

**CITY OF WILLIAMSTON  
CITY COUNCIL  
JULY 22, 2024  
REGULAR MEETING MINUTES**

**1. Call to Order:**

The regular meeting was called to order at 7:00 p.m. by Mayor Tammy Gilroy, and the Pledge of Allegiance was recited.

**3. Roll Call:**

Mayor Tammy Gilroy, Council members Tommy Pratt, Scott VanAllsburg, Dan Rhines, and Terry Hansen. Absent: Brandon Lanyon, and Steve Jenkins.

Also present: City Manager John Hanifan, City Clerk Holly Thompson, City Attorney Timothy Perrone, Police Chief Jeff Weiss, JFM Productions, Spicer Group Representative, and citizens John Haynes and Tim Ludwig.

Motion by **Rhines**, second by **Hansen**, to excuse Lanyon and Jenkins. **Motion passed by voice vote.**

**4. Approval of Agenda:**

Motion by **Hansen**, second by **Pratt**, to approve the agenda as presented. **Motion passed by voice vote.**

**5. Audience Participation:**

Mayor Gilroy called for public comments at this time and there were none.

**6. Council Meeting Minutes of June 24, 2024:**

Motion by **Hansen**, second by **Rhines**, to approve the June 24, 2024, minutes as presented. **Motion passed by voice vote.**

**7. Accounts Payable:**

Motion by **Hansen**, second by **VanAllsburg**, to approve the July 8, 2024, accounts payable as presented, reference #'s 77640-77654, ACH 954-963 from dates 6/215/24 through 6/24/24 for a total of \$252,214.61. Yes: VanAllsburg, Rhines, Gilroy, Hansen, Pratt. No: None. **Motion passed.**

Motion by **Hansen**, second by **Pratt**, to approve the July 22, 2024 accounts payable as presented, reference #'s 77659-77700, ACH 964-991, and EFT 984 from dates 7/5/24 through 7/12/24 for a total of \$537,281.69. Yes: VanAllsburg, Rhines, Gilroy, Hansen, Pratt. No: None. **Motion passed.**

**8. Action Items**

**8a. Conditional Grant Agreement – Honor for All Memorial Trail:**

Motion by **Rhines**, second by **Hansen**, to adopt the tentative Grant Agreement and

Resolution and authorize the Mayor to sign. Yes: Rhines, Gilroy, Hansen, Pratt, VanAllsburg.  
No: None. **Motion passed.**

**8b. Chainsaw Art in the Park Application and Permit for Sale and Consumption of Alcohol in McCormick Park:**

Motion by **Hansen**, second by **Rhines**, to approve the Request for sale and consumption of alcohol in McCormick Park for the Chainsaw Art in the Park event October 11<sup>th</sup> and 12<sup>th</sup>.  
Yes: Gilroy, Hansen, Pratt, VanAllsburg, Rhines. No: None. **Motion passed.**

Motion by **Rhines**, second by **Pratt**, to approve the Liquor Control Resolution for the Chainsaw Art in the Park event submitted by the Williamston Area Beautification Fund. Yes: Gilroy, Hansen, Pratt, VanAllsburg, Rhines. No: None. **Motion passed.**

**8c. MML Workers Compensation Election:**

Motion by **Rhines**, second by **Hansen**, to approve the Slate of Candidates for the MML Workers Compensation Fund election as presented. Yes: Hansen, Pratt, VanAllsburg, Rhines, Gilroy. No: None. **Motion passed.**

**8d. DDA Member Removal for Non-Attendance:**

Motion by **Rhines**, second by **Pratt**, to remove Member Droscha from the Downtown Development Authority due to lack of attendance effective July 23, 2024. Yes: Hansen, Pratt, VanAllsburg, Rhines, Gilroy. No: None. **Motion passed.**

**9. Discussion Items**

**9a. Construction Project Update(s):**

Manager Hanifan gave updates as follows:

- a. North Putnam – they conducted a walkthrough of the North Putnam Street project and created a punch list of things that need to be finished and restored.
- b. Williams & Lloyd Street – There is a walk through scheduled for Williams and Lloyd Street. The grass has not grown in yet.

**9b. Master Plan Update:**

Manager Hanifan reported the Planning Commission held their first work session to discuss the Master Plan. There will also be a postcard mailed out to residents with a link to the Master Plan survey. They are hoping to receive plenty of feedback.

**9c . “Main Four” Safety Improvements:**

The crosswalks were re-striped last week in the European style. Spicer is also doing some sketches for other improvements that could be done.

**9d. Welcome to Williamston Sign:**

A group wants to put in another digital sign on Williamston Road. They still need to raise the funds to do so. It could potentially be located at the Industrial Park entrance.

**11. Department Head Reports**

**11a. City Manager:**

Manager Hanifan commented he would like to talk at a future Council meeting about changing water/sewer billing to e-billing 100% due to increasing postage costs. He also reminded everyone Dog Days and National Night Out are coming up at the beginning of August.

**11b. Police Chief:**

Chief Weiss reported a fundraiser was held for National Night Out at Culver's. He distributed the monthly statistics for Council review. The National Night Out event should be bigger and better than ever.

**11c. Building Department:**

A written report was submitted for Council review.

**12. Committee/Sub-Committee Reports:**

Councilman Pratt reported NIESA is discussing their banking and investment policy. A training burn will take place on Meridian Road soon.

Councilman Hansen reported the Parks Commission discussed funding and the Chainsaw Art in the Park event.

**13. Audience Participation:**

Tim Ludwig commented the people on White Street are thankful for the water tower cleaning and weed removal on the corner.

**14. Council Member Comments:**

Councilman VanAllsburg commented the Farmers' Market has conducted interviews for a new manager. He added McCormick Park is beautiful and he remembers where it came from. He feels the Chainsaw Art event will be great.

Councilman Rhines reported on the successful 2024 Jubilee event. He thanked Chief Weiss and Will Long for being in the dunk tank, the Kodet's for funding the fireworks, Carolyn Kotesky and her staff at Independent Bank for volunteering at the derby, the Jubilee Committee, and other volunteers that helped make the event a success.

Mayor Gilroy commented they are halfway through the summer, and everything has been fantastic. Upcoming events include the Theatre performance, Dog Days, Farmers' Market, and National Night Out. She encouraged people to follow the Williamston Events Facebook page to keep up with everything happening in Williamston.

**15. Adjourn to the Call of the Chair:**

Mayor Gilroy adjourned the meeting at 7:55 p.m.

**\*Meeting adjourned at 7:55 p.m.**

**Respectfully Submitted by:**

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**Holly M. Thompson, City Clerk**

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**Tammy Gilroy, Mayor**

**Date Approved:** \_\_\_\_\_