



CITY OF WILLIAMSTON
161 East Grand River Avenue, Williamston MI
(517) 655-2774
Regular City Council Meeting Agenda
Monday, September 23, 2024
7:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Audience Participation – Maximum 5 minutes per presentation
6. Council Meeting Minutes of September 9, 2024
7. Accounts Payable
8. Action Items
 - a. Reappointment of Tammy Scott for a Term to Expire 06/30/27
 - b. First Reading of Amendment to Zoning Ordinance – 301 Linn Rd
 - c. Red Cedar River Multi-Jurisdictional Grant Agreement
 - d. MML Pool Director Election
 - e. Liability and Property Pool Insurance Renewal
 - f.
9. Discussion Items
 - a. Construction Project Update(s)
 - b. Master Plan Update
 - c. "Main Four" Safety Improvements
 - d.
10. Correspondence Received / Information Only
 - a. Sowing Growth Correspondence
11. Department Head Reports
 - a. City Manager
 - b. Police Chief
 - c. Building Department
 - d.
12. Committee/Sub-Committee Reports
13. Audience Participation – Maximum 5 minutes per presentation.
14. Council Member Comments
15. Adjourn to the Call of the Chair

In Accordance with Public Act 267 (Open Meetings Act) Posted and Copies Given to Newspapers
Individuals with disabilities requiring special assistance who are planning to attend the meeting should
contact the Office of the City Clerk for accommodations. This request must be made two (2) business
days in advance of the meeting.

**The next regular meeting of the Williamston City Council will be held
Monday, October 14, 2024, in the Council Chambers of City Hall at 7:00 p.m.**

**CITY OF WILLIAMSTON
CITY COUNCIL
SEPTEMBER 9, 2024
REGULAR MEETING MINUTES**

1. Call to Order:

The regular meeting was called to order at 7:00 p.m. by Mayor Pro-tem Brandon Lanyon, and the Pledge of Allegiance was recited.

3. Roll Call:

Mayor Pro-tem Brandon Lanyon, Council members Tom Pratt, Steve Jenkins, Dan Rhines, and Terry Hansen. Absent: Tammy Gilroy and Scott VanAllsburg.

Also present: City Manager John Hanifan, City Clerk Holly Thompson, Police Chief Jeff Weiss, City Attorney Timothy Perrone, JFM Productions, Phil Westmoreland with Spicer Group, Police Officer Calkins, and citizens Michelle Rosa and Tim Ludwig.

Motion by **Rhines**, second by **Hansen**, to excuse Gilroy and VanAllsburg. **Motion passed by voice vote.**

4. Approval of Agenda:

Motion by **Pratt**, second by **Hansen**, to approve the agenda as presented. **Motion passed by voice vote.**

5. Audience Participation:

Michelle Rosa introduced herself and commented she is running for District 15 Ingham County Commission.

6. Council Meeting Minutes of August 26, 2024:

Motion by **Hansen**, second by **Jenkins**, to approve the August 26, 2024, minutes as presented. **Motion passed by voice vote.**

7. Accounts Payable:

Motion by **Hansen**, second by **Jenkins**, to approve the September 9, 2024 accounts payable as presented, reference #'s 77795-77814, ACH 1060-1076 from dates 8/22/24 through 8/30/24 for a total of \$194,712.15. Yes: Rhines, Lanyon, Hansen, Pratt, Jenkins. No: None. **Motion passed.**

8. Action Items

8a. Federal Grant Policies and Procedures- Allowability of Costs Charged to Federal Programs:

Motion by **Rhines**, second by **Pratt**, to approve the Federal Grant Policies and Procedures – Allowability of Costs Charged to Federal Programs as presented. Yes: Rhines, Lanyon, Hansen, Pratt, Jenkins. No: None. **Motion passed.**

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8b. Federal Grant Policies and Procedures- Procurement:

Motion by **Jenkins**, second by **Hansen**, to approve the Federal Grant Policies and Procedures – Procurement as presented. Yes: Lanyon, Hansen, Pratt, Jenkins, Rhines. No: None. **Motion passed.**

8c. Federal Grant Policies and Procedures- Financial Management:

Motion by **Pratt**, second by **Jenkins**, to approve the Federal Grant Policies and Procedures – Financial Management as presented. Yes: Lanyon, Hansen, Pratt, Jenkins, Rhines. No: None. **Motion passed.**

9. Discussion Items

9a. Traffic Control During Power Outage:

Manager Hanifan reported when there is a power outage at the stop light, and volume is very high due to something like highway traffic being detoured through town, the police may direct traffic, otherwise it is not done. Last week when the power was out, Chief Weiss observed the traffic flow, but it is not a common practice anywhere to direct traffic when the lights are out. It is to be treated as a four-way stop.

Chief Weiss agreed with the Manager's assessment. Grand River Avenue. is a State highway and they cannot put out special signs to indicate it is a four-way stop. The act of directing traffic can distract a driver and cause accidents.

Councilman Pratt commented when he served on the fire department, they also did not want them conducting traffic control.

Mayor Pro-tem Lanyon commented he went through the intersection multiple times with no issues.

Councilman Rhines agreed it is best to not direct traffic as a policy and is more dangerous to do so.

Councilman Jenkins commented he went through the intersection multiple times and saw two instances where there were almost accidents. He feels it would be nice to have signage there at least reminding people it is a four-way stop when power is out.

9b. Construction Project Update(s):

Manager Hanifan reported the new sidewalks in front of City Hall and several around town will be poured tomorrow. They are working on the hydro seeding in some areas for grass that is not growing. They are still working on the construction project punch list, some of which include: trouble spots on Williams and Lloyd Streets; SurfNet has been noticed to make landscape repairs; construction contractor will also do some landscape maintenance. He wants to assure residents we are keeping after these issues. For trees that need replacing on North Putnam, the best time to plant trees is at the end of September.

9c. Master Plan Update:

Manager Hanifan reported the Planning Commission had a work session last Tuesday and had a great discussion. The Master Plan survey will still be available for a couple more

Mayor Pro-tem Lanyon commented there were two citizens in attendance to give feedback.

9d. "Main Four" Safety Improvements:

Manager Hanifan reported the design concepts shown at the last meeting will be shared with MDOT for their review. He is expecting if things go well, the implementation could take place in Spring of 2025.

11. Department Head Reports

11a. City Manager:

Manager Hanifan commented there will be TIFA, DDA, and Parks Commission meetings next week.

11b. Police Chief:

A written report was submitted for Council review.

11c. City Clerk:

A written report was submitted for Council review.

12. Committee/Sub-Committee Reports:

Mayor Pro-tem Lanyon reported the Planning Commission looked at a proposed housing development on Linn Road. This required a Special Land Use permit. Comments from the public were answered by the developer.

13. Audience Participation:

Mayor Pro-tem Lanyon called for public comments at this time and there were none.

14. Council Member Comments:

Councilman Rhines commented he has people approach him often with questions and concerns and he tries to be very responsive.

Councilman Jenkins commented social media is the way people tend to make their opinions known and does allow for insight into concerns.

15. Closed Session- Capitol City Labor Program (Williamston Police Department) Collective Bargaining allowed under MCL 15.268(c):

Motion by **Rhines**, second by **Pratt**, to go into closed session to discuss the Capitol City Labor Program (Williamston Police Department) Collective Bargaining allowed under MCL 15.268(1)(c). Yes: Jenkins, Rhines, Hansen, Lanyon, Pratt. No: None. **Motion passed.**

-Closed Session started at 7:54 p.m.

Motion by **Hansen**, second by **Rhines**, to return to open session. Yes: Jenkins, Rhines, Lanyon, Pratt, Hansen. No: None. **Motion passed.**

-Closed Session ended at 8:04 p.m.

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16. Adjourn to the Call of the Chair:

Mayor Pro-tem Lanyon adjourned the meeting at 8:04 p.m.

***Meeting adjourned at 8:04 p.m.**

Respectfully Submitted by:

Holly M. Thompson, City Clerk

Brandon Lanyon, Mayor Pro-tem

Date Approved: _____

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**CITY OF WILLIAMSTON
CITY COUNCIL MEETING SEPTEMBER 23, 2024**

ACCOUNTS PAID/PAYABLE

EFT 1095, CHECKS 77815-77843 AND ACH 1077-1112

Date	Check	Vendor Name	Description	Amount	Aprv
09/05/2024	1095(E)	CITY OF WILLIAMSTON	AUG '24 W/S BILLS	1,021.30	_____
09/05/2024	77815	ASSOCIATION OF PUBLIC TREASURERS	TREAS & DEPUTY MEMBERSHIP RENEWAL	259.00	_____
09/05/2024	77816	CARGILL, INC	WTP BRINE SALT	6,316.32	_____
09/05/2024	77817	DTE ENERGY	DAHLSTROM PK/JUBILEE	631.61	_____
09/05/2024	77818	PLANTE & MORAN	TREAS SVC/AUDIT	8,785.00	_____
09/05/2024	77819	SPALDING DEDECKER	PROF SVCS	5,736.00	_____
09/05/2024	77820	TRACTOR SUPPLY CREDIT PLAN	PARKS	219.89	_____
			DPW WATER	49.41	_____
			DPW WATER	49.41	_____
			YARD REPAIR/HOSE REPLACEMENT	181.97	_____
			DPW SUPPLIES	47.98	_____
			BRUSH FOR GRIT ROOM	27.99	_____
			CORWIN GEN MAINT	17.48	_____
			WTP/WWTP SUPPLIES	25.97	_____
				<u>620.10</u>	
09/05/2024	77821	VERIZON CONNECT	GPS/DPW	392.90	_____
09/05/2024	77822	WASTE MANAGEMENT OF MICHIGAN	WWTP DUMPSTERS	465.01	_____
09/05/2024	77823	WILLIAMSTON POSTMASTER	POSTAGE FOR AUG '24	491.12	_____
09/09/2024	1077(A)	AMBS CALL CENTER	AFTER HRS CALL CTR	175.06	_____
09/09/2024	1078(A)	DIETZ JANITORIAL SERVICE, INC.	SEPT CLEANING SVCS	1,200.00	_____
09/09/2024	1079(A)	ELECTION SOURCE	ELECTION SUPPLIES	795.00	_____
09/09/2024	1080(A)	GORMLEY LAW OFFICES, PLC	TIFA RETAINED SVCS	500.00	_____
			ATTY SUPP SVCS	512.00	_____
			ATTY SUPP SVCS	353.10	_____
			CITY RETAINED SVCS	400.00	_____
				<u>1,765.10</u>	
09/09/2024	1081(A)	HSC SERVICES	SEPT ASSESS SVCS	2,500.00	_____
09/09/2024	1082(A)	HYDROCORP	CROSS CONNECTION AUG '24	584.50	_____
09/09/2024	1083(A)	INGHAM COUNTY ISD	THRU 9/3/24	111,606.59	_____
09/09/2024	1084(A)	INGHAM COUNTY TREASURER	THRU 9/3/24	187,722.63	_____
09/09/2024	1085(A)	JACK DOHENY SUPPLIES, INC.	VAC TRK ON/OFF SAFETY SWITCH	63.14	_____
09/09/2024	1086(A)	LANSING COMMUNITY COLLEGE	THRU 9/3/24	44,590.79	_____
09/09/2024	1087(A)	MAURER'S TEXTILE RENTAL SERV., INC.	PD MATS	48.63	_____
09/09/2024	1088(A)	MCMaster-CARR	WWTP SIGNS/STATE REQUIREMENT	199.85	_____
09/09/2024	1089(A)	MEDLER ELECTRIC CO	WWTP FUSES HVAC MCC	662.57	_____
			WWTP UV LIGHT EMER TRIP SWITCHES	161.00	_____
				<u>823.57</u>	

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09/09/2024	1090(A)	MODEL FIRST AID SAFETY & TRAINING	WWTP FIRST AID CAB REPLISH	95.92	
09/09/2024	1091(A)	NAPA AUTO PARTS	PLOW TRUCK	374.42	
			PLOW TRUCK	158.80	
			EQUIP MAINT	62.94	
			VEHICLE MAINT	102.33	
			PD VEHICLE MAINT	35.94	
			BIG CAT GENERATOR	215.85	
			WWTP/WTP FILTERS	222.62	
				1,172.90	
09/09/2024	1092(A)	RANDY'S SERVICE STATION	PD FUEL	948.66	
			DPW DIESEL	298.09	
			DPW FUEL	711.02	
				1,957.77	
09/09/2024	1093(A)	ROSLUND PRESTAGE & COMPANY	AUDIT 2024	9,000.00	
09/09/2024	1094(A)	WILLIAMSTON COMM. SCHOOLS	THRU 9/3/24	186,822.14	
09/13/2024	77830	BIOTECH AGRONOMICS INC	SUMMER 24 BIOSOLIDS HAUL	19,738.74	
09/13/2024	77831	CULLIGAN WATER CONDITIONING	MONTHLY DI CHARGE & SUPPLIES	320.00	
09/13/2024	77832	DEFENSE TECHNOLOGY, LLC	USE OF FORCE INSTRUCTION	275.00	
			USE OF FORCE INSTRUCTION	275.00	
				550.00	
09/13/2024	77833	DTE ENERGY	1625 LINN/WELL 9	623.25	
			2240 LINN/LIFT STATION	50.18	
			1657 LINN/WTP	3,307.98	
			2450 E GRAND RIVER	67.66	
			AUG ST LIGHTS	9,501.11	
			DEPOT MUSEUM	63.32	
			111 E MIDDLE ST	86.62	
			215 CHURCHILL DOWNS/LS	52.11	
			175 E GRAND RIVER/PD	759.88	
			MEMORIAL PK	19.94	
			781 PROG CT	1,008.22	
			3870 VANNETER/LS	40.57	
			RIVERVIEW/LS	53.37	
			CORWIN/LS	405.78	
			MCCORMICK PK	73.77	
			MECHANIC/LS	85.02	
			202 ELEVATOR/TIFA 2B	17.62	
			804 HIGH/LS	33.69	
			161 E GRAND RIVER	238.75	
			228 ELEVATOR/OLD DPW	48.78	
			ZIMMER/LS	41.17	

				16,578.79	
09/13/2024	77834	GO GREEN LANDSCAPES LLC	CHEMICAL APPLICATION	1,375.00	_____
09/13/2024	77835	GRANGER CONTAINER SERVICE, INC.	CH & DPW DUMPSTERS	145.61	_____
09/13/2024	77836	JOHN DEERE GOVERNMENT & NAT. SALES	72" HIGHLIFT BLADE	92.64	_____
			Z950M MOWER PARTS	49.50	_____
				<u>142.14</u>	
09/13/2024	77837	LEXIS NEXIS	MONTHLY SUB FEE	200.00	_____
09/13/2024	77838	MAGICAL TOUCH	PD OIL CHANGE	53.94	_____
09/13/2024	77839	MCKENNA	AUG ZONING ASSIST	1,107.50	_____
			MASTER PLAN	3,750.00	_____
				<u>4,857.50</u>	
09/13/2024	77840	RICOH USA INC	CH & PD COPIER CHARGES	130.77	_____
09/13/2024	77841	ROTO-ROOTER	CAMERA/STORM CATCH BASIN	410.95	_____
09/13/2024	77842	STATE OF MICHIGAN	MDEQ WATER TESTING	488.00	_____
09/13/2024	77843	WILLIAMSTON TRUE VALUE	WTP SUPPLIES	15.48	_____
			CURB PAINT	21.15	_____
			PARKS	27.96	_____
			SHOP USE	8.58	_____
			DPW SUPPLIES	14.99	_____
			VAC TRUCK	2.79	_____
			DPW GATE	12.42	_____
			SHOP USE	8.99	_____
			CROSSING GUARD CHARGERS	35.46	_____
			BLOWER FILTER SEAL	29.97	_____
			GATE PARTS/DPW	15.48	_____
			WTP GENERATOR	3.20	_____
			STEM KEY	11.99	_____
			WATER TRUCK	35.94	_____
			WWTP SUPPLIES	11.69	_____
			WATER TRUCK	24.99	_____
			GRIT ROOM CLEANING SUPPLIES	89.99	_____
			SPRAY BOTTLES/WWTP	13.47	_____
			WWTP SUPPLIES	12.45	_____
			WWTP FUSES	25.99	_____
			CR/RETURN	(11.99)	_____
				<u>410.99</u>	
09/16/2024	1096(A)	ADMIRAL	PD VEHICLE WASHES	55.89	_____
09/16/2024	1097(A)	BARYAMES CLEANERS	PD DRY CLEANING	131.20	_____
09/16/2024	1098(A)	COHL, STOKER & TOSKEY, P.C	ATTY RETAINED SVCS	3,587.50	_____
09/16/2024	1099(A)	HAVILAND	SODIUM HYPO WWTP	587.50	_____
09/16/2024	1100(A)	INGHAM COUNTY ISD	THRU 9/9/24	431,853.77	_____
09/16/2024	1101(A)	INGHAM COUNTY TREASURER	THRU 9/9/24	863,337.54	_____

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09/16/2024	1102(A)	LANSING COMMUNITY COLLEGE	AD VALOREM	248,671.68	_____
09/16/2024	1103(A)	LANSING UNIFORM COMPANY	PD UNIFORMS	189.95	_____
09/16/2024	1104(A)	LIMNER PRESS	ELECTION SUPPLIES	189.00	_____
09/16/2024	1105(A)	MAURER'S TEXTILE RENTAL SERV., INC.	PD MATS	48.63	_____
09/16/2024	1106(A)	RANDY'S SERVICE STATION	PORTABLE CAT GEN FUEL	2,136.83	_____
09/16/2024	1107(A)	SPARTAN STORES, LLC	CITY HALL WATER	13.47	_____
09/16/2024	1108(A)	SPICER GROUP	PUTNAM ST	1,042.25	_____
			ALLEY & RED CEDAR RIVER CROSSING	17,262.65	_____
				<u>18,304.90</u>	
09/16/2024	1109(A)	STAPLES	OP SUPPLIES	79.09	_____
09/16/2024	1110(A)	USA BLUEBOOK	ANNUAL PIPETTE TIP ORDER	882.77	_____
09/16/2024	1111(A)	VC3	MICROSOFT OFFICE 365	375.00	_____
			CLOUD DATA RECOVERY	220.42	_____
				<u>595.42</u>	
09/16/2024	1112(A)	WILLIAMSTON COMM. SCHOOLS	THRU 9/9/24	521,770.44	_____
				<u>2,713,679.96</u>	



City of Williamston

161 E. Grand River Avenue, Williamston, MI 48895

517-655-2774; fax, 517-655-2797; www.williamston-mi.us

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BOARDS & COMMISSIONS APPLICATION

Your interest and expressed willingness to serve the City of Williamston is appreciated. The purpose of this form is to provide the Mayor and Council with basic reference data and information pertaining to any person being considered for appointment to a City Board or Commission. Minimum educational requirements have not been established. Advanced education or college degrees are not necessary to be considered for appointment.

NAME: Scott Termy J DATE: Aug 23, 2024
(Please Print) LAST FIRST M.I.

STREET: 4895 Zimmer Rd

CITY: Williamston ZIP CODE: 48895

HOME PHONE: 517-256-2818 BUSINESS PHONE: _____

FAX: _____ E-MAIL: _____

BUSINESS ADDRESS: 835 High St Williamston

PRESENT EMPLOYER: _____

Please mark your choice(s). If you are choosing more than one, list in priority, i.e. 1 = First Choice, 2 = Second Choice, etc.

- | | |
|--|--|
| <input type="checkbox"/> Art Committee | <input checked="" type="checkbox"/> Parks and Recreation Commission |
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> City Council | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Construction Board of Appeals | <input type="checkbox"/> Compensation Committee (as needed) |
| <input type="checkbox"/> Downtown Development Authority | <input type="checkbox"/> Downtown Development Citizens Council (as needed) |
| <input type="checkbox"/> Economic Development Corp./TIFA | <input type="checkbox"/> Other (specify) _____ |

(over)

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Professional Qualifications and/or Work Experience:

Served on many boards

Community Experience and/or Other Experience:

Life long resident of Williamston

Reason for Desire to Serve:

To be apart of ~~of~~ our community

Are you a U.S. Citizen? Yes ☒ No ☐

If appointed, do you prefer your mail be sent to: Residence ☒ Business ☐

I hereby certify that this form is true and accurate to the best of my knowledge.

Tammy J. Scott
Signature

I understand that if appointed to serve on a City Board or Committee, I will be required to submit a completed Conflict of Interest Disclosure Form as Required by City policy.

Tammy J. Scott
Signature

Please complete and return this form to City Clerk, City of Williamston, 161 E. Grand River Ave., Williamston, MI 48895. The information you have supplied will be provided to specific boards, City Council and is also subject to public disclosure under the Michigan Freedom of Information Act. If you have any questions, you may contact the City Clerk's office at 517-655-2774.



To: City Council

From: John P. Hanifan, City Manager *JPH*

Date: Meeting of September 23, 2024

Subject: First Reading of Amendment to Zoning Ordinance – 301 Linn Rd

Action Requested: The 14.92 acre parcel of property known as 301 Linn Rd., Williamston, Michigan, Parcel ID No. 33-18-07-11-200-014, is rezoned from RR, One-Family Rural Residential and Open Space Conservancy District, to R-3, Multiple Family Residential District.

Background: On September 3, 2024, the Williamston Planning Commission held a public hearing and has recommended adoption of the amendment by the Williamston City Council. The amendment allows for increased residential density for the 14.9 acre parcel on Linn Road.

I recommend that the City Council approve the First Reading of the attached Ordinance Amendment.

ORDINANCE NO. _____

ORDINANCE AMENDING ZONING ORDINANCE

WHEREAS, the Williamston Planning Commission has considered a proposed amendment to the City of Williamston Zoning Ordinance, held a public hearing, and has recommended adoption of the amendment by the Williamston City Council,

THE CITY OF WILLIAMSTON ORDAINS:

Section 1. Amendment, Rezoning. The Zoning Ordinance of the City of Williamston, is hereby amended to modify Section 74-2.102 thereof, being the Zoning Map of the City of Williamston, as follows:

The 14.92 acre parcel of property known as 301 Linn Rd., Williamston, Michigan, Parcel ID No. 33-18-07-11-200-014, is rezoned from RR, One-Family Rural Residential and Open Space Conservancy District, to R-3, Multiple Family Residential District.

Section 2. Repealer Clause. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3. Savings Clause. This Ordinance shall in no manner affect pending litigation, either civil or criminal, founded or growing out of any Ordinance, Resolution, Order or parts thereof, hereby repealed, and this Ordinance shall in no manner affect any rights, claims, privileges, immunities or causes of action of the City, or other person, either criminal or civil, that may have already occurred, accrued or grown out of any Ordinance, Resolution, Order or policy, or any part thereof, hereby repealed.

Section 4. Validity and Severability. Should any portion of this Ordinance be found invalid for any reason, such a holding shall not be construed as affecting the validity of the remaining portions of this Ordinance.

Section 5. Effective Date. This Ordinance shall be effective fifteen (15) days from and after its adoption by the City of Williamston City Council and after its publication.

Tammy Gilroy, Mayor

Holly Thompson, City Clerk



To: City Council

From: John P. Hanifan, City Manager *JPH*

Date: Meeting of September 23, 2024

Subject: Red Cedar River Multi-Jurisdictional Grant Agreement

Attached is the resolution between Ingham County and Meridian Township, Williamstown Township and the City of Williamston for the clearing and maintenance of the Red Cedar River to establish and maintain the Red Cedar River Trail.

The agreement is conditional upon the approval of the Ingham County Trail Millage renewal in 2026.

Staff recommends approval of the agreement.

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CONDITIONAL GRANT AGREEMENT
BETWEEN
COUNTY OF INGHAM
AND
MERIDIAN TOWNSHIP,
WILLIAMSTOWN TOWNSHIP, AND
CITY OF WILLIAMSTON
FOR
RED CEDAR RIVER MULTI-JURISDICTIONAL CLEARING PROJECT
PROJECT #TR129

THIS AGREEMENT, made and entered into by and between the **COUNTY OF INGHAM**, a municipal corporation and political subdivision of the State of Michigan (hereinafter referred to as the "County") and **MERIDIAN TOWNSHIP, WILLIAMSTOWN TOWNSHIP**, and the **CITY OF WILLIAMSTON**, Ingham County, Michigan, municipal corporation, organized and existing under the laws of the State of Michigan (hereinafter referred to as the "Grantees").

WITNESSETH:

WHEREAS, the County Board of Commissioners in Resolution No. 24-177 approved an eighth round of applications that would provide Ingham County Trails and Parks Millage Grant Funds for various parks and trails projects, planning and engineering for future projects, and other special projects; and

WHEREAS, the Grantees submitted an application to the County requesting funds in the amount of \$500,000.00 for a project entitled Red Cedar River Multi-Jurisdictional Clearing Project (Project #TR129)(hereinafter referred to as the "Project"); and

WHEREAS, the County accepts the Grantees' application subject to the terms and conditions of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants hereinafter contained, **IT IS HEREBY MUTUALLY AGREED**, as follows:

1. **Design/Scope of Project.** The services to be provided by the Grantees and the Grantees' responsibilities under this Agreement shall be as set forth in the Grantees' application for Red Cedar River Multi-Jurisdictional Clearing Project (Project #TR129), a copy of which is attached to this Agreement labeled Exhibit A. The attached Exhibit A is incorporated by reference into this Agreement and made a part thereof.

The project shall include signage provided by the County referencing the millage funds during the construction phase, a permanent sign to remain on the site in perpetuity post-completion of the project, as well as wayfinding signage provided by the County, if applicable.

The contact person for overseeing this Project shall be the Ingham County Parks Department Director, or designee.

2. **Agreement Term and Termination.** The term of this Agreement shall commence on the date this Agreement is fully signed by the authorized representatives of the County and Grantees and continue for a period of three (3) years from and after the date of the County's issuance of a Notice to Proceed.

In the event the Project is not completed within the time provided due to delay from awaiting other funding sources, an extension may be requested and negotiated, and mutually agreed upon by both parties.

Notwithstanding any other provision in this Agreement to the contrary, either the County or the Grantees may terminate this Agreement at any time upon thirty (30) days prior written notice to the other party. In the event this Agreement is terminated as authorized in this paragraph, the Grantees shall refund to the County the total sum paid by the County for the Project.

3. **Compensation and Method of Payment.**

A. The total sum that the County shall pay the Grantees under this Agreement for the Grantees to apply towards the Grantees' costs for the Project shall be FIVE HUNDRED THOUSAND AND NO/100 DOLLARS (\$500,000.00). Said sum shall be paid as follows:

1. 25% upon the County's issuance of a Notice to Proceed (anticipated in 2029).
2. 50% when the Grantees have completed 50% of the Project, confirmed by the Grantees' Quarterly Report to the County.
3. 25% when the entire Project has been completed to the County's satisfaction, and following the submission of the Grantees' Final Report.

B. In the event the Project is not completed due to termination by the Grantees, any sums paid shall be refunded to the County; otherwise, the Grantees shall be compensated for expenses incurred to the date of termination.

4. **Funding.** All funding is contingent upon the Ingham County Trails and Parks Millage being renewed in 2026, and the County's issuance of a Notice to Proceed. Any local match expenditures before the County's issuance of the Notice to Proceed are at the Grantees' risk. The County makes no implied or explicit guarantee, offer or representation of future funding from the County beyond that authorized in this Agreement.

5. **Records, Reports, and Information.**

A. **Financial Records.** The Grantees' accounting procedures and internal financial controls shall conform to generally accepted and required accounting practices for Grantees governments. Such financial records

pertaining to the Project shall be available for review by the County's Controller and Ingham County Parks Department Director, or designee.

- B. Quarterly Report. The Grantees shall submit to the County's Controller and Parks Director a comprehensive report on a quarterly basis containing the progress made, including, but not limited to, invoices and financial statements, showing that the County is reimbursing based on actual costs incurred.
- C. Final Report. Within thirty (30) days of the Project's completion or termination of this Agreement, the Grantees shall provide the County's Controller and the Parks Director with a comprehensive report including, but not limited to, invoices and financial statements, showing that the County is reimbursing based on actual costs incurred and confirming completion of the Project.
- D. General Operational Information. The Grantees shall make such other written reports to the County as may be required from time to time by the County Board of Commissioners and/or County Controller and/or Parks Director. Such written reports shall not be limited to a description of all services which have been rendered pursuant to this Agreement since the last report on such matters. The reports shall be in a form and shall contain such other information as the County's Board of Commissioners and/or Controller and/or Parks Director may specify. The County's Board of Commissioners and/or Controller and/or Parks Director shall provide the Grantees with reasonable prior notice as to what additional reports are required.
- E. Disclosure of Confidential Material. All reports, data, information, statements, forecasts, records and so forth assembled, constructed, or prepared pursuant to or as a consequence of this Agreement are subject to all Federal and Michigan laws and regulations governing the disclosure of public records, subject to certain exemptions from disclosure under the circumstances expressly authorized by the above laws and regulations.

6. Eligible Costs of the County. Under this Agreement, a cost incurred or expenditure made by, or pursuant to this Agreement, shall be fully documented and shall be in conformance with any limitations or exclusions set by applicable Federal, State and local laws, rules and regulations.

7. Establishment and Maintenance of Records. The Grantees shall establish and maintain all necessary records concerning any matter covered by this Agreement. Unless otherwise expressly authorized by the County's Controller, the Grantees shall maintain all records related to this Agreement, including financial records and accounts, for a period of three (3) years after the termination of this Agreement. If any litigation, claim or audit is started before the expiration of the three (3) year period, the records shall be retained by the Grantees until all litigation, claim or audit findings involving the records have been resolved.

8. **Audits and Inspections.** At any time during the Grantees' normal business hours, the Grantees shall do the following:

- A. Make available and permit the County's authorized representatives to audit, examine, copy all checks, payrolls, time records, invoices, contracts, vouchers, orders or other data, information and material concerning the Project unless disclosure of the information is prohibited by law.
- B. Allow the County's authorized representatives to review all such documents that are considered as back up to the operations performed by the Grantees under this Agreement, regardless of funding source.

9. **Conflict of Interest.** Neither the County nor the Grantees shall permit any person in their employ who has any conflicting interest to be responsible for performing any of the work to be performed on the Project or fulfilling any of the other terms, conditions and obligations of this Agreement. The Grantees and the County shall establish safeguards to prevent their respective employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those whom they have family, business or other ties.

10. **Lobbying and Political Activities.** None of the money, compensation, reimbursement, funds, property or services, provided directly or indirectly, under, by or pursuant to this Agreement, shall be used for any partisan political activity or to further the election or defeat of any candidate for any public office, or propaganda designed to support or defeat any legislation pending before Congress of the United States or the Michigan State Legislature, or any ordinance or resolution pending before the Grantees' Board or Council, or the County's Board of Commissioners.

11. **Compliance with the law.** In performing the services and activities required under this Agreement and in fulfilling the terms, conditions, obligations, covenants, agreements, and stipulations of this Agreement, the County and the Grantees shall comply with all applicable Federal, State and local laws, including the Architectural Barrier Act of 1968 (Barrier Free Design Act) (42 USC §1151, as amended) and where applicable in relation to construction activities, the Davis-Bacon Act, as amended (40 USC §-5); the Copeland Anti Kick-Back Act (18 USC §874 as supplemented by the 29 CFR, Part 3) and Federal Fair Labor Standards provision as amended (52 Stat 1060); 29 USC §201 *et seq.*, Section 2 of the Act of June 13, 1934, as amended (40 USC §276c).

12. **Civil Rights.** The Grantees and the County mutually agree to adhere to all applicable Federal, State and local laws and regulations prohibiting discrimination. The Grantees and County further agree that they shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms and conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, sexual orientation, gender identity or expression, political affiliation or beliefs, disability which is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight or marital status. A breach of this covenant shall be regarded as a material breach of this Agreement.

13. **Deprivation of Rights.** It is expressly understood and agreed that nothing contained in this Agreement shall deprive the Grantees of any rights that they may exercise by virtue of the provisions of the Grantees' Charter nor shall either the Grantees or the County be deprived of any rights granted to it by law or the Constitution of the State of Michigan.

14. **Liability.**

- A. All liability to third parties, loss or damage as a result of claims, demands, costs, or judgments arising out of activities, such as direct service delivery, to be carried out by the Grantees in the performance of this Agreement shall be the responsibility of the Grantees, and not the responsibility of the County, if the liability, loss, or damage is caused by, or arises out of, the actions or failure to act on the part of the Grantees, any subcontractor, anyone directly or indirectly employed by the Grantees, provided that nothing herein shall be construed as a waiver of any governmental immunity that has been provided to the Grantees or its employees by statutes or court decisions.
- B. All liability to third parties, loss, or damage as a result of claims, demands, costs, or judgments arising out of activities, such as the provision of policy and procedural direction, to be carried out by the County in the performance of this Agreement shall be the responsibility of the County and not the responsibility of the Grantees if the liability, loss, or damage is caused by, or arises out of, the action or failure to act on the part of any County employee or agent, provided that nothing herein shall be construed as a waiver of any governmental immunity by the County or its employees as provided by statute or court decisions.
- C. In the event that liability to third parties, loss, or damage arises as a result of activities conducted jointly by the County and the Grantees in fulfillment of their responsibilities under this Agreement, such liability, loss, or damage shall be borne by the County and the Grantees in relation to each party's responsibilities under these joint activities provided that nothing herein shall be construed as a waiver of any governmental immunity by the County, the Grantees or their employees, respectively, as provided by statute or court decisions.

15. **Workers' Compensation Insurance.** The County and the Grantees shall carry Workers' Compensation Insurance coverage for their employees, as required by law, and shall require any contractors or sub-contractors working on the Project to do the same.

16. **Living Wage Requirements.** In the event the Grantees have five (5) or more employees and the sum to be paid to the Grantees under this Agreement when combined with the sums to be paid the Grantees under any other Agreements the Grantees have with the County during a twelve (12) month period that includes the term of the Agreement totals or exceeds FIFTY THOUSAND AND NO/100 DOLLARS (\$50,000.00) the Grantees and all their subcontractor(s) shall comply with the County's policy on payment of

living wages as set forth in the Ingham County Board of Commissioners' Resolution No. 03-168, a copy of which is labeled Exhibit B and attached to this Agreement. In the event that the Grantees or their subcontractor(s) violate the County's Payment of Living Wage Policy, the County shall have the right to terminate this Agreement and/or the following remedies:

- A. If the Grantees are found to be in violation of the Living Wage Policy, the Grantees shall be required to pay each affected employee the amount of deficiency for each day the violation occurs. The Grantees shall also pay the County \$100.00 per affected employee for each day the violation occurs beginning with the third day after the Grantees receive notification of the violation. The County may withhold from payments to the Grantees such amounts as are necessary to effectuate the above-stated payments or penalties.
- B. If the Grantees are found to be in violation of the Living Wage Policy and are subsequently required to pay the \$100.00 penalty provided for above for more than three (3) incidents within a two (2) year period, the Grantees shall be barred from bidding on or entering into any contracts with the County for a period of ten (10) years from the date of the last violation. An incident for the purposes of this subsection is defined as a failure to pay the living wage rate in a payroll period, a payday or numerous paydays, regardless of the number of employees affected by each incident.

Breach of this section shall be a material breach of this Agreement.

17. Compliance with Standards of Conduct for Ingham County Vendors.

The Grantees shall comply with the County's policy on Standards of Conduct for Ingham County Vendors as set forth in the Ingham County Board of Commissioners' Resolution No. 15-459, a copy of which is labeled Exhibit C and attached to this Agreement. Breach of this section shall be a material breach of this Agreement.

18. Waivers. No failure or delay on the part of either of the parties to this Agreement in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.

19. Agreement Modifications.

- A. All modifications to this Agreement must be mutually agreed upon by the Grantees and the County, and incorporated into written amendments to this Agreement after approval by the Grantees' Board or Council and the County's Board of Commissioners, and signed by their duly authorized representatives.
- B. Any budgetary revisions or amendments to this Agreement shall have prior approval of the County's Controller and Board of Commissioners and shall be subject to the approval of the Grantees.

20. Assignment and Subcontracting. The Grantees may subcontract for the performance of the services or activities to be provided pursuant to this Agreement. Such assignment or subcontracting shall, however, not relieve the Grantees of their responsibilities to the County in ensuring that such services and activities are performed in accordance with the terms and conditions of this Agreement and shall not relieve the Grantees of their responsibilities to the County under this Agreement.

21. Purpose of Section Titles. The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

22. Complete Agreement. This Agreement, and any additional or supplementary documents incorporated herein by specific reference, contains all of the terms and conditions agreed upon by the parties hereto and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.

23. Severability. If any part of this Agreement is found by a Court or Tribunal of competent jurisdiction to be invalid, unconstitutional or beyond the authority of either party to enter into or carry out, such part shall be deemed deleted and shall not affect the validity of the remainder of this Agreement which shall continue in full force and effect. If the removal of such provision would result in the illegality and/or unenforceability of this Agreement, this Agreement shall terminate as of the date in which the provision was found invalid, unconstitutional or beyond the authority of the parties.

24. Certification of Authority to Sign Agreement. The people signing this Agreement on behalf of the parties hereto certify by their signatures that they are duly authorized to sign on behalf of said parties and that this Agreement has been authorized by said parties.

THE AUTHORIZED REPRESENTATIVES OF THE PARTIES HERETO HAVE FULLY EXECUTED THIS INSTRUMENT IN THE SPACES SET FORTH BELOW:

COUNTY OF INGHAM

By: _____
Ryan Sebolt, Chairperson
County Board of Commissioners

Date: _____

CITY OF WILLIAMSTON

By: _____
Tammy Gilroy, Mayor

Date: _____

MERIDIAN TOWNSHIP

By: Scott Hendrickson
Scott Hendrickson, Supervisor

Date: 27/08/24

WILLIAMSTOWN TOWNSHIP

By: _____
Wanda Bloomquist, Supervisor

Date: _____

8c
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APPROVED AS TO FORM
FOR COUNTY OF INGHAM
COHL, STOKER & TOSKEY, P.C.

By: Timothy M. Perrone 6/12/2024

N:\Client\Ingham\Parks\Agreements\Trails & Parks Millage Agrs\2024\Multi-Jurisd\TR129 - Red Cedar River Clearing Project\Agr with Meridian, Williamstown Twp, and Williamston for Red Cedar River Multi-Jurisdictional Clearing (TR129) - 2024.doc
Ing/Parks #24-004







9.F Red Cedar Multijurisdictional Clearing Project Grant Application

Final Audit Report

2024-08-27

Created:	2024-08-27
By:	Deborah Guthrie (guthrie@meridian.mi.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAa9ujrXiSekf-QVIH3EXksoWdwlh6hjnrm

"9.F Red Cedar Multijurisdictional Clearing Project Grant Application" History

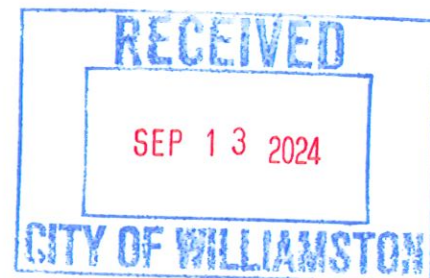
-  Document created by Deborah Guthrie (guthrie@meridian.mi.us)
2024-08-27 - 8:00:44 PM GMT- IP address: 107.192.19.201
-  Document emailed to hendrickson@meridian.mi.us for signature
2024-08-27 - 8:00:50 PM GMT
-  Email viewed by hendrickson@meridian.mi.us
2024-08-27 - 8:01:27 PM GMT- IP address: 40.94.27.126
-  Signer hendrickson@meridian.mi.us entered name at signing as Scott Hendrickson
2024-08-27 - 9:19:42 PM GMT- IP address: 64.85.153.186
-  Document e-signed by Scott Hendrickson (hendrickson@meridian.mi.us)
Signature Date: 2024-08-27 - 9:19:44 PM GMT - Time Source: server- IP address: 64.85.153.186
-  Agreement completed.
2024-08-27 - 9:19:44 PM GMT



liability &
property
pool

8d.
Pg. 1
1675 Green Road
Ann Arbor, MI 48105
P: 734-662-3246
800-653-2483
F: 734-662-8083
mml.org

To: Members of the MML Liability & Property Pool
From: Michael J. Forster, Fund Administrator
Date: September 9, 2024
Subject: Pool Director Election



Dear Pool Member:

Enclosed is your ballot for this year's Board of Directors election. Two (2) incumbent Directors have agreed to seek re-election. You may also write in one or more candidates if you wish.

A brief biographical sketch of each candidate is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than November 8th. Alternately, you may complete your ballot online:

Go to www.mml.org. At the top of the page, hover over *Programs & Services* and select *Risk Management* from the drop-down list. Next, look for the *Jump To* panel and select *Liability & Property Pool*. The ballot link is on the next page, in the *Jump To* panel, under *Online Forms*.

The MML Liability & Property Pool is owned and controlled by its members. Your comments and suggestions on how we can serve you better are very much appreciated. Thank you again for your membership in the Pool, and for participating in the election of your governing board.

Sincerely,

A handwritten signature in black ink that reads "Michael J. Forster".

Michael J. Forster
Pool Administrator
mforster@mml.org

THE CANDIDATES
Three-year terms beginning January 1, 2025

8d.
P9Z

Thad Beard, Manager, City of Rockford



Thad has over 23 years' experience in municipal government and has been the city manager of Rockford since 2017. He previously served as the City of Otsego's manager for 17 years and as the City of Wayland's assistant manager for three years before that. He is a member of the Michigan Municipal Executives and former member of its Board of Directors. Thad grew up in Kalamazoo, received an undergraduate degree from Great Lakes Christian College and a master's degree from Western Michigan University. Thad is seeking election to his second term.

Dan Swallow, Manager, City of Tecumseh



Dan has more than 18 years' experience as a municipal official and has been the City Manager of Tecumseh since 2015. Previously, his government career included tenures with the Toledo Metropolitan Area Council of Governments, Van Buren Township, and as the Economic & Community Development Director for the City of Monroe. He has credentials from the American Institute of Certified Planners (AICP) and actively participates in the Michigan Association of Planning and Michigan Municipal Executives. Dan grew up in the small northeastern Michigan community of Alpena. Dan is seeking election to his second term.

Michigan Municipal League
Liability & Property Pool

OFFICIAL BALLOT - 2024

8d.
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Vote for two Directors by marking the line to the left of the name for three-year terms beginning January 1, 2025.

_____ Thad Beard, Incumbent
Manager, City of Rockford

_____ Dan Swallow, Incumbent
Manager, City of Tecumseh

Write-in Candidate

I hereby certify that:

(Municipality/Agency)

by action of its governing body, has authorized its vote to be cast for the above persons to serve as Director of the Michigan Municipal League Liability & Property Pool.

Official Signature
Date:

**Ballot deadline:
November 8, 2024**



TO: Williamston City Council

FROM: Tom Mead

DATE: September 23rd, 2024

SUBJECT: Liability and Property Pool Insurance Renewal

Action Requested: Approval of the insurance proposal from Michigan Municipal League Liability and Property Pool for the policy term 10/01/2024 through 9/30/2025 in the amount of \$79,193.

Discussion: We have received the 2024/2025 insurance renewal from Michigan Municipal League Liability and Property Pool (MMLL&PP). The renewal reflects a rate increase of \$3,988 due to the following:

- An increase in coverage on Police Patrol Cars from \$55,000 to \$68,000 for underwriting inflation guard
- A \$1,558,106 increase in other property values for underwriting inflation guard.
- One additional Police Officer added.
- An overall increase in citywide payroll.

The increase was partially offset by a decrease in the Michigan Catastrophic Claims Assessment (going from \$122 per vehicle down to \$90). In addition, the property deductible is being increased from \$250 to \$500 to help hold the premium cost low. The 2024/2025 City budget for related premiums is \$82,525.

The MMLL&PP Board has authorized dividends again this year. Upon renewal of the policy, the City will receive a dividend in the amount of \$6,507. This is slightly lower than last year but still higher than in 2020 and 2021. Historic dividends recently paid to the City of Williamston are as follows:

- \$6,666 in 2023
- \$7,377 in 2022
- \$4,914 in 2021
- \$4,911 in 2020
- \$6,655 in 2019
- \$6,815 in 2018

Recommendation: Approval of the 2024/2025 liability and property insurance coverage as proposed in the amount of \$79,193, with an increase in the property deductible from \$250 to \$500.

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michigan municipal league

Liability & Property Pool

Renewal Proposal

for the

City of Williamston

Presented By:

Diane Jones
MML Liability & Property Pool
(616) 304-0739

September 11, 2024

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This proposal is intended to be only a summary of coverages and services. For specific details on coverage terms and conditions, please refer to the Michigan Municipal League Liability and Property Pool coverage document.

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Executive Overview

The Michigan Municipal League Liability and Property Pool has been a stable source of comprehensive municipal insurance and risk management services since 1982. It is financially secure and positioned for long-term stability.

The **City of Williamston** has been a Pool member since **1983**.

The Pool staff is made up of municipal insurance experts. Municipal risk management is our only business, and we're proud of it!

The Pool provides insurance coverage designed specifically for Michigan municipal exposures, combined with a package of loss control programs, claims administration, legal defense and membership services that you won't find anywhere else in Michigan.

This quotation is based on the limits of coverage requested by the **City of Williamston**. Higher limits may be available, subject to underwriting review by Pool Management. Please submit requests for higher limits in writing to your Account Executive. Your request will be considered by Pool Management.

The insurance and related services described more fully in this proposal are being offered to the **City of Williamston** for an annual premium of **\$79,193**. When compared to last year's premium cost of \$75,205, it represents a premium increase of \$3,988. **The following exposure, rate, and coverage limit changes are reflected in this renewal quote:**

- \$90 Michigan Catastrophic Claims Assessment (MCCA) per vehicle (was \$122/vehicle for 2023)
- A slight increase in property and liability rates
- The property deductible increased from \$250 to \$500
- One additional automobile (24 - 2023 to 25 - 2024)
- Four vehicles agreed amount increase on police vehicles five years and newer from \$55,000 to \$68,000 for inflation guard
- One additional police officer (5 - 2023 to 6 - 2024)
- \$308,856 increase in total payroll (\$1,310,964 - 2023 to \$1,691,820 - 2024)
- \$1,558,106 total increase in property values for underwriting inflation guard and increases noted on the renewal application (\$16,646,006 - 2023 to \$18,204,112 - 2024)

In addition, the MML Liability & Property Pool Board of Trustees voted to return another post-renewal dividend for Members renewing in 2024. **The City of Williamston's portion of the dividend return is \$6,507.** The City of Williamston will receive this dividend in the month following payment of your 2024 renewal premium.

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Thank you for being a Pool member. We look forward to servicing your risk management program for many years to come.

Our Mission

To be a long-term, stable, cost-effective risk management alternative for members of the Michigan Municipal League Liability and Property Pool.

Introduction

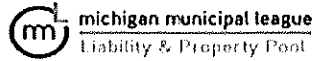
What You Can Expect Of Us

- ✓ A commitment to learn, understand and respond to your insurance needs;
- ✓ Continuous planning and innovation in product development and service delivery;
- ✓ Products that meet your needs in terms of price, coverage and service;
- ✓ Prompt, accurate, and courteous response to your questions, problems and claims; and
- ✓ Knowledgeable and professional staff serving your needs consistently and with integrity.

Your Pool Insures More Than . . .

- | | |
|--------------------------------|------------------------------------|
| ✓ 452 Public Entity Members | ✓ 173 Water Utilities |
| ✓ 145 Fire Departments | ✓ 243 Sewer Utilities |
| ✓ 185 Law Enforcement Agencies | ✓ 16 Municipal Marinas |
| ✓ 2,295 Police Officers | ✓ \$6.7 Billion of Property Values |
| ✓ 7,694 Vehicles | ✓ 21 Dams |
| ✓ 18 Electric Utilities | |

8e
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Coverage and Cost Summary City Of Williamston

Effective 10-01-2024 to 10-01-2025

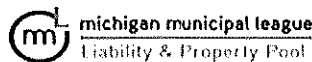
Coverages	Limit of Liability	Aggregate Limit	Per Occurrence Deductible
Municipal General Liability (Coverage A)	\$5,000,000	N/A	\$0
CSX Trans ch-73.4, CH-73.35, CH-73.36	\$5,000,000	N/A	\$0
Sewer Back-Up Sublimit	\$100,000	\$100,000	\$0
Personal Injury Liability (Coverage B)	\$5,000,000	N/A	\$0
Medical Payments (Coverage C)	\$10,000	N/A	N/A
Public Officials Liability (Coverage D)	\$5,000,000	N/A	\$0
Law Enforcement Liability (Coverages A, B, and D)	\$5,000,000	N/A	\$0
Employee Benefit Liability	\$1,000,000	\$1,000,000	\$0
Fire Legal Liability	\$100,000	N/A	N/A
Cyber Liability & Data Breach Response	\$100,000	\$100,000	See Declaration
Dam Liability	No Coverage	N/A	N/A
Marina Operator Liability	No Coverage	N/A	N/A
Uninsured/Underinsured Motorists Coverage	\$100,000	N/A	\$0
Automobile Liability (Coverages A and B)	\$5,000,000	N/A	\$0
# Vehicles	Comp	Coll	
25	\$250	\$1,000	
Agreed Amount, if applicable 4 Vehicles for a total of \$272,000			

Coverages A, B, and D are provided with a combined single limit of liability. The most the Pool will pay for any one occurrence is \$5,000,000 regardless of the number of coverages involved in the occurrence.

Property

Property - Blanket Basis	\$18,204,112	N/A	\$500
Boiler and Machinery	Included	N/A	\$500
Building(s)	Included	N/A	\$500
Contents	Included	N/A	\$500
Property in the Open	Included	N/A	\$500
Protection & Preservation	Included	N/A	N/A
Property - Actual Cash Value	N/A	N/A	N/A
Property - Limited Replacement Cost	See Schedule	N/A	\$500
Property - No Coverage	N/A	N/A	N/A
Property - Replacement Cost	See Schedule	N/A	\$500
Accounts Receivable	\$100,000	N/A	\$250
Consequential Damage	\$100,000	N/A	N/A
Contractor's & Water Equipment	\$764,164	N/A	\$250

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Coverage and Cost Summary City Of Williamston

Effective 10-01-2024 to 10-01-2025

Coverages	Limit of Liability	Aggregate Limit	Per Occurrence Deductible
Debris Removal - the lesser of 25% of physical damage loss or	\$5,000,000	\$5,000,000	N/A
Demolition & Increased Costs of Construction Limit	\$100,000	N/A	N/A
Earth Movement	\$2,000,000	\$2,000,000	\$5,000
Electronic Data Processing Equip	\$75,000	N/A	\$250
Expediting Expense	\$100,000	N/A	N/A
Extra Expense	\$100,000	N/A	N/A
Fine Arts	\$100,000	N/A	\$250
Flood (Except for Members located in Flood Zone A, AO, AH, A1-A999, AE, or AR)	\$1,000,000	\$1,000,000	\$5,000
Fungal Pathogens	\$25,000	\$25,000	\$250
Holiday Decorations	\$24,000	N/A	\$250
Loss of Income	\$100,000	N/A	N/A
Loss of Rents	\$100,000	N/A	N/A
Ornamental Trees, Shrubs, Plants or Lawn	\$5,000	\$10,000	\$250
Personal Effects & Property of Others	\$500	\$2,500	\$250
Radio & Police Equipment	\$50,000	N/A	\$250
Valuable Papers	\$100,000	N/A	\$250
Voting Equipment	\$17,500	N/A	\$250
Comprehensive Crime Coverage			
Employee Dishonesty Blanket/Faithful Performance	\$100,000	N/A	N/A
Computer Fraud	\$100,000	N/A	N/A
Depositors Forgery	\$100,000	N/A	N/A
Funds Transfer Fraud	\$100,000	N/A	N/A
Impersonation Fraud	\$100,000	N/A	N/A
Money and Securities Inside	\$100,000	N/A	N/A
Money and Securities Outside	\$100,000	N/A	N/A
Money Orders and Counterfeit Paper	\$100,000	N/A	N/A
Bonds			
Bond #: A Treasurer	\$100,000	N/A	N/A
Bond #: B Deputy Treasurer	\$100,000	N/A	N/A
Bond #: C Clerk	\$100,000	N/A	N/A
Bond #: D Treasurer, Deputy Treasurer, Clerk solely with respect to USDA Rural Development, Water and Sewer Bond Project.	\$356,060	N/A	N/A

See
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michigan municipal league
liability & Property Pool

Coverage and Cost Summary City Of Williamston

Effective 10-01-2024 to 10-01-2025

Coverages	Limit of Liability	Aggregate Limit	Per Occurrence Deductible
Only one deductible applies to claims involving two or more property coverages.			

The Michigan Municipal League Liability and Property Pool is pleased to offer all coverages and services described in this proposal for an annual premium of \$79,193.

Cyber Coverage

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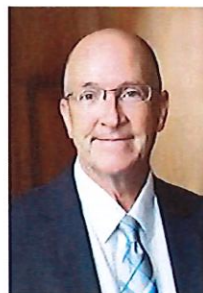
TOWER 1 Limit	POLICY AGGREGATE LIMIT OF LIABILITY	\$100,000	For all Damages, Claims Expenses, Penalties and PCI Fines, Expenses and Costs
	Information Security and Privacy Sublimit	\$100,000	each Claim and in the Aggregate
	Regulatory Defense and Penalties Aggregate Sublimit	\$20,000	each Claim and in the Aggregate
	Website Media and Content Liability Aggregate Sublimit	\$100,000	each Claim and in the Aggregate
	PCI Fines, Expenses and Costs Aggregate Sublimit	\$10,000	each Claim and in the Aggregate
	Cyber Extortion Aggregate Sublimit	\$25,000	each Claim and in the Aggregate
	First Party Data Protection Aggregate Sublimit	\$25,000	each Claim and in the Aggregate
	First Party Network Business Interruption Aggregate Sublimit	\$25,000	each Claim and in the Aggregate
	Note: The above Sublimits are part of, and not in addition to, the overall Policy Aggregate Limit of Liability		
	Liability Retention Per Claim:		
TOWER 1 Retention	All other coverages Retention:	\$0	each Claim
	Cyber Extortion:	\$5,000	each Extortion Threat
	First Party Data Protection:	\$5,000	each Data Protection Loss
	First Party Network Business Interruption:	\$5,000	each Business Interruption Loss Waiting Period: 12 hours
Limits of Coverage - Privacy Breach Response Services			
TOWER 2 Limit	Legal Services/Computer Expert Services/Public Relations and Crisis Management Expenses Aggregate Sublimit:	\$50,000	per Incident and in the Aggregate
TOWER 3 Limit	Notified Individuals:	10,000	Notified Individuals in the Aggregate
	A sublimit of up to 10% of Notified Individuals residing outside the United States, which is part of and not in addition to the Notified Individuals Aggregate Limit of Coverage		
Note: The Privacy Breach Response Services Limits of Coverage are separate from and in addition to the overall Policy Aggregate Limit of Liability			
Privacy Breach Response Services Threshold/Retention (Each Incident):			
TOWER 2 Retention	Legal Services/Computer Expert Services/Public Relations and Crisis Management Expenses Retention:	\$0	each Incident
TOWER 3 Retention	Notification Services/Call Center Services/Breach Resolution and Mitigation Services Threshold:	0	each Incident

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Your Team of Experts



Diane Jones
Account Executive
(616) 304-0739



Michael J. Forster
Pool Administrator
(734) 669-6340



Katelyn Petracca
248-204-6160
(Le – Z)

Alpha Split:



Joan Opett
248-204-8579
(A – La)

Customer Service Representatives



Christopher Flechsig
Liability Claims Supervisor
(810) 844-8146



Matt Heins
Loss Control Supervisor
Law Enforcement Action Forum Coordinator
(248) 791-4371

Benefits of Pooling with the MML

- ✓ Proven long-term availability and stability
- ✓ Broad coverage document written specifically for Michigan municipalities
- ✓ Services tailored to unique needs of Michigan municipalities
- ✓ Member assets controlled by an elected Board of municipal officials
- ✓ Equitable rating based on Pool experience in Michigan
- ✓ Aggressive defense strategy – positive impact on case law
- ✓ Professional, dedicated, and experienced local management, oversight and service
- ✓ Decisions made and problems resolved by a group of your peers
- ✓ Investment income and underwriting surplus used to benefit members
- ✓ Lower expenses through tax-exempt and non-profit status
- ✓ Special loss avoidance training sessions including:
 - ✓ Safety aspects of emergency vehicle operations
 - ✓ Accident investigation for supervisors
 - ✓ Confined spaces training

The advantages of pooling can be summarized by:

Service + Control + Value

City of Williamston Has . . .

- ✓ \$1,691,820 Annual Payroll
- ✓ \$18,204,112 of total values for real and personal property
- ✓ 6 Law enforcement officers
- ✓ 25 Vehicles
- ✓ 4 Vehicles with agreed values totaling \$272,000

Increased Liability Limits

We cannot guarantee the adequacy of any limit of liability. Due to the following factors, it may be prudent to consider higher limits:

- ✓ Increased jury awards in your jurisdiction
- ✓ Increased litigation trends
- ✓ Protection of tax base against judgments in excess of your policy limits

If you are interested in increasing your liability limits, please contact your Account Executive.

Highlights of Coverages Provided

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Who Is Insured?

The Pool member entity, elected and appointed officials, employees and authorized volunteers, and any person officially appointed to a Board or Commission

General Liability

In addition to standard liability coverages (bodily injury, property damage, products and completed operations) the Pool provides coverages that municipalities need on an **occurrence basis with no aggregate liability limits**:

- ✓ Liability resulting from mutual aid agreements
- ✓ Premises medical payments
- ✓ Host liquor liability
- ✓ Watercraft liability, owned less than 26' and non-owned less than 50'
- ✓ Special events **excluding -**
 - Fireworks (unless endorsed)
 - Liquor Liability
 - Mechanical Amusement Rides
- ✓ Fire legal liability for real property
- ✓ Ambulance and EMT malpractice

Fireworks Coverage Options: (Fireworks application must be completed before coverage is endorsed)

1. The MML Liability & Property Pool is primary (the Member is not added as an additional insured on a pyrotechnician's coverage):

Annual Aggregate Sublimit	Additional Premium
\$500,000	Yes
\$1,000,000	Yes

2. The MML Liability & Property Pool is excess (the Member is added as an additional insured on a pyrotechnician's coverage):

NO ADDITIONAL PREMIUM

- ✓ Athletic participation liability
- ✓ Employee benefit liability
- ✓ Cemetery operations coverage
- ✓ Marina Operators coverage available
- ✓ Up to \$10 million in liability limits available
- ✓ Pollution coverage for Hazardous Response Teams
- ✓ Cyber Liability and Data Breach Response Coverage – as described on MMLCYD (09/17)

General Liability Exclusions . . .

The following is a partial list of general liability coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Pollution (except for Hazmat operations).
- ✓ Nuclear energy / nuclear material hazards
- ✓ Expected or intended injury
- ✓ Breach of contract
- ✓ Failure of dams (unless endorsed)
- ✓ Backup of Sewers and Drains (exception -- \$100,000 Annual Aggregate Sublimit for Sewer and Drain Liability)
- ✓ Aircraft Liability – (Unless Endorsed -- Limited Coverage for Unmanned Aircraft—MML236)
- ✓ Contractual Liability
- ✓ Failure to supply utilities
- ✓ Electromagnetic radiation
- ✓ Medical malpractice for doctors and physicians
- ✓ Criminal activity--Intentional acts w/knowledge of wrongdoing

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Cyber Liability and Data Breach Response Coverage

- ✓ Information Security and Privacy Liability
- ✓ Privacy Breach Response Services
- ✓ Regulatory Defense and Penalties
- ✓ Website Media Content Liability
- ✓ PCI Fines, Expenses and Costs
- ✓ Cyber Extortion
- ✓ First Party Data Protection
- ✓ First Party Business Interruption

Public Officials Liability Coverage

"Wrongful Acts", including intentional acts, defined as any actual or alleged error, misstatement, act of omission, neglect or breach of duty including:

- ✓ Neglect of duty
- ✓ Zoning defense and land use litigation
- ✓ Malfeasance
- ✓ Violation of civil rights
- ✓ Discrimination
- ✓ Employment practices
- ✓ Misfeasance
- ✓ Cable TV broadcasting

Public Officials Liability Exclusions

The following is a partial list of public officials' liability coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Pollution and Nuclear Energy
- ✓ Fraud, dishonesty, intentional and criminal acts
- ✓ Failure to purchase coverage or adequate coverage
- ✓ Return of governmental grants or subsidies
- ✓ Intentional acts with knowledge of wrongdoing
- ✓ Eminent domain / takings
- ✓ Illegal profit
- ✓ Labor union actions
- ✓ ERISA violations
- ✓ Backup of Sewers and Drains

Personal Injury & Advertising / Broadcasters Liability Coverage

- ✓ Mental anguish and stress
- ✓ Libel, slander or defamation of character; violation of an individual's right of privacy
- ✓ Proactive services for non-monetary damage claims

Police Professional Liability Coverage

Police Professional Liability coverage is contained within the General Liability and Public Official Liability Coverage Parts

- ✓ Discrimination
- ✓ Violation of civil rights
- ✓ Jail operations
- ✓ False arrest, detention or imprisonment, or malicious prosecution
- ✓ Wrongful entry or eviction or other invasion of the right of private occupancy
- ✓ Assault or battery
- ✓ Improper service of suit
- ✓ Coverage assumes officers act with intent

Property Coverage

In addition to covering buildings, contents and personal property, the Pool provides:

- ✓ Blanket coverage -- All member-owned property insured (unless specifically excluded)
- ✓ Coverage based on ownership rather than on a "schedule on file" avoids coverage gaps due to errors or oversight
- ✓ Property of others in custody of the Member for which the Member has an obligation to provide coverage
- ✓ Boiler & Machinery coverage, including Boiler certification inspections
- ✓ Replacement Cost or Actual Cash Value available
- ✓ Fungal Pathogens (Mold) Limited Coverage
- ✓ Demolition/increased cost of construction
- ✓ No coinsurance
- ✓ Valuable papers
- ✓ Loss of Rents
- ✓ Property in the open
- ✓ Extra expense
- ✓ Expediting expense

Property Exclusions

The following is a partial list of property coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Nuclear reaction/ contamination
- ✓ War
- ✓ Cyber Risk
- ✓ Fungal Pathogens (Mold) excess of sub-limit
- ✓ Failure to supply utilities
- ✓ Transmission Lines and Poles
- ✓ Dishonest acts
- ✓ Acts of Terrorism excess of Pool's Aggregate Sublimit -- MMLC TR (9/1/10)
- ✓ Wear and tear
- ✓ Computer failures/ viruses

Only one deductible applies to claims involving two or more property coverages.

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Comprehensive Crime Coverage

- ✓ Employee Dishonesty/ Faithful Performance of Duty coverage provided on a blanket basis
- ✓ Loss Inside the Premises
- ✓ Loss Outside the Premises
- ✓ Money Orders/ Counterfeit Currency
- ✓ Depositors Forgery
- ✓ Position Fidelity Bonds
- ✓ Computer Fraud
- ✓ Funds Transfer Fraud

Automobile Coverage Highlights

What Is Covered?

Coverage is afforded while operating land motor vehicles, trailers or semi-trailers designed for travel on public roads.

Auto Coverages Provided

- ✓ Michigan No-Fault Coverage, includes mini-tort coverage for no extra charge
- ✓ Excess protection for use of personal automobile for municipal business
- ✓ Uninsured motorist for municipally owned vehicles
- ✓ Underinsured motorists
- ✓ Non-owned and hired auto
- ✓ Comprehensive - actual cash value basis
- ✓ Collision - actual cash value basis
- ✓ Volunteer firefighter auto accident liability coverage
- ✓ Agreed value coverage for emergency vehicles is available
- ✓ Fire or Rescue Vehicle Rental Reimbursement Coverage

Pool Risk Management Services

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- ✓ Review and service of all municipal insurance matters
- ✓ Public entity experts address various liability issues
- ✓ Aggressive, member-oriented defense strategy
- ✓ Former police officials address law enforcement risks
- ✓ Physical inspection by municipal loss control consultants
- ✓ Law enforcement risk control programs (LEAF and LERC)
- ✓ Property appraisal services available

Online Services

www.mml.org (click on the *Insurance* button) – offers Pool members an outstanding resource for municipal risk management information and self-help tools in one attractive, simple-to-navigate location. File a claim online. Download your renewal application. Request a loss control service visit. E-mail us a question. Other services available online:

- ✓ Online Forms (including Sewer Backup Sample Documents)
- ✓ Risk Resources:
 - ✓ Risk Control Solutions
 - ✓ Safety & Health Manual
 - ✓ Risk Management is Good Management Program
 - ✓ Law Enforcement Newsletters
 - ✓ Access to Safetysurance website -- <http://www.safetysurance.com/>
- ✓ MML Pool Audited Financial Statements
- ✓ Intergovernmental Contract
- ✓ Board of Directors, Pool Administrator and Staff Profiles and Contact Information

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Membership Responsibilities

Membership in the Michigan Municipal League Liability and Property Pool provides numerous benefits. Likewise, individual members have certain responsibilities to the other members, which are detailed in the Intergovernmental Contract. The following is a summary of the membership responsibilities. Please refer to the Intergovernmental Contract, Articles 5 and 6, for more information.

- ✓ If a Member intends to leave the Pool, the Member must send a written notice to the Pool at least 60 days prior to its next renewal date.
- ✓ A Member must pay its premium when due. The Pool must give each member 20 days written notice of intent to terminate membership for nonpayment of premium. Payment of premium before the 20 days notice is effective will entitle the Member to reinstatement.
- ✓ Members must maintain membership or associate membership status in the Michigan Municipal League.
- ✓ A Member will allow attorneys employed by the Pool to represent the Member in defense of any claim made against the Member within the scope of coverage provided by the Pool. A Member will cooperate with the assigned attorneys, claims adjusters, service company or other agents of the Pool relating to the defense of claims for which the Pool is providing coverage.
- ✓ A Member will follow loss reduction and prevention measures established by the Pool.
- ✓ A Member will report to the Pool as promptly as possible all incidents that the Member reasonably believes may result in a claim against the Member.



A 501(c)(3) Nonprofit Corporation

SOWING GROWTH

P.O. Box 534
Williamston MI 48895



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Visit us on Facebook.
Eastern Ingham Farmers Market

September 5, 2024

Dear Community Partners:

The Sowing Growth Board of Directors is pleased to announce the selection of Perry Youngs as manager of our Eastern Ingham Farmers Market, effective August 11, 2024.

Mr. Youngs grew up in Grand Rapids, Michigan. He received a Bachelor's and an MBA in Business Administration from Grand Valley State University. Subsequently, he enjoyed a successful career both as a Marketing Manager and as a Client Service and Technology Consultant, before retiring and moving back home to Michigan. He currently lives in Grand Ledge.

The Sowing Growth Board was elated to interview such a strong candidate for the Market Manager position and is confident that Mr. Youngs possesses the necessary character, skills, and abilities to step seamlessly into his position. He has already demonstrated strong management skills in the last 3 weeks. The Board believes his wealth of knowledge and experience in marketing, client service, and technology will benefit the Market's operation.

Mr. Youngs is a welcome addition to the EIFM family and is looking forward to working with you as we strive to continue the successes of our Market. Thank you for your support during the Market Manager search and for choosing to be our partner, which we know has contributed to our achievements in the past few years.

Respectfully,

Ryan M. Edberg

President, Sowing Growth

cc Board of Directors



Sowing Growth will meet the community's needs for healthy fresh food and "food for the soul" by inviting educational opportunities that convey food production from farm-to-table, and artistic production from inspiration to expression.

Livingston County Department of Building & Safety Engineering

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09/03/2024

BLD - Completed Sewer Report

August 2024

Williamston

Permit #	Category Work Description	Address	Parcel #
PPLM2024-00998	Sewer Hookup	1534 LYTELL JOHNE'S PATH WILLIAMSTON MI 48895	33-18-07-12-126-076
Finald 08/07/2024	Connect sewer lateral to new home		
Owner:	VAGNOZZI FAMILY PROTECTION TR	2144 WOODFIELD RD	OKEMOS MI 48864
Contractor:	FORTE BUILDING & REMODELING	1985 YORWAY DR	HOWELL MI 48843
PPLM2024-00999	Water Service Hookup	1534 LYTELL JOHNE'S PATH WILLIAMSTON MI 48895	33-18-07-12-126-076
Finald 08/07/2024	Install water service between existing curb stop and new residential home		
Owner:	VAGNOZZI FAMILY PROTECTION TR	2144 WOODFIELD RD	OKEMOS MI 48864
Contractor:	FORTE BUILDING & REMODELING	1985 YORWAY DR	HOWELL MI 48843
Subtotals:	Township Permit Total: 2		

Livingston County Department of Building & Safety Engineering

09/05/2024

BLD - ELE, MEC, PLM - New Permits Issued

August 2024

Williamston

Permit #	Category	Address	Parcel #	Work Description	Permit Fee:	Square Feet:	Valuation:
PMEC2024-02952	Equipment Replacement Single Family Residential	241 CHURCHILL DOWNS BLVD WILLIAMSTON MI 48895	33-18-03-34-428-0	FURNACE, AC	\$90.00	00	0.00
Received	08/02/2024						
Issued	08/06/2024						
Owner:	GAGE, JOSHUA A/BERNARDI,SARA J	241 CHURCHILL DOWNS BLVD					
Contractor:	RANDAZZO MECH HTG & CLG INC	51327 QUADRATE DR					
PPLM2024-01237	Alteration Commercial	825 W GRAND RIVER WILLIAMSTON MI 48895	33-18-03-35-379-0	Plumbing work for two bathrooms, water cooler, and water heater	\$186.00	00	0.00
Received	08/30/2024						
Issued	08/30/2024						
Owner:	825 WILLIAMSTON LLC	640 N OLD WOODWARD AVE, STE 301					
Contractor:	EARTH CO CONSTRUCTION SERV	4451 FRUITBELT					
PMEC2024-03222	New Mobile Home in a Park	875 W GRAND RIVER LOT 99 WILLIAMSTON MI 48895	33-18-07-02-126-0	Full HVAC, furnace, a/c and ductwork.	\$165.00	00	0.00
Received	08/20/2024						
Issued	08/23/2024						
Owner:	MCM MI VILLAGE SQUARE LLC	1645 PALM BEACH LAKES BLVD, SUITE 1200					
Contractor:	PERMODA AIR TEMP SPEC INC	677 136TH AVE					
PPLM2024-01195	Alteration Single Family Residential	477 HIGHLAND ST WILLIAMSTON MI 48895	33-18-03-36-327-0	Replace water heater	\$85.00	00	0.00
Received	08/22/2024						
Issued	08/22/2024						
Owner:	MURRAY STACEY	477 HIGHLAND					
Contractor:	HEDLUND PLUMBING	7974 W GRAND RIVER					
PMEC2024-02982	New Single Family Residential	1525 LYTELL JOHNE'S PATH WILLIAMSTON MI 48895	33-18-07-12-126-0	NEW HVAC - SINGLE FAMILY NEW CONSTRUCTION. New 1 story single family home, on a finished basement foundation, 2 car garage, front covered porch, 3 bed rooms, 3 bath rooms. FOUNDATION: 10" poured wall on a 8" x 18" footing. INSULATION: above grade walls R 13, foundation R13, Attic R38, (Ekotrope)	\$185.00	00	0.00
Received	08/06/2024						
Issued	08/06/2024						
Owner:	WILCOCK, MICHAEL & CHRISTINE P	1525 LYTELL JOHNE'S PATH					
Contractor:	PISANO, LENARD M II	6387 OSBORNE RD					

BLD - ELE, MEC, PLM - New Permits Issued

August 2024

Williamston

Permit #	Category	Address	Parcel #	Work Description	Permit Fee:	Square Feet:	Valuation:
PPLM2024-01208	New Single Family Residential	1534 LYTELL JOHNE'S PATH WILLIAMSTON MI 48895	33-18-07-12-126-0		\$264.00	00	0.00
Received 08/27/2024							
Issued 08/27/2024				PLUMBING FOR: New 1 story single family home, on a finished basement foundation, 2 car garage, front covered porch, no decks, 3 bed rooms, 3 bath rooms. FOUNDATION: 10" wall on a 8"x20" footing. INSULATION: above grade walls R13, foundation R13, Attic R38, (REMRATE)			
Owner: VAGNOZZI FAMILY PROTECTION TR		2144 WOODFIELD RD			OKEMOS MI 48864		
Contractor: GENZINK PLUMBING		2085 112TH AVE			HOLLAND MI 49424		
PELE2024-01921	Alteration Single Family Residential	535 E MIDDLE ST WILLIAMSTON MI 48895	33-18-03-36-378-0		\$55.00	00	0.00
Received 08/13/2024							
Issued 08/29/2024				Remodel bathroom & laundry room- add circuit and lights			
Owner: SOVIS, JOSEPH & CHRISTI		535 E MIDDLE			WILLIAMSTON MI 48895		
Contractor: SPARTAN POWER SOURCE		16877 WEST RD			EAST LANSING MI 48823		
PELE2024-01886	Alteration Single Family Residential	423 RED CEDAR BLVD WILLIAMSTON MI 48895	33-18-03-36-402-0		\$65.00	00	0.00
Received 08/09/2024							
Issued 08/09/2024				Installing 20kw Kohler Generator			
Owner: BAMFORD, JACK		423 RED CEDAR BLVD			WILLIAMSTON MI 48895		
Contractor: GRAND BAY ELECTRIC		4475 AIRWEST DR SE			GRAND RAPIDS MI 49546		
PMEC2024-03120	Alteration Single Family Residential	423 RED CEDAR BLVD WILLIAMSTON MI 48895	33-18-03-36-402-0		\$65.00	00	0.00
Received 08/14/2024							
Issued 08/14/2024				Gas line for generator			
Owner: BAMFORD, JACK		423 RED CEDAR BLVD			WILLIAMSTON MI 48895		
Contractor: EAST END PLUMBING		4475 AIRWEST DR			GRAND RAPIDS MI 49512		
PMEC2024-03012	Equipment Replacement Single Family Residential	495 RED CEDAR BLVD WILLIAMSTON MI 48895	33-18-03-36-402-0		\$90.00	00	0.00
Received 08/07/2024							
Issued 08/09/2024				AIR HANDLER, AC			
Owner: UPLEGER, WILFRED & BARBARA		495 RED CEDAR BLVD			WILLIAMSTON MI 48895		
Contractor: RANDAZZO MECH HTG & CLG INC		51327 QUADRATE DR			MACOMB MI 48042		

Livingston County Department of Building & Safety Engineering

09/05/2024

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BLD - ELE, MEC, PLM - New Permits Issued

August 2024

Williamston

Permit #	Category	Address	Parcel #	Work Description	Permit Fee:	Square Feet:	Valuation:
PPLM2024-01202	Alteration Single Family Residential	527 RED CEDAR BLVD WILLIAMSTON MI 48895	33-18-03-36-402-0		\$85.00	00	0.00
Received 08/23/2024							
Issued 08/23/2024	Replace water heater. (#141859)						
Owner: SULLIVAN, DANIEL & JEANNE		527 RED CEDAR BLVD		WILLIAMSTON MI 48895			
Contractor: MYERS PLUMBING & HEATING		16825 INDUSTRIAL PKWY		LANSING MI 48906			
PMEC2024-03048	Equipment Replacement Single Family Residential	1105 RIVERVIEW CT WILLIAMSTON MI 48895	33-18-03-36-402-0		\$70.00	00	0.00
Received 08/12/2024							
Issued 08/12/2024	Replace Air Conditioner						
Owner: SODEMAN, HAROLD & KATHIE		1105 RIVERVIEW CT		WILLIAMSTON MI 48895			
Contractor: A-1 MECHANICAL		3610 OLD LANSING RD		LANSING MI 48917			
PELE2024-01960	New Single Family Residential	431 WHITE WILLIAMSTON MI 48895	33-18-07-01-103-0		\$55.00	00	0.00
Received 08/15/2024							
Issued 08/15/2024	INSTALL 18KW GENERATOR WITH 150AMP TRANSFER SWITCH						
Owner: DAVIS-WEBSTER DIANE I & KEVIN		431 WHITE		WILLIAMSTON MI 48895			
Contractor: SERVICE PROFESSOR		4770 50TH ST. SE		GRAND RAPIDS MI 49512			
PMEC2024-03157	New Single Family Residential	431 WHITE WILLIAMSTON MI 48895	33-18-07-01-103-0		\$55.00	00	0.00
Received 08/15/2024							
Issued 08/15/2024	GAS LINE FOR: INSTALL 18KW GENERATOR WITH 150AMP TRANSFER SWITCH						
Owner: DAVIS-WEBSTER DIANE I & KEVIN		431 WHITE		WILLIAMSTON MI 48895			
Contractor: SERVICE PROFESSOR		4770 50TH ST. SE		GRAND RAPIDS MI 49512			
PELE2024-01950	Alteration Commercial	500 WILLIAMSTON CENTER R WILLIAMSTON MI 48895	33-18-07-12-100-0		\$90.00	00	0.00
Received 08/14/2024							
Issued 08/16/2024	Extend 3 branch circuits for outlets and lighting. Demo old unused wiring.						
Owner: LINN ROAD COMMERCIAL PROPERT		2289 W BARNES RD		MASON MI 48854			
Contractor: LITHIC ELECTRIC		510 PLEASANT STREET		CHARLOTTE MI 48813			

Subtotals:

Township Permit Total: 15

Twp Permit Fee Total: \$1,605.00

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BLD - ELE, MEC, PLM - New Permits Issued

August 2024
Williamston

Permit #	Category	Address	Parcel #
Work Description			

Total Number of Permits: 15	Grand Total: \$1,605.00
-----------------------------	-------------------------

Population: All Records
Permit.DateIssued Between 8/1/2024 12:00:00 AM AND 8/31/2024 12:00:00 AM
AND
Permit.ParcelNumber Starts With 33
AND
Permit.PermitType = Fire Alarm OR
Permit.PermitType = Fire Suppression OR
Permit.PermitType = Fireplace OR
Permit.PermitType = Mechanical OR
Permit.PermitType = Plumbing OR
Permit.PermitType = Sewer OR
Permit.PermitType = Water Service OR
Permit.PermitType = Electrical

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BLD - New Permits Issued Report

August 2024

Williamston

Permit #	Category	Address	Parcel #	Work Description	
PBLD2024-02747	Addition	1268 BERKSHIRE DR	33-18-07-02-429-0		Permit Fee: \$165.00
434-	Accessory	WILLIAMSTON MI 48895			Square Feet: 368
Received 08/16/2024	building 2 new decks / deck one 12'x16' attached deck / 2x10 joist 16" o.c / 2-2x10 beams / 16" & 20" x42" composite footing pads / deck two 11'x16' detached deck / 2x8 joist 16" o.c / 3-2x8 beams / 16"x42 composite footing pads				Valuation: 14,374.00
Issued 08/28/2024					
Owner: LOZNAK JASON		1268 BERKSHIRE DR		WILLIAMSTON MI 48895	
Contractor: GREEN SHIELD HOME LLC		4386 AIRWEST SE DR		KENTWOOD MI 49512	
PBLD2024-01477	Alteration	825 W GRAND RIVER	33-18-03-35-379-0		Permit Fee: \$328.00
437-	Commercial	WILLIAMSTON MI 48895			Square Feet: 10,431
Received 05/15/2024	INTERIOR TENANT FINISH for new Dollar Tree Store. Seperate sign permit required.				Valuation: 50,000.00
Issued 08/26/2024					
Owner: 825 WILLIAMSTON LLC		640 N OLD WOODWARD AVE, STE 301		BIRMINGHAM MI 48009	
Contractor: VIPER CONSTRUCTION		884 PLEASANT VALLEY DR		SPRINGBORO OH 45066	
PBLD2024-02532	Alteration	644 IRVING	33-18-03-36-158-0		Permit Fee: \$135.00
434-	Single Family Residential	WILLIAMSTON MI 48895			Square Feet: 1,500
Received 08/05/2024	Installing 25ft interior water proofing and new sump				Valuation: 5,455.00
Issued 08/13/2024					
Owner: GUENTHER FAMILY TRUST		644 IRVING		WILLIAMSTON MI 48895	
Contractor: Ayers Basement Systems		2631 EATON RAPIDS ROAD		LANSING MI 48911	
PBLD2024-02793	Alteration	418 LEASIA	33-18-07-01-103-0		Permit Fee: \$50.00
434-	Single Family Residential	WILLIAMSTON MI 48895			Square Feet: 00
Received 08/21/2024	Tear off and re-shingle asphalt shingles on home - approx 20 SQ				Valuation: 21,860.00
Issued 08/23/2024					
Owner: TURCHAN JOSHUA		418 LEASIA		WILLIAMSTON MI 48895	
Contractor: LIFETIME ROOFING GROUP LLC		1880 HASLETT ROAD SUITE C		EAST LANSING MI 48823	
PBLD2024-02684	Alteration	535 E MIDDLE ST	33-18-03-36-378-0		Permit Fee: \$165.00
434-	Single Family Residential	WILLIAMSTON MI 48895			Square Feet: 54
Received 08/13/2024	Remodel bathroom & laundry room				Valuation: 5,503.00
Issued 08/29/2024					
Owner: SOVIS, JOSEPH & CHRISTI		535 E MIDDLE		WILLIAMSTON MI 48895	
Contractor: MARK SANDERS CONSTRUCTION I		8787 COLEMAN RD		HASLETT MI 48840	

Livingston County Department of Building & Safety Engineering

09/05/2024

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BLD - New Permits Issued Report

August 2024

Williamston

Permit #	Category	Address	Parcel #	Work Description	Permit Fee:	Square Feet:	Valuation:
PBLD2024-02841	Alteration	707 S PUTNAM	33-18-07-01-151-0		\$50.00		
434-	Single Family Residential	WILLIAMSTON MI 48895				00	0.00
Received	08/23/2024						
Issued	08/26/2024			Remove old shingles from home and garage. Install new shingles			
Owner:	POTTER EDWARD	707 S PUTNAM	WILLIAMSTON MI 48895				
Contractor:	PALMER CONSTRUCTION SERVICES	3120 PINE TREE RD	LANSING MI 48911				
PBLD2024-02891	Alteration	316 SPLIT RAIL RIDGE	33-18-07-02-253-0		\$50.00		
434-	Single Family Residential	WILLIAMSTON MI 48895				00	0.00
Received	08/27/2024						
Issued	08/27/2024			Tear off and reshingle roof on home and attached garage			
Owner:	GRIMES DOC	PO BOX 232	WILLIAMSTON MI 48895				
Contractor:	HOME PRO EXTERIORS LLC	7113 JORDAN LAKE RD	SARANAC MI 48881				
PBLD2024-02565	Alteration	410 WHITE	33-18-07-01-102-0		\$50.00		
434-	Single Family Residential	WILLIAMSTON MI 48895				00	0.00
Received	08/06/2024						
Issued	08/06/2024			REMOVE EXISTING SHINGLES AND UNDERLAYMENT ON HOUSE ONLY. INSTALL NEW ROOF DECKING (OSB) OVER EXISTING ROOF DECK. INSTALL NEW UNDERLAYMENT AND SHINGLES			
Owner:	TAYLOR MARGARET	410 WHITE	WILLIAMSTON MI 48895				
Contractor:	STREAMLINE ENTERPRISES INC	3121 S PENNSYLVANIA AVE	LANSING MI 48910				
PBLD2024-02823	Alteration	460 WINDING RIVER DR	33-18-03-34-427-0		\$50.00		
434-	Single Family Residential	WILLIAMSTON MI 48895				00	0.00
Received	08/22/2024						
Issued	08/23/2024			Tear off and reshingle roof on home and attached garage			
Owner:	UHL JORDAN	460 WINDING RIVER DR	WILLIAMSTON MI 48895				
Contractor:	HOME PRO EXTERIORS LLC	7113 JORDAN LAKE RD	SARANAC MI 48881				

Subtotals:

Township Permit Total: 9

Twp Permit Fee Total: \$1,043.00

BLD - Certificates of Completion Issued Report

August 2024

Williamston

Permit #	Category	Address Work Description	Parcel #
PBLD2024-02472	Alteration	511 E GRAND RIVER	33-18-03-36-377- Permit Fee: \$50.00
	434 - Add or Alter Dw	WILLIAMSTON MI 48895	
Issued	07/30/2024	Tear off, re-decking done by overlay of 7/16" OSB up to 36 sheets, and re-shingle with asphalt shingles - 13SQ house and garage	
Finalized	08/13/2024		
Owner:	MILLER, DAVID	511 E GRAND RIVER	WILLIAMSTON MI 48895
Contractor:	LIFETIME ROOFING GROUP LLC	1880 HASLETT ROAD SUITE C	EAST LANSING MI 48823
PBLD2024-02080	Alteration	323 SPLIT RAIL RIDGE	33-18-07-02-253- Permit Fee: \$50.00
	434 - Add or Alter Dw	WILLIAMSTON MI 48895	
Issued	06/25/2024	tear off and reshingle roof on home	
Finalized	08/07/2024		
Owner:	SACHS STEPHEN M	323 SPLIT RAIL RIDGE	WILLIAMSTON MI 48895
Contractor:	HOME PRO EXTERIORS LLC	7113 JORDAN LAKE RD	SARANAC MI 48881
PBLD2024-02565	Alteration	410 WHITE	33-18-07-01-102- Permit Fee: \$50.00
	434 - Add or Alter Dw	WILLIAMSTON MI 48895	
Issued	08/06/2024	REMOVE EXISTING SHINGLES AND UNDERLAYMENT ON HOUSE ONLY. INSTALL NEW ROOF DECKING (OSB) OVER EXISTING ROOF DECK. INSTALL NEW UNDERLAYMENT AND SHINGLES	
Finalized	08/15/2024		
Owner:	TAYLOR MARGARET	410 WHITE	WILLIAMSTON MI 48895
Contractor:	STREAMLINE ENTERPRISES INC	3121 S PENNSYLVANIA AVE	LANSING MI 48910

Subtotals:

Township Permit Total: 3

Twp Permit Fee Total: \$150.00



Livingston County Building & Safety Engineering Department

2300 E. Grand River Ave., Suite 104

Howell, MI 48843-7580

517.546.3240 * 517.546.3000 * 517.546.3290

517.546.7461 FAX

Acting on behalf of the City of Williamston

CERTIFICATE OF COMPLETION

This certificate is issued pursuant to the requirements under the Michigan State Construction code: MRC 2015

and other applicable codes and ordinances certifying that at the time of issuance is in compliance with the above mentioned codes and ordinances. It is specifically understood that this certificate becomes null & void when changes in construction, occupancy or use are made without department approval.

Use Class:

Alteration Single Family Residential

Bldg. Permit No: PBLD2024-02472

Use Group:

R-3

Type Construction:

V-B

Description of Work:

Tear off, re-decking done by overlay of 7/16" OSB up to 36 sheets, and re-shingle with asphalt shingles - 13SQ house and garage

Owner:

MILLER, DAVID

511 E GRAND RIVER

WILLIAMSTON MI 48895

Contractor:

LIFETIME ROOFING GROUP LLC

1880 HASLETT ROAD SUITE C

EAST LANSING MI 48823

Building Address:

511 E GRAND RIVER

WILLIAMSTON MI 48895

Parcel Number: 33-18-03-36-377-017

Building Official

Date:

08/13/2024

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Livingston County Building & Safety Engineering Department
2300 E. Grand River Ave., Suite 104
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Use Class:

Alteration Single Family Residential

Bldg. Permit No: PBLD2024-02080

Use Group:

R-3

Type Construction:

V-B

Description of Work:

tear off and reshingle roof on home

Owner:

SACHS STEPHEN M

323 SPLIT RAIL RIDGE

WILLIAMSTON MI 48895

Contractor:

HOME PRO EXTERIORS LLC

7113 JORDAN LAKE RD

SARANAC MI 48881

Building Address: 323 SPLIT RAIL RIDGE

WILLIAMSTON MI 48895

Parcel Number: 33-18-07-02-253-009

Building Official

Date:

08/07/2024

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Livingston County Building & Safety Engineering Department
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Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2024-02565
Use Group: R-3 Type Construction: V-B

Description of Work: REMOVE EXISTING SHINGLES AND UNDERLAYMENT ON HOUSE ONLY. INSTALL
NEW ROOF DECKING (OSB) OVER EXISTING ROOF DECK. INSTALL NEW
UNDERLAYMENT AND SHINGLES

Owner: TAYLOR MARGARET Contractor: STREAMLINE ENTERPRISES INC
410 WHITE 3121 S PENNSYLVANIA AVE
WILLIAMSTON MI 48895 LANSING MI 48910

Building Address: 410 WHITE Parcel Number: 33-18-07-01-102-012

WILLIAMSTON MI 48895

Building Official:  Date: 08/15/2024

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Livingston County Building Department

BLD - CO Issued

09/05/2024

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Williamston

C of O Number	Status Address	CO Issued Date	Parcel #
OF24-1282	ISSUED (FINAL)	08/06/2024	33-18-07-01-201-8
PBLD2024-02103	211 DEEP LAKE DR	WILLIAMSTON, MI 48895	
building 12'x20' detached deck on existing home 2x6 joist 16" o.c / 2-2x6 beams / 12"x42" composite footing pads			
Owner:	HOPSON, RANDAL	211 DEEP LAKE DR	WILLIAMSTON MI 48895
Contractor:	C & L WARD BROS CO	9284 LAPEER RD	DAVISON MI 48423
OF24-1391	ISSUED (FINAL)	08/23/2024	33-18-03-36-301-0
PBLD2023-04052	221 E RIVERSIDE	WILLIAMSTON, MI 48895	
Detached residential accessory structure. Remove existing garage, build new 24' X 24' garage with spread footings, 8" block, concrete floor, floor trusses, stairs & rafter roof. Rafter ties to be in bottom third of rafter span. No interior finishing. One hour rated overhang required on side with 5' setback.			
Owner:	ROTHWELL EDWARD & KITTY	221 E RIVERSIDE	WILLIAMSTON MI 48895
Contractor:	Hubble Construction and Restoration LLC	3330 W. Lehman Rd	DEWITT MI 48820
OF24-1403	ISSUED (FINAL)	08/27/2024	33-18-07-12-126-0
PBLD2024-02144	1493 NOTTINGHAM FOREST TR	WILLIAMSTON, MI 48895	
building 10'x20' attached deck on existing home 2x10 joist 16" o.c / 2-2x12 beams / 12"x42" footing			
Owner:	SCHUSTER DALE & CAROLYN	1493 NOTTINGHAM FOREST TR	WILLIAMSTON MI 48895
Contractor:	LINDNER, MICHAEL	434 SOUTH ADAMS	YPSILANTI MI 48197

Totals For Williamston: 3



Livingston County Building & Safety Engineering Department
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Howell, MI 48843-7580
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517.546.7461 FAX

Acting on behalf of the City of Williamston

CERTIFICATE OF OCCUPANCY

This certificate is issued pursuant to the requirements under the Michigan State Construction code: MRC 2015 and other applicable codes and ordinances certifying that at the time of issuance is in compliance with the above mentioned codes and ordinances. It is specifically understood that this certificate becomes null & void when changes in construction, occupancy or use are made without department approval.

Use Class:	Addition Accessory	Bldg. Permit No:	PBLD2024-02103
Use Group:	R-3	Type Construction:	V-B
Occupancy Load:	00	Automatic Sprinkler System:	No

Description of Work: building 12'x20' detached deck on existing home 2x6 joist 16" o.c / 2-2x6 beams / 12"x42" composite footing pads

Owner:	HOPSON, RANDAL	Contractor:	C & L WARD BROS CO
	211 DEEP LAKE DR		9284 LAPEER RD
	WILLIAMSTON MI 48895		DAVISON MI 48423

Building Address: 211 DEEP LAKE DR
WILLIAMSTON, MI 48895
Parcel Number: 33-18-07-01-201-838

Building Official:  Date: 08/06/2024

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Livingston County Building & Safety Engineering Department
2300 E. Grand River Ave., Suite 104
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517.546.3240 * 517.546.3000 * 517.546.3290
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Use Class:	Addition	Accessory	Bldg. Permit No:	PBLD2023-04052
Use Group:	U		Type Construction:	V-B
Occupancy Load:	00		Automatic Sprinkler System:	No

Description of Work: Detached residential accessory structure. Remove existing garage, build new 24' X 24' garage with spread footings, 8" block, concrete floor, floor trusses, stairs & rafter roof. Rafter ties to be in bottom third of rafter span. No interior finishing. One hour rated overhang required on side with 5' setback.

Owner: ROTHWELL EDWARD & KITTY	Contractor: Hubble Construction and Restoration LLC
221 E RIVERSIDE	3330 W. Lehman Rd
WILLIAMSTON MI 48895	DEWITT MI 48820

Building Address: 221 E RIVERSIDE
WILLIAMSTON, MI 48895
Parcel Number: 33-18-03-36-301-023

Building Official:  Date: 08/23/2024

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Use Class:	Addition	Accessory	Bldg. Permit No:	PBLD2024-02144
Use Group:			Type Construction:	
Occupancy Load:	00		Automatic Sprinkler System:	No

Description of Work: building 10'x20' attached deck on existing home 2x10 joist 16" o.c / 2-2x12 beams / 12"x42" footing

Owner:	SCHUSTER DALE & CAROLYN	Contractor:	LINDNER, MICHAEL
	1493 NOTTINGHAM FOREST TR		434 SOUTH ADAMS
	WILLIAMSTON MI 48895		YPSILANTI MI 48197

Building Address: 1493 NOTTINGHAM FOREST TR
WILLIAMSTON, MI 48895
Parcel Number: 33-18-07-12-126-003

Building Official:  Date: 08/27/2024

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