



CITY OF WILLIAMSTON
161 East Grand River Avenue, Williamston MI
(517) 655-2774
Regular City Council Meeting Agenda
Monday, August 26, 2024
7:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Presentation of Unit Citation Award to Officer Kuch and Reserve Officer Medrano
6. Audience Participation – Maximum 5 minutes per presentation
7. Council Meeting Minutes of August 12, 2024
8. Accounts Payable
9. Action Items
 - a. City Tree Nursery support
 - b.
10. Discussion Items
 - a. Construction Project Update(s)
 - b. Master Plan Update
 - c. "Main Four" Safety Improvements
 - d.
11. Correspondence Received / Information Only
 - a.
12. Department Head Reports
 - a. City Manager
 - b. Police Chief
 - c.
13. Committee/Sub-Committee Reports
14. Audience Participation – Maximum 5 minutes per presentation.
15. Council Member Comments
16. Adjourn to the Call of the Chair

In Accordance with Public Act 267 (Open Meetings Act) Posted and Copies Given to Newspapers
Individuals with disabilities requiring special assistance who are planning to attend the meeting should
contact the Office of the City Clerk for accommodations. This request must be made two (2) business
days in advance of the meeting.

**The next regular meeting of the Williamston City Council will be held
Monday, September 9, 2024, in the Council Chambers of City Hall at 7:00 p.m.**

CITY OF WILLIAMSTON
CITY COUNCIL
AUGUST 12, 2024
REGULAR MEETING MINUTES

1. Call to Order:

The regular meeting was called to order at 7:00 p.m. by Mayor Tammy Gilroy, and the Pledge of Allegiance was recited.

3. Roll Call:

Mayor Tammy Gilroy, Mayor Pro-tem Brandon Lanyon, Council members Scott VanAllsburg, Dan Rhines, and Terry Hansen. Absent: Tom Pratt, and Steve Jenkins.

Also present: City Manager John Hanifan, City Clerk Holly Thompson, City Attorney Timothy Perrone, JFM Productions, and citizen Tim Ludwig.

Motion by **Lanyon**, second by **VanAllsburg**, to excuse Pratt and Jenkins. **Motion passed by voice vote.**

4. Approval of Agenda:

Motion by **Hansen**, second by **Lanyon**, to approve the agenda as presented. **Motion passed by voice vote.**

5. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

6. Presentation of Proclamation for Ruth Leroy for 100th Birthday:

Not present.

7. Council Meeting Minutes of July 22, 2024:

Motion by **Hansen**, second by **VanAllsburg**, to approve the July 22, 2024, minutes as presented. **Motion passed by voice vote.**

8. Accounts Payable:

Motion by **Lanyon**, second by **Hansen**, to approve the August 12, 2024 accounts payable as presented, reference #'s 77706-77743, ACH 992-1031 from dates 7/17/24 through 8/5/24 for a total of \$995,120.40. Yes: VanAllsburg, Rhines, Gilroy, Lanyon, Hansen. No: None. **Motion passed.**

9. Action Items

9a. Appointment of Carrie Ballou to the Downtown Development Authority for a Term to Expire 06/30/25:

Motion by **Lanyon**, second by **Hansen**, to appoint Carrie Ballou to the Downtown Development Authority for a term to expire 06/30/25. Yes: Rhines, Gilroy, Lanyon, Hansen, VanAllsburg. No: None. **Motion passed.**

10. Discussion Items

10a. Construction Project Update(s):

Manager Hanifan reported he has a walk through and follow up meeting on Thursday and they are still trying to get the grass to grow.

10b. Master Plan Update:

Manager Hanifan reported the Planning Commission had a meeting scheduled for August 8, but it was cancelled due to lack of quorum.

10c. "Main Four" Safety Improvements:

No report.

12. Department Head Reports

12a. City Manager:

Manager Hanifan submitted a written report for Council review.

12b. Police Chief:

Chief Weiss submitted a written report for Council review.

12c. Building Department:

A written report was submitted for Council review.

13. Committee/Sub-Committee Reports:

No reports.

14. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

15. Council Member Comments:

Councilman Hansen thanked Manager Hanifan for the list of things the DPW is working on.

Councilman Lanyon commented the Dog Days of Summer and National Night Out events were great, and his children enjoyed them.

Councilman VanAllsburg reported the Farmers' Market committee hired a new Manager.

Mayor Gilroy commented it was great to have National Night Out back as it should be, and the Pup Crawl during the Dog Days event was amazing. She is looking forward to the upcoming Fall events. Mayor Gilroy also gave a shoutout to the Red Cedar Garden Club for their work on all the flower beds throughout the community- they look amazing.

16. Adjourn to the Call of the Chair:

Mayor Gilroy adjourned the meeting at 7:09 p.m.

***Meeting adjourned at 7:09 p.m.**

Respectfully Submitted by:

Holly M. Thompson, City Clerk

Tammy Gilroy, Mayor

Date Approved: _____

DRAFT

**CITY OF WILLIAMSTON
CITY COUNCIL MEETING AUGUST 26, 2024**

ACCOUNTS PAID/PAYABLE

EFT 1049, CHECKS 77744-77793, ACH 1032-1059

Date	Check	Vendor Name	Description	Amount	Aprv
08/08/2024	1049(E)	CITY OF WILLIAMSTON	W/S JULY '24	1,185.49	_____
08/08/2024	77744	C & S TROPHY SHOP	NNO PLAQUES	72.00	_____
08/08/2024	77745	CULLIGAN WATER CONDITIONING	DI CHARGE	64.00	_____
			PD WATER	38.75	_____
				<u>102.75</u>	
08/08/2024	77746	DTE ENERGY	JULY ST LIGHTS	9,408.38	_____
08/08/2024	77747	FERGUSON WATERWORKS #3386	DPW SUPPLIES	560.73	_____
08/08/2024	77748	GRANGER	CH & DPW DUMPSTERS	145.61	_____
08/08/2024	77749	J & A DRAIN CLEANERS	RAS PUMP REBUILD	900.00	_____
08/08/2024	77750	JL MUNICIPAL SERVICES LLC	2024 PASER RATINGS	1,600.00	_____
08/08/2024	77751	JOHNSON SIGN	SIGN	8,125.00	_____
08/08/2024	77752	KERR PUMP AND SUPPLY	WWTP 3 PLUGGED DIGESTER OVERLOW LINE	2,182.60	_____
08/08/2024	77753	LEXIS NEXIS	MONTHLY SUB FEE	200.00	_____
08/08/2024	77754	PETTEYS, AMANDA	UB refund for account: WILL-000947-0000-	162.55	_____
08/08/2024	77755	RHINO SEED & LANDSCAPE SUPPLY LLC	SEED/STRAW	393.14	_____
08/08/2024	77756	RICOH USA INC	CH & PD COPIER CHARGES	136.46	_____
08/08/2024	77757	RIGHT WAY ASPHALT SPECILAISTS, INC	REMOVE & REPLACE ASPHALT DPW LOT	7,262.64	_____
08/08/2024	77758	SPARTAN COMMERCIAL ROOFING	ADMIN ROOF REPAIR	744.00	_____
08/08/2024	77759	SPIRIT OF LIVINGSTON	NNO	300.00	_____
08/08/2024	77760	TRACTOR SUPPLY CREDIT PLAN	DPW WATER	49.41	_____
			DPW SUPPLIES	21.99	_____
			WTP SUPPLIES	21.97	_____
				<u>93.37</u>	
08/08/2024	77761	WASTE MANAGEMENT OF MICHIGAN	WWTP DUMPSTER	467.82	_____
08/08/2024	77762	WILLIAMSTON TRUE VALUE	MUNICIPAL BLDGS	9.49	_____
			PARKS	11.99	_____
			PARKS	4.79	_____
			PARKS/BOAT LAUNCH	76.26	_____
			DPW SHOP USE	14.98	_____
			RUST/STAIN REMOVER	24.99	_____
			WTP SALT	36.99	_____
			WWTP SUPPLIES	16.98	_____
			STRAP FOR DUCT WORK	13.37	_____
			STORM SEWER REPAIR	615.44	_____
				<u>825.28</u>	
08/09/2024	1032(A)	ADMIRAL	PD WASHES/DPW FUEL	63.44	_____
08/09/2024	1033(A)	APEX SOFTWARE	MAINT RENEWAL	260.00	_____

08/09/2024	1034(A)	BARYAMES CLEANERS	PD DRY CLEANING	110.70
08/09/2024	1035(A)	CORELOGIC INC	2023 Sum Tax Refund 33-18-07-02-427-014	7,147.48
			2023 Sum Tax Refund 33-18-07-01-152-012	3,304.88
			2023 Sum Tax Refund 33-18-03-36-376-041	1,303.91
			2023 Sum Tax Refund 33-18-03-36-153-002	8.54
			2023 Sum Tax Refund 33-18-03-35-453-012	3,865.61
			2023 Sum Tax Refund 33-18-03-35-429-006	3,371.63
			2023 Win Tax Refund 33-18-03-36-154-008	1,286.05
			2023 Win Tax Refund 33-18-03-36-327-022	1,616.67
			2023 Win Tax Refund 33-18-03-34-427-019	2,094.06
			2023 Win Tax Refund 33-18-07-01-152-012	1,178.50
			2023 Win Tax Refund 33-18-03-36-153-002	2.83
				<u>25,180.16</u>
08/09/2024	1036(A)	GORMLEY LAW OFFICES, PLC	ATTY SUPP SVCS	158.90
			ATTY SUPP SVCS	476.69
			ATTY SUPP SVCS	406.07
			ATTY SUPP SVCS	158.90
			ATTY SUPP SVCS	52.97
			ATTY SUPP SVCS	88.28
			CITY RETAINED SVCS	400.00
			TIFA RETAINED SVCS	500.00
				<u>2,241.81</u>
08/09/2024	1037(A)	GRAINGER	SLEEVE COUPLINGS FOR BLOWERS	241.74
08/09/2024	1038(A)	HURON COMMUNITY BANK	W/S REFUNDING BONDS	3,415.50
08/09/2024	1039(A)	INGHAM COUNTY ISD	THRU 8/3/24	29,265.88
08/09/2024	1040(A)	INGHAM COUNTY TREASURER	THRU 8/3/24	52,048.60
08/09/2024	1041(A)	LANSING COMMUNITY COLLEGE	THRU 8/3/24	13,261.95
08/09/2024	1042(A)	LANSING UNIFORM COMPANY	PD UNIFORM	130.00
08/09/2024	1043(A)	MAURER'S TEXTILE RENTAL SERV., INC.	PD MATS	46.63
08/09/2024	1044(A)	MICHIGAN CAT	PORTABLE GEN MAINT	1,125.00
			PORTABLE GENERATOR	500.00
				<u>1,625.00</u>
08/09/2024	1045(A)	NAPA AUTO PARTS	ZIP TIES FOR BANNERS	36.59
			BATTERY FOR LIFT STATION	671.64
			WINDSHIELD WIPERS/PD	78.70
			PLOW TRUCK REPAIR	126.24
			WIPERS FOR PATROL CARS	(15.95)
			CR PURCHASE RETURNED	(59.99)
				<u>837.23</u>
08/09/2024	1046(A)	PARALLEL CONTRACTING	PAVEMENT MARKINGS	6,963.00

08/09/2024	1047(A)	STEVENS CONSTRUCTION & EXCAVATING	FENCES ON N PUTNAM	1,770.00
08/09/2024	1048(A)	WILLIAMSTON COMM. SCHOOLS	THRU 8/3/24	39,118.72
08/14/2024	77785	DTE ENERGY	175 E GRAND RIVER/PD	811.59
			MEMORIAL PARK	21.56
			781 PROG CT	1,111.87
			3870 VANNETER/LS	40.10
			RIVERVIEW/LS	51.96
			CORWIN/LS	413.72
			MCCORMICK PK/230 N PUTNAM	74.98
			MECHANIC/LS	83.34
			202 ELVATOR/TIFA 2B	17.63
			804 HIGH/LS	63.88
			161 E GRAND RIVER/CITY HALL	400.23
			228 ELEVATOR/OLD DPW	47.25
			ZIMMER/LS	47.72
			2240 LINN/LS	50.22
			2450 E GRAND RIVER	65.08
			1625 LINN/WELL 9	761.58
			1657 LINN/WTP	3,611.52
			DEPOT MUSEUM	106.23
			215 CHURCHILL DOWNS/LS	52.60
			111 E MIDDLE	83.33
				<u>7,916.39</u>
08/14/2024	77786	JOHN DEERE GOVERNMENT & NAT.SALES	PARTS/LAWN MOWER	24.75
08/14/2024	77787	MAGICAL TOUCH	PD OIL CHANGE	53.94
08/14/2024	77788	ROOD SYNTHETICS	CHAIN LUBE/GATE OPENERS	47.94
08/14/2024	77789	STATE OF MICHIGAN	WTP TESTING	80.00
			WTP TESTING	335.00
				<u>415.00</u>
08/14/2024	77790	TC ENTERPRISES	NNO BANNER	100.00
08/14/2024	77791	TRANE US, INC	COMPRESSOR FOR HVAC ROOF UNIT	2,870.99
08/14/2024	77793	IRON HORSE EXCAVATION LLC		58,819.88
			Line Maintenance/Construction	117,639.77
			Line Maintenance/Construction	117,639.77
				<u>294,099.42</u>
08/16/2024	1050(A)	CMP DISTRIBUTORS, INC.	PD SUPPLIES	352.82
08/16/2024	1051(A)	COHL, STOKER & TOSKEY, P.C	ATTY RETAINED SVCS	3,587.50
08/16/2024	1052(A)	LANSING UNIFORM COMPANY	PD UNIFORM	964.55
08/16/2024	1053(A)	LEXIPOL	PD ANNUAL SUB	1,151.75
08/16/2024	1054(A)	OESTERLE ELECTRIC	MCCORMICK PK	380.00
08/16/2024	1055(A)	OVERHEAD DOOR OF LANSING	ELECTRIC GATE REPAIRS	3,600.00
08/16/2024	1056(A)	PITNEY BOWES GLOBAL FINANCIAL SERV	JUN 30-SEP 29, 2024 LEASE	423.09

08/16/2024	1057(A)	RANDY'S SERVICE STATION	DPW DIESEL	413.57	_____
			DPW FUEL	1,362.69	_____
			PD FUEL	1,209.24	_____
				<u>2,985.50</u>	
08/16/2024	1058(A)	RS TECHNICAL SERVICES, INC.	CALIBRATE EFF METER/WWTP	462.00	_____
08/16/2024	1059(A)	STAPLES	OP SUPPLIES	1,059.90	_____
				<u>531,943.72</u>	



City of Williamston

161 E. Grand River Avenue, Williamston, MI 48895
517-655-2774; fax 517-655-2797; www.williamston-mi.us

To: City Council
From: John P. Hanifan, City Manager *JPH*
Date: Meeting of August 26, 2024
Subject: City Tree Nursery

The following language was prepared by Council Member VanAllsburg:

Recognizing the importance of trees to health and well-being in the City of Williamston, the City Council supports efforts by City staff and volunteers to plant and maintain trees to expand the City's tree canopy. It supports the initial work to establish a City nursery on the well property to drive down the cost of planting new trees. The Council further endorses efforts to secure external funding to support this work to augment City financial resources and to collaborate with residents to identify good sites for planting trees in City street medians.

The following motion is offered:

MOTION by _____, SECOND by _____, to establish a City tree nursery; secure external funding – grants or donations; and collaborate with residents to identify suitable sites for planting trees in City street extensions.