. **Motion passed.**

**8b. Chainsaw Art in the Park Application and Permit for Sale and Consumption of Alcohol in McCormick Park:**

Motion by **Hansen**, second by **Rhines**, to approve the Request for sale and consumption of alcohol in McCormick Park for the Chainsaw Art in the Park event October 11<sup>th</sup> and 12<sup>th</sup>.  
Yes: Gilroy, Hansen, Pratt, VanAllsburg, Rhines. No: None. **Motion passed.**

Motion by **Rhines**, second by **Pratt**, to approve the Liquor Control Resolution for the Chainsaw Art in the Park event submitted by the Williamston Area Beautification Fund. Yes: Gilroy, Hansen, Pratt, VanAllsburg, Rhines. No: None. **Motion passed.**

**8c. MML Workers Compensation Election:**

Motion by **Rhines**, second by **Hansen**, to approve the Slate of Candidates for the MML Workers Compensation Fund election as presented. Yes: Hansen, Pratt, VanAllsburg, Rhines, Gilroy. No: None. **Motion passed.**

**8d. DDA Member Removal for Non-Attendance:**

Motion by **Rhines**, second by **Pratt**, to remove Member Droscha from the Downtown Development Authority due to lack of attendance effective July 23, 2024. Yes: Hansen, Pratt, VanAllsburg, Rhines, Gilroy. No: None. **Motion passed.**

**9. Discussion Items**

**9a. Construction Project Update(s):**

Manager Hanifan gave updates as follows:

- a. North Putnam – they conducted a walkthrough of the North Putnam Street project and created a punch list of things that need to be finished and restored.
- b. Williams & Lloyd Street – There is a walk through scheduled for Williams and Lloyd Street. The grass has not grown in yet.

**9b. Master Plan Update:**

Manager Hanifan reported the Planning Commission held their first work session to discuss the Master Plan. There will also be a postcard mailed out to residents with a link to the Master Plan survey. They are hoping to receive plenty of feedback.

**9c. “Main Four” Safety Improvements:**

The crosswalks were re-stripped last week in the European style. Spicer is also doing some sketches for other improvements that could be done.

**9d. Welcome to Williamston Sign:**

A group wants to put in another digital sign on Williamston Road. They still need to raise the funds to do so. It could potentially be located at the Industrial Park entrance.

**11. Department Head Reports**

**11a. City Manager:**



Manager Hanifan commented he would like to talk at a future Council meeting about changing water/sewer billing to e-billing 100% due to increasing postage costs. He also reminded everyone Dog Days and National Night Out are coming up at the beginning of August.

**11b. Police Chief:**

Chief Weiss reported a fundraiser was held for National Night Out at Culver's. He distributed the monthly statistics for Council review. The National Night Out event should be bigger and better than ever.

**11c. Building Department:**

A written report was submitted for Council review.

**12. Committee/Sub-Committee Reports:**

Councilman Pratt reported NIESA is discussing their banking and investment policy. A training burn will take place on Meridian Road soon.

Councilman Hansen reported the Parks Commission discussed funding and the Chainsaw Art in the Park event.

**13. Audience Participation:**

Tim Ludwig commented the people on White Street are thankful for the water tower cleaning and weed removal on the corner.

**14. Council Member Comments:**

Councilman VanAllsburg commented the Farmers' Market has conducted interviews for a new manager. He added McCormick Park is beautiful and he remembers where it came from. He feels the Chainsaw Art event will be great.

Councilman Rhines reported on the successful 2024 Jubilee event. He thanked Chief Weiss and Will Long for being in the dunk tank, the Kodet's for funding the fireworks, Carolyn Kotesky and her staff at Independent Bank for volunteering at the derby, the Jubilee Committee, and other volunteers that helped make the event a success.

Mayor Gilroy commented they are halfway through the summer, and everything has been fantastic. Upcoming events include the Theatre performance, Dog Days, Farmers' Market, and National Night Out. She encouraged people to follow the Williamston Events Facebook page to keep up with everything happening in Williamston.

**15. Adjourn to the Call of the Chair:**

Mayor Gilroy adjourned the meeting at 7:55 p.m.

**\*Meeting adjourned at 7:55 p.m.**

**Respectfully Submitted by:**

\_\_\_\_\_  
**Holly M. Thompson, City Clerk**

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Tammy Gilroy, Mayor

Date Approved: \_\_\_\_\_

DRAFT

CITY OF WILLIAMSTON  
 CITY COUNCIL MEETING AUGUST 12, 2024  
 ACCOUNTS PAID/PAYABLE  
 CHECKS 77706-77743, ACH 992-1031

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Date	Check	Vendor Name	Description	Amount	Aprv
07/17/2024	77706	AGGREKO, LLC	WWTP BOILER REPAIR	11,660.00	_____
			WWTP BOILER REPAIR	2,117.97	_____
			WWTP BOILER REPAIR	<u>(1,818.42)</u>	_____
				11,959.55	
07/17/2024	77707	DTE ENERGY	1625 LINN/WELL 9	623.17	_____
			2240 LINN	49.58	_____
			2450 E GRAND RIVER	64.70	_____
			1657 LINN/WTP	3,450.13	_____
			228 ELEVATOR (OLD DPW)	48.71	_____
			ZIMMER/LS	44.43	_____
			175 E GRAND RIVER/PD	860.70	_____
			MEMORIAL PK	21.90	_____
			781 PROG CT	1,054.47	_____
			3870 VANNETER	41.89	_____
			RIVERVIEW/LS	53.91	_____
			CORWN/LS	422.96	_____
			MCCORMICK PK/230 N PUTNAM	81.15	_____
			MECHANIC/LS	88.51	_____
			202 ELEVATOR/TIFA 2B	17.63	_____
			804 HIGH/LS	76.81	_____
			161 E GRAND RIVER/CITY HALL	228.48	_____
			111 E MIDDLE	86.30	_____
			DEPOT MUSEUM	99.31	_____
			215 CHURCHILL DOWNS	53.92	_____
			WWTP UTILITIES	<u>6,505.49</u>	_____
				13,974.15	
07/17/2024	77708	GANNETT MICHIGAN LOCALIQ	LEGAL NOTICES	199.40	_____
07/17/2024	77709	JOHN E GREEN COMPANY	ROOF UNIT COMPRESSOR REPLACEMENT	3,169.00	_____
07/17/2024	77710	K&H CONCRETE CUTTING OF LANSING, INC	SAW CUT/CITY HALL	255.00	_____
			SAW CUTTING/DPW	<u>240.00</u>	_____
				495.00	
07/17/2024	77711	MAGICAL TOUCH	PD OIL CHANGE	50.94	_____
07/17/2024	77712	MCKENNA	JUNE ZONING ASST/PLAN PROF SVCS	2,625.00	_____
07/17/2024	77713	MERINDORF MEATS	UB refund for account: WMCR-000500-0000-	102.35	_____
07/17/2024	77714	VERIZON CONNECT	GPS/DPW	392.90	_____
07/17/2024	77715	WOW! BUSINESS	CITY PHONES & INT	1,661.80	_____
07/29/2024	77722	54-A DISTRICT COURT	Police/Count Bonds Payable	450.00	_____
07/29/2024	77723	55TH DISTRICT COURT	POLICE/COURT BONDS PAYABLE	500.00	_____

07/30/2024	992(A)	DUBOIS CHEMICAL	WTP PHOS CHEMICALS	4,681.01	_____
07/30/2024	993(A)	FIRST ADVANTAGE LNC OCC HEALTH SOL	DRUG EE DRUG TESTER & MILEAGE	197.08	_____
07/30/2024	994(A)	GLG PRINT	POSTAGE 2024 SUMMER-BALANCE	328.92	_____
07/30/2024	995(A)	HYDROCORP	CROSS CONNECTION MARCH 24	584.50	_____
07/30/2024	996(A)	IDEXX DISTRIBUTION INC	WWTP SUPPLIES	4,114.67	_____
07/30/2024	997(A)	IMEG CONSULTANTS CORP	PROF SVCS	1,330.00	_____
07/30/2024	998(A)	LANSING UNIFORM COMPANY	PD SUPPLIES	174.95	_____
07/30/2024	999(A)	MAURER'S TEXTILE RENTAL SERV., INC.	PD MATS	46.54	_____
07/30/2024	1000(A)	MCMASTER-CARR	RENEWABLE FILTERS UV LIGHTS	106.29	_____
07/30/2024	1001(A)	OESTERLE ELECTRIC	ELECTRICAL REPAIRS	2,356.00	_____
07/30/2024	1002(A)	PRO COMM INC	PD SUPPLIES	24.00	_____
07/30/2024	1003(A)	RS TECHNICAL SERVICES, INC.	ALARM DIALER TROUBLE SHOOTING	308.00	_____
			REPAIR CORRUPT DATA/SCADA COMPUTER	1,232.00	_____
				<u>1,540.00</u>	
07/30/2024	1004(A)	STAPLES	OP SUPPLIES	111.93	_____
			OP SUPPLIES	291.29	_____
			WWTP SUPPLIES	119.73	_____
				<u>522.95</u>	
07/30/2024	1005(A)	VERIZON WIRELESS	PD PHONES & DPW IPAD/TEMP PHONE	387.01	_____
08/02/2024	77724	BOSWORTH URGENT CARE	DPW CDL RENEWAL	125.00	_____
08/02/2024	77725	CARDMEMBER SERVICE	HMT/MIPMC CERTIFICATION	50.00	_____
			HMT/DPW SUPPLIES	14.50	_____
			HMT/DPW SUPPLIES	169.42	_____
			HMT/WWTP SUPPLIES	39.19	_____
			HMT/MC PK	29.95	_____
			SLC/FUSE PULLER	114.84	_____
			YMG/PD SUPPLIES	59.75	_____
			YMG/JUBILEE PD SUPPLIES	67.84	_____
			YMG/PD SUPPLIES	510.00	_____
			JBW/JUBILEE WATER/GATORADE	66.46	_____
			JBW/ICE FOR JUBILEE	21.35	_____
			JBW/REFRESHMENT FOR JUBILEE	19.23	_____
			JBW/PD AMMO	646.18	_____
			RLS/TREE BAGS	186.97	_____
			YMG/CR PD SUPPLIES	(59.75)	_____
				<u>1,935.93</u>	
08/02/2024	77726	CATHEY CO	PARTS FOR WATER TRUCK	123.28	_____
08/02/2024	77727	CLERY FENCE	FENCE REPAIR/MEMORIAL PK	1,993.00	_____
08/02/2024	77728	CONSUMERS ENERGY	161 E GRAND RIVER	16.00	_____
			228 N PUTNAM ST	16.00	_____
			526 SUNSET	1,383.60	_____
			369 W GRAND RIVER AVE	19.53	_____



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			781 PROG CT	23.85	_____
			175 E GRAND RIVER	31.69	_____
			781 PROG CT	13.60	_____
			3485 CORWIN RD	23.85	_____
			228 ELEVATOR	140.97	_____
				1,669.09	
08/02/2024	77729	H2O TOWERS. LLC	CLEANING OF WATER TOWER	5,750.00	_____
08/02/2024	77730	HSC SERVICES	AUG ASSESS. SVCS	2,500.00	_____
08/02/2024	77731	INCLUSION SOLUTIONS, LLC	ELECTION SUPPLIES	10,244.94	_____
08/02/2024	77732	INTERSTATE BILLING SERVICE, INC.	GROUND MATS	2,239.92	_____
08/02/2024	77733	JOHN DEERE FINANCIAL	MOWER	3,879.03	_____
08/02/2024	77734	MIDWEST PUBLIC SAFETY	PD MONTHLY PLAN	7,043.16	_____
08/02/2024	77735	MUNICIPAL SUPPLY CO.	RESUPPLY CONES	740.00	_____
08/02/2024	77736	PROFESSIONAL SERVICE INDUSTRIES INC	PUTNAM ST	1,425.00	_____
08/02/2024	77737	RICOH USA INC	CITY HALL & PD COPIERS	265.09	_____
08/02/2024	77738	SPALDING DEDECKER	PROF SVCS	500.00	_____
08/02/2024	77739	STATE OF MICHIGAN-MDOT	591 ACT 51	425,814.07	_____
08/02/2024	77740	SUPREME SANITATION	VCP PORTA POTTY SVC	100.00	_____
08/02/2024	77741	WILLIAMSTON POSTMASTER	W/S BILLS JULY '24	490.00	_____
08/02/2024	77743	ZACK'S TUNES	NNO	850.00	_____
08/05/2024	1006(A)	AMBS CALL CENTER	AFTER HRS CALL CTR	175.00	_____
08/05/2024	1007(A)	BS&A SOFTWARE	ANNUAL SUPPORT AP/ASSESSING/CR/GL	2,313.00	_____
08/05/2024	1008(A)	COHL, STOKER & TOSKEY, P.C	ATTY RETAINED SVCS	3,587.50	_____
08/05/2024	1009(A)	DIETZ JANITORIAL SERVICE, INC.	JULY CLEANING SVCS	1,200.00	_____
08/05/2024	1010(A)	HAVILAND	CHLORINE GAS CYLINDER	2,115.00	_____
08/05/2024	1011(A)	HYDROCORP	CROSS CONNECTION JULY '24	2,353.50	_____
			CROSS CONNECTION JULY '24	584.50	_____
				2,938.00	
08/05/2024	1012(A)	INGHAM COUNTY ISD	THRU 7/20/24	50,487.83	_____
08/05/2024	1013(A)	INGHAM COUNTY TREASURER	THRU 7/20/24	103,593.21	_____
08/05/2024	1014(A)	IRON HORSE EXCAVATION LLC	REPAIR GATE VALVE ON LLOYD/PUTNAM	4,056.80	_____
			STORM SW REPAIR/BISMARCK	8,768.34	_____
				12,825.14	
08/05/2024	1015(A)	JACK DOHENY SUPPLIES, INC.	VACTOR TRUCK REPAIR	876.13	_____
08/05/2024	1016(A)	KATHY EDWARDS	JULY COUNCIL VIDEO TAPINGS	200.00	_____
08/05/2024	1017(A)	LANSING COMMUNITY COLLEGE	THRU 7/20/24	30,550.97	_____
08/05/2024	1018(A)	LANSING ICE & FUEL COMPANY	TANK RENT 22/23	1,000.00	_____
08/05/2024	1019(A)	MAURER'S TEXTILE RENTAL SERV., INC.	PD MATS	46.54	_____
			PD MATS	46.54	_____
				93.08	

08/05/2024	1020(A)	MEDLER ELECTRIC CO	LIMIT SWITCHES FOR UV LIGHTS/WWTP	340.71	_____
			CR LIGHTS WWTP	(158.40)	_____
				<u>182.31</u>	
08/05/2024	1021(A)	MICHIGAN CAT	PD GENERATOR ANNUAL SVC	530.00	_____
			DPW BACK UP GEN ANNUAL SVC	530.00	_____
			WELL 9 GENERATOR ANNUAL SVC	530.00	_____
			LIFT STATIONS	640.00	_____
			LIFT STATIONS	535.00	_____
				<u>2,765.00</u>	
08/05/2024	1022(A)	NORTHERN PUMP & WELL	WELL 5 REPAIR	27,120.00	_____
08/05/2024	1023(A)	PRO COMM INC	PD FRONT OFFICE BASE REPAIR	30.00	_____
08/05/2024	1024(A)	PRO-TECH SALES	PD SUPPLIES	1,068.00	_____
			PD SUPPLIES	1,361.50	_____
				<u>2,429.50</u>	
08/05/2024	1025(A)	RANDY'S SERVICE STATION	PD FUEL	1,260.58	_____
			DPW DIESEL	803.16	_____
			DPW FUEL	839.68	_____
				<u>2,903.42</u>	
08/05/2024	1026(A)	ROSLUND PRESTAGE & COMPANY	23/24 AUDIT	4,500.00	_____
08/05/2024	1027(A)	SPICER GROUP	PUTNAM ST	159,851.62	_____
08/05/2024	1028(A)	STAPLES	PARKS/SOAP	1,059.90	_____
			OP SUPPLIES	140.20	_____
				<u>1,200.10</u>	
08/05/2024	1029(A)	USA BLUEBOOK	REAGENTS FOR WTP ROUTINE TESTING	473.99	_____
08/05/2024	1030(A)	VERIZON WIRELESS	CITY CELL PHONES	140.20	_____
08/05/2024	1031(A)	WILLIAMSTON COMM. SCHOOLS	THRU 7/20/24	61,907.88	_____
				<u>995,120.40</u>	



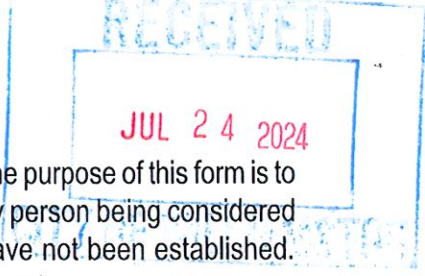


City of Williamston

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161 E. Grand River Avenue, Williamston, MI 48895  
517-655-2774; fax, 517-655-2797; www.williamston-mi.us; info@williamston-mi.us  
Facebook – Williamston City Hall

**BOARDS & COMMISSIONS APPLICATION**



Your interest and expressed willingness to serve the City of Williamston is appreciated. The purpose of this form is to provide the Mayor and Council with basic reference data and information pertaining to any person being considered for appointment to a City Board or Commission. Minimum educational requirements have not been established. Advanced education or college degrees are not necessary to be considered for appointment.

NAME: Ballou Carrie L DATE: 7/24/2024  
(Please Print) LAST FIRST M.I.

STREET: 614 Williams St

CITY: Williamston ZIP CODE: 48895

HOME PHONE: 231-633-1719 BUSINESS PHONE: 517-242-1810

FAX: N/A E-MAIL: carrieballou@gmail.com

BUSINESS ADDRESS: 146 W Grand River, Williamston

PRESENT EMPLOYER: That New Place

Please mark your choice(s). If you are choosing more than one, list in priority, i.e. 1 = First Choice, 2 = Second Choice, etc.

- |  |  |
|--|--|
| <input type="checkbox"/> Cemetery Board                  | <input checked="" type="checkbox"/> Downtown Development Authority |
| <input type="checkbox"/> Board of Review                 | <input type="checkbox"/> Zoning Board of Appeals                   |
| <input type="checkbox"/> Economic Development Corp./TIFA | <input type="checkbox"/> Planning Commission                       |
| <input type="checkbox"/> Compensation Committee          | <input type="checkbox"/> Downtown Development Citizens Council     |
| <input type="checkbox"/> City Council                    | <input type="checkbox"/> Parks & Recreation Commission             |
| <input type="checkbox"/> Construction Board of Appeals   | <input type="checkbox"/> Other (specify) _____                     |

Professional Qualifications and/or Work Experience: I am the chef co-owner of That New Place and The Ugli Pi Company at 146 W Grand River, Williamston. We have been in business since the fall of '20 & residents here since '13. Our daughter graduated from WHS in '22. As a sm. business owner, I have the qualifications to work with fellow committee members. I understand the importance of being a leader as well as a team player; there is a time to delegate, but there is also a time to roll up one's sleeves & get dirty. I have worked as a chef in a variety of kitchens, which have given me opportunities to work with many people with many backgrounds.

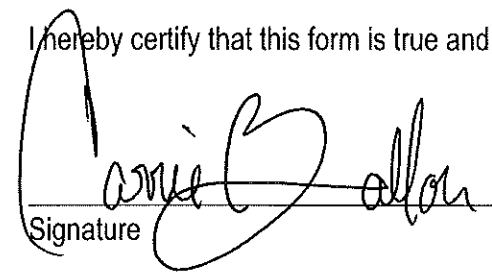
Community Experience and/or Other Experience: I served as a WHS Swim boosters board member for three years. As part of the Ugli Pi Co, we have collected funds for the Th World Central Kitchen & Th Williamston Food Bank. I have volunteered in a variety of organizations through WHS. I also have experience in public relations.

Reason for Desire to Serve: I am invested in this community and am looking to serve. I believe this opportunity of the DDA will give me a unique experience I have not served before & am looking forward to joining this team of professionals.

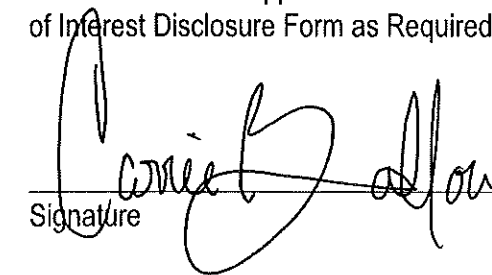
Are you a U.S. Citizen? Yes  No

If appointed, do you prefer your mail be sent to: Residence  Business

I hereby certify that this form is true and accurate to the best of my knowledge.

  
Signature

I understand that if appointed to serve on a City Board or Committee, I will be required to submit a completed Conflict of Interest Disclosure Form as Required by City policy.

  
Signature

Please complete and return this form to City Clerk, City of Williamston, 161 E. Grand River Ave., Williamston, MI 48895. The information you have supplied will be provided to specific boards, City Council and is also subject to public disclosure under the Michigan Freedom of Information Act. If you have any questions, you may contact the City Clerk's office at 517-655-2774.





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To: City Council  
From: John P. Hanifan, City Manager  
Date: August 8, 2024  
Subject: Manager's Report

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A handwritten signature in blue ink, appearing to be 'JPH', is written over the 'From:' line of the header.

- **Public Hearings (Planning Commission):** There will be a public hearing at the next Planning Commission meeting (September 3) for a proposed residential development on Linn Road.
- **City Master Plan Update:** Planning Commission (PC) did not meet due to lack of quorum. Next meeting is Tuesday, September 3. Community Survey for the Master Plan is open and posted on our website and Facebook page.
- **Parks & Rec:** The Turbine project is moving forward. The goal is to have the old hydroelectric turbine and interpretive art sign in place this month (August). DPW will start removing the wood sculptures in McCormick over the next month.
- **Events Planning:** National Night Out was awesome! Chief Weiss will give the full update at the City Council on Monday. Dog Days was a great success.
- **Public Works Projects:** So far this summer, in addition to annual seasonal maintenance, DPW has completed the following:
  - Water tower power washed.
  - First City clean-up held in June.
  - Memorial Park/Bauer Field: Replaced Bauer Field sign, painted signposts, removed old fence and replaced with new.
  - Painted crosswalks in key pedestrian areas near schools and downtown
  - Removed old metal planters in downtown.
  - Replaced/painted garbage cans in downtown.
  - Removed basketball pole and backboard at McCormick Park pickleball court.
  - Repaired/painted bollards and placed mulch at Cedar Street kayak area.
  - Repaired boat launch ramp at Cedar Street and placed stone in parking lot
  - Cleared right of way vision obstruction at Wallace Street

**Upcoming Council Agenda Items:**

DDA Member Appointment (August 12)

Collective Bargaining Closed Session – Williamston PD contract (August 26)

Set Joint Meeting Date with Williamstown Township (September 9)

Council Rules Update (September 9)

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Pg 1



# WILLIAMSTON POLICE DEPARTMENT

*Jeff Weiss, Chief of Police*

175 E. Grand River, Williamston, MI 48895

PHONE: (517) 655-4222

FAX: (517) 655-6498

Emergency 911

DATE: 8-7-24

TO: City Manager John Hanifan / City Council

FROM: Chief Jeff Weiss *JW*

SUBJECT: Monthly Police Report – July 2024

Below is the Monthly Police Report for July 2024

Calls for Service	140
Property Checks	227
Traffic Stops	94
Verbal Warnings	84
Arrests	3
Citations Issued	16
Accident Reports	2
Assists	18
Community Policing Activity	18

Department Highlights

- The Monthly Use of Force report was completed
- All Staff are completing MCOLES Mandated Training – (12) hours
- Recruit Officer Matthew Peetz is performing well in the Academy. Graduation is 9-6-24.



Livingston County Department of Building & Safety Engineering 08/05/2024

BLD - ELE, MEC, PLM - New Permits Issued

July 2024

Williamston

Permit #	Category	Address	Parcel #	Work Description	Permit Fee:	Square Feet:	Valuation:
<b>PMEC2024-02573</b>	Equipment Replacement Single Family Residential	<b>1270 CAMBRIDGE CIR</b> WILLIAMSTON MI 48895	33-18-07-02-476-0	<b>FURNACE, AC, HUMIDIFIER, HOT WATER HEATER,</b>	<b>\$115.00</b>	00	0.00
Received	07/03/2024						
Issued	07/09/2024						
Owner:	LENKOWSKI JEFF	1270 CAMBRIDGE CIR					
Contractor:	RANDAZZO MECH HTG & CLG INC	51327 QUADRATE DR					
<b>PELE2024-01519</b>	Alteration Single Family Residential	<b>221 E CHURCH</b> WILLIAMSTON MI 48895	33-18-03-36-156-0	<b>install RV receptacle</b> <b>install PB for portable generator</b>	<b>\$60.00</b>	00	0.00
Received	07/02/2024						
Issued	07/03/2024						
Owner:	JENT RENEE & SWARTZINSKI KEVIN	PO BOX 482					
Contractor:	LAKOTA ELECTRIC	3649 MOYER RD					
<b>PMEC2024-02530</b>	Equipment Replacement Commercial	<b>222 E GRAND RIVER</b> WILLIAMSTON MI 48895	33-18-03-36-357-0	<b>Install AC unit Elesser Auto</b>	<b>\$70.00</b>	00	0.00
Received	07/02/2024						
Issued	07/02/2024						
Owner:	ACE HOLDINGS2 LLC	12571 WARNER					
Contractor:	MAURER HTG & CLG CO	203 S WATER ST					
<b>PMEC2024-02878</b>	Equipment Replacement Commercial	<b>1140 W GRAND RIVER</b> WILLIAMSTON MI 48895	33-18-03-35-301-0	<b>Install new 40 gallon water heater. (#141440)</b>	<b>\$70.00</b>	00	0.00
Received	07/29/2024						
Issued	07/29/2024						
Owner:	BEKUM AMERICA CORP	1152 W GRAND RIVER					
Contractor:	MYERS PLUMBING & HEATING	16825 INDUSTRIAL PKWY					
<b>PELE2024-01456</b>	Alteration Single Family Residential	<b>635 GREENCROFT CT</b> WILLIAMSTON MI 48895	33-18-03-36-327-0	<b>Install dedicated sump pump circuit and receptacle</b> <b>Installing 38.5 Feet Interior Dry Foundation System. Installing 6 Carbon</b> <b>Fiber Wall Straps to Interior Foundation Wall per Engineer's Drawing.</b>	<b>\$55.00</b>	00	0.00
Received	06/26/2024						
Issued	07/10/2024						
Owner:	MCQUAIN JEREMY	635 GREENCROFT CT					
Contractor:	POSITIVE ELECTRIC LLC	3731 MERIDIAN RD					

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08/05/2024

# Livingston County Department of Building & Safety Engineering

## BLD - ELE, MEC, PLM - New Permits Issued

July 2024

Williamston

Permit #	Category	Address	Parcel #	Work Description	Permit Fee:	Square Feet:	Valuation:
<b>PELE2024-01745</b>	New Single Family Residential	<b>1525 LYTELL JOHNE'S PATH</b> WILLIAMSTON MI 48895	33-18-07-12-126-0	<b>Wiring for:</b> New 1 story single family home, on a finished basement foundation, 2 car garage, front covered porch, 3 bed rooms, 3 bath rooms. <b>FOUNDATION:</b> 10" poured wall on a 8" x 18" footing. <b>INSULATION:</b> above grade walls R 13, foundation R13, Attic R38, (Ekotrope)	<b>\$181.00</b>	00	0.00
Received	07/29/2024						
Issued	07/30/2024						
Owner:	WILCOCK, MICHAEL & CHRISTINE P	1525 LYTELL JOHNE'S PATH					WILLIAMSTON MI 48895
Contractor:	CUSTOM ELECTRIC	3967 TOLES RD					MASON MI 48854
<b>PPLM2024-00998</b>	Sewer Hookup Single Family Residential	<b>1534 LYTELL JOHNE'S PATH</b> WILLIAMSTON MI 48895	33-18-07-12-126-0	<b>Connect sewer lateral to new home</b>	<b>\$65.00</b>	00	0.00
Received	07/11/2024						
Issued	07/11/2024						
Owner:	VAGNOZZI FAMILY PROTECTION TR	2144 WOODFIELD RD					OKEMOS MI 48864
Contractor:	FORTE BUILDING & REMODELING	1985 YORWAY DR					HOWELL MI 48843
<b>PPLM2024-00999</b>	Water Service Hookup Single Family Residential	<b>1534 LYTELL JOHNE'S PATH</b> WILLIAMSTON MI 48895	33-18-07-12-126-0	<b>Install water service between existing curb stop and new residential home</b>	<b>\$85.00</b>	00	0.00
Received	07/11/2024						
Issued	07/11/2024						
Owner:	VAGNOZZI FAMILY PROTECTION TR	2144 WOODFIELD RD					OKEMOS MI 48864
Contractor:	FORTE BUILDING & REMODELING	1985 YORWAY DR					HOWELL MI 48843
<b>PELE2024-01561</b>	Alteration Single Family Residential	<b>646 N PUTNAM</b> WILLIAMSTON MI 48895	33-18-03-36-155-0	<b>REPLACE EXISTING 100-AMP SERVICE RISER WITH 150-AMP RISER SERVICE</b>	<b>\$75.00</b>	00	0.00
Received	07/09/2024						
Issued	07/09/2024						
Owner:	SHOWALTER JOAN D & RICHARD	646 N PUTNAM					WILLIAMSTON MI 48895
Contractor:	B & D ELECTRIC INC	7606 NORTHPORT DR					LANSING MI 48917

**Subtotals:**

**Township Permit Total: 9**

**Twp Permit Fee Total: \$776.00**

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Livingston County Department of Building & Safety Engineering 08/05/2024

BLD - ELE, MEC, PLM - New Permits Issued

July 2024

Williamston

Permit #	Category	Address	Parcel #
Work Description			

Total Number of Permits: 9

Grand Total: \$776.00

Population: All Records

Permit.DateIssued Between 7/1/2024 12:00:00 AM AND 7/31/2024 12:00:00 AM

AND

Permit.ParcelNumber Starts With 33

AND

Permit.PermitType = Fire Alarm OR

Permit.PermitType = Fire Suppression OR

Permit.PermitType = Fireplace OR

Permit.PermitType = Mechanical OR

Permit.PermitType = Plumbing OR

Permit.PermitType = Sewer OR

Permit.PermitType = Water Service OR

Permit.PermitType = Electrical



# Livingston County Department of Building & Safety Engineering 08/01/2024

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## BLD - New Permits Issued Report

July 2024

Williamston

Permit #	Category	Address	Parcel #	Work Description	Permit Fee:	Square Feet:	Valuation:
<b>PBLD2024-02103</b> 434-	Addition Accessory	<b>211 DEEP LAKE DR</b> WILLIAMSTON MI 48895	33-18-07-01-201-8	<b>building 10'x12' detached deck on existing home 2x6 joist 16" o.c / 2-2x6 beams / 12"x42" composite footing pads</b>	<b>\$165.00</b>	120	4,687.00
Received 06/27/2024							
Issued 07/11/2024							
Owner: HOPSON, RANDAL		211 DEEP LAKE DR	WILLIAMSTON MI 48895				
Contractor: C & L WARD BROS CO		9284 LAPEER RD	DAVISON MI 48423				
<b>PBLD2024-02472</b> 434-	Alteration Single Family Residential	<b>511 E GRAND RIVER</b> WILLIAMSTON MI 48895	33-18-03-36-377-0	<b>Tear off, re-decking done by overlay of 7/16" OSB up to 36 sheets, and re-shingle with asphalt shingles - 13SQ house and garage</b>	<b>\$50.00</b>	00	13,464.00
Received 07/30/2024							
Issued 07/30/2024							
Owner: MILLER, DAVID		511 E GRAND RIVER	WILLIAMSTON MI 48895				
Contractor: LIFETIME ROOFING GROUP LLC		1880 HASLETT ROAD SUITE C	EAST LANSING MI 48823				
<b>PBLD2024-02275</b> 434-	Alteration Single Family Residential	<b>801 E GRAND RIVER</b> WILLIAMSTON MI 48895	33-18-03-36-381-0	<b>Tear off and reshingle roof on home and garage</b>	<b>\$50.00</b>	00	0.00
Received 07/12/2024							
Issued 07/12/2024							
Owner: GARRY GRETCHEN E		801 E GRAND RIVER	WILLIAMSTON MI 48895				
Contractor: HOME PRO EXTERIORS LLC		7113 JORDAN LAKE RD	SARANAC MI 48881				
<b>PBLD2024-02077</b> 434-	Alteration Single Family Residential	<b>635 GREENCROFT CT</b> WILLIAMSTON MI 48895	33-18-03-36-327-0	<b>Installing 38.5 ft. of interior waterproofing &amp; 6 carbon fiber wall straps on interior side of foundation wall to Engineers Specs.</b>	<b>\$85.00</b>	748	11,812.00
Received 06/25/2024							
Issued 07/09/2024							
Owner: MCQUAIN JEREMY		635 GREENCROFT CT	WILLIAMSTON MI 48895				
Contractor: RANGEL'S WATERPROOFING & CON		3400 E WALKER RD	ST JOHNS MI 48879				
<b>PBLD2024-02263</b> 101-	New Construction Single Family Residential	<b>1534 LYTELL JOHNE'S PATH</b> WILLIAMSTON MI 48895	33-18-07-12-126-0	<b>New 1 story single family home, on a finished basement foundation, 2 car garage, front covered porch, no decks, 3 bed rooms, 3 bath rooms. FOUNDATION: 10" wall on a 8"x20" footing. INSULATION: above grade walls R13, foundation R13, Attic R38, (REMRATE)</b>	<b>\$758.00</b>	1,867	184,926.00
Received 07/11/2024							
Issued 07/23/2024							
Owner: VAGNOZZI FAMILY PROTECTION TR		2144 WOODFIELD RD	OKEMOS MI 48864				
Contractor: FORTE BUILDING & REMODELING		1985 YORWAY DR	HOWELL MI 48843				

**BLD - New Permits Issued Report**

July 2024

Williamston

Permit #	Category	Address	Parcel #	Work Description	Permit Fee:	Square Feet:	Valuation:
PBLD2024-02144	Addition	1493 NOTTINGHAM FOREST TR	33-18-07-12-126-0		\$165.00		
434-	Accessory	WILLIAMSTON MI 48895				120	4,687.00
Received	07/01/2024	<b>building 10'x20' attached deck on existing home 2x10 joist 16" o.c / 2-2x12 beams / 12"x42" footing</b>					
Issued	07/18/2024						
Owner:	SCHUSTER DALE & CAROLYN	1493 NOTTINGHAM FOREST TR	WILLIAMSTON MI 48895				
Contractor:	LINDNER, MICHAEL	434 SOUTH ADAMS	YPSILANTI MI 48197				
PBLD2024-02067	Addition	1513 NOTTINGHAM FOREST TR	33-18-07-12-126-0		\$165.00		
434-	Accessory	WILLIAMSTON MI 48895				224	8,749.00
Received	06/25/2024	<b>Building 14'x16' attached deck on existing home 2x10 joist 16" o.c / 2-2x10 beam / 12"x42" footing</b>					
Issued	07/08/2024						
Owner:	GOODELL, IDA MAE	1513 NOTTINGHAM FOREST TR	WILLIAMSTON MI 48895				
Contractor:	DEDICATED BUILDERS LLC	9319 ROSSMAN HWY	EATON RAPIDS MI 48827				

Subtotals:

Township Permit Total: 7

Twp Permit Fee Total: \$1,438.00

**BLD - Certificates of Completion Issued Report**

July 2024

**Williamston**

Permit #	Category	Address	Parcel #
	Work Description		
<b>PBLD2024-01608</b>	Alteration	<b>1210 BERKSHIRE DR</b>	33-18-07-02-477- Permit Fee: <b>\$50.00</b>
	434 - Add or Alter Dw	WILLIAMSTON MI 48895	
Issued	05/23/2024	<b>Tear off and reroof house and garage.</b>	
Finald	07/15/2024		
Owner:	HOLLAENDER SARAH	1210 BERKSHIRE DR	WILLIAMSTON MI 48895
Contractor:	MILLS SIDING & ROOFING LLC	101 W BIG BEAVER RD, SUITE 1400	TROY MI 48084
<b>PBLD2024-01436</b>	Alteration	<b>1260 BERKSHIRE DR</b>	33-18-07-02-429- Permit Fee: <b>\$50.00</b>
	434 - Add or Alter Dw	WILLIAMSTON MI 48895	
Issued	05/15/2024	<b>Tear off and re-roof house and attached garage</b>	
Finald	07/15/2024		
Owner:	BASORE STEPHEN	4355 SILVER GLEN DR	WELLINGTON FL 33449
Contractor:	ELIEFF BROTHERS ROOFING	6737 LANSING RD	CHARLOTTE MI 48813
<b>PBLD2024-01845</b>	Alteration	<b>525 FOX RUN CT</b>	33-18-03-36-426- Permit Fee: <b>\$50.00</b>
	434 - Add or Alter Dw	WILLIAMSTON MI 48895	
Issued	06/07/2024	<b>tear off and reshingle roof on home and garage</b>	
Finald	07/08/2024		
Owner:	POLLOCK DOROTHY	525 FOX RUN CT	WILLIAMSTON MI 48895
Contractor:	HOME PRO EXTERIORS LLC	7113 JORDAN LAKE RD	SARANAC MI 48881
<b>PBLD2024-02275</b>	Alteration	<b>801 E GRAND RIVER</b>	33-18-03-36-381- Permit Fee: <b>\$50.00</b>
	434 - Add or Alter Dw	WILLIAMSTON MI 48895	
Issued	07/12/2024	<b>Tear off and reshingle roof on home and garage</b>	
Finald	07/30/2024		
Owner:	GARRY GRETCHEN E	801 E GRAND RIVER	WILLIAMSTON MI 48895
Contractor:	HOME PRO EXTERIORS LLC	7113 JORDAN LAKE RD	SARANAC MI 48881
<b>PBLD2024-02077</b>	Alteration	<b>635 GREENCROFT CT</b>	33-18-03-36-327- Permit Fee: <b>\$85.00</b>
	434 - Add or Alter Dw	WILLIAMSTON MI 48895	
Issued	07/09/2024	<b>Installing 38.5 ft. of interior waterproofing &amp; 6 carbon fiber wall straps on</b>	
Finald	07/23/2024	<b>interior side of foundation wall to Engineers Specs.</b>	
Owner:	MCQUAIN JEREMY	635 GREENCROFT CT	WILLIAMSTON MI 48895
Contractor:	RANGEL'S WATERPROOFING & CONS	3400 E WALKER RD	ST JOHNS MI 48879
<b>PBLD2024-01876</b>	Alteration	<b>701 S PUTNAM</b>	33-18-07-01-151- Permit Fee: <b>\$50.00</b>
	434 - Add or Alter Dw	WILLIAMSTON MI 48895	
Issued	06/11/2024	<b>RE-ROOF - Tear off and reshingle house and attached garage</b>	
Finald	07/23/2024		
Owner:	SPOORS, THOMAS J & TERRI L	701 S PUTNAM	WILLIAMSTON MI 48895
Contractor:	JOSEPH BARRY	15784 TAYLOR ST.	WEST OLIVE MI 49460



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Livingston County Building & Safety Engineering Department

2300 E. Grand River Ave., Suite 104

Howell, MI 48843-7580

517.546.3240 \* 517.546.3000 \* 517.546.3290

517.546.7461 FAX

Acting on behalf of the City of Williamston

# CERTIFICATE OF COMPLETION

This certificate is issued pursuant to the requirements under the Michigan State Construction code: MRC 2015

and other applicable codes and ordinances certifying that at the time of issuance is in compliance with the above mentioned codes and ordinances. It is specifically understood that this certificate becomes null & void when changes in construction, occupancy or use are made without department approval.

Use Class: Alteration Single Family Residential Bldg. Permit No: PBLDD2024-01608

Use Group: R-3 Type Construction: V-B

Description of Work: Tear off and reroof house and garage.

Owner: HOLLAEENDER SARAH Contractor: MILLS SIDING & ROOFING LLC  
1210 BERKSHIRE DR 101 W BIG BEAVER RD, SUITE 1400  
WILLIAMSTON MI 48895 TROY MI 48084

Building Address: 1210 BERKSHIRE DR Parcel Number: 33-18-07-02-477-013  
WILLIAMSTON MI 48895

Building Official:  Date: 07/15/2024

12c  
pg 8



Livingston County Building & Safety Engineering Department

2300 E. Grand River Ave., Suite 104

Howell, MI 48843-7580

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Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2024-01436

Use Group: R-3 Type Construction: V-B

Description of Work: Tear off and re-roof house and attached garage

Owner: BASORE STEPHEN Contractor: ELIEFF BROTHERS ROOFING  
4355 SILVER GLEN DR 6737 LANSING RD  
WELLINGTON FL 33449 CHARLOTTE MI 48813

Building Address: 1260 BERKSHIRE DR Parcel Number: 33-18-07-02-429-008  
WILLIAMSTON MI 48895

Building Official:  Date: 07/15/2024

12c  
pg 9



Livingston County Building & Safety Engineering Department

2300 E. Grand River Ave., Suite 104

Howell, MI 48843-7580

517.546.3240 \* 517.546.3000 \* 517.546.3290

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Acting on behalf of the City of Williamston

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Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2024-01845

Use Group: R-3 Type Construction: V-B

Description of Work: tear off and reshingle roof on home and garage

Owner: POLLOCK DOROTHY  
525 FOX RUN CT  
WILLIAMSTON MI 48895  
Contractor: HOME PRO EXTERIORS LLC  
7113 JORDAN LAKE RD  
SARANAC MI 48881

Building Address: 525 FOX RUN CT Parcel Number: 33-18-03-36-426-007  
WILLIAMSTON MI 48895

Building Official:  Date: 07/08/2024



12c  
Pg 10



Livingston County Building & Safety Engineering Department

2300 E. Grand River Ave., Suite 104

Howell, MI 48843-7580

517.546.3240 \* 517.546.3000 \* 517.546.3290

517.546.7461 FAX

Acting on behalf of the City of Williamston

**CERTIFICATE OF COMPLETION**

This certificate is issued pursuant to the requirements under the Michigan State Construction code:

MRC 2015

and other applicable codes and ordinances certifying that at the time of issuance is in compliance with the above mentioned codes and ordinances. It is specifically understood that this certificate becomes null & void when changes in construction, occupancy or use are made without department approval.

Use Class: Alteration Single Family Residential

Bldg. Permit No: PBLD2024-02275

Use Group: R-3

Type Construction: V-B

Description of Work: Tear off and reshingle roof on home and garage

Owner: GARRY GRETCHEN E

Contractor: HOME PRO EXTERIORS LLC

801 E GRAND RIVER

7113 JORDAN LAKE RD

WILLIAMSTON MI 48895

SARANAC MI 48881

Building Address: 801 E GRAND RIVER

Parcel Number: 33-18-03-36-381-016

WILLIAMSTON MI 48895

Building Official

Date: 07/30/2024



12c  
pg 11



Livingston County Building & Safety Engineering Department

2300 E. Grand River Ave., Suite 104

Howell, MI 48843-7580

517.546.3240 \* 517.546.3000 \* 517.546.3290

517.546.7461 FAX

Acting on behalf of the City of Williamston

# CERTIFICATE OF COMPLETION

This certificate is issued pursuant to the requirements under the Michigan State Construction code: **MRC 2015**

and other applicable codes and ordinances certifying that at the time of issuance is in compliance with the above mentioned codes and ordinances. It is specifically understood that this certificate becomes null & void when changes in construction, occupancy or use are made without department approval.

Use Class:	Alteration Single Family Residential	Bldg. Permit No:	PBLD2024-02077
Use Group:	R-3	Type Construction:	V-B
Description of Work:	Installing 38.5 ft. of interior waterproofing & 6 carbon fiber wall straps on interior side of foundation wall to Engineers Specs.		

Owner:	MCQUAIN JEREMY 635 GREENCROFT CT WILLIAMSTON MI 48895	Contractor:	RANGEL'S WATERPROOFING & CONST 3400 E WALKER RD ST JOHNS MI 48879
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Building Address: **635 GREENCROFT CT**  
**WILLIAMSTON MI 48895**

Parcel Number: **33-18-03-36-327-011**

Building Official \_\_\_\_\_ Date: 07/23/2024

12c  
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Livingston County Building & Safety Engineering Department  
2300 E. Grand River Ave., Suite 104  
Howell, MI 48843-7580

517.546.3240 \* 517.546.3000 \* 517.546.3290  
517.546.7461 FAX

Acting on behalf of the City of Williamston

## CERTIFICATE OF COMPLETION

This certificate is issued pursuant to the requirements under the Michigan State Construction code:

MRC 2015

and other applicable codes and ordinances certifying that at the time of issuance is in compliance with the above mentioned codes and ordinances. It is specifically understood that this certificate becomes null & void when changes in construction, occupancy or use are made without department approval.

Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2024-01876  
Use Group: R-3 Type Construction: V-B

Description of Work: RE-ROOF - Tear off and reshingle house and attached garage

Owner: SPOORS, THOMAS J & TERRIL L Contractor: JOSEPH BARRY  
701 S PUTNAM 15784 TAYLOR ST.  
WILLIAMSTON MI 48895 WEST OLIVE MI 49460

Building Address: 701 S PUTNAM Parcel Number: 33-18-07-01-151-006  
WILLIAMSTON MI 48895

Building Official: [Signature] Date: 07/23/2024

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**Livingston County Department of Building & Safety Engineering** 08/05/2024

**BLD - Certificates of Completion Issued Report**

**July 2024**

**PBLD2024-01670**      Alteration                      **1077 WILLIAMSBURG CT**                      33-18-07-02-401- Permit Fee: **\$50.00**  
434 - Add or Alter Dw      WILLIAMSTON MI 48895

Issued      05/29/2024  
Finaled      07/30/2024                      **Tear off and reroof house and garage.**

Owner:      DEGARMO, ROBERT & STACEY                      1077 WILLIAMSBURG CT                      WILLIAMSTON MI 48895  
Contractor: MILLS SIDING & ROOFING LLC                      101 W BIG BEAVER RD, SUITE 1400                      TROY MI 48084

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**Subtotals:**                      **Township Permit Total: 7**                      **Twp Permit Fee Total: \$385.00**



Livingston County Building & Safety Engineering Department  
2300 E. Grand River Ave., Suite 104  
Howell, MI 48843-7580

517.546.3240 \* 517.546.3000 \* 517.546.3290  
517.546.7461 FAX

Acting on behalf of the City of Williamston

## CERTIFICATE OF COMPLETION

This certificate is issued pursuant to the requirements under the Michigan State Construction code: MRC 2015

and other applicable codes and ordinances certifying that at the time of issuance is in compliance with the above mentioned codes and ordinances. It is specifically understood that this certificate becomes null & void when changes in construction, occupancy or use are made without department approval.

Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2024-01670  
Use Group: R-3 Type Construction: V-B

Description of Work: Tear off and reroof house and garage.

Owner: DEGARMO, ROBERT & STACEY Contractor: MILLS SIDING & ROOFING LLC  
1077 WILLIAMSBURG CT 101 W BIG BEAVER RD, SUITE 1400  
WILLIAMSTON MI 48895 TROY MI 48084

Building Address: 1077 WILLIAMSBURG CT Parcel Number: 33-18-07-02-401-007  
WILLIAMSTON MI 48895

Building Official

Date: 07/30/2024



# Livingston County Building Department

12cpg15  
08/05/2024  
50/51

## BLD - CO Issued

### Williamston

C of O Number	Status Address	CO Issued Date	Parcel #
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OF24-0978	ISSUED (FINAL)	07/01/2024	33-18-07-02-400-0
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**PBLD2023-00417                      3001 N WILLIAMSTON RD                      WILLIAMSTON, MI 48895**

Construct a greenhouse and a drive-through lane. Minor interior remodel of existing 21,217 sf Tractor Supply store. 3rd party inspections and reports for concrete, soils, and steel work along with required building department inspections. Also, see special inspections required per architects comments. REVISION 1-9-24 PXO HEATERS CHANGED IN GREEN HOUSE.

<b>Owner:</b>	SS REALTY LLC A GEORGIA LTD	132 SHEPPARD AVE WEST SUITE 100	TORONTO ONTARIO CANADA
<b>Contractor:</b>	THE DELVENTHAL COMPANY	3796 ROCKLAND CIRCLE	MILLBURY OH 43447

OF24-1027	ISSUED (FINAL)	07/10/2024	33-18-07-12-126-0
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**PBLD2023-05772                      1556 LYTELL JOHNE'S PATH                      WILLIAMSTON, MI 48895**

New 1 story single family home, on a finished basement foundation, 2 car garage, front covered porch, no decks, 3 bed rooms, 3 bath rooms. FOUNDATION: 10" wall on a 8"x20" footing . INSULATION: above grade walls R13, foundation R13, Attic R38, (Exotrope)

<b>Owner:</b>	KMJ HOLDINGS LLC	6100 COLUMBIA ST	HASLETT MI 48840
<b>Contractor:</b>	FORTE BUILDING & REMODELING	1985 YORWAY DR	HOWELL MI 48843

OF24-1118	ISSUED (FINAL)	07/19/2024	33-18-03-35-476-0
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**PBLD2021-00006                      128 W GRAND RIVER                      WILLIAMSTON, MI 48895**

Interior Renovations: New framing, stairs, drywall, paint, flooring, ceiling repairs etc. C of Williamston. NEW ADA RESTROOMS, CODE COMPLIANT STAIRS, STATE INSPECTED ELEVATOR, NEW EXIST EGRESS AT REAR OR BUILDING,

<b>Owner:</b>	128 WEST GRAND RIVER LLC	115 TURNER RD	WILLIAMSTON MI 48895
<b>Contractor:</b>	MALLORY BUILDING CONTRACTO	8363 COLEMAN RD	HASLETT MI 48840

**Totals For Williamston:                      3**

12c pg 16



Livingston County Building & Safety Engineering Department  
2300 E. Grand River Ave., Suite 104

Howell, MI 48843-7580

517.546.3240 \* 517.546.3000 \* 517.546.3290

517.546.7461 FAX

Acting on behalf of the City of Williamston

# CERTIFICATE OF OCCUPANCY

This certificate is issued pursuant to the requirements under the Michigan State Construction code: MBC 2015 and other applicable codes and ordinances certifying that at the time of issuance is in compliance with the above mentioned codes and ordinances. It is specifically understood that this certificate becomes null & void when changes in construction, occupancy or use are made without department approval.

Use Class: Addition Commercial Bldg. Permit No: PBLD2023-00417  
Use Group: M Type Construction: II-B  
Occupancy Load: 313 Automatic Sprinkler System: Yes

Description of Work: Construct a greenhouse and a drive-through lane. Minor interior remodel of existing 21,217 sf Tractor Supply store. 3rd party inspections and reports for concrete, soils, and steel work along with required building department inspections. Also, see special inspections required per architects comments. REVISION 1-9-24 PXO HEATERS CHANGED IN GREEN HOUSE.

Owner: SS REALTY LLC A GEORGIA LTD Contractor: THE DELVENTHAL COMPANY  
132 SHEPPARD AVE WEST SUITE 100 3796 ROCKLAND CIRCLE  
TORONTO ONTARIO CANADA M2N1M5 MILLBURY OH 43447

Building Address: 3001 N WILLIAMSTON RD  
WILLIAMSTON, MI 48895

Parcel Number: 33-18-07-02-400-036

Building Official:

Date: 07/01/2024

12cpg17



Livingston County Building & Safety Engineering Department  
2300 E. Grand River Ave., Suite 104  
Howell, MI 48843-7580

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Acting on behalf of the City of Williamston

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Use Class:	New Construction Single Family Residential	Bldg. Permit No:	PBLD2023-05772
Use Group:	R-3	Type Construction:	V-B
Occupancy Load:	30	Automatic Sprinkler System:	No

Description of Work: **New 1 story single family home, on a finished basement foundation, 2 car garage, front covered porch, no decks, 3 bed rooms, 3 bath rooms. FOUNDATION: 10" wall on a 8"x20" footing. INSULATION: above grade walls R13, foundation R13, Attic R38, (Exotrope)**

Owner:	KMJ HOLDINGS LLC 6100 COLUMBIA ST HASLETT MI 48840	Contractor:	FORTE BUILDING & REMODELING 1985 YORWAY DR HOWELL MI 48843
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Building Address:	1556 LYTELL JOHNE'S PATH WILLIAMSTON, MI 48895	Parcel Number:	33-18-07-12-126-068
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Building Official:  Date: 07/10/2024

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Livingston County Building & Safety Engineering Department  
2300 E. Grand River Ave., Suite 104  
Howell, MI 48843-7580

517.546.3240 \* 517.546.3000 \* 517.546.3290  
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Acting on behalf of the City of Williamston

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Use Class:	Alteration Commercial	Bldg. Permit No:	PBLD2021-00006
Use Group:	B	Type Construction:	V-B
Occupancy Load:	72	Automatic Sprinkler System:	No

Description of Work: Interior Renovations: New framing, stairs, drywall, paint, flooring, ceiling repairs etc. C of Williamston. NEW ADA RESTROOMS, CODE COMPLIANT STAIRS, STATE INSPECTED ELEVATOR, NEW EXIST EGRESS AT REAR OR BUILDING,

Owner:	128 WEST GRAND RIVER LLC	Contractor:	MALLORY BUILDING CONTRACTORS LL
	115 TURNER RD		8363 COLEMAN RD
	WILLIAMSTON MI 48895		HASLETT MI 48840

Building Address:	128 W GRAND RIVER	Parcel Number:	33-18-03-35-476-029
	WILLIAMSTON, MI 48895		

Building Official:  Date: 07/19/2024