

**CITY OF WILLIAMSTON
CITY COUNCIL
FEBRUARY 24, 2025
REGULAR MEETING MINUTES**

1. Call to Order:

The regular meeting was called to order at 6:00 p.m. by Mayor Tammy Gilroy, and the Pledge of Allegiance was recited.

3. Roll Call:

Mayor Tammy Gilroy, Mayor Pro-tem Dan Rhines, and Council members Tim Ludwig, John Haynes, Steve Jenkins, Scott VanAllsburg, and Terry Hansen. Absent: None.

Also present: City Manager John Hanifan, Deputy Clerk Barbara Burke, City Attorney Timothy Perrone, and JFM Productions.

4. Approval of Agenda:

Motion by **Hansen**, second by **Rhines**, to approve the agenda as presented. **Motion passed by voice vote.**

5. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

6. Council Meeting Minutes of February 10, 2025:

Motion by **Jenkins**, second by **Hansen**, to approve the February 10, 2025, minutes as presented. **Motion passed by voice vote.**

7. Accounts Payable:

Motion by **Hansen**, second by **VanAllsburg**, to approve the February 24, 2025 accounts payable as presented, reference #'s 78142-78173, EFT 1371, and ACH 1344-1379 from dates 2/3/25 through 2/14/25 for a total of \$791,148.37. Yes: VanAllsburg, Rhines, Gilroy, Ludwig, Hansen, Haynes, Jenkins. No: None. **Motion passed.**

8. Action Items

8a. Waste Water Plant Administration Building Boiler:

Motion by **Rhines**, second by **Jenkins**, to select Goyette Mechanical to replace the wastewater treatment plant administration building boiler for the quote of \$58,140. Yes: Rhines, Gilroy, Ludwig, Hansen, Haynes, Jenkins, VanAllsburg. No: None. **Motion passed.**

8b. City Manager Contract Adjustment:

Motion by **Rhines**, second by **VanAllsburg**, to amend the City Manager's Employment Agreement with the following terms: a 5% wage increase on the base salary and an added one-time lump sum payment of \$3,000. Yes: Gilroy, Ludwig, Hansen, VanAllsburg, Rhines. No: Haynes, Jenkins. **Motion passed.**

9. Discussion Items

9a. 2025-2026 Preliminary Construction Projects:

1. 2025: High Street, Mullet Street

2. 2026: Railroad Street

Manager Hanifan reviewed the preliminary estimates on upcoming road construction projects on the following streets – High, Mullet, Mill, Railroad. High Street from North Putnam to Cedar and has a passer road rating of 1 which is a failed street. He will go over more during this week’s visioning session. Mullet Street - double chip seal is the best way to start; with an approximate 5-7 year life. If we like the double-chip seal, Railroad Street and Mill Street could be done this way. TIFA may be able to assist with Railroad Street.

9b. Construction Project Update(s):

Nothing additional to report.

9c. Master Plan Update:

Manager Hanifan reported the Planning Commission will not meet in March due to quorum issues, but McKenna will start putting together a draft of the Master Plan to look at for the April meeting.

9d. “Main Four” Safety Improvements:

Nothing to report.

11. Department Head Reports

11a. City Manager:

Manager Hanifan thanked Council for the adjustment amendment to the City Manager’s contract. He reviewed his City Manager report included in the packet and reminded Council members of the Council Visioning Session this Thursday, February 27, 2025, in the multi-purpose room at the Williamston Middle School.

11b. Police Chief:

Chief Weiss was absent. As today is his birthday, the Mayor wished him a Happy Birthday.

12. Committee/Sub-Committee Reports:

Councilman VanAllsburg reported on the Cemetery Board meeting, where natural burial sites were discussed.

Councilman Jenkins said the TIFA Board met and reviewed potential TIFA projects for 2025 and 2026. The ice house project is moving forward slowly.

Councilman Hansen attended his first NIESA meeting. The NIESA Board has a lot of discussion before spending money.

Mayor pro-tem Rhines reviewed the February Zoning Board of Appeals meeting where Tailgaters came to the ZBA requesting a variance on the amount of landscaping as required

by the Williamston Overlay District. The ZBA granted a reduction in the landscaping requirement, resulting in fewer trees and shrubs along the street frontage, specifically, 4 canopy trees, 4 ornamental trees, and 40 shrubs.

Mayor Gilroy reported on the DDA meeting and the Williamston Events group. There is a new festival in May called "Brand New Festival". March will have many fun events for St. Patrick's Day including a scavenger hunt, a pub crawl, a grub crawl, and more. The DDA removed the black metal planters downtown last year and are discussing what to do for flower plantings. They also talked about City branding, and the banners on the light poles.

13. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

14. Council Member Comments:

Councilman VanAllsburg said the Williamston Theatre's current show is "A Case for the Existence of God", and he will see it on Friday.

Councilman Haynes realized the gas station/facility on Okemos Road near the highway is a Tailgaters.

Mayor Gilroy thanked the DPW department and City staff on the snowstorm cleanups – it was perfect. Snow removal guidelines are on the City website and shared on the City's Facebook page – ice and snow must be removed on sidewalks within 24 hours if less than 4" or within 48 hours if greater than 4". It is staying lighter longer. Good work to everyone, she looks forward to this week's visioning session.

15. Adjourn to the Call of the Chair:

Mayor Gilroy adjourned the meeting at 6:50 p.m.

***Meeting adjourned at 6:50 p.m.**

Respectfully Submitted by:

Barbara J. Burke, Deputy Clerk

Tammy Gilroy, Mayor

Date Approved: _____