

**CITY OF WILLIAMSTON  
TIFA 2A & TIFA 2B  
OCTOBER 21, 2024  
REGULAR MEETING MINUTES**

**1. Call To Order:**

The regular meeting was called to order at 6:00 p.m. by Chairman Peter Porciello and the Pledge of Allegiance was recited.

**3. Roll Call:**

Chairman Peter Porciello, TIFA Members Jacob Imanse, Steve Jenkins, Paul Joseph, Jeffrey Sand, Denise White, and Robert McPherson. Absent: Kenneth Szymusiak.

Also Present: City Manager John Hanifan, Deputy Clerk Barbara Burke, and TIFA Attorney Clint Stevensen.

Motion by **Jenkins**, second by **Joseph**, to excuse Szymusiak. **Motion passed by voice vote.**

**4. Audience Participation:**

Chairman Porciello called for public comments at this time and there were none.

**5. Approval of Agenda:**

Motion by **Jenkins**, second by **White**, to approve the agenda as presented. **Motion passed by voice vote.**

**6. TIFA Regular Meeting Minutes of September 16, 2024:**

Motion by **White**, second by **Joseph**, to approve the TIFA regular meeting minutes of September 16, 2024 as presented. **Motion passed by voice vote.**

**7. Accounts Payable:**

None

**8. Staff Reports**

**8a. City Treasurer:**

A budget printout was provided for TIFA review.

**9. Action Items**

**9a. Excusing of Members Policy:**

Motion by **Jenkins**, second by **White**, to adopt the following attendance policy:  
Appointment to the TIFA Board is a privilege freely sought. It carries with it the responsibility to participate in Board activities and represent the residents of City. Attendance at Board Meetings is critical to fulfilling this responsibility. The Board may excuse absences for cause. If a Board member has more than three unexcused successive absences for Regular or Special Board Meetings, the Board may enact a Resolution of Reprimand.

In the event that a member's absence continues, the Board may enact a Resolution of Censure or refer the matter to the City Council for removal or both.

Yes: Jenkins, Joseph, White, McPherson, Imanse, Porciello, Sand. No: None. **Motion passed.**

**13. Participation:**

Chairman Porciello called for public comments at this time and there were none.

**14. Attorney Comments:**

Attorney Stevenson apologized for being late.

**15. TIFA Member Comments:**

None.

**NOTE:** Manager Hanifan said the next meeting will be held in the conference room at the Department of Public Works building. This will be noticed, and a reminder sent to TIFA members closer to the date.

**16. Adjournment:**

Motion by **Joseph**, second by **McPherson**, to adjourn the meeting. **Motion passed by voice vote.**

**Meeting adjourned at 6:08 p.m.**

**\*THE PRECEDING MINUTES ARE A SYNOPSIS OF A TIFA 2A & TIFA 2B REGULAR MEETING AND DO NOT REPRESENT A VERBATIM RECORD.**

Respectfully Submitted by: \_\_\_\_\_  
**Barbara J. Burke, Deputy Clerk**

Date Approved: \_\_\_\_\_ **November 18, 2024**